

**Pittsford Community Library
Board of Trustees Meeting
Wednesday, January 14, 2026 | 6:00pm | Fletcher Steele Room**

Present

Daniel English, Lori Lusk, Chris Hall, Jim Hall, Brandon Cottrell, Radhika Ramesh

Also Present

Amanda K. Madigan, Marie Johnson, Nancy Dhurjaty, Naveen Havannavar

Public

4 student attendees

Board President Lori Lusk called the meeting to order at 6:03 pm.

Minutes

- **Chris Hall moved to approve the December minutes. Radhika Ramesh seconded. Motion carried.**

Abstract

- **Radhika Ramesh moved to approve the January 14, 2026 Accounts Payable Outstanding Invoices totaling \$21,106.53. Dan English seconded the motion which carried.**

Friends Liaison Report

- Nancy Dhurjaty reported that the Friends Spring Sale is coming up in March. A bookmark with details was distributed.
- Friends are reviewing bylaws.
- There is a volunteer opportunity for a photo archivist-curator.

High School Liaison Report

- Marie Johnson announced that first semester ends Friday, January 23.
- Senior Inquiry projects are starting with students researching a variety of topics.
- Bulletin board displays a comparison of Taylor Swift to William Shakespeare.
- Collection development continues. Recommendations for teen books are welcomed.
- The new cell phone policy is being implemented.

Town Liaison Report

- Naveen Havannavar was introduced and welcomed.

Director Report

- Amanda K. Madigan's director report of library activities and events was emailed prior to the meeting.
- **Amanda requested a motion to approve the following 2026 staff conferences:
Annual ALA Conference attendance for Director and Assistant Director
ALA ALSC National Institute Conference in Buffalo for one librarian
NYLA Youth Services Conference in Buffalo for one librarian
Dan English moved to approve. Chris Hall seconded the motion which carried.**
- **A motion was requested to authorize \$650.00 from 2026 foundation funds for conference attendance. Dan English motioned. Radhika Ramesh seconded. Carried.**

New Business

- **Resolved that:**

The Petty Cash Fund be established for 2026 in the amount of \$500 and the designated custodian is Library Director Amanda Madigan;

The Director and Assistant Director of the library are authorized to approve payment vouchers;

The mileage reimbursement rate effective January 1, 2026 is 72.5 cents per mile.

The per diem rate for meals while on official travel is \$50.00;

Brandon Cottrell moved to approve the resolution. Dan English seconded, and the motion was approved.

- 2026 Committees were discussed. **Long Range Plan – Chris Hall, Jim Hall, Radhika Ramesh; Policy – Chair Brandon Cottrell, Jim Hall, Marcia Layton Turner; Trustee Recruitment – Dan English, Chris Hall, Marcia Layton Turner, Chair Radhika Ramesh; Volunteer Recognition – Chris Hall, Dan English, Lori Lusk. Chris Hall moved to approve. Jim Hall second, carried.**
- **Amanda requested a motion for approval of partial day closures for 2026 staff training on Friday, March 13, and Friday, October 9 when the library will open at 12 pm. Brandon Cottrell motioned, and Radhika Ramesh seconded. Motion carried.**

With no further business Lori Lusk called for adjournment at 6:50 pm.

Respectfully submitted,

Lori O'Connor

Library Clerk

Official Board Minutes are on file at Pittsford Community.