

**TOWN OF PITTSFORD
ENVIRONMENTAL BOARD
MINUTES
AUGUST 5, 2024**

MEMBERS PRESENT: Steve Heinzelman, Jim Pippin, Caroline Kilmer, Jackie Ebner, Ethan Greene, Audrey Clignett

ABSENT: Julie Marcellus, Jerremy Lorch

OTHERS PRESENT: April Zurowski, Planning Assistant; Stephanie Townsend, Town Board Liaison

MEMBERS OF THE PUBLIC: 0

Chairman Steve Heinzelman opened the meeting at 7:01PM.

CLIMATE ACTION PLAN DISCUSSION: April Zurowski, Planning Assistant

April Zurowski, Town of Pittsford Planning Assistant, stated that the Environmental Board has been working on a draft Climate Action Plan (CAP) for nearly a year. With help from Rachel Scudder, of Genesee/Finger Lakes Regional Planning Council (GFLRPC), the Environmental Board, and Town of Pittsford staff, the draft has been edited and reviewed numerous times. Ms. Zurowski presented the final draft of the CAP for Board review.

Board Member Kilmer asked about the CAP adoption process through the Town Board. Town Board Member Townsend stated that the Board will listen to each comment and determine its weight. The Town Board will then agree to edit the CAP based on resident feedback.

Board Member Kilmer motioned to refer the draft CAP to the Town Board for review, seconded by Board Member Ebner. Following a unanimous voice vote, the motion carried. None opposed.

Ms. Zurowski stated that she will prepare the CAP for Town Board review.

CHAIRMAN UPDATES: Steve Heinzelman, Chairman

Chairman Heinzelman had no updates to discuss.

TOWN BOARD UPDATES: Stephanie Townsend, Town Board Liaison

Town Board Member Townsend stated that the Town Board approved 14 refuse districts for 2025, some extensions to existing districts and some new neighborhoods. The Town will now have approximately 34% of residents within a refuse district.

Town Board Member Townsend stated that the new pollinator garden has been completed and that she is working with Jess Neal, the Town Parks Foreman, on expanding the pollinator pathway and planting native plants around Town, specifically along roadsides.

PLANNING BOARD/STAFF UPDATES: April Zurowski, Planning Assistant

Ms. Zurowski stated that the Planning Board has received the Development Review Committee (DRC) comments for the Pittsford Oaks Apartments project. The applicants have submitted responses to these comments which are currently being reviewed. Scheduling a site walk has been recommended to the

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Planning Board by the DRC. Should a site walk be scheduled, Ms. Zurowski will invite the Environmental Board.

Ms. Zurowski stated that the Monroe County and Town of Pittsford Food Scraps Recycling Pilot Program is to be concluded in September. The Town has sent a survey to registrants of the program to help determine the future of the program. The survey will be concluded on August 9th and the Town and County will review resident responses.

Board Member Ebner suggested that the Town investigate a program like refuse districts, but for organics pick-up. She is currently involved in a new program in Henrietta for composting that involves numerous small sites for food scrap recycling. She suggested that more drop-off sites may increase use of the program, as it is more accessible to more residents.

OTHER:

Board Member Ebner spoke with Rob Richardson, of GFLRPC, who mentioned the Town is eligible for up to \$60,000 if more points are submitted for through the Clean Energy Communities Program. She suggested the Town take on a Community Climate Action Plan (CCAP) following adoption of the CAP. She asked that the Town provide a quarterly update for environmental efforts to the Environmental Board. She asked that the Environmental Board be more involved in the Town's recent efforts and suggested a combined meeting with the Parks & Recreation Advisory Board and the Environmental Board.

APPROVAL OF MINUTES: June 3, 2024

Board Member Kilmer motioned to approve the minutes of June 3, 2024, as submitted, seconded by Chairman Heinzelman. Following a unanimous voice vote, the minutes were approved. None opposed.

MEETING ADJOURNMENT: Steve Heinzelman, Chairman

Chairman Heinzelman adjourned the meeting at 7:47PM.

Respectfully,

April Zurowski
Planning Assistant