

**DESIGN REVIEW & HISTORIC PRESERVATION BOARD  
MINUTES  
JANUARY 9, 2025**

Minutes of the Town of Pittsford Design Review and Historic Preservation Board meeting held on Thursday, January 9, 2025, at 6:00 PM local time. The meeting took place in the Lower-Level Meeting Room of Pittsford Town Hall, 11 S. Main Street.

**PRESENT:** Dirk Schneider, Dave Wigg, Kathleen Cristman, John Mitchell, Jim Vekasy, Bonnie Salem

**ABSENT:** Paul Whitbeck

**ALSO PRESENT:** Bill Zink, Building Inspector; Anna Piazza, Building Department Assistant; Cathy Koshykar, Town Board Liaison

**ATTENDANCE:** There were 2 members of the public present.

Design Review and Historic Preservation Board (DRHPB) Chairman Dirk Schneider called the meeting to order at 6:00 PM.

**HISTORIC PRESERVATION DISCUSSION**

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Board Member Salem discussed the current guidelines within Town Code relating to Certificates of Appropriateness (COA) and when they are required for Designated Landmark homes. She stated that the code does not require a COA for designated structures not visible from a public street or alley or from the Erie Canal. Board Member Salem stated that designated homes hold varying levels of significance and noted that many neighboring Towns do not contain this exemption in their code. The Board agreed to send a memo to the Town Board requesting an amendment to this section of the code.

**RESIDENTIAL APPLICATIONS: RENOVATIONS & ADDITIONS**

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**17 E Park Road**

*Applicant is requesting design review to add a covered entryway to the front of the home.*

Chris Hennessey, of CKH Architecture, introduced the application. Mrs. Hennessey is requesting to make a change to a previously approved project. She is requesting to add a gable roof with a curved arch and a window change.

Chairman Schneider motioned to approve the addition of a covered entryway and window change, as submitted. This motion was seconded by Board Member Salem. Following a unanimous voice vote, the application was approved, none opposed.

**COMMERCIAL APPLICATIONS: SIGNAGE**

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**751 Linden Avenue**

*Applicant is requesting design review for signage for Schoen Auto.*

Alan Guidera, of MRB Group Engineering, introduced the application. Mr. Guidera is requesting to replace an existing sign in addition to adding a ten-foot by four-foot sign which will be mounted off the building. The mounted sign will be lit with a wall-washed light and run on a timer.

APPROVED MINUTES 010925

Chairman Schneider motioned to approve signage for Schoen Auto with the addition of a wall-washed light, as submitted. This motion was seconded by Board Member Mitchell. Following a unanimous voice vote, the application was approved, none opposed.

**MEETING MINUTES REVIEW**

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The minutes of December 19, 2024 were approved following a motion by Chairman Schneider. This motion was seconded by Board Member Cristman. Following a unanimous voice vote, the minutes were approved, none opposed.

Chairman Dirk Schneider closed the meeting at 6:25PM.

Respectfully submitted,

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Anna Piazza  
Building Department Assistant

OFFICIAL MINUTES ARE ON FILE IN THE OFFICE OF THE BUILDING DEPARTMENT