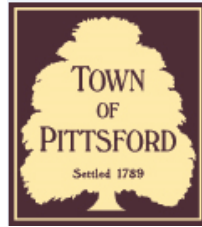


SUPERVISOR

William A. Smith, Jr.

**COUNCIL MEMBERS**

Kim Taylor, Deputy Supervisor
Naveen Havannavar
Cathy Koshykar
Stephanie Townsend

Town Board Agenda
Town Hall – 11 S. Main Street, Pittsford – Lower Level
Tuesday, April 1, 2025 – 6:00 PM

Call to Order**Pledge of Allegiance****Public Hearing**

Sewer District Extension JHSD - 162

Minutes

Approval of Minutes of the Meeting of March 18, 2025, and Special Meeting of March 27, 2025

Legal Matters

Public Comment

Renewal of Contract for Deferred Compensation Plan

Operational Matters

Public Comment

Proposed Sewer District Extension JHSD – 162

Z-Best Foodz, Inc. Vending Permit

Pittsford Little League Food Vending Permit

Recreational Matters

Public Comment

Summer 2025 Recreation Programs

Financial Matters

Public Comment

Budget Amendment and Transfers

Personnel Matters

Public Comment

Hiring Resolution

Other Business**Public Comment****Adjournment**

PUBLIC MEETINGS OF THE TOWN BOARD are IN-PERSON at TOWN HALL

ATTENDING IN PERSON

Comments:

As always, comments are open to Pittsford residents, owners of property in the Town who pay Town taxes, owners of businesses in the Town, attorneys or agents designated by a resident to speak on the resident's behalf. To comment you must sign in at the sign-in desk.

VIEWING FROM HOME

1. Live

The Town Board meeting will stream live through our cable access station's streaming portal. Please use the following link:

<https://videoplayer.telvue.com/player/FcqTL0OYMCGU6WlccUApyUL3twz4dm9V/stream/819?fullscreen=false&showtabssearch=true&autostart=true>

You can watch on any computer, tablet, smart phone or web capable TV. If you log in before the meeting starts and see an error message, refresh your screen at 6:00 pm when the board meeting starts and you can view the meeting live while it is happening.

Comments:

Comments are open to Pittsford residents, owners of property in the Town who pay Town taxes, owners of businesses in the Town, attorneys or agents designated by a resident to speak on the resident's behalf.

- at any time before 2:30pm on the day of the meeting (a) by email to comments@townofpittsford.org; (b) by submitting it in writing, through the drop slot to the right of the front door at Town Hall (11 South Main Street); or (c) by U.S. Mail to the Town Clerk, for receipt no later than 2:30 pm on the day of the meeting;
and, in addition,
- at any time **during** the meeting by email to comments@townofpittsford.org
- All comments submitted should **include the name and street address** of the commenter. Comments from residents will be read by the Town Clerk at the appropriate point of the meeting. The Clerk will read your name, but not your street address unless you ask for it to be read.

2. On-Demand Video

As always, video will be uploaded to our cable access station's streaming portal subsequent to the meeting, usually within a few days. It is available on demand. You can see it here:

<https://videoplayer.telvue.com/player/FcqTL0OYMCGU6WlccUApyUL3twz4dm9V/stream/690?fullscreen=false&showtabssearch=true&autostart=true>

Minutes of the Pittsford Town Board for March 18, 2025

DRAFT TOWN OF PITTSFORD TOWN BOARD March 18, 2025

Proceedings of a meeting of the Pittsford Town Board held on Tuesday, March 18, 2025, at 6:00 P.M. local time in the Fisher Room of the Pittsford Community Library, 24 State Street, in person.

PRESENT: Supervisor William A. Smith, Jr.; Councilmembers Naveen Havannavar, Cathy Koshykar, Stephanie Townsend, and Kim Taylor.

ABSENT: None.

ALSO PRESENT: Staff Members: Robert Koegel, Town Attorney; Paul Schenkel, Commissioner of Public Works; Renee McQuillen, Town Clerk; Jessie Hollenbeck, Recreation Director; Brian Luke, Director of Finance; Kelly Eldred, Assistant to the Supervisor; Holly Jennings, Communications Assistant; Doug DeRue, Director of Planning, Zoning and Development; April Zurowski, Planning Assistant.

ATTENDANCE: Eighty-five members of the public along with two interpreters attended.

Supervisor Smith called the Town Board meeting to order at 6:00 P.M. and invited all to join in the Pledge to Flag.

SUPERVISORS ANNOUCEMENTS

The Friends of Pittsford Community Library are hosting a book sale this Thursday through Saturday in the Fisher Room.

Now is the time if you are interested in starting the process to create a refuse district if you want one. The window for submitting petitions closes on April 30.

PUBLIC HEARING ON THE PROPOSED REVISED ZONING CODE

Supervisor Smith summarized the principal substantive changes in the proposed revised code, which is appended to these minutes. Supervisor Smith reminded those in attendance there is no vote planned for tonight and asked if any members of the public wished to speak. Bonnie Salem, Ann Slocomb, Kelly Cline, Anita Drake, Natalie and Pat Maley shared comments. Supervisor Smith stated the public hearing will adjourn to the Special Meeting on March 27.

MINUTES OF THE MARCH 4 MEETING APPROVED

A Resolution to approve the minutes of the Town Board meeting of March 4, 2025, was offered by Councilmember Havannavar, seconded by Deputy Supervisor Taylor, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Minutes of the March 4, 2025 Town Board meeting are approved.

OPERATIONAL MATTERS

GRANT FOR BARKER ROAD SIDEWALK PROJECT: SEQRA

Minutes of the Pittsford Town Board for March 18, 2025

Deputy Supervisor Taylor made a motion to issue a Negative Declaration of Environmental Significance for the Barker Road Sidewalk Project, seconded by Supervisor Smith and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

WHEREAS, the Town Board has applied for a grant through the Monroe County Department of Transportation for the construction of a sidewalk on Barker Road between Hopkins Park and Barker Road Middle School in the Town of Pittsford; and

WHEREAS, the Town Board, as part of a coordinated review and acting as Lead Agency with Monroe County as an Involved Agency, has determined that the action proposed herein is an "Unlisted Action" under SEQRA which will be undertaken by the Town Board; and

WHEREAS, a Short Part 1 and Part 2 EAF form has been prepared for the proposed project and carefully reviewed by the Town Board and is attached hereto; and

WHEREAS, the completed Short EAF does not identify any significant adverse environmental impacts associated with the proposal; and

NOW, THEREFORE, be it

RESOLVED, the Pittsford Town Board, following due deliberation and consideration, finds that the proposed Barker Road Sidewalk Project will have no significant adverse impact on the environment; and, accordingly, issues a Negative Declaration of Environmental Significance.

SET BID DATE FOR INSTALLATION AND REPAIR OF CONCRETE SIDEWALKS

A resolution to set a bid opening date for installation and repair of concrete sidewalks was offered by Councilmember Townsend, seconded by Deputy Supervisor Taylor, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Town Board sets a bid opening date for the Installation and Repair of Concrete Sidewalks for April 30, 2025 at 11:00 AM.

SET PUBLIC HEARING FOR SEWER DISTRICT EXTENSION JHSD-162

Supervisor Smith made the motion to set a public hearing for a sewer district extension, seconded by Councilmember Townsend and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

WHEREAS, a Petition, signed by the Administrator of the Estate, Cressida A. Dixon, Esq., of the proposed "Extension JHSD-162" to the Pittsford Sewer District, has been presented to the Town Board of Pittsford, Monroe County, New York, the said proposed Extension being located, in general terms, on the real property located at the vacant parcel to be assigned as 31 Park Road, Pittsford, New York, all as is more particularly set forth in the Petition; and

WHEREAS, no public monies are proposed to be expended for the Extension of the District; and

WHEREAS, the Sewer Entrance, Connection and other County Fees are to be paid by the future owners of the unit within the Extension are in the aggregate amount of \$533.90;

NOW, ON MOTION duly made and seconded, it is

Minutes of the Pittsford Town Board for March 18, 2025

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on April 1, 2025 at 6:00 o'clock P.M., Local Time, to consider the said Petition and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petition as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

FINANCE MATTERS

EQUIPMENT SURPLUS APPROVAL

A resolution to approve the surplus items was offered by Deputy Supervisor Taylor, seconded by Councilmember Havannavar, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

Be it resolved, that the attached list of equipment be declared surplus and be removed from the Town's inventory.

Asset #	Description	Department	Cost	Status
13313	Single OPAC Station	Library	\$ 974.00	Dispose
13316	Single OPAC Station	Library	\$ 974.00	Dispose
14063	Mitchell Road Pump Station Pump	Sewer	\$ 3,795.00	Dispose
14228	Mitchell Road Pump Station Pump	Sewer	\$ 4,736.00	Dispose
13852	Mitchell Road Pump Station Pump	Sewer	\$ 3,851.00	Dispose

APPROVAL OF MARCH VOUCHERS

Board members acknowledged review of the vouchers proposed for payment and a resolution to approve the proposed vouchers was offered by Councilmember Havannavar, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the March vouchers from numbers 169872 - 170163, totaling \$ \$372,122.80 were approved for payment.

PERSONNAL MATTERS

HIRING/PERSONNEL ADJUSTMENTS APPROVED

A Resolution to approve the recommendations for new hires and status and/or salary changes was offered for approval by Supervisor Smith, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared passed as follows:

RESOLVED, that the Town Board approves the appointment for the following employee(s):

The following employee(s) are recommended as a new hire based on the recommendation of the Functional Coordinator(s) for these areas:

Minutes of the Pittsford Town Board for March 18, 2025

This is subject to completion of the proper reviews and background checks for these candidates and appropriate sign off by the Town Board representative.

Name	Dept	Position	Rate	Date of Hire
Tilly Curtice	Recreation	Rec Attendant–PT	\$15.50	03/24/2025

OTHER BUSINESS

Councilmember Townsend mentioned the proposal from the Town's Design Review and Historical Preservation Board to change the Residential Design Standards and Guidelines to provide that any change made to a historical structure, whether visible from the street or not, will require a Certificate of Appropriateness. Reference to the Residential Design Standards and Guidelines showed that this change has been incorporated already.

PUBLIC COMMENT

Alan Wood and Prem Kumar commented.

With no further business, the meeting adjourned at 6:43 P.M.

Respectfully submitted,

Renee McQuillen
Town Clerk

Highlights of Pittsford's Revised Zoning Code

as proposed for adoption by Town Board

March 2025

1. *Residential neighborhoods.* Residential neighborhoods won't change. Neighborhoods of single-family homes will stay that way. As per existing Code, houses can't be modified to include a separate apartment, and the rule remains one house per lot.
2. *Attached Houses.* For new construction on currently unbuilt tracts, the revised Code gives broader scope for single-family attached houses, like Greenpoint Trail and Alpine Ridge. Would not apply to new construction in existing residential neighborhoods of single-family *detached* houses.
3. *Flexibility for Accessory Structures:* Setbacks for flag lots and corner lots have been reduced to allow for more flexibility when placing a shed, pool and pool equipment or other permitted accessory structure.
4. *Incentive Zoning:* The new Code builds into the existing Incentive Zoning law new provisions to encourage more moderately priced market-rate housing for people in or approaching retirement age.
5. *More Housing Variety:* The new Code allows for smaller lot sizes. It extends Incentive Zoning opportunities Town-wide, rather than restricted to one area as before. This can allow for greater density and thereby for housing priced more moderately than what has been available traditionally.
6. *Monroe Avenue Commercial Corridor:* The new Code offers a comprehensive vision for improving the Monroe Avenue commercial corridor. The goal is to create a mixed-use commercial district with a more village-like feel and of more walkable scale. To do this it provides for storefronts at the street and parking to their rear, with housing above the streetside storefronts. In addition to the mix of commercial and residential, the new Code provides for a greater variety of businesses, including micro-breweries and boutique hotels.
7. *Keeping Chickens:* The revised code permits keeping chickens, within reasonable limitations, on residential lots. Households keeping chickens must maintain a coop that must be sited at least 50 feet from neighboring property lines. Regulations for keeping bees have also been incorporated.
8. *Parking:* New parking regulations promote less asphalt and more landscaped islands in areas of redevelopment, as well as stronger guidelines for the provision of pedestrian connections in parking lots.
9. *Lighting:* New dark-sky lighting regulations protect residents from intrusive light from adjacent properties.
10. *Golf Courses:* Rezones golf courses so that, if a golf course closes and sells its land, density of any housing to be built will be substantially consistent with existing residential areas, with requirements for open space and buffering. This rezoning makes no changes to existing golf courses or their operations. It makes a difference only if a golf course goes out of business and sells the land for development.

Minutes of the Pittsford Town Board for March 18, 2025

11. *Environmental Stewardship*: Encourages and provides compatibility guidelines for beneficial environmental practices and infrastructure such as solar energy systems, electrical vehicle charging stations, installation of geothermal and more.

These represent the substantive changes to the Zoning Code. Throughout the proposed new Code are changes in formatting such as consolidation of definitions for ease of reference; also revised citations to State law as necessary, clarifications where experience showed the existing Code to be ambiguous, deletions of outdated and/or obsolete provisions, and additions that accommodate new practices and resident preferences that have emerged since the last update in 2009.

Please remember that this is just a *summary*. The only complete description of all the changes that could affect our residents' use of their property is the Code itself. Those concerned about their particular circumstances should refer to the whole law or contact the Town's Planning Department at 248-6249. You can find the new Code in its entirety at:

<https://bartonloguidice.mysocialpinpoint.com/town-of-pittsford/final-draft-for-public-review>.

As it must, the proposed revised Zoning Code incorporates changes and resident preferences included in the Town's Comprehensive Plan. The Comprehensive Plan provides the basis for a legally enforceable Zoning Code.

Minutes of the Pittsford Town Board for March 27, 2025

DRAFT TOWN OF PITTSFORD TOWN BOARD – SPECIAL MEETING March 27, 2025

Proceedings of a meeting of the Pittsford Town Board held on Thursday, March 27, 2025, at 6:00 P.M. local time in the Fisher Room of the Pittsford Community Library, 24 State Street, in person.

PRESENT: Supervisor William A. Smith, Jr., Councilmembers Naveen Havannavar, Cathy Koshykar, Stephanie Townsend, and Kim Taylor.

ABSENT: None.

ALSO PRESENT: Staff Members: Robert Koegel, Town Attorney; Paul Schenkel, Commissioner of Public Works; Renee McQuillen, Town Clerk; Kelly Eldred, Assistant to the Supervisor; Holly Jennings, Communications Assistant; Doug DeRue, Director of Planning, Zoning and Development; April Zurowski, Planning Assistant.

ATTENDANCE: Sixty members of the public along with two interpreters attended.

Supervisor Smith called the Town Board meeting to order at 6:00 P.M. and invited all to join in the Pledge to Flag.

CONTINUATION OF PUBLIC HEARING ON PROPOSED LOCAL LAW No. 1 of 2025

Supervisor Smith summarized the principal substantive changes in the proposed revised Zoning Code. The summary is appended to these minutes. The Supervisor then re-opened the public hearing that began at the Board's meeting on March 18, asking for any comments. Comments were made by Stacy Freid, Linda G, Alexandra Wood, Aaron B, Kelly Cline, Howard Silver, Rick Staffes, Clayton Baker, Marty Martina, Natalie and Pat Maley, Linda Langer, Katerina Newell, Kittie Pizzutelli, and Bill and Diane Wood. Following a final request for comments and hearing none, Supervisor Smith closed the public hearing.

LEGAL MATTERS

AMENDMENT TO RESIDENTIAL DESIGN STANDARDS AND GUIDELINES

Supervisor Smith proposed an amendment to the Residential Design Standards and Guidelines requested by members of the Town's Design Review and Historic Preservation Board. The amendment's purpose is to clarify that the Residential Design Standards and Guidelines are not to be ignored in considering wider varieties of home styles in new developments, but rather to encourage the DR&HPB to exercise greater flexibility in applying those standards to the new types of home styles contemplated in the Comprehensive Plan and in the revised Zoning Code. The Supervisor noted he had emailed the proposed amendment to all Town Board members the previous day. Supervisor Smith then moved for approval of the amendment, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the second paragraph on page 2 of the proposed Residential Design Standards and Guidelines be amended by deleting the words at the end of the final sentence ". . . *that do not necessarily meet the specific standards of these guidelines*" and replacing them with the following: ". . . ", *for which the Design Review and Historic Preservation Board is authorized and*

Minutes of the Pittsford Town Board for March 27, 2025

encouraged to exercise greater flexibility in applying these guidelines and standards”, thereby rendering the paragraph to read in its entirety as follows:

“To further the goals of the Town’s Comprehensive Plan, the Design Review and Historic Preservation Board shall consider the type of neighborhood and architecture contemplated in the Planning Board’s subdivision/development approval process, specifically allowing for a wider variety of home styles for new developments, for which the Design Review and Historic Preservation Board is authorized and encouraged to exercise greater flexibility in applying these guidelines and standards.”

APPROVAL OF SEQRA RESOLUTION ISSUING A NEGATIVE DECLARATION OF PROPOSED LOCAL LAW No. 1 of 2025.

Supervisor Smith made a motion for the approval of the SEQRA resolution, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

WHEREAS, the Town Board has identified the need to update certain portions of Chapter 185 “Zoning” of the Town Code and certain portions of the Town’s “Residential Design Standards and Guidelines,” and to amend the Town’s Official Zoning Map accordingly, as set forth in proposed Local Law No. 1 of 2025 (the “proposed local law”); and

WHEREAS, after giving due consideration to the proposed local law, it was the considered opinion of all members of the Town Board who were present at a meeting held on February 26, 2025 that a public hearing should be held on March 18, 2025 to consider the proposed local law; and

WHEREAS, a single agency review of the SEQRA issues for the proposed local law by the Town Board was conducted; and

WHEREAS, a public hearing was held on March 18, 2025 and continued on March 27, 2025, at which times all interested parties wishing to speak on the proposed local law were heard; and

WHEREAS, a Long Environmental Assessment Form has been prepared and carefully reviewed by the Town Board and is submitted herewith; and

WHEREAS, the Long Environmental Assessment Form failed to identify any significant adverse environmental impacts associated with the proposed local law;

NOW, THEREFORE, be it

RESOLVED, that the Pittsford Town Board, upon consideration of all written and oral submissions, public comment, comment from appropriate agencies, as well as the Long Environmental Assessment Form, and upon having given this matter due deliberation and consideration, finds that the proposed local law, as aforesaid, updating certain portions of Chapter 185 “Zoning” of the Town Code and certain portions of the Town’s “Residential Design Standards and Guidelines”, and amending the Town’s Official Zoning Map accordingly will have no significant adverse impact on the environment; and be it further

RESOLVED, that the Town Board issues a Negative Declaration for the adoption of proposed Local Law No. 1 of 2025.

APPROVAL of LOCAL LAW No. 1 of 2025: COMPREHENSIVE UPDATE TO THE PITTSFORD TOWN CODE CHAPTER 185 “ZONING” AND THE TOWN “RESIDENTIAL STANDARDS AND GUIDELINES” AND AMENDING THE OFFICIAL ZONING MAP OF THE TOWN OF PITTSFORD

Minutes of the Pittsford Town Board for March 27, 2025

Supervisor Smith made a motion for the approval of Local Law No. 1 of 2025, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

WHEREAS, true and correct copies of proposed Local Law No. 1 of 2025: Comprehensive Update to the Pittsford Town Code Chapter 185 "Zoning" and the Town "Residential Design Standards and Guidelines" and amending the Official Zoning Map of the Town of Pittsford, were placed upon the desks of all members of the Town Board, New York, more than seven (7) calendar days, exclusive of Sunday, prior to the 27th day of March, 2025; and

WHEREAS, there was duly published in a newspaper previously designated as an official newspaper for publication of public notices, and posted upon the bulletin board maintained by the Town Clerk pursuant to § 30(6) of the Town Law, (1) a notice of public hearing to the effect that the Town Board would hold a public hearing on the 18th day of March, 2025, at 6:00 P.M., Local Time, at the Pittsford Community Library, Pittsford, New York, on said Local Law No. 1 of 2025, and (2) a notice of public hearing to the effect that the Town Board would continue to hold a public hearing on the 27th day of March, 2025, at 6:00 P.M., Local Time, at the Pittsford Community Library, on said Local Law No. 1 of 2025; and

WHEREAS, the said public hearing was duly held on the 18th day of March, 2025, at 6:00 P.M., Local Time, and continued on the 27th day of March, 2025, at 6:00 P.M., Local Time, both at the Pittsford Community Library, Pittsford, New York, and all persons present were given an opportunity to be heard, whether speaking in favor of or against the adoption of said Local Law No. 1 of 2025; and

WHEREAS, subsequent to the closing of said public hearing, and after all persons interested had been heard, the Town Board considered the adoption of said Local Law No. 1 of 2025; and

WHEREAS, it was the decision of the Town Board that said Local Law No. 1 of 2025 should be adopted;

NOW, on a motion duly made and seconded, it was

RESOLVED, that Local Law No. 1 of 2025: Comprehensive Update to the Pittsford Town Code Chapter 185 "Zoning" and the Town "Residential Design Standards and Guidelines" and amending the Official Zoning Map of the Town of Pittsford, be adopted by the Town Board of the Town of Pittsford, New York, to read as submitted herewith; and it was further

RESOLVED, that within twenty (20) days subsequent to the 27th day of March, 2025, there shall be filed with the Secretary of State one certified copy of said Local Law No. 1 of 2025.

OTHER BUSINESS

Councilmember Townsend suggested that next year's town budget include funding for an additional Code Compliance Officer. The Supervisor noted that he is preparing a presentation to Town Board at an upcoming meeting to discuss new procedures and policies he and the Town's new Chief Code Enforcement Officer have put into place, including a new case tracking system, to assure effective compliance with the Town Code and effective code compliance operations. The Supervisor noted that he had just received, earlier that day, a report he had requested from the Chief Code Compliance Officer as part of his preparation for a Board briefing.

With no further business, the meeting adjourned at 6:39 P.M.

Minutes of the Pittsford Town Board for March 27, 2025

Respectfully submitted,

Renee McQuillen
Town Clerk

Highlights of Pittsford's Revised Zoning Code

as proposed for adoption by Town Board

March 2025

1. *Residential neighborhoods.* Residential neighborhoods won't change. Neighborhoods of single-family homes will stay that way. As per existing Code, houses can't be modified to include a separate apartment, and the rule remains one house per lot.
2. *Attached Houses.* For new construction on currently unbuilt tracts, the revised Code gives broader scope for single-family attached houses, like Greenpoint Trail and Alpine Ridge. Would not apply to new construction in existing residential neighborhoods of single-family *detached* houses.
3. *Flexibility for Accessory Structures:* Setbacks for flag lots and corner lots have been reduced to allow for more flexibility when placing a shed, pool and pool equipment or other permitted accessory structure.
4. *Incentive Zoning:* The new Code builds into the existing Incentive Zoning law new provisions to encourage more moderately priced market-rate housing for people in or approaching retirement age.
5. *More Housing Variety:* The new Code allows for smaller lot sizes. It extends Incentive Zoning opportunities Town-wide, rather than restricted to one area as before. This can allow for greater density and thereby for housing priced more moderately than what has been available traditionally.
6. *Monroe Avenue Commercial Corridor:* The new Code offers a comprehensive vision for improving the Monroe Avenue commercial corridor. The goal is to create a mixed-use commercial district with a more village-like feel and of more walkable scale. To do this it provides for storefronts at the street and parking to their rear, with housing above the streetside storefronts. In addition to the mix of commercial and residential, the new Code provides for a greater variety of businesses, including micro-breweries and boutique hotels.
7. *Keeping Chickens:* The revised code permits keeping chickens, within reasonable limitations, on residential lots. Households keeping chickens must maintain a coop that must be sited at least 50 feet from neighboring property lines. Regulations for keeping bees have also been incorporated.
8. *Parking:* New parking regulations promote less asphalt and more landscaped islands in areas of redevelopment, as well as stronger guidelines for the provision of pedestrian connections in parking lots.
9. *Lighting:* New dark-sky lighting regulations protect residents from intrusive light from adjacent properties.
10. *Golf Courses:* Rezones golf courses so that, if a golf course closes and sells its land, density of any housing to be built will be substantially consistent with existing residential areas, with requirements for open space and buffering. This rezoning makes no changes to existing golf courses or their operations. It makes a difference only if a golf course goes out of business and sells the land for development.

Minutes of the Pittsford Town Board for March 27, 2025

11. *Environmental Stewardship*: Encourages and provides compatibility guidelines for beneficial environmental practices and infrastructure such as solar energy systems, electrical vehicle charging stations, installation of geothermal and more.

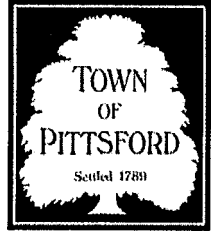
These represent the substantive changes to the Zoning Code. Throughout the proposed new Code are changes in formatting such as consolidation of definitions for ease of reference; also revised citations to State law as necessary, clarifications where experience showed the existing Code to be ambiguous, deletions of outdated and/or obsolete provisions, and additions that accommodate new practices and resident preferences that have emerged since the last update in 2009.

Please remember that this is just a *summary*. The only complete description of all the changes that could affect our residents' use of their property is the Code itself. Those concerned about their particular circumstances should refer to the whole law or contact the Town's Planning Department at 248-6249. You can find the new Code in its entirety at:

<https://bartonloguidice.mysocialpinpoint.com/town-of-pittsford/final-draft-for-public-review>.

As it must, the proposed revised Zoning Code incorporates changes and resident preferences included in the Town's Comprehensive Plan. The Comprehensive Plan provides the basis for a legally enforceable Zoning Code.

MEMORANDUM



To: Pittsford Town Board

From: Cheryl Fleming, Director of Personnel

Date: March 18, 2025

Regarding: Empower Deferred Compensation Extension

For Meeting On: April 1, 2025

WHEREAS, the current contract with Empower and Great-West Trust Company to administer the Town of Pittsford 457 Deferred Compensation Plan expired on February 13, 2025; and

WHEREAS, pursuant to Section 9003.5(b) of the Rules and Regulations of the New York State Deferred Compensation Board, published at §NYCRR 9003.5 (b), the Town of Pittsford may extend, in writing, by vote duly taken, any contract or agreement entered into with an administrative services agency for a period having a duration of one (1) year, upon the expiration of the initial term of such contract or agreement; and

WHEREAS, the Town of Pittsford finds it to be in the best interest of the Plan to extend the agreement with Empower and Great-West Trust Company for a period of one (1) year from the date of expiration of such agreement's initial five (5) year term for reasons which include, but are not limited to, *developing thorough internal procedures for the solicitation and prudent evaluation of competitive proposals in accordance with Section 9003.3 of the Rules and Regulations prior to such solicitation, in order that the Town of Pittsford may act with care, skill, prudence and diligence under the circumstances.*

NOW, THEREFORE BE IT RESOLVED, upon due deliberation, the Town of Pittsford hereby extends for a period of one year from its expiration date, with the administrator's consent, the selection and agreement with Empower and Great-West Trust Company to act as the Town of Pittsford's 457 Deferred Compensation Plan Administrators; and

BE IT FURTHER RESOLVED, that the Supervisor of the Town of Pittsford is hereby authorized to make, execute, and deliver all documents necessary to effectuate to contents of the foregoing resolution.

Important Note: Service Agreement Amendments, Pricing Change Agreements, and other contractual documents must be duly executed by both parties prior to the effective date of the changes. Backdating contracts or funding agreements is in violation of our corporate governance and regulatory requirements. Changes cannot be implemented prior to the date all documents are fully executed, even if that requires the effective date to be postponed. There are no exceptions to the rule that the effective date must follow the date all documents are executed.

AMENDMENT
to the
ADMINISTRATIVE SERVICES AGREEMENT
for
Town of Pittsford
Group No. 782097

Effective Date: April 1, 2025

THIS AMENDMENT is entered into by and between Town of Pittsford ("Plan Sponsor") and Empower Retirement, LLC ("Empower") and;

WHEREAS, Empower and Plan Sponsor have entered into an agreement for recordkeeping and communication services ("Agreement") under which Empower provides certain recordkeeping and communication services for the Plan Sponsor with respect to the Deferred Compensation Plan for Employees of Town of Pittsford (hereinafter referred to as the "Plan" or "Plans");

WHEREAS, Empower and Plan Sponsor agree to amend the Agreement as set forth herein;

NOW, THEREFORE, in consideration of the covenants and conditions herein contained, and for other good and valuable consideration as herein provided, the parties amend the Agreement as follows:

1. The Agreement is hereby renewed, and its term is extended for a new period from **February 13, 2025** through **February 13, 2026** unless otherwise terminated as set forth pursuant to the termination provisions of the Agreement.
2. In all other respects, the Agreement shall remain in full force and effect.
3. This Amendment shall take effect on the Effective Date written above.
4. If there is any conflict or inconsistency between the fee provisions of this Amendment and the Agreement, the provisions of the Amendment will prevail.
5. Each party agrees that this Amendment and any other documents to be delivered in connection herewith may be electronically signed, and that any electronic signatures reasonably believed to be genuine on this Amendment or such other documents are the same as handwritten signatures for the purposes of validity, enforceability, and admissibility.

By signing this Amendment, the parties certify that they have read and understood it, that they agree to be bound by its terms and that they have the authority to sign it.

For: Town of Pittsford

Signature: _____

Date _____

Name: _____

Title: _____

For: Empower

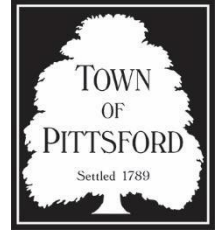
Signature: _____

Date _____

Name: _____

Title: _____

MEMORANDUM



To: Pittsford Town Board

From: Paul Schenkel – Commissioner of Public Works

Date: March 28, 2025

Regarding: Sewer District Extension JHSD-162

For Meeting On: April 1, 2025

Ladies and Gentlemen:

The Town Board has previously received a Petition for the establishment of Extension to the Pittsford Sewer District, to be known as "Extension JHSD-162". A Public Hearing on the Petition has been scheduled for the evening of April 1, 2025.

Attached is the proposed "Resolution and Order" approving the establishment of this Extension to the Sewer District.

Recommendation is hereby made that the Town Board approve the proposed Extension. In the event that the Board determines that action should take place on the proposed Sewer District Extension, I suggest the following Resolution motion:

RESOLUTION FOR ORDER

I move that Extension JHSD-162 to the Pittsford Sewer District, on lands located on:

Park Road

178.20-2-75

Estate of Kevin J. Peterson

be approved, as set forth in the proposed written Resolution and Order.

At a Regular Meeting of the Town Board
of the Town of Pittsford, New York, held at Pittsford
Town Hall, 11 S. Main Street, in the Town of Pittsford,
New York, on the 1st day of April, 2025.

PRESENT:

William A. Smith, Jr., Supervisor
Kim Taylor, Deputy Supervisor
Naveen Havannavar, Councilperson
Cathleen A. Koshykar, Councilperson
Stephanie M. Townsend, Councilperson

ABSENT: NONE

TOWN BOARD
TOWN OF PITTSFORD

STATE OF NEW YORK
COUNTY OF MONROE

In the Matter of Extension JHSD-162
to the PITTSFORD SEWER DISTRICT,

RESOLUTION AND ORDER
EXTENSION OF DISTRICT

to include:

Park Road

178.20-2-75

Estate of Kevin J. Peterson

WHEREAS, a Petition having been duly presented to the Town Board of the Town of Pittsford, Monroe County, New York, together with the necessary map and information which requests an Extension to the Pittsford Sewer District, to be known as "Extension JHSD-162"; and

WHEREAS, the aforesaid Petition was signed by the Administrator of the Estate of the property within the proposed Extension to the District; and

WHEREAS, an Order was duly adopted by the Town Board on the 18th day of March, 2025, for the hearing of all persons interested in the matter to be held on the 1st day of April, 2025, at 6:00 o'clock P.M., Local Time, at the Pittsford Town Hall, 11 South Main Street, Town of Pittsford, New York; and

WHEREAS, due proof of publication and posting of the said Order has been duly filed with the Clerk of the said Town Board; and

WHEREAS, the hearing required by the said Order has been duly held, and it appears from the said Petition that the proposed Extension to the District does not require any expenditure of money for the construction or acquisition of the improvement therein, and does not require the financing of the cost thereof by the issuance of any bonds, notes, certificates of any indebtedness of said Town; and

WHEREAS, the within action is a Type II action, pursuant to the SEQRA regulations published at 6 NYCRR § 617.5(c)(13), requiring no further environmental review by the Town Board; and

WHEREAS, the permission of the Comptroller of the State of New York is not required for the Extension to the District;

NOW, ON MOTION duly made and seconded, it is unanimously

RESOLVED AND ORDERED, that

- (a) The Petition is signed and acknowledged or approved as required by law and is otherwise sufficient;
- (b) The property and the sole property owner within the Extension to the District are benefited thereby;
- (c) The property and the property owner benefited are included within the limits of the Extension to the District;
- (d) The expenses of Maintenance of the Extension to the District are to be paid by the property owner annually on a benefit basis; and
- (e) It is in the public interest to grant in whole the relief sought; and it is further

RESOLVED AND ORDERED, that Extension “JHSD-162” to the Pittsford Sewer District, be and the same hereby is created, and that the boundaries of the Extension, as hereby created, are as shown in “Exhibit 1” annexed hereto, and it is further

RESOLVED AND ORDERED, that all improvements to the sewer system required for the Extension will be constructed or caused to be constructed by the Petitioner, at the expense of the Petitioner; and it is further

RESOLVED AND ORDERED, that the Town Clerk is hereby directed to record in the Monroe County Clerk’s Office and file with the New York state Office of Audit and Control certified copies of the within Resolution, as required by law.

Said matter having been put to a vote, the following votes were recorded:

William A. Smith, Jr.	VOTING
Kim Taylor	VOTING
Naveen Havannavar	VOTING
Cathleen A. Koshykar	VOTING
Stephanie Townsend	VOTING

The Resolution was thereupon declared duly adopted.

Dated: April 1, 2025

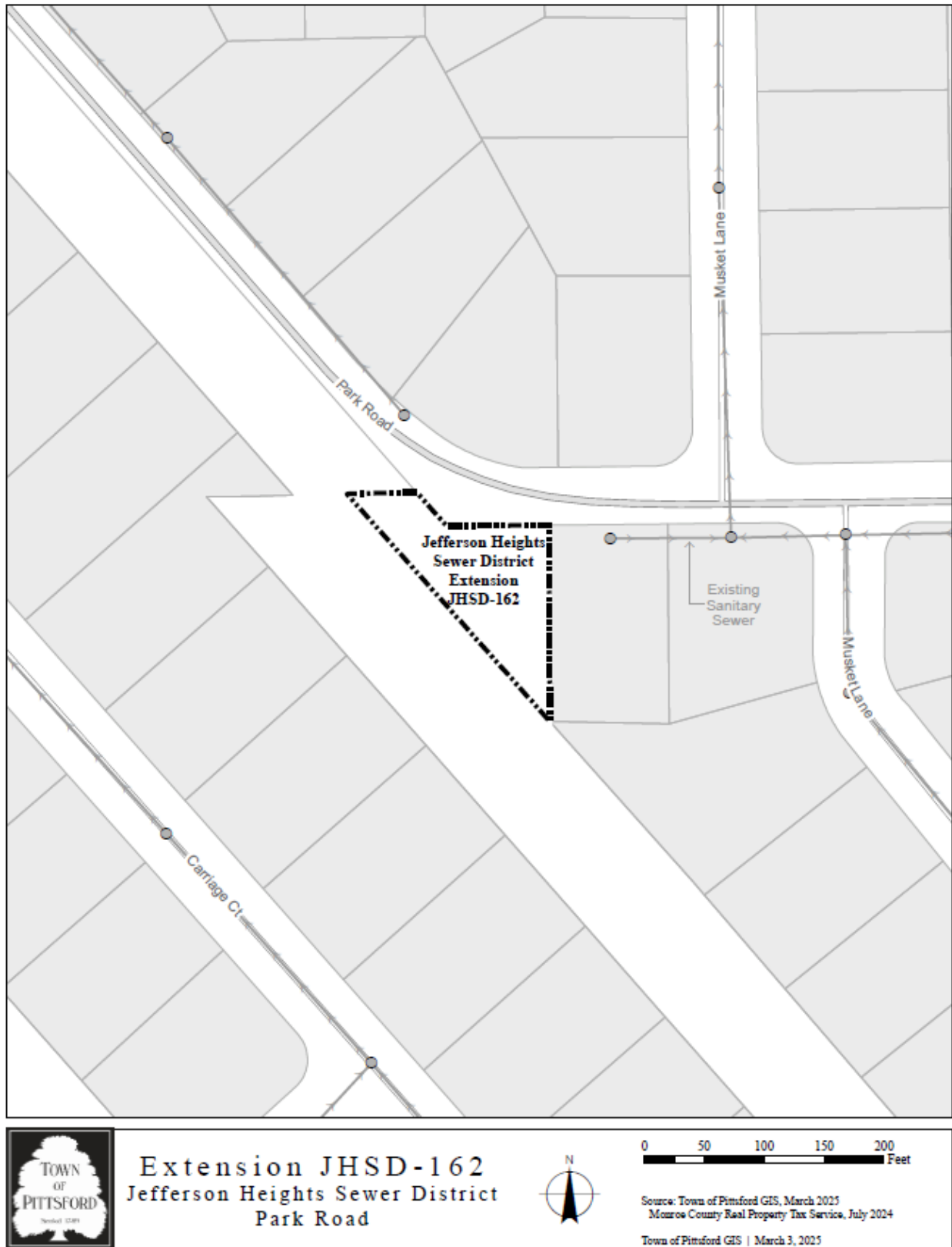
TOWN CLERK CERTIFICATION

I, Renee M. McQuillen, Town Clerk of the Town of Pittsford, New York, DO HEREBY CERTIFY that I have compared a copy of the Resolution as herein specified with the original in the minutes of the meeting of the Town Board of the Town of Pittsford, and that the same is a correct transcript thereof and the whole of the said original.

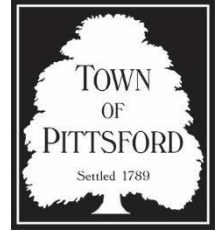
IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of April, 2025.

Renee M. McQuillen, Town Clerk

EXHIBIT 1



MEMORANDUM



To: Pittsford Town Board

From: Paul Schenkel – Commissioner of Public Works

Date: March 26, 2025

Regarding: Z-Best Foodz, Inc. Vending Permit

For Meeting On: April 1, 2025

Ladies and Gentlemen:

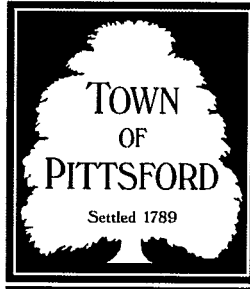
Jon Zatyko, who does business as Z-Best Foodz, Inc., has requested a "Food Vending Permit" to sell from a portable vending unit on the Town owned land located at 480 Mendon Road, also known as Thornell Farm Park. The vending unit would be operated during the hours of 10:00 a.m. through 10:00 p.m. Monday through Sunday from April 1, 2025, through October 31, 2025.

The attached proposed "Vending Permit" details the conditions of the arrangement, including a requirement that the Vendor have all necessary health and safety certifications and insurances, naming the Town as additional insured. The vending fee is \$100.00 per month of operation.

In the event the Town Board determines that the proposed action should be taken, the following Resolution is suggested:

Resolution

Resolved, that Town Board approves the proposed Food Vending Permit to Z-Best Foodz, Inc., for a vending unit located at Thornell Farm Park from April 1 to October 31, 2025, Monday - Sunday from 10:00 p.m. – 10:00 p.m. and that the Town Supervisor is authorized to issue the Permit.



APPLICATION FOR TEMPORARY VENDING PERMIT

Company Name: 2 Best Foodz inc

Address: 6 High Manor Drive #3 Henrietta NY 14467

Contact Name: Don Zafko

Phone: 585-230-5235 Cell: 585-230-5235

Vending Location & Address: Thornell Farm Park

Date(s) of Operation: ~~Mon-Sun~~ Mon-Sun 4/1/25 - 10/31/25

Hours of Operation: 10:00am - 10:00pm

Necessary Additional Documentation Required (this may be provided after initial Town Board approval):

Certificate of Liability Insurance (\$2,000,000) with Town of Pittsford named as "Additional Insured"

_____ Attached _____ Will be provided

Health Permit issued by the Monroe County Department of Health

_____ Attached _____ Will be provided

Proof of New York State Workers Compensation Insurance or a Waiver

_____ Attached _____ Will be provided

MONROE COUNTY DEPARTMENT OF PUBLIC HEALTH

111 Westfall Road

PERMIT

Rochester, New York 14620

No. 278815508
M 763017

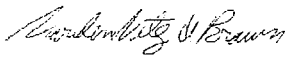
AS PROVIDED IN CHAPTER 1, PART 14 OF THE NEW YORK STATE SANITARY CODE THIS PERMIT IS GRANTED TO **Z-BEST FOODZ, INC** TO OPERATE A FOOD SERVICE ESTABLISHMENT KNOWN

Z-BEST FOODZ
637 PITTSFORD-VICTOR ROAD
PITTSFORD, NY 14534

PART 14 OF THE NEW YORK STATE SANITARY CODE REQUIRES THAT THIS PERMIT BE PROMINENTLY DISPLAYED AT EACH FOOD SERVICE ESTABLISHMENT WHERE IT CAN BE SEEN BY THE CONSUMER

ISSUE DATE: 1/1/2025
12/31/2025

DATE OF EXPIRATION



Marielena Vélez de Brown, MD, MPH
Commissioner of Public Health

WARNING: ANY ALTERATION INVALIDATES THIS CERTIFICATE. THIS PERMIT IS NOT TRANSFERABLE.

IMPORTANT!

HEALTH PERMITS ARE **NOT TRANSFERABLE** FROM ONE OPERATOR TO ANOTHER. PLEASE NOTIFY THE FOOD PROTECTION SECTION OF ANY CHANGES IN OPERATOR OR NAME OF ESTABLISHMENT, INCLUDING ADDITIONS/DELETIONS OF OPERATORS/PARTNERS.

Please note:

HANDWASH SINKS: Handwash sinks are required at all food and beverage preparation areas, including service bars, as per Part 14.1.143(a) of the New York State Sanitary Code.

ROP: Reduced Oxygen Packaging (vacuum sealing) of food items is prohibited without a waiver from the Monroe County Department of Public Health and NYSDOH.

FOOD WORKER TRAINING REQUIREMENTS:

- "High Risk" (H) or "Medium Risk" (M) classified establishments must have a Level I certified food handler in charge and enough Level II trained employees to have one present at all operating times.
- "Low Risk" (L) classified establishments must have enough Level II trained employees at all operating times.

REMEMBER: YOU MUST POST YOUR TRAINING CERTIFICATE(S) ALONG WITH YOUR PERMIT TO OPERATE.

If you have any questions please contact our office at 585-753-5064 or food@monroecounty.gov.

CARRY NALOXONE (NARCAN) AND BE PREPARED TO SAVE A LIFE.

Our Addiction Services Division provides free Narcan, training, and harm reduction supplies. To get free supplies or training for your operation, contact Addiction Services at 585-753-5300 or IMPACT@monroecounty.gov.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/03/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

Tompkins Insurance Agencies, Inc
90 Main Street

Batavia

NY 14020

INSURED

ZBEST FOODZ INC
6 HIGH MANOR DR #3

HENRIETTA

NY 14467

CONTACT NAME: CBU TIA - CBU

PHONE (A/C, No, Ext): (888) 261-2688

FAX (A/C, No): (888) 339-8337

E-MAIL ADDRESS: tiacbu@tompkinsfinancial.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Tri-State Insurance Company of Minnesota

31003

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

COVERAGES**CERTIFICATE NUMBER:** CL2412313146**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			ADL5612075-10	09/09/2024	09/09/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			ADL5612075-10	09/09/2024	09/09/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			ADL5612075-10	09/09/2024	09/09/2025	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE <input type="checkbox"/> OTHER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Town of Pittsford
11 South Main Street

Pittsford

NY 14534

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



**Workers'
Compensation
Board**

**CERTIFICATE OF
NYS WORKERS' COMPENSATION INSURANCE COVERAGE**

Insured Detail

1a. Legal Name and address of Insured (Use street address only) Zbest Foodz LLC 6 High Manor Dr #3 Henrietta, NY 14467 <i>Work Location of Insured (Only required if coverage is specifically limited to certain location in New York State, i.e. a Wrap-Up Policy)</i>	1b. Business Telephone Number of Insured 585-230-5235 1c. NYS Unemployment Insurance Employer Registration Number of Insured 1d. Federal Employer Identification Number of Insured or Social Security Number 465107430
2. Name and Address of the Entity Requesting Proof of Coverage (Entity Being Listed as the Certificate Holder) Zbest Foodz LLC 6 High Manor Drive #3 Henrietta, NY 14467	3a. Name of Insurance Carrier Sequoia Insurance Company 3b. Policy Number of entity listed in box "1a": QWC1444046 3c. Policy effective period: 2/27/2025 to 2/27/2026 3d. The Proprietor, Partners or Executive Officers are: <input type="checkbox"/> included (Only check box if all partners/officers included) <input checked="" type="checkbox"/> all excluded or certain partners/officers excluded

This certifies that the insurance carrier indicated above in box "3" insures the business referenced above in box "1a" for workers' compensation under the New York State Workers' Compensation Law. (To use this form, New York (NY) must be listed under Item 3A on the INFORMATION PAGE of the workers' compensation insurance policy). The Insurance Carrier or its licensed agent will send this Certificate of Insurance to the entity listed above as the certificate holder in box "2".

The insurance carrier must notify the above certificate holder and the Workers' Compensation Board within 10 days IF a policy is canceled due to nonpayment of premiums or within 30 days IF there are reasons other than nonpayment of premiums that cancel the policy or eliminate the insured from the coverage indicated on this Certificate. (These notices may be sent by regular mail.) Otherwise, this Certificate is valid for one year after this form is approved by the insurance carrier or its licensed agent, or until the policy expiration date listed in box "3c", whichever is earlier.


This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the policy listed, nor does it confer any rights or responsibilities beyond those contained in the referenced policy.

This certificate may be used as evidence of a Workers' Compensation contract of insurance only while the underlying policy is in effect.

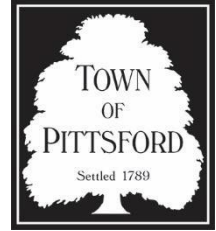
Please Note: Upon cancellation of the workers' compensation policy indicated on this form, if the business continues to be named on a permit, license or contract issued by a certificate holder, the business must provide that certificate holder with a new Certificate of Workers' Compensation Coverage or other authorized proof that the business is complying with the mandatory coverage requirements of the New York State Workers' Compensation Law.

Under penalty of perjury, I certify that I am an authorized representative or licensed agent of the insurance carrier referenced above and that the named insured has the coverage as depicted on this form.

Approved By: Matt Zender
(Print name of authorized representative or licensed agent of insurance carrier)

Approved By:  2/28/2025
(Signature) (Date)
Title: Senior Vice President

MEMORANDUM



To: Pittsford Town Board

From: Paul Schenkel – Commissioner of Public Works

Date: March 26, 2025

Regarding: Pittsford Little League Food Vending Permit

For Meeting On: April 1, 2025

Ladies and Gentlemen:

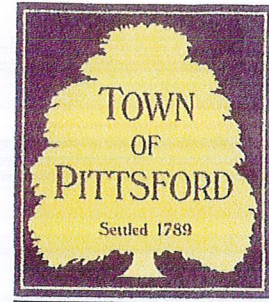
Vince Toscano, of Pittsford Little League, has requested a “Food Vending Permit” to sell from a small portable vending unit on Town owned land located at 34 East St, also known as Habecker Fields. The vending unit will be operated during the hours of 5:00PM – 8:00PM Monday – Friday and 8:00AM to 8:30PM, Saturday – Sunday from April 1, 2025, through October 31, 2025.

The attached proposed “Vending Permit” details the conditions of the arrangement, including a requirement that the Vendor have all necessary health and safety certifications and insurances, naming the Town as additional insured.

In the event the Town Board determines that the proposed action should be taken, the following Resolution is suggested:

Resolution

Resolved, that Town Board approves the proposed Food Vending Permit to Pittsford Little League, for a vending unit located at 34 East St., from April 1st to October 31st. 2025, 5:00PM – 9:00PM, Monday – Friday and 8:00AM to 8:30PM, Saturday – Sunday and that the Town Supervisor is authorized to issue the Permit.



APPLICATION FOR TEMPORARY VENDING PERMIT

Company Name: PITTSFORD LITTLE LEAGUE

Address: 2 HUNTENS RUN

Contact Name: PITTSFORD, NY 14534

Phone: Cell: (585) 820-6658

Vending Location & Address: HABECKER FIELDS CONCESSION
34 EAST ST, PITTSFORD NY 14534

Date(s) of Operation: APRIL 1ST, 2025 - OCT 31ST, 2025

Hours of Operation: MON-FRI (5:00^{PM} - 8:00^{PM}) SAT. & SUN (8:00^{AM} - 8:30^{PM})

Please include your desired days of the week (MON. - SUN)

Necessary Additional Documentation Required (this may be provided after initial Town Board approval):

Certificate of Liability Insurance (\$2,000,000) with Town of Pittsford named as "Additional Insured"

✓ Attached Will be provided

Health Permit issued by the Monroe County Department of Health

✓ Attached Will be provided

Proof of New York State Workers Compensation Insurance or a Waiver

✓ Attached Will be provided

MONROE COUNTY DEPARTMENT OF PUBLIC HEALTH
111 Westfall Road
Rochester, New York 14620

PERMIT

No. 276311301
M 694838

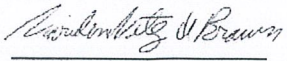
AS PROVIDED IN CHAPTER 1, PART 14 OF THE NEW YORK STATE SANITARY CODE THIS PERMIT IS GRANTED TO **TOWN OF PITTSFORD** TO OPERATE A FOOD SERVICE ESTABLISHMENT KNOWN

**PITTSFORD LITTLE LEAGUE
34 EAST STREET
PITTSFORD, NY 14534**

PART 14 OF THE NEW YORK STATE SANITARY CODE REQUIRES THAT THIS PERMIT BE PROMINENTLY DISPLAYED AT EACH FOOD SERVICE ESTABLISHMENT WHERE IT CAN BE SEEN BY THE CONSUMER

ISSUE DATE: 1/1/2025
12/31/2025

DATE OF EXPIRATION


Marielena Vélez de Brown, MD, MPH
Commissioner of Public Health

WARNING: ANY ALTERATION INVALIDATES THIS CERTIFICATE. THIS PERMIT IS NOT TRANSFERABLE.

IMPORTANT!

HEALTH PERMITS ARE **NOT TRANSFERABLE** FROM ONE OPERATOR TO ANOTHER. PLEASE NOTIFY THE FOOD PROTECTION SECTION OF ANY CHANGES IN OPERATOR OR NAME OF ESTABLISHMENT, INCLUDING ADDITIONS/DELETIONS OF OPERATORS/PARTNERS.

Please note:

HANDWASH SINKS: Handwash sinks are required at all food and beverage preparation areas, including service bars, as per Part 14.1.143(a) of the New York State Sanitary Code.

ROP: Reduced Oxygen Packaging (vacuum sealing) of food items is prohibited without a waiver from the Monroe County Department of Public Health and NYSDOH.

FOOD WORKER TRAINING REQUIREMENTS:

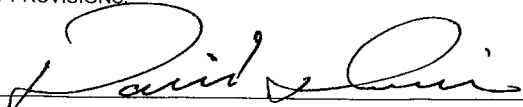
- "High Risk" (H) or "Medium Risk" (M) classified establishments must have a Level I certified food handler in charge and enough Level II trained employees to have one present at all operating times.
- "Low Risk" (L) classified establishments must have enough Level II trained employees at all operating times.

REMEMBER: YOU MUST POST YOUR TRAINING CERTIFICATE(S) ALONG WITH YOUR PERMIT TO OPERATE.

If you have any questions please contact our office at 585-753-5064 or food@monroecounty.gov.

CARRY NALOXONE (NARCAN) AND BE PREPARED TO SAVE A LIFE.

Our Addiction Services Division provides free Narcan, training, and harm reduction supplies. To get free supplies or training for your operation, contact Addiction Services at 585-753-5300 or IMPACT@monroecounty.gov.

CERTIFICATE OF INSURANCE							DATE (MM/DD/YY) 03/19/25			
PRODUCER Keystone Risk Managers, LLC 1995 Point Township Drive Northumberland, PA 17867				CERTIFICATE #: 2320419-2025-3		2 32 04				
				INSURERS AFFORDING COVERAGE:						
ADDITIONAL NAMED INSURED: PITTSFORD LL 63 Washington Rd PITTSFORD, NY 14534				INSURER A: Interstate Fire & Casualty Company						
				INSURER B: National Union Fire Insurance Company of Pittsburgh, PA (Non-Liability)						
				INSURER C: AIG Specialty Insurance Company						
				INSURER D: Markel American Insurance Company						
<p>THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.</p> <p>* SUBJECT TO \$5,000,000 AGGREGATE SUBLIMIT OF LIABILITY FOR ALL LEAGUES, COMBINED, UNDER THE MASTER D&O POLICY, FOR ALL LOSS ARISING FROM ALL CLASS ACTION CLAIMS AND COMMON LEAGUE CLAIMS, AS MORE FULLY DESCRIBED IN ENDORSEMENT #31 OF THE MASTER D&O POLICY.</p> <p>** SUBJECT TO \$5,000,000 AGGREGATE SUBLIMIT OF LIABILITY FOR ALL LEAGUES, COMBINED, UNDER THE MASTER CYBER POLICY, FOR SPECIFIED DEFENSE COSTS, AS MORE FULLY DESCRIBED IN ENDORSEMENT #14 OF THE MASTER CYBER POLICY.</p>										
INSR LTR	ADD'L NAMED INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS				
A	X	GENERAL LIABILITY	UST030987250	01/06/2025	01/01/2026	EACH OCCURRENCE	\$3,000,000			
		X OCCURRENCE				GENERAL AGGREGATE	\$3,000,000			
		X INCL PARTICIPANTS				Property Damage Deductible: \$250		PRODUCTS/COMP OPS AGGREGATE	\$3,000,000	
		X SEXUAL ABUSE					Sexual Abuse OCCURRENCE	\$1,000,000		
						MEDICAL PAYMENTS		Sexual Abuse AGGREGATE	\$1,000,000	
						Any One Person				
C	X	DIRECTORS & OFFICERS	016033012	01/01/2025	01/01/2026	EACH LOSS	\$1,000,000*			
						AGGREGATE	\$1,000,000			
C	X	CYBER LIABILITY COVERAGE	017011565	01/01/2025	01/01/2026	LIMIT OF LIABILITY CLAIMS MADE	\$100,000 PER LEAGUE AGGREGATE			
		S&P				SECURITY AND PRIVACY LIABILITY INSURANCE	\$100,000 PER LEAGUE SUBLIMIT OF LIABILITY** \$1,000 PER LEAGUE RETENTION		RETROACTIVE DATE	CONTINUITY DATE
						REGULATORY ACTION SUBLIMIT OF LIABILITY	\$100,000 PER LEAGUE SUBLIMIT OF LIABILITY \$1,000 PER LEAGUE RETENTION		POLICY INCEPTION	POLICY INCEPTION
		EM	EVENT MANAGEMENT INSURANCE	\$100,000 PER LEAGUE SUBLIMIT OF LIABILITY** \$1,000 PER LEAGUE RETENTION		NOT APPLICABLE	POLICY INCEPTION			
D	X	INLAND MARINE/PROPERTY FLOATER	MKLM7IM0055290	01/01/2025	01/01/2026	EACH LOSS	\$35,000 Deductible: \$500			
A	X	CRIME	UST030998250	01/01/2025	01/01/2026	EACH LOSS	\$35,000 Deductible: \$1,000			
B	X	SPORTS EXCESS ACCIDENT	SRG9105434	01/01/2025	01/01/2026	As in Master Policy: Med. Max. \$100,000 Deductible \$50	As in Master Policy Excess			
"X" INDICATES COVERAGE(S) SELECTED FOR ADDITIONAL NAMED INSURED										
ADDITIONAL INSURED <p>Who is an Insured (SECTION II) of the General Liability policy is amended to include as an insured the person or organization shown in the schedule, but only with respect to liability arising out of the above-named Little League's maintenance or use of ball fields, or other premises loaned, donated, or rented to that Little League by such person or organizations and subject to the following additional exclusions:</p> <p>1. Structural alterations, new construction, maintenance, repair, or demolition operations performed by or on behalf of the person or organization designated in the Schedule and/or performed by the above-named Little League; and</p> <p>2. That part of the ball field or other premises not being used by the above-named Little League.</p> <p style="text-align: center;">NAME AND ADDRESS OF PERSON OR ORGANIZATION:</p> <p>1. Major League Baseball Properties, Inc., MLB Advanced Media, L.P., each of the Major League Baseball Clubs, and Minor League Baseball Umpire Development 2. Pittsford Central School District 3. Rochester Community Baseball and RCB Enterprises, Inc. 4. Total Sports Experience</p> <p>5. Town of Pittsford 6. Village of Pittsford</p>										
INSURED Little League Baseball Risk Purchasing Group, Incorporated 539 U.S. RT. 15 Highway South Williamsport, PA 17702					CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. <div style="text-align: center;">  AUTHORIZED REPRESENTATIVE </div>					

NEW
YORK
STATE**Workers'
Compensation
Board****Certificate of Attestation of Exemption
from New York State Workers' Compensation and/or
Disability and Paid Family Leave Benefits Insurance Coverage**

****This form cannot be used to waive the workers' compensation rights or obligations of any party.****

The applicant may use this Certificate of Attestation of Exemption **ONLY** to show a government entity that New York State specific workers' compensation and/or disability and paid family leave benefits insurance is not required. The applicant may **NOT** use this form to show another business or that business's insurance carrier that such insurance is not required. Please provide this form to the government entity from which you are requesting a permit, license or contract. This Certificate will not be accepted by government officials one year after the date printed on the form.

**In the Application of
(Legal Entity Name and Address):**

Town of Pittsford
DBA: Concession At Pittsford Little League Complex
34 East Street
Pittsford, NY 14534-2019
PHONE: 585-248-2597 FEIN: XXXXX7929

**Business Applying For:
Vendor License/Permit**

From: Department of Public Health Monroe County New York

Workers' Compensation Exemption Statement:

The above named business is certifying that it is **NOT REQUIRED TO OBTAIN NEW YORK STATE SPECIFIC WORKERS' COMPENSATION INSURANCE COVERAGE** for the following reason:

The applicant is a nonprofit (under IRS rules) with NO compensated individuals providing services except for clergy; or is a religious, charitable or educational nonprofit (Section 501(c)(3) under the IRS tax code) with no compensated individuals providing services except for clergy providing ministerial services; and persons performing teaching or nonmanual labor. [Manual labor includes but is not limited to such tasks as filing; carrying materials such as pamphlets, binders, or books; cleaning such as dusting or vacuuming; playing musical instruments; moving furniture; shoveling snow; mowing lawns; and construction of any sort.]

Disability and Paid Family Leave Benefits Exemption Statement:

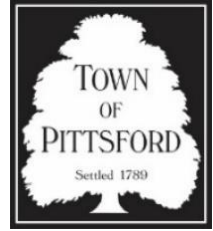
The above named business is certifying that it is **NOT REQUIRED TO OBTAIN NEW YORK STATE STATUTORY DISABILITY AND PAID FAMILY LEAVE BENEFITS INSURANCE COVERAGE** for the following reason:

The applicant is a nonprofit (under IRS rules) with NO compensated individuals providing services except for clergy; or is a religious, charitable or educational nonprofit (Section 501(c)(3) under the IRS tax code) with no compensated individuals providing services except for executive officers, clergy, sextons, teachers or professionals.

I, Vincent M. Toscano, am the Board Member with the above-named legal entity. I affirm that due to my position with the above-named business I have the knowledge, information and authority to make this Certificate of Attestation of Exemption. I hereby affirm that the statements made herein are true, that I have not made any materially false statements and I make this Certificate of Attestation of Exemption under the penalties of perjury. I further affirm that I understand that any false statement, representation or concealment will subject me to felony criminal prosecution, including jail and civil liability in accordance with the Workers' Compensation Law and all other New York State laws. By submitting this Certificate of Attestation of Exemption to the government entity listed above I also hereby affirm that if circumstances change so that workers' compensation insurance and/or disability and paid family leave benefits coverage is required, the above-named legal entity will immediately acquire appropriate New York State specific workers' compensation insurance and/or disability and paid family leave benefits coverage and also immediately furnish proof of that coverage on forms approved by the Chair of the Workers' Compensation Board to the government entity listed above.

**SIGN
HERE****Signature:****Date:****Exemption Certificate Number****2024-094666****Received****December 28, 2024****NYS Workers' Compensation Board**

MEMORANDUM



To: William A. Smith and Town Board

From: Jessie Hollenbeck, Recreation Director

Date: March 26, 2025

Regarding: Summer 2025 Recreation Programs

For Meeting On: April 1, 2025

Ladies and Gentlemen:

Please see the attached list of summer 2025 recreation programs we anticipate offering.

RESOLUTION

RESOLVED, that the Town Board authorize the Town Supervisor to sign instructor contracts as required for the Recreation Department's 2025 summer programs.

Town of Pittsford – Recreation Department New Proposed Programs for Summer 2025

Summer Dance Camps

Studio East Dance

Join us for an unforgettable summer filled with movement and creativity at our Summer Dance Camps! Perfect for dancers of all levels, our camps offer instruction, fun activities, and the chance to make lifelong friends. Dive into various dance styles, improve your skills, and express yourself through the joy of dance. Don't miss out on this exciting opportunity.

Ballroom Dance Lessons

Alexandra Roth

This is a beginner program where students will learn different ballroom/Latin dance each week. Participants will learn a combination of step patterns, how to lead and follow, fundamental technique and styling. Ballroom dancing is a great way to meet new friends, exercise, increase self-confidence, overcoming shyness, improving posture and relaxation! (Just to mention a few benefits!) Students do not need to come with a partner as we will be rotating partners during the class. Come with a friend, significant other, or by yourself! The program fee is per person.

The Joy of Latin Dance

Marysol Del Carpio

Dance to the beat of Latin music! This class will take you through vibrant styles like salsa, reggaeton, Latin pop, and Latin jazz—no experience required. Come dance with us and enjoy the rhythm while enhancing your coordination, flexibility, and energy!

Whose Class is it Anyway? Adult Comedy Improv

Carol Roberts

Have you ever seen the television show "Whose Line is it Anyway?" and think "I'd like to do that"? Here's your chance! Comedy improv is the art of plugging audience suggestions into easy theater games, the result being at best hilarious or at least entertaining. This experiential workshop consists of playing warm-up and skill-building games followed by the performance games themselves. The class atmosphere is relaxed and supportive. Comedy improv is a good foundation for writing, public speaking, standup comedy, acting, developing a positive attitude and being able to PLAY as an adult! Come prepared to laugh. Beginners and experienced welcome!

A Mid-Summer's Evening Etiquette Event

Etiquette Chics

Join us for an in-depth, interactive etiquette event covering various etiquette and manners in a fun, hands-on approach that is a signature of our classes! This class springboards from our Mealtime Manners I and II classes (but you do not have to take them to enjoy this class). We will serve a three-course meal: fresh fruit salad, pizza, and specialty cupcakes dessert. We will cover place settings, mealtime manners, conversation skills, body language, posture, and more! An exciting new napkin fold will be introduced. Halfway through, we will take a break, get up, and play "Mrs. Manner Says" (or read from a selection of manners and etiquette books). There are numerous giveaways; all leave with a favor and a folder full of valuable information! This almost two-hour event is enough time for a date night, and dinner is provided for all children registered!

Teen Adventure Club

Recreation Staff

Introducing our newest program: Teen Adventure Club! Teens ages 13-16 will join staff on special adventures to explore activities and areas outside of their comfort zone, focusing on leadership, teamwork, and problem-solving skills. Teens may register for one or both days as best fits their interests!

In our first adventure of the summer, we will spend the day riding, learning about barn and farm management, and caring for horses! Most of the day will be spent at a local farm and we will culminate the day at King's Bend Park, meeting some amazing furry friends in an outdoor workshop on therapy and guide dog programming.

In our second adventure of the summer, we will spend the morning swimming and learning water safety skills with races and games in a local pool. In the afternoon, we will explore Irondequoit Creek Bay by learning to sail in small groups and hiking along its marshy shores.

Gentle Hatha Yoga for All

Lisa Allen

This gentle Hatha yoga class will explore fundamental yoga poses in a slower and supportive environment focusing on pranayama (breathwork) controlled movement and stretching. A gentle paced practice allows for depth in your postures, or asanas, concentration of the mind, and a resulting evenness in the body. Don't be fooled by the word "gentle" you will feel the effects of this practice and build your own heat. Great for beginners or those looking to reconnect to their practice. Please bring a yoga mat and yoga blanket (bath towel will work). Some blocks will be available to borrow.

Menopause Boot Camp

Nicole Blanding

Join Nikki Blanding, a certified Menopause Bootcamp provider and health coach, for a 2-hour workshop designed to help women navigate the challenges of menopause. Based on the book "Menopause Bootcamp" by Dr. Suzanne Gilberg-Lenz, this seminar will cover a range of topics including: physical symptoms (hot flashes, night sweats, sleep disturbances, weight gain, etc.), emotional and mental health (mood swings, anxiety, depression, and brain fog), hormonal changes (understanding the hormonal shifts that occur during menopause), and lifestyle factors (nutrition, exercise, stress management, and sleep hygiene).

Rooted in Peace

Rebecca Schwarz

This eye-opening class for women uses guided meditation, group discussion, and structured self-reflection to uncover core beliefs of self, break through comfort zones, and enhance communication skills in a supportive space. Ignite a shift through self-awareness and honesty within yourself. Step into your confidence with clarity and purpose!

Magic & Balloon Twisting Camp

Rich Stein

Join Rich the Magic Man, Rochester's busiest magician, for the most unique summer camp in the world. Learn the secrets of magic and fool your friends and family. You will also learn how to twist balloons and make dogs, dolphins, elephants, light sabers, hats and more! Everyone makes and keeps a magic duct tape wallet, very cool! The campers will get to keep all the magic, balloon creations, and duct tape wallets. 24th year anniversary of instructing this camp! This camp will help build up your child's confidence, self-esteem, and motor skills....and of course have fun. The goal is to make it the best week of their lives!

College Admissions 101

Marian Nicoletti

Learn important information about the college admissions and application process from an admissions professional with over 38 years of direct experience as a dean of admissions. College admissions is more complicated than it used to be with many changes which have occurred over the past 3-5 years. The presentation will include the latest information on what colleges are looking for in their applicant pool along with how admissions decisions are made. Important topics covered will include college essays, standardized test scores, recommendations, scholarships, early decision, early action and financial aid.

Warrior Camp**Rochester Fencing Club**

Become a warrior this summer! RFC is offering a day camp from 9:00AM-3:00PM, Monday through Friday, for individuals between 8 and 14 years of age. Designed for anyone without previous experience, or anyone that wants to brush up on their fencing and martial arts skills! Warrior Camp teaches the skills of the Olympic sport of fencing, martial arts, stage combat, and more. Attendees will have fun learning the history of the sports, the various Olympic styles, and of course, fence with swords! Fencing is one of the safest sports and students also learn teamwork and leadership skills.

360 Youth Fitness Camp**585 Fitness**

585 Fitness would love to be a part of your child's growth and progression while leading them into a healthy and active lifestyle. The 585 Fitness 360 Youth Fitness Camp embodies an upbeat and positive atmosphere where your child's fine motor skills and movement patterns are further developed! In this dual instructed fitness camp, the instructors will communicate and demonstrate fundamental resistance training movements while creating an exciting new mindset for the participants that will hopefully translate in their future. Benefits of this program include, but are not limited to, an increase in muscular endurance, strength, muscle tone, a hard-working mindset and a new favorite after school activity to partake in!

Intro to Youth Boxing**585 Fitness**

Is your child looking for a new favorite activity that teaches discipline, confidence and perseverance while having a fun and engaging time? 585 Fitness would like to invite your child to our new Intro. to Youth Boxing class offered on Saturday mornings! In this class, the participants will be learning fundamentals in striking, footwork, and engaging in group-building activities. Benefits of this program include but are not limited to increased hand-eye coordination, stamina, muscular endurance while participating in an energized class structure while having fun with friends! Please note gloves and hand wraps will be required. Gloves will be supplied; however, hand wraps will need to be bought separately.

Town of Pittsford – Recreation Department

Proposed Programs for Summer 2025

Program	Instructor
<u>Preschool</u>	
Panther Pals	Recreation Staff
Panther Pals Enrichment	Recreation Staff
Summer Fun Juniors Camp	Recreation Staff
Lunch Bunch	Recreation Staff
Preschool Adventures- Bubbles	Sherry Murray
Preschool Adventures- Summer Smash	Sherry Murray
Little Music Makers: Music Exploration for Little Ones	Victoria Moore
Wiggles, Giggles, and Jiggles	Lisa Magliato
Lil Athletes	Lisa Magliato
Running Club	Mary Slaughter
Summer Gymnastics & Parkour	Mary Slaughter
Summer Sporty Tots	Mary Slaughter
Soccer Shots for Youth	Soccer Shots Staff
Little Ninjas Martial Arts	James Creighton
Soccer Stars	Daniel Franca
<u>Youth & Teen</u>	
Summer Fun Camp	Recreation Staff
Summer Fun Field Trips	Recreation Staff
The After School Program	Recreation Staff
Adventure Camp	Recreation Staff
Teen Adventure Club	Recreation Staff
Kids Kayak Level 1	Paul Twist
Intro to Whitewater Kayaking	Paul Twist
Magic & Balloon Twisting Camp	Rich Stein
Little Chefs	Elizabeth Bauld
Summer Side Dishes	Elizabeth Bauld
Travel Around the World Art Camp	Yushan Socola
Sculpture Art Camp	Yushan Socola

Stop-Motion Art Camp	Yushan Socola
Fiber (Crochet and Weaving) Art Camp	Yushan Socola
Private Piano Lessons	Beth Werner
Summer Theater Camps	Edward Rocha
A Mid-Summer's Evening- Etiquette Event	Etiquette Chics
College Admissions 101	Marian Nicoletti
Write Your College Application Essay	Sarah Nazarian
College 101: Planning & Paying	College Assistance Plus
Kids Spanish Fun Class	Lourdes de la Colina-Scofield
First Aid for Kids	EPIC Trainings
Babysitters Training	EPIC Trainings
Home Alone Safety	EPIC Trainings
SAT/ACT Boot Camp	Chariot Learning
Pittsford Ballet School	Karen Hanson
Dance Camp	Katie Elizabeth Dance
Summer Dance Camps	Studio East Dance Company
Irish Dance with Dunleavy	Amy Coppola
Pittsford Crew: Learn to Scull	Pittsford Crew Club
Pittsford Crew: Learn to Row	Pittsford Crew Club
Warrior Camp	Rochester Fencing Club Staff
Junior Tennis Camp	Jeff Wagstaff
Junior Tennis Lessons	Jason Speirs
Junior Pickleball Lessons	Empire Tennis Academy
Semi-Private Basketball Instruction	Glenn Anderson
Youth Basketball	Glenn Anderson
Youth Conditioning Class	585 Fitness
360 Youth Fitness Camp	585 Fitness
Intro to Youth Boxing	585 Fitness
Running Club	Mary Slaughter
Summer Gymnastics & Parkour	Mary Slaughter
Soccer Shots for Youth	Soccer Shots Staff
Martial Arts for Youth	James Creighton
A Horse's Friend: Horsemanship	A Horse's Friend
Youth Soccer Summer	Recreation Staff

Edge11 Elementary Soccer Academy
Sports Camp for Kids
Super Junior- Beginner Golf
Advanced Super Junior Golf
Junior-Beginner Golf
Experienced Junior - Junior Golf
Bloom & Breathe Kids Yoga
Aikido-Martial Arts of Peace

Edge11 Soccer Staff
Ian Marshall
Larry Poploski
Larry Poploski
Larry Poploski
Larry Poploski
Kara Spoor & Cara Barone
Sensei Paul Gardner

Adult Programs

Guided Hikes on Pittsford Trails
Mendon Ponds Park Walking Tours
Introduction to Whitewater Kayaking
Introduction to the Art of Stained Glass
Introduction to Glass Fusing: Get into Glass!
Summer Salads
Summer Crafting
Christmas in July
All Occasion Note Cards
Mah Jongg
Pittsford Ballet School
Belly Dance
Beginner Jazz
Beginner Jazz Tango
The Joy of Latin Dance
Ballroom Dance
Whose Class is it Anyway? Adult Comedy Improv
Introduction to Book Publishing
Pre-Licensing 5 Hour Course
Learn Spanish & Enhance Your Brain
Traveler's Spanish Course
American Red Cross CPR/AED
American Red Cross First Aid
Becoming a Notary Public-Traditional

Recreation Staff
Jack Butler
Paul Twist
Michele Ramsey
Michele Ramsey
Elizabeth Bauld
Pat Miller
Pat Miller
Pat Miller
Carol Schott
Karen Hanson
Deborah Robinson
Marysol Del Carpio
Marysol Del Carpio
Marysol Del Carpio
Alexandra Roth
Carol Roberts
Tricia Dell'Anno
Jon DelVecchio
Lourdes de la Colina-Scofield
Lourdes de la Colina-Scofield
EPIC Trainings
EPIC Trainings
Kristin Cavallaro

Electronic Notary Training Class	Kristin Cavallaro
How to Win as a Buyer in Today's Market	Robert Opett
How to Prepare, Stage and Sell Your Home	Robert Opett
Debbie MeVean Aerobics	Deborah McVean
Martial Arts for Adults	James Creighton
Martial Arts for Women	Tracy Maggio
Aikido-Martial Arts of Peace	Sensei Paul Gardner
Cyclic Yoga- Beginners & Intermediate	Maryam Barmakirad
Pilates	Eva Pazral
Yoga	Eva Pazral
Therapeutic Yoga	Kaitlyn Vittozzi
Gentle Hatha Yoga for All	Lisa Allen
Meditation & Mindfulness	Lori Lefkowitz
A Field Guide to Presence	Adam Gogolski
Rooted in Peace	Rebecca Schwarz
Menopause Bootcamp	Nikki Blanding
585 Power Hour	585 Fitness
Morning Mobility	585 Fitness
585 Fast 50	585 Fitness
Adult Pickleball Lessons – Beginner/ Advanced Beginner	Empire Tennis Academy
Adult Beginner Golf- Intro to Golf	Larry Poploski
Adult Advanced Golf	Larry Poploski
Adult Short Game Golf Clinic	Larry Poploski
Men's Senior Golf Camp	Larry Poploski
Ladies' Senior Golf Camp	Larry Poploski

4/1/25

Budget Amendments & Transfers

Be it resolved that the following are approved:

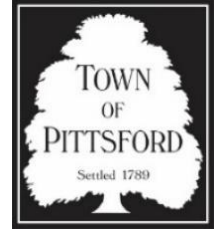
That \$5,500.00 be transferred from 1.9950.9000.1.1 (General Fund – Capital Improvements) to 0001.2620.2007.0010.0003 (Library – Capital Improvements) to remove wallpaper and repaint the Fletcher Steele Room per the 2025 budget.

That line item 4.1989.2003.2.4 (Fleet Schedule – WT Highway Equipment) be increased by \$98,828.00, and line item 1.1989.2029.1.1 (Fleet Schedule – WT Admin) be increased by \$90,300.00 and that line item 1.1989.2025.2.7 (Fleet Schedule – WT Parks) be increased by \$185,955.00 and that the source of these funds will be an appropriation from the Whole Town Equipment Reserve.

That line item 5.1989.2003.0.0 (Fleet Schedule – PT Highway Equipment) be increased by \$740,000.00 and that the source of these funds will be an appropriation from the Part Town Highway Fund.

That line item 2.1989.2003.602.4 (Fleet Schedule – PT Yard Debris) be increased by \$149,963.00 and that the source of these funds will be an appropriation from the Part Town General Fund.

MEMORANDUM



To: Pittsford Town Board

From: Cheryl Fleming, Director of Personnel

Date: March 19, 2025

Regarding: Recommendations for Hiring/Personnel Adjustments

For Meeting On: April 1, 2025

1. The following employee(s) are recommended as a new hire, subject to successful completion of drug and background checks, based on the recommendation of the Functional Coordinator(s) for these areas:

Name	Dept	Position	Rate	Date of Hire
Maya Herbert	Recreation	REC Assistant–PT	\$15.50	03/31/2025

This is subject to completion of the proper reviews and background checks for these candidates and appropriate sign off by the Town Board representative.

Name	Dept	Position	Rate	Date of Hire
Maya Herbert	Recreation	REC Assistant–PT	\$15.50	03/31/2025