

**PITTSFORD COMMUNITY LIBRARY
BOARD OF TRUSTEES
DECEMBER 14, 2022**

PRESENT

Paul Seidel, Lori Lusk, Chris Hall, Tracy Castleberry, Farrah Ritter

ALSO PRESENT

Amanda Madigan, Kim Taylor, Pam Burch, Mary Devine, Radhika Ramesh

PUBLIC ATTENDEES

Three public attendees

Tracy Castleberry called the meeting to order at 6:03 PM.

ABSTRACT

- **Chris Hall moved to approve the December abstract for \$52,001.87. Farrah Ritter seconded the motion, which carried.**

MINUTES

- **Lori Lusk motioned for approval of the November meeting minutes. Chris Hall seconded the motion. The minutes were approved.**

FRIENDS LIAISON REPORT

- Pam Burch reported by Zoom. She thanked the trustees on behalf of the Friends for the volunteer breakfast and gifts.
- The November book sale revenue was \$7100 and Candlelight Night \$2064. The raffle's participation was lower than expected but the recipient was very pleased with the doll.
- Square continues to work well for book sale payments.
- A new membership brochure was distributed. Website memberships have had a limited response.

HIGH SCHOOL LIAISON REPORT

- Mary Devine announced Spirit Days leading up to the holiday break. Color Wars and Super Fan Day will be held to show Sutherland spirit and support of the Rainbow Classic on December 22nd.
- Ex Libris continues to be a very active club with a visit to Barnes & Noble for a hidden cover book exchange. Book selections were covered with plain wrappers labeled, "If you liked this, then read this".

TOWN LIAISON REPORT

- Kim Taylor reported the Town of Pittsford 2023 Budget approval at the last board meeting. There will be no tax increase and services will continue as usual.
- Monroe County Sheriff's Department is increasing patrols to promote compliance with posted speed limits. Resident complaints have been on the rise locally as well as in neighboring communities.
- The town is working with RG&E to schedule forums at Spiegel Pittsford Community Center to provide assistance for residents experiencing billing issues with the utility.
- Planning is underway for the PGA Championship to be hosted at Oak Hill Country Club this May 2023.

- Sidewalk construction continues with planning of the Mendon/Thornell and French Road projects.

DIRECTOR REPORT

- Amanda Madigan reported on the very successful Candlelight Night event held December 6th. The library welcomed 2000 people between 5-8 pm and appreciated the Town of Pittsford's support in supervising the night of the event.
- A circulation aide position has been filled and one more hire is in process to cover necessary scheduled hours.
- **Amanda requested a motion to approve the removal of fixed asset # 019508 LED monitor from inventory. Farrah Ritter moved to remove the item, Lori Lusk seconded and the motion passed.**
- The author speaker series grant has been received and details will be released in the coming months.
- 2023 Trustee meetings will be scheduled in the Fletcher Steele Room.

NEW BUSINESS

- **2023 Officer nominations were presented:**
President - Radhika Ramesh
Vice President - Tracy Castleberry
Secretary - Lori Lusk
Finance Officer - Chris Hall
Farrah Ritter motioned for approval of the officers. Paul Seidel seconded the motion, which carried.
- Amanda Madigan provided an update on the 2022 Town Budget.
- **A transfer request for the office equipment line was discussed. Chris Hall moved to approve the line transfer for \$7,386.49 to purchase tables and desks. Lori Lusk seconded the motion. Motion approved.**
- **The FFRPL grant report was presented for review. Chris Hall motioned to submit the report as presented, Lori Lusk seconded, motion carried.**

ONGOING BUSINESS

- **Tracy Castleberry motioned for approval of the 2023 Trustee Goals. Chris Hall seconded the motion. Motion approved.**
- Chris Hall presented the Foundation report stating that 2022 is on target for full disbursement.
- Recruitment Committee recommendations were submitted for Town Board approval at next week's meeting.
- Lori Lusk reported for the Recognition Committee. There was positive feedback for the breakfast and gift. Attendees appreciated the opportunity to meet and socialize. The invitation will be printed and posted in the Friends workroom next year to ensure access for all invited.

Tracy Castleberry remarked for the good of the order on Paul Seidel's final meeting before retiring from the Board of Trustees. Tracy thanked Paul for his dedication to the Library Board of Trustees and read the Town of Pittsford's commendation for his service.

With no objections, the meeting adjourned at 6:59 pm.

Respectfully Submitted,
 Lori O'Connor, Library Clerk

OFFICIAL BOARD MINUTES ARE FILED AT PITTSFORD COMMUNITY LIBRARY