

**DESIGN REVIEW & HISTORIC PRESERVATION BOARD  
MINUTES  
MAY 8, 2025**

Minutes of the Town of Pittsford Design Review and Historic Preservation Board meeting held on Thursday, May 8, 2025, at 6:00 PM local time. The meeting took place in the Lower-Level Meeting Room of Pittsford Town Hall, 11 S. Main Street.

**PRESENT:** Dave Wigg, Paul Whitbeck, Kathleen Cristman, John Mitchell, Jim Vekasy, Bonnie Salem

**ABSENT:** Dirk Schneider

**ALSO PRESENT:** Bill Zink, Building Inspector; Anna Piazza, Building Department Assistant; Cathy Koshykar, Town Board Liaison

**ATTENDANCE:** There were 5 members of the public present.

Design Review and Historic Preservation Board (DRHPB) Vice Chairman Wigg called the meeting to order at 6PM.

**HISTORIC PRESERVATION DISCUSSION**

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The Board discussed the option of reaching out to specific, targeted inventoried homes rather than reaching out to all inventoried homes at once. The Board agreed to discuss this option at the next meeting where all Board Members are present.

**RESIDENTIAL APPLICATIONS: RENOVATIONS & ADDITIONS**

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**406 Kilbourn Road**

*Applicant is requesting design review for a 392 square-foot family room and covered porch addition.*

There was no representative for this application.

The Board expressed concerns that they did not have a clear scope of the project. They would like to see a representative for the application in attendance to field questions so they will be moved to the 5/22 DRHPB meeting agenda.

**123 Kilbourn Road**

*Applicant is requesting design review for an 880 square-foot addition off the rear of the home.*

Steven Hickey, of Taylor the Builders, introduced the application. Mr. Hickey is requesting design review for an 880 square-foot addition off the rear of the home. He stated that the roof and trim of the addition will match the existing home. Board Member Salem asked the applicant to explain the section that does not have windows on it and the applicant stated that this was done because of the interior layout of the home. The Board discussed wanting the eave returns to be repeated on the addition.

Vice Chairman Wigg to approve the 880 square-foot addition off the rear of the home with the condition to repeat the eave returns. This motion was seconded by Board Member Salem. Following a unanimous voice vote, the application was approved, none opposed.

**MEETING MINUTES REVIEW**

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The minutes of April 24, 2025 were approved following a motion by Vice Chairman Wigg. This motion was seconded by Board Member Whitbeck. Following a unanimous voice vote, the minutes were approved, none opposed.

Vice Chairman Wigg closed the meeting at 6:30PM.

Respectfully submitted,

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Anna Piazza  
Building Department Assistant

OFFICIAL MINUTES ARE ON FILE IN THE OFFICE OF THE BUILDING DEPARTMENT