

**TOWN OF PITTSFORD
TOWN BOARD
December 8, 2025**

Proceedings of a special meeting of the Pittsford Town Board held on Wednesday, December 8, 2025, at 7:00 P.M. local time in the Lower-Level Meeting Room of Town Hall, 11 South Main Street, in person.

PRESENT: Supervisor William A. Smith, Jr.; Councilmembers Naveen Havannavar, Cathy Koshykar and Stephanie Townsend.

ABSENT: Councilmember Kim Taylor.

ALSO PRESENT: Staff Members: Robert Koegel, Town Attorney; Renee McQuillen, Town Clerk; Shelley O'Brien, Communications Director.

ATTENDANCE: Zero members of the public attended.

Supervisor Smith called the Town Board meeting to order at 7:00 P.M.

The Supervisor made a motion to enter into executive session to discuss the promotion of a particular employee, seconded by Councilmember Havannavar, and voted on by members as follows: Ayes: Havannavar, Koshykar, Townsend, Smith. Nays: none.

The board entered executive session at 7:01 P.M.

The board returned from executive session at 7:27 P.M.

Supervisor Smith moved to approve the promotion of Ryan Secor to the position of MEO II at the rate of 27.23 effective December 8, 2025, seconded by Councilmember Havannavar, and voted on as follows: Ayes: Havannavar, Koshykar, Townsend, Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Town Board approves the appointment for the following employee:

Name	Dept	Position	Rate	Effective Date
Ryan Secor	Highway	MEO II	\$27.23	12/08/2025

With no further business, the meeting was adjourned at 7:28 P.M.

Respectfully Submitted,

Renee McQuillen
Town Clerk