

**DESIGN REVIEW & HISTORIC PRESERVATION BOARD
MINUTES
MARCH 27, 2025**

Minutes of the Town of Pittsford Design Review and Historic Preservation Board meeting held on Thursday, March 27, 2025, at 6:00 PM local time. The meeting took place in the Lower-Level Meeting Room of Pittsford Town Hall, 11 S. Main Street.

PRESENT: Paul Whitbeck, Kathleen Cristman, John Mitchell, Bonnie Salem

ABSENT: Dirk Schneider, Dave Wigg, Jim Vekasy

ALSO PRESENT: Bill Zink, Building Inspector; Erik Smegelsky, Assistant Building Inspector; Anna Piazza, Building Department Assistant

ATTENDANCE: There were 30 members of the public present.

Design Review and Historic Preservation Board (DRHPB) Board Member Mitchell called the meeting to order at 6:00PM.

HISTORIC PRESERVATION DISCUSSION

Board Member Salem discussed the memo request recently sent to the Town Board relating to Certificates of Appropriateness. She stated that the request was adopted into the Zoning Code update that was recently passed. Board Members Whitbeck, Cristman, and Salem attended the March 18th Town Board meeting.

OVERSIZED ACCESSORY STRUCTURES

597 Mendon Road

Applicant is requesting design review for a 485 square-foot addition to an existing garage for a game room.

Pat Morabito, of Morabito Architects, introduced the application. Mr. Morabito is requesting design review for a 485 square-foot addition to an existing detached garage. He stated that the application has already received a variance from the Zoning Board for its height and size. The siding and metal roof will match the existing garage in kind. The applicant stated that the addition will have double-hung windows and will have stone on the gable section. He noted that the proposed addition will be relatively far from the house.

Board Member Cristman motioned to approve the 485 square-foot addition to an existing garage, as submitted. This motion was seconded by Board Member Whitbeck. Following a unanimous voice vote, the application was approved, none opposed.

526 Pittsford Henrietta Townline Road

Applicant is requesting design review for the addition of 511 square-foot pool house.

Paul Morabito, of Morabito Architects, introduced the application. Mr. Morabito is requesting design review for the addition of a 511 square-foot pool house. He stated that the application has already received a variance from the Zoning Board for its height and size. The materials and colors of the proposed addition will match the existing house. Mr. Morabito noted that the base of the columns will not be stone as it is seen on the drawing presented and stated that the 12x12 posts will be square. There will be an additional column in the center of the pool house as well to support it structurally. The stone being used on the fireplace is the same stone that was used for various accent spots on the existing house.

APPROVED MINUTES 032725

Board Member Mitchell motioned to approve the 511 square-foot pool house with two changes: (1) The stone bases of the columns will be removed and, (2) There will be an additional column in the center to support it structurally. This motion was seconded by Board Member Cristman. Following a unanimous voice vote, the application was approved, none opposed.

RESIDENTIAL APPLICATIONS: RENOVATIONS & ADDITIONS

6 Burncoat Way

Applicant is requesting design review for a 54 square-foot front porch.

The applicant was not in attendance at this meeting.

32 Coach Side Lane

Applicant is requesting design review for a 699 square-foot rear deck renovation to the home.

Nate Esh, of Keystone Custom Decks, introduced the application. Mr. Esh is requesting design review for a 699 square-foot rear deck renovation to the home. Mr. Esh stated that in addition to the porch deck area, the addition will have an open pergola over part of the deck as well. The existing patio will be taken out and the deck will be leveled to the ground when exiting the house. The deck will be a truss material and the texture will be a 'cedar shake impression'. There will be a screened-in section incorporated as well.

Board Member Salem motioned to approve the 699 square-foot rear deck renovation including a screened porch and open pergola, as submitted. This motion was seconded by Board Member Cristman. Following a unanimous voice vote, the application was approved, none opposed.

24 Greythorne Hill

Applicant is requesting design review for a 525 square-foot covered patio off the rear of the home.

Brian Mendick, of 24 Greythorne Hill, introduced the application. Mr. Mendick is requesting design review for a 525 square-foot covered patio off the rear of the home. The covered patio will come off the front of the home and the existing stone on the columns will stay. Board Member Salem asked the applicant if the patio would be open on all sides and the applicant confirmed. The trusses will be decorative wood and will match the pillars. The patio will have cathedral ceilings and the materials will consist of wood beams and stone.

Board Member Mitchell motioned to approve the 525 square-foot covered patio off the rear of the home, as submitted. This motion was seconded by Board Member Whitbeck. Following a unanimous voice vote, the application was approved, none opposed.

26 High Hill Drive

Applicant is requesting design review for interior renovation requiring relocation and resizing of doors and windows.

Amanda Costanza, of 9X30 Design, Architecture, PLLC, introduced the application. The applicant is requesting design review for an interior renovation requiring the relocation and resizing of doors and windows. The applicant will replace and refresh the existing front door and vinyl siding to match the existing. The existing double-hung windows will be replaced with tilt-turn windows and the existing shutters will be removed. The applicant proposed an accent siding material on the recessed area which will be 'Canyon Drift'.

Board Member Whitbeck motioned to approve the window and door renovations, as submitted. This motion was seconded by Board Member Cristman. Following a unanimous voice vote, the application was approved, none opposed.

COMMERCIAL APPLICATIONS: SIGNAGE

3349 Monroe Avenue

Applicant is requesting design review for 25 square-foot signage for Georgio's Pizza.

Dave Torrain, of Georgio's Pizza, introduced the application. Mr. Torrain is requesting design review for a 25 square-foot sign for Georgio's Pizza. Board Member Whitbeck asked the applicant if the letters on the sign will be lit, and the applicant confirmed.

Board Member Mitchell motioned to approve the 25 square-foot sign for Georgio's Pizza, as submitted. This motion was seconded by Board Member Cristman. Following a unanimous voice vote, the application was approved, none opposed.

3349 Monroe Avenue

Applicant is requesting design review for 29.85 square-foot signage for Mamma G's.

Connor Ewing, of Elevated Sign Solutions, introduced the application. Mr. Ewing is requesting design review for a 29.85 square-foot sign for Mamma G's. The applicant stated that during the day the letters will show up black but at night when illuminated, the letters will show up white. The letter 'G' will be green.

Board Member Salem motioned to approve the 29.85 square-foot sign for Mamma G's, as submitted. This motion was seconded by Board Member Whitbeck. Following a unanimous voice vote, the application was approved, none opposed.

3750 Monroe Avenue

Applicant is requesting design review for two signs and door vinyl totaling 75.6 square-feet of signage for Paylocity.

Connor Ewing, of Elevated Sign Solutions, introduced the application. Mr. Ewing is requesting design review for two signs and entry door vinyl, totaling 75.6 square-feet of signage for Paylocity.

Board Member Mitchell motioned to approve the signage and door vinyl for Paylocity, as submitted. This motion was seconded by Board Member Cristman. Following a unanimous voice vote, the application was approved, none opposed.

MEETING MINUTES REVIEW

The minutes of March 13, 2025 were approved following a motion by Board Member Salem. This motion was seconded by Board Member Whitbeck. Following a unanimous voice vote, the minutes were approved, none opposed.

Board Member Mitchell closed the meeting at 7:06PM.

Respectfully submitted,

Anna Piazza
Building Department Assistant

OFFICIAL MINUTES ARE ON FILE IN THE OFFICE OF THE BUILDING DEPARTMENT