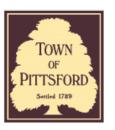
SUPERVISOR

William A. Smith, Jr.



COUNCIL MEMBERS

Kim Taylor, Deputy Supervisor Naveen Havannavar Cathy Koshykar Stephanie Townsend

Town Board Agenda
Town Hall – 11 S. Main Street, Pittsford – Lower Level
Tuesday, May 6, 2025 – 6:00 PM

Call to Order

Pledge of Allegiance

Public Hearing on proposed Local Law #2 of 2025 (Docking of boats at Port of Pittsford)

Legal Matters

Public Comment
LL #2 of 2025: Amending Chapter 109 "Parks" of the Pittsford Town Code
by adding § 109-14 to govern docking boats at the
Town Park of the Port of Pittsford

Operational Matters

Public Comment Presentation on King's Bend Park Improvements Award Bid for Installation and Repair of Concrete Sidewalks

Financial Matters

Public Comment Town-wide Spring Cleaning Drop Event Budget Transfers Surplus Inventory

Personnel Matters

Public Comment Hiring Resolution

Other Business

Public Comment

Executive Session - To discuss Refuse District Contract and Union Petition

Adjournment

PUBLIC MEETINGS OF THE TOWN BOARD are IN-PERSON at TOWN HALL

ATTENDING IN PERSON

Comments:

As always, comments are open to Pittsford residents, owners of property in the Town who pay Town taxes, owners of businesses in the Town, attorneys or agents designated by a resident to speak on the resident's behalf. To comment you must sign in at the sign-in desk.

VIEWING FROM HOME

1. Live

The Town Board meeting will stream live through our cable access station's streaming portal. Please use the following link:

https://videoplayer.telvue.com/player/FcqTL0OYMCGU6WlccUApyUL3twz4dm9V/stream/819?fullscree n=false&showtabssearch=true&autostart=true

You can watch on any computer, tablet, smart phone or web capable TV. If you log in before the meeting starts and see an error message, refresh your screen at 6:00 pm when the board meeting starts and you can view the meeting live while it is happening.

Comments:

Comments are open to Pittsford residents, owners of property in the Town who pay Town taxes, owners of businesses in the Town, attorneys or agents designated by a resident to speak on the resident's behalf.

- at any time before 2:30pm on the day of the meeting (a) by email to
 <u>comments@townofpittsford.org</u>; (b) by submitting it in writing, through the drop slot to
 the right of the front door at Town Hall (11 South Main Street); or (c) by U.S. Mail to the
 Town Clerk, for receipt no later than 2:30 pm on the day of the meeting;
 and, in addition,
- at any time *during* the meeting by email to comments@townofpittsford.org
- All comments submitted should include the name and street address of the commenter. Comments from residents will be read by the Town Clerk at the appropriate point of the meeting. The Clerk will read your name, but not your street address unless you ask for it to be read.

2. On-Demand Video

As always, video will be uploaded to our cable access station's streaming portal subsequent to the meeting, usually within a few days. It is available on demand. You can see it here:

https://videoplayer.telvue.com/player/FcqTL0OYMCGU6WlccUApyUL3twz4dm9V/stream/690?fullscreen=false&showtabssearch=true&autostart=true

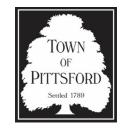
To: Town Board Members

From: Robert B. Koegel

Date: May 2, 2025

Regarding: LL#2 of 2025: Docking of Boats at Port of Pittsford

For Meeting On: May 6, 2025



Ladies and Gentlemen:

The Town Board has previously received proposed Local Law No. 2 of 2025, which would amend Chapter 109 "Parks" of the Pittsford Town Code by adding a new §109.14 to govern the docking of boats at the town park of the Port of Pittsford.

Under the proposed new section, without the prior written consent of the Commissioner of Public Works, no boat may tie up to the dock at the Port of Pittsford town park for any time exceeding two periods of 72 consecutive hours during any 30-day period.

Existing section 109-13 of the "Parks" Chapter of the Town Code already makes any violation of the chapter punishable by a fine of up to \$350 for a first violation, so any violation of this new docking provision would carry that existing penalty.

A Public Hearing on the proposed Local Law has been scheduled for May 6, 2025.

A proposed, formal resolution to adopt Local Law No. 2 of 2025 is submitted herewith.

Recommendation is hereby made that the Town Board approve the proposed Local Law.

ADOPTION RESOLUTION – LL#2 of 2025

RESOLVED, that Local Law #2 of 2025 be enacted, as set forth in the proposed written adoption resolution submitted herewith.

At a Regular Meeting of the Town Board of the Town of Pittsford, New York held at the Town Hall, 11 South Main Street, Pittsford, New York, on the 6th day of May, 2025.

PRESENT: William A. Smith, Jr., Supervisor

Kim Taylor, Deputy Supervisor

Naveen Havannavar, Councilmember Cathleen A. Koshykar, Councilmember Stephanie M. Townsend, Councilmember

ABSENT: None

In the Matter

of

THE ADOPTION OF PROPOSED LOCAL LAW NO. 2 OF 2025: AMENDING CHAPTER 109 "PARKS" OF THE PITTSFORD TOWN CODE BY ADDING § 109-14 TO GOVERN THE DOCKING OF BOATS AT THE TOWN PARK OF THE PORT OF PITTSFORD.

Adoption Resolution

WHEREAS, true and correct copies of proposed Local Law No. 2 of 2025, amending Chapter 109 "Parks" of the Pittsford Town Code by adding § 109-14 to govern the docking of boats at the Town Park of the Port of Pittsford, were placed upon the desks of all members of the Town Board of the Town Board, New York, more than seven (7) calendar days, exclusive of Sunday, prior to the 6th day of May, 2025; and

WHEREAS, there was duly published in a newspaper previously designated as an official newspaper for publication of public notices, and posted upon the bulletin board maintained by the Town Clerk pursuant to § 40(6) of the Town Law, a notice of public hearing to the effect that the Town Board would hold a public hearing on the 6th day of May, 2025, at 6:00 P.M., Local Time, at the Town Hall, 11 South Main Street, Pittsford, New York, on said Local Law No. 2 of 2025; and

WHEREAS, the said public hearing was duly held on the 6th day of May, 2025, at 6:00 P.M., Local Time, at the Town Hall, Pittsford, New York, and all persons present were given an opportunity to be heard, whether speaking in favor of or against the adoption of said Local Law No. 2 of 2025; and

WHEREAS, the adoption of Local Law No. 2 of 2025 governing the docking of boats at the Port of Pittsford is essentially a traffic or parking regulation and is not an "action" which may affect the "environment" as those terms are defined under 6 NYCRR § 617.2(b) & (I), or alternatively, is a Type II action not subject to review under SEQRA pursuant to 6 NYCRR § 617.5(c)(21), (26), & (33); and

WHEREAS, subsequent to the closing of said public hearing, and after all persons interested had been heard, the Town Board considered the adoption of said Local Law No. 2 of 2025; and

WHEREAS, it was the decision of the Town Board that said Local Law No. 2 of 2025 should be adopted;

NOW, on a motion duly made and seconded, it was

RESOLVED, that Local Law No.2 of 2025: Amending Chapter 109 "Parks" of the Pittsford Town Code by adding § 109-14 to govern the docking of boats at the Town Park of the Port of Pittsford, be adopted by the Town Board of the Town of Pittsford, New York, to read as annexed hereto; and it was further

RESOLVED, that within twenty (20) days subsequent to the 6th day of May, 2025, there shall be filed with the Secretary of State one certified copy of said Local Law No. 2 of 2025.

Said matter having been put to a vote, the following votes were recorded:

William A. Smith, Jr.

VOTING

Kim Taylor

VOTING

Naveen Havannavar

VOTING

Cathleen A. Koshykar

VOTING

Stephanie M. Townsend

VOTING

The resolution was thereupon declared duly adopted.

DATED: May 6, 2025

Renee M. McQuillen, Town Clerk

I, RENEE M. McQUILLEN, Town Clerk of the Town of Pittsford, New York, DO HEREBY CERTIFY that I have compared a copy of the resolution as herein specified with the original in the minutes of the meeting of the Town Board of the Town of Pittsford and that the same is a correct transcript thereof and the whole of the said original.

IN WITNESS WHEREOF, I have hereunto s	set my hand this day of May, 2025
	Renee M. McQuillen, Town Clerk

BE IT ENACTED BY THE TOWN BOARD OF THE TOWN OF PITTSFORD NEW YORK AS FOLLOWS:

LOCAL LAW NO. 2 OF 2025: AMENDING CHAPTER 109 "PARKS" OF THE PITTSFORD TOWN CODE BY ADDING §109-14 TO GOVERN THE DOCKING OF BOATS AT THE TOWN PARK OF THE PORT OF PITTSFORD

Sec. 1 Title

This Local Law shall be known as "Local Law No. 2 of 2025: Amending Chapter 109 "Parks" of the Pittsford Town Code by adding § 109-14 to govern the docking of boats at the Town Park of the Port of Pittsford."

Sec. 2 Amendment #1 to Existing Law

The Pittsford Town Code, Chapter 109 "Parks," shall be amended by adding §109-14 to read as follows:

§109-14. Permitted boat docking at the Port of Pittsford.

The wharf area of the Port of Pittsford, between the Monroe Avenue and North Main Street bridges over the Erie Canal, is reserved for transient boat usage not to exceed 72 hours. Without the prior written permission of the Commissioner of Public Works, no boat may tie up to the dock at the Port of Pittsford town park for any time exceeding two periods of 72 consecutive hours during any 30-day period.

Sec. 3 Severability

If any clause, sentence, phrase, paragraph or any part of this Local Law shall for any reason be adjudicated finally by a court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder of this Local law, but shall be confined in its operation and effect to the clause, sentence, phrase, paragraph or part thereof, directly involved in the controversy or action in which such judgment shall have been rendered. It is hereby declared to be the legislative intent that the remainder of this Local Law would have been adopted had any such provision been excluded.

Sec. 4 Effective Date

This Local Law shall take effect immediately upon filing with the Secretary of State.

To: Pittsford Town Board

From: Paul Schenkel - Commissioner of Public Works

Jess Neal - Parks Department General Foreman

Date: April 29, 2025

Regarding: Upgrades to Kings Bend Park

For Meeting On: May 6, 2025

Ladies and Gentlemen:

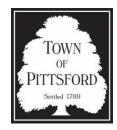
As you know, the King's Bend playground is due for replacement. The existing playground was built in 2004 and is showing signs of wear. The manufacturer estimates a 20-year lifespan for their playgrounds, and there is significant wear and tear on this old playground. The rubber surfacing on the platforms is starting to peel off, and rust is encroaching. The paint on the posts is chalking, and the only elements geared toward the 2–5-year age range are a single tiny slide and two toddler swings. As a reminder, we currently have \$323,806 of ARPA funds available.

Town Board has strongly advocated the need for the replacement playground to have more ADA compliant elements and be significantly easier for individuals with disabilities to navigate and enjoy. We met with our Gametime representative, and she provided us with the attached plans. There are several free-standing elements strictly geared toward ADA accessibility, including the following:

- The Inclusive Whirl merry-go-round, which can accommodate a wheelchair.
- Spin With Me merry-go-round, installed at an accessible level for those in mobility devices to transfer from their device to a seat with additional postural support.
- Rox-All seesaw, with high backs and side rails. Each of the four seats on this innovative seesaw are designed to accommodate users of all abilities as they enjoy the rocking motion with their friends. The center saucer is designed for users to transfer easily to and from a mobility device.

Additionally, both the 2-5 and 5-12 year age range playgrounds will have accessible elements within them. Both playgrounds will have a transfer platform, so individuals in a wheelchair can transfer off and onto the playground platforms. There will be various ground level elements for all to enjoy which include djembe and bongo drums, a storefront panel, and gizmo panels. Several sensory elements will also be included such as a clicking hand cycler.

Our Gametime representative provided us with two playground options. Option 1 is the playground with a fully Poured In Place (PIP) rubber surface. Option 2 is the playground with PIP rubber pathways running to the main elements, with engineered wood fiber surfacing on the remaining portions of the playground. The attached renderings reflect the PIP paths for Option 2. The wood fiber is ADA compliant, but the rubber pathways would ensure that wheelchairs would be able to navigate more easily. There are benefits and drawbacks to both options. The full PIP surfacing requires less maintenance but is significantly more expensive. The pathway



option is more affordable but will require ensuring that the wood fiber chips stay off the rubber which involves raking to make sure there are not dangerous dips beneath swings, slides, and other high traffic areas.

Another option the Board discussed was a natural playground, comprised of natural elements such as tree trunks, climbing boulders, and the like. Upon investigation, we have learned that these playgrounds have almost no ADA accessible elements, and maintenance is difficult, given that the materials are prone to decomposition. We inquired about this type of playground with our insurance company, and were told they would not cover such a structure.

Additional upgrades that were discussed to make the park even more accessible include:

- Replacing existing stone dust and paver paths with concrete sidewalk and replacing the
 patios with new stamped concrete. The existing paths and patios are old. They have
 sunk and are cracked and in need of replacement.
- Add an ADA compliant fishing dock at the pond. Some points to consider are as follows:
 - i. Fishing generally only occurs in the forebay, the smaller pond, and the slopes leading to the pond are not accessible due to mud and plant growth.
 - ii. Plant growth, as well as a split rail fence is critical to keeping the geese in the pond rather than the grassing areas between the lodges.
 - iii. The dock would best be placed near the steeper edge of the forebay and should have a concrete walk leading up to it.
 - iv. The pond is a stormwater management facility, and the levels fluctuate frequently. By placing the dock at the steeper incline, it will not have to extend as far into the pond to ensure being over the water.
 - v. The dock structure should be similar to the dock at the Port of Pittsford with steel and concrete footers and a wood surface to ensure that it does not rot and is fully accessible.
- A second placement option would include a bridge over the channel between the ponds, and a dock installed on the earthen peninsula between them. This option could lead to the establishment of a future trail leading around the circumference of the ponds.
- With each of these proposed upgrades, it makes sense to repave and restripe the aging parking lot as well.

Please see the attached budget detailing each of the available options.

Proposed Kings Bend Park Improvements

Playground Option #1	
Description	Price
Playground Elements	\$263,289
Estimated Labor (45% of Equipment Cost)	\$118,480
Concrete Edging	\$38,000
Poured in Place Rubber Floor (Labor and Material)	\$261,070
Tree Replacements	\$1,200
Total Playground Option #1	\$682,039

Playground Option #2			
Description	Price		
Playground Elements	\$284,128		
Estimated Labor (45% of Equipment Cost)	\$127,858		
Concrete Edging	\$38,000		
Poured in Place Rubber Paths (Labor and Material)	\$81,435		
Tree Replacements	\$1,200		
Total Playground Option #2	\$532,621		

General Park Improvement	
Description	Price
Replace Stone Paths with Concrete (\$70 per foot)	\$95,000
Replace Paver Paths and Patio with Concrete (\$20 per Sq. Ft.)	\$71,500
Repave and Re-Strip Parking Lot	\$95,000
Pond Loop Trail (Materials)	\$24,000

Fishing Pier Option #1			
Description	Price		
Engineering Design	\$4,000		
Accessible Fishing Pier (10' X 40')	\$80,000		
Sidewalk to Fishing Pier (220')	\$15,400		
Total Fishing Pier Option #1	\$99,400		

Fishing Pier Option #2			
Descript	ion	Price	
Engineering Design		\$8,000	
Accessible Fishing Pier (10' X 40')		\$80,000	
Sidewalk to Fishing Pier (180')		\$12,600	
Bridge to Island		\$65,000	
_	Total Fishing Pier Option #1	\$165,600	

To: Pittsford Town Board

From: Paul Schenkel - Commissioner of Public Works

Date: May 1, 2025

Regarding: Award Bid for Installation and Repair of Concrete Sidewalks

For Meeting On: May 6, 2025

Ladies and Gentlemen:

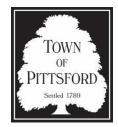
With several sidewalk construction and repair projects planned over the next few years, we would like the option to engage a private contractor for additional support. Securing a second contractor would provide greater flexibility in scheduling and efficiency. Bid specifications were carefully prepared, a legal notice was published in our official newspaper, and bids were publicly opened on April 30, 2025.

The bid results are as follows, with dollar amounts stated as cost per linear feet of 5' wide sidewalk and the cost of each detectable warning pad installed:

Contractor	All Inclusive Base Bid Price	Option A (Pittsford restores)	Option B (Pittsford preps & restores)	Sidewalk Repair Option
Hynes Concrete	\$89.25 / \$350	\$78 / \$350	\$78 / \$350	\$100 / \$350
Keeler Construction Co.	\$111 / \$435	\$92 / \$435	\$93 / \$425	\$111 / \$425
Villager Construction Inc.	\$195 / \$600	\$175 / \$600	\$165 / \$600	\$225 / \$600

I suggest that we accept the bid from Hynes Concrete as the lowest responsible bidder. In the event the Town Board determines that the proposed action should be taken, the following Resolution is suggested:

RESOLVED, the Town Board accepts the bid from Hynes Concrete as the lowest responsible bidder.



To: Town Board

From: Spencer Bernard, Chief of Staff

Date: April 29, 2025

Regarding: Town Sponsored Spring Cleaning Drop Event

For Meeting On: May 6, 2025



We are pleased to announce that the Town has organized a Spring Cleaning Drop event on Saturday, June 7, from 9:00am to 12noon at Pittsford Mendon High School bus loop. This event will be free to all Pittsford residents.

Town staff will be present to assist residents with the drop-off of electronics, scrap metal, paint for recycling, documents for secure shredding and clothing.

Volunteers from the Women's Club of Pittsford will be on site to collect clothing donations through their partnership with St. Pauly Textile. This partnership supports charity, sustainability and community outreach.

We respectfully request the Town Board's approval for a \$750 budget transfer to cover the cost of secure document shredding services for the event.

Clear communication about acceptable and non-acceptable items will be essential to ensure residents are well-prepared and to facilitate an efficient drop-off process. Existing funds will be used to send a town-wide mailer, and the Town will also share event details via its website and social media channels.

This initiative offers a valuable service to residents while supporting charitable and environmental initiatives.

Thank you for your consideration.

RESOLUTION

RESOLVED, that the Town Board authorize a budget transfer of \$750 to fund the secure document shredding services for the June 7 Spring Cleaning Drop event.



Budget Transfers

Be it resolved that the following are approved:

That \$6,500.00 be transferred from 0001-1990-4000-0001 (General Fund – Contingency) to 0001-2620-4118-0010-0002 (General Fund – SCC Repairs) to replace the fire pump controller on the fire suppression sprinkler system at the Community Center.

That \$13,000.00 be transferred from 0001-1990-4000-0001-0001 (General Fund – Contingency) to 0001-7110-4003-0014-0007 (General Fund – Parks Garage Repairs/Maintenance) to replace the roof top HVAC unit for the Parks Department office.

That \$6,000.00 be transferred from 0001-1990-4000-0001-0001 (General Fund – Contingency) to 0001-1620-4201-0001-0001 (General Fund – Telephone) to convert several phone lines over to the VOIP phone system as a long-term cost saving measure.

That \$750.00 be transferred from 0001-1990-4000-0001-0001 (General Fund – Contingency) to 0001-6410-4400-0007-0001 (General Fund – Communications Contracted Services) to cover the cost of document shredding for the Spring Cleaning Drop Event.

To: Pittsford Town Board

From: Brian Luke, Director of Finance

Date: May 1, 2025

Regarding: Surplus Inventory

For Meeting On: May 6, 2025



Attached is a list of inventory to be declared surplus and removed from the Town's inventory.

Be it resolved that the attached list of inventory be declared surplus and be removed from the Town's inventory.

Asset #	Description	Department	Cost	Status
18280	FORD F-550 #423-2	Highway	\$ 44,587.00	Auction
20173	BATTERY JUMPBOX FOR #400	Highway	\$ 217.95	Dispose
20179	24 VOLT JUMPER BOX	Highway	\$ 595.00	Dispose
16982	PLOW WING # 452	Highway	\$ 3,446.00	Auction
16981	VIKING PLOW #452	Highway	\$ 7,556.00	Auction
16980	DUMP TRUCK #452 INTERNATIONAL	Highway	\$146,560.00	Auction
17205	INTERNATIONAL DUMP TRUCK CAB & CHASSIS VEH# 455	Highway	\$ 86,990.00	Auction
17205A	DUMP BODY # 455	Highway	\$ 56,509.00	Auction
21515	VEH. #460-4 - EXMARK 60" LAZER E SERIES MOWER	Parks	\$ 13,481.00	Auction
17221	STIHL CUT-OFF SAW 16" TS 800 W/ CART & MOUNTING KIT	Sewer	\$ 1,315.95	Auction
17218	STONE 2 BAG MORTAR MIXER W/8HP HONDA MORTAR	Sewer	\$ 1,994.63	Auction
13827	ONAN EMERGENCY BACKUP GENERATOR W/ MGS TRAILER	Sewer	\$ 22,465.00	Auction
18720	RAM 1500 SLT QUAD CAB # 220-2	Sewer	\$ 30,156.00	Auction

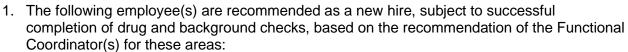
To: Pittsford Town Board

From: Cheryl Fleming, Director of Personnel

Date: April 14, 2025

Regarding: Recommendations for Hiring/Personnel Adjustments

For Meeting On: May 6, 2025



Name	Dept	Position	Rate	Date of Hire
Max Dominikoski	Highway	Seasonal Laborer	\$18.10	05/05/2025
Mariel Chenier	Parks	Seasonal Laborer	\$18.60	05/05/2025
Stephen Mangini	Parks	Seasonal Laborer	\$18.10	05/05/2025
Skirmante Juodeikyte- Phillipone	Recreation	Rec Assistant	\$17.82	05/12/2025
Eliana Menting De Alba	Recreation	Rec Assistant	\$15.50	05/12/2025
Drew Thurley	Highway	Seasonal Laborer	\$18.10	05/12/2025
Craig Kaper	Parks	Seasonal Laborer	\$18.60	05/12/2025
Lynda Page	DPW-Crossing	Crossing Guard Sub	\$23.06/shift	05/22/2025

This is subject to completion of the proper reviews and background checks for these candidates and appropriate sign off by the Town Board representative.

Name	Dept	Position	Rate	Date of Hire
Max Dominikoski	Highway	Seasonal Laborer	\$18.10	05/05/2025
Mariel Chenier	Parks	Seasonal Laborer	\$18.60	05/05/2025
Stephen Mangini	Parks	Seasonal Laborer	\$18.10	05/05/2025
Skirmante Juodeikyte- Phillipone	Recreation	Rec Assistant	\$17.82	05/12/2025
Eliana Menting De Alba	Recreation	Rec Assistant	\$15.50	05/12/2025
Drew Thurley	Highway	Seasonal Laborer	\$18.10	05/12/2025
Craig Kaper	Parks	Seasonal Laborer	\$18.60	05/12/2025
Lynda Page	DPW-Crossing	Crossing Guard Sub	\$23.06/shift	05/22/2025



2. The following employee(s) is recommended for a status change and/or salary change due to a change in status.

Ryan Burchett	Highway	Seasonal Laborer Rehire	\$18.35	05/05/2025
Jonah Khishchencko	Recreation	Rec Asst – Rehire	\$16.64	05/05/2025
Luke Mascitti	Highway	Seasonal Laborer Rehire	\$18.60	05/12/2025
Sophie Sheehan	Recreation	Rec Asst – Rehire	\$16.64	05/12/2025
Owen Webster	Sewer	Seasonal Laborer Rehire	\$18.35	05/15/2025
Victoria Cleary	Recreation	Rec Asst – Rehire	\$20.17	05/18/2025
Anna Young	Recreation	Rec Asst – Rehire	\$15.50	05/19/2025

Should the Board approve the above recommendation and personnel adjustment, the following resolution is being proposed, RESOLVED, that the Town Board approves the appointment for the following employee(s):

Ryan Burchett	`Highway	Seasonal Laborer Rehire	\$18.35	05/05/2025
Jonah Khishchencko	Recreation	Rec Asst – Rehire	\$16.64	05/05/2025
Luke Mascitti	Highway	Seasonal Laborer	\$18.60	05/12/2025
		Rehire		
Sophie Sheehan	Recreation	Rec Asst – Rehire	\$16.64	05/12/2025
Owen Webster	Sewer	Seasonal Laborer	\$18.35	05/15/2025
		Rehire		
Victoria Cleary	Recreation	Rec Asst – Rehire	\$20.17	05/18/2025
Anna Young	Recreation	Rec Asst – Rehire	\$15.50	05/19/2025