

**DESIGN REVIEW & HISTORIC PRESERVATION BOARD
MINUTES
MAY 22, 2025**

Minutes of the Town of Pittsford Design Review and Historic Preservation Board meeting held on Thursday, May 22, 2025, at 6:00 PM local time. The meeting took place in the Lower-Level Meeting Room of Pittsford Town Hall, 11 S. Main Street.

PRESENT: Dirk Schneider, Dave Wigg, Paul Whitbeck, John Mitchell, Jim Vekasy, Bonnie Salem

ABSENT: Kathleen Cristman

ALSO PRESENT: Erik Smegelsky, Building Inspector and Code Enforcement Officer; Anna Piazza, Building Department Assistant; Cathy Koshykar, Town Board Liaison

ATTENDANCE: There were 11 members of the public present.

Design Review and Historic Preservation Board (DRHPB) Chairman Dirk Schneider called the meeting to order at 6:00PM.

HISTORIC PRESERVATION DISCUSSION

Board Member Salem discussed two potential properties up for landmark designation: Oak Hill Country Club and Lock 62. Board Member Salem stated that Oak Hill Country Club has their own historian. Chairman Schneider asked if the large-scale renovation taking place at the club was a concern and the Board decided to discuss that at the next meeting.

RESIDENTIAL APPLICATIONS: RENOVATIONS & ADDITIONS

17 Whitley Court

Applicant is requesting design review for a 336 square-foot pavilion and basement egress door.

Julie Judd, of JOSH Landscape Co., introduced the application. Ms. Judd is requesting design review for a 336 square-foot pavilion. She stated that the pavilion will be 12 feet in height and will match the existing asphalt shingles on the home. The boards will mount on the inside of the pavilion. Ms. Judd noted the proposed integrated gas burning fireplace unit made with stone veneer and a natural wood mantle, as well as a proposed shed.

Ms. Judd is additionally requesting design review for a basement egress door on the rear side of the home. The door will allow access from the basement to the backyard pool area. Chairman Schneider asked the applicant to confirm that there will be a fence along the wall by the stairs next to the door. Ms. Judd confirmed and stated that it will be painted to match the siding of the home.

Chairman Schneider motioned to approve the application for a 336 square-foot pavilion and the addition of a basement egress door with all colors and materials to both match and compliment the house, as submitted. This motion was seconded by Vice Chairman Wigg. Following a unanimous voice vote, the application was approved, none opposed.

100 Van Voorhis Road

Applicant is requesting design review for demolishing a 180 square-foot attached woodshed.

The applicant did not appear for the meeting however the Board agreed to move forward with the application. Board Member Vekasy stated that the applicant will need to fix the back of the home after the woodshed is demolished.

Chairman Schneider motioned to approve the application to demolish a 180 square-foot woodshed, as submitted. This motion was seconded by Board Member Mitchell. Following a unanimous voice vote, the application was approved, none opposed.

174 Alpine Drive

Applicant is requesting design review for an alteration to an overhead garage door.

Alex LaRue, of Rochester Custom Exteriors, introduced the application. Mr. LaRue is requesting design review for an alteration to an overhead garage door. He is proposing to change the existing two overhead garage doors into one 17-foot-wide garage door. Board Member Salem asked the applicant which material the existing garage doors are made of, and the applicant stated aluminum. Mr. LaRue showed the Board a picture of the proposed one-door garage door. He stated that he would keep at least one of the existing light fixtures and that the door will be made of aluminum or fiberglass material. He confirmed that the color of the proposed door will be white. Mr. LaRue confirmed that the proposed garage door will have windows in the top panel.

Vice Chairman Wigg motioned to approve the application for an alteration to a 17ft-by-17ft overhead garage door with the condition that glass be in the top panel of the window, as per a copy seen tonight. This motion was seconded by Chairman Schneider. Following a unanimous voice vote, the application was approved, none opposed.

726 Stone Road

Applicant is requesting design review for a 366 square-foot single car garage.

Rodney Prosser, of Lakeside Engineering, introduced the application. Mr. Prosser is requesting design review for a 336 square-foot single car garage. He stated that the garage will have a standard 8-foot-wide metal head door and confirmed that there will be windows on the garage. The siding and roof of the garage will match the existing home. The garage will extend out to meet the gable end of the home and will only extend as far as the house. Vice Chairman Wigg stated that the garage should not be higher than the home's existing ridgeline and the applicant confirmed, additionally noting that there will be a triple window on the side of the garage.

Chairman Schneider motioned to approve the application for a 366 square-foot single car garage with the conditions that (1) The ridge of the garage will be no higher than the ridge of the main house, and (2) The front face of the garage will come out no further than the main part of the main house, with all finishes and siding to match the existing house. This motion was seconded by Board Member Mitchell. Following a unanimous voice vote, the application was approved, none opposed.

121 Van Voorhis Road

Applicant is requesting design review for a 1200 square-foot detached garage.

Applicant has asked to be moved to a later meeting agenda.

406 Kilbourn Road

Applicant is requesting design review for a 392 square-foot family room and covered porch addition.

Homeowners Nancy and Dan Loughran, of 406 Kilbourn Road, introduced the application. The applicant is requesting design review for a 392 square-foot family room and covered porch addition. The applicant

confirmed that the roof itself will be the full width of the addition and that the roof style will match the the style of the house.

Board Member Vekasy motioned to approve the application for a 392 square-foot covered porch addition, as submitted. This motion was seconded by Board Member Salem. Following a unanimous voice vote, the application was approved, none opposed.

15 Warder Drive

Applicant is requesting design review for a 456 square-foot addition off the rear of the home.

Peter Houlihan, of O.P.H Renovations, introduced the application. Mr. Houlihan is requesting design review for a 456 square-foot addition off the rear of the home. He stated that the homeowner requires an oversized handicapped walk-in shower. Mr. Houlihan discussed the two proposed skylights on the West elevation.

Board Member Mitchell motioned to approve the application for a 456 square-foot addition off the rear of the home, as submitted. This motion was seconded by Board Member Whitbeck. Following a unanimous voice vote, the application was approved, none opposed.

6 Sugarwood Drive

Applicant is requesting design review for an exterior window change.

Carl Pierce, of Pierce Development, introduced the application. Mr. Pierce is requesting design review for an exterior window change. He discussed the plan to remove and rebuild the existing deck and is proposing to replace the existing slider with a triple double-hung Anderson window. Mr. Pierce stated that the proposed window will align with the other existing slider and confirmed that the siding will match the existing home.

Board Member Whitbeck motioned to approve the application for an exterior window change, as submitted. This motion was seconded by Chairman Schneider. Following a unanimous voice vote, the application was approved, none opposed.

16 Wayside Circle

Applicant is requesting design review for a 252 square-foot garage addition.

Dion Mather, of Mather Construction Pro., introduced the application. Mr. Mather is requesting design review for a 252 square-foot single-car garage addition. He stated that all materials, including the siding and roof, will match the existing home and will line up with the existing garage. Additionally, the width of the driveway near the garage will be widened, but the width of the existing driveway will not be changed where it enters into the street.

Board Member Salem motioned to approve the application for a 252 square-foot garage addition with the materials to match the original and the garage door to match the existing, as submitted. This motion was seconded by Board Member Mitchell. Following a unanimous voice vote, the application was approved, none opposed.

RESIDENTIAL APPLICATIONS: NEW HOMES

2 Laguna Lane

Applicant is requesting design review for the construction of a two-story single-family home approximately 2,581 square-feet.

Homeowner: Ismail Muhammad, of 2 Laguna Lane, introduced the application.

APPROVED MINUTES 052225

Dave Patnella, Contractor, introduced the application. Mr. Patnella is requesting design review for the construction of a two-story single-family home, approximately 2,581 square-feet. Chairman Schneider asked the applicant to explain the proposed materials for the new home and the applicant stated that he will use LP siding instead of the vinyl seen on the drawing presented, in addition to the stone. Mr. Patnella stated that there will be a trim board to match the trim board by the cantilever side of the home and discussed the stone material located there as well. Vice Chairman Wigg stated that the stone material should wrap around the home a minimum of 18-24 inches to avoid a 'skinny' looking portion of stone. Chairman Schneider asked the applicant for clarification on the bump-out seen on the rendering and the applicant stated that it will be a gas fireplace. Erik Smegelsky, Building Inspector and Code Enforcement Officer, noted the amount of exposed foundation wall on the home and the applicant discussed the option to instead carry the siding down to grade. Board Member Whitbeck discussed the number of different textures seen on the front elevation and stated that it appeared very busy. Chairman Schneider inquired about the proposed colors of the home and Ismail Muhammad, homeowner, stated that there would be two different colors. He showed the Board a picture of the colors he would like to use.

Board Member Vekasy asked the applicant if the home would be parallel with the lot lines and Mr. Patnella confirmed. Mr. Patnella added that the side elevation of the garage will face the cul-de-sac and discussed having a surveyor come out to see if the home will fit properly on the lot. The Board discussed the subdivision map and clarified that the left elevation presented is the side elevation of the home but is the front elevation that you would see from the road.

Chairman Schneider concluded that the applicant needs the property surveyed and will need to appear again before the Board. He asked the applicant to think about what he could add to the left elevation, such as windows, as he noted it appeared bare. The Board agreed to table the discussion on the application until the applicant appears again.

MEETING MINUTES REVIEW

The minutes of May 8, 2025 were approved following a motion by Board Member Salem. This motion was seconded by Board Member Whitbeck. Following a unanimous voice vote, the minutes were approved, none opposed.

Chairman Schneider closed the meeting at 7:39PM.

Respectfully submitted,

Anna Piazza
Building Department Assistant

OFFICIAL MINUTES ARE ON FILE IN THE OFFICE OF THE BUILDING DEPARTMENT