

**Pittsford Community Library
Board of Trustees Meeting
Wednesday, March 12, 2025 | 6:00pm | Fletcher Room**

Present

Dan English, Radhika Ramesh, Chris Hall, Brandon Cottrell, Lori Lusk, Tracy Castleberry, Jim Hall, Marcia Layton Turner

Also Present

Jennifer Smathers, Amanda K. Madigan, Cora Clouser, Nancy Dhurjaty, Kim Taylor

Public Attendees

Seven. There were no public comments.

Board President Chris Hall called the meeting to order at 6:04 pm.

High School Liaison Report

- Cora Clouser announced the project sponsored by Mendon's High School Students Against Cancer Club. They are collecting soda pop can tabs to raise funds for the Ronald McDonald House.
- Wednesday, March 5 was Spread the Word Day, sponsored by Special Olympics and Best Buddies. During lunch periods signatures were collected pledging to help create meaningful inclusion for all students with disabilities.
- Thursday, March 13 marks 100 days to graduation. The PTSA is sponsoring morning celebrations at Mendon and Sutherland.
- Mendon's capital improvement project will start mid-April. Science and language classrooms will be expanded and renovations to athletic facilities are included in the project.
- Mendon hosts the All-District Band Festival tonight at 7 pm.

Abstract

- **Radhika Ramesh moved to approve payment of March 12, 2025 Accounts Payable Outstanding Invoices totaling \$ 14,274.07. Lori Lusk seconded the motion which carried.**

Minutes

- **Tracy Castleberry motioned for approval of the February minutes. Jim Hall seconded. Motion carried.**

Friends Liaison Report

- Nancy Dhurjaty announced the upcoming Book Sale March 20-22.
- Friends are considering a minimum sale amount for charge and debit purchases due to service fees for the transactions.
- They are also looking into participating in the Memorial Day Parade on Monday, May 26.

Town Liaison Report

- Kim Taylor provided an update on the Zoning Code project. Public hearings are being held this month to discuss the final draft with a Board vote scheduled March 27.
- As the weather improves the Town Highway Department will be working on potholes and other town road repairs.
- Sidewalk projects continue including Barker Rd from Copper Woods to the middle school. The town is coordinating a project with the Town of Perinton for a sidewalk from Thornell Rd to Bushnell's Basin.
- Employment opportunities including seasonal job postings can be found on the website <https://www.townofpittsford.org/hr/pittsford-employment-opportunities>.

- The Food Scrap Recycling Program will continue in partnership with Impact Earth.

Trustee Orientation

- Presented by Jennifer Smathers, Associate Director Monroe County Library System.

Director Report

- Amanda Madigan presented the director's report of library activities and events.
 - **A motion was requested for removal of the following fixed assets from inventory:**
 - 013313 Online Public Access Catalog (OPAC) computer station**
 - 013316 Online Public Access Catalog (OPAC) computer station**
- Tracy Castleberry moved to approve the fixed asset removals as presented. Chris Hall seconded the motion which carried.**

New Business

- Radhika Ramesh presented the Foundation Report.
- The 2025 FFRPL Grant Acceptance Letter was presented. Radhika Ramesh moved to approve the grant acceptance and Jim Hall seconded the motion. The motion passed.

With no further business Board President Chris Hall called for adjournment at 7:02 pm.

Respectfully submitted,
Lori O'Connor
Library Clerk

Official Board Minutes are on file at Pittsford Community Library.