

Minutes of the Pittsford Town Board for June 3, 2025

**TOWN OF PITTSFORD
TOWN BOARD
June 3, 2025**

Proceedings of a meeting of the Pittsford Town Board held on Tuesday, June 3, 2025, at 6:00 P.M. local time in the Lower-Level Meeting Room of Town Hall, 11 South Main Street, in person.

PRESENT: Supervisor William A. Smith, Jr.; Councilmembers Naveen Havannavar, Cathy Koshykar, Stephanie Townsend, and Kim Taylor.

ABSENT: None

ALSO PRESENT: Staff Members: Robert Koegel, Town Attorney; Paul Schenkel, Commissioner of Public Works; Renee McQuillen, Town Clerk; Cheryl Flemming, Personnel Director; Brian Luke, Director of Finance; Kelly Eldred, Assistant to the Supervisor; Shelley O'Brien, Communications Director; Spencer Bernard, Chief of Staff.

ATTENDANCE: Five members of the public along with an interpreter attended.

Supervisor Smith called the Town Board meeting to order at 6:00 P.M. and invited all to join in the Pledge to Flag.

SUPERVISORS ANNOUNCEMENTS

The first concert on the canal is at Carpenter Park this Friday at 6:00 PM and will feature the Sutherland and Mendon High School Jazz Bands.

There will be a Town sponsored recycling drop off this Saturday, June 7, from 9:00 AM to 12:00 PM at Mendon High School. You can refer to the postcard for the items to be collected.

Supervisor Smith expressed appreciation to staff for the planning and execution of the recent Town events, THE Memorial Day Parade and the annual Paddle and Pour festival.

MINUTES OF THE MAY 20 MEETING APPROVED

A Resolution to approve the minutes of the Town Board meeting of May 20, 2025, was offered by Councilmember Havannavar, seconded by Deputy Supervisor Taylor, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Minutes of the May 20, 2025, Town Board meeting are approved.

LEGAL MATTERS

SET PUBLIC HEARING FOR LOCAL LAW NO. 3 OF 2025: TAX CAP OVERRIDE FOR 2026

Supervisor Smith made a motion to set a public hearing for Local Law #3 of 2025 for the June 17, 2025, meeting, second by Councilmember Townsend and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

WHEREAS, true and correct copies of proposed Local Law No. 3 of 2025: Real Property Tax Levy for 2026 in excess of Tax Levy Limit, were delivered to each member of the Town Board; and

WHEREAS, due consideration has been given to the adoption of said proposed Local Law No.

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3 of 2025, by all members of the Town Board who were present; and

WHEREAS, it was the considered opinion of all members of the Town Board who were present that a public hearing should be held on the 17th day of June, 2025, at 6:00 p.m. at the Pittsford Town Hall, 11 South Main Street, Pittsford, New York, to consider the adoption of said proposed Local Law No. 3 of 2025;

NOW, on motion duly made and seconded, it was

RESOLVED, that a public hearing be held on the 17th day of June, 2025, at 6:00 p.m., Local Time, at the Pittsford Town Hall, 11 South Main Street, Pittsford, New York, on the question of the adoption of said proposed Local Law No. 3 of 2025; and be it further

RESOLVED, that a Notice of Hearing and a copy of said proposed Local Law No. 3 of 2025, or a summary thereof, be published in a newspaper previously designated as an official newspaper for publication of public notices, not less than five (5) days prior to said hearing; and be it further

RESOLVED, that the Town Clerk shall post certified copies of both this Resolution and said proposed Local Law No. 3 of 2025, or a summary thereof, on the bulletin board, maintained by the Town Clerk pursuant to § 40(6) of the Town Law, for a period of not less than five (5) days prior to said public hearing.

SET PUBLIC HEARING FOR 2026 REFUSE DISTRICTS

Commissioner Schenkel received the required number of petitions for creation of twelve new Refuse Districts and nine extensions to existing districts for 2026. In addition to the items in the agenda packet, board members were forwarded the signed petitions for review. Deputy Supervisor Taylor announced she would recuse herself from the vote of the Hunters Pointe Refuse District Public Hearing. Supervisor Smith stated the board would vote on that district separate from the others. He then offered a motion to set public hearings for the June 17 meeting for each of the proposed Refuse Districts, seconded by Councilmember Havannavar and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that public hearings be set for June 17, 2025, at 6:00 P.M., local time, to consider the approval of each of the proposed Refuse Districts as set forth in the each of the written Orders.

ALPINE EXT 1 REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Alpine Ext. 1 Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the East Avenue and East Avenue Estates Subdivisions the said proposed District being located in general terms on the street of East Avenue comprising of 1 parcel, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$261.58;

NOW, ON MOTION duly made and seconded, it is

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RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 17th day of June, 2025 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

CANAL PARK REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Canal Park Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Canal Park Subdivision, the said proposed District being located in general terms on the streets of Canal Park and Clover Street comprising of 10 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$261.58;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 17th day of June, 2025 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

CARRIAGE CROSSING EXT 1 REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Carriage Crossing Ext. 1 Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located between the Carriage Crossing and Babcock Farms Subdivisions the said proposed District being located in general terms and outlying addresses on Tobey Road comprising of 8 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$261.58;

NOW, ON MOTION duly made and seconded, it is

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RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 17th day of June, 2025 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

CHERRY HILL FARM EXT 3 REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Cherry Hill Farm Ext. 3 Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Pittsford Valley and Pittsford Highlands Subdivisions the said proposed District being located in general terms and outlying addresses on Bromley Road comprising of 6 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$261.58;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 17th day of June, 2025 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

COUNTRY SQUIRE REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Country Squire Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Country Squire Subdivision the said proposed District being located in general terms on the streets of Locke Drive, Squire Lane and Concord Drive comprising of 43 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$261.58;

NOW, ON MOTION duly made and seconded, it is

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RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 15th day of July, 2025 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

CREEKSIDO REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Creekside Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Jenkins Subdivision the said proposed District being located in general terms on the street of Creekside Lane comprising of 18 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$261.58;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 17th day of June, 2025 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

CULLENS RUN REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Cullens Run Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Marsh Road Subdivision the said proposed District being located in general terms on the street of Cullens Run comprising of 58 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$261.58;

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NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 17th day of June, 2025 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

DISTRICT NO. 3 EXT 3 REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "District No. 3 Ext. 3 Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the outlying addresses on Thornell Road, the said proposed District being located in general terms on the street of Thornell Road, comprising of 2 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$261.58;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 17th day of June, 2025 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

FAIRWAY CROSSING REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Fairway Crossing Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Fairway Crossing Subdivision the said proposed District being located in general terms on the streets of Ryder Cup, Eaglewood Circle and Fairway Crossing comprising of 60 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$261.58;

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NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 17th day of June, 2025 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

FOUNTAIN FIELDS REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Fountain Fields Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Fountain Fields Subdivision the said proposed District being located in general terms on the street of East Street comprising of 21 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$261.58;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 17th day of June, 2025 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

HIGHLANDS REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Highlands Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Pittsford Highlands Subdivision the said proposed District being located in general terms on the streets of Kalleston Drive and High Hill Drive comprising of 27 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

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WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$261.58;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 15th day of July, 2025 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

LA DUE REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "La Due Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Versailles Section 3 Subdivision the said proposed District being located in general terms on the street of La Due Circle comprising of 6 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$261.58;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 17th day of June, 2025 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

MILL ROAD EXT 1 REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Mill Rd. Ext. 1 Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Auburndale and Old Mill Subdivisions the said proposed District being located in general terms on the street of Thornell Road comprising of 2 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

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WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$261.58;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 17th day of June, 2025 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

NEW ENGLAND VILLAGE REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "New England Village Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the New England Village Subdivision the said proposed District being located in general terms on the streets of East Avenue, New England Drive and Pilgrim Circle comprising of 19 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$261.58;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 17th day of June, 2025 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

OAK MANOR EXT 1 REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Oak Manor Ext. 1 Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Oak Manor Subdivision the said proposed District being located in general terms and outlying addresses on Washington Road comprising of 5 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

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WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$261.58;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 17th day of June, 2025 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

PARKER DRIVE EXT 2 REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Parker Drive Ext. 2 Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Cotswold Subdivision the said proposed District being located in general terms on and outlying addresses on South Main Street comprising of 1 parcel, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$261.58;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 17th day of June, 2025 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

PITTSFORD HEIGHTS EXT 1 REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Pittsford Heights Ext. 1 Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Pittsford Heights Subdivision the said proposed District being located in general terms and outlying addresses on Crestview Drive comprising of 6 parcel, all as is more particularly set forth in the Petitions and map as described herein; and

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WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$261.58;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 17th day of June, 2025 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

REITZ PARKWAY REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Reitz Parkway Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Parker Farm Tract and Parker Farm Addition Subdivision the said proposed District being located in general terms on the streets of Reitz Parkway, Reitz Circle and School Lane comprising of 59 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$261.58;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 17th day of June, 2025 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

SHERWOOD EXT 2 REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Sherwood Ext. 2 Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Sherwood and East Pittsford Manor Subdivisions the said proposed District being located in general

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terms on the street of Callingham Road comprising of 3 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$261.58;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 17th day of June, 2025 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

TRAILWOOD REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Trailwood Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Canfield Estates Subdivision the said proposed District being located in general terms on the street of Trailwood Cir comprising of 6 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$261.58;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 17th day of June, 2025 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

Supervisor Smith offered a motion to set the public hearing for the June 17 meeting for the proposed Hunters Pointe Refuse District, seconded by Councilmember Townsend and voted on by members as follows: Ayes: Havannavar, Koshykar, Townsend, and Smith. Nays: none. Recused: Taylor

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HUNTERS POINTE REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Hunters Pointe Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Hunters Pointe Subdivision the said proposed District being located in general terms on the streets of Hunters Pointe, Grey Fawn, Kitty Hawk and Falcon Trail comprising of 101 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$261.58;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 17th day of June, 2025 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

It was noted that there were a couple errors that needed to be amended in the proposed orders for the Cherry Hill Refuse District Ext 3 and the Hunters Pointe Refuse District. The Cherry Hill order shall be amended to read

FINANCE MATTERS

SURPLUS INVENTORY

A resolution to approve the surplus items was offered by Deputy Supervisor Taylor, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

Be it resolved that the attached list of inventory be declared surplus and be removed from the Town's inventory.

Asset #	Description	Department	Cost	Status
13312	SINGLE OPAC STATION	Library	\$ 974.00	Dispose
13270	CONFERENCE TABLE - BOARD ROOM	Library	\$ 6,644.00	Dispose
18843	DISC CLEANER	Library	\$ 1,495.00	Dispose

BUDGET TRANSFER APPROVED

A resolution to approve the budget transfer was offered by Deputy Supervisor Taylor, seconded by Councilmember Havannavar, and voted on by members as follows: Ayes: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

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Be it resolved that the following are approved:

That \$5,000.00 be transferred from 0001-9950-9000-0001-0001 (General Fund – Transfer to Capital) to 0001-2620-2007-0010-0003 (General Fund – Library Capital Improvements) for repairs to the Library shingle roof and gutters.

That \$6,500.00 be transferred from 0001-9950-9000-0001-0001 (General Fund – Transfer to Capital) to 0001-2620-2007-0010-0001 (General Fund – Town Hall Capital Improvements) for office space movement on the 2nd floor of Town Hall.

PERSONNEL MATTERS

HIRING/PERSONNEL ADJUSTMENTS APPROVED

A Resolution to approve the recommendations for new hires and status and/or salary changes was offered for approval by Deputy Supervisor Taylor, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared passed as follows:

RESOLVED, that the Town Board approves the appointment for the following employee(s):
The following employee(s) are recommended as a new hire based on the recommendation of the Functional Coordinator(s) for these areas:

This is subject to completion of the proper reviews and background checks for these candidates and appropriate sign off by the Town Board representative.

Name	Dept	Position	Rate	Date of Hire
Adalynn Dahm	Recreation	Rec Attendant	\$15.50	05/20/2025
Jane Frame	Crossing	Crossing Grd Sub	\$23.06/shift	05/30/2025
James Davis	Highway	Seasonal	\$18.10	06/02/2025
Ari Goldstein	Highway	Seasonal	\$18.10	06/02/2025

The following employee(s) is recommended for a status change and/or salary change due to a change in status.

Emily Quattrociocchio	Recreation	Additional Position	\$17.82	05/20/2025
Rose Diekmann	Recreation	Additional Position	\$17.82	05/20/2025
Andrew Diekmann	Parks	Seasonal – Rehire	\$18.60	05/21/2025
Sophia Sheehan	Recreation	Additional Position	\$17.82	05/24/2025
Fritz Ebner	Highway	Seasonal - Rehire	\$18.35	06/02/2025

OTHER BUSINESS

Supervisor Smith shared a further update on the highway employee union certification. The union has provided union signature cards and a certification of authorization to the PERB. They are verifying the signatures, and our legal counsel advises the certification of the union is imminent. Once this happens board members should meet with Town legal counsel regarding the next steps. Timing of that meeting will depend on when certification occurs.

Councilmember Townsend thanked staff for adding lighting district information to the Town website and asked, if possible, to add sewer and park district information as well.

Councilmember Koshykar asked where the Town was with website updating to a .gov. Supervisor Smith stated the Town has procured a .gov website.

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Councilmember Havannavar questioned if there have been any inquiries from developers since the passage of the updated zoning code allow for mixed use spaces in the Monroe Ave corridor. The Supervisor noted that there have not been any such inquiries and that redevelopment of Monroe Avenue along the lines now permitted by our revised Zoning Code is something that we can expect to occur over time. It was suggested that partnering with the Pittsford Chamber of Commerce for an informational session could be useful.

On a motion by Deputy Supervisor Taylor, seconded by Councilmember Havannavar, the Board cancel the regular Town Board meeting scheduled for Tuesday, July 1. The motion was voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

With no further business, the meeting adjourned at 6:30 P.M.

Respectfully submitted,

Renee McQuillen
Town Clerk