

**AGENDA  
TOWN OF PITTSFORD  
PLANNING BOARD  
OCTOBER 27, 2025**

*This agenda is subject to change.*

Please take notice that the Town of Pittsford Planning Board will hold the following meeting on Monday, October 27, 2025, in the Lower-Level Meeting Room of Pittsford Town Hall, 11 S. Main Street, beginning at 6:30PM local time.

The Board will hold an agenda review session in the Second-Floor Meeting Room at 6:00PM.

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**CONTINUED HEARING**

**Sundown Designs NY LLC, 834 Linden Avenue (Universal Imports of Rochester)**  
Preliminary/Final Site Plan

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**NEW APPLICATION**

**BME Associates, Coventry Ridge Section 3**  
Final Site Plan

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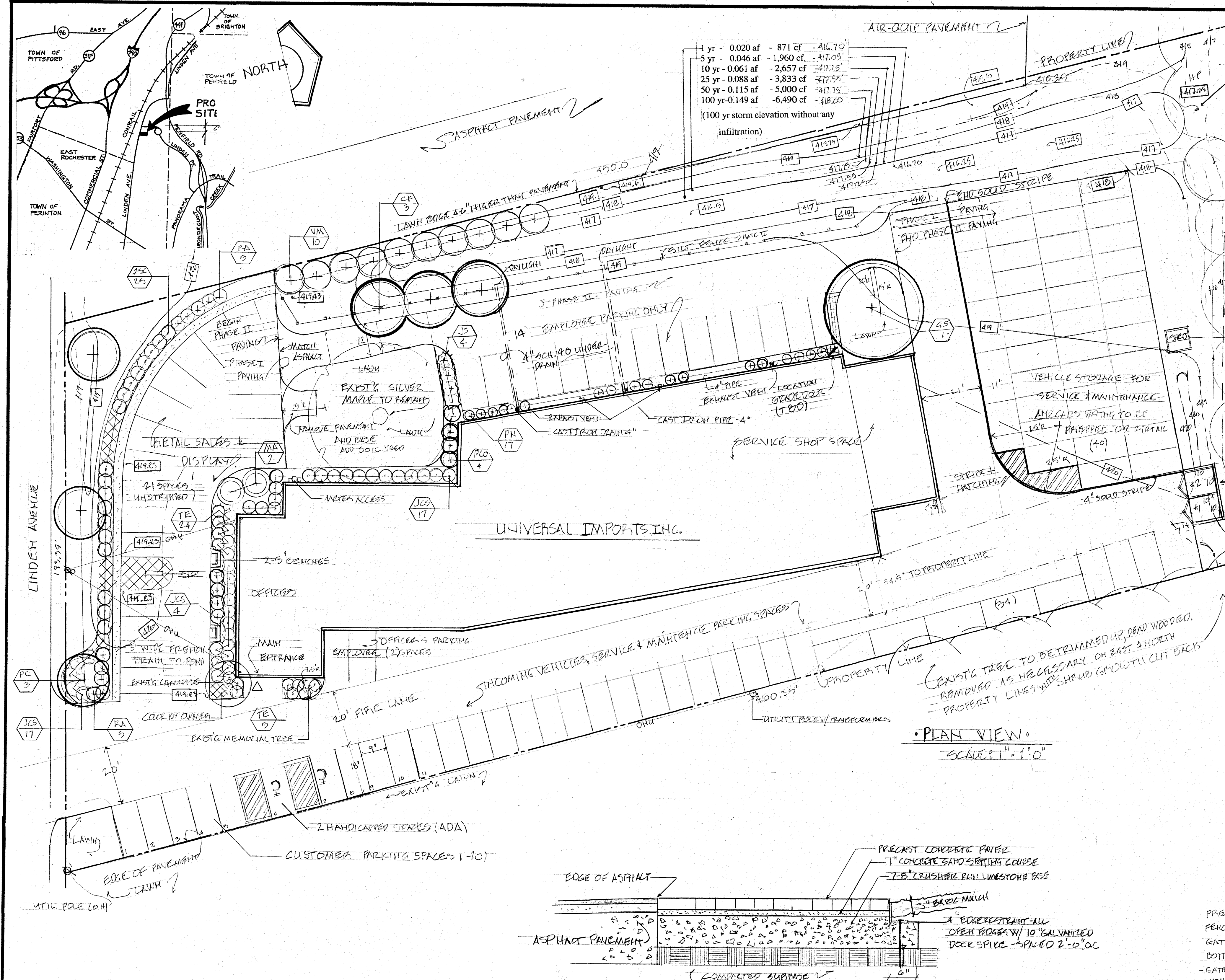
**OTHER BUSINESS**

**Approval of Minutes**

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*The next scheduled meeting is for Monday, November 10, 2025.*

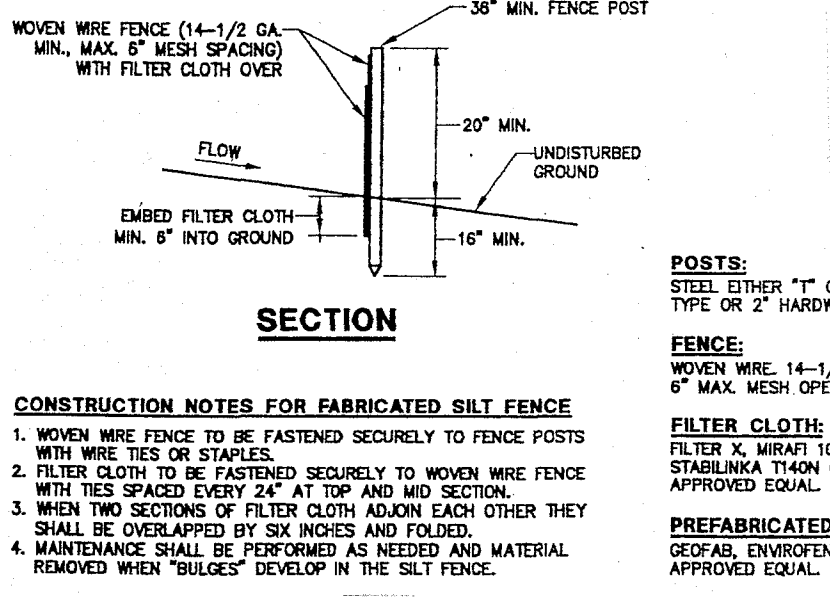
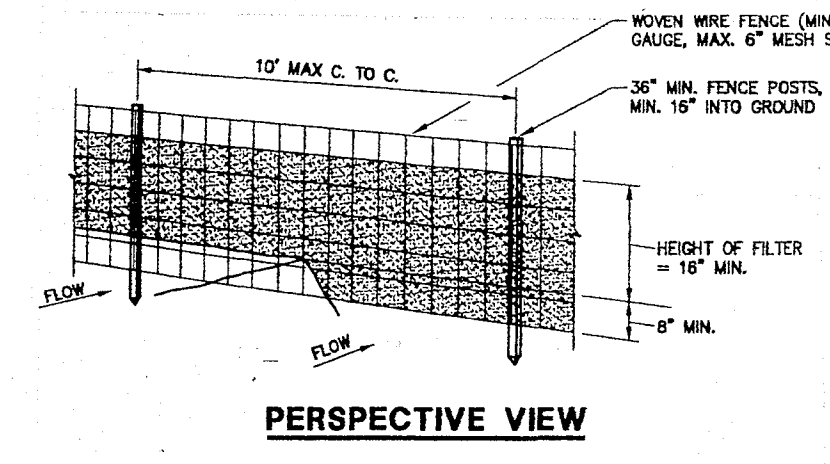
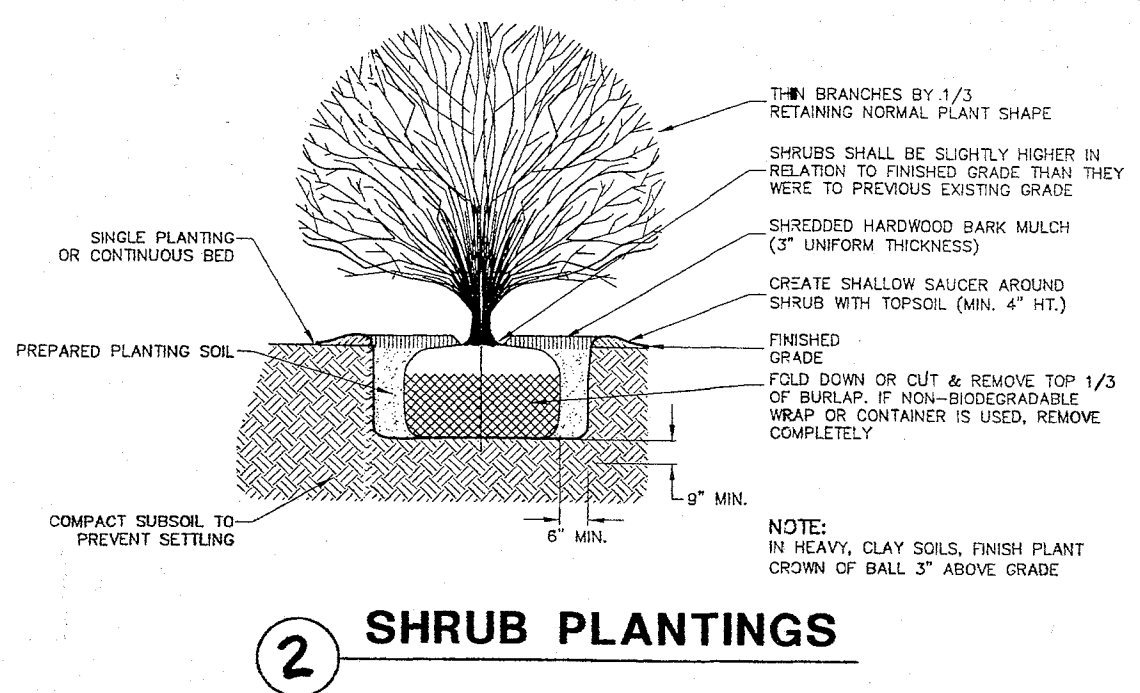
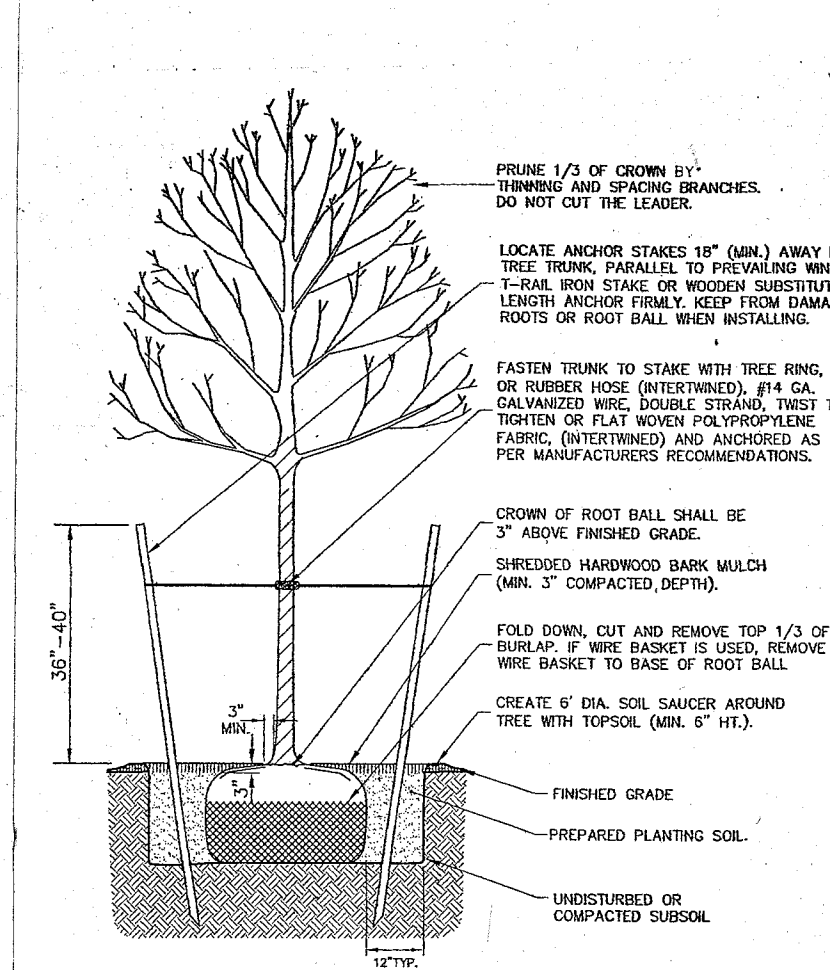


**NOTES:**

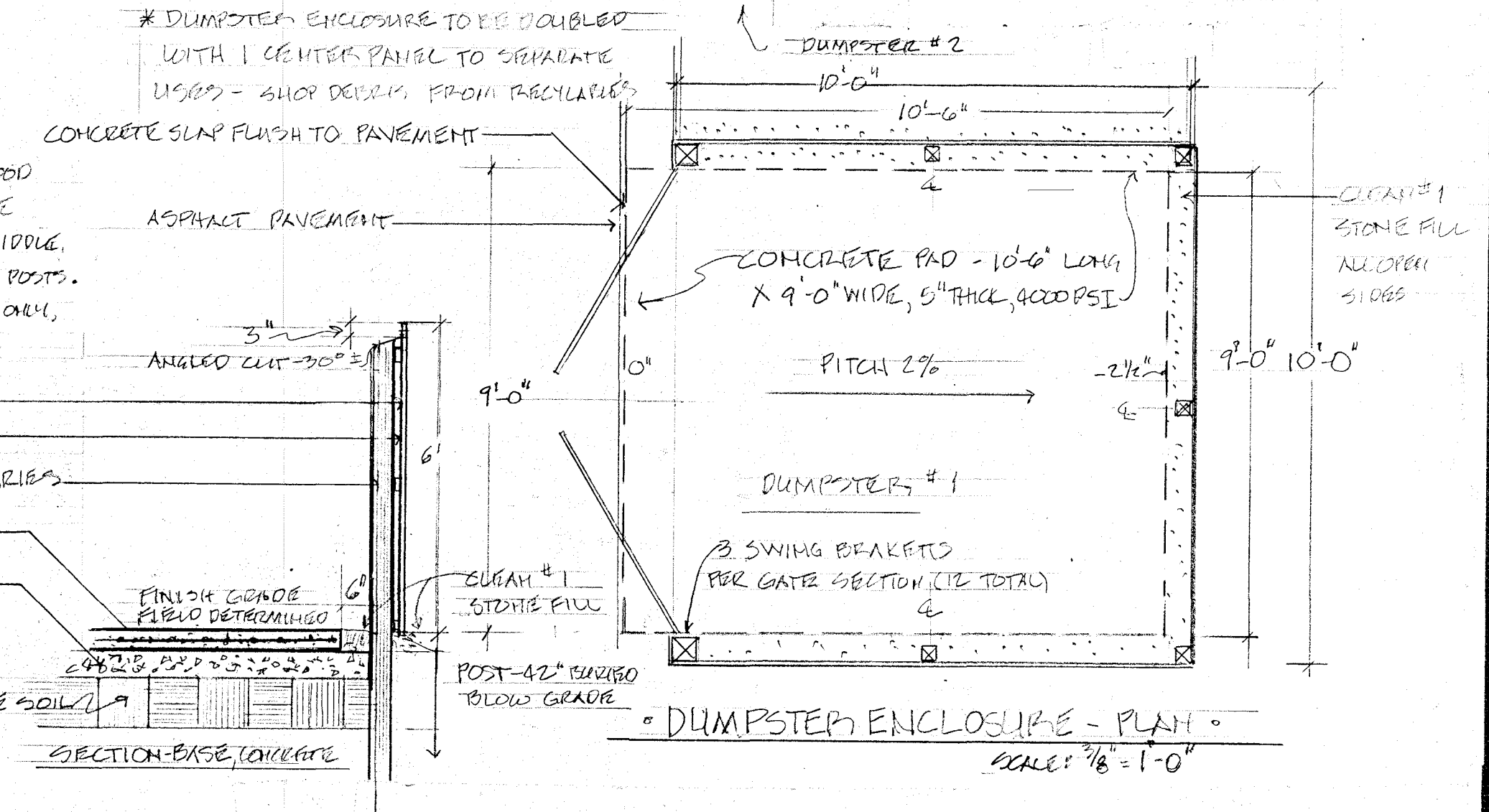
- SITE ENTRANCE AND ROADWAYS MAY NOT BE BLOCKED TO UNDEVELOPED ACCESS AT ANY TIME DURING CONSTRUCTION.
- FIRE LANE SHALL BE CLEARLY MARKED AND IDENTIFIED AND MAY NOT BE BLOCKED TO IMPROVE EMERGENCY ACCESS AT ANY TIME.
- PER PLAN - PROVIDES A TOTAL OF 111.7X18' SPACES. DAILY COUNTS MAY VARY SLIGHTLY DEPENDENT PRIMARILY ON MECHANICAL REPAIRS, SERVICE VEHICLE VISITATION AND CUSTOMER VISITS.

**PARKING COUNT**

|                       |            |
|-----------------------|------------|
| VISITOR               | 10         |
| DISPLAY +             | 22 ±       |
| EMPLOYEE              | 16         |
| SERVICE & MAINTENANCE | 63 ±       |
| NEW INCOMING VEHICLES |            |
| <b>TOTAL</b>          | <b>111</b> |



**EROSION FENCE**



HEINRICH W. FISCHER, R.L.A.  
722 AYRAULT ROAD  
FAIRPORT, N.Y. 14450

**LANDSCAPE DEVELOPMENT PLAN**  
**UNIVERSAL IMPORTS OF ROCHESTER, INC.**  
834 LINDEN AVENUE ROCHESTER, N.Y. 14626

PROJ. NO.: 1701-29  
SCALE: AS SHOWN  
DATE: 9-21-25

DRAWN BY: HNF  
APPROVED BY:  
REVISIONS: 9-22-25, 10-8-25

DRAW'G. 1

**TOWN OF PITTSFORD  
PLANNING BOARD  
SEQRA RESOLUTION  
834 Linden Ave (Universal Imports)  
Preliminary/Final Site Plan  
Tax Parcel #138.15-1-7**

WHEREAS, Sundown Designs NY LLC, as agent for Universal Imports of Rochester Inc., is requesting Preliminary/Final Site Plan approval for expansion of a parking lot and associated site work at 834 Linden Avenue, with application materials received July 7, 2025, and amended October 9, 2025; and

WHEREAS this is an Unlisted Action pursuant to SEQRA and as the only involved agency the Planning Board is conducting a single agency review; and

WHEREAS a Part I Short EAF was submitted by the applicant and the Planning Board has completed a Part II Short EAF, attached hereto; and

NOW, THEREFORE, upon consideration by the Planning Board of all written and oral submissions and testimony by the applicant, appropriate agencies, and the public, the Planning Board having given this matter due deliberation and consideration; it is

RESOLVED, that the Planning Board finds that the proposed action will not have any significant adverse impact on the environment, and accordingly, hereby grants a negative declaration pursuant to the State Environmental Quality Review Act based upon the following Findings of Fact:

**FINDINGS OF FACT**

1. This application proposes the construction of a 14-space parking lot on the west side of the building and associate site work at 834 Linden Avenue (Universal Imports).
2. The Planning Board has considered possible environmental impacts associated with the application and completed a Short Part II EAF which did not identify significant impacts, attached hereto.
3. The total site disturbance is 0.2 +/- acres for the proposed site work. A SWPPP was not required.
4. The addition of 6,558 +/- square feet of asphalt will not exceed the maximum impervious coverage permitted.

**CONCLUSION**

The Planning Board finds that the proposed action will not have any significant adverse impact on the environment, and accordingly, hereby grants a negative declaration pursuant to the State Environmental Quality Review Act.

The within Resolution was motioned by Planning Board Member \_\_\_\_\_, seconded by Planning Board Member \_\_\_\_\_, and voted upon by members of the Planning Board as follows:

David Jefferson  
Paul Alguire  
Kevin Morabito  
Paula Liebschutz  
Hali Buckley  
John Limbeck  
John Halldow

Adopted by the Planning Board on October 27, 2025.

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April Zurowski  
Planning Assistant

DRAFT



617.20  
Appendix B  
Short Environmental Assessment Form

**Instructions for Completing**

**Part 1 - Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

|                                                                                                                                                                                                                                                                                                                                                                                                                  |           |                      |                                                              |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------------------|--------------------------------------------------------------|
| <b>Part 1 - Project and Sponsor Information</b>                                                                                                                                                                                                                                                                                                                                                                  |           |                      |                                                              |
| Name of Action or Project:<br><b>MARK FUERBACHER, PRESIDENT OF UNIVERSAL IMPORTS, BT ROCHESTER, CN</b>                                                                                                                                                                                                                                                                                                           |           |                      |                                                              |
| Project Location (describe, and attach a location map):<br><b>INSTALLATION OF 4940 SQ FT ASPHALT PAVEMENT FOR ADDITIONAL PARKING</b>                                                                                                                                                                                                                                                                             |           |                      |                                                              |
| Brief Description of Proposed Action:<br><b>834 LINDEN AVENUE ROCHESTER, NY</b>                                                                                                                                                                                                                                                                                                                                  |           |                      |                                                              |
| <b>STRIP EXISTING GRASS, REMOVE SOIL, INSTALL 4940 S.F. OF<br/>DOLOMITE STONE 8-10" BASE, 2 1/2" DENSE BINDER AND PLANT MATERIAL</b>                                                                                                                                                                                                                                                                             |           |                      |                                                              |
| Name of Applicant or Sponsor:                                                                                                                                                                                                                                                                                                                                                                                    |           |                      |                                                              |
| <b>Mark Fuerbacher</b>                                                                                                                                                                                                                                                                                                                                                                                           |           |                      |                                                              |
| Address:<br><b>834 Linden Ave</b>                                                                                                                                                                                                                                                                                                                                                                                |           |                      |                                                              |
| City/PO:                                                                                                                                                                                                                                                                                                                                                                                                         | State:    | Zip Code:            |                                                              |
| <b>Rochester</b>                                                                                                                                                                                                                                                                                                                                                                                                 | <b>NY</b> | <b>14625</b>         |                                                              |
| 1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation?                                                                                                                                                                                                                                                                           |           |                      | NO YES                                                       |
| If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.                                                                                                                                                                                                       |           |                      | <input checked="" type="checkbox"/> <input type="checkbox"/> |
| 2. Does the proposed action require a permit, approval or funding from any other governmental Agency?                                                                                                                                                                                                                                                                                                            |           |                      | NO YES                                                       |
| If Yes, list agency(s) name and permit or approval:                                                                                                                                                                                                                                                                                                                                                              |           |                      | <input checked="" type="checkbox"/> <input type="checkbox"/> |
| 3.a. Total acreage of the site of the proposed action?                                                                                                                                                                                                                                                                                                                                                           |           | <b>1.84</b> acres    |                                                              |
| b. Total acreage to be physically disturbed?                                                                                                                                                                                                                                                                                                                                                                     |           | <b>.11 1/2</b> acres |                                                              |
| c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?                                                                                                                                                                                                                                                                                           |           | <b>1.84</b> acres    |                                                              |
| 4. Check all land uses that occur on, adjoining and near the proposed action.                                                                                                                                                                                                                                                                                                                                    |           |                      |                                                              |
| <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban)<br><input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____<br><input type="checkbox"/> Parkland |           |                      |                                                              |

|                                                                                                                                                                                          |                                                                     |                                     |                          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|-------------------------------------|--------------------------|
| 5. Is the proposed action,                                                                                                                                                               | NO                                                                  | YES                                 | N/A                      |
| a. A permitted use under the zoning regulations?                                                                                                                                         | <input type="checkbox"/>                                            | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| b. Consistent with the adopted comprehensive plan?                                                                                                                                       | <input type="checkbox"/>                                            | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?                                                                          | NO                                                                  | YES                                 |                          |
|                                                                                                                                                                                          | <input type="checkbox"/>                                            | <input checked="" type="checkbox"/> |                          |
| 7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?                                                                         | NO                                                                  | YES                                 |                          |
| If Yes, identify: _____                                                                                                                                                                  | <input checked="" type="checkbox"/>                                 | <input type="checkbox"/>            |                          |
| 8. a. Will the proposed action result in a substantial increase in traffic above present levels?                                                                                         | NO                                                                  | YES                                 |                          |
|                                                                                                                                                                                          | <input checked="" type="checkbox"/>                                 | <input type="checkbox"/>            |                          |
| b. Are public transportation service(s) available at or near the site of the proposed action?                                                                                            | <input checked="" type="checkbox"/>                                 | <input type="checkbox"/>            |                          |
| c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed action?                                                                                 | <input checked="" type="checkbox"/>                                 | <input type="checkbox"/>            |                          |
| 9. Does the proposed action meet or exceed the state energy code requirements?                                                                                                           | NO                                                                  | YES                                 |                          |
| If the proposed action will exceed requirements, describe design features and technologies: _____                                                                                        | <input type="checkbox"/>                                            | <input checked="" type="checkbox"/> |                          |
| 10. Will the proposed action connect to an existing public/private water supply?                                                                                                         | NO                                                                  | YES                                 |                          |
| If No, describe method for providing potable water: _____                                                                                                                                | <input checked="" type="checkbox"/>                                 | <input type="checkbox"/>            |                          |
| 11. Will the proposed action connect to existing wastewater utilities?                                                                                                                   | NO                                                                  | YES                                 |                          |
| If No, describe method for providing wastewater treatment: <u>DETENTION POND</u>                                                                                                         | <input checked="" type="checkbox"/>                                 | <input type="checkbox"/>            |                          |
| 12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places?                                                                     | NO                                                                  | YES                                 |                          |
|                                                                                                                                                                                          | <input checked="" type="checkbox"/>                                 | <input type="checkbox"/>            |                          |
| b. Is the proposed action located in an archeological sensitive area?                                                                                                                    | <input checked="" type="checkbox"/>                                 | <input type="checkbox"/>            |                          |
| 13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? | NO                                                                  | YES                                 |                          |
|                                                                                                                                                                                          | <input checked="" type="checkbox"/>                                 | <input type="checkbox"/>            |                          |
| b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?                                                                                      | <input checked="" type="checkbox"/>                                 | <input type="checkbox"/>            |                          |
| If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____                                                                                       |                                                                     |                                     |                          |
| 14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:                                                               |                                                                     |                                     |                          |
| <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional                      |                                                                     |                                     |                          |
| <input type="checkbox"/> Wetland <input checked="" type="checkbox"/> Urban <input type="checkbox"/> Suburban                                                                             |                                                                     |                                     |                          |
| 15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?                   | NO                                                                  | YES                                 |                          |
|                                                                                                                                                                                          | <input type="checkbox"/>                                            | <input type="checkbox"/>            |                          |
| 16. Is the project site located in the 100 year flood plain?                                                                                                                             | NO                                                                  | YES                                 |                          |
|                                                                                                                                                                                          | <input type="checkbox"/>                                            | <input type="checkbox"/>            |                          |
| 17. Will the proposed action create storm water discharge, either from point or non-point sources?                                                                                       | NO                                                                  | YES                                 |                          |
| If Yes,                                                                                                                                                                                  |                                                                     |                                     |                          |
| a. Will storm water discharges flow to adjacent properties? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES                                                          | <input type="checkbox"/>                                            | <input type="checkbox"/>            |                          |
| b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?                                                                                  |                                                                     |                                     |                          |
| If Yes, briefly describe: <u>DETENTION AND FLOWING DETENTION AREA</u>                                                                                                                    | <input type="checkbox"/> NO <input checked="" type="checkbox"/> YES |                                     |                          |

|                                                                                                                                                                                                                     |                                     |                          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|--------------------------|
| 18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)?<br>If Yes, explain purpose and size: _____ | NO                                  | YES                      |
|                                                                                                                                                                                                                     | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility?<br>If Yes, describe: _____                                               | NO                                  | YES                      |
|                                                                                                                                                                                                                     | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste?<br>If Yes, describe: _____                                             | NO                                  | YES                      |
|                                                                                                                                                                                                                     | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <b>I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</b>                                                                                                                |                                     |                          |
| Applicant/sponsor name: <u>HEINRICH W. FISCHER</u>                                                                                                                                                                  |                                     | Date: <u>7.3.25</u>      |
| Signature: <u>[Signature]</u>                                                                                                                                                                                       |                                     |                          |

## Short Environmental Assessment Form

### Part 2 - Impact Assessment

**Part 2 is to be completed by the Lead Agency.**

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

|                                                                                                                                                                                   | No, or small impact may occur       | Moderate to large impact may occur |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|------------------------------------|
| 1. <u>Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?</u>                                                                | <input checked="" type="checkbox"/> | <input type="checkbox"/>           |
| 2. <u>Will the proposed action result in a change in the use or intensity of use of land?</u>                                                                                     | <input checked="" type="checkbox"/> | <input type="checkbox"/>           |
| 3. <u>Will the proposed action impair the character or quality of the existing community?</u>                                                                                     | <input checked="" type="checkbox"/> | <input type="checkbox"/>           |
| 4. <u>Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?</u>                      | <input checked="" type="checkbox"/> | <input type="checkbox"/>           |
| 5. <u>Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?</u>            | <input checked="" type="checkbox"/> | <input type="checkbox"/>           |
| 6. <u>Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?</u> | <input checked="" type="checkbox"/> | <input type="checkbox"/>           |

|                                                                                                                                                               |                                     |                          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|--------------------------|
| 7. <u>Will the proposed action impact existing:</u><br>a. public / private water supplies?                                                                    | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
|                                                                                                                                                               | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 8. <u>Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?</u>               | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 9. <u>Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?</u> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 10. <u>Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?</u>                                        | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 11. <u>Will the proposed action create a hazard to environmental resources or human health?</u>                                                               | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

### ***Short Environmental Assessment Form*** ***Part 3 Determination of Significance***

For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

|                                                          |                                                                                                                                                                                                                                                                              |
|----------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/>                                 | Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required. |
| <input type="checkbox"/>                                 | Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.                                                             |
| _____                                                    | _____                                                                                                                                                                                                                                                                        |
| Name of Lead Agency                                      | Date                                                                                                                                                                                                                                                                         |
| _____                                                    | _____                                                                                                                                                                                                                                                                        |
| Print or Type Name of Responsible Officer in Lead Agency | Title of Responsible Officer                                                                                                                                                                                                                                                 |
| _____                                                    | _____                                                                                                                                                                                                                                                                        |
| Signature of Responsible Officer in Lead Agency          | Signature of Preparer (if different from Responsible Officer)                                                                                                                                                                                                                |



**TOWN OF PITTSFORD  
PLANNING BOARD  
RESOLUTION  
834 Linden Ave (Universal Imports)  
Preliminary/Final Site Plan  
Tax Parcel #138.15-1-7**

WHEREAS, Sundown Designs NY LLC, as agent for Universal Imports of Rochester Inc., is requesting Preliminary/Final Site Plan approval for expansion of a parking lot and associated site work at 834 Linden Avenue, with application materials received July 7, 2025, and amended October 9, 2025; and

WHEREAS this is an Unlisted Action pursuant to SEQRA and as the only involved agency the Planning Board is conducting a single agency review; and

WHEREAS, a public hearing was duly advertised and held on August 25, 2025, and continued through October 27, 2025, at which time it was closed, and public comment was incorporated into the public record; and

NOW, THEREFORE, upon consideration by the Planning Board of all written and oral submissions and testimony by the applicant, appropriate agencies, and the public, the Planning Board having given this matter due deliberation and consideration; it is

RESOLVED, that the Planning Board of the Town of Pittsford grants Preliminary/Final Site Plan approval based upon the following Findings of Fact and subject to compliance with the following Conditions of Approval:

**FINDINGS OF FACT**

1. This application proposes the construction of a 14-space parking lot on the west side of the building and associated site work at 834 Linden Avenue (Universal Imports).
2. There are no proposed changes to the exterior lighting at the site. Any future changes to exterior lighting will require Planning Board approval and will be subject to Town Code Article XV.
3. The total site disturbance is 0.2 +/- acres for the proposed site work. A SWPPP was not required.
4. The Planning Board finds that the site improvements maintain compliance with Town Code Article XVA to the greatest extent practicable; offers and innovative development/design solution for the site in question; will not result in a detrimental effect on the public health, safety, or general welfare; and is compatible with the stated vision and goals of the Town's Comprehensive Plan and other relevant plans and studies.

**CONDITIONS OF APPROVAL**

1. Subject to compliance with or resolution to the DRC comments dated August 23, 2025, and the applicant's written responses received September 8, 2025, unless otherwise specified herein.
2. The Universal Imports operation must comply with Town Code §185-104 which regulates vehicle sales, service, and repair shops. The proposed plan meets this code section.
3. The site must comply with Town Code §185-53.1 which sets performance standards for landscape buffering and HVAC and dumpster enclosures. The proposed plan meets this code section.
4. All parking areas shall be hard-surfaced, such as asphalt or concrete, and have a dust-free surface, capable of being kept free of snow and debris, maintained in a smooth and well-graded condition. Vehicles should not be parked on the grass.

5. Minor adjustments to the approved landscaping plan are subject to Department of Public Works approval. A cost estimate has been provided and it seems that the site improvements meet Town Code §185-194 C. which requires all projects shall have landscaping equal to a minimum expenditure of 1% of the total project cost. A more detailed cost estimate will be required prior to Planning Board signature.
6. Any revisions to the existing stormwater pond are subject to review and approval by the Town Engineer.

The within Resolution was motioned by Planning Board Member \_\_\_\_\_, seconded by Planning Board Member \_\_\_\_\_, and voted upon by members of the Planning Board as follows:

David Jefferson  
Paul Alguire  
Kevin Morabito  
Paula Liebschutz  
Hali Buckley  
John Limbeck  
John Halldow

Adopted by the Planning Board on October 27, 2025.

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April Zurowski  
Planning Assistant

# BME ASSOCIATES

ENGINEERS • SURVEYORS • LANDSCAPE ARCHITECTS

September 19, 2025

Planning Board  
Town of Pittsford  
11 S. Main Street  
Pittsford, NY 14534

**Re: Coventry Ridge Section 3  
Final Subdivision Application**

**9502F**

Dear Board Members:

On behalf of Clover Street Development Corporation, we submit the enclosed application for Coventry Ridge Subdivision Section 3 for final subdivision review and approval. We request to appear at your October 27, 2025 public hearing to present this application. For your consideration and review, we have included 14 copies (unless otherwise noted) of the following application materials:

- Letter of Intent
- (4) Full Size and (10) 11x17 sets - Final Subdivision Plans (BME Dwg #s 9502F-01 to 9502F-12)
- Planning Board Application Form
- Authorization to Make Application Form
- Section 809 Disclosure Form
- BME Letter Addressing Preliminary Approval Resolution Conditions, dated 9/19/25
- SWPPP Addendum for Coventry Ridge Sections 3 & 4, dated 9/19/25 (2 copies)
- Final Subdivision Application Fee of \$820 (\$500+\$20/lot @ 16 lots)

The Final Subdivision application maintains conformance with the Preliminary Subdivision Application Approval granted by the Town of Pittsford Planning Board on August 26, 2024, which granted preliminary approval of the proposed 16-lot subdivision on a dedicated public road. The final subdivision and development plans have been revised to address Planning Board preliminary approval conditions, comments received from the Town's DRC report, and design revisions as coordinated with the Town Planning and Development Department staff. The project received a SEQRA negative declaration from the Planning Board on February 8, 1999 and the scope of the project is consistent with the SEQRA review, thus no further SEQRA procedures are required.

We look forward to presenting the application at your October 27, 2025 Planning Board meeting. Please review the enclosed materials and contact our office with any questions.

Sincerely,  
**BME Associates**



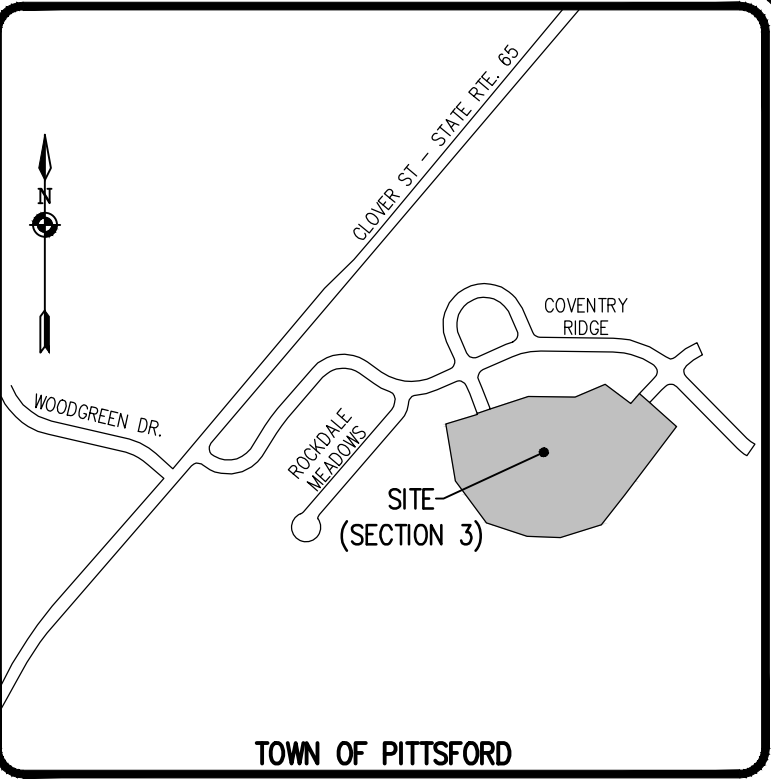
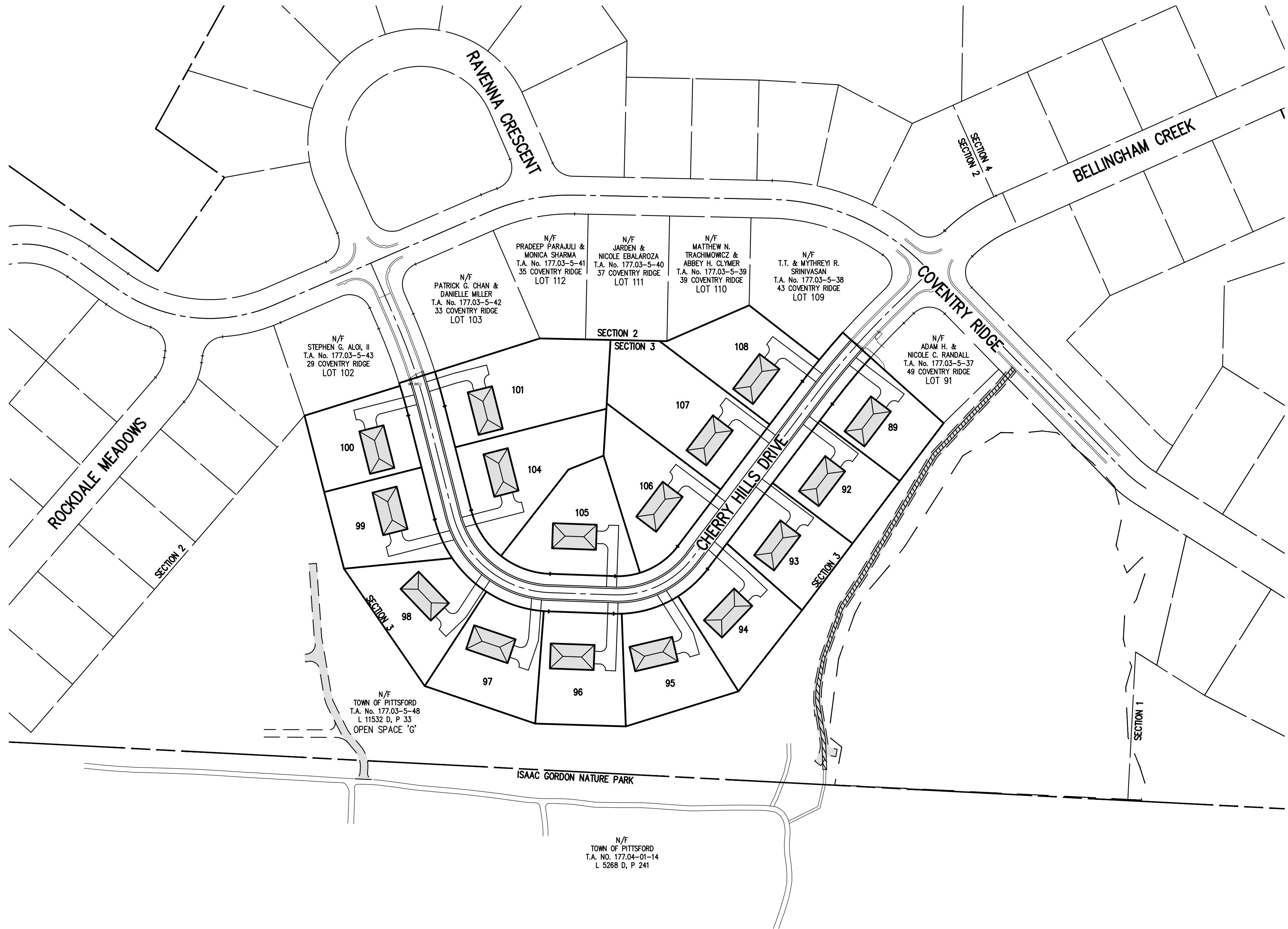
Abigail N. D'Angelo, E.I.T.

/AND

Encl.

c: Clover Street Development Corp. – (6) Enclosures  
MRB Group, Dave Willard PE – (6) Enclosures





TOWN OF PITTSFORD

LOCATION MAP

# COVENTRY RIDGE SUBDIVISION

## SECTION 3 CHERRY HILLS DRIVE

TOWN OF PITTSFORD, MONROE COUNTY, NEW YORK STATE

PREPARED FOR:  
CLOVER STREET DEVELOPMENT CORPORATION

30 GROVE STREET

PITTSFORD, NY 14534

### FINAL PLANS

## COVENTRY RIDGE SUBDIVISION

### SECTION 3

| DWG NO.  | TITLE                             |
|----------|-----------------------------------|
| 9502F-01 | COVER SHEET                       |
| 9502F-02 | SUBDIVISION PLAT                  |
| 9502F-03 | UTILITY PLAN                      |
| 9502F-04 | GRADING PLAN                      |
| 9502F-05 | CONSTRUCTION EROSION CONTROL PLAN |
| 9502F-06 | LATERAL PLAN                      |
| 9502F-07 | PROFILE SHEET                     |
| 9502F-08 | NOTE SHEET                        |
| 9502F-09 | DETAIL SHEET (SHEET 1 OF 3)       |
| 9502F-10 | DETAIL SHEET (SHEET 2 OF 3)       |
| 9502F-11 | DETAIL SHEET (SHEET 3 OF 3)       |
| 9502F-12 | SECTION 1B TRAIL PLAN             |

SCALE: 1" = 100'

DRAWING NUMBER: 9502F-01  
DATE ISSUED: APRIL 3, 2024  
LAST REVISED: SEPTEMBER 19, 2025

**BME** ASSOCIATES  
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10 LIFT BRIDGE LANE EAST  
FAIRPORT, NEW YORK 14450

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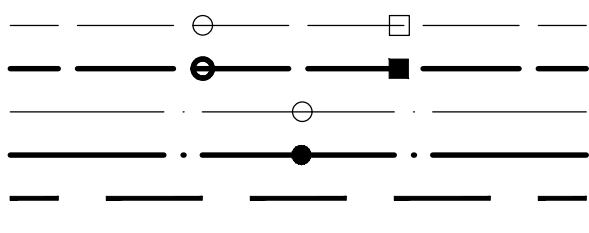




P:\9502F Drawings\9502F Design Base.dwg

### LEGEND

BOUNDARY LINE  
PROPOSED LOT LINE  
CENTERLINE  
SETBACK LINE  
EXISTING EASEMENT LINE  
PROPOSED EASEMENT LINE  
PROPERTY MARKER FOUND  
EXISTING WATERMAIN, HYDRANT, AND VALVE  
PROPOSED WATERMAIN, HYDRANT, AND VALVE  
PROPOSED WATER SERVICE AND CURBSTOP

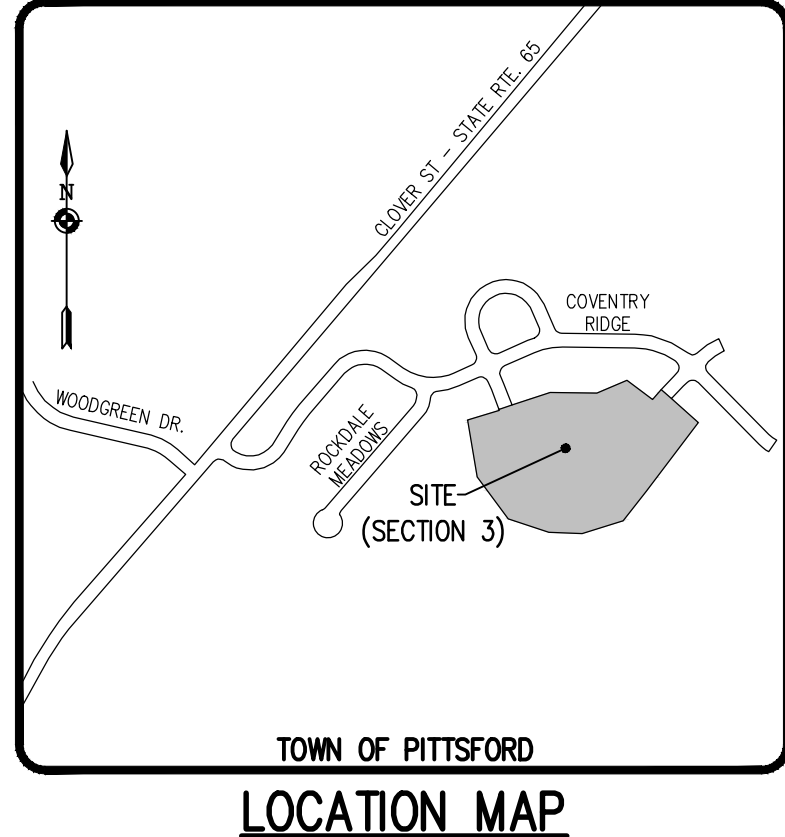
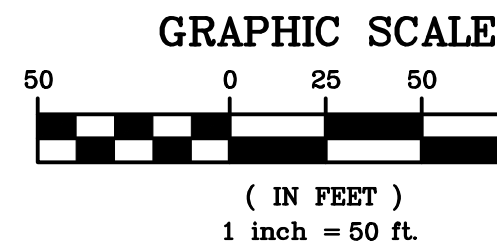


EXISTING STORM SEWER, MANHOLE, AND INLET  
PROPOSED STORM SEWER, MANHOLE, AND INLET  
EXISTING SANITARY SEWER AND MANHOLE  
PROPOSED SANITARY SEWER AND MANHOLE  
FEDERAL WETLAND DELINEATION DECEMBER 19, 2011  
FEDERAL WETLAND DELINEATION MARCH 25, 2024

SEE NOTE SHEET (BME DRAWING  
#9502F-08) FOR UTILITY NOTES

| GUTTER INLET STRUCTURE TABLE           |                                                             |
|----------------------------------------|-------------------------------------------------------------|
| STRUCTURE NAME                         | DETAILS                                                     |
| DA-2R<br>Gutter Inlet<br>STA=10+03.90  | RIM ELEV=653.30<br>INV IN=650.18 (NW)<br>INV OUT=650.18 (S) |
| DA-2L<br>Gutter Inlet<br>STA=10+03.99  | RIM ELEV=653.30<br>INV OUT=650.40 (SE)                      |
| DA-21R<br>Gutter Inlet<br>STA=12+79.65 | RIM ELEV=656.20<br>INV IN=653.08 (NW)<br>INV OUT=653.08 (S) |
| DA-21L<br>Gutter Inlet<br>STA=12+79.65 | RIM ELEV=656.20<br>INV OUT=653.30 (SE)                      |

| GUTTER INLET STRUCTURE TABLE         |                                                             |
|--------------------------------------|-------------------------------------------------------------|
| STRUCTURE NAME                       | DETAILS                                                     |
| DA-1R<br>Gutter Inlet<br>STA=7+80.31 | RIM ELEV=648.50<br>INV IN=645.37 (N)<br>INV OUT=645.37 (E)  |
| DA-1L<br>Gutter Inlet<br>STA=7+80.31 | RIM ELEV=648.50<br>INV OUT=645.60 (S)                       |
| D-R<br>Gutter Inlet<br>STA=3+30.94   | RIM ELEV=643.60<br>INV OUT=640.70 (E)                       |
| D-L<br>Gutter Inlet<br>STA=3+30.98   | RIM ELEV=643.60<br>INV IN=640.47 (W)<br>INV OUT=640.22 (SE) |



| GUTTER INLET PIPE TABLE |                      |        |                 |       |
|-------------------------|----------------------|--------|-----------------|-------|
| FROM                    | TO                   | LENGTH | SIZE/MATERIAL   | SLOPE |
| D-R<br>INV=640.70       | D-L<br>INV=640.47    | 23'    | 12" - PERF HDPE | 1.00% |
| D-L<br>INV=640.22       | Ex D-1<br>INV=640.00 | 11'    | 15" - HDPE      | 2.07% |
| DA-2L<br>INV=650.40     | DA-2R<br>INV=650.18  | 22'    | 12" - PERF HDPE | 1.00% |
| DA-2R<br>INV=650.18     | DA-2<br>INV=649.97   | 11'    | 12" - HDPE      | 2.00% |
| DA-21L<br>INV=653.30    | DA-21R<br>INV=653.08 | 23'    | 12" - PERF HDPE | 1.00% |
| DA-21R<br>INV=653.08    | DA-21<br>INV=652.86  | 11'    | 12" - HDPE      | 2.00% |
| DA-1L<br>INV=645.60     | DA-1R<br>INV=645.37  | 23'    | 12" - PERF HDPE | 1.00% |
| DA-1R<br>INV=645.37     | DA-1<br>INV=643.50   | 56'    | 12" - HDPE      | 3.31% |

### EXISTING SANITARY SEWER WORK NOTES:

- SE-7: ALL WORK AT THIS LOCATION TO BE COORDINATED WITH THE TOWN OF PITTSFORD. CLEAN & FLUSH STRUCTURE, ADJUST & ANCHOR THE NORTHWEST PVC INVERT WITH STAINLESS STEEL MECHANICAL FASTENERS. REPAIR/ADJUST BRICK AND PVC INVERTS AS NEEDED TO PROMOTE EFFICIENT FLOW TO THE SOUTHWEST. PROVIDE BYPASS PUMPING OR TEMPORARILY PLUG THE UPSTREAM MANHOLES DURING REPAIR WORK AT THIS LOCATION.
- SE-8: CONTRACTOR TO ADJUST RIM ELEVATION TO TR=645.1. IF THE REQUIRED GRADE RINGS EXCEED 12 INCHES IN HEIGHT, THEN THE TOP SLAB SHALL BE REMOVED, AND ADDITIONAL BARREL SECTIONS ADDED TO THE MANHOLE.
- SE-9: CONTRACTOR TO ADJUST RIM ELEVATION TO TR=637.7. IF THE REQUIRED GRADE RINGS EXCEED 12 INCHES IN HEIGHT, THEN THE TOP SLAB SHALL BE REMOVED, AND ADDITIONAL BARREL SECTIONS ADDED TO THE MANHOLE.
- SE-10: ALL WORK TO BE COORDINATED WITH THE TOWN OF PITTSFORD. CONTRACTOR TO ADJUST RIM ELEVATION TO TR=651.8. CORE BORE & CONNECT UPPER OUTSIDE DROP CONNECTION AT INV=645.56, ALIGN CONNECTION TO DISCHARGE ABOVE EXISTING MANHOLE INVERT. CONNECT LOWER OUTSIDE DROP PIPE AT EXISTING STUB INV=627.12. TEMPORARILY PLUG EXISTING UPSTREAM INVERT DURING OUTSIDE DROP CONNECTION INSTALLATION AS NECESSARY (SEE DETAIL).
- SE-11: CONTRACTOR TO ADJUST RIM ELEVATION TO TR=649.4. IF THE REQUIRED GRADE RINGS EXCEED 12 INCHES IN HEIGHT, THEN THE TOP SLAB SHALL BE REMOVED, AND ADDITIONAL BARREL SECTIONS ADDED TO THE MANHOLE.
- SE-12: REMOVE BROKEN COVER FROM INSIDE OF STRUCTURE & RETURN TEMPORARY COVER TO PITTSFORD SEWER DEPARTMENT. PROVIDE NEW REPLACEMENT COVER. CONTRACTOR TO ADJUST RIM OF EXISTING MANHOLE TO TR=649.6. IF THE REQUIRED GRADE RINGS EXCEED 12 INCHES IN HEIGHT, THEN THE TOP SLAB SHALL BE REMOVED, AND ADDITIONAL BARREL SECTIONS ADDED TO THE MANHOLE.
- SE-13: CONTRACTOR TO ADJUST RIM OF EXISTING MANHOLE TO TR=648.9. IF THE REQUIRED GRADE RINGS EXCEED 12 INCHES IN HEIGHT, THEN THE TOP SLAB SHALL BE REMOVED, AND ADDITIONAL BARREL SECTIONS ADDED TO THE MANHOLE.
- SE-14: CONTRACTOR TO ADJUST RIM OF EXISTING MANHOLE TO TR=647.9. IF THE REQUIRED GRADE RINGS EXCEED 12 INCHES IN HEIGHT, THEN THE TOP SLAB SHALL BE REMOVED, AND ADDITIONAL BARREL SECTIONS ADDED TO THE MANHOLE. PROVIDE BYPASS PUMPING OR TEMPORARILY PLUG THE UPSTREAM MANHOLES TO PERMIT THE COMPLETION/REPAIR OF THE INSIDE DROP CONNECTION AT THIS STRUCTURE. TO BE REVIEWED WITH THE TOWN PRIOR TO IMPLEMENTATION. REMOVE LOWER ELBOW FROM VERTICAL DROP, REPLACE AND EXTEND THE VERTICAL DROP PIPE. INSTALL A NEW 90-DEGREE ELBOW WITHIN THE EXISTING BENCH WALLS. REPAIR BENCH WALLS. INSTALL NEW LADDER RUNGS OPPOSITE THE DROP CONNECTION FROM ELEVATION 624 TO 631. REMOVE, CLEAN, ROTATE, AND RESET UPPER BARREL SECTIONS FROM 631 TO THE TOP OF THE STRUCTURE SO THAT LADDER RUNGS ALIGN WITH THE NEW FIELD INSTALLED RUNGS OPPOSITE THE VERTICAL DROP. IF THE EXISTING BARREL SECTIONS ARE DETERMINED UNSUITABLE FOR REUSE BY THE TOWN OF PITTSFORD, THEN NEW MATERIALS WILL BE REQUIRED. PROVIDE STAINLESS STEEL ANCHORS AND STRAPPING FOR ALL PIPE MATERIALS.
- SE-15: CONTRACTOR TO ADJUST RIM OF EXISTING MANHOLE TO TR=637.3. IF THE REQUIRED GRADE RINGS EXCEED 12 INCHES IN HEIGHT, THEN THE TOP SLAB SHALL BE REMOVED, AND ADDITIONAL BARREL SECTIONS ADDED TO THE MANHOLE. ADJUST WEST BANK OF POND TO ACCOMMODATE ACCESS TO STRUCTURE.
- SE-16: CONTRACTOR TO ADJUST RIM OF EXISTING MANHOLE TO TR=645.0. IF THE REQUIRED GRADE RINGS EXCEED 12 INCHES IN HEIGHT, THEN THE TOP SLAB SHALL BE REMOVED, AND ADDITIONAL BARREL SECTIONS ADDED TO THE MANHOLE.

### SANITARY SEWER APPROVAL

#### MONROE COUNTY DEPARTMENT OF PUBLIC HEALTH

THESE PLANS FOR PUBLIC SANITARY SEWER EXTENSION / IMPROVEMENT ARE HEREBY APPROVED PURSUANT TO ARTICLE 17 OF THE NYS ENVIRONMENTAL CONSERVATION LAW SUBJECT TO CONDITIONS OF APPROVAL.

DIRECTOR OF PUBLIC HEALTH

BY: PUBLIC HEALTH ENGINEER DATE:

### WATERMAIN APPROVAL

#### MONROE COUNTY DEPARTMENT OF PUBLIC HEALTH

THESE PLANS FOR PUBLIC WATER SYSTEM EXTENSION / IMPROVEMENT ARE HEREBY APPROVED PURSUANT TO 10NYCRRS OF THE STATE SANITARY CODE SUBJECT TO CONDITIONS OF APPROVAL.

DIRECTOR OF PUBLIC HEALTH

BY: PUBLIC HEALTH ENGINEER DATE:

### APPROVALS

BY: MONROE COUNTY WATER AUTHORITY  
TOWN ENGINEER  
COMMISSIONER OF PUBLIC WORKS  
CHAIRMAN OF THE PLANNING BOARD  
PITTSFORD SEWER DEPARTMENT

DATE:  
DATE:  
DATE:  
DATE:  
DATE:

### NOT APPROVED

This plan has not received final approval of all reviewing agencies. This plan is subject to revisions until all approvals are obtained and should not be used for construction purposes.

Drawing Alteration  
The following is an exception from the New York State Education Law Article 145 Section 7209 and applies to this drawing:  
"It is a violation of this law for any person, unless he is acting under the direction of a licensed professional engineer or land surveyor to alter any item in any way if on item bearing the seal of an engineer or land surveyor is altered, the altering engineer or land surveyor shall affix to the item his seal and the notation 'Altered by' followed by his signature and the date of such alteration, and a specific description of the alteration."

| REVISIONS |                                    | DATE    | BY  |
|-----------|------------------------------------|---------|-----|
| 1         | REVISED PER TOWN & AGENCY COMMENTS | 8/2/24  | AND |
| 2         | REVISED PER TOWN & AGENCY COMMENTS | 9/19/25 |     |
| 3         |                                    |         |     |
| 4         |                                    |         |     |
| 5         |                                    |         |     |
| 6         |                                    |         |     |
| 7         |                                    |         |     |

**BME ASSOCIATES**  
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565-377-7360  
10 LIFT BRIDGE LANE EAST  
FAIRPORT, NEW YORK 14450



**COVENTRY RIDGE SUBDIVISION**  
SECTION 3  
TOWN OF PITTSFORD, MONROE COUNTY, NEW YORK STATE  
CLOVER STREET, COVENTRY RIDGE, PITTSFORD, NY 14534

**UTILITY PLAN**  
FINAL

PROJECT MANAGER  
P. VARS  
PROJECT ENGINEER  
F. SHELLEY  
DRAWN BY  
A. D'ANGELO  
SCALE  
1" = 50'  
APRIL 3, 2024  
PROJECT NO.  
9502F  
DRAWING NO.  
03

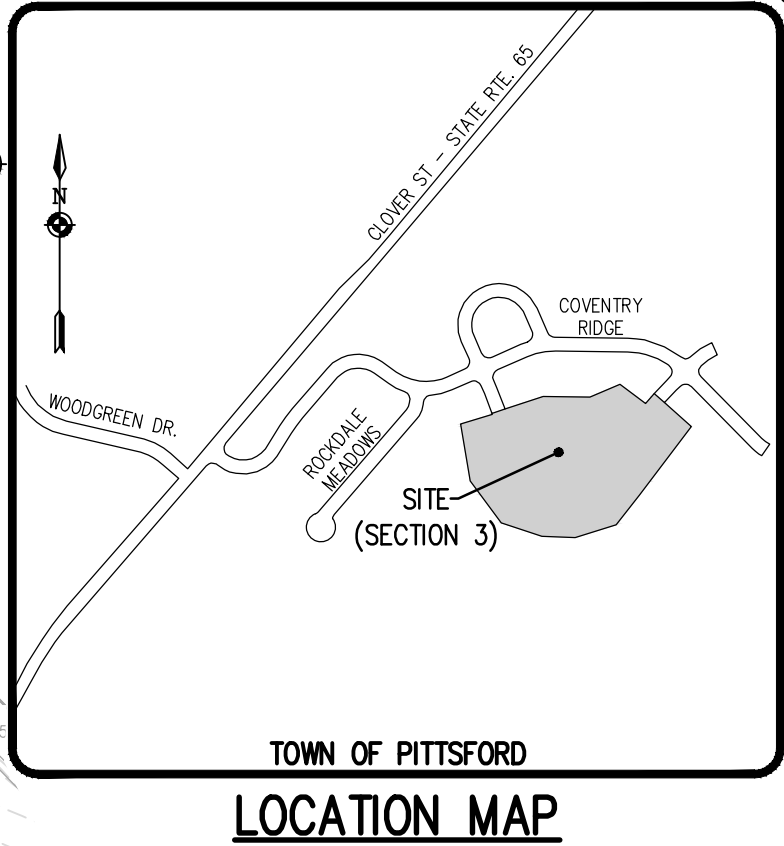
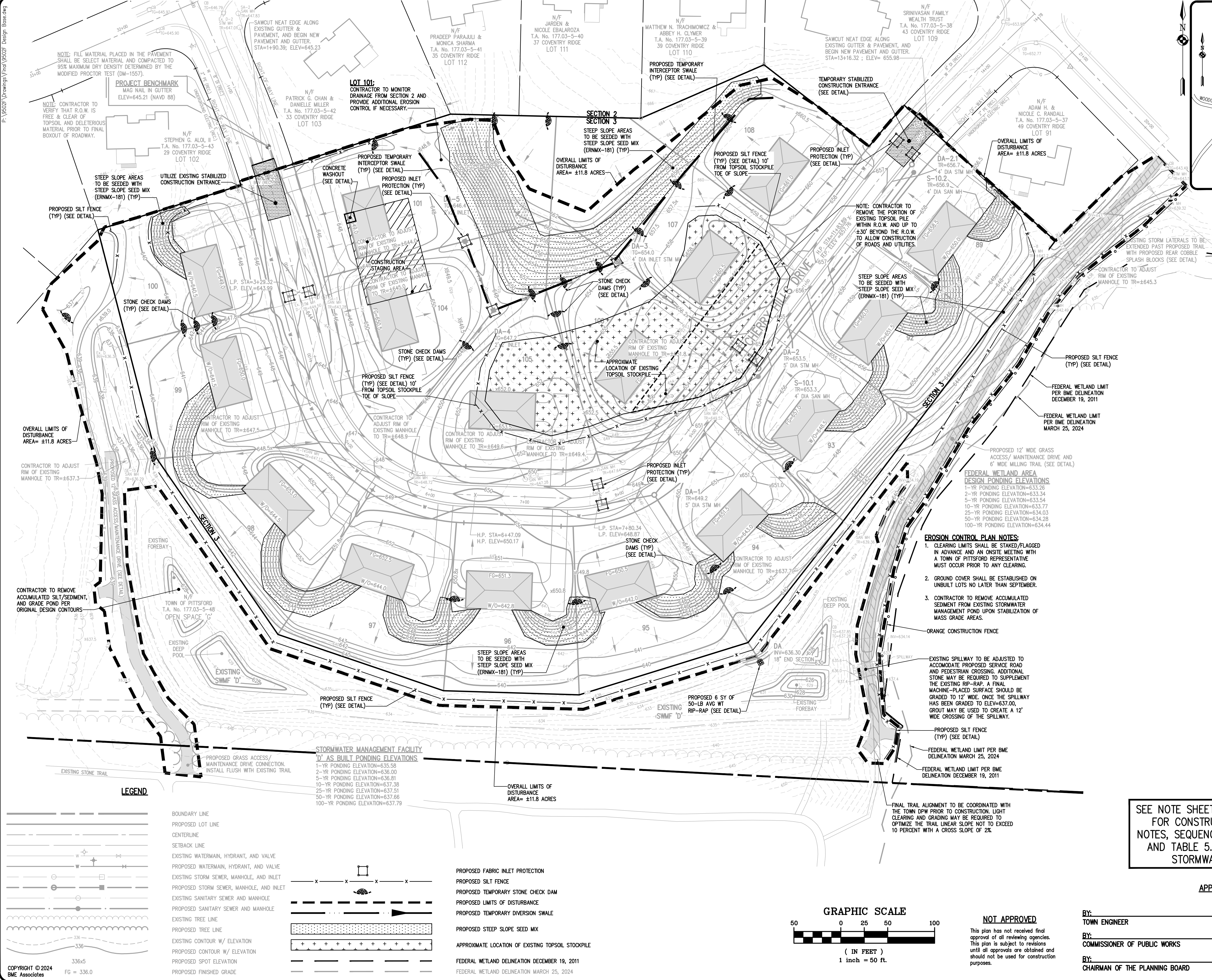
PHELPS & CORHAM PURCHASE, TOWNSHIP 12, RANGE 5, TOWN LOT 46, TAX MAP NUMBER 177.03-5-47







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altered, the altering engineer or land  
surveyor shall affix to the item his seal  
and the notation 'Altered by' followed  
by his signature and the date of such  
alteration, and a specific description of  
the alteration."

| REVISIONS | DATE    | BY  |
|-----------|---------|-----|
| 1         | 9/19/25 | AND |
| 2         | 8/2/24  | AND |
| 3         |         |     |
| 4         |         |     |
| 5         |         |     |
| 6         |         |     |
| 7         |         |     |

**BME ASSOCIATES**  
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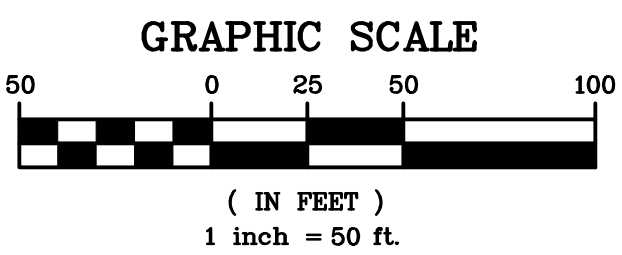
**COVENTRY RIDGE SUBDIVISION**  
SECTION 3  
TOWN OF PITTSFORD, MONROE COUNTY, NEW YORK STATE  
CLOVER STREET, ROCKDALE ROAD, COVENTRY RIDGE  
PITTSFORD, NY 14534  
**FINAL CONSTRUCTION EROSION CONTROL PLAN**

PROJECT: COVENTRY RIDGE SUBDIVISION  
LOCATION: SECTION 3  
CLIENT: TOWN OF PITTSFORD, MONROE COUNTY, NEW YORK STATE  
DRAWING TITLE: FINAL CONSTRUCTION EROSION CONTROL PLAN  
PROJECT MANAGER: P. VARS  
PROJECT ENGINEER: F. SHELLEY  
DRAWN BY: A. D'ANGELO  
DATE ISSUED: APRIL 3, 2024  
SCALE: 1" = 50'  
PROJECT NO.: 9502F  
DRAWING NO.: 05

SEE NOTE SHEET (BME DRAWING #9502F-08)  
FOR CONSTRUCTION EROSION CONTROL  
NOTES, SEQUENCE OF CONSTRUCTION NOTES,  
AND TABLE 5.3 FROM THE 2016 NYSDEC  
STORMWATER DESIGN MANUAL.

APPROVALS

BY: TOWN ENGINEER DATE:  
BY: COMMISSIONER OF PUBLIC WORKS DATE:  
BY: CHAIRMAN OF THE PLANNING BOARD DATE:

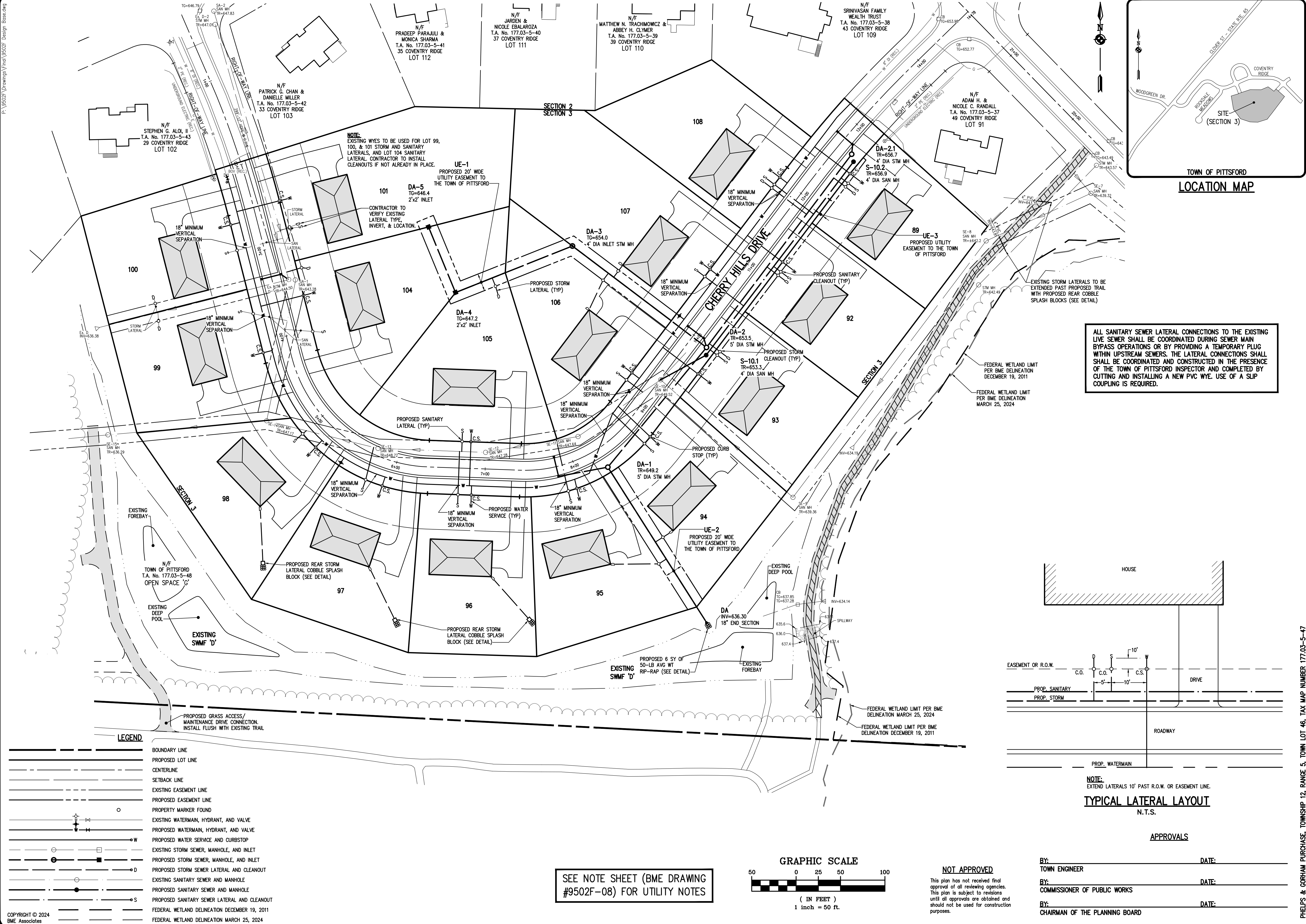


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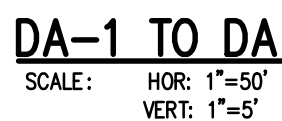
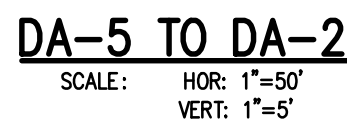
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purposes.



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BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
TOWN ENGINEER

BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
COMMISSIONER OF PUBLIC WORKS

BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
CHAIRMAN OF THE PLANNING BOARD

|                  |               |
|------------------|---------------|
| PROJECT MANAGER  |               |
| P. VARS          |               |
| PROJECT ENGINEER |               |
| F. SHELLEY       |               |
| DRAWN BY         |               |
| A. D'ANGELO      |               |
| SCALE            | DATE ISSUED   |
| AS SHOWN         | APRIL 3, 2024 |
| PROJECT NO.      |               |
| 9502F            |               |
| DRAWING NO.      |               |
| 07               |               |

PHELPS & GORHAM PURCHASE, TOWNSHIP 12, RANGE 5, TOWN LOT 46, TAX MAP NUMBER 177.03-5-47







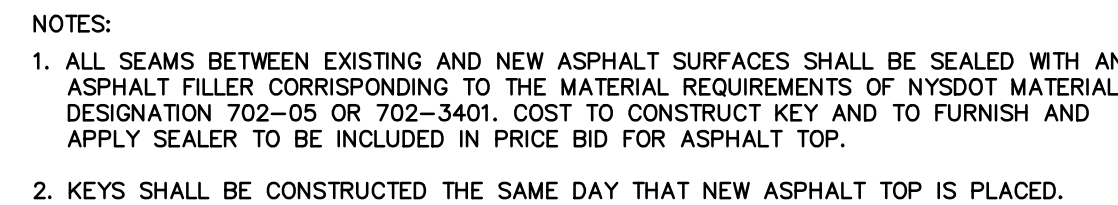




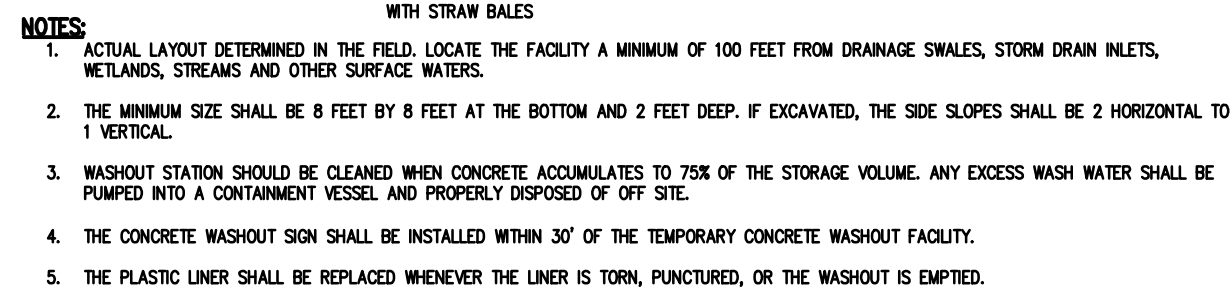




- |            |                                                                                                                                   |  |
|------------|-----------------------------------------------------------------------------------------------------------------------------------|--|
| DETAIL No. | <p style="text-align: center;">TYPICAL<br/>ROAD CROSS-SECTION<br/>DEDICATED HIGHWAY</p> <p style="text-align: center;">N.T.S.</p> |  |
| H-1        |                                                                                                                                   |  |
| REVISIONS  |                                                                                                                                   |  |
|            |                                                                                                                                   |  |
|            |                                                                                                                                   |  |
|            |                                                                                                                                   |  |



**H-9**



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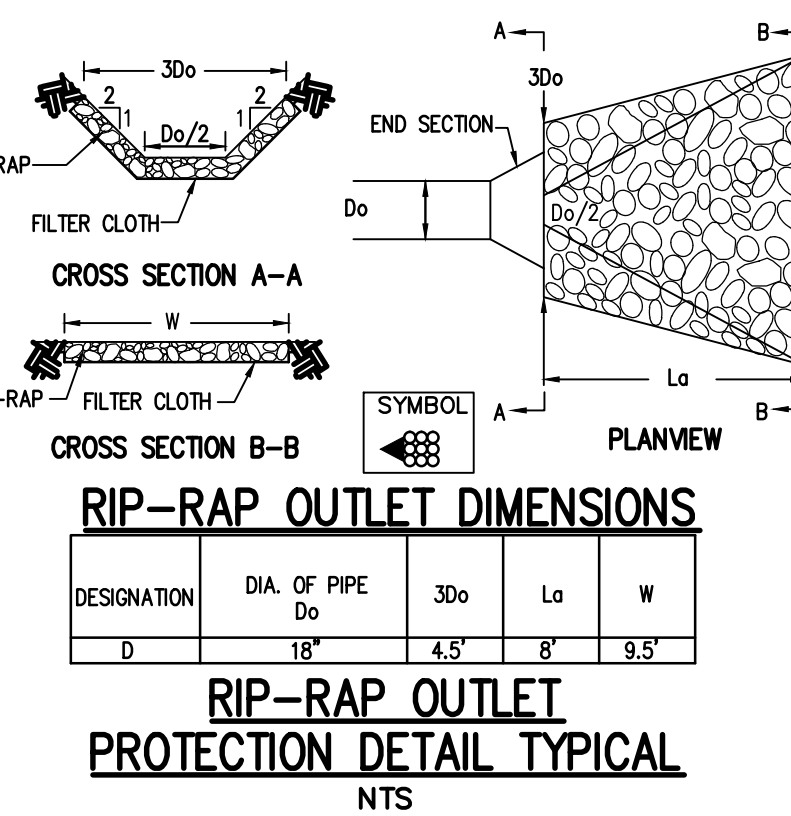
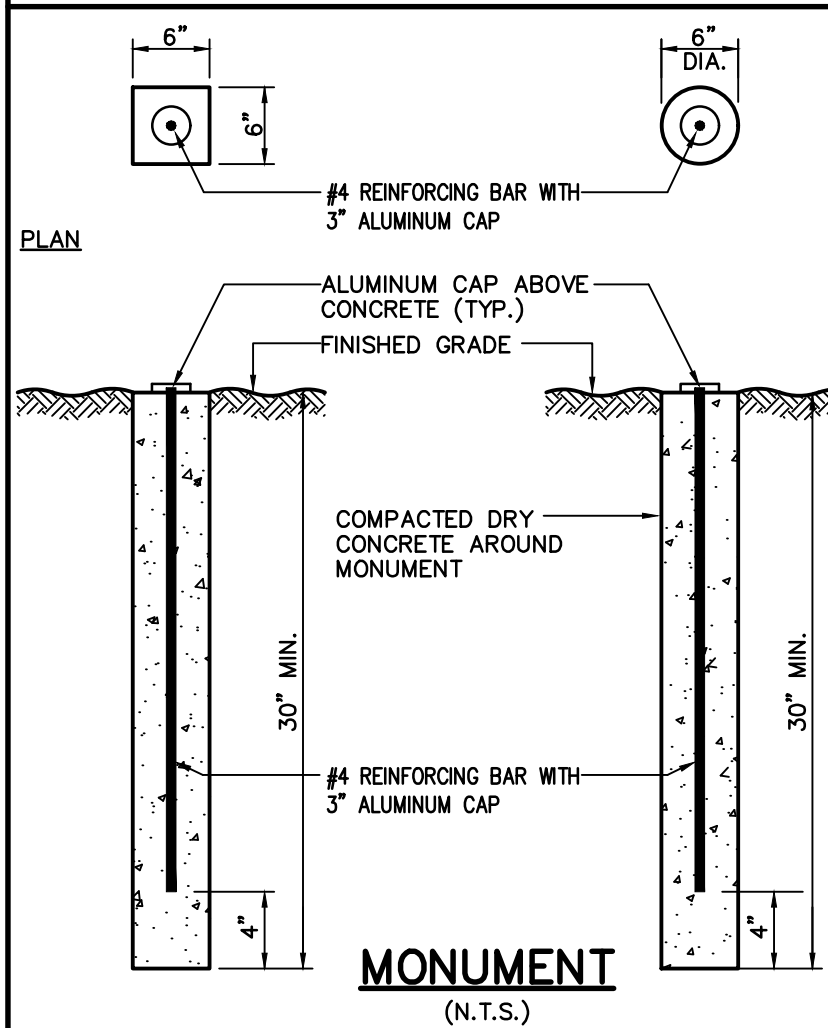
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| ADAPTED FROM DETAILS PROVIDED BY: USDA - NRCS,<br>NEW YORK STATE DEPARTMENT OF TRANSPORTATION,<br>NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION,<br>NEW YORK STATE SOIL & WATER CONSERVATION COMMITTEE | SILT FENCE |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|

SILT FENCE



- |                                                                                                                                                                                                                  |                                      |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|
| ADAPTED FROM DETAILS PROVIDED BY: USDA - NRCS,<br>NEW YORK STATE DEPARTMENT OF TRANSPORTATION,<br>NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION,<br>NEW YORK STATE SOIL & WATER CONSERVATION COMMITTEE | STABILIZED<br>CONSTRUCTION<br>ACCESS |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|

STABILIZED  
CONSTRUCTION  
ACCESS



RIP-RAP OUTLET  
PROTECTION DETAIL TYPICAL  
NTS



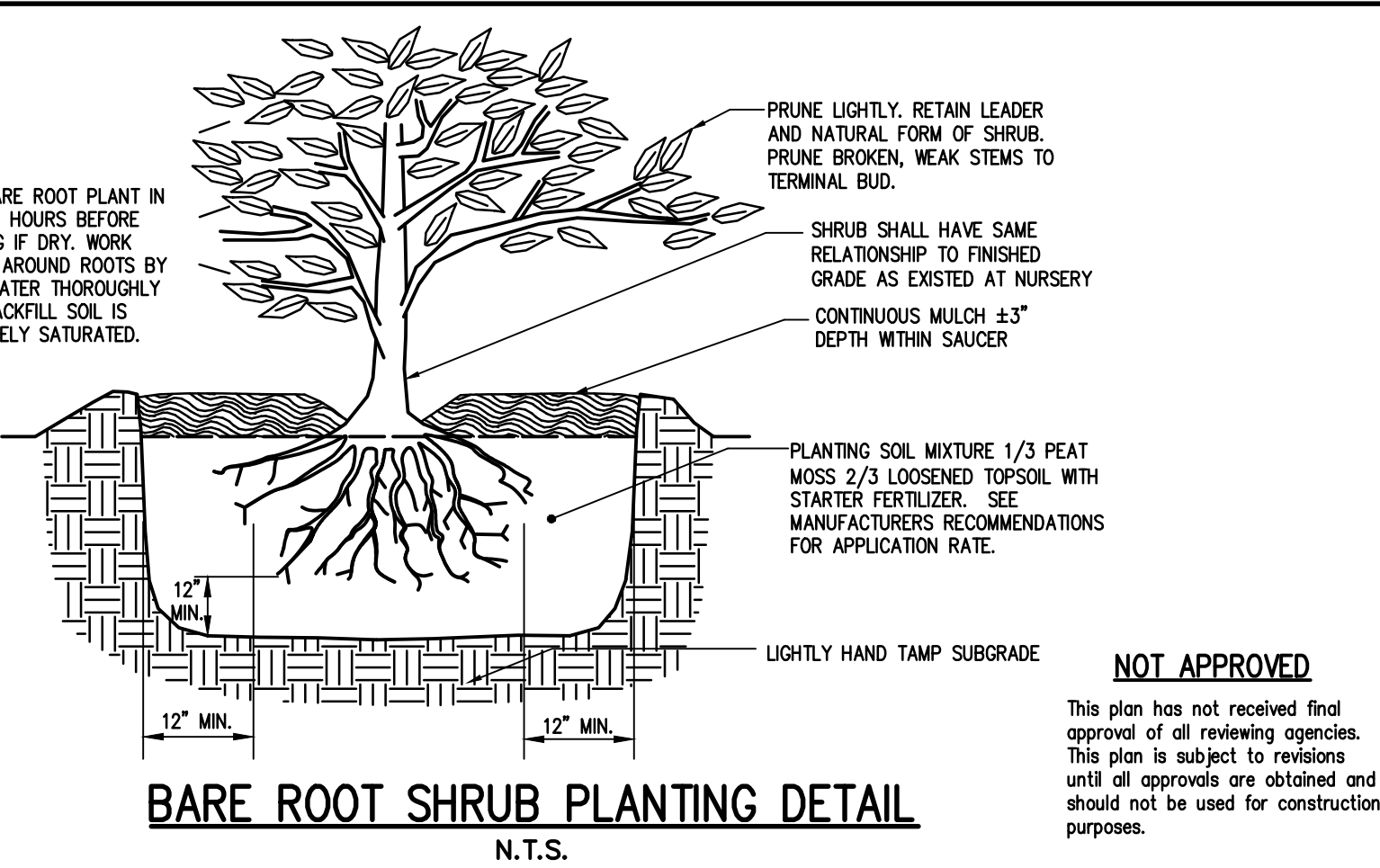
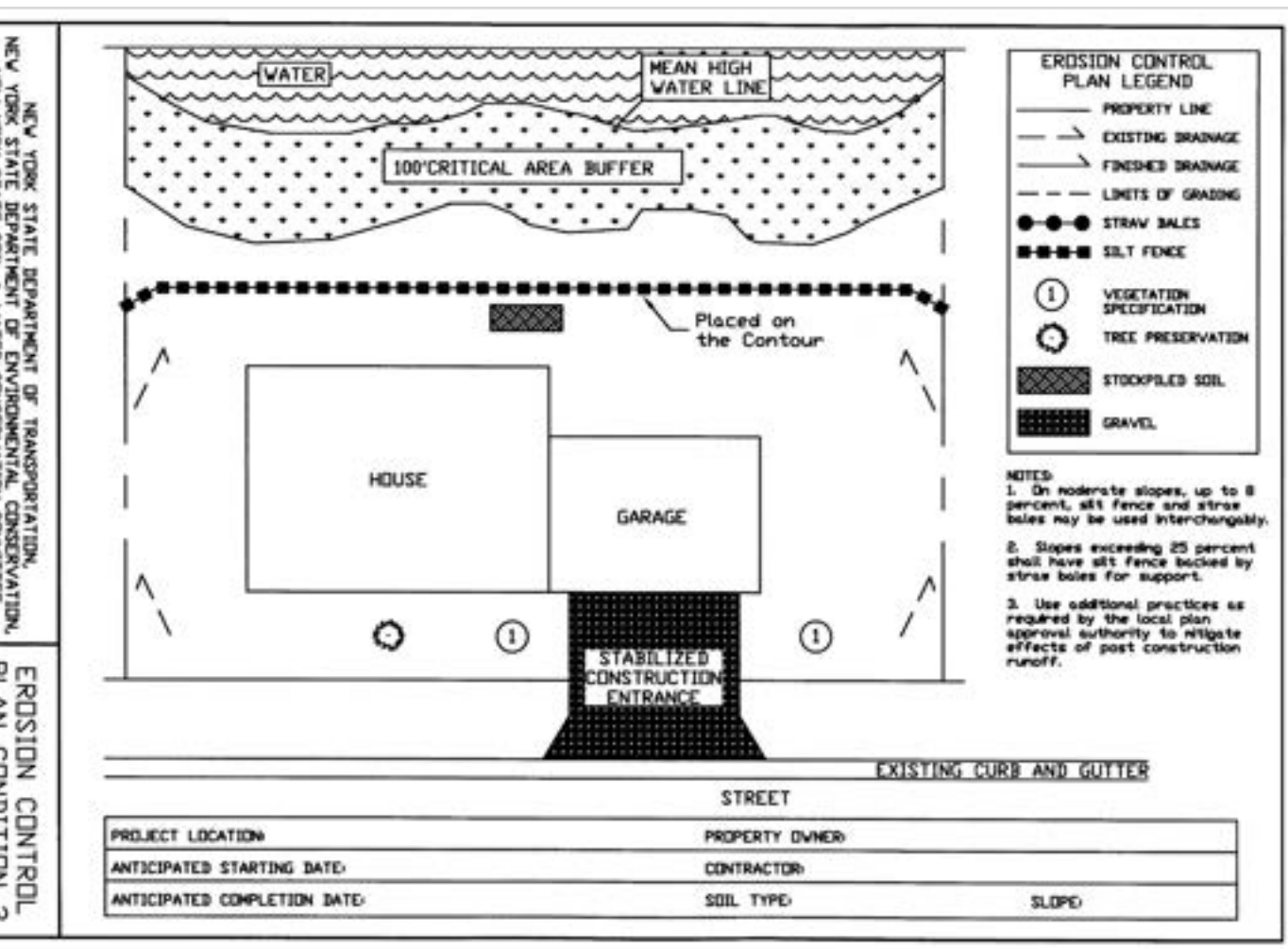
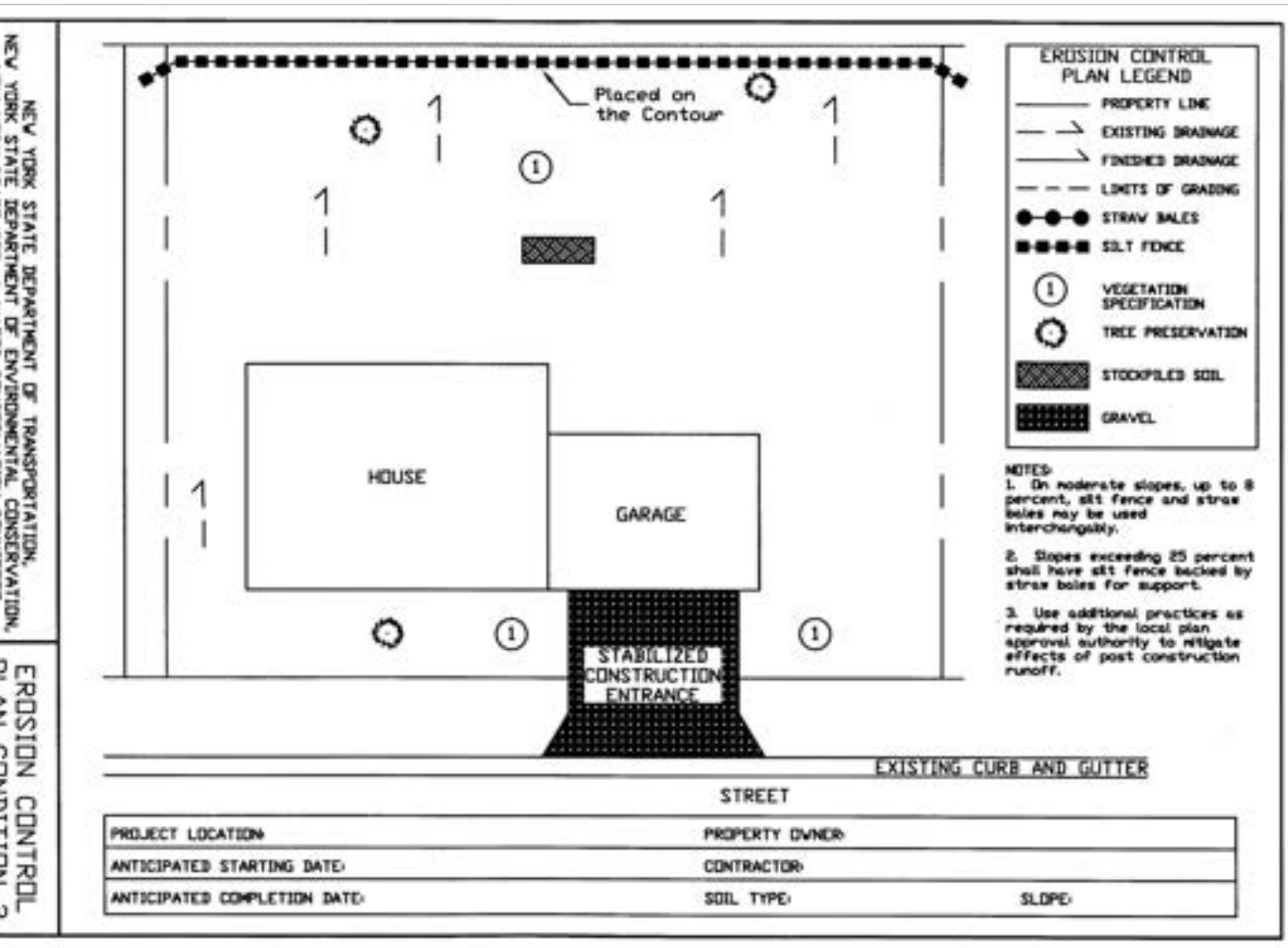
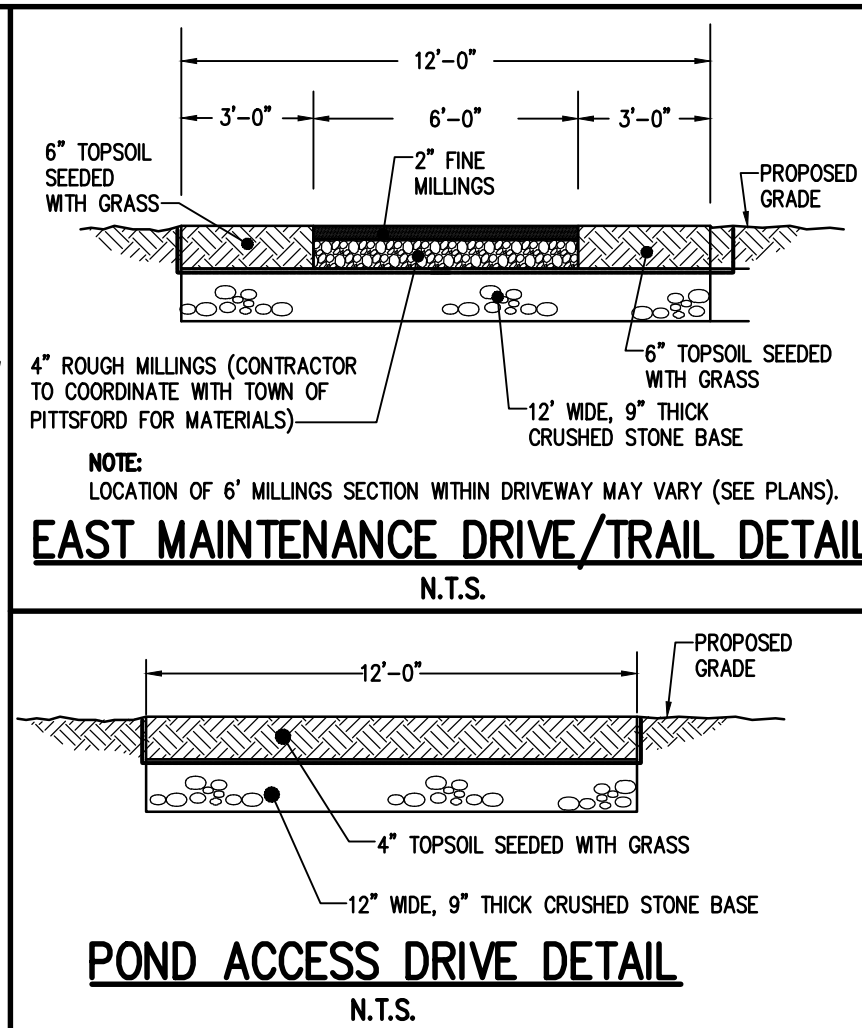
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| ADAPTED FROM DETAILS PROVIDED BY: USDA - NRCS,<br>NEW YORK STATE DEPARTMENT OF TRANSPORTATION,<br>NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION,<br>NEW YORK STATE SOIL & WATER CONSERVATION COMMITTEE | STONE CHECK DAM |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|

STONE CHECK DAM



- |                                                                                                                                                                                                                  |                                    |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|
| ADAPTED FROM DETAILS PROVIDED BY: USDA - NRCS,<br>NEW YORK STATE DEPARTMENT OF TRANSPORTATION,<br>NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION,<br>NEW YORK STATE SOIL & WATER CONSERVATION COMMITTEE | FABRIC<br>DROP INLET<br>PROTECTION |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|

FABRIC  
DROP INLET  
PROTECTION



**NOT APPROVED**

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|   |                                              |         |     |
|---|----------------------------------------------|---------|-----|
| 7 |                                              |         |     |
| 6 |                                              |         |     |
| 5 |                                              |         |     |
| 4 |                                              |         |     |
| 3 |                                              |         |     |
| 2 | REVISED PER TOWN & AGENCY COMMENTS & GRADING | 9/19/25 | AND |
| 1 | REVISED PER TOWN & AGENCY COMMENTS           | 8/1/24  | AND |
|   | PREPARED BY                                  | DATE    | BY  |

**BME ASSOCIATES**  
ENGINEERS • SURVEYORS • LANDSCAPE ARCHITECTS

10 LIFT BRIDGE LANE EAST  
FAIRPORT, NEW YORK 14450

WWW.BMEPCCOM  
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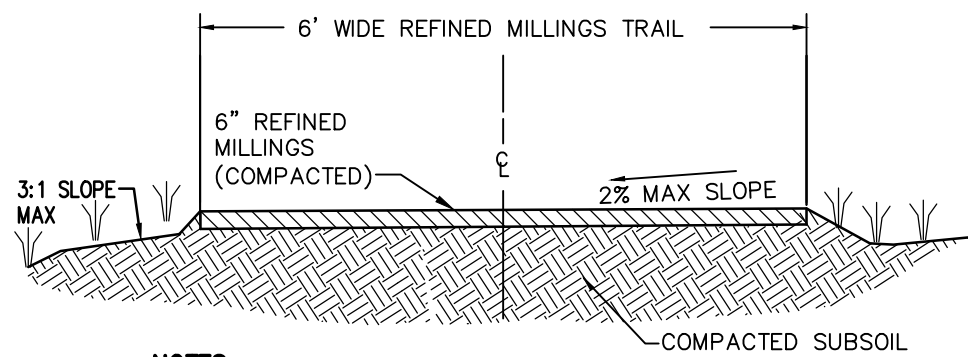
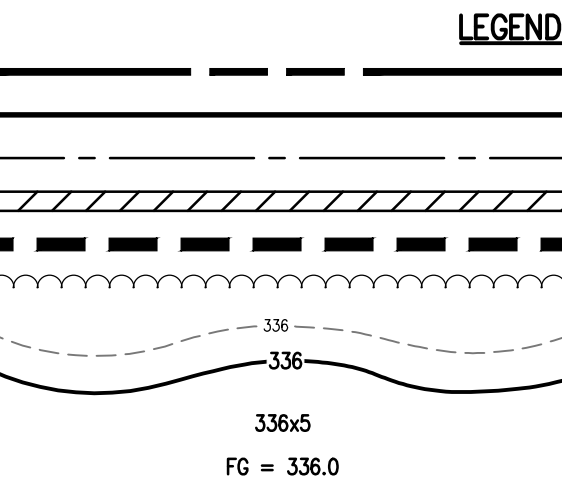
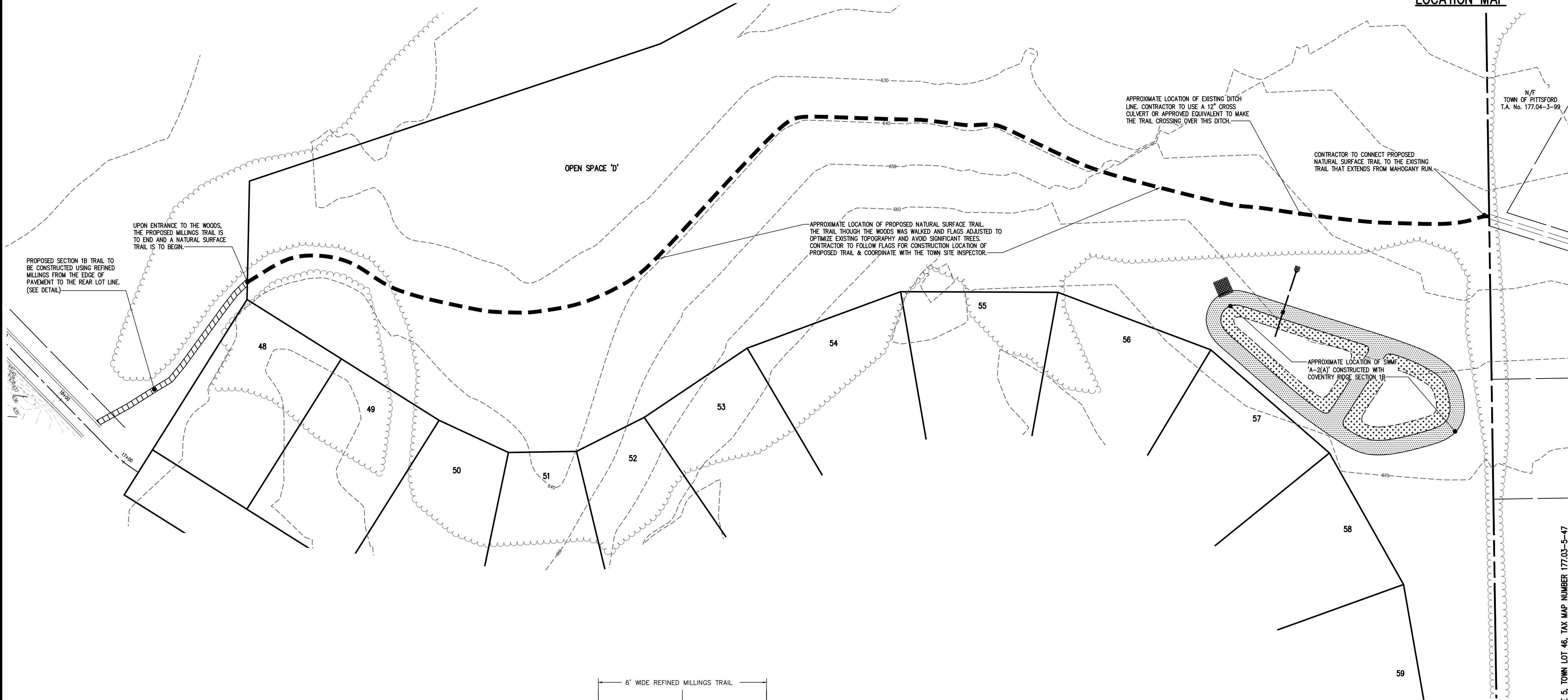
**JOVEN RT RIDGE SUBDIVISION**  
**SECTION 3**  
TOWN OF PITTSFORD, MONROE COUNTY, NEW YORK STATE  
CLOVER STREET DEVELOPMENT CORPORATION  
30 GROVE STREET  
PITTSFORD, NY 14534

**FINAL**  
**DETAIL SHEET**

| PROJECT          | LOCATION | CLIENT        | DRAWING TITLE |
|------------------|----------|---------------|---------------|
| PROJECT MANAGER  |          |               |               |
| P. VARS          |          |               |               |
| PROJECT ENGINEER |          |               |               |
| F. SHELLEY       |          |               |               |
| DRAWN BY         |          |               |               |
| A. D'ANGELO      |          |               |               |
| SCALE            |          | DATE ISSUED   |               |
| N.T.S.           |          | APRIL 3, 2024 |               |
| PROJECT NO.      |          |               |               |

9502F



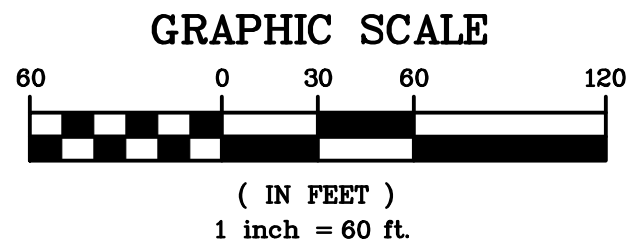


**NOTES:**

1. FINAL TRAIL LOCATION TO BE FIELD DETERMINED TO REDUCE TREE CLEARING AND GROUND DISTURBANCE.
2. TRAIL TO BE GRADED TO 3" ABOVE EXISTING ADJACENT GRADE.
3. PROVIDE AN 8" SDR-35 CULVERT WITH INVERT 12" BELOW TOP OF TRAIL AT 1% MINIMUM SLOPE AT LOW POINTS IN TRAIL. CULVERTS TO DAYLIGHT TO EXISTING GRADE.
4. TRAIL SURFACE TO BE INSTALLED APPROXIMATELY 3" ABOVE ADJACENT GRADE.

**TYPICAL REFINED MILLINGS TRAIL**

NTS



BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
TOWN ENGINEER

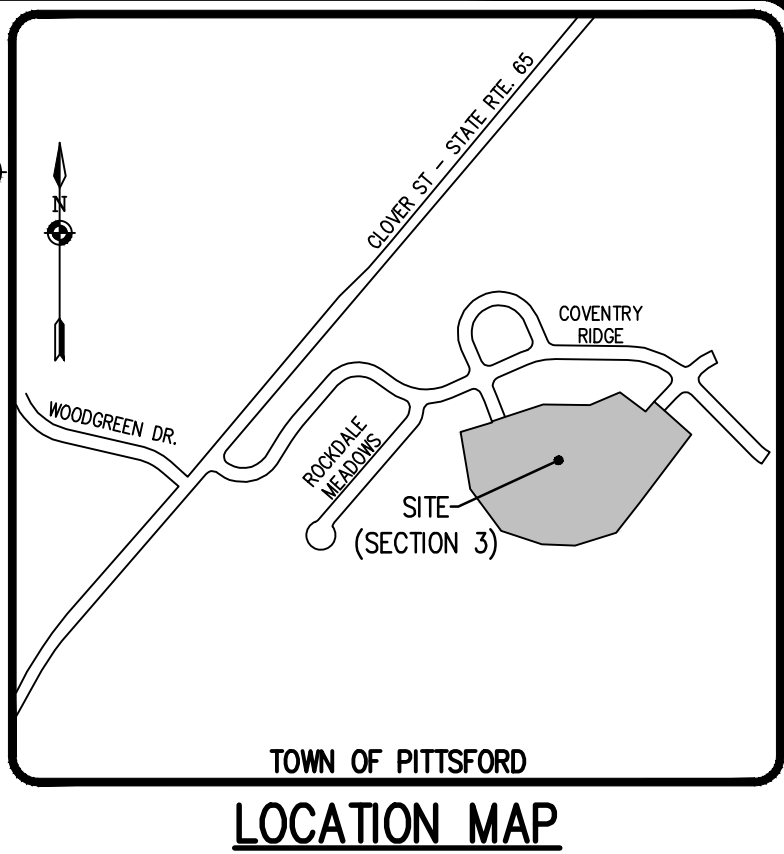
BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
COMMISSIONER OF PUBLIC WORKS

BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
CHAIRMAN OF THE PLANNING BOARD

**APPROVALS**

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The following is an excerpt from the New York State Education Law Article 145 Section 7209 and applies to this drawing:  
"It is a violation of this law for any person, unless he is acting under the direction of a licensed professional engineer or land surveyor to alter any item in any way. If an item bearing the seal of an engineer or land surveyor is altered, the altering engineer or land surveyor shall affix to the item his seal and the notation "altered by" followed by his signature and the date of such alteration, and a specific description of the alteration."

| REVISIONS | DATE | BY |
|-----------|------|----|
| 7         |      |    |
| 6         |      |    |
| 5         |      |    |
| 4         |      |    |
| 3         |      |    |
| 2         |      |    |
| 1         |      |    |

**BME ASSOCIATES**  
ENGINEERS • SURVEYORS • LANDSCAPE ARCHITECTS  
WWW.BMEPC.COM  
10 LIFT BRIDGE LANE EAST  
FAIRPORT, NEW YORK 14450  
565-377-7360



**COVENTRY RIDGE SUBDIVISION**  
SECTION 3  
TOWN OF PITTSFORD, MONROE COUNTY, NEW YORK STATE  
CLOVER STREET (25' WIDE STREET)  
PITTSFORD, NY 14534  
**FINAL**  
**SECTION 1B TRAIL PLAN**

PROJECT  
LOCATION  
CLIENT

PROJECT MANAGER  
P. VARS  
PROJECT ENGINEER  
F. SHELLEY  
DRAWN BY  
A. D'ANGELO  
SCALE  
1" = 60'  
DATE ISSUED  
SEPTEMBER 19, 2025  
PROJECT NO.

DRAWING NO.  
**9502F**  
**12**



**TOWN OF PITTSFORD  
PLANNING BOARD  
RESOLUTION  
Clover Street Development Corp.  
Coventry Ridge Subdivision – Section 3  
Final Subdivision  
Tax Parcel #177.04-03-5-47**

WHEREAS BME Associates, as agent for Clover Street Development Corp., has made application for Final Subdivision approval with application materials received on September 19, 2025, for a 16-lot subdivision section with a dedicated road as part of the Coventry Ridge Subdivision, on 10.52 +/- acres; and

WHEREAS, the Town Board, as part of an Incentive Zoning application for this subdivision, issued a negative declaration pursuant to SEQRA on June 2, 1998; and

WHEREAS, the Planning Board, as part of the Concept Subdivision application for this subdivision, issued a negative declaration pursuant to SEQRA on February 8, 1999; and

WHEREAS, a Preliminary Subdivision approval was granted on August 26, 2024, and the Final Subdivision plans are consistent with the approved Preliminary Subdivision plans; and

NOW, THEREFORE, upon consideration by the Planning Board of all written and oral submissions and testimony by the applicant, appropriate agencies, and the public, and the Planning Board having given this matter due deliberation and consideration; it is

RESOLVED, that the Planning Board of the Town of Pittsford grants Final Subdivision approval based upon the following Findings of Fact and subject to compliance with the following Conditions of Approval:

**FINDINGS OF FACT**

1. This application is substantially consistent with the revised Concept Subdivision approval granted on July 22, 2013, and the Preliminary Subdivision approval granted on August 26, 2024. The conditions placed on the Concept Subdivision and Preliminary Subdivision approvals that fall outside of this approval remain in effect.
2. This section, to be referred to as "Section 3," originally included 15 lots. One lot has been transferred from Section 4 to Section 3, giving this section a total of 16 lots.
3. This project occurs within 500 feet of land in agricultural production in Monroe County's Eastern Agricultural District. An Agricultural Data Statement was completed on December 11, 2012, for this project as required in Section 283-a of Town Law and Article 25AA of the New York State Agriculture and Markets Law.
4. Under the current General Permit (GP-0-25-001), a site with coverage under a previous permit is permitted to discharge stormwater in accordance with said previous permit requirements and post-construction technical/design components may be continued in use, provided the design was in accordance with the requirements at the time of initial authorization. Coventry Ridge Subdivision is covered under a previous General Permit, GP-0-20-001.
5. The overall concept plans for Coventry Ridge as well as plans for Section 1 of Coventry Ridge include a trail behind the lots of section 1-B connecting Coventry Ridge and the Autumn Woods



subdivision. This trail in an important connection between neighborhoods and Isaac Gordon Park that must be established.

### CONDITIONS OF APPROVAL

1. Subject to compliance with or resolution to Town Review Engineer comments dated October 17, 2025, and attached hereto.
2. Please revise the Pond Access Detail on Sheet 11 to 12' wide and not 12" wide.
3. Sheet 11 instructs the contractor to coordinate with the Town of Pittsford for trail millings and materials. Please note that the Town does have free millings for use, but its availability is subject to ongoing Town projects.
4. The absent trail on the north side of Section 1-B has been outlined in coordination with Town Staff and shall be constructed as part of the site work for Section 3.
5. The landscaping plan from Section 2 includes plantings to the rear of the lots on Cherry Hills Drive and are included in Section 3 plans. These plantings must be installed as part of the site work for Section 3.
6. The Town of Pittsford Sewer Department should be contacted for applicable sanitary sewer entrance and connection fees for the 16 lots. Entrance fees are collected at the time of Sewer Department Final Subdivision plan signature.
7. Vegetation clearing limits shall be staked/flagged and discussed with Town staff prior to any clearing.
8. Please submit easement descriptions and maps for the sanitary and storm sewers for review. Please submit a deed for the dedicated road.
9. A letter addressing Town Review Engineer comments and the Conditions of Approval shall be submitted with revised plans for Planning Board signature.

The within Resolution was motioned by Planning Board Member , seconded by Planning Board Member , and voted upon by members of the Planning Board as follows:

Paul Alguire  
David Jefferson  
Paula Liebschutz  
Hali Buckley  
Kevin Morabito  
John Halldow  
John Limbeck

Adopted by the Planning Board on October 27, 2025.

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April Zurowski  
Planning Assistant



October 17, 2025

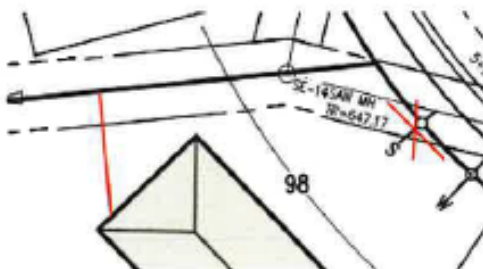
Mr. Doug DeRue, Planning and Zoning Department  
Town of Pittsford  
11 South Main Street  
Pittsford, New York 14534

**Re: Coventry Ridge, Section 3 Plan Review Comments  
Final Site Plan  
MRB Group Project No. 1660.12001.000**

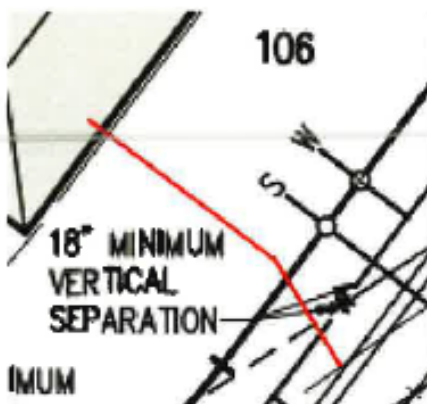
Dear Doug:

We've completed a review of the site plan for the proposed 16 lot subdivision at Coventry Ridge, Section 3. A Development Review Committee (DRC) meeting was held on October 14th, and we offer the following comments for the Town to consider in the preparation of the DRC Report.

1. The sanitary lateral for lot number 98 should be realigned to connect to the existing sewer main aligned down the side lot, as opposed to the current planned connection. The image below further details this change:

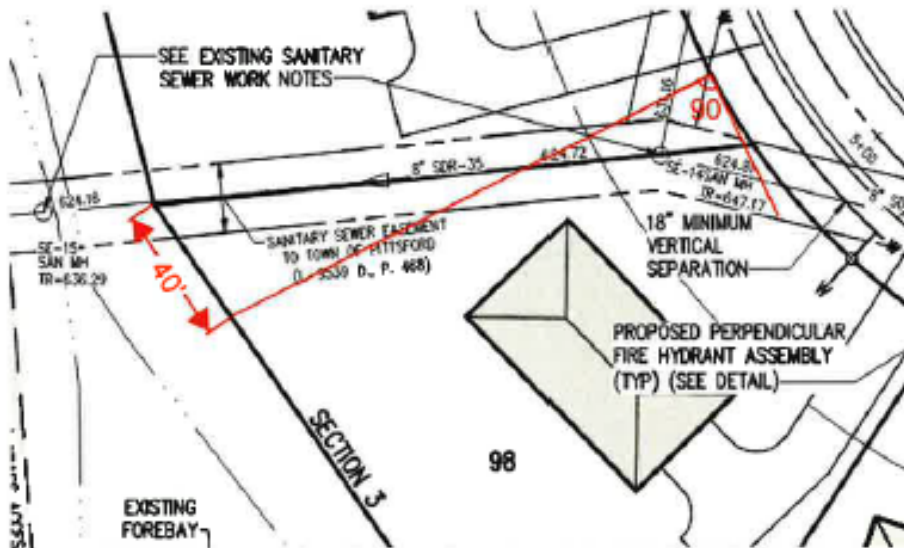


2. The sanitary lateral for lot 106 should be realigned to connect to the existing sewer main at a 90-degree angle. The image below further details this change:





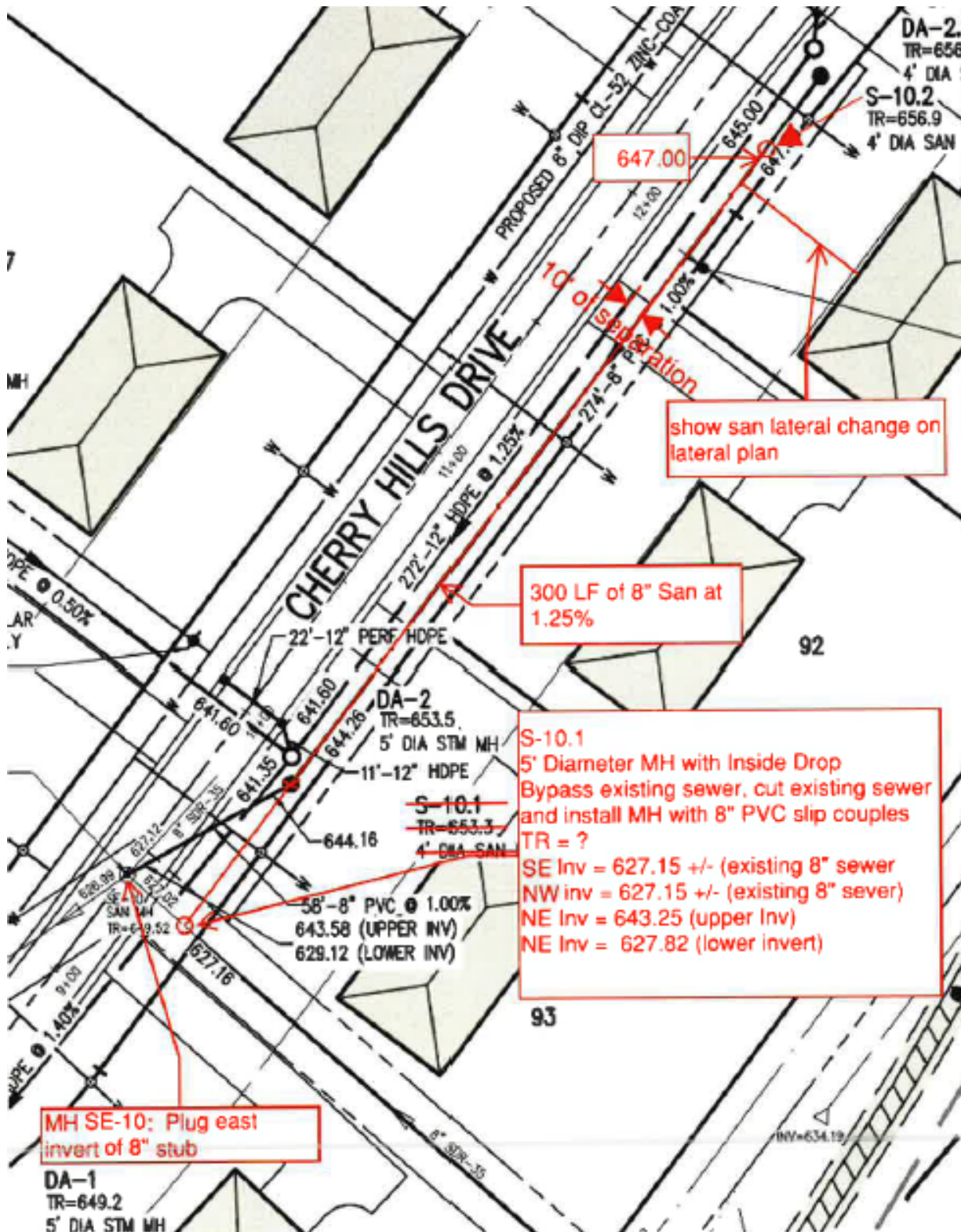
3. To provide symmetrical lots within the proposed subdivision, please reconfigure the proposed property line between Lot 98 and 99. The image below further details this change:



4. The current plan proposes an approximate 15' long, outside drop connection to the existing 4' diameter MH SE-10. The existing MH is approximately 24' deep, and there are concerns with a deep excavation along the side of this manhole, and the installation of an outside drop connection on the existing eastern MH stub, which is not aligned in the correct direction. Instead, it is recommended that the sanitary sewer aligned from MH S-10.2 be installed to a proposed 5' diameter inside drop manhole placed on the existing 8" sewer that is aligned between existing manholes SE-9 and SE-10. The sewer line from S-10.1 to S-10.2 will also need to be shifted southeasterly to provide a minimum 10 ft parallel offset from the storm sewer. Under this change, the existing sanitary sewer work note for MH SE-10 will need to be altered to simply describe the plugging of the existing eastern pipe stub, repair of the interior bench, along with the planned MH rim height change. A new note should be provided describing the bypass pumping and use of slip couplings associated with the installation of the new manhole S-10.1 on the existing sewer main. Also, under this change, the profiles will need to be edited accordingly, and the detail for an outside drop manhole can be removed from the drawings. The image below further details this change:

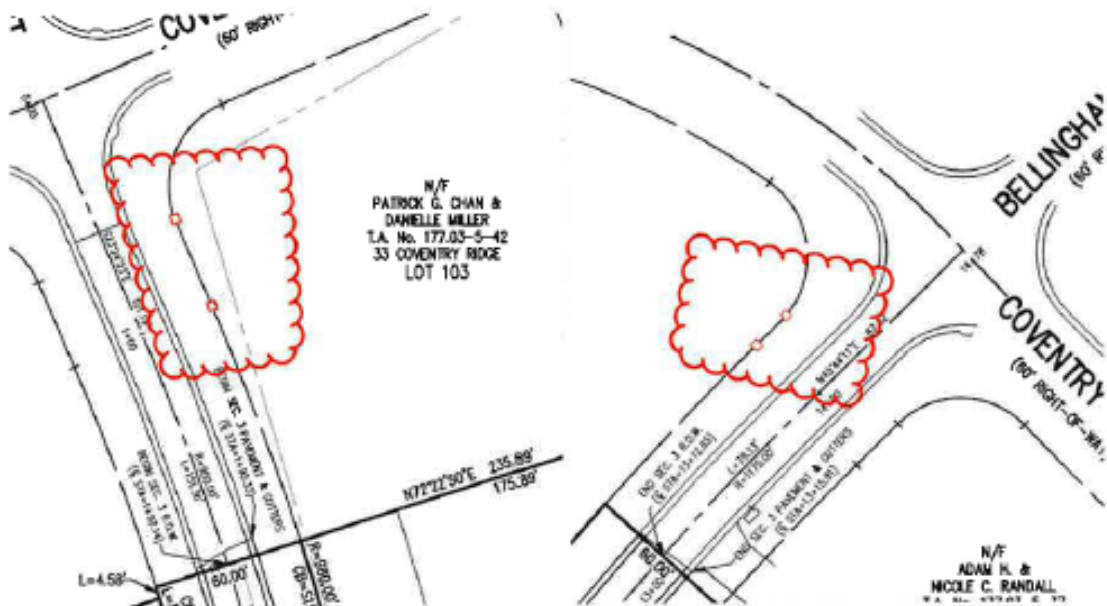








5. Please add four additional ROW monuments for Cherry Hill Drive at the locations shown below:



6. The provided engineering report states that the 100-year storm ponding elevation of the storm water facility is 637.79 ft, with a spillway crest elevation of 637.75 ft. The existing topography indicates the spillway currently has an elevation ranging from 636.0 to 637.4. To contain a 100-storm, the spillway should be elevated slightly above the 100-year ponding elevation. Additionally, the proposed grading plan notes the spill way to be graded to an elevation of 637.00 ft, but this is considerably below the design 100-year ponding elevation. Clarification/edit of the report and plans are needed regarding the proposed spillway elevation.
7. On the grading plan at the note provided for the existing spill way, please revise the words, "MAY BE" to state, "SHALL BE".
8. The driveway at Lot 94 is extremely flat and includes a graded swale across it. Please raise the FG elevation of the home from 651.5 to at least 652.5. This will help provide positive drainage away from the home and ensure a more defined common side yard swale between lots 93 and 94.
9. Please adjust the grades between Lot 97 and 98 to allow the common side yard swale to be centered over the adjusted property line.

Please feel free to contact our office with any comments or questions you may have in this regard.

Respectfully submitted,

*David R. Willard*

David R. Willard  
Senior Project Manager



**TOWN OF PITTSFORD  
PLANNING BOARD  
SEPTEMBER 8, 2025**

Minutes of the Town of Pittsford Planning Board meeting held on September 8, 2025, at 6:30PM local time. The meeting took place in the Lower-Level Meeting Room of Pittsford Town Hall, 11 S. Main Street.

**PRESENT:** Paul Alguire, John Limbeck, Dave Jefferson, Hali Buckley, Paula Liebschutz, Kevin Morabito

**ABSENT:** John Halldow

**ALSO PRESENT:** Doug DeRue, Director of Planning, Zoning, and Development; April Zurowski, Planning Assistant

**ATTENDANCE:** There were 10 members of the public present.

Chairman Halldow made a motion to call the meeting to order, seconded by Board Member Morabito. Following a unanimous voice vote, the meeting opened at 6:30PM, none opposed.

**CONTINUED APPLICATION:**

**Passero Associates, Pittsford Oaks Apartments**  
Final Site Plan

Anthony Daniele, of 2851 Clover LLC, introduced the application. Mario Daniele, of 2851 Clover LLC; Jerry Goldman, of Woods Oviatt Gilman LLP; Shari Kleis, of Passero Associates; and Hans Lindenhovius, of Christa Construction; were also in attendance.

Mr. A. Daniele stated that he has received the draft resolution and understands that more work will need to be completed before Planning Board signatures. A demolition permit has been submitted and is currently under review. Demolition will take 3-4 weeks.

Board Member Buckley asked for the final number of units. Mr. A. Daniele stated that the final plans state 171 units.

Mr. Koegel stated that per the Town Code, the Design Review & Historic Preservation Board (DRHPB) has given formal recommendations to the Planning Board through their comments over the past few months. Mr. A. Daniele stated that he feels progress has been made with the DRHPB and fine details will still need to be worked out.

Chairman Halldow read the Final Site Plan resolution, which was approved.



**NEW HEARINGS:**

**Marathon Engineering, 155 Golf Avenue (Monroe Golf Club)**

Preliminary/Final Site Plan and Special Use Permit

Matt Tomlinson, of Marathon Engineering, introduced the application. Todd Longwell, of Monroe Golf Club, was also in attendance. The plan proposes relocation and expansion of the existing parking lot at Monroe Golf Club. Mr. Tomlinson stated that the new code has been reviewed and considered when possible. He stated that he has received and addressed the review engineer's comments and sees no issues. There will be no new lighting proposed. A landscaping cost estimate has been submitted for review.

Board Member Liebschutz stated that a few trees were removed further east on Golf Avenue near the maintenance building. She asked if those trees are part of the plan and if they will be replaced. Mr. Longwell stated that they are not part of this plan, but the Club plans to replace them with two evergreens.

Chairman Halldow motioned to open the public hearing, seconded by Board Member Jefferson. Following a unanimous voice vote, the hearing was opened.

Chairman Halldow invited members of the public to speak on this application. Hearing none, Chairman Halldow motioned to close the public hearing, seconded by Board Member Jefferson. Following a unanimous voice vote, the hearing was closed.

Chairman Halldow read the SEQRA and Preliminary/Final Site Plan resolutions, both of which were unanimously approved.

**Sundown Designs NY LLC, 834 Linden Avenue (Universal Imports of Rochester)**

Preliminary/Final Site Plan

Heinrich Fischer, of Sundown Designs NY LLC, introduced the application. Mark Fuerbacher, of Universal Imports of Rochester, was also in attendance. Mr. Fischer stated that the owners would like to expand the existing parking lot to the west side of the building. The new parking area will provide 14 spaces to be used as employee parking only. Additional landscaping is proposed on site.

Board Member Jefferson asked where snow storage is proposed on site. Mr. Fuerbacher stated that snow is removed from the site by a company located in East Rochester. Board Member Jefferson asked if the primary business conducted on site, is sales. Mr. Fuerbacher stated that the business is a mix of sales and service.

Mr. Fischer stated that some Development Review Committee (DRC) comments will need to be resolved. Ms. Zurowski suggested speaking with Anthony Caruso, the Town's Fire Marshal, and Rob Fromberger, the Town's Engineer, to resolve the comments.

Board Member Morabito motioned to open the public hearing, seconded by Board Member Liebschutz. Following a unanimous voice vote, the hearing was opened.



Chairman Halldow invited members of the public to speak on this application. Hearing none, Chairman Halldow stated that the hearing will remain open.

**OTHER DISCUSSION:**

The minutes of August 11, 2025, were approved following a motion by Board Member Alguire, seconded by Board Member Buckley. Following a unanimous vote, the minutes were approved, none opposed.

Chairman Halldow made a motion to appoint Board Member Alguire as the Vice Chairman of the Planning Board, seconded by Board Member Liebschutz; all ayes, none opposed.

Chairman Halldow motioned to close the meeting at 6:59PM, seconded by Board Member Morabito, and approved by a unanimous voice vote, none opposed.

Respectfully submitted,

---

April Zurowski  
Planning Assistant

OFFICIAL MINUTES ARE ON FILE IN THE OFFICE OF THE PLANNING  
DEPARTMENT