

**TOWN OF PITTSFORD  
ENVIRONMENTAL BOARD  
APRIL 7, 2025**

**MEMBERS PRESENT:** Steve Heinzelman, Jim Pippin, Ethan Greene, Julie Marcellus, Jeremy Lorch, Kathryn Kosinski, Jeanne Powers

**ABSENT:** Caroline Kilmer, Jackie Ebner, Audrey Clignett

**OTHERS PRESENT:** Doug DeRue, Director of Planning, Zoning, and Development; Anna Piazza, Building Department Assistant; Leixi Chen, Student Member

**MEMBERS OF THE PUBLIC:** 11

Chairman Heinzelman opened the meeting at 7:02PM.

**CHAIRMAN COMMENTS:** Steve Heinzelman, Chairman

Anna Piazza, Building Department Assistant, stated that she will send the 2025 Environmental Board contact sheet to all members and noted that it has been updated with the new members' contact information.

Board Member Lorch discussed the social media posts that he has been working on with Holly Jennings, Communication Assistant. He noted that there were four posts completed in March and also discussed the posts planned for April. Board Member Lorch asked for members to get posts for May and June and Board Member Kosinski volunteered. He relayed information given to him by Ms. Jennings on how to boost interaction with the posts, including forwarding the post to others and favoriting the post.

Chairman Heinzelman asked the Board for an update on the climate action plan discussion as he was not in attendance at the last meeting. Board Member Pippin stated that Board Members Clignett and Ebner presented at the last meeting and explained the process of creating a plan for the Town. He stated that the Board asked Board Members Clignett and Ebner to split up the tasks and assign them to each member and are awaiting a further update.

**PLANNING BOARD/STAFF UPDATES:** Doug DeRue, Director of Planning, Zoning, and Development

Doug DeRue, Director of Planning, Zoning, and Development, informed the Board that the Zoning Code Update had finally passed through the Town Board. Mr. DeRue discussed various changes to the code such as the change in requirements for a shed and the chicken code. He stated that while there are many small changes to the code and there is not much of a change in the general zoning.

Ms. Piazza stated that the Earth Day event will be April 22<sup>nd</sup> from 5-7PM at the Spiegel Community Center. She will discuss the event details with April Zurowski, Planning Assistant, and let the Board know if she is looking for volunteers from the Board.

Mr. DeRue discussed the Pittsford Oaks landscaping plan that was submitted by the applicant and gave the Board copies to review. He stated that one of the latest changes in the application was the change in grading around the building. Board Member Pippin had concerns about the grading shown on the plan. Board Member Pippin stated that Danny Daniele had previously told him that he would plant Evergreens on the northeast corner when he did the site walk and is confused why he now sees Swamp White Oak in its place. In addition, he stated that Mr. D. Daniele had also told him that he would be planting Sycamores as street trees to keep the consistency of the landscaping of the existing area. Board Member Pippin stated that instead of consistent Sycamore trees, he now sees Korean Dogwood and other types of trees. He stated his concern with the landscaping plan presented and discrepancies from what was stated at the site walk. Additionally, Board

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Member Pippin mentioned the very steep cut into the parking lot and Mr. DeRue stated that the applicant will be planting on Cloverwood's property. Mr. DeRue added that Cloverwood will most likely need to grant an easement and state their approval of Pittsford Oaks encroaching onto their property. Board Member Pippin stated his concern for having the existing historic structure stand on an area so steep. Mr. DeRue agreed and noted that there has been a lot of concern surrounding the historic home nearby.

### **APPROVAL OF MINUTES:** March 3, 2025

Board Member Marcellus motioned to approve the minutes of March 3, 2025, as submitted, seconded by Board Member Pippin. Following a unanimous voice vote, the minutes were approved. None opposed.

### **MEETING ADJOURNMENT:** Steve Heinzelman, Chairman

Chairman Heinzelman adjourned the meeting at 7:39PM.

Respectfully submitted,

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Anna Piazza  
Building Department Assistant