

**TOWN OF PITTSFORD  
DESIGN REVIEW & HISTORIC PRESERVATION BOARD  
SEPTEMBER 14, 2023**

TOWN CLERK  
TOWN OF  
PITTSFORD, NY

2023 SEP 29 A 10:45

Minutes of the Town of Pittsford Design Review and Historic Preservation Board meeting held on September 14, 2023, at 6:00PM local time. The meeting took place in the Lower-Level Meeting Room of Pittsford Town Hall, 11 S. Main Street.

**PRESENT:** Kathleen Cristman, John Mitchell, Paul Whitbeck, Dirk Schneider, Jim Vekasy, Bonnie Salem

**ABSENT:** Dave Wigg

**ALSO PRESENT:** Cathy Koshykar, Town Board Liaison; Bill Zink, Building Inspector; April Zurowski, Planning Assistant; Robert Koegel, Town Attorney

**ATTENDANCE:** There were 3 members of the public present.

Design Review and Historic Preservation Board Chairman Dirk Schneider called the meeting to order at 6:01PM.

#### **HISTORIC PRESERVATION DISCUSSION**

Board Member Salem provided a revised draft letter for the Board's upcoming reception. She informed the Board that the date and time have been finalized and the room has been booked at the Spiegel Community Center. Chairman Schneider will provide a list of relevant attendees and addresses. Board Member Salem requested to finalize and send the letter by the end of October.

Chairman Schneider commended the final look of The Wright House on East Avenue. The Board asked Town Staff if the house could be rented or will ever be allowed to be rented. Planning Assistant April Zurowski stated that The Wright House cannot and will not be rented due to zoning use regulations.

#### **RETURNING CERTIFICATE OF APPROPRIATENESS:**

##### **55 Mitchell Road**

Applicant is requesting a Certificate of Appropriateness pursuant to Town Code Section 185-196 for the replacement of the front porch on a Designated Historic Landmark. This property is zoned Residential Neighborhood (RN).

Matt Emens, of HB Cornerstone, reintroduced the application. Keith Dahlin, of KMD Construction & Restoration, was also in attendance. The applicant and contractor presented a full-size mock-up of the column base. The base is painted sapele wood and the plinth is CPVC. The Board questioned if CPVC would be a historically accurate material. Mr. Emens explained that the CPVC material is proposed to promote longevity and protect the column bases. He explained that the 4-inch plinth dimension is not correct on plans. The exact size will be site-determined and will sit evenly on the porch slope. Board Member Salem asked if the existing plinths or the bottom of columns are rotting. Mr. Emens confirmed, both are constructed of wood. Chairman Schneider voiced his understanding for the CPVC material request to prevent

rotting. Board Member Cristman agreed. Board Member Salem asked the difference between the use of sapele wood versus CPVC. Mr. Dahlin explained that sapele wood is rot resistant but will not hold up the same in New York's climate. The direct contact with the bluestone patio may also increase rotting risk and cracking. CPVC is melted together and fused, so there is no risk of cracking glue joints. Board Member Vekasy asked if the CPVC material would be painted. Mr. Dahlin confirmed. Chairman Schneider thought CPVC would be the right choice when considering water and our climate. Board Member Mitchell agreed.

Chairman Schneider asked for public comment. Hearing none, Chairman Schneider motioned to close the public hearing, seconded by Board Member Salem. Following a unanimous voice vote, the hearing was closed.

Board Member Salem read the prepared resolution, which was unanimously approved by the Board.

### **COMMERCIAL APPLICATIONS:**

#### **3025 Monroe Avenue (Springhouse Commons)**

Applicant is requesting design review for signage in the Commercial District.

Antoinette Coleman, of RocHAUS Collective, introduced the application. Chairman Schneider asked if the property owner would be willing to add an additional overhead light above the "C" in "Collective." Ms. Coleman stated that she has already discussed this with Buckingham Properties and the light will be added. Board Member Salem asked if the applicant is proposing window signage. Mr. Zink and Ms. Zurowski stated that window signage is not a permitted signage type. Ms. Coleman understood and stated that no window signage will be installed.

Chairman Schneider motioned to approve the signage application as submitted, seconded by Board Member Whitbeck. Following a unanimous voice vote, the application was approved.

#### **800 Linden Avenue**

Applicant is requesting design review for signage in the Light Industrial District.

The applicant was not present to represent this application. The Board had no questions.

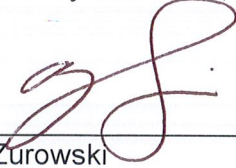
Board Member Salem motioned to approve the signage application as submitted, seconded by Board Member Cristman. Following a unanimous voice vote, the application was approved.

### **OTHER DISCUSSION:**

The minutes of August 24, 2023, were approved following a motion by Chairman Schneider, seconded by Board Member Cristman. Following a unanimous voice vote, the minutes were approved, none opposed.

Design Review and Historic Preservation Board Chairman Schneider closed the meeting at 6:51PM.

Respectfully submitted,



April Zurowski  
Planning Assistant  
Acting Secretary to the Design Review and Historic Preservation Board

OFFICIAL MINUTES ARE ON FILE IN THE OFFICE OF THE BUILDING  
DEPARTMENT



Gloss Black Acrylic with Gold metallic vinyl overlay.



Painted acrylic lettering and logo 28" H x 51" W  
.5" thickness, non-illuminated  
Can be mounted to a separate panel to avoid  
facade repairs  
PMS COLORS TBD



Dibond sign panels (2) with digitally printed graphics 24"H x 96"W