

**TOWN OF PITTSFORD
ENVIRONMENTAL BOARD
AUGUST 4, 2025**

MEMBERS PRESENT: Steve Heinzelman, Jim Pippin, Caroline Kilmer, Jackie Ebner, Ethan Greene, Audrey Clignett, Kathryn Kosinski, Julie Marcellus

ABSENT: Jeremy Lorch, Jeanne Powers

OTHERS PRESENT: Patricia Keating, Building Department Assistant; April Zurowski, Planning Assistant; Stephanie Townsend, Town Board Liaison; Leixi Chen, Student Member

MEMBERS OF THE PUBLIC: 0

Chairman Heinzelman opened the meeting at 7:04PM.

ONGOING UPDATES:

Ms. Zurowski reported for Board Member Lorch regarding social media posts. She thanked Board Member Marcellus for her recent post regarding moths. She encouraged the Board to continue to provide Board Member Lorch with posts. Ms. Zurowski stated that the Town is in the process of updating the Farm Stands page on the town website and suggested that a post regarding current farm stand locations and what produce is available to Pittsford residents at each stand would be beneficial.

The Community Climate Action Plan (CCAP) topic was introduced by Board Member Clignett. She asked for volunteers to generate the Town of Pittsford's CCAP. Board Member Kosinski and Board Member Ebner reviewed what resources could be used and what process the Environmental Board could employ to prepare the CCAP. Board Member Kilmer suggested that since the CCAP has six focus areas, that the Environmental Board should focus on one area at a time. Board Member Kosinski expanded on that suggestion and stated that one member should research and prepare information on each focus area prior to a meeting. This would allow the group to focus on generating the CCAP at each meeting. Board Member Kosinski volunteered to prepare information for the next meeting. She will focus on the first focus area of Transportation.

Board Member Kilmer stated that the Environmental Management Council (EMC) requested suggestions for topics for educational presentations. After a discussion between board members, the group generated the following topics for Board Member Kilmer to take back to the EMC: Pittsford's Zoning Code Update in conjunction with the new parking regulations, Federal Emergency Management Agency Updates, and Updated Wetland Regulations.

TOWN BOARD UPDATES: Stephanie Townsend, Town Board Liaison

Town Board Member Townsend provided updates regarding sidewalk expansion projects on Thornell Road, Tobey Road, and East Street.

PLANNING BOARD/STAFF UPDATES:

Ms. Zurowski presented the most recent landscaping plan submitted by Pittsford Oaks. She noted that this iteration of the landscaping plan is nearing final approval. She encouraged board members to share their final suggestions and concerns. Board Member Pippin suggested using sycamore trees along Tobey Village Road. After a group discussion, the Board suggested investing in purchasing larger trees versus planting the proposed number of small trees in the northeast corner. This would allow for better screening of the buildings and would allow for more space for healthy growth. The group also

recommended less crabapple trees and more use of evergreen varieties. Board Member Kosinski suggested that the landscaping company replace Korean dogwood trees with native dogwood varieties. Ms. Zurowski will share this information with the developer.

Ms. Zurowski shared the increased requests for streetlights in Pittsford neighborhoods. Town Board Member Townsend stated that many residents feel that streetlight installations can bring increased safety to homeowners. Residents report that streetlights can help keep children safer at bus stops, especially during the darker winter months and this additional lighting can be helpful for runners and walkers. Ms. Zurowski asked the board members if they would like to research how streetlights might impact wildlife in the area. The board agreed that research regarding this topic would be beneficial. Student Member Chen volunteered to work on a post for the Facebook page and information for the website.

Ms. Zurowski stated that the Town is required to provide resident education and outreach at least once every five years. She suggested providing information to residents regarding stormwater ponds (detail the construction of these ponds, reasoning for their use, how to live near such a pond, etc.). The group agreed that this would be a useful topic. Town Board Member Townsend suggested that while the presentation should be accessible to all town residents, that it might be advisable to send postcards to residents that live adjacent to a stormwater pond. This would ensure that this targeted group would have specific knowledge of the presentation. Town Board Member Townsend also suggested that the school's Environmental Club be invited to the presentation.

APPROVAL OF MINUTES: July 7, 2025

Board Member Kilmer motioned to approve the minutes of July 7, 2025, as submitted, seconded by Board Member Pippin. Following a unanimous voice vote, the minutes were approved, none opposed.

MEETING ADJOURNMENT: Steve Heinzelman, Chairman

Chairman Steve Heinzelman adjourned the meeting at 7:46 PM.

Respectfully submitted,

Patricia Keating
Building Department Assistant