JOB OPENING

Department of Public Works

Position: School Traffic Guard Substitute

(Part-Time)

Posted: March 04, 2025

Deadline: April 30, 2025

The Town of Pittsford has an opening for the position listed above.

The primary duty of this position is to escort school children safely across designated intersections. Must be able to get to assigned location. Works outdoors and may be exposed to variable weather conditions, traffic and noise. Will be required to work while schools are in session during the school calendar year.

This job is an on call/as needed basis for morning and afternoon shifts.

Must be able to stand and use arms, legs and back to lift or move objects. Will be required to perform frequent walking and prolonged standing. Requires good vision, speaking and hearing ability. Must be self motivated to perform duties and to be punctual and productive at all times with little or no direct supervision.

The rate for a substitute is \$23.06/shift.

Responding to the Town of Pittsford residents for information and concerns is an important aspect of this job. The candidate must have the ability to communicate effectively with the general public and act as a representative for the Town of Pittsford.

Employees need not be residents of the Town of Pittsford, but shall be required to maintain their primary residence within the County of Monroe or the adjoining counties of Wayne, Ontario, Livingston, Genesee and Orleans within the State of New York. Monroe County Civil Service residency requirements overrule the Town of Pittsford residency for provisional and competitive positions.

The Town of Pittsford provides equal employment opportunities for all employees and applicants for employment. The Town does not discriminate against, or grant preferences to, any person on the basis of race, religion, color, sex, age, ancestry, national origin, marital status, pregnancy, sexual orientation, disability, or any other characteristic protected by federal, state or local law. The Town applies the same policy to all personnel actions, including, but not limited to, recruitment, selection, training, transfers, promotions, evaluation, compensation, discipline, layoffs, terminations, and rehires.

Background checks are required for all employment in the Town of Pittsford. All offers will be subject to successful completion of an acceptable background check.

Interested candidates should send an application by mail, email or fax to:

Town of Pittsford 11 South Main Street Pittsford, NY 14534 Attn: Personnel Department Email to: <u>cfleming@townofpittsford.org</u> Fax to: (585) 248-6247 For an employment application, click <u>HERE</u>

