



Pittsford Community Library | 24 State Street | Pittsford, NY 14534 | (585) 248-6275

[WWW.TOWNOFPITTSFORD.ORG/LIBRARY](http://WWW.TOWNOFPITTSFORD.ORG/LIBRARY)

Trustees | Radhika Ramesh | Chris Hall | Lori Lusk | Brandon Cottrell | Marcia Layton Turner | Daniel English | James Hall |

Library Director | Amanda Kuhnel Madigan

### Pittsford Community Library

#### Board of Trustees Meeting

Wednesday, December 10, 2025 | 6:00pm | Fletcher Steele Room

#### Present

Daniel English, Tracy Castleberry, Lori Lusk, Chris Hall, Marcia Layton Turner, Brandon Cottrell, Radhika Ramesh

#### Also Present

Amanda K. Madigan, Marie Johnson, Nancy Dhurjaty

#### Public

No public attendees or comments

Board President Chris Hall called the meeting to order at 6:00 pm.

#### Abstract

- **Daniel English moved to approve the December 10, 2025 Accounts Payable Outstanding Invoices totaling \$71,826.95. Marcia Layton Turner seconded the motion which carried.**

#### Minutes

- **Tracy Castleberry moved to approve the November minutes. Lori Lusk seconded. Motion carried.**

#### Friends Liaison Report

- Nancy Dhurjaty reported that the Friends Candlelight Night Book Sale results were a little less than usual.
- Hall sales continue to be active.
- Friends are planning the 2026 Spring Sale.

#### High School Liaison Report

- Marie Johnson reported on collection development at the school library.
- Sutherland High School Librarian Mrs. Tami Holihan will be out for the next few months.
- Word Worms' gift drive for the holidays will inspire 3<sup>rd</sup> graders at Rochester City School District with gently used books and stuffed animals.

#### Director Report

- Amanda K. Madigan's director report of library activities and events was emailed prior to the meeting.
- **Amanda requested a motion to transfer \$7,083.60 to the equipment line for the purchase of task chairs. Radhika Ramesh moved to approve, and Marcia Layton Turner seconded the motion which carried.**

#### New Business

- The 2025 Trustee Goals report was presented.
- **The FFRPL Annual Grant Report was presented. Tracy Castleberry motioned for approval of the report. Lori Lusk seconded. Motion carried.**
- The 2025 Director Goals report was presented.

- The Foundation Report was discussed. **A motion was requested to approve a PCL Foundation checking account debit card for the director. The card will be used for purchases approved by the Library Board of Trustees and disbursed from the annual gift presented by the Foundation. Lori Lusk moved to approve the debit card. Radhika Ramesh seconded the motion which carried.**
- Status of the 2025 Town of Pittsford Budget was provided.
- The election of 2026 Board of Trustee Officers was conducted. **Radhika Ramesh motioned for approval of Officers as follows:**  
**President – Lori Lusk**  
**Vice President – Brandon Cottrell**  
**Financial Officer – Marcia Layton Turner**  
**Secretary – Daniel English**  
**Tracy Castlebury seconded the motion which was approved.**
- **2026 Trustee Goals with an amendment were reviewed. Motion for approval by Lori Lusk. Tracy Castleberry seconded, and the motion carried.**

Following a preliminary discussion of 2026 committees, and well wishes for Trustee Tracy Castleberry on her retirement from the Board of Trustees, Chris Hall called for adjournment at 6:58 pm.

Respectfully submitted,  
Lori O'Connor  
Library Clerk

**Official Board Minutes are on file at Pittsford Community Library.**