

**TOWN OF PITTSFORD
DESIGN REVIEW & HISTORIC PRESERVATION BOARD
MINUTES
FEBRUARY 8, 2024**

Minutes of the Town of Pittsford Design Review and Historic Preservation Board meeting held on Thursday, February 8, 2024, at 6:00PM local time. The meeting took place in the Lower-Level Meeting Room of Pittsford Town Hall, 11 S. Main Street.

PRESENT: Dirk Schneider, Chairman; Dave Wigg, Vice Chairman; Jim Vekasy; Bonnie Salem; John Mitchell; Kathleen Cristman

ABSENT: Paul Whitbeck

ALSO PRESENT: Bill Zink, Building Inspector; Meghan Brooks, Building Department Assistant; Robert Koegel, Town Attorney; Cathy Koshykar, Town Board Liaison

ATTENDANCE: There were 14 members of the public present.

The Design Review and Historic Preservation Board (DRHPB) Chairman Dirk Schneider called the meeting to order at 6:00PM.

HISTORIC PRESERVATION DISCUSSION

DRHPB Member Bonnie Salem stated the Board's intention to reach back out to some of the attendees of the Reception for Owners of Inventoried Homes held back in November of 2023. She suggested sending emails instead of letters, as it would make the contact more personal. Several Board members volunteered to contact specific homes.

DRHPB Chairman Dirk Schneider and DRHPB Member Kathleen Cristman suggested having a first paragraph that has been formalized through the Town. Board Member Salem agreed to write it.

RESIDENTIAL APPLICATIONS: RETURNING

800 Allens Creek Road

Applicant is requesting design review for a 240 square foot storage addition off the side of the home.

Brandon DiCesare of 800 Allens Creek Road introduced the application. Mr. DiCesare restated his family's need for storage and noted the changes made to the design since the application had previously come to the Board. He stated that they added a window and tried to match the gable without losing the necessary egress from the window above. They have chosen to use a metal roof because of the amount of debris that comes off nearby trees.

Chairman Schneider confirmed with Mr. DiCesare that the roof color will match existing shingle roof. DRHPB Vice Chairman Dave Wigg asked what material will be used for the siding. Mr. DiCesare responded that he is not entirely sure, but likely some sort of shake vinyl. Vice Chairman Wigg strongly suggested adding a corner board.

DRHPB Chairman Dirk Schneider motioned to approve the 240-square-foot storage addition off the side of the home as submitted, with the condition that the trim and siding color and style match the existing home. This motion was seconded by DRHPB Member John Mitchell. Following a unanimous voice vote, the application was approved, none opposed.

18 Amber Hill Drive

Applicant is requesting design review for a 1,560-square-foot, three-story addition to the rear of the home.

Jenna Evans of Pardi Partnership Architects introduced the application. Ms. Evans stated that the application has returned with revised elevations which include additional windows to the west and south elevations.

The Board expressed its appreciation that the west elevation had been improved.

DRHPB Member Bonnie Salem motioned to approve the 1,560-square-foot, three-story addition to the rear of the home as submitted, with the condition that the siding line will follow grade over the CMU. This motion was seconded by DRHPB Vice Chairman Dave Wigg. Following a unanimous voice vote, the application was approved, none opposed.

COMMERCIAL APPLICATIONS: RETURNING

3330 Monroe Avenue – Community Bank N.A.

Applicant is requesting design review for the exterior renovation of a commercial buildout. This property is zoned Commercial (C).

Doug Templeton of Hanlon Architects introduced the application with Albert Giannino of Community Bank N.A. Mr. Templeton restated the project and noted that, per the Board's request, the façade is now carried further onto the northwest elevation. They also provided roof plans in the updated submittal.

Board Member Salem stated that she had driven by the existing building and now, seeing the new elevations, she feels that the design is a marked improvement to the current structure. DRHPB Member Jim Vekasy added that the façade looks more complete and overall has a nice depth and thickness to it. Chairman Schneider confirmed with Mr. Giannino that he is happy with the changes the Board had requested.

DRHPB Member John Mitchell motioned to approve the exterior renovation of the commercial buildout of Community Bank N.A as submitted. This motion was seconded by DRHPB Member Jim Vekasy. Following a unanimous voice vote, the application was approved, none opposed.

RESIDENTIAL APPLICATIONS: RENOVATIONS & ADDITIONS

16 Ravenna Crescent

Applicant is requesting design review for a 308-square-foot garage addition to the south side of the home.

Jim Beswick, contractor, introduced the application.

Chairman Schneider asked if the driveway will be expanding to three lanes. Mr. Beswick stated that it will be flared out to meet the new door, but that the paving would be the homeowner's responsibility. Chairman Schneider confirmed with Mr. Beswick that the expanded pavement would not go all the way to the road and require a curb cut.

Board Member Salem stated that she liked that the garage addition is set back and that the exposed wall has a window and door.

DRHPB Member Kathleen Cristman motioned to approve the 308-square-foot garage addition to the south side of the home as submitted. This motion was seconded by DRHPB Member Bonnie Salem. Following a unanimous voice vote, the application was approved, none opposed.

RESIDENTIAL APPLICATIONS: NEW HOMES

3 Old Homestead Road

Applicant is requesting design review for a 2,981-square-foot, two-story home in the Country Pointe Subdivision.

Lou Masi of Mascot Inc. introduced the application. Mr. Masi stated that the stone is wrapped around the corners of this design.

Vice Chairman Wigg asked if the lumber will be kept natural or if it will be painted. Mr. Masi stated that it will be painted but the homeowners have not yet chosen a color.

There was some discussion about the location and angle of the home in relation to others in the area. Mr. Masi confirmed that this home will face West Bloomfield.

DRHPB Vice Chairman Dave Wigg motioned to approve the 2,981-square-foot, two-story home in the Country Pointe Subdivision as submitted. This motion was seconded by DRHPB Member John Mitchell. Following a unanimous voice vote, the application was approved, none opposed.

COMMERCIAL APPLICATIONS: ADDITIONS & RENOVATIONS

3349 Monroe Avenue - Shell Space

Applicant is requesting design review for a new storefront entry to the exterior of a commercial shell space whose use is changing from one tenant to two.

Eric Wright of Wilmorite Construction introduced the application. Mr. Wright stated that the current Citizens Bank is looking to downsize and, as such, they are proposing to divide the

building into two spaces. They will fill in some areas of the exterior and add another storefront facing Pittsford Plaza to create a shell space for a future tenant.

Chairman Schneider confirmed that Citizens Bank's signage application will be coming in separately. He also inquired about the ATM canopy. Mr. Wright stated that it would remain as a functioning ATM.

Board Member Cristman and Chairman Schneider both expressed their appreciation that the Plaza and Citizens Bank are rethinking building uses rather than leaving Town and creating empty storefronts.

DRHPB Chairman Dirk Schneider motioned to approve the new storefront entry to the exterior of a commercial shell space as submitted. This motion was seconded by DRHPB Member Bonnie Salem. Following a unanimous voice vote, the application was approved, none opposed.

01/25/2024 MEETING MINUTES REVIEW

The minutes of January 25, 2024, were approved following a motion by DRHPB Chairman Dirk Schneider. This motion was seconded by DRHPB Member Jim Vekasy. Following a unanimous voice vote, the minutes were approved, none opposed.

OTHER DISCUSSION

Design Review and Historic Preservation Board Chairman Dirk Schneider closed the meeting at 6:46PM.

Respectfully submitted,

Meghan Brooks
Building Department Assistant

OFFICIAL MINUTES ARE ON FILE IN THE OFFICE OF THE BUILDING
DEPARTMENT