

**Pittsford Community Library
Board of Trustees Meeting
Wednesday, September 10, 2025 | 6:00pm | Fletcher Steele Room**

Jim Hall, Dan English, Radhika Ramesh, Brandon Cottrell, Tracy Castleberry, Marcia Layton Turner, Chris Hall

Also Present

Amanda K. Madigan, Marie Johnson, Nancy Dhurjaty

Public Attendees

None

Board President Chris Hall called the meeting to order at 6:02 pm.

Chris Hall welcomed and introduced the 2025-2026 High School Liaison Marie Johnson.

Abstract

- **Radhika Ramesh motioned for approval of September 9, 2025 Accounts Payable Outstanding Invoices totaling \$20,034.21. Jim Hall seconded the motion which carried.**

Minutes

- **Tracy Castleberry moved to approve the June minutes as written. Dan English seconded. Motion carried.**

Friends Liaison Report

- Nancy Dhurjaty reported the Friends are gearing up for the next book sale September 11-13.
- The 50th Anniversary Celebration Ice Cream Social is scheduled for September 20 from 1pm-4pm. The event will offer a scavenger hunt, tour of the sorting room, pet therapy presentation, story time, pictures with a pup, historical presentation, and gift drawings. Nancy invited trustees to attend.

High School Liaison Report

- Marie Johnson was again welcomed, and no report was shared given the recent start of the school year.

Town Liaison Report

- Kim Taylor reported on the successful installation and positive reception of the library's sliding doors.
- The Town project to update and expand sidewalks on Thornell Road continues.
- Kim shared the Town Food Truck and Music Fest scheduled for Saturday, September 13 from 12:00-9:00pm along Main Street in the Village will include the Pittsford Youth Service (PYS) Duck Drop at 4:30pm and fireworks at the end of the festival.
- Kim shared information about the Erie Canal Bicentennial which is September 27 and 28. The event will include a stop by the historic canal boat replica the Seneca Chief.

Director Report

- Amanda K. Madigan thanked the board for email approval of the July 9, 2025 outstanding invoices report for \$70,187.72 and the August 13, 2025 outstanding invoices report for \$16,108.36.
- The director's report of library activities and events was reviewed and discussed.
- **Amanda Madigan requested a motion to reschedule the library closure on October 3 to December 5 from 9am-12pm for staff training. Jim Hall moved to approve the closure. Radhika Ramesh seconded the motion which passed.**
- **Marcia Layton Turner motioned for approval of a Foundation funding request totaling \$5,205 for Tote Bags Commemorating the Library Building 20th Anniversary. Radhika Ramesh seconded the motion which passed.**

- **A motion was requested for removal of the following fixed assets from inventory:**

015808 Coffee Table

015769 Coat Rack

Tracy Castleberry moved to approve the fixed asset removals as presented. Jim Hall seconded the motion which carried.

New Business

- Amanda K. Madigan reviewed the 2025 library budget.
- Chris Hall reported on the activities of the Volunteer Recognition Committee.

With no further business, Chris Hall called for adjournment at 7:13 pm.

Respectfully submitted,

Amanda Madigan, Library Director

Official Board Minutes are on file at Pittsford Community Library.