

**TOWN OF PITTSFORD
ENVIRONMENTAL BOARD
JANUARY 6, 2025**

MEMBERS PRESENT: Steve Heinzelman, Jim Pippin, Caroline Kilmer, Audrey Clignett, Jeremy Lorch

ABSENT: Julie Marcellus, Ethan Greene, Jackie Ebner

OTHERS PRESENT: April Zurowski, Planning Assistant; Anna Piazza, Building Department Assistant; Stephanie Townsend, Town Board Liaison

MEMBERS OF THE PUBLIC: 4

Chairman Heinzelman opened the meeting at 7:02PM.

CHAIRMAN UPDATES: Steve Heinzelman, Chairman

Chairman Heinzelman had no updates to discuss.

NEW ENVIRONMENTAL BOARD MEMBERS UPDATE:

April Zurowski, Planning Assistant, stated that there have been new member applications submitted to become an Environmental Board Member which are under review. Town Board Member Townsend stated that the maximum number of board members allowed was raised to eleven.

ENVIRONMENTAL MANAGEMENT COUNCIL: Caroline Kilmer, Board Member

Board Member Kilmer updated the Board on presentations she had seen at recent Environmental Management Council (EMC) meetings. The group discussed agricultural protection programs within the county and the number of trout decreasing due to the removal of plants along the buffer and the removal of tree debris in the waterway. Board Member Kilmer stated that the EMC is having a joint meeting with the Recycling Advisory Committee to present the data collected from the Monroe County Food Scraps Recycling Program that the Town of Pittsford recently participated in. She stated that the meeting is this Thursday, January 9, 2025, at 3:00PM.

TOWN BOARD UPDATES: Stephanie Townsend, Town Board Liaison

Monroe County Community Climate Action Plan:

Town Board Member Townsend discussed the recently adopted Monroe County Community Climate Action Plan which was provided to the Board. Chairman Heinzelman stated that he will reach out to Board Member Ebner to discuss working on the community greenhouse gas (GHG) emission inventory. Town Board Member Townsend noted that the Town has already adopted key pieces of the transportation section of the plan. She discussed the education aspects of the plan as well and the possibility of implementing them within the Town. Board Member Kilmer discussed if quarterly reports could be created to update the Board on the Town's actions for the Pittsford Climate Action Plan.

Town Board Member Townsend stated that the contract has been approved for the roof replacement on the Pittsford Library. She noted that this is a prerequisite to install solar panels on the roof, which is encouraged in the Climate Action Plan.

APPROVED MINUTES 010625

The next Town Board meeting is tomorrow night. Ms. Zurowski stated that there are positive moves for open space and other environmental items. Town Board Member Townsend stated that the Board will be able to review a draft of the update before it is approved, noting that they had previously reviewed it and gave recommendations. Board Member Kilmer asked to be sent the recommendations the Board had previously given so that they can review them again.

PLANNING BOARD/STAFF UPDATES: April Zurowski, Planning Assistant

Ms. Zurowski discussed the Pittsford Oaks project and stated that the applicant is still appearing before both the Planning Board and the Design Review Historic Preservation Board (DRHPB). The DRHPB has made several recommendations that the applicant remove the third floor and the applicant has not yet presented an elevation with this change. The Planning Board has been holding off on the vote for preliminary approval until it receives the DRHPB's recommendation to do so. She stated that it is unclear if the Planning Board has reached the voting stage and noted that the applicant has not been flexible when it comes to cutting units, parking, or landscaping.

APPROVAL OF MINUTES: November 04, 2024

Board Member Lorch motioned to approve the minutes of November 4, 2024, as submitted, seconded by Chairman Heinzelman. Following a unanimous voice vote, the minutes were approved. None opposed.

MEETING ADJOURNMENT: Steve Heinzelman, Chairman

Chairman Steve Heinzelman adjourned the meeting at 7:44PM.

Respectfully submitted,

Anna Piazza
Building Department Assistant