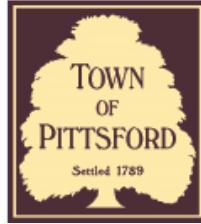


SUPERVISOR

William A. Smith, Jr.

**COUNCIL MEMBERS**

Naveen Havannavar,
Deputy Supervisor
Michael Arcuri
Cathy Koshykar
Cha Ron Sattler-LeBlanc

Town Board Agenda

Town Hall – 11 S. Main Street, Pittsford – Lower Level
Tuesday, February 3, 2026 – 6:00 PM

Call to Order**Pledge of Allegiance****Legal Matters**

Public Comment

Set Public Hearing for Local Law #1 of 2026: Real Property Tax Exemption for Seniors

Authorization of Farm Leases on Town-Owned Land

Authorization of Vending Permit for Harladay Hots

Authorization of 2026 Band Contracts

Authorization of Snow and Ice Supplemental Agreement with NYS Department of Transportation

Operational Matters

Public Comment

Set Bid Date for Park Districts and Ground Maintenance Agreement

Personnel Matters

Public Comment

Authorization of Employee Training - Western New York Stormwater Conference & Tradeshow

Hiring Resolution

Other Business**Public Comment****Adjournment**

PUBLIC MEETINGS OF THE TOWN BOARD are IN-PERSON at TOWN HALL

ATTENDING IN PERSON

Comments:

As always, comments are open to Pittsford residents, owners of property in the Town who pay Town taxes, owners of businesses in the Town, attorneys or agents designated by a resident to speak on the resident's behalf. To comment you must sign in at the sign-in desk.

VIEWING FROM HOME

1. Live

The Town Board meeting will stream live through our cable access station's streaming portal. Please use the following link:

<https://videoplayer.telvue.com/player/FcqTL0OYMCGU6WlccUApvUL3twz4dm9V/stream/819?fullscreen=false&showtabssearch=true&autostart=true>

You can watch on any computer, tablet, smart phone or web capable TV. If you log in before the meeting starts and see an error message, refresh your screen at 6:00 pm when the board meeting starts and you can view the meeting live while it is happening.

Comments:

Comments are open to Pittsford residents, owners of property in the Town who pay Town taxes, owners of businesses in the Town, attorneys or agents designated by a resident to speak on the resident's behalf.

- at any time before 2:30pm on the day of the meeting (a) by email to comments@townofpittsford.org; (b) by submitting it in writing, through the drop slot to the right of the front door at Town Hall (11 South Main Street); or (c) by U.S. Mail to the Town Clerk, for receipt no later than 2:30 pm on the day of the meeting;
and, in addition,
- at any time ***during*** the meeting by email to comments@townofpittsford.org
- All comments submitted should **include the name and street address** of the commenter. Comments from residents will be read by the Town Clerk at the appropriate point of the meeting. The Clerk will read your name, but not your street address unless you ask for it to be read.

2. On-Demand Video

As always, video will be uploaded to our cable access station's streaming portal subsequent to the meeting, usually within a few days. It is available on demand. You can see it here:

<https://videoplayer.telvue.com/player/FcqTL0OYMCGU6WlccUApvUL3twz4dm9V/stream/690?fullscreen=false&showtabssearch=true&autostart=true>

MEMORANDUM

To: Town Board Members

From: Robert B. Koegel

Date: January 29, 2026

Regarding: Local Law No. 1 of 2026:
Real Property Tax Exemption for Seniors – Sliding Scale Revision

For Meeting On: February 3, 2026

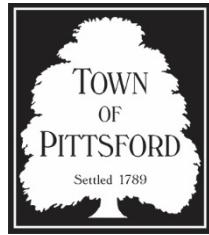
From time to time, the State Legislature amends the Real Property Tax Law which enables municipalities to grant a partial real property tax exemption for senior citizens with limited income. A recent state law revision authorizes municipalities to adopt a local law which would increase the exemption percentages for recipients of the senior citizens exemption whose incomes are below the current upper limit.

Currently, there is a graduated scale of per cent reduction of tax exemption which runs from a 50% reduction for those with incomes of \$50,000 or less to no reduction for those with incomes over \$58,400. The proposed local law submitted herewith would allow three new monetary levels of exemption percentages; namely, a 65% reduction for those with incomes of less than \$47,000, a 60% reduction for those with incomes between \$47,000 and \$47,999.99, and a 55% reduction for those with incomes between \$48,000 and \$48,999.99. The 50% reduction would be confined to those with incomes between \$49,000 and \$49,999.99, and the rest of the graduated scale would remain the same. These proposed income figures and corresponding exemption percentages are the highest state law allows.

If you wish to move forward with this, you may resolve as follows:

RESOLUTION

RESOLVED, that a public hearing before the Pittsford Town Board be and hereby is set for February 24, 2026 at 6:00 P.M. local time at the Pittsford Town Hall, 11 South Main Street, Pittsford, New York to consider the enactment of proposed Local Law No. 1 of 2026: Amending Article I of Chapter 133 of the Town of Pittsford Municipal Code entitled Taxation – Partial Real Property Tax Exemption.



At a Regular Meeting of the Town Board
of the Town of Pittsford, New York held at
the Town Hall, 11 South Main Street,
Pittsford, New York, on the 3rd day of
February, 2026.

PRESENT: William A. Smith, Jr., Supervisor
Naveen Havannavar, Deputy Supervisor
Michael Arcuri, Councilmember
Cathleen A. Koshykar, Councilmember
Cha Ron Sattler-LeBlanc, Councilmember

ABSENT: None

In the Matter

of

THE ADOPTION OF PROPOSED LOCAL LAW
NO. 1 of 2026: AMENDING ARTICLE I OF
CHAPTER 133 OF THE TOWN OF PITTSFORD
MUNICIPAL CODE ENTITLED PARTIAL REAL
ESTATE TAX EXEMPTION

Resolution to Set Public Hearing

WHEREAS, true and correct copies of proposed Local Law No. 1 of 2026: Amending Article I of Chapter 133 of The Town of Pittsford Municipal Code, entitled Partial Real Estate Tax Exemption, were delivered to each member of the Town Board; and

WHEREAS, due consideration has been given to the adoption of said proposed Local Law No. 1 of 2026, by all members of the Town Board who were present; and

WHEREAS, it was the considered opinion of all members of the Town Board who were present that a public hearing should be held on the 24th day of February, 2026, at 6:00 P.M. at the Town Hall, 11 South Main Street, Pittsford, New York, to consider the adoption of said proposed Local Law No. 1 of 2026;

NOW, on motion duly made and seconded, it was

RESOLVED, that a public hearing be held on the 24th day of February, 2026, at 6:00 P.M., Local Time, at the Town Hall, 11 South Main Street, Pittsford, New York, on the

question of the adoption of said proposed Local Law No. 1 of 2026; and be it further

RESOLVED, that a Notice of Hearing and a copy of said proposed Local Law 1 of 2026, or a summary thereof, be published in a newspaper previously designated as an official newspaper for publication of public notices, not less than five (5) days prior to said hearing; and be it further

RESOLVED, that the Town Clerk shall post certified copies of both this resolution and said proposed Local Law No. 1 of 2026, or a summary thereof, on the Town website www.townofpittsford.org and on the bulletin board, maintained by the Town Clerk pursuant to § 40(6) of the Town Law, for a period of not less than five (5) days prior to said public hearing.

Said matter having been put to a vote, the following votes were recorded:

William A. Smith, Jr.	VOTING
Naveen Havannavar	VOTING
Michael Arcuri	VOTING
Cathleen A. Koshykar	VOTING
Cha Ron Sattler-LeBlanc	VOTING

The resolution was thereupon declared duly adopted.

DATED: February 3, 2026

Renee M. McQuillen, Town Clerk

I, RENEE M. MCQUEEN, Town Clerk of the Town of Pittsford, New York, DO HEREBY CERTIFY that I have compared a copy of the resolution as herein specified with the original in the minutes of the meeting of the Town Board of the Town of Pittsford and that the same is a correct transcript thereof and the whole of the said original.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of February, 2026.

Renee M. McQuillen, Town Clerk

**BE IT ENACTED BY THE
TOWN BOARD OF THE
TOWN OF PITTSFORD
NEW YORK
AS FOLLOWS:**

**LOCAL LAW NO. 1 OF 2026:
THE ADOPTION OF PROPOSED LOCAL LAW
NO. 1 of 2026: AMENDING ARTICLE I OF CHAPTER 133
OF THE TOWN OF PITTSFORD MUNICIPAL CODE
ENTITLED TAXATION – PARTIAL
REAL PROPERTY TAX EXEMPTION**

Sec. 1 Title

This Local Law shall be known as "Local Law No. 1 of 2026: Amending Article I of Chapter 133 of The Town of Pittsford Municipal Code Entitled Taxation – Partial Real Property Tax Exemption."

Sec. 2 Amendment to Existing Law

The Pittsford Town Code, Chapter 133, Article I, shall be amended to revise §133-3 "Exemptions granted," so as to increase the income levels of exemptions, consistent with a recent revision of state law, as follows:

§ 133-3. Exemptions granted.

Real property owned by one or more persons, each of whom is 65 years of age or older, or real property owned by a married couple or by siblings, one of whom is 65 years of age or older, shall be partially exempt from Town real property taxes in accordance with the following schedule:

<u>Annual Income</u>	<u>Percentage of Exemption</u>
Less than \$47,000.00	65%
\$47,000 to \$47,999.99	60%
\$48,000 to \$48,999.99	55%
\$49,000 to \$49,999.99	50%
\$50,000 to \$50,999.99	45%
\$51,000 to \$51,999.99	40%
\$52,000 to \$52,999.99	35%
\$53,000 to \$53,899.99	30%
\$53,900 to \$54,799.99	25%
\$54,800 to \$55,699.99	20%
\$55,700 to \$56,599.99	15%
\$56,600 to \$57,499.99	10%
\$57,500 to \$58,399.99	5%
\$58,400 or more	0%

Sec. 3 Severability

If any clause, sentence, phrase, paragraph or any part of this Local Law shall for any reason be adjudicated finally by a court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder of this Local law, but shall be confined in its operation and effect to the clause, sentence, phrase, paragraph or part thereof, directly involved in the controversy or action in which such judgment shall have been rendered. It is hereby declared to be the legislative intent that the remainder of this Local Law would have been adopted had any such provision been excluded.

Sec. 4 Effective Date

This Article shall apply to assessment rolls prepared on the basis of taxable status dates occurring on or after March 1, 2026.

NOTICE OF PUBLIC HEARINGS

PLEASE TAKE NOTICE, that a public hearing will be held by the Town Board of the Town of Pittsford, New York, at the Town Hall, 11 South Main Street, Pittsford, New York, on the 24th day of February, 2026, at 6:00 o'clock P.M., Local Time, on the proposed adoption of Local Law No. 1 of 2026 that would amend the Town Code with respect to the partial real estate tax exemption available to qualified senior citizens with limited incomes. The specific terms contained in proposed Local Law No. 1 of 2026 are available for review in the Town Clerk's Office and on the Town's website at www.townofpittsford.org.

The aforesaid public hearing has been directed to be held pursuant to a resolution of the Town Board of the Town of Pittsford, New York, duly adopted at a meeting of said Board on the 3rd day of February, 2026.

Dated: February 3, 2026

Renee M. McQuillen
Town Clerk
Town of Pittsford

MEMORANDUM

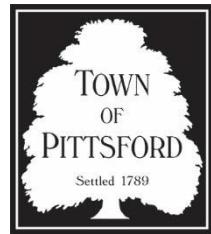
To: Pittsford Town Board

From: Paul Schenkel - Commissioner of Public Works

Date: January 28, 2026

Regarding: Authorize Farm Leases on Town Owned Land

For Meeting On: February 3, 2026



Ladies and Gentlemen:

For more than a decade, the Town of Pittsford has leased Town-owned land to local farmers. Each of the farmers has agreed to a renewal of a three-year lease to end on December 31, 2028, continuing at the current rate of \$25.00 per acre, per year, paid to the Town. Each agreement is for a three-year period to allow for appropriate planning of crops especially since planting a winter crop would extend beyond the lease period. Attached is an example of one of the leases and maps of each of the leased areas. The properties are listed below.

Robert Lehman \$1,750.00 Total	12.5 acres in the Autumn Ridge Subdivision 57.5 acres on the Royal Coach property
Larry Knickerbocker \$575.00 Total	8.0 acres on Knickerbocker Road 15.0 acres on Laureldale Drive
Marc Kreiger \$1,300.00 Total	7.0 acres on Tobey Road 26.0 acres in the Isaac Gordon Nature Park 19.0 acres Heather Heights
Jared Brush \$450.00 Total	18.0 acres on Hedgewood Lane
Sal Imburgia \$170.00 Total	6.8 acres on Clover Street (Bridleridge Farms)

If the Town Board approves, the following resolution would be appropriate:

Resolved, that the Supervisor be and hereby is authorized to execute leases with the following farmers for the land designated next to the name of each, upon receipt of certificates of insurance, from January 1, 2026 through December 31, 2028 in the amount of \$25.00 per acre, per year:

Robert Lehman	12.5 acres in the Autumn Ridge Subdivision 57.5 acres on the Royal Coach Property
Larry Knickerbocker	8.0 acres on Knickerbocker Road 15.0 acres on Laureldale Drive
Marc Kreiger	7.0 acres on Tobey Road 26.0 acres in the Isaac Gordon Nature Park 19.0 acres Heather Heights
Jared Brush	18.0 acres on Hedgewood Lane
Sal Imburgia	6.8 acres on Clover Street (Bridleridge Farms)

FARM LEASE

THIS AGREEMENT is made as of the ____ day of _____, ____ between the TOWN OF PITTSFORD, a municipal corporation with its offices located at 11 South Main Street, Pittsford, New York (hereinafter the "Lessor") and **Larry Knickerbocker of 173 Knickerbocker Road, Pittsford, Monroe County, New York 14534** (hereafter the "Lessee").

1. Property and Term. Lessor hereby demises and leases to Lessee and Lessee does hereby hire and take from the Lessor certain land presently owned by Lessor, located at the property, **Knickerbocker Road consisting of approximately 8.0 acres** and appurtenances thereto (the "Property") as more particularly described on Exhibit A attached hereto and made part hereof for a term **beginning on January 1, 2026 and ending on December 31, 2028**.

2. Rent. Lessee covenants to pay Lessor a **rent in the amount of \$200.00**, payable without notice, demand or offset on November 30 of each year of the three (3) year Lease. There shall be a late charge of five percent (5%) if payment in full is not made by the due date. Payments not made within fifteen (15) days of the due date shall accrue interest at fifteen percent per annum (15%) from the date when due.

3. Use. Lessee shall use the Property for farming purposes and for no other purposes whatsoever. Lessee agrees to manage the farm in a good and husband like manner, and with special regard to such portions thereof as are arable. **Lessee shall adhere to erosion control requirements as specified in the USDA Soil Conservation Service "Conservation Compliance Plan" for the Property in addition to other soil erosion control requirements as may be set forth by the Lessor**. Lessee agrees to keep the Property in good order and repair for farming purposes. Lessor reserves the right to erect signs on the Property designating it as Lessor-owned land. Lessee shall erect no signs on the property or construct any improvements thereon without the consent of Lessor. Lessor will not assume responsibility for damage to the crops by the public.

4. Liability Insurance: Indemnification. During the term of the Lease and any extension thereof, Lessee agrees to maintain and to pay for the following insurance, with an insurance company or companies, licensed to do business in the State of New York.

At least \$2,000,000 general liability for personal injury per accident or occurrence
At least \$100,000 property damage

Lessee shall deliver a copy of such policy or an appropriate certification of insurance to the Lessor prior to the execution date of this Lease and thereafter a similar copy of a certificate annually prior to the anniversary date of the execution of this Lease. All such policies shall provide that Lessor is named as an additional insured and that such insurance may not be cancelled unless Lessor and any other insured is notified in writing not less than thirty (30) days prior to any such cancellation.

Lessee agrees that, except for the negligence or willful misconduct of the Lessor or its agents, employees and invitees, it will indemnify and save Lessor harmless from and against any and all liabilities, losses, damages, costs, expenses, (including attorneys' fees), suits, judgments and claims for injury or damage to person or property, arising during the term out of the use, occupation, operation, possession or control by the Lessee of the Property. Lessee's obligation under this section shall survive the termination of the Lease.

5. Assignment and Subletting. This Lease shall not be assigned nor shall all or any portions of the Property be sublet without the consent of Lessor. Any attempted assignment or sublet shall be void.

6. Leaf Composting. Lessor has the right to from time to time have leaf compost incorporated into the soil on the Property. In determining when to incorporate leaf compost, Lessor shall consider site conditions, crop rotations and Lessee's availability to assist. Lessee agrees to cooperate in incorporating the leaf compost into the soil provided that Lessor shall be responsible for:

- (a) delivery of compost to a mutually agreed upon portion of the site;
- (b) providing a front-end loader and spreader for use in spreading of the compost;
- (c) providing soil testing prior and subsequent to spreading and incorporation of the compost;

(d) providing materials necessary for balancing soil nutrients if testing reveals significant need for correction.

Lessee shall be responsible for:

- (a) providing a tractor and operator for spreading of the compost, being compensated by Lessor at a total rate of Twenty-Five Dollars (\$25.00) per hour for the tractor and operator and Ten Dollars (\$10.00) per hour for a loader operator if required;
- (b) spreading compost at a uniform application depth not to exceed two inches (2"); and
- (c) incorporation of the compost into the farmland soils.

7. Compliance with Laws. Lessee, in the use, occupation, operation, possession and control of the Property, shall comply with all requirements of all laws, orders, ordinance, rules and regulations of federal, state, county, town and municipal authorities and with any direction of any public officer or officers, pursuant to law.

8. Mechanics Liens. Lessee shall not allow liens to be filed against the Property, or Lessee's interest in the Property by reason of work, labor, services or materials supplied to Lessee. If any such Lien shall at any time be filed, Lessee shall cause the same to be discharged of record or bonded within thirty (30) days after the date of filing. If Lessee shall fail to discharge or bond any such lien within such period then, in addition to any other right or remedy of Lessor, Lessor may, but shall not be obligated to, procure its discharge.

9. Events of Default. Any or more of the following events shall constitute an "Event of Default":

- (a) failure of Lessee to pay all rent within ten (10) days after written notice to Lessee that rent is past due; or
- (b) failure of Lessee to perform or comply with any of the other terms, covenants or conditions of this Lease, within twenty (20) days after written notice thereof from Lessor to Lessee, except that in connection with an Event of Default, other than those referred to in the paragraph (a) of this Section, not susceptible of being cured with due diligence within twenty (20) days, the time for Lessee to cure shall be extended for such time as may be necessary to cure with all diligence, provided that Lessee commences property and proceeds diligently to cure and further provide that such period of time shall not be so extended as to subject Lessor to any civil or criminal liability or forfeitures; or
- (c) If Lessee shall file a voluntary petition in bankruptcy or shall be adjudicated a bankrupt or insolvent, or shall file any petition or answer seeking any reorganization, arrangement, imposition, readjustment, liquidation, dissolution or similar relief under the present or any future federal bankruptcy act or any other present or future applicable federal, state or other statute or law or shall seek or consent to or acquiesce in the appointment of any trustee, receiver or liquidator of Lessee or of all or any substantial part of its properties or of the Property; or
- (d) if within sixty (60) days after the commencement of any proceeding against Lessee seeking any reorganization, arrangement, composition, readjustment, liquidation, dissolution or similar relief under the present or any future federal bankruptcy act or any other present or future applicable federal, state or other statute or law, such proceeding shall not have been dismissed, or if, within sixty (60) days after the appointment, without the consent or acquiescence of Lessee, of any trustee, receiver or liquidator of Lessee or of all or any substantial part of its properties or of the Property, such appointment shall not have been vacated or stayed on appeal or otherwise, or if, within sixty (60) days after the expiration of any such stay, such appointment shall not have been vacated.

10. Remedies.

(a) Right to Terminate. If an Event of Default occurs and is not cured within any applicable grace period, Lessor may give written notice to Lessee specifying the Event of Default and stating that this lease and the term shall expire and terminate on the date specified in the notice, which date shall be at least ten (10) days after the date of this notice. Upon the date specified in the notice this Lease and the term, and all rights of Lessee under this Lease, shall terminate.

(b) Right to Re-enter. If any Event of Default occurs and is not cured within any applicable grace period, Lessor may: (a) immediately or at any time re-enter the Property, or any part thereof, by summary proceeding or by any suitable action or proceeding at law, or by force or otherwise, without being liable to indictment, prosecution or damage therefore; or (b) repossess the same, and remove any persons or property therefrom, using such force as may be necessary, without being in any manner guilty of trespass, eviction or forcible

entry or detainer, and without relinquishing Lessor's right to Rent or any other right given Lessor by this Lease or by operation of law.

(c) Right to collect Accrued Rent. In the event of any termination of this Lease by the Lessor, Lessee shall thereupon pay to Lessor all rent and any other amounts payable by Lessee to Lessor up to the time of such termination of this Lease and shall also pay to Lessor any damages that Lessor incurs including reasonable attorney's fees and associated court costs. Notwithstanding any such termination, Lessee shall remain liable for all rents remaining as if the Lease had not been terminated, and Lessor's reasonable attorneys' fees in the connection with such termination.

(d) Remedies Cumulative. Nothing in this section shall limit or preclude the recovery by Lessor from Lessee of any sums or damages, Lessor may lawfully be entitled by reason of the occurrence of any Event of Default including reasonable attorney's fees and associated court costs. The remedies specified in this section are cumulative and shall be in addition to every right or remedy now or hereafter existing at law or in equity or by statute or otherwise, and the exercise by Lessor of any one or more of the rights or remedies provided for in this Section or now or hereafter existing at law or in equity or by statute or otherwise shall not preclude the simultaneous or later exercise by Lessor of any or all other rights or remedies provided for in the Lease or now or hereafter existing at law in equity or by statute or otherwise.

11. No Waiver. No failure by Lessor to insist upon the strict performance of any term, covenant or condition of this Lease or to exercise any right or remedy, and no acceptance of full or partial rent during the continuance of any breach shall constitute a waiver of any such breach or of any such term, covenant or condition.

12. Entry onto Property. Lessor shall have the right to enter onto the property upon reasonable prior notice to Lessee during ordinary business hours, or at any time in case of emergency, for the purpose of inspecting the Property or Lessee's compliance with laws, or to show the Property to any prospective purchaser or mortgagee.

13. Limitation of Liability. It is understood and agreed that Lessee shall look solely to the interest of Lessor in the Property for the satisfaction of Lessee's remedies for the collection of a judgment (or other judicial process) requiring payment by the Lessor in the event of any default or breach by Lessor with respect to any of the terms, covenants or conditions of the Lease to be observed or performed by the Lessor, and any other obligations of Lessor created by or under this Lease, and no other property or assets of Lessor shall be subject to levy, execution or other enforcement procedures for the satisfaction of Lessee's remedies.

IN WITNESS WHEREOF, the parties have executed this Lease as of the date first set forth above.

LESSOR:

TOWN OF PITTSFORD, NEW YORK

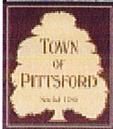
William A. Smith, Supervisor

LESSEE:

LARRY KNICKERBOCKER

Larry Knickerbocker

Exhibit A. Knickerbocker Road



**Knickerbocker Road
Farm Lease
Town of Pittsford**



Farm Lease



1 " = 150 '

Exhibit A. Laureldale Drive

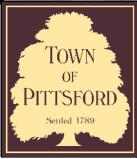




**Autumn Ridge Subdivision
Farm Lease
Town of Pittsford**



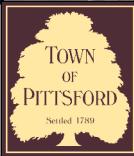
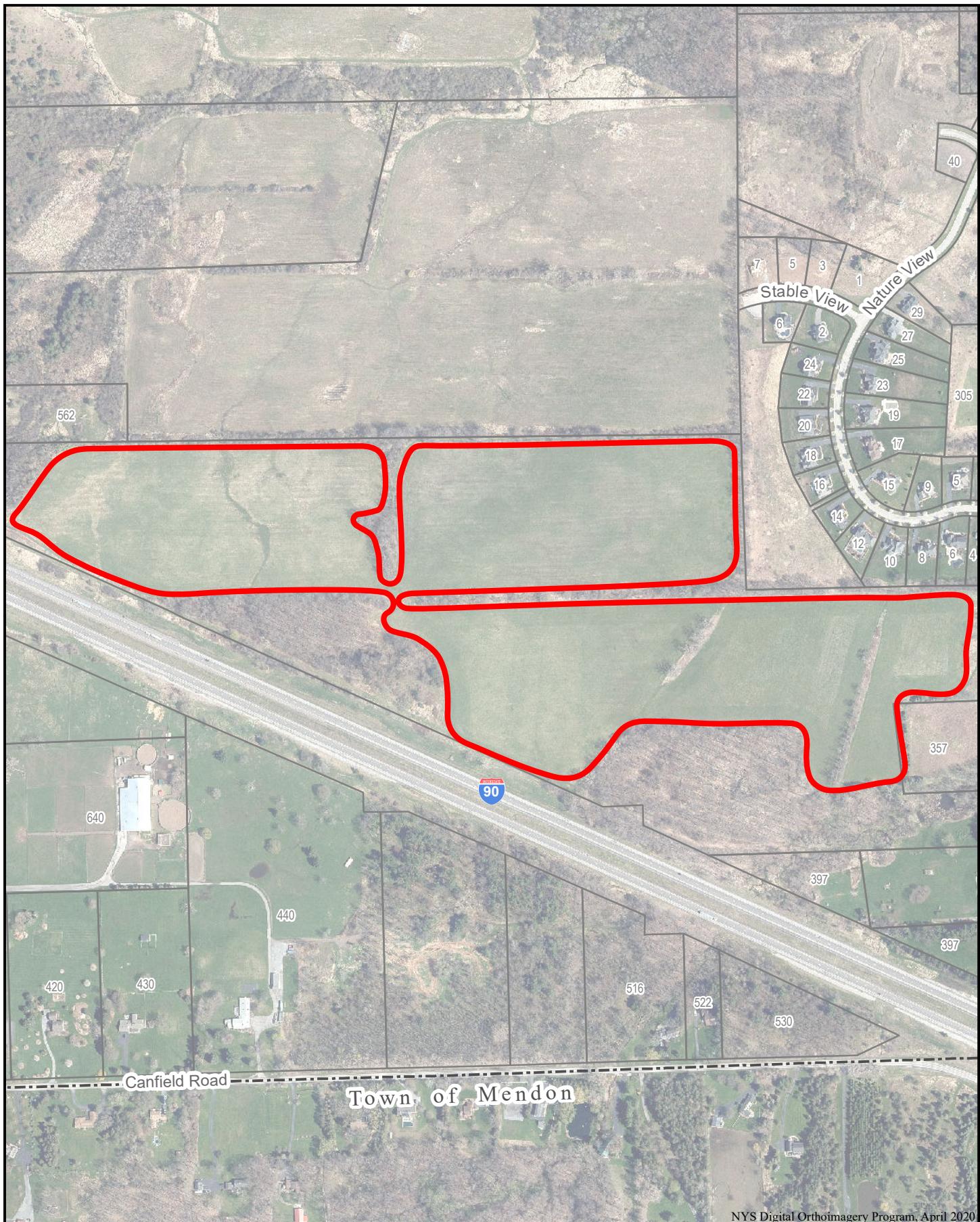
1 " = 250 '



NYS Digital Orthoimagery Program, April 2020



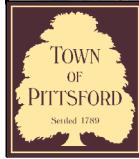
Town of Pittsford GIS | January 17, 2023



**Royal Coach Property
Farm Lease
Town of Pittsford**



1 " = 500 '



**Knickerbocker Road
Farm Lease
Town of Pittsford**



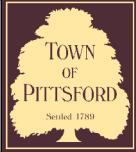
Farm Lease



1 " = 150 '



NYS Digital Orthoimagery Program, April 2020



**Laureldale Dr
Farm Lease
Town of Pittsford**



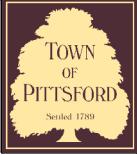
Farm Lease



1 " = 200 '



NYS Digital Orthoimagery Program, April 2020



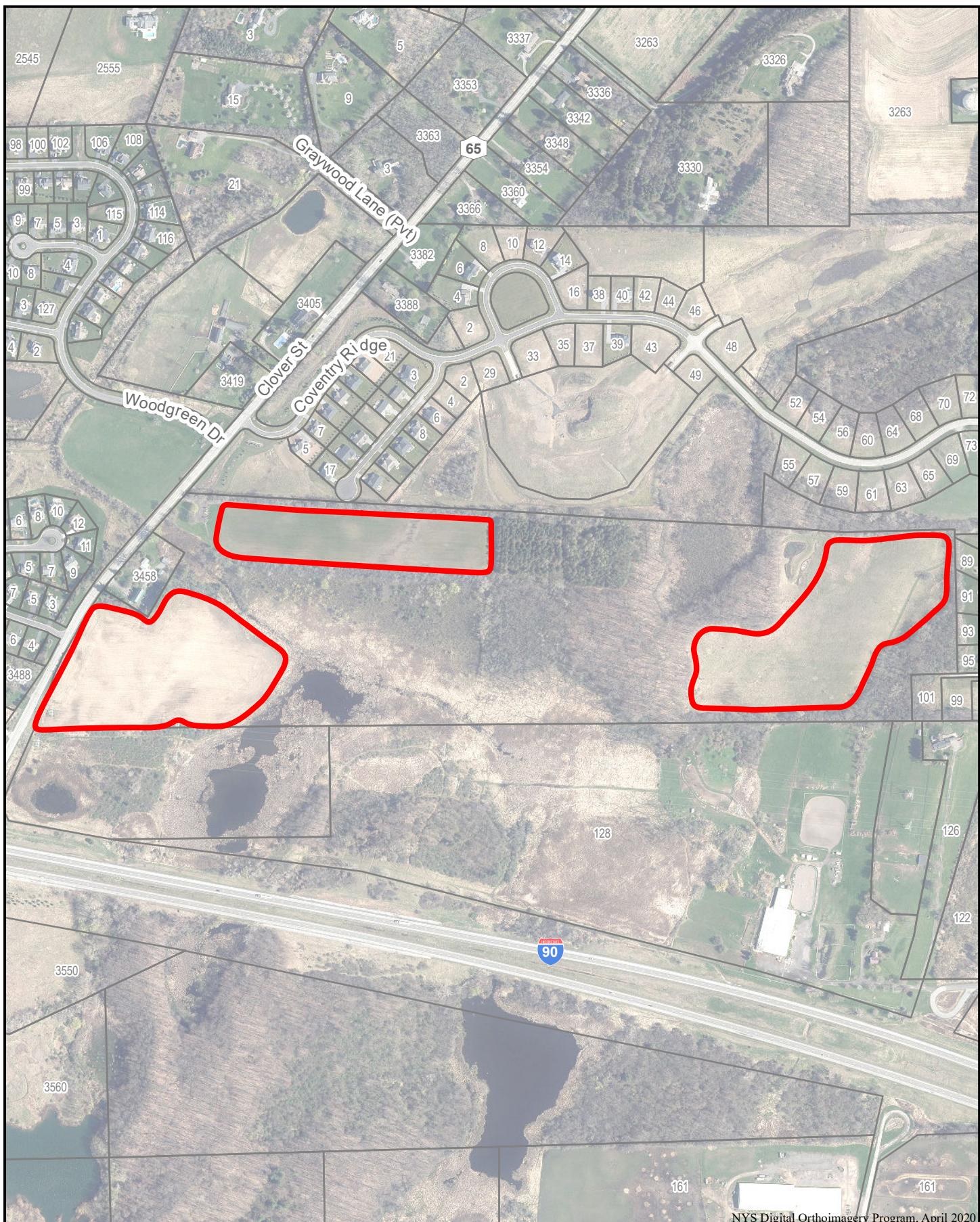
**Tobey Road
Farm Lease
Town of Pittsford**



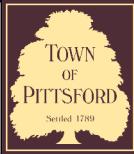
Farm Lease



1 " = 150 '



NYS Digital Orthoimagery Program, April 2020



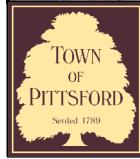
**Isaac Gordon Nature Park
Farm Lease
Town of Pittsford**



Farm Lease



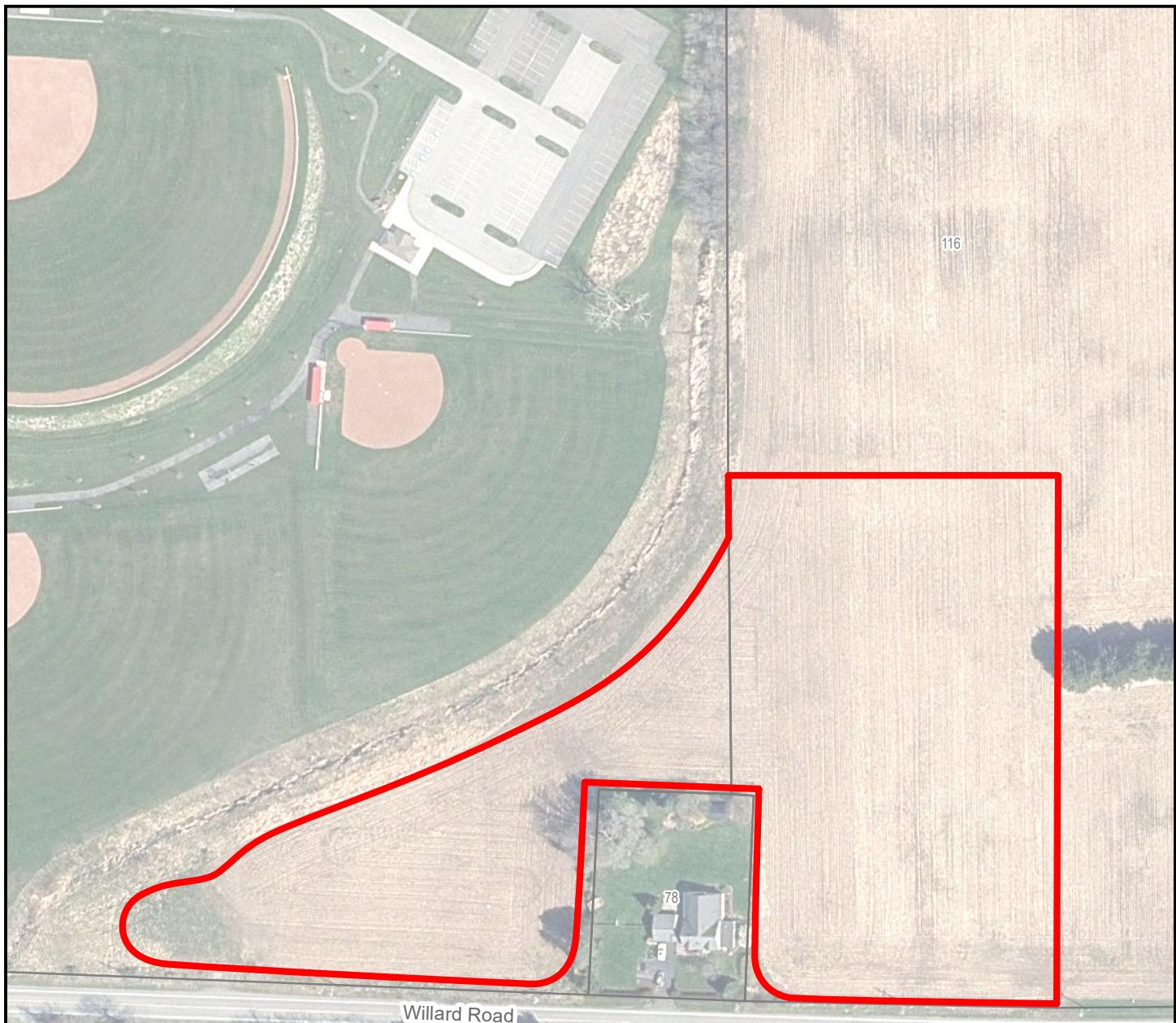
1 " = 600 '



**Heather Heights
Farm Lease
Town of Pittsford**



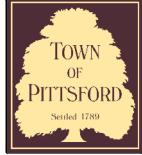
1 " = 250 '



Willard Road



NYS Digital Orthoimagery Program, April 2020



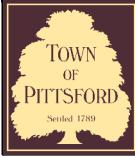
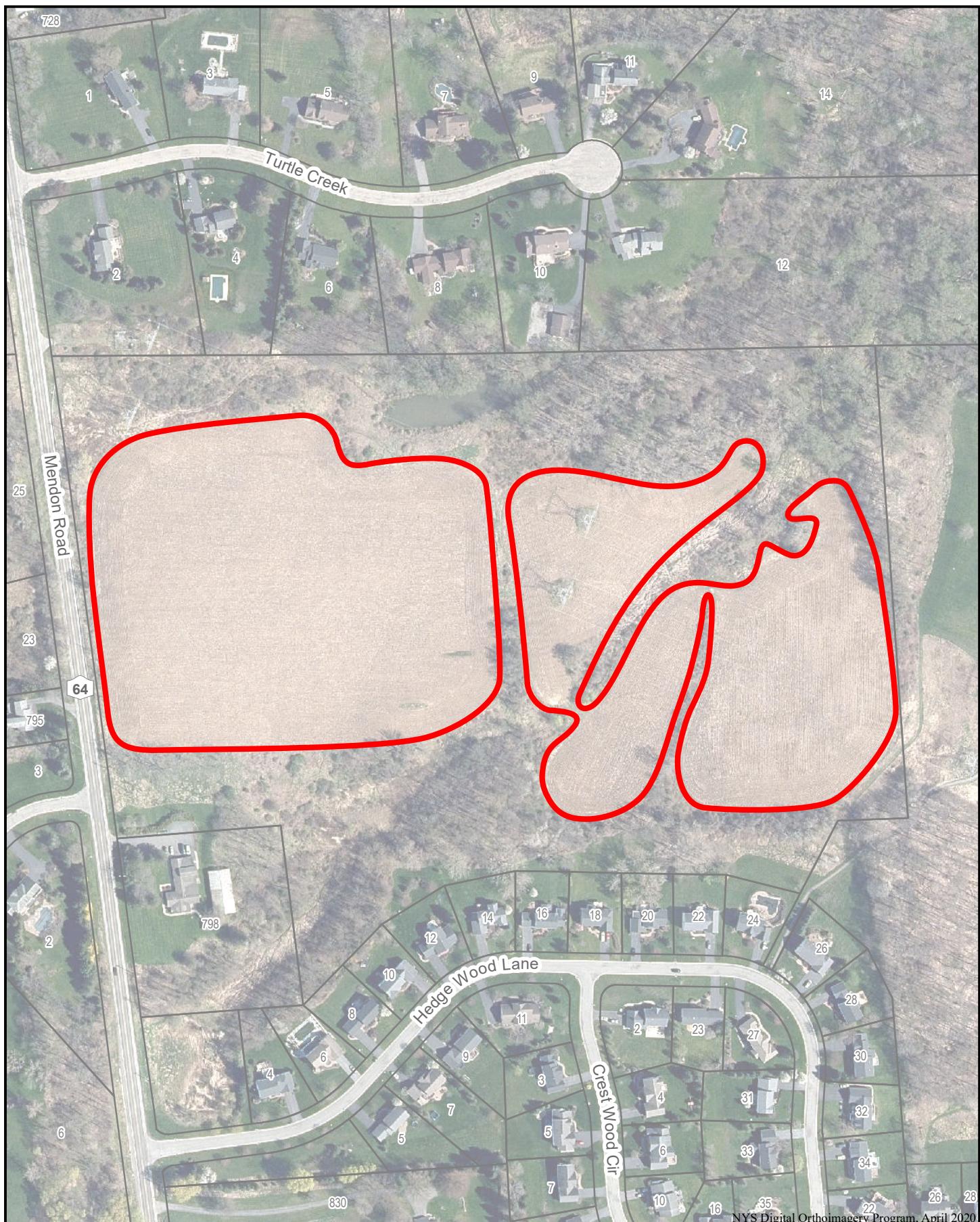
**Willard Road
Farm Lease
Town of Pittsford**



Farm Lease



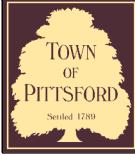
1 " = 150 '



Hedge Wood Lane
Farm Lease
Town of Pittsford



1 " = 250 '



Bridleridge Farms

Farm Lease

Town of Pittsford



Farm Lease

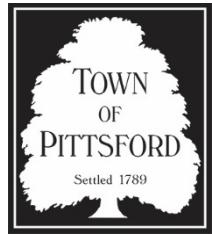


$$1'' = 150'$$

YS Digital Orthoimagery Program, April 2020

MEMORANDUM

To: Pittsford Town Board
From: Paul Schenkel - Commissioner of Public Works
Date: January 27, 2026
Regarding: Harladay Hots Vending Permit
For Meeting On: February 3, 2026



Ladies and Gentlemen:

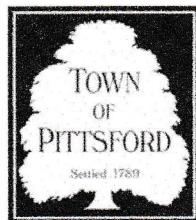
Charles Clottin, who does business as Harladay Hots, Inc, has requested a "Food Vending Permit" to sell from a portable vending unit on the Town owned land located at 10 N. Main St. The vending unit would be operated during the hours of 10:00 a.m. through 3:00 p.m. Monday through Sunday from May 1, 2026, through October 31, 2026.

No other person or vendor has approached the Town for a permit to operate at that site.

The attached proposed "Vending Permit" details the conditions of the arrangement, including a requirement that the Vendor have all necessary health and safety certifications and insurances, naming the Town as additional insured. The Village's approval is also necessary for this permit. The vending fee is \$100.00 per month of operation.

In the event the Town Board approves issuing the requested permit, the following Resolution would be in order:

Resolved, that Town Board approves the proposed Food Vending Permit to Harladay Hots, Inc., for a vending unit located at 10 N. Main St., from May 1st to October 31st. 2026, seven days a week from 10:00 a.m. – 3:00 p.m. and that the Town Supervisor is authorized to issue the Permit.



Harladay Hots, Inc.
12 Brimsdown Circle
Fairport, NY 14450
Charles E. Clottin

VENDING PERMIT

The Town of Pittsford ("Town") hereby issues a vending permit to the above ("Vendor") to allow the sale of food from a small portable vending unit to be temporarily located at Town owned land at Copper Beech Park on N. Main St. for the period from May 1, 2026 to October 31, 2026. The terms and conditions of this Permit as follows:

- Vending hours shall be from 10:00 a.m. to 3:00 p.m. on Monday - Sunday at Copper Beech Park on N. Main St. The Town will provide a schedule of field use to the Vendor.
- The Vendor shall provide to the Town a valid certificate of insurance covering all of the Vendor's operations under this permit, with the Town listed as an "Additional Insured".
- The Vendor shall be responsible to obtain and provide the Town with copies of all health and safety certifications, such as licenses, inspections, and the like required to operate the Vendor's food sale operation.
- The Vendor's vending unit shall not be left unattended.
- All of the Vendor's equipment and materials shall be removed from the site at the end of each service time period. The Vendor shall be responsible for cleanup and removal of all debris generated by and/or associated with the food sale operation.
- The Vendor shall locate the vending unit in such a manner as not to inhibit maintenance of the area by Town staff. The specific location of the unit on the site shall be subject to review and approval by the Commissioner of Public Works.
- A Vending Permit Fee shall be assessed at a rate of \$100.00 per month, to be payable on or before the first of each month.
- The Vendor shall protect, defend, indemnify, and hold harmless the Town from any and all claims, costs, damages, liabilities, and expenses (including reasonable attorneys' fees) of any nature whatsoever for injury, death to persons or property damage arising out of or in any way related to the Vendor's operations.
- The Town reserves the right to terminate this Permit at any time.

Town Supervisor: _____ Date: _____

Vendor: _____ Date: May 2, 2026.

CERTIFICATE OF INSURANCE COVERAGE NYS DISABILITY AND PAID FAMILY LEAVE BENEFITS LAW

PART 1. To be completed by NYS disability and Paid Family Leave benefits carrier or licensed insurance agent of that carrier

1a. Legal Name & Address of Insured (use street address only)	1b. Business Telephone Number of Insured
1c. Federal Employer Identification Number of Insured or Social Security Number	
Work Location of Insured (Only required if coverage is specifically limited to certain locations in New York State, i.e., Wrap-Up Policy)	
2. Name and Address of Entity Requesting Proof of Coverage (Entity Being Listed as the Certificate Holder)	3a. Name of Insurance Carrier ShelterPoint Life Insurance Company
	3b. Policy Number of Entity Listed in Box "1a"
	3c. Policy effective period _____ to _____
4. Policy provides the following benefits:	
<input type="checkbox"/> A. Both disability and paid family leave benefits. <input type="checkbox"/> B. Disability benefits only. <input type="checkbox"/> C. Paid family leave benefits only.	
5. Policy covers:	
<input type="checkbox"/> A. All of the employer's employees eligible under the NYS Disability and Paid Family Leave Benefits Law. <input type="checkbox"/> B. Only the following class or classes of employer's employees: <hr/>	

Under penalty of perjury, I certify that I am an authorized representative or licensed agent of the insurance carrier referenced above and that the named insured has NYS Disability and/or Paid Family Leave Benefits insurance coverage as described above.



Date Signed _____ By _____
(Signature of insurance carrier's authorized representative or NYS Licensed Insurance Agent of that insurance carrier)

Telephone Number _____ Name and Title _____

IMPORTANT: If Boxes 4A and 5A are checked, and this form is signed by the insurance carrier's authorized representative or NYS Licensed Insurance Agent of that carrier, this certificate is COMPLETE. Mail it directly to the certificate holder.

If Box 4B, 4C or 5B is checked, this certificate is NOT COMPLETE for purposes of Section 220, Subd. 8 of the NYS Disability and Paid Family Leave Benefits Law. It must be emailed to PAU@wcb.ny.gov or it can be mailed for completion to the Workers' Compensation Board, Plans Acceptance Unit, PO Box 5200, Binghamton, NY 13902-5200.

PART 2. To be completed by the NYS Workers' Compensation Board (Only if Box 4B, 4C or 5B have been checked)

State of New York Workers' Compensation Board

According to information maintained by the NYS Workers' Compensation Board, the above-named employer has complied with the NYS Disability and Paid Family Leave Benefits Law(Article 9 of the Workers' Compensation Law) with respect to all of their employees.

Date Signed _____ By _____
(Signature of Authorized NYS Workers' Compensation Board Employee)

Telephone Number _____ Name and Title _____

Please Note: Only insurance carriers licensed to write NYS disability and paid family leave benefits insurance policies and NYS licensed insurance agents of those insurance carriers are authorized to issue Form DB-120.1. **Insurance brokers are NOT authorized to issue this form.**

Additional Instructions for Form DB-120.1

By signing this form, the insurance carrier identified in Box 3 on this form is certifying that it is insuring the business referenced in Box 1a for disability and/or Paid Family Leave benefits under the NYS Disability and Paid Family Leave Benefits Law. The insurance carrier or its licensed agent will send this Certificate of Insurance Coverage (Certificate) to the entity listed as the certificate holder in Box 2.

The insurance carrier must notify the above certificate holder and the Workers' Compensation Board within 10 days IF a policy is cancelled due to nonpayment of premiums or within 30 days IF there are reasons other than nonpayment of premiums that cancel the policy or eliminate the insured from coverage indicated on this Certificate. (These notices may be sent by regular mail.) Otherwise, this Certificate is valid for one year after this form is approved by the insurance carrier or its licensed agent, or until the policy expiration date listed in Box 3c, whichever is earlier.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This Certificate does not amend, extend or alter the coverage afforded by the policy listed, nor does it confer any rights or responsibilities beyond those contained in the referenced policy.

This Certificate may be used as evidence of a NYS disability and/or Paid Family Leave benefits contract of insurance only while the underlying policy is in effect.

Please Note: Upon the cancellation of the disability and/or Paid Family Leave benefits policy indicated on this form, if the business continues to be named on a permit, license or contract issued by a certificate holder, the business must provide that certificate holder with a new Certificate of Insurance Coverage for NYS disability and/or Paid Family Leave Benefits or other authorized proof that the business is complying with the mandatory coverage requirements of the NYS Disability and Paid Family Leave Benefits Law.

NYS DISABILITY AND PAID FAMILY LEAVE BENEFITS LAW

§220. Subd. 8

(a) The head of a state or municipal department, board, commission or office authorized or required by law to issue any permit for or in connection with any work involving the employment of employees in employment as defined in this article, and notwithstanding any general or special statute requiring or authorizing the issue of such permits, shall not issue such permit unless proof duly subscribed by an insurance carrier is produced in a form satisfactory to the chair, that the payment of disability benefits and after January first, two thousand and twenty-one, the payment of family leave benefits for all employees has been secured as provided by this article. Nothing herein, however, shall be construed as creating any liability on the part of such state or municipal department, board, commission or office to pay any disability benefits to any such employee if so employed.

(b) The head of a state or municipal department, board, commission or office authorized or required by law to enter into any contract for or in connection with any work involving the employment of employees in employment as defined in this article and notwithstanding any general or special statute requiring or authorizing any such contract, shall not enter into any such contract unless proof duly subscribed by an insurance carrier is produced in a form satisfactory to the chair, that the payment of disability benefits and after January first, two thousand eighteen, the payment of family leave benefits for all employees has been secured as provided by this article.

MONROE COUNTY DEPARTMENT OF PUBLIC HEALTH
111 Westfall Road

PERMIT

Rochester, New York 14620

No. 276224401
M 861290

AS PROVIDED IN CHAPTER 1, PART 14 OF THE NEW YORK STATE SANITARY CODE THIS PERMIT IS GRANTED TO **HARLADAY, INC.** TO OPERATE A FOOD SERVICE ESTABLISHMENT KNOWN

HARLADAY HOTS (COMMISSARY)
12 BRIMSDOWN CIRCLE
FAIRPORT, NY 14450

PART 14 OF THE NEW YORK STATE SANITARY CODE REQUIRES THAT THIS PERMIT BE PROMINENTLY DISPLAYED AT EACH FOOD SERVICE ESTABLISHMENT WHERE IT CAN BE SEEN BY THE CONSUMER

ISSUE DATE: 1/1/2026
12/31/2026

DATE OF EXPIRATION

Marielena Vélez de Brown

Marielena Vélez de Brown, MD, MPH
Commissioner of Public Health

WARNING: ANY ALTERATION INVALIDATES THIS CERTIFICATE. THIS PERMIT IS NOT TRANSFERABLE.

IMPORTANT!

HEALTH PERMITS ARE **NOT TRANSFERABLE** FROM ONE OPERATOR TO ANOTHER. PLEASE NOTIFY THE FOOD PROTECTION SECTION OF ANY CHANGES IN OPERATOR OR NAME OF ESTABLISHMENT, INCLUDING ADDITIONS/DELETIONS OF OPERATORS/PARTNERS.

Please note:

HANDWASH SINKS: Handwash sinks are required at all food and beverage preparation areas, including service bars, as per Part 14.1.143(a) of the New York State Sanitary Code.

ROP: Reduced Oxygen Packaging (vacuum sealing) of food items is prohibited without a waiver from the Monroe County Department of Public Health and NYSDOH.

FOOD WORKER TRAINING REQUIREMENTS:

- "High Risk" (H) or "Medium Risk" (M) classified establishments must have a Level I certified food handler in charge and enough Level II trained employees to have one present at all operating times.
- "Low Risk" (L) classified establishments must have enough Level II trained employees at all operating times.

REMEMBER: YOU MUST POST YOUR TRAINING CERTIFICATE(S) ALONG WITH YOUR PERMIT TO OPERATE.

If you have any questions please contact our office at 585-753-5064 or food@monroecounty.gov.

CARRY NALOXONE (NARCAN) AND BE PREPARED TO SAVE A LIFE.

Our Addiction Services Division provides free Narcan, training, and harm reduction supplies. To get free supplies or training for your operation, contact Addiction Services at 585-753-5300 or IMPACT@monroecounty.gov.

MONROE COUNTY DEPARTMENT OF PUBLIC HEALTH

111 Westfall Road

Rochester, New York 14620

PERMIT

No. 278807408
M 696364

AS PROVIDED IN CHAPTER 1, PART 14 OF THE NEW YORK STATE SANITARY CODE THIS PERMIT IS GRANTED TO **HARLADAY INC.** TO OPERATE A FOOD SERVICE ESTABLISHMENT KNOWN

**HARLADAY HOTS #1
12 BRIMSDOWN CIRCLE
FAIRPORT, NY 14450**

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ISSUE DATE: 1/1/2026
12/31/2026

DATE OF EXPIRATION

Marielena Vélez de Brown
Marielena Vélez de Brown, MD, MPH
Commissioner of Public Health

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MONROE COUNTY DEPARTMENT OF PUBLIC HEALTH

111 Westfall Road

Rochester, New York 14620

PERMIT

No. 278832708
M 875631

AS PROVIDED IN CHAPTER 1, PART 14 OF THE NEW YORK STATE SANITARY CODE THIS PERMIT IS GRANTED TO **HARLADAY INC.** TO OPERATE A FOOD SERVICE ESTABLISHMENT KNOWN

**HARLADAY HOTS #2
12 BRIMSDOWN CIRCLE
FAIRPORT, NY 14450**

PART 14 OF THE NEW YORK STATE SANITARY CODE REQUIRES THAT THIS PERMIT BE PROMINENTLY DISPLAYED AT EACH FOOD SERVICE ESTABLISHMENT WHERE IT CAN BE SEEN BY THE CONSUMER

ISSUE DATE: 1/1/2026
12/31/2026

DATE OF EXPIRATION

Marielena Vélez de Brown
Marielena Vélez de Brown, MD, MPH
Commissioner of Public Health

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CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERs NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	License # PC-637578 Walsh Duffield Companies, Inc. 155 Culver Road, Suite 200 Rochester, NY 14620	CONTACT Karen E. O'Connell, ACSR NAME: PHONE (A/C, No, Ext): (585) 267-8715 E-MAIL ADDRESS: KOConnell@WalshDuffield.com	FAX (A/C, No):
		INSURER(S) AFFORDING COVERAGE INSURER A: Dryden Mutual Insurance Co.	NAIC # 13919
INSURED	Harladay Inc. PO Box 413 Pittsford, NY 14534	INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
							LIMITS	
A	COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			CFL00014664	4/20/2025	4/20/2026	EACH OCCURRENCE	\$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 50,000
	OTHER:						MED EXP (Any one person)	\$ 1,000
	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						PERSONAL & ADV INJURY	\$ 1,000,000
	UMBRELLA LIAB	OCCUR					GENERAL AGGREGATE	\$ 2,000,000
	EXCESS LIAB	CLAIMS-MADE					PRODUCTS - COMP/OP AGG	\$ 2,000,000
DED	RETENTION \$		COMBINED SINGLE LIMIT (Ea accident)	\$				
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NY) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y/N	N / A	EACH OCCURRENCE	\$				
			AGGREGATE	\$				
			PER STATUTE	OTHR				
			E.L. EACH ACCIDENT	\$				
			E.L. DISEASE - EA EMPLOYEE	\$				
		E.L. DISEASE - POLICY LIMIT	\$					

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Proof of Insurance

CERTIFICATE HOLDER

CANCELLATION

Town of Pittsford Building Department 11 South Main Street Pittsford, NY 14534	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Edward F. Walsh Jr.</i>

STATE OF NEW YORK - WORKERS' COMPENSATION BOARD
ESTADO DE NUEVA YORK - JUNTA DE COMPENSACION OBRERA

NOTICE OF COMPLIANCE

TO EMPLOYEES

**IMPORTANT INFORMATION FOR EMPLOYEES WHO ARE
INJURED OR SUFFER AN OCCUPATIONAL DISEASE WHILE
WORKING.**

1. By posting this notice and information concerning your rights as an injured worker, your employer is in compliance with the Workers' Compensation Law.
2. If you do not notify your employer within 30 days of the date of your injury your claim may be disallowed, so do so immediately.
3. You are entitled to obtain any necessary medical treatment and should do so immediately.
4. You may choose any doctor, podiatrist, chiropractor or psychologist referred by a medical doctor that accepts NY State Workers' Compensation patients and is Board authorized. However, if your employer is involved in a certified preferred provider organization (PPO) you must first be treated by a provider chosen by your employer and your employer must give you a written statement of your rights concerning further medical care.
5. You should tell your doctor to file copies of medical reports concerning your claim with the Workers' Compensation Board and with your employer's insurance company, which is indicated at the bottom of this form.
6. You may be entitled to lost time benefits if your work-related injury keeps you from work for more than seven days, compels you to work at lower wages or results in permanent disability to any part of your body. You may be entitled to rehabilitation services if you need help returning to work.
7. You should not pay any medical providers directly. They should send their bills to your employer's insurance carrier. If there is a dispute, the provider must wait until the Board makes a decision before it attempts to collect payment from you. If you do not pursue your claim or the Board rules that your injury is not work-related, you may be responsible for the payment of the bills.
8. You are entitled to be represented by an attorney or licensed representative, but it is not required. If you do hire a representative do not pay him/her directly. Any fee will be set by the Board and will be deducted from your award.
9. If you have difficulty in obtaining a claim form or need help in filling it out, or if you have any other questions or problems about a job-related injury, contact any office of the Workers' Compensation Board.

**NYS Workers' Compensation Board
Centralized Mailing
PO Box 5205
Binghamton, NY 13902-5205**

Customer Service Line: 877-632-4996

AVISO DE CUMPLIMIENTO

A EMPLEADOS

**INFORMACION IMPORTANTE PARA EMPLEADOS QUE SEAN
LESIONADOS O SUFRAN UNA ENFERMEDAD OCUPACIONAL
MIENTRAS TRABAJAN.**

1. Su patrono está cumpliendo la Ley de Compensación Obrera cuando despliega este comunicado concerniente a sus derechos como trabajador lesionado.
2. Si usted no notifica a su patrono dentro del término de 30 días de haber sufrido su lesión su reclamación podría ser desestimada, por eso notifique inmediatamente.
3. Usted tiene derecho a recibir cualquier tratamiento médico necesario relacionado con su lesión y debe gestionarlo inmediatamente.
4. Para el tratamiento de cualquier lesión o enfermedad relacionada con el trabajo, usted puede escoger cualquier médico, podiatra, quiropráctico o psicólogo (si es referido por un médico autorizado) que esté autorizado y acepte pacientes de la Junta de Compensación Obrera. Sin embargo, si su patrono está autorizado a participar una organización certificada de proveedores preferidos (PPO) usted deberá obtener tratamiento inicial para cualquier lesión o enfermedad relacionada con el trabajo de la correspondiente entidad. Patrones que participen en cualquiera de estos programas establecidos por ley están obligados a proveer a sus empleados notificación escrita explicando sus derechos y obligaciones bajo el programa a que esté acogido.
5. Usted deberá requerir de su Médico que radique copias de los informes médicos de su caso en la Junta de Compensación Obrera y en la compañía de seguros de su patrono, que se indica al final de esta forma.
6. Usted tiene derecho a compensación si su lesión relacionada con el trabajo le impide trabajar por más de siete días, le obliga a trabajar a sueldo más bajo o resulta en incapacidad permanente de cualquier parte de su cuerpo. Usted puede tener derecho a servicios de rehabilitación si necesita ayuda para regresar al trabajo.
7. No pague a ningún proveedor médico directamente por tratamiento de su lesión o enfermedad relacionada con el trabajo. Ellos deben enviar sus facturas al asegurador de su patrono. Si el caso es cuestionado, el proveedor deberá esperar hasta que la Junta decida el caso, antes de iniciar gestión de cobro alguna contra usted. Si usted no tramita su caso o la Junta falla que su lesión o enfermedad no está relacionada con el trabajo, usted podría ser responsable del pago de las facturas.
8. No es obligatorio estar representado en ninguno de los procedimientos de la Junta, pero es un derecho que usted tiene, el estar representado por abogado o por representante licenciado si usted así lo desea. Si es representado, no pague al abogado o al representante licenciado. Cuando la Junta decide su caso, los honorarios serán determinados por la Junta y descontados de sus beneficios.
9. Si tiene dificultad en conseguir un formulario de reclamación o necesita ayuda para llenarlo o tiene dudas sobre cualquier situación relacionada con una lesión o enfermedad comuníquese con la oficina más cercana de la Junta.

**CHAIR/PRESIDENTE
Workers' Compensation Board**

Workers' Compensation Benefits, when due, will be paid by (Los beneficios de Compensación Obrera, cuando debidos, serán pagados por):

NYSIF	
PO Box 66699; Albany, NY 12206	
(888) 875-5790	
Effective From (En Vigor Desde)	05/13/2025
To (Hasta)	cancellation (cancelación)
Policy No. (Poliza No.)	R 2650 850-7

Name of employer (Nombre de patrono)

**HARLADAY INC
PO BOX 413
PITTSFORD NY 14534**

**THIS NOTICE MUST BE POSTED
CONSPICUOUSLY IN AND ABOUT THE
EMPLOYER'S PLACE OR PLACES OF BUSINESS.**

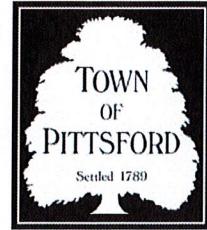
Failure by an employer to post this notice in and about the employer's place or places of business may result in a \$250 penalty for each violation.

C-105 (9-17)
645
U30SIF

WORKERS' COMPENSATION BOARD
PRESCRIBED BY CHAIR
STATE OF NEW YORK

www.wcb.ny.gov

MEMORANDUM



To: William A. Smith and Town Board

From: Jessie Hollenbeck, Recreation Director

Date: January 28, 2026

Regarding: 2026 Community Events - Band Contracts

For Meeting On: February 3, 2026

Ladies and Gentlemen:

The Town of Pittsford contracts musical entertainment for our community events and summer concert series. Attached are sample contracts from each event.

Please see schedule below:

Paddle & Pour

Saturday, May 23, 2026, 12:00pm-10:00pm

Band Name	Cost	Time of Performance
The Brian Lindsay Band	\$800	12:00-1:30pm
The Feedback Band	\$500	2:00-3:30pm
Hey Mabel	\$800	4:00-5:30pm
Atlas	\$1,800	6:00-7:30pm
Prime Time Funk	\$2,000	8:00-10:00pm

Memorial Day Parade

Monday, May 25, 2026, 10:00am

Band Name	Cost
Pittsford Fire Department Band	\$0
Prime Time Brass	\$1,700
East Ridge High School	\$1,500
Towpath Volunteer Fife and Drum Corps	\$950
ROC City Guardians Pipes & Drums	\$850
Hitmen Brass Band	\$1,200

Summer Concert Series

Fridays, 6:30pm-8:00pm

Date	Band Name	Cost
6/5/2026	Pittsford Mendon and Sutherland Jazz Ensembles	\$0
6/12/2026	198th Army Band	\$200
6/19/2026	Judah Sealy	\$2,500
6/26/2026	Mud Creek	\$800

7/10/2026	Rochester Metropolitan Jazz Orchestra	\$1,500
7/17/2026	Isaac Cole Band	\$2,000
7/24/2026	The Petty Project	\$800
7/31/2026	Bill Tiberio Band	\$800
8/7/2026	The Earthtones	\$800
8/14/2026	A Girl Named Genny	\$1,800
8/21/2026	Pittsford Fire Department Band	\$500

Summer Concerts for Kids
Wednesdays, 6:30pm-7:30pm

Date	Band Name	Cost
7/15/2026	John Dady and John Ryan	\$900
7/29/2026	Ray Mahar	\$800
8/12/2026	The Happy Pirates	\$500

Concerts at Copper Beech
Thursdays, 6:00pm-7:30pm

Date	Band Name	Cost
7/16/2026	Kate Brewer	\$250
7/30/2026	Perplexion	\$250
8/13/2026	Marye Lobb	\$250

Main Street Food Truck and Music Fest
Saturday, September 19, 2026, 12:00pm-9:00pm

Band Name	Cost	Time of Performance
Ayers Brothers	\$500	12:00-1:00pm
Voyagr	\$500	1:30-2:30pm
Miller and the Other Sinners	\$1,750	3:00-4:30pm
Mike Powell and the Echosound	\$2,000	5:00-6:30pm
The Funkensteins	\$1,800	7:00-9:00pm

RESOLUTION

RESOLVED, that the Town Board authorize the Town Supervisor to sign contracts with the aforementioned bands, which is within the Recreation Department's 2026 community events expense budget.

Paddle & Pour
Entertainment Vendor Agreement
The Brian Lindsay Band

SAMPLE

Entertainment Terms of Operation: Vendor agrees to provide musical entertainment for Paddle & Pour sponsored by the Town of Pittsford located on North Main St.

Saturday May 23, 2026. 12:00-1:30pm.

Fee: The Town shall pay to the Vendor \$800 for the event. Such fee shall be paid on the day of the event.

Equipment: Vendor shall furnish and install, at his/her own expense, any equipment for the event, other than the stage, lighting, and sound system. When setting up their equipment, Vendor shall consider the safety of all festival patrons.

Vendor shall remove all equipment and other property from the assigned performance area immediately following their performance time, or upon the official closing of the festival and such removal shall be completed no later than *11:00pm on the date of the event*. Failure to do so will result in the Town removing any remaining property of the Vendor, with the Vendor responsible for all costs of the removal.

Liability: The Vendor shall protect, defend, indemnify and hold harmless the Town from any and all claims, costs, damages, liabilities and expenses (including reasonable attorneys' fees) of any nature whatsoever for injury, death to persons or property damage arising out of or in any way related to the Vendor's presence at the festival.

The protection of Vendor's property is the responsibility of the Vendor. Vendor is solely responsible for the loss of, or damage to, its property left in the booth or at the festival site.

Vendor acknowledges that street sweepers and washers may be cleaning the festival site in the evening, and that such operations may cause damage to any equipment, fixtures and any other property left on the site by Vendor. Should damage or loss occur, Vendor agrees not to hold the Town of Pittsford responsible.

Agreement and Termination: **The Town and Vendor mutually agree that the operation of Vendor's business on site during the festival shall be governed by the terms of the Agreement and that such Agreement, including any attachments or amendments to said Agreement constitute the entire Agreement between the parties hereto with respect to the subject matter hereof and may not be changed or modified except by instrument or writing and signed by both parties with such Agreement being defined as an amendment to the Agreement.**

The Town may, at its absolute and sole discretion, terminate the Agreement between the Town and Vendor at any time upon a breach by vendor of any of the terms, provisions, and conditions set forth in said Agreement, including any attachments or amendments to said Agreement. In addition, this agreement may be terminated by the Town for any reason prior to the day of the

event or on the day of the event as a result of inclement weather or natural disaster, with no obligation whatsoever to the Vendor. If the event is cancelled on the day of the event for any other reason than inclement weather or natural disaster, Vendor shall be paid. The determination of inclement weather shall be made solely by the Town.

Upon termination of Agreement, the Town may, at its sole discretion, permit any other person to take up such space(s) as reserved for the Vendor.

Vendor Signature _____ Date _____
Lloyd Gala
The Brian Lindsay Band

Town of Pittsford _____ Date _____
William A. Smith, Town Supervisor

PLEASE RETURN THIS SIGNED AGREEMENT BY MARCH 1, 2026 TO:

Town of Pittsford
Department of Recreation
35 Lincoln Ave
Pittsford NY 14534
585-248-6280

Memorial Day Parade Bands Agreement

SAMPLE

Prime Time Brass

Entertainment Terms of Operation: **Vendor agrees to participate in the Memorial Day Parade sponsored by the Town of Pittsford on Monday, May 25, 2026 at 10:00am.**

Fee: The Town shall pay to the Vendor \$1,700 for the parade. Such fee shall be paid on the day of the parade.

Equipment: Vendor shall furnish and install, at his/her own expense, any equipment for the parade. When setting up their equipment, Vendor shall consider the safety of all parade patrons.

Liability: The Vendor shall protect, defend, indemnify and hold harmless the Town from any and all claims, costs, damages, liabilities and expenses (including reasonable attorneys' fees) of any nature whatsoever for injury, death to persons or property damage arising out of or in any way related to the Vendor's presence at the parade.

The protection of Vendor's property is the responsibility of the Vendor. Vendor is solely responsible for the loss of, or damage to, its property left at the parade site.

Agreement and Termination: The Town and Vendor mutually agree that the operation of Vendor's business on site during the parade shall be governed by the terms of the Agreement and that such Agreement, including any attachments or amendments to said Agreement constitute the entire Agreement between the parties hereto with respect to the subject matter hereof and may not be changed or modified except by instrument or writing and signed by both parties with such Agreement being defined as an amendment to the Agreement.

The Town may, at its absolute and sole discretion, terminate the Agreement between the Town and Vendor at any time upon a breach by vendor of any of the terms, provisions, and conditions set forth in said Agreement, including any attachments or amendments to said Agreement. In addition, this agreement may be terminated by the Town for any reason prior to the day of the event or on the day of the event as a result of inclement weather or natural disaster, with no obligation whatsoever to the Vendor. If the event is cancelled on the day of the event for any other reason than inclement weather or natural disaster, Vendor shall be paid. In the event the parade is not held due to rain, there will be no reimbursement. However, if the parade has started and then is cancelled the performers will be paid. The determination of inclement weather shall be made solely by the Town.

Upon termination of Agreement, the Town may, at its sole discretion, permit another group to perform for the designated parade.

Vendor Signature _____ Date _____

Dave Cuff
Prime Time Brass

Town of Pittsford _____ Date _____
William A. Smith, Town Supervisor

PLEASE RETURN THIS SIGNED AGREEMENT BY MARCH 1, 2026 IN THE ENCLOSED ENVELOPE TO:

Town of Pittsford
Department of Recreation
35 Lincoln Avenue
Pittsford NY 14534
585-248-6280

Summer Concert Bands Agreement

SAMPLE

Judah Sealy

Entertainment Terms of Operation: Vendor agrees to participate in the Summer Concert Series sponsored by the Town of Pittsford during the following date and times:

6/19/2026 from 6:30-8:00pm

Vendor shall provide musical entertainment for the concert. Vendor may begin set up of any equipment at 4:00 pm. on the date of the concert located at the William A. Carpenter Park at Port of Pittsford, 22 North Main Street, Pittsford, NY, 14534.

Fee: The Town shall pay to the vendor **\$2,500** for the concert. Such fee shall be paid on the day of the concert.

Equipment: Vendor shall furnish and install, at his/her own expense, any equipment for the concert, other than the stage. When setting up their equipment, Vendor shall consider the safety of all concert patrons.

Vendor shall remove all equipment and other property from the assigned performance area immediately following their performance time, or upon the official closing of the concert and such removal shall be completed no later than *10:00pm on the date of the concert*. Failure to do so will result in the Town removing any remaining property of the Vendor, with the Vendor responsible for all costs of the removal.

Liability: The Vendor shall protect, defend, indemnify and hold harmless the Town from any and all claims, costs, damages, liabilities and expenses (including reasonable attorneys' fees) of any nature whatsoever for injury, death to persons or property damage arising out of or in any way related to the Vendor's presence at the concert.

The protection of Vendor's property is the responsibility of the Vendor. Vendor is solely responsible for the loss of, or damage to, its property left at the concert site.

Agreement and Termination: The Town and Vendor mutually agree that the operation of Vendor's business on site during the concert shall be governed by the terms of the Agreement and that such Agreement, including any attachments or amendments to said Agreement constitute the entire Agreement between the parties hereto with respect to the subject matter hereof and may not be changed or modified except by instrument or writing and signed by both parties with such Agreement being defined as an amendment to the Agreement.

The Town may, at its absolute and sole discretion, terminate the Agreement between the Town and Vendor at any time upon a breach by vendor of any of the terms, provisions, and conditions set forth in said Agreement, including any attachments or amendments to said Agreement. In addition, this agreement may be terminated by the Town for any reason prior to the day of the event or on the day of the event as a result of inclement weather or natural disaster, with no obligation whatsoever to the Vendor. If the event is cancelled on the day of the event for any other reason than inclement weather or natural disaster, Vendor shall be paid. In the event the concert is cancelled on the day of the event due to inclement weather

or natural disaster, there will be no reimbursement; provided, however that the concert is cancelled after 3pm, the Vendor will be paid. The determination of inclement weather shall be made solely by the Town.

Upon termination of Agreement, the Town may, at its sole discretion, permit another group to perform for the designated concert.

Vendor Signature _____ Date _____
Judah Sealy

Town of Pittsford _____ Date _____
William A. Smith, Town Supervisor

PLEASE RETURN THIS SIGNED AGREEMENT BY APRIL 1, 2026 IN THE ENCLOSED ENVELOPE TO:

Town of Pittsford
Department of Recreation
35 Lincoln Ave
Pittsford NY 14534
585-248-6280

Summer Concert Bands Agreement

SAMPLE

The Happy Pirates

Entertainment Terms of Operation: Vendor agrees to participate in the Summer Concert Series sponsored by the Town of Pittsford during the following date and times:

8/12/2026 from 6:30-7:30pm

Vendor shall provide musical entertainment for the concert. Vendor may begin set up of any equipment at 4:00 pm. on the date of the concert located at the Pittsford Community Center, 35 Lincoln Ave, Pittsford, NY, 14534.

Fee: The Town shall pay to the Vendor **\$500** for the concert. Such fee shall be paid on the day of the concert.

Equipment: Vendor shall furnish and install, at his/her own expense, any equipment for the concert, other than the stage. When setting up their equipment, Vendor shall consider the safety of all concert patrons.

Vendor shall remove all equipment and other property from the assigned performance area immediately following their performance time, or upon the official closing of the concert and such removal shall be completed no later than *10:00pm on the date of the concert*. Failure to do so will result in the Town removing any remaining property of the Vendor, with the Vendor responsible for all costs of the removal.

Liability: The Vendor shall protect, defend, indemnify and hold harmless the Town from any and all claims, costs, damages, liabilities and expenses (including reasonable attorneys' fees) of any nature whatsoever for injury, death to persons or property damage arising out of or in any way related to the Vendor's presence at the concert.

The protection of Vendor's property is the responsibility of the Vendor. Vendor is solely responsible for the loss of, or damage to, its property left at the concert site.

Agreement and Termination: The Town and Vendor mutually agree that the operation of Vendor's business on site during the concert shall be governed by the terms of the Agreement and that such Agreement, including any attachments or amendments to said Agreement constitute the entire Agreement between the parties hereto with respect to the subject matter hereof and may not be changed or modified except by instrument or writing and signed by both parties with such Agreement being defined as an amendment to the Agreement.

The Town may, at its absolute and sole discretion, terminate the Agreement between the Town and Vendor at any time upon a breach by vendor of any of the terms, provisions, and conditions set forth in said Agreement, including any attachments or amendments to said Agreement. In addition, this agreement may be terminated by the Town for any reason prior to the day of the event or on the day of the event as a result of inclement weather or natural disaster, with no obligation whatsoever to the Vendor. If the event is cancelled on the day of the event for any other reason than inclement weather or natural disaster, Vendor shall be paid. In the event the concert is cancelled on the day of the event due to inclement weather

or natural disaster, there will be no reimbursement; provided, however that the concert is cancelled after 3pm, the Vendor will be paid. The determination of inclement weather shall be made solely by the Town.

Upon termination of Agreement, the Town may, at its sole discretion, permit another group to perform for the designated concert.

Vendor Signature _____ Date _____

Matt Roy
The Happy Pirates

Town of Pittsford _____ Date _____
William A. Smith, Town Supervisor

PLEASE RETURN THIS SIGNED AGREEMENT BY APRIL 1, 2026 IN THE ENCLOSED ENVELOPE TO:

Town of Pittsford
Department of Recreation
35 Lincoln Ave
Pittsford NY 14534
585-248-6280

Summer Concert Bands Agreement

Kate Brewer

SAMPLE

Entertainment Terms of Operation: Vendor agrees to participate in the Concerts at Copper Beech Series sponsored by the Town of Pittsford during the following date and times:

7/16/2026 from 6:00-7:30pm

Vendor shall provide musical entertainment for the concert. Vendor may begin set up of any equipment at 4:00 pm. on the date of the concert located at New Copper Beech Park, 10 North Main Street, Pittsford, NY, 14534.

Fee: The Town shall pay to the Vendor **\$250** for the concert. Such fee shall be paid on the day of the concert.

Equipment: Vendor shall furnish and install, at his/her own expense, any equipment for the concert. When setting up their equipment, Vendor shall consider the safety of all concert patrons.

Vendor shall remove all equipment and other property from the assigned performance area immediately following their performance time, or upon the official closing of the concert and such removal shall be completed no later than *10:00pm on the date of the concert*. Failure to do so will result in the Town removing any remaining property of the Vendor, with the Vendor responsible for all costs of the removal.

Liability: The Vendor shall protect, defend, indemnify and hold harmless the Town from any and all claims, costs, damages, liabilities and expenses (including reasonable attorneys' fees) of any nature whatsoever for injury, death to persons or property damage arising out of or in any way related to the Vendor's presence at the concert.

The protection of Vendor's property is the responsibility of the Vendor. Vendor is solely responsible for the loss of, or damage to, its property left at the concert site.

Agreement and Termination: The Town and Vendor mutually agree that the operation of Vendor's business on site during the concert shall be governed by the terms of the Agreement and that such Agreement, including any attachments or amendments to said Agreement constitute the entire Agreement between the parties hereto with respect to the subject matter hereof and may not be changed or modified except by instrument or writing and signed by both parties with such Agreement being defined as an amendment to the Agreement.

The Town may, at its absolute and sole discretion, terminate the Agreement between the Town and Vendor at any time upon a breach by vendor of any of the terms, provisions, and conditions set forth in said Agreement, including any attachments or amendments to said Agreement. In addition, this agreement may be terminated by the Town for any reason prior to the day of the event or on the day of the event as a result of inclement weather or natural disaster, with no obligation whatsoever to the Vendor. If the event is cancelled on the day of the event for any other reason than inclement weather or natural disaster, Vendor shall be paid. In the event the concert is cancelled on the day of the event due to inclement weather

or natural disaster, there will be no reimbursement; provided, however that the concert is cancelled after 3pm, the Vendor will be paid. The determination of inclement weather shall be made solely by the Town.

Upon termination of Agreement, the Town may, at its sole discretion, permit another group to perform for the designated concert.

Vendor Signature _____ Date _____
Kate Brewer

Town of Pittsford _____ Date _____
William A. Smith, Town Supervisor

PLEASE RETURN THIS SIGNED AGREEMENT BY APRIL 1, 2026 IN THE ENCLOSED ENVELOPE TO:

Town of Pittsford
Department of Recreation
35 Lincoln Ave
Pittsford NY 14534
585-248-6280

Pittsford Food Truck and Music Fest

Entertainment Vendor Agreement

SAMPLE

Ayers Brothers

Entertainment Terms of Operation: Vendor agrees to provide musical entertainment for the Pittsford Food Truck and Music Fest sponsored by the Town of Pittsford located on South Main Street.

Saturday September 19, 2026. 12:00-1:00pm.

Fee: The Town shall pay to the Vendor \$500 for the event. Such fee shall be paid on the day of the event.

Equipment: Vendor shall furnish and install, at his/her own expense, any equipment for the event, other than the stage, lighting, and sound system. When setting up their equipment, Vendor shall consider the safety of all festival patrons.

Vendor shall remove all equipment and other property from the assigned performance area immediately following their performance time, or upon the official closing of the festival and such removal shall be completed no later than *11:00pm on the date of the event*. Failure to do so will result in the Town removing any remaining property of the Vendor, with the Vendor responsible for all costs of the removal.

Liability: The Vendor shall protect, defend, indemnify and hold harmless the Town from any and all claims, costs, damages, liabilities and expenses (including reasonable attorneys' fees) of any nature whatsoever for injury, death to persons or property damage arising out of or in any way related to the Vendor's presence at the festival.

The protection of Vendor's property is the responsibility of the Vendor. Vendor is solely responsible for the loss of, or damage to, its property left in the booth or at the festival site.

Vendor acknowledges that street sweepers and washers may be cleaning the festival site in the evening, and that such operations may cause damage to any equipment, fixtures and any other property left on the site by Vendor. Should damage or loss occur, Vendor agrees not to hold the Town of Pittsford responsible.

Agreement and Termination: The Town and Vendor mutually agree that the operation of Vendor's business on site during the festival shall be governed by the terms of the Agreement and that such Agreement, including any attachments or amendments to said Agreement constitute the entire Agreement between the parties hereto with respect to the subject matter hereof and may not be changed or modified except by instrument or writing and signed by both parties with such Agreement being defined as an amendment to the Agreement.

The Town may, at its absolute and sole discretion, terminate the Agreement between the Town and Vendor at any time upon a breach by vendor of any of the terms, provisions, and conditions set forth in said Agreement, including any attachments or amendments to said Agreement. In addition, this agreement may be terminated by the Town for any reason prior to the day of the event or on the day of the event as a result of inclement weather or natural disaster, with no obligation whatsoever to the Vendor. If the event is cancelled on the day of the event for any other reason than inclement weather or natural disaster, Vendor shall be paid. The determination of inclement weather shall be made solely by the Town.

Upon termination of Agreement, the Town may, at its sole discretion, permit any other person to take up such space(s) as reserved for the Vendor.

Vendor Signature _____ Date _____
Chad Ayers
Ayers Brothers

Town of Pittsford _____ Date _____
William A. Smith, Town Supervisor

PLEASE RETURN THIS SIGNED AGREEMENT BY APRIL 1, 2026 TO:

Town of Pittsford
Department of Recreation
35 Lincoln Ave
Pittsford NY 14534
585-248-6280

MEMORANDUM

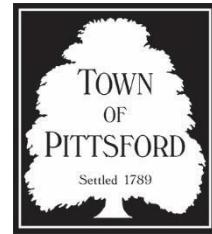
To: Pittsford Town Board

From: Paul Schenkel – Commissioner of Public Works

Date: January 28, 2026

Regarding: NYS-DOT Snow and Ice Supplemental Agreement

For Meeting On: February 3, 2026



Ladies and Gentlemen:

The Town of Pittsford currently provides snow and ice control for 70.88 lane miles of road that fall under the jurisdiction of the New York State Department of Transportation (NYS-DOT). Town Board approved the revised contract in 2019 allowing for up to three, 5-year extensions. The first 5-year extension was approved by Town Board in 2025.

For each year of snow and ice control under the contract, the cost to be paid by the State to the Town is based on the average cost for the preceding three years. However, the State recognizes that the actual cost for each snow and ice season fluctuates due to the weather and to the cost of labor, equipment and materials, particularly salt. When this happens, the State adjusts the price it pays to cover the increased cost to the Town.

The original contracted base rate is \$159,978.76. Based on the factors stated above, that now has been recalculated for the 2025/2026 snow and ice season at \$207,153.37. The State will pay the Town at this recalculated level.

I recommend that Town Board authorize the Supervisor to sign a supplement to the snow and ice contract with the state to existing agreement that changes the payment to the Town for the 2025/2026 snow and ice season with NYS-DOT. The following Resolution is suggested:

RESOLUTION

Resolved, that Town Board authorizes the Town Supervisor to execute a supplement to the Snow and Ice contract with the State to provide for \$207,153.37 in payment to the Town for the 2025/2026 snow and ice season.

Contract No.: D014742
Supplemental Agreement No.: _____
Date Prepared: _____

SUPPLEMENTAL AGREEMENT No. to Contract No. D014742

This Supplemental Agreement is by and between:

the New York State Department of Transportation (“NYSDOT”), having its principal office at 50 Wolf Road, Albany, NY 12232, on behalf of New York State (“State”); and the

TOWN OF PITTSFORD (“Municipality”)
Acting by and through the _____.

This amends the existing Municipal Snow and Ice Agreement between the parties in the following respects only (*check all that apply*):

- Amending the contract end date ONLY
- Amending the number of lane miles/specific roads covered under Paragraphs 7 and 9 of the Original Agreement (revised map attached)
- Amending the estimated expenditure for the 25/26 season by:
 - adding funding due to exceeding the Estimated Expenditure for the above-mentioned season (required Amendment B attached with a copy of the final snow & ice voucher, if applicable)
 - adding funding to adjust the Estimated Expenditure to account for increases in labor, materials, equipment, and/or overall costs, per the terms in Paragraphs 9 and 10 in the Original Agreement (Adjustment Worksheet and Municipal Resolution attached)
- Extending the Agreement attached hereto and incorporated herein for an additional 5-year period (Extension No. of a maximum of 3)
- Amends a previously adopted Agreement by replacing the Appendix A dated October 2019 with the Appendix A dated June 2023
- Other: _____

Contract No.: D014742
Supplemental Agreement No.: _____
Date Prepared: _____

IN WITNESS THEREOF, the parties have caused this Agreement to be executed by their duly authorized officials as of the date first above written.

THE PEOPLE OF THE STATE OF NEW YORK

MUNICIPALITY:

By: _____

By: _____

For Commissioner of Transportation

Print Name: _____

Date: _____

Title: _____

STATE OF NEW YORK

)ss.:

COUNTY OF _____

On this _____ day of _____, 20____ before me personally came _____ to me known, who, being by me duly sworn did depose and say that he/she resides at _____; that he/she is the _____ of the Municipality described in and which executed the above instrument; that it was executed by order of the _____ of said Municipality pursuant to a resolution that was duly adopted on _____ and which a certified copy is attached and made a part hereof; and that he/she signed his/her name thereto by like order.

Notary Public

APPROVED AS TO FORM
STATE OF NEW YORK ATTORNEY GENERAL

APPROVAL BY NYS COMPTROLLER'S OFFICE

By: _____

By: _____

NYSDOT MUNICIPAL SNOW & ICE CONTRACTS		
Estimated Expenditure Calculation/Adjustment Worksheet For Time & Materials S&I Agreements		
MUNICIPALITY :	TOWN OF PITTSFORD	
CONTRACT :	D014742	
CURRENT CONTRACT PERIOD :	2024-2029	
SEASON:	2025/26	CONTRACT LM: 70.88
2024/25 Actual Final	\$307,969.78	
2023/24 Actual Final	\$156,745.16	
2022/23 Actual Final	\$156,745.16	
3- YEAR AVERAGE (2025/26 Estimated Expenditure)	\$207,153.37	
A: Base Estimated Expenditure (See Note 1)	\$159,978.76	
B: 2025/26 Estimated Expenditure:	\$207,153.37	
C: Difference (B minus A)	\$47,174.61	
<p>Note 1: Base Estimated Expenditure refers to the amount that was provided for the first season under the current contract period</p>		
Reviewed/Approved By:	Signatures Below:	
For Municipality:		
DOT Resident Engineer:		
DOT Snow & Ice Program Manager:		

MEMORANDUM

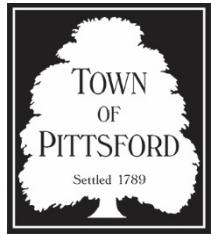
To: Pittsford Town Board

From: Paul Schenkel - Commissioner of Public Works

Date: January 27, 2026

Regarding: Set Bid Date for Park Districts and Grounds Maintenance Bid

For Meeting On: February 3, 2026



Ladies and Gentlemen:

The current contract for Park Districts and Grounds Maintenance expired at the end of 2025.

As a result, we must start the bidding process at this time to have a contractor in place by spring. The contract will provide for landscape maintenance at 19 different Park Districts as well as 15 various Town facilities such as cemeteries, pump stations, rec areas, rights-of-way, and road medians. Maintenance involves mowing and trimming of formal lawn, weeding and mulching of landscape beds and pruning of shrubs. I ask Town Board to set a bid opening date March 5, 2026, at 11:00 AM, for the Park Districts and Ground Maintenance bid.

If the Town Board agrees, the following Resolution would be in order:

Resolved, that the bid opening date for the Park Districts and Grounds Maintenance contract be, and hereby is, set for Thursday, March 5, 2026 at 11:00 AM.

Timeline for:

2026 Park Districts and Ground Maintenance Bid

January 29, 2026 - Bid Date Resolution due for Town Board Agenda.

February 3, 2026 - Bid Date set at Town Board Meeting.

February 4, 2026 – Legal Notice submittal to Town Clerk to submit to Daily Record.

February 6, 2026 - Bid appears in The Daily Record & post to Town website.

February 6, 2026 -Vendor packages sent or available at Town Hall.

March 5, 2026 - Bid opening date at Town Hall.

March 12, 2026 - Successful Bidder Resolution due for Town Board Agenda.

March 17, 2026 – Award Contract to Bidder at Town Board Meeting.

March 18, 2026 - Notice to Proceed letter sent from Department of Public Works.

MEMORANDUM

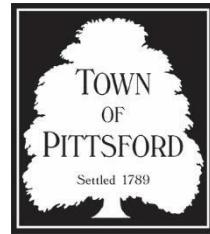
To: Pittsford Town Board

From: Paul Schenkel – Commissioner of Public Works

Date: January 28, 2026

Regarding: Training - Western New York Stormwater Conference & Tradeshow

For Meeting On: February 3, 2026



Ladies and Gentlemen:

I would like to send April Zurowski to the Western New York Stormwater Conference & Tradeshow. It is scheduled to be held on Tuesday, March 31, 2026, from 8:30 AM to 4:30 PM at the Buffalo Convention Center. The cost to attend is \$135. Please see the attached notice for your reference.

CONFERENCE REGISTRATION FORM

TUESDAY, MARCH 31, 2026

Please complete a separate form for each person attending

Name (include PE/RLA/CPESC/etc.)

Title

Company/Municipality/Organization/School

Address

Address

City

Phone

E-mail

Registration: \$135

Registration Deadline: March 24, 2026

Full Time Student: \$75 (Copy of student ID with form)

Cancellations after March 24, 2026 are non-refundable

**Registration includes morning refreshments,
lunch, breaks and tradeshow**

Continuing education credits will be offered for Professional Engineers, Landscape Architects, CPESC, CPSWQ, CESSWI, CMS4S.

Make checks, purchase orders & vouchers payable to:

Western NY Stormwater Coalition

OR register online at:

<https://WNYStormwaterConference.eventbrite.com>

Submit registration to:

Mary Rossi

Erie County—Department of Environment & Planning

95 Franklin Street, Room 1076

Buffalo, NY 14202

For questions: (716) 858-7583 or mary.rossi@erie.gov

Western New York Stormwater Coalition
c/o Erie County Department of Environment & Planning
95 Franklin Street Room 1076
Buffalo, NY 14202

 WNY
Stormwater
Coalition

WESTERN
NEW YORK

STORMWATER CONFERENCE & TRADESHOW

March 31, 2026

Buffalo Convention Center
153 Franklin Street
Buffalo, New York

- Stormwater Compliance
- Stormwater Management and Flooding
- Using GIS for Stormwater Management
- The Latest in Stormwater Technology
Design & Equipment



Sponsored by:

Western New York Stormwater Coalition



**Erie County
Department of Environment & Planning**



**New York Water Environment
Association—Western Chapter**

**Western New York
Stormwater Conference and Tradeshow**

CONFERENCE PROGRAM

Tuesday, March 31, 2026

7:45 AM — 8:30 AM	Conference Registration and Tradeshow Interaction (Continental Breakfast)
8:30 AM — 8:45 AM	Welcome and Opening Remarks
8:45AM — 9:45 AM	The MS4 Permit Compliance Audit – How to Prepare and What to Expect: Christy Arvizu, U.S. EPA – Region 2
9:45 AM — 10:00 AM	Break
10:00 AM — 12:00 PM	<p>Using GIS to Strengthen Local Stormwater Management: A Case Study from the Town of Victor, NY: Sara LoBello and Wes Pettee, LaBella</p> <p>Integrating Stormwater Management into Solar Energy Site Development: William Anterline III, P.E. and Nicholas Formanowicz, Wendel</p>
12:00 PM — 1:00 PM	Lunch and Networking with Tradeshow Exhibitors
1:00 PM — 2:00 PM	Already Thirteen Years Old and Aging like a Fine Brine! The New Hampshire Green SnowPro Voluntary Commercial and Municipal Certified Salt Applicator Program: Steve Landry, New Hampshire Nonpoint Source Management Program
2:00 PM — 2:30 PM	Tradeshow/Break
2:30 PM — 4:30 PM	<p>Polymer Coated Plate, The Next Generation of Structural Plate Performance: John Young, Lane Enterprises</p> <p>Sauquoit Creek Channel & Floodplain Restoration Program: Community Resiliency to Flooding using Mitigation and Adaptation: Brian Whittaker, P.E., Ramboll</p>

MEMORANDUM

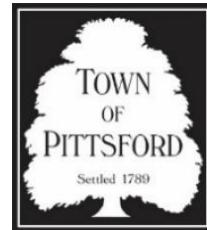
To: Pittsford Town Board

From: Cheryl Fleming, Human Resources Director

Date: January 27, 2026

Regarding: Recommendations for Hiring/Personnel Adjustments

For Meeting On: February 3, 2026



1. The following employee(s) is recommended for a status change and/or salary change due to a change in status.

Name	Dept	Position	Rate	Effective Date
Marianne Diaz	Library	Added Position – Library Aide PT	\$18.10	01/21/2026

Should the Board approve the above recommendation and personnel adjustment, the following resolution is being proposed, RESOLVED, that the Town Board approves the appointment for the following employee(s):

Name	Dept	Position	Rate	Effective Date
Marianne Diaz	Library	Added Position – Library Aide PT	\$18.10	01/21/2026