JOB OPENING

Pittsford Senior Center

Position: Senior Center Kitchen Staff

(Part-Time)

Posted: December 01, 2025

Deadline: December 31, 2025

The Town of Pittsford has an opening for the position listed above.

This position is responsible for working directly with Senior Center participants, volunteers and staff in the planning, organizing and supervision of the Lunch Club 60 and Tuesday lunch programs. Kitchen duties include preparing kitchen serving area for daily food service, preparing hot and cold food items for serving, and serving all food in compliance with Department of Health procedures.

This position is scheduled Monday, Tuesday, Wednesday and Friday from 09:30AM-2:30PM year round. Additional time may be required for planning or staff coverage.

The candidate must possess effective communication skills, the ability to multi-task and the desire to work in a team setting. Experience working with the senior population is preferred.

Starting rate for this position is \$17.82 per hour commensurate with experience.

You may contact Jennifer at (585)248-6258 or email jmorrow@townofpittsford.org for more information.

Responding to the Town of Pittsford residents for information and concerns is an important aspect of this job. The candidate must have the ability to communicate effectively with the general public and act as a representative for the Town of Pittsford.

Employees need not be residents of the Town of Pittsford, but shall be required to maintain their primary residence within the County of Monroe or the adjoining counties of Wayne, Ontario, Livingston, Genesee and Orleans within the State of New York. Monroe County Civil Service residency requirements overrule the Town of Pittsford residency for provisional and competitive positions.

The Town of Pittsford provides equal employment opportunities for all employees and applicants for employment. The Town does not discriminate against, or grant preferences to, any person on the basis of race, religion, color, sex, age, ancestry, national origin, marital status, pregnancy, sexual orientation, disability, or any other characteristic protected by federal, state or local law. The Town applies the same policy to all personnel actions, including, but not limited to, recruitment, selection, training, transfers, promotions, evaluation, compensation, discipline, layoffs, terminations, and rehires.

Background checks are required for all employment in the Town of Pittsford. All offers will be subject to successful completion of an acceptable background check.

Interested candidates should send an application, cover letter & resume by mail, email or fax to:

Town of Pittsford 11 South Main Street Pittsford, NY 14534

Attn: Personnel Department

Email to: cfleming@townofpittsford.org

Fax to: (585) 248-6247

For an employment application, click **HERE**

