

**TOWN OF PITTSFORD
ENVIRONMENTAL BOARD
FEBRUARY 2, 2026**

MEMBERS PRESENT: Caroline Kilmer, Kathryn Kosinski, Ethan Greene, Julie Marcellus, Jim Pippin, Jeanne Powers

ABSENT: Jackie Ebner, Steve Heinzelman

OTHERS PRESENT: April Zurowski, Planning Assistant; Patricia Keating, Building Department Assistant, Michael Arcuri, Town Board Liaison, Leixi Chen, Student Member

MEMBERS OF THE PUBLIC: 2

Board Member Pippin opened the meeting at 7:00PM.

APPROVAL OF MINUTES:

Board Member Kilmer motioned to approve the minutes of January 5, 2026, as submitted, seconded by Board Member Pippin. Following a unanimous voice vote, the minutes were approved, none opposed.

ONGOING UPDATES:

Board Member Pippin asked about upcoming social media posts. Ms. Zurowski stated that at the last meeting, board members agreed to individually send posts to Shelley O'Brien or Holly Jennings with text for the post and original photos. Board members can send posts as often as they can manage.

Board Member Kilmer discussed the most recent meeting of the Environmental Management Council (EMC). She stated that the group visited the Monroe County Emergency Preparedness Center for a presentation. Board Member Kilmer stated that in the event of a large-scale emergency, the local governing municipality would begin the response and move up the chain of command as needed: Town/Village to County to State to Federal. Board Member Kilmer also talked about the December meeting, where Madison Quinn, the Monroe County Sustainability Coordinator, gave a presentation on the Monroe County Climate Action Plan. She noted that Ms. Quinn would be happy to answer questions regarding our Climate Action Plan.

TOWN BOARD UPDATES:

Town Board Member Arcuri introduced himself to the group. He reported that the Town Board is currently reviewing a proposal to annex the Northside Salvage property to East Rochester. The Board will also be meeting with the Monroe County Sherrif's Office to discuss procedures should the U.S. Immigration and Customs Enforcement agency become present in Pittsford.

PLANNING BOARD/STAFF UPDATES:

The Town of Pittsford has a Municipal Separate Storm Sewer System (MS4), which means the sanitary and storm discharges are carried through separate systems. The Town must follow New York State Department of Environmental Conservation (NYSDEC) permit, which requires MS4 Operators to develop a stormwater management program (SWMP) which includes six minimum control measures (MCMs) that, when implemented together, are expected to reduce the discharge of pollutants to the maximum extent practicable. The goal of the program is to improve water quality and recreational use

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of waterways. Annually, the Town of Pittsford must submit a report to the State. Ms. Zurowski presented the draft 2025 report and the draft SWMP for the Board's review.

Board Member Kilmer asked about areas in the report that did not match with the SWMP. Ms. Zurowski noted these deficiencies to edit in the report. Board Member Kilmer and Ms. Zurowski also discussed the effective date of coverage for the permit and which years are defined as years 1, 2, 3, etc.

Board Member Pippin asked Ms. Zurowski for an update on the Pittsford Oaks project. She stated that work has currently slowed for review of changes and engineering verifications.

COMMUNITY CLIMATE ACTION PLAN UPDATE:

Board Member Kosinski shared the draft Electricity & Clean Energy Section of the Community Climate Action Plan. Ms. Zurowski noted that some action items in the draft have programs/systems already in place to be utilized by Town residents. The Board reviewed each action item and made edits as needed, including the possibility of updating and/or expanding existing programs. Board Member Kosinski stated that she will begin drafting the next section.

MEETING ADJOURNMENT:

Board Member Pippin adjourned the meeting at 7:59PM.

Respectfully submitted,

Patricia Keating
Building Department Assistant