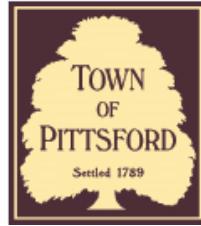


SUPERVISOR
William A. Smith, Jr.



COUNCIL MEMBERS
Kim Taylor, Deputy Supervisor
Naveen Havannavar
Cathy Koshykar
Stephanie Townsend

Town Board Agenda
Town Hall – 11 S. Main Street, Pittsford – Lower Level
Wednesday, November 5, 2025 – 6:00 PM

Call to Order

Pledge of Allegiance

Supervisor's Budget Presentation

Public Hearing

Supervisor's Proposed Budget for 2026

Minutes

Approval of Minutes of the Meeting of October 21, 2025

Financial Matters

Public Comment
2026 Budget Resolution
Surplus Inventory

Personnel Matters

Public Comment
Hiring Resolution

Other Business

Public Comment

Adjournment

PUBLIC MEETINGS OF THE TOWN BOARD are IN-PERSON at TOWN HALL

ATTENDING IN PERSON

Comments:

As always, comments are open to Pittsford residents, owners of property in the Town who pay Town taxes, owners of businesses in the Town, attorneys or agents designated by a resident to speak on the resident's behalf. To comment you must sign in at the sign-in desk.

VIEWING FROM HOME

1. Live

The Town Board meeting will stream live through our cable access station's streaming portal. Please use the following link:

<https://videoplayer.telvue.com/player/FcqTL0OYMCGU6WlccUApvUL3twz4dm9V/stream/819?fullscreen=false&showtabssearch=true&autostart=true>

You can watch on any computer, tablet, smart phone or web capable TV. If you log in before the meeting starts and see an error message, refresh your screen at 6:00 pm when the board meeting starts and you can view the meeting live while it is happening.

Comments:

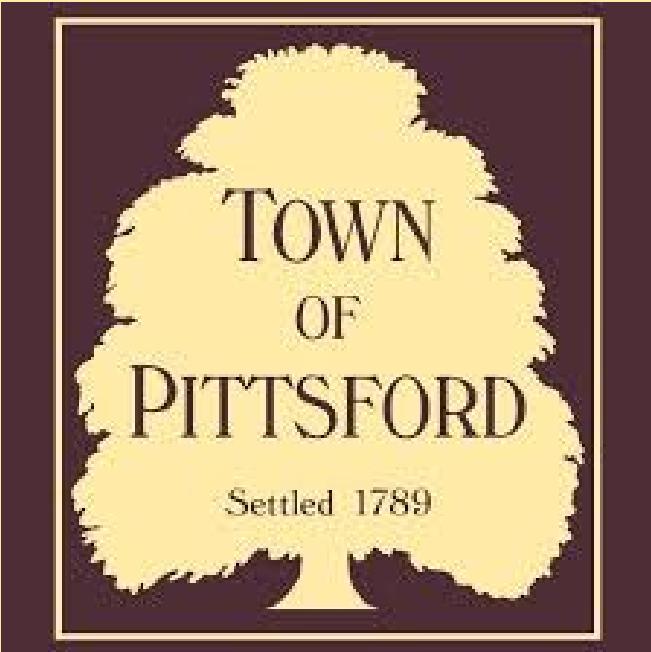
Comments are open to Pittsford residents, owners of property in the Town who pay Town taxes, owners of businesses in the Town, attorneys or agents designated by a resident to speak on the resident's behalf.

- at any time before 2:30pm on the day of the meeting (a) by email to comments@townofpittsford.org; (b) by submitting it in writing, through the drop slot to the right of the front door at Town Hall (11 South Main Street); or (c) by U.S. Mail to the Town Clerk, for receipt no later than 2:30 pm on the day of the meeting;
and, in addition,
- at any time ***during*** the meeting by email to comments@townofpittsford.org
- All comments submitted should **include the name and street address** of the commenter. Comments from residents will be read by the Town Clerk at the appropriate point of the meeting. The Clerk will read your name, but not your street address unless you ask for it to be read.

2. On-Demand Video

As always, video will be uploaded to our cable access station's streaming portal subsequent to the meeting, usually within a few days. It is available on demand. You can see it here:

<https://videoplayer.telvue.com/player/FcqTL0OYMCGU6WlccUApvUL3twz4dm9V/stream/690?fullscreen=false&showtabssearch=true&autostart=true>



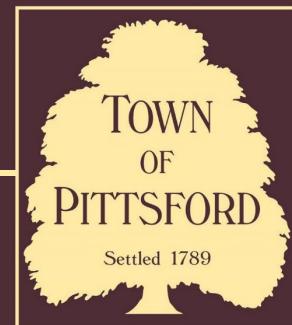
- ✓ **Tax Rate Held Flat**
- ✓ **Maintains Full Services**
- ✓ **Keeps up with rising costs**
- ✓ **Supports Neighborhoods**
- ✓ **Sustainable**

2026 Pittsford Town Budget

Bill Smith | Pittsford Town Supervisor

2026 Pittsford Town Budget

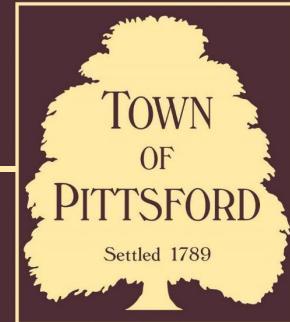
Presented by Bill Smith, Pittsford Town Supervisor



NO Tax Increase

2026 Pittsford Town Budget

Presented by Bill Smith, Pittsford Town Supervisor



Tax Rate Held Flat No Increase

Tax Rate:

2022 Tax Rate: \$3.13

2023 Tax Rate: \$3.13

2024 Tax Rate: \$3.13

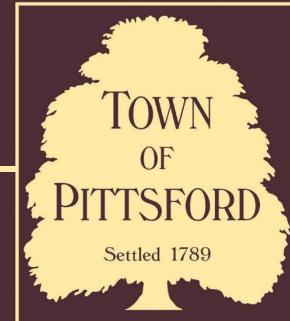
2025 Tax Rate: \$3.13

2026 Tax Rate: \$3.13

Flat, 0% Increase

2026 Pittsford Town Budget

Presented by Bill Smith, Pittsford Town Supervisor



Tax Rates Lower Than Pittsford

Pittsford: \$3.13

Parma - \$1.66

- No Leaf pick-up
- Brush pick-up 2x per year

Perinton - \$2.52

- \$1.8m revenue from landfill
- School Library District
- Leaf pick-up every 4-6 weeks

Mendon - \$2.45

- No Leaf pick-up
- Brush pick-up 2x per year
- No recreation department

Penfield - \$2.10

- No leaf pick-up
- No brush pick-up

Henrietta - \$.99

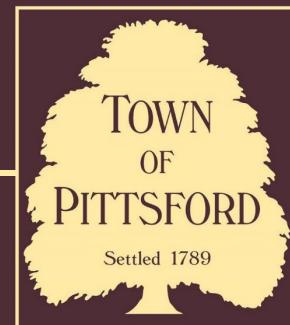
- Large commercial tax base
- No brush pick-up
- No leaf pick-up

Riga - \$0

- \$2 million in revenue from landfill
- Brush pick-up once per year
- No leaf pick-up

2026 Pittsford Town Budget

Presented by Bill Smith, Pittsford Town Supervisor



Town Taxes: 8¢ of every \$1 paid in Property Taxes

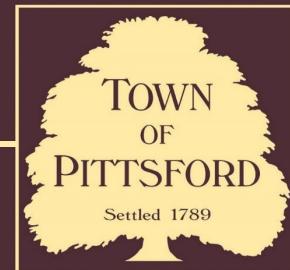


Other Taxing Jurisdictions
92¢

Town
8¢

2026 Pittsford Town Budget

Presented by Bill Smith, Pittsford Town Supervisor

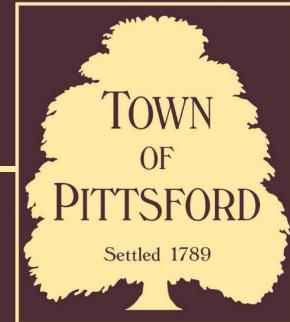


2026 Budget Highlights :

- Holds tax rate flat, at \$3.13 per thousand dollars. Cumulatively since 2018, more than a 9% cut in the Tax Rate
- More funding for our Residential Road Repaving Program
- Funds for Pedestrian Safety improvements and measures to reduce speeding
- Full support for Pittsford Community Library
- Maintains full funding for Community Events and Recreation Programs
- Maintains funding for Elderberry Express
- Maintains full funding for Senior programs including:
 - Lunch Program for Seniors
 - More outdoor programs in pavilion
- 2% increase for Pittsford Youth Services. Total increase in funding for PYS since 2017 has been 90%.
- 2% increase for Pittsford Volunteer Ambulance
- Funds the 13.9% increase in employee medical costs
- Funds the 4% increase in Dental Plan costs
- Continues Environmental initiatives – funds for tree planting program
- 2.9% Cost of Living Adjustment for Town Staff (No pay increase for Elected Officials)

2026 Pittsford Town Budget

Presented by Bill Smith, Pittsford Town Supervisor



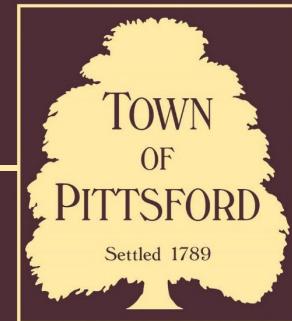
Employees

2026 Budget:

- 2.9% Cost of Living Increase for non-elected employees
- Keeps up with rising benefit costs
 - Medical Insurance is up 13.9% (29.9% increase over the past 2 years)
 - 4% increase in dental insurance (7% increase over the past 2 years)
 - 9% increase in retiree health care

2026 Pittsford Town Budget

Presented by Bill Smith, Pittsford Town Supervisor

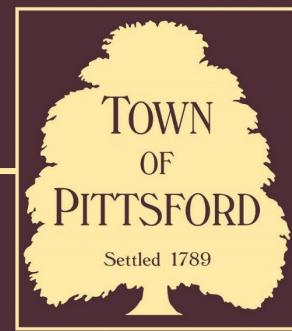


Continual Improvement:

Supporting
Neighborhoods, Full Town Services,
Pittsford Community Library, Youth & Senior Services,
Pittsford Recreation, Community Events & More

2026 Pittsford Town Budget

Presented by Bill Smith, Pittsford Town Supervisor



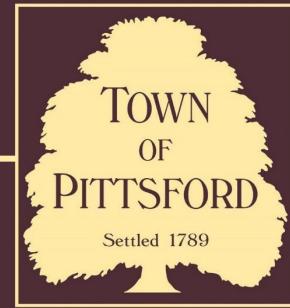
Department of Public Works

- Additional funding for residential road repaving
- Pedestrian Safety improvements
- Leaf collection
- Brush collection
- Sidewalk improvements
- Sewer and drainage improvements
- Park and trail maintenance and improvements
- Plant more native plants and trees



2026 Pittsford Town Budget

Presented by Bill Smith, Pittsford Town Supervisor



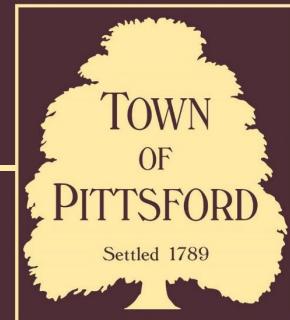
Town Library

The Library Director and Library Board plan annual goals around key areas highlighted in the Library's Long-Range Plan. Those areas include service, events, outreach, community connection, space, collections and leadership. **Funding will:**

- Continue to ensure **Library spaces are accessible, engaging and flexible**
- **Maintains funding for digital** services and resources
- **Support continued evaluation of the use, presentation, and accessibility** of physical and digital collections
- Increase **circulating materials that reflect the diverse interests** and needs of the community
- **Fully fund staff to develop high-quality, culturally rich programs** that reflect community needs and interests
- **Fully fund staff to explore more opportunities** for community outreach, engagement, and collaboration
- **Continue to offer staff opportunities in continuing education** and professional development
- **Continued building maintenance**

2026 Pittsford Town Budget

Presented by Bill Smith, Pittsford Town Supervisor



Funding Senior Services and Programs

Budget honors Town's commitment to quality of life for seniors.

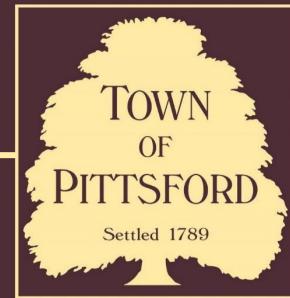
Funding will support:

- **Regular fitness programs** – including Zumba Gold, arthritis Exercise, balance class, yoga for seniors, Get Fit Stress Less and Tai Chi
- **Other senior programs** including line dance, square dance, Craft Club, Euchre and cooking classes
- **Free tax prep services**
- **Free AARP Defensive Driving course**
- Funds to support **Elderberry Express** – senior resident driving service
- **Thursday trips** using the senior program bus
- **Tuesday lunches, picnics, guest speakers, movies and musical entertainment**
- **Programs at our new pavilion** at the community center
- **Intergenerational Club** – Sutherland High School club that connects students with our seniors for activities, crafts and lunch programs



2026 Pittsford Town Budget

Presented by Bill Smith, Pittsford Town Supervisor



Community Events and Recreation Programs

The 2026 budget continues funding for the Town events and recreation programs our community has come to expect. **Funding will support:**

Community Events:

Friday Night Summer Concert Series

Concerts for Kids

Four Family Outdoor Movie Nights

Pittsford Paddle & Pour, Main Street Food Truck and Music Fest, Memorial Day Parade, Family Halloween Fest.

Recreation Programs:

Program offerings by expert instructors – including ballet, martial arts, tennis, kayaking, horseback riding, Irish Dance, babysitter training, aerobics, yoga, basketball and more

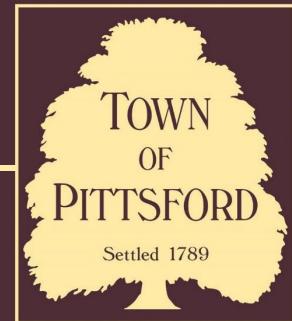
Programs planned and presented by our recreation staff – afterschool program, Summer Day Camp, preschool open gym, guided hikes, Adventure Camp, youth soccer leagues, pickleball, basketball, volleyball and more.

Panther Pals – Children enjoy discovery, play, music, arts, crafts and learning. Weekly themes as well as STEM, geography, letter and number activities allow for children to grow and learn all while having fun.

Pittsford Wreckers – A community-based Special Olympics Training Club. Participation in both unified and traditional Special Olympics programming have continued to increase over the past year.

2026 Pittsford Town Budget

Presented by Bill Smith, Pittsford Town Supervisor



Next Steps

- 10/21 – Town Board Sets Public Hearing, recommended for 11/5
- 10/22 – Budget will be posted on the Town website and hard copies will be made available to the public
- 11/5 – Public Hearing on the 2026 Budget and opportunity to adopt

Minutes of the Pittsford Town Board for October 21, 2025

DRAFT TOWN OF PITTSFORD TOWN BOARD October 21, 2025

Proceedings of a meeting of the Pittsford Town Board held on Wednesday, October 21, 2025, at 6:00 P.M. local time in the Lower-Level Meeting Room of Town Hall, 11 South Main Street, in person.

PRESENT: Supervisor William A. Smith, Jr.; Councilmembers Naveen Havannavar, Cathy Koshykar, Stephanie Townsend, and Kim Taylor.

ABSENT: None.

ALSO PRESENT: Staff Members: Robert Koegel, Town Attorney; Paul Schenkel, Commissioner of Public Works; Renee McQuillen, Town Clerk; Jessie Hollenbeck, Recreation Director; Angel Martinez, Director of IT; Kelly Eldred, Assistant to the Supervisor; Shelley O'Brien, Communications Director; Spencer Bernard, Chief of Staff.

ATTENDANCE: Forty members of the public along with an interpreter attended.

Supervisor Smith called the Town Board meeting to order at 6:00 P.M. and invited all to join in the Pledge to Flag.

SUPERVISORS ANNOUNCEMENTS

The annual Pittsford Family Halloween Fest is this Sunday, from 12:00 PM to 2:00 PM at the Spiegel Community Center.

Leaf collection for 2025 has begun. Residents can use the leaf collection app on the Town website to see when trucks will be in your neighborhood. Residents are reminded not to pile leaves in the street as this can create hazardous conditions for drivers and the crews collecting.

October is Breast Cancer Awareness month. The library will be hosting UR Medicine's Mobile Mammogram Van on Wednesday, October 29, those interested in receiving a screening will need to schedule an appointment.

Early voting begins this Saturday, October 25. The locations closest to Pittsford are at the Pittsford Town Court, Brighton Farmers Market, Henrietta Public Library, and the Perinton Square Mall.

SUPERVISOR'S BUDGET PRESENTATION

Supervisor Smith shared his 2026 Budget proposal with board members.

The 2026 proposed budget will keep the tax rate flat at \$3.13 per \$1,000 of assessed property value for the fifth consecutive year. Altogether, since 2018 the supervisor's budgets represent a cumulative tax rate cut of more than 9%, reducing the rate from \$3.44 per thousand dollars of assessed value to \$3.13. The proposed 2026 budget continues all current Town services at the same level.

Highlights of the proposal include:

- Holds tax rate flat at \$3.13 per thousand dollars. Cumulatively since 2018, more than a 9% cut in the Tax Rate in budgets submitted by the Supervisor for a Town Board vote.
- More funding for our Residential Road Repaving Program
- Funds for Pedestrian Safety improvements and measures to reduce speeding

Minutes of the Pittsford Town Board for October 21, 2025

- Full support for Pittsford Community Library
- Maintains full funding for Community Events and Recreation Programs
- Maintains funding for Elderberry Express
- Maintains full funding for Senior programs including:
- Lunch Program for Seniors
- More outdoor programs in pavilion
- 2% increase for Pittsford Youth Services. Total increase in funding for PYS since 2017 has been 90%.
- 2% increase for Pittsford Volunteer Ambulance
- Funds the 13.9% increase in employee medical costs
- Funds the 4% increase in Dental Plan costs
- Continues Environmental initiatives – funds for tree planting program

PUBLIC HEARING SET FOR PROPOSED 2026 BUDGET

The Supervisor noted the next Town Board meeting is on a Wednesday, not the usual Tuesday, which is Election Day. Supervisor Smith made a motion to set the Public Hearing on the proposed 2026 budget for the next Town Board meeting scheduled Wednesday, November 5, 2025, the motion was seconded by Deputy Supervisor Taylor and voted on as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that public hearings be and hereby are set for Wednesday, November 5, 2025, at 6:00 P.M. local time in the Pittsford Town Hall to consider the 2026 Preliminary Town Budget, the 2026 Special Districts Budgets, and the Sewer Rent Rolls and Debt Service Budgets.

MINUTES OF THE OCTOBER 2 MEETING APPROVED

A Resolution to approve the minutes of the Town Board meeting of October 2, 2025, was offered by Councilmember Havannavar, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Minutes of the October 2, 2025, Town Board meeting are approved.

OPERATIONAL MATTERS

SET BID DATE FOR INSTALLATION OF STATE STREET MEDIAN

A motion to set a bid date for the installation of the State Street median was made by Supervisor Smith, with a second from Deputy Supervisor Taylor, and was voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Town Board sets a bid opening date for the Installation of the State Street Median for November 20, 2025 at 11:00 AM.

RECREATIONAL MATTERS

WINTER 2026 RECREATION PROGRAMS

A motion to approve the 2026 Recreation winter program schedule was made by Deputy Supervisor Taylor, seconded by Councilmember Havannavar, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Town Board approve the Recreation Department's 2026 winter programs and authorize the Town Supervisor to sign instructor contracts as required.

Minutes of the Pittsford Town Board for October 21, 2025

FINANCE MATTERS

OCTOBER VOUCHERS APPROVED

Board members acknowledged review of the vouchers proposed for payment and a resolution to approve the proposed vouchers was offered by Deputy Supervisor Taylor, seconded by Councilmember Taylor, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the October vouchers from numbers 172489 - 172932, totaling \$1,878,521.91 were approved for payment.

PERSONNEL MATTERS

PUBLIC COMMENTS

No comments were submitted.

HIRING/PERSONNEL ADJUSTMENTS APPROVED

A Resolution to approve the recommendations for new hires and status and/or salary changes was offered for approval by Deputy Supervisor Taylor, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared passed as follows:

RESOLVED, that the Town Board approves the appointment for the following employee(s):

The following employee(s) are recommended as a new hire based on the recommendation of the Functional Coordinator(s) for these areas. This is subject to completion of the proper reviews and background checks for these candidates and appropriate sign off by the Town Board representative.

Name	Dept	Position	Rate	Date of Hire
Riley Lawrence	Recreation	Rec Assistant	\$15.50	10/14/2025
Marianne Diaz	Library	Library Page - PT	\$15.50	10/23/2025

The following employee(s) is recommended for a status change and/or salary change due to a change in status.

Name	Dept	Position	Rate	Effective Date
Andrew McCloskey	Highway	MEO I	\$30.82	10/20/2025

OTHER BUSINESS

Following reports from residents of aggressive door to door sales methods, Supervisor Smith tasked the Town Attorney and Town Clerk with reviewing the current code covering peddlers, to advise about any possible updates deemed necessary or desirable.

Deputy Supervisor Taylor inquired about the possibility of having a speed monitoring trailer placed on Route 96 between Thornell Rd and East St following comments from residents regarding speeding along this stretch of highway. Commissioner Schenkel indicated he would have a trailer moved there as soon as possible. She questioned if the Thornell and Mendon Road sidewalk was complete. Commissioner Schenkel stated it was nearing completion, and that the Barker Rd sidewalk has been completed.

Councilmember Havannavar confirmed that the proposed budget includes funding for the winterization of bathrooms in Town parks.

Minutes of the Pittsford Town Board for October 21, 2025

Councilmember Townsend asked if there would be an upcoming executive session for an update on the labor negotiations. Supervisor Smith reported the discussions are proceeding amicably, and he would reach out to our labor law counsel to schedule an update for the Town Board.

With no further business, the meeting adjourned at 6:30 P.M.

Respectfully submitted,

Renee McQuillen
Town Clerk

MEMORANDUM

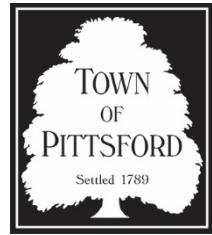
To: Pittsford Town Board

From: Brian Luke, Director of Finance

Date: October 29, 2025

Regarding: Adopted Budget for 2026

For Meeting On: November 5, 2025



The 2026 Proposed Budget has been received by all Town Board members, posted on the Town's website, and filed with the Town Clerk. The Supervisor presented the proposed budget at the October 21, 2025 Town Board meeting.

Be it resolved, that the 2026 Proposed Budget, Sewer Rents, Special Districts, and Debt Service budgets be approved as the 2026 Adopted Budget.

MEMORANDUM

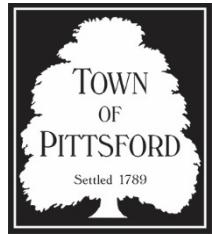
To: Pittsford Town Board

From: Brian Luke, Director of Finance

Date: October 31, 2025

Regarding: Surplus Inventory

For Meeting On: November 5, 2025

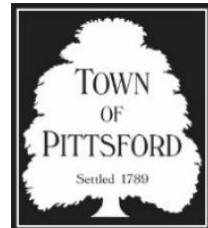


Attached is a list of inventory to be declared surplus and be removed from the Town's inventory.

Be it resolved that the attached list of inventory be declared surplus and be removed from the Town's inventory.

Asset #	Description	Department	Cost	Status
18025	2020 CHEVY EQUINOX - VEH. #506-2	Assessor	\$22,537.87	Auction

MEMORANDUM



To: Pittsford Town Board

From: Cheryl Fleming, Director of Personnel

Date: October 24, 2025

Regarding: Recommendations for Hiring/Personnel Adjustments

For Meeting On: November 5, 2025

1. The following employee(s) are recommended as a new hire, subject to successful completion of drug and background checks, based on the recommendation of the Functional Coordinator(s) for these areas:

Name	Dept	Position	Rate	Date of Hire
Maggie Fisher-Liggera	Recreation	Rec Assistant	\$15.50	11/03/2025
Leila Pereyra	Recreation	Rec Assistant	\$15.50	11/03/2025
Mahetzi Alvarez-Sanchez	Recreation	Rec Assistant	\$15.50	11/03/2025
Justin Bott	Sewer	Laborer	\$20.50	11/06/2025

This is subject to completion of the proper reviews and background checks for these candidates and appropriate sign off by the Town Board representative.

Name	Dept	Position	Rate	Date of Hire
Maggie Fisher-Liggera	Recreation	Rec Assistant	\$15.50	11/03/2025
Leila Pereyra	Recreation	Rec Assistant	\$15.50	11/03/2025
Mahetzi Alvarez-Sanchez	Recreation	Rec Assistant	\$15.50	11/03/2025
Justin Bott	Sewer	Laborer	\$20.50	11/06/2025

2. The following employee(s) is recommended for a status change and/or salary change due to a change in status.

Name	Dept	Position	Rate	Effective Date
Brett Ferguson	Hwy	MEO III	\$24.74	11/03/2025
Zachery Lieber	Hwy	MEO III	\$24.74	11/03/2025

Should the Board approve the above recommendation and personnel adjustment, the following resolution is being proposed, RESOLVED, that the Town Board approves the appointment for the following employee(s):

Name	Dept	Position	Rate	Effective Date
Brett Ferguson	Hwy	MEO III	\$24.74	11/03/2025
Zachery Lieber	Hwy	MEO III	\$24.74	11/03/2025