

**TOWN OF PITTSFORD
TOWN BOARD
February 3, 2026**

Proceedings of a meeting of the Pittsford Town Board held on Wednesday, November 6, 2026, at 6:00 P.M. local time in the Lower-Level Meeting Room of Town Hall, 11 South Main Street, in person.

PRESENT: Supervisor William A. Smith, Jr.; Councilmembers Michael Arcuri, Naveen Havannavar, and Cha Ron Sattler-LeBlanc.

ABSENT: Councilmember Cathy Koshykar.

ALSO PRESENT: Staff Members: Robert Koegel, Town Attorney; Paul Schenkel, Commissioner of Public Works; Renee McQuillen, Town Clerk; Jessie Hollenbeck, Recreation Director; Holly Jennings, Communications Assistant; Spencer Bernard, Chief of Staff.

ATTENDANCE: Seventeen members of the public along with an interpreter attended.

Supervisor Smith called the Town Board meeting to order at 6:02 P.M. and invited all to join in the Pledge to Flag.

SUPERVISORS ANNOUNCEMENTS

Minutes for the January 20th meeting will be presented at the next board meeting on February 24, 2026.

The board will be going into executive session following tonight's written agenda to discuss volunteer board appointments.

The Sweetheart Dance is being held, next Friday, February 13, from 6:30 PM to 9:00 PM at the Speigel Recreation Center.

**LEGAL MATTERS
PUBLIC COMMENTS**

Paula Cianca commented.

SET PUBLIC HEARING FOR LOCAL LAW #1 OF 2026: REAL PROPERTY TAX EXEMPTION FOR SENIORS

A correction to the date of the hearing was made to February 24, 2026; following the correction a motion was made by Deputy Supervisor Havannavar to set the hearing, seconded by Councilmember Arcuri, and voted on by members as follows: Ayes: Arcuri, Havannavar, Sattler-LeBlanc, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that a public hearing before the Pittsford Town Board be and hereby is set for February 24, 2026 at 6:00 P.M. local time at the Pittsford Town Hall, 11 South Main Street, Pittsford, New York to consider the enactment of proposed Local Law No. 1 of 2026: Amending Article I of Chapter 133 of the Town of Pittsford Municipal Code entitled Taxation – Partial Real Property Tax Exemption.

**LOCAL LAW NO. 1 OF 2026:
THE ADOPTION OF PROPOSED LOCAL LAW
NO. 1 of 2026: AMENDING ARTICLE I OF CHAPTER 133
OF THE TOWN OF PITTSFORD MUNICIPAL CODE
ENTITLED TAXATION – PARTIAL
REAL PROPERTY TAX EXEMPTION**

Sec. 1 _____ Title

This Local Law shall be known as “Local Law No. 1 of 2026: Amending Article I of Chapter 133 of The Town of Pittsford Municipal Code Entitled Taxation – Partial Real Property Tax Exemption.”

Sec. 2 _____ Amendment to Existing Law

The Pittsford Town Code, Chapter 133, Article I, shall be amended to revise §133-3 “Exemptions granted,” so as to increase the income levels of exemptions, consistent with a recent revision of state law, as follows:

§ 133-3. Exemptions granted.

Real property owned by one or more persons, each of whom is 65 years of age or older, or real property owned by a married couple or by siblings, one of whom is 65 years of age or older, shall be partially exempt from Town real property taxes in accordance with the following schedule:

<u>Annual Income</u>	<u>Percentage of Exemption</u>
Less than \$47,000.00	65%
\$47,000 to \$47,999.99	60%
\$48,000 to \$48,999.99	55%
\$49,000 to \$49,999.99	50%
\$50,000 to \$50,999.99	45%
\$51,000 to \$51,999.99	40%
\$52,000 to \$52,999.99	35%
\$53,000 to \$53,899.99	30%
\$53,900 to \$54,799.99	25%
\$54,800 to \$55,699.99	20%
\$55,700 to \$56,599.99	15%
\$56,600 to \$57,499.99	10%

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\$57,500 to \$58,399.99	5%
\$58,400 or more	0%

Sec. 3 Severability

If any clause, sentence, phrase, paragraph or any part of this Local Law shall for any reason be adjudicated finally by a court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder of this Local law, but shall be confined in its operation and effect to the clause, sentence, phrase, paragraph or part thereof, directly involved in the controversy or action in which such judgment shall have been rendered. It is hereby declared to be the legislative intent that the remainder of this Local Law would have been adopted had any such provision been excluded.

Sec. 4 Effective Date

This Article shall apply to assessment rolls prepared on the basis of taxable status dates occurring on or after March 1, 2026.

AUTHORIZATION OF FARM LEASES ON TOWN-OWNED LAND

Supervisor Smith made a motion to authorize the farm leases, seconded by Councilmember Arcuri and voted on by members as follows: Ayes: Arcuri, Havannavar, Koshykar, Sattler-LeBlanc, and Smith. Nays: none.

The Resolution was declared carried as follows:

Resolved, that the Supervisor be and hereby is authorized to execute leases with the following farmers for the land designated next to the name of each, upon receipt of certificates of insurance, from January 1, 2026 through December 31, 2028 in the amount of \$25.00 per acre, per year:

Robert Lehman	12.5 acres in the Autumn Ridge Subdivision 57.5 acres on the Royal Coach Property
Larry Knickerbocker	8.0 acres on Knickerbocker Road 15.0 acres on Laureldale Drive
Marc Kreiger	7.0 acres on Tobey Road 26.0 acres in the Isaac Gordon Nature Park 19.0 acres Heather Heights
Jared Brush	18.0 acres on Hedgewood Lane
Sal Imburgia	6.8 acres on Clover Street (Bridleridge Farms)

AUTHORIZATION OF VENDING PERMIT FOR HARLADAY HOTS

A motion was made by Supervisor Smith, seconded by Deputy Supervisor Havannavar, to authorize the vending permit for Harladay Hots, with members voting as follows; Ayes: Arcuri, Havannavar, Sattler-LeBlanc, and Smith. Nays: none.

The Resolution was declared carried as follows:

Resolved, that Town Board approves the proposed Food Vending Permit to Harladay Hots, Inc., for a vending unit located at 10 N. Main St., from May 1st to October 31st. 2026, seven days a week from 10:00 a.m. – 3:00 p.m. and that the Town Supervisor is authorized to issue the Permit.

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AUTHORIZATION OF 2026 BAND CONTRACTS

Following discussion, Councilmember Sattler-LeBlanc made the motion authorizing the 2026 band contracts, seconded by Deputy Supervisor Havannavar, and voted on by members as follows: Ayes: Arcuri, Havannavar, Sattler-LeBlanc, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Town Board authorizes the Town Supervisor to sign contracts with the aforementioned bands, which is within the Recreation Department’s 2026 community events budget.

Please see schedule below:

Paddle & Pour

Saturday, May 23, 2026, 12:00pm-10:00pm

Band Name	Cost	Time of Performance
The Brian Lindsay Band	\$800	12:00-1:30pm
The Feedback Band	\$500	2:00-3:30pm
Hey Mabel	\$800	4:00-5:30pm
Atlas	\$1,800	6:00-7:30pm
Prime Time Funk	\$2,000	8:00-10:00pm

Memorial Day Parade

Monday, May 25, 2026, 10:00am

Band Name	Cost
Pittsford Fire Department Band	\$0
Prime Time Brass	\$1,700
East Ridge High School	\$1,500
Towpath Volunteer Fife and Drum Corps	\$950
ROC City Guardians Pipes & Drums	\$850
Hitmen Brass Band	\$1,200

Summer Concert Series

Fridays, 6:30pm-8:00pm

Date	Band Name	Cost
6/5/2026	Pittsford Mendon and Sutherland Jazz Ensembles	\$0
6/12/2026	198th Army Band	\$200
6/19/2026	Judah Sealy	\$2,500
6/26/2026	Mud Creek	\$800

7/10/2026	Rochester Metropolitan Jazz Orchestra	\$1,500
7/17/2026	Isaac Cole Band	\$2,000
7/24/2026	The Petty Project	\$800
7/31/2026	Bill Tiberio Band	\$800
8/7/2026	The Earthtones	\$800
8/14/2026	A Girl Named Genny	\$1,800
8/21/2026	Pittsford Fire Department Band	\$500

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Summer Concerts for Kids
Wednesdays, 6:30pm-7:30pm

Date	Band Name	Cost
7/15/2026	John Dady and John Ryan	\$900
7/29/2026	Ray Mahar	\$800
8/12/2026	The Happy Pirates	\$500

Concerts at Copper Beech
Thursdays, 6:00pm-7:30pm

Date	Band Name	Cost
7/16/2026	Kate Brewer	\$250
7/30/2026	Perplexion	\$250
8/13/2026	Marye Lobb	\$250

Main Street Food Truck and Music Fest

Saturday, September 19, 2026, 12:00pm-9:00pm

Band Name	Cost	Time of Performance
Ayers Brothers	\$500	12:00-1:00pm
Voyagr	\$500	1:30-2:30pm
Miller and the Other Sinners	\$1,750	3:00-4:30pm
Mike Powell and the Echosound	\$2,000	5:00-6:30pm
The Funkensteins	\$1,800	7:00-9:00pm

AUTHORIZATION OF SNOW AND ICE SUPPLEMENTAL AGREEMENT WITH NYS DEPARTMENT OF TRANSPORTATION

Supervisor Smith explained the need for the supplemental agreement whereby the State has agreed to increase its payment to the Town, for plowing of State roads by the Town, due to the nature of this year's winter weather. He then moved the Supplemental Agreement for approval, seconded by Councilmember Sattler-LeBlanc, and voted on by members as follows: Ayes: Arcuri, Havannavar, Sattler-LeBlanc, and Smith. Nays: none.

The Resolution was declared carried as follows:

Resolved, that Town Board authorizes the Town Supervisor to execute a supplement to the Snow and Ice contract with the State to provide for \$207,153.37 in payment to the Town for the 2025/2026 snow and ice season.

OPERATIONAL MATTERS

SET BID DATE FOR PARK DISTRICTS AND GROUND MAINTENANCE AGREEMENT

Following discussion about the Park Districts and Ground Maintenance Agreement, Deputy Supervisor Havannavar moved to set the bid date for the Park Districts and Ground Maintenance Agreement, seconded by Councilmember Arcuri and voted on by members as follows: Ayes: Arcuri, Havannavar, Sattler-LeBlanc, and Smith. Nays: none.

The Resolution was declared carried as follows:

Resolved, that the bid opening date for the Park Districts and Grounds Maintenance contract be, and hereby is, set for Thursday, March 5, 2026 at 11:00AM.

PERSONNEL MATTERS

AUTHORIZE EMPLOYEE TRAINING-WESTERN NEW YORK STORMWATER CONFERENCE & TRADESHOW

Supervisor Smith moved approval to send April Zurowski from our Planning Department to the Western New York Stormwater Conference and Tradeshow, seconded by Councilmember Arcuri and voted on by members as follows: Ayes: Arcuri, Havannavar, Sattler-LeBlanc, and Smith. Nays: none.

The Resolution was declared carried as follows:

Resolved, April Zurowski is approved to attend the Western New York Stormwater Conference & Tradeshow to be held on March 31, 2026 from 8:30 AM to 4:30 PM at the Buffalo Convention Center. The cost to attend is \$135 and has been budgeted for.

HIRING/PERSONNEL ADJUSTMENTS APPROVED

A Resolution to approve the recommendations for new hires and status and/or salary changes was offered for approval by Supervisor Smith, seconded by Deputy Supervisor Havannavar, and voted on by members as follows: Ayes: Arcuri, Havannavar, Sattler-LeBlanc, and Smith. Nays: none.

The Resolution was declared passed as follows:

RESOLVED, that the Town Board approves the appointment for the following employee(s): The following employee(s) is recommended for a status change and/or salary change due to a change in status.

Name	Dept	Position	Rate	Effective Date
Marianne Diaz	Library	Added Position – Library Aide PT	\$18.10	01/21/2026

PUBLIC COMMENT

Edie Jordan, Mary Moore, Roger Markham, Laurel Gildersleeve, Julie Steele, and Kathy Sigler.

ADJOURNMENT TO EXECUTIVE SESSION

A motion by Supervisor Smith to go into executive session for the purpose of discussing Volunteer Board appointments was seconded by Councilmember Arcuri and voted on by members as follows: Ayes: Arcuri, Havannavar, Sattler-LeBlanc, and Smith. Nays: none.

The board entered executive session.

The board returned from executive session at 7:02 P.M

VOLUNTEER BOARD APPOINTMENTS

New Appointments

Zoning Board

On a motion by Supervisor Smith, seconded by Councilmember Arcuri, with voting as follows: Ayes: Arcuri, Havannavar, Sattler-LeBlanc, and Smith. Nays: none.

RESOLVED, that Steve Bagley be appointed to the Zoning Board of Appeals as of March 1, 2023, for a term of seven (7) years beginning February 3, 2026 and ending December 31, 2032.

Planning Board

On a motion by Supervisor Smith, seconded by Deputy Supervisor Havannavar, with voting as follows: Ayes: Arcuri, Havannavar, Sattler-LeBlanc, and Smith. Nays: none.

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RESOLVED, that James Connaughton be appointed to the Planning Board as of February 3, 2026, to complete the term of Board member John Limbeck, which will expire on December 31, 2029.

RE-APPOINTMENTS

Assessment Review Board

On a motion by Supervisor Smith, seconded by Deputy Supervisor Havannavar, with voting as follows: Ayes: Arcuri, Havannavar, Sattler-LeBlanc, and Smith. Nays: none.

RESOLVED, that Angela Uttaro be reappointed to the Assessment Review Board for another term of five (5) years, effective October 1, 2025, through September 30, 2030.

Design Review and Historic Preservation

On a motion by Supervisor Smith, seconded by Councilmember Arcuri, with voting as follows: Ayes: Arcuri, Havannavar, Sattler-LeBlanc, and Smith. Nays: none.

RESOLVED, that David Wigg be re-appointed to the Design Review and Historic Preservation Board for a term of seven (7) years beginning February 3, 2026 and ending December 31, 2032.

Planning Board

On a motion by Supervisor Smith, seconded by Councilmember Arcuri, with voting as follows: Ayes: Arcuri, Havannavar, Sattler-LeBlanc, and Smith. Nays: none.

RESOLVED, that Paula Liebschutz be re-appointed to the Planning Board, for a term of seven years beginning on January 1, 2026, and ending on December 31, 2032.

Parks and Recreation Board

On a motion by Supervisor Smith, seconded by Deputy Supervisor Havannavar, with voting as follows: Ayes: Arcuri, Havannavar, Sattler-LeBlanc, and Smith. Nays: none.

RESOLVED, that Steve Denaker, John Zito, Kristin Rohlf, Karen McCreedy, John Meyer, Mike Pascucci, Bill Beach and Pam Cooper-Vince be reappointed to the Parks and Recreation Board, each to a one-year term beginning January 1, 2026, and ending December 31, 2026.

Environmental Board

On a motion by Supervisor Smith, seconded by Councilmember Sattler-LeBlanc, with voting as follows: Ayes: Arcuri, Havannavar, Sattler-LeBlanc, and Smith. Nays: none.

RESOLVED, Caroline Kilmer, Jackie Ebner, Jim Pippin, Julie Marcellus, Stephen Heinzelman, Ethan Greene, Jeanne C. Powers, and Kathryn Kosinski be reappointed, each for a one-year term beginning January 1, 2026 and ending December 31, 2026.

APPOINTMENT OF VICE CHAIR

On a motion by Supervisor Smith, seconded by Councilmember Arcuri, with voting as follows: Ayes: Arcuri, Havannavar, Sattler-LeBlanc, and Smith. Nays: none.

RESOLVED, that Jim Veskey be appointed to serve as Vice Chair of the Design Review and Historic Preservation Board through the end of his appointed term ending December 31, 2031.

With no further business, the meeting adjourned at 7:07 P.M.

Respectfully submitted,

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Renee McQuillen
Town Clerk