

# JOB OPENING

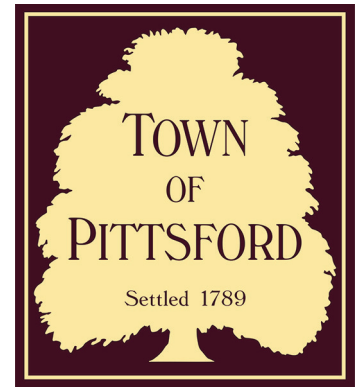
## Department of Public Works

### Position: **Parking Monitor**

(Part-Time)

Posted: October 08, 2019

Deadline: November 08, 2019



The Town of Pittsford has an opening for the position listed above.

We are seeking a part-time Parking Monitor. This position is 10 hours per week for the Town of Pittsford and 20 hours per week for the Village of Pittsford. Duties may be changed at the direction of Town or Village Officials. Position is Civil Service Competitive. Can hire eligible lateral transfer. Can hire provisional pending successful test results & reachable placement on certification of eligibles. Must be a resident of Monroe County.

#### **Qualifications Requirements:**

High school diploma or general education degree (GED); or one to three months related experience and/or training.

Ability to read and comprehend pertinent sections of the Code for both the Village and Town.

Ability to write follow-up letters to violators. Court attendance availability to attend one night per month as Prosecutor of parking tickets and the ability to effectively present information to the Town Court.

While performing the duties of the job, the employee is required to walk throughout the village and town on a daily basis in all weather conditions.

Employee must be able to write legibly on parking tickets.

Salary: competitive and commensurate with experience.

Responding to the Town of Pittsford residents for information and concerns is an important aspect of this job. The candidate must have the ability to communicate effectively with the general public and act as a representative for the Town of Pittsford.

Background checks are required for all employment in the Town of Pittsford. All offers will be subject to successful completion of an acceptable background check.

Interested candidates should send an application, cover letter & resume by mail, email or fax to:

Town of Pittsford  
11 South Main Street  
Pittsford, NY 14534  
Attn: Personnel Department

Email to: [cfleming@townofpittsford.org](mailto:cfleming@townofpittsford.org)

Fax to: (585) 248-6247

For an employment application, click [HERE](#)