

JOB OPENING

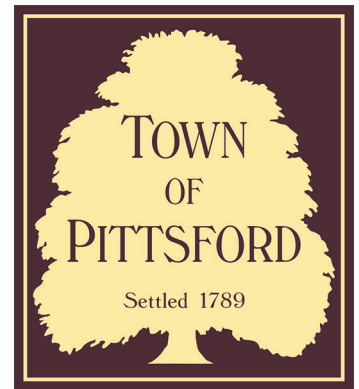
Recreation Department

Position: **After School Director**

(Part-Time)

Posted: June 30, 2025

Deadline: August 01, 2025



The Town of Pittsford has an opening for the position listed above.

The Town of Pittsford Recreation Department has an opening for the After School Program Director position. This individual will be responsible for leading program staff as well as planning activities and special events for participants.

The program hours are Monday-Friday, 3:00pm-6:00pm with additional hours for staff orientation, half days and school breaks.

Candidates should have experience working with children, strong written and verbal communication skills and the ability to multi-task. The Director needs to be outgoing, personable, and creative.

The starting pay rate for this position is \$20.17 per hour and is commensurate with experience.

For further information please contact Kathleen at (585) 248-6289 or klaskey@townofpittsford.org for more information.

Responding to the Town of Pittsford residents for information and concerns is an important aspect of this job. The candidate must have the ability to communicate effectively with the general public and act as a representative for the Town of Pittsford.

Employees need not be residents of the Town of Pittsford, but shall be required to maintain their primary residence within the County of Monroe or the adjoining counties of Wayne, Ontario, Livingston, Genesee and Orleans within the State of New York. Monroe County Civil Service residency requirements overrule the Town of Pittsford residency for provisional and competitive positions.

The Town of Pittsford provides equal employment opportunities for all employees and applicants for employment. The Town does not discriminate against, or grant preferences to, any person on the basis of race, religion, color, sex, age, ancestry, national origin, marital status, pregnancy, sexual orientation, disability, or any other characteristic protected by federal, state or local law. The Town applies the same policy to all personnel actions, including, but not limited to, recruitment, selection, training, transfers, promotions, evaluation, compensation, discipline, layoffs, terminations, and rehires.

Background checks are required for all employment in the Town of Pittsford. All offers will be subject to successful completion of an acceptable background check.

Interested candidates should send an application, cover letter & resume by mail, email or fax to:

Town of Pittsford
11 South Main Street
Pittsford, NY 14534
Attn: Personnel Department

Email to: cfleming@townofpittsford.org
Fax to: (585) 248-6247
For an employment application, click [HERE](#)