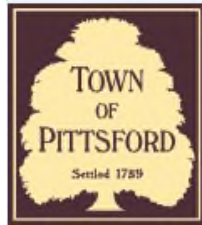


SUPERVISOR
William A. Smith, Jr.



COUNCIL MEMBERS
Kate Bohne Munzinger, Deputy Supervisor
Cathy Koshykar
Kim Taylor
Stephanie Townsend

Town Board Agenda
Town Hall – 11 S. Main Street, Pittsford – Lower Level
Tuesday, June 20, 2023 – 6:00 PM

Call to Order

Pledge of Allegiance

Minutes

Approval of Minutes of the meeting of May 16, 2023
Approval of Minutes of the meeting of June 6, 2023

Legal Matters

Public Comment
Set Bid Date for Copper Beech Park Expansion
Award Bid for Engineering of the Mendon Road sidewalk

Financial Matters

Public Comment
Budget Amendment
Vouchers

Personnel Matters

Public Comment
Hiring Resolutions

Other Business

Public Comment

Adjournment

PUBLIC MEETINGS OF THE TOWN BOARD are IN-PERSON at TOWN HALL

Attending in Person

Per State requirements, those who are not fully vaccinated must wear a mask and stay 6 feet away from other people.

Comments:

As always, comments are open to Pittsford residents, owners of property in the Town who pay Town taxes, owners of a businesses in the Town, attorneys or agents designated by a resident to speak on the resident's behalf. To comment you must sign in at the sign-in desk.

Viewing from Home

1. Live

The Town Board meeting will stream live through our cable access station's streaming portal. Please use the following link:

<https://videoplayer.telvue.com/player/FcqTLOOYMCGU6WlccUApyUL3twz4dm9V/stream/819?fullscreen=false&showtabssearch=true&autostart=true>

You can watch on any computer, tablet, smart phone or web capable TV. If you log in before the meeting starts and see an error message, refresh your screen at 6:00pm when the board meeting starts and you can view the meeting live while it is happening.

Comments:

Comments are open to Pittsford residents, owners of property in the Town who pay Town taxes, owners of a businesses in the Town, attorneys or agents designated by a resident to speak on the resident's behalf.

- at any time before 2:30pm on the day of the meeting (a) by email to comments@townofpittsford.org; (b) by submitting it in writing, through the drop slot to the right of the front door at Town Hall (11 South Main Street); or (c) by U.S. Mail to the Town Clerk, for receipt no later than 2:30pm on the day of the meeting;

and, in addition,

- at any time ***during*** the meeting by email to comments@townofpittsford.org
- All comments submitted should include the name and street address of the commenter. Comments from residents will be read by the Town Clerk at the appropriate point of the meeting.

2. On-Demand Video

As always, video will be uploaded to our cable access station's streaming portal within 48 hours of the meeting. It is available on demand. You can see it here:

<https://videoplayer.telvue.com/player/FcqTLOOYMCGU6WlccUApyUL3twz4dm9V/stream/690?fullscreen=false&showtabssearch=true&autostart=true>

Minutes of the Town Board for May 16, 2023

**DRAFT
TOWN OF PITTSFORD
TOWN BOARD
MAY 16, 2023**

Proceedings of a meeting of the Pittsford Town Board held on Tuesday, May 16, 2023, at 6:00 P.M. local time in the Lower-Level Meeting Room of Town Hall, 11 South Main Street, in person.

PRESENT: Supervisor William A. Smith, Jr.; Councilmembers Cathy Koshykar, Katherine B. Munzinger, Kim Taylor and Stephanie M. Townsend.

ABSENT:

ALSO PRESENT: Staff Members: Brian Luke, Finance Director; Robert Koegel, Town Attorney; Paul Schenkel, Commissioner of Public Works; Renee McQuillen, Town Clerk; Shelley O'Brien, Communications Director; Spencer Bernard, Chief of Staff; Hayes Wallman, Deputy Town Clerk.

ATTENDANCE: Ten members of the public along with an interpreter attended.

Supervisor Smith called the Town Board meeting to order at 6:00 P.M. and invited all to join in the Pledge to Flag.

SUPERVISORS ANNOUCEMENTS

- The Town PGA Family Fun night is tomorrow night from 5:30 PM to 9:00 PM in the lot behind the library. There will be food trucks, live music and activities for everyone, culminating with a firework show at 9:00 PM.
- As a reminder, keep your cars and houses locked. There were two break-ins today in Pittsford.

MINUTES OF THE MAY 2 MEETING APPROVED

A Resolution to approve the minutes of the Town Board meeting of April 18, 2023, was offered by Councilmember Taylor, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Minutes of the May 2, 2023, Town Board meeting are approved.

FINANCIAL MATTERS

PUBLIC COMMENTS

No comments were submitted.

APPROVAL OF DISPOSITION OF SURPLUS INVENTORY

A resolution to approve the surplus inventory listed was made by Supervisor Smith and seconded by Deputy Supervisor Munzinger and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

Minutes of the Town Board for May 16, 2023

The Resolution was declared carried as follows:

RESOLVED, that the attached list of equipment be declared surplus and be removed from the Town's inventory.

Asset #	Year	Description	Department	Cost	Disposition
19004	2017	Kubota RVT-X1100 Veh. #211-2	Sewer	\$ 17,540.00	Auction

MAY VOUCHERS APPROVED

Board members acknowledged review of the vouchers proposed for payment and a resolution to approve the proposed vouchers was offered by Councilmember Taylor, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the May vouchers from numbers 160869 – 161290, totaling \$473,005.92 were approved for payment.

BUDGET TRANSFERS APPROVED

A resolution to approve the following budget transfers was offered by Supervisor Smith, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

Be it resolved that the following are approved:

That line item 4.1989.2003.2.4 (Fleet Schedule – WT Highway Equipment) be increased by \$600,732.00, and item 1.1989.2029.1.1 (Fleet Schedule –WT Admin) be increased by \$23,225.00 and that item 1.1989.2025.2.7 (Fleet Schedule – Parks) be increased by \$76,954.00 and that the source of these funds will be an appropriation from the Whole Town Equipment Capital Reserve. Be it further resolved that this resolution is subject to a 30-day permissive referendum.

That line item 2.1989.2003.602.4 (Fleet Schedule – PT Yard Debris) be increased by \$117,131.00 and that the source of these funds will be an appropriation from the Part Town Equipment Capital Reserve. Be it further resolved that this resolution is subject to a 30-day permissive referendum.

That line item 6.1989.2029.2.6 (Fleet Schedule – Sewer) be increased by \$292,413.00 and that the source of these funds will be an appropriation from the Sewer Equipment Capital Reserve. Be it further resolved that this resolution is subject to a 30-day permissive referendum.

A resolution to approve the following budget transfers was offered by Supervisor Smith, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

Be it resolved that the following is approved:

That \$292,000.00 be appropriated from the Sewer Reserve Fund and transferred to the Sewer Fund account 6.8120.4411.1.6 (Contracted Sewer Repair) to reline East Avenue Manor Subdivision and reline a portion of Bromley Road. Be it further resolved that this resolution is subject to a 30-day permissive referendum.

Minutes of the Town Board for May 16, 2023

**OPERATIONAL MATTERS
PUBLIC COMMENTS**

No comments were submitted. Irondequoit

Supervisor Smith announced due to a staff scheduling conflict Operational Matters will be taken out of order this evening.

AWARD BID FOR REFUSE DISTRICT SERVICES

Commissioner Schenkel explained that Refuse District services were put out to bid in accordance with bid specifications approved by Town Board. Bids were received from Waste Management of NY and Seyrek Disposal. Seyrek is the Town’s current waste hauler for refuse districts.

	Monthly Pricing per Unit	Monthly Garage Pickup	Monthly Recycling Toter Upsize (to 96 gal)	Excess Refuse	Tire Pickup
Seyrek Disposal	\$19.95	\$ 5.00	\$ 5.50	\$60.00/ton	\$ 5.00/tire
Waste Management of NY	\$32.00	\$10.00	\$ 0.00	\$25.00/item	\$25.00/tire

He recommends the board accept the bid of Seyrek Disposal at a rate of \$19.95/unit per month. A Resolution was moved by Councilmember Taylor, seconded by Councilmember Townsend, and voted on as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that based on the recommendation of the Commissioner of Public Works, the Town Board awards the Refuse District Services bid to Seyrek Disposal as the lowest responsible bidder, for \$19.95/unit per month.

UPDATE OF HAZARD MITIGATION PLAN

Commissioner Schenkel explained the plan has had minimal updates since it was originally adopted in 2017 and now needs to be readopted. The Resolution was moved by Supervisor Smith, seconded by Deputy Supervisor Munzinger, and voted on as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

WHEREAS, the Town Board of the Town of Pittsford recognizes the threat that natural and non-natural hazards pose to people and property within Pittsford; and

WHEREAS, the Town of Pittsford has prepared a multi-hazard mitigation plan, hereby known as the Monroe County Hazard Mitigation Plan 2023 Update in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, the Monroe County Hazard Mitigation Plan 2023 Update identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in the Town of Pittsford from the impacts of future hazards and disasters; and

Minutes of the Town Board for May 16, 2023

WHEREAS, the Pittsford Town Board is committed to an effective plan for hazard mitigation and to the goals outlined in the Monroe County Hazard Mitigation Plan 2023 Update.

NOW THEREFORE, BE IT RESOLVED, that the 2023 Hazard Mitigation Plan in the form proposed be and hereby is approved, as the same may be reasonably amended from time to time by the Town’s Emergency Services Committee and the Monroe County Office of Emergency Management.

DPW PRESENTATION ON ROAD AND SEWER WORK FOR 2023

Commissioner Schenkel’s presentation covered the planned projects for the 2023 construction season. Board members shared their comments and questions with the commissioner, and thanked him for the presentation.

PERSONNEL MATTERS

PUBLIC COMMENTS

No comments were made.

HIRING/PERSONNEL ADJUSTMENTS APPROVED

A Resolution to approve the recommendations for new hires and status and/or salary changes was offered for approval by Councilmember Taylor, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The following employee(s) are recommended as a new hire based on the recommendation of the Functional Coordinator(s) for these areas:

Name	Dept	Position	Rate	Date of Hire
Sonny Nguyen	Parks	Seasonal Laborer	\$18.60	05/15/2023
Kelly Eldred	Supervisor	Secretary to Supervisor	\$31.87	05/30/2023

This is subject to completion of the proper reviews and background checks for these candidates and appropriate sign off by the Town Board representative.

The following employee(s) is recommended for a status change and/or salary change due to a change in status.

Name	Position	Reason for Change	Rate	Effective Date
Andrew Diekmann	Seasonal Laborer	Rehire Parks	\$18.10	05/15/2023
Tyler Love	Seasonal Laborer	Rehire Highway	\$18.10	05/15/2023
Nolan Lusk	Seasonal Laborer	Rehire Highway	\$18.10	06/01/2023

The Resolution was declared passed as follows:

RESOLVED, that the Town Board approves the appointment for the following employee(s):

Name	Dept	Position	Rate	Date of Hire
Sonny Nguyen	Parks	Seasonal Laborer	\$18.60	05/15/2023
Kelly Eldred	Supervisor	Secretary to Supervisor	\$31.87	05/30/2023

Name	Position	Reason for Change	Rate	Effective Date
Andrew Diekmann	Seasonal Laborer	Rehire Parks	\$18.10	05/15/2023
Tyler Love	Seasonal Laborer	Rehire Highway	\$18.10	05/15/2023
Nolan Lusk	Seasonal Laborer	Rehire Highway	\$18.10	06/01/2023

Minutes of the Town Board for May 16, 2023

OTHER BUSINESS

Deputy Supervisor Munzinger asked Commissioner Schenkel for an update on recent media coverage of concerns in the Kilbourn neighborhood. Commissioner Schenkel stated that news coverage predominantly focused on a restricted traffic area imposed by the PGA and multiple law enforcement agencies, referred to as the "Green Zone," a change from previous major golf events held at Oak Hill Country Club. The Town pushed back, concerned about revenue from parking sales for residential property owners in the area. As part of a compromise, the Town and PGA representatives personally contacted each of the eighty-four homes within the impacted area to answer resident questions, concerns, and to offer other income options beside selling parking at their property. Following day two of the practice rounds, the impacted areas were adjusting to the changes, and everything seemed to be coming together nicely. Board members and staff were in agreement that the timing of the notification sent by the PGA could have been better.

Councilmember Taylor mentioned that there are again issues with speeding in the Mendon High School area and asked Commissioner Schenkel about the possibility of placing a speed monitoring trailer along Mendon Road to assist in reminding drivers to slow down.

Deputy Supervisor Munzinger inquired about the ticketing data requested from the Monroe County Sheriff's Office after the public meeting held in the fall. The Supervisor stated that his office would follow up with them in the morning. She further commented it might be worthwhile to contact our state representatives since Mendon Road is a state road.

Councilmember Townsend shared an update from the Environmental Board. One of the board's subgroups is working on additional social media content for the communications department to use for further environmental education for residents. If the Town Board gives its ok, the board is also looking to draft a sustainability plan, utilizing the free resources of the Finger Lakes Regional Economic Development Council to assist with the project. Several board members mentioned the impact to staff time as a concern and Supervisor Smith requested a clearer picture of what the Environmental Board plans are for the plan. And finally, July 28th is the application deadline for eight million dollars in state grant funding available to designated Climate Smart Communities.

Councilmember Koshykar offered her appreciation and thanks to staff members for their efforts during May covering PGA events, Paddle and Pour and Memorial Day Parade on top of their day-to-day responsibilities.

PUBLIC COMMENTS

There were no comments.

With no further business, the meeting adjourned at 7:39 p.m.

Respectfully submitted,

Renee McQuillen
Town Clerk

Minutes of the Town Board for June 6, 2023

**DRAFT
TOWN OF PITTSFORD
TOWN BOARD
June 6, 2023**

Proceedings of a meeting of the Pittsford Town Board held on Tuesday, May 16, 2023, at 6:00 P.M. local time in the Lower-Level Meeting Room of Town Hall, 11 South Main Street, in person.

PRESENT: Supervisor William A. Smith, Jr.; Councilmembers Cathy Koshykar, Katherine B. Munzinger, Kim Taylor and Stephanie M. Townsend.

ABSENT:

ALSO PRESENT: Staff Members: Brian Luke, Finance Director; Robert Koegel, Town Attorney; Paul Schenkel, Commissioner of Public Works; Laura Beeley, Deputy Town Clerk; Shelley O'Brien, Communications Director; Spencer Bernard, Chief of Staff; Jessie Hollenbeck, Recreation Director; Kelly Eldred, Assistant to the Supervisor; Hayes Wallman, Deputy Town Clerk; Cheryl Fleming, Director of Personnel.

ATTENDANCE: Thirty-seven members of the public along with an interpreter attended.

Supervisor Smith called the Town Board meeting to order at 6:00 P.M. and invited all to join in the Pledge to Flag.

SUPERVISORS ANNOUCEMENTS

- June is Pride Month, an opportunity to acknowledge the dignity and humanity of many of our family members, neighbors, and friends.
- This Friday, June 9, is the first concert in the Summer Concert Series in Carpenter Park at the Port of Pittsford. The jazz stylings of the Pittsford Mendon and Pittsford Sutherland High School Jazz Ensembles are kicking off the series. The concert will start at 6:30 P.M.
- Minutes from last meeting May 16, 2023, will be approved next Town Board meeting June 20, 2023.

LEGAL MATTERS

PUBLIC COMMENT

Comments were offered by Ed Doherty and John McAlpin.

DISCUSSION OF REQUEST TO AMEND TOBEY PUD PARCELS 8 & 12

Supervisor Smith announced that the application has been withdrawn by Passero Associates will be taken out this evening's agenda.

SET PUBLIC HEARING FOR LOCAL LAW #1 OF 2023: REAL PROPERTY TAX LEVY FOR 2024 IN EXCESS OF TAX LEVY LIMIT

Supervisor Smith gave a brief explanation of the Tax Cap and why an override is needed for the 2024 Tax year. Board members asked questions and discussed the Tax Levy.

A Resolution to approving a public hearing be set for July 18, 2023 at 6:00 pm, local time, at the Pittsford Town Hall, 11 South Main Street, to consider Proposed Local Law #1 of 2023 – Real Property Tax Levy for 2024 in excess of the Tax Levy Limit, in accordance with the written Resolution submitted

Minutes of the Town Board for June 6, 2023

herewith was offered by Supervisor Smith seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

WHEREAS, true and correct copies of proposed Local Law No. 1 of 2023: Real Property Tax Levy for 2024 in excess of Tax Levy Limit, were delivered to each member of the Town Board; and

WHEREAS, due consideration has been given to the adoption of said proposed Local Law No. 1 of 2023, by all members of the Town Board who were present; and

WHEREAS, it was the considered opinion of all members of the Town Board who were present that a public hearing should be held on the 18th day of July, 2023, at 6:00 p.m. at the Pittsford Town Hall, 11 South Main Street, Pittsford, New York, to consider the adoption of said proposed Local Law No. 1 of 2023;

NOW, on motion duly made and seconded, it was

RESOLVED, that a public hearing be held on the 18th day of July, 2023, at 6:00 p.m., Local Time, at the Pittsford Town Hall, 11 South Main Street, Pittsford, New York, on the question of the adoption of said proposed Local Law No. 1 of 2023; and be it further

RESOLVED, that a Notice of Hearing and a copy of said proposed Local Law No. 1 of 2023, or a summary thereof, be published in a newspaper previously designated as an official newspaper for publication of public notices, not less than five (5) days prior to said hearing; and be it further

RESOLVED, that the Town Clerk shall post certified copies of both this Resolution and said proposed Local Law No. 1 of 2023, or a summary thereof, on the bulletin board, maintained by the Town Clerk pursuant to § 40(6) of the Town Law, for a period of not less than five (5) days prior to said public hearing.

PUBLIC HEARINGS SET FOR REFUSE DISTRICTS

Supervisor Smith stated that he would be recusing himself from the Random Woods Refuse District voting since he resides within that district, therefore Random Woods and districts 1-10 and districts 12-20 to be voted on separately. Supervisor Smith also gave an explanation on how the homeowners qualified to form a Refuse district.

PUBLIC HEARING SET TO CONSIDER THE APPROVAL OF THE PROPOSED RANDOM WOODS REFUSE DISTRICT

A Resolution to set the public hearing for the proposed Random Woods Refuse Districts was offered by Councilmember Townsend, seconded by Councilmember Taylor, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor and Townsend. Nays: none. Recused: Smith

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Random Woods Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Random Woods Estates Subdivision and outlying addresses on Washington Rd, the said proposed District being located in general terms on the streets of Barnwood Heights, Random Woods & Washington Road, comprising of 24 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

Minutes of the Town Board for June 6, 2023

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$251.40;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 18th day of July, 2023 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

PUBLIC HEARING SET TO CONSIDER THE APPROVAL OF THE PROPOSED ALPINE REFUSE DISTRICT

Councilmember Townsend offered a Resolution to approve setting the public hearings for the following Refuse Districts: Alpine, Bragdon, Carriage Crossing, East Ave Estates, East Pittsford Manor, Harrison Circle, Mill Valley Estates, Oak Manor, Old Farm Circle, Parker Drive, Roxbury Lane, Sherwood, Stone Stefenage, Extension 1 to Cherry Hill Farm, Extension 1 to District 3, Extension 1 to Long Meadow, Extension 1 to Pittsford Hills, Extension 2 to Sutton Point and Extension 1 to Tobey Estates. Councilmember Taylor seconded the motion and members voted as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolutions were declared carried as follows:

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Alpine Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the East Avenue Subdivision, the said proposed District being located in general terms on the streets of Alpine Dr, Crestline Rd & Shelwood Dr, comprising of 82 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$251.40;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 18th day of July, 2023 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained

Minutes of the Town Board for June 6, 2023

pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

PUBLIC HEARING SET TO CONSIDER THE APPROVAL OF THE PROPOSED BRAGDON REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Bragdon Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Bragdon Estates Subdivision, the said proposed District being located in general terms on the streets of Bragdon Dr & East Ave, comprising of 7 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$251.40;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 18th day of July, 2023 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

PUBLIC HEARING SET TO CONSIDER THE APPROVAL OF THE PROPOSED CARRIAGE CROSSING REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Carriage Crossing Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Carriage Crossing Subdivision, the said proposed District being located in general terms on the streets of Farm Field Lane, Field Gate Circle & Trotters Field Run, comprising of 65 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$251.40;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 18th day of July, 2023 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and

Minutes of the Town Board for June 6, 2023

further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

PUBLIC HEARING SET TO CONSIDER THE APPROVAL OF THE PROPOSED EAST AVENUE ESTATES REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "East Ave Estates Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the East Avenue Estates Subdivision, the said proposed District being located in general terms on the streets of East Avenue, Ellingwood Drive, Kilbourn Road, Maywood Avenue, Overbrook Road & Stoneleigh Court, comprising of 198 parcels (excludes 133 through 143 Kilbourn Road, private portion), all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$251.40;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 18th day of July, 2023 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

PUBLIC HEARING SET TO CONSIDER THE APPROVAL OF THE PROPOSED EAST PITTSFORD MANOR REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "East Pittsford Manor Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the East Pittsford Manor Subdivision, the said proposed District being located in general terms on the street of Glendower Circle, comprising of 18 parcels (excludes #3, 22, 28 & 30 Glendower), all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

Minutes of the Town Board for June 6, 2023

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$251.40;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 18th day of July, 2023 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

PUBLIC HEARING SET TO CONSIDER THE APPROVAL OF THE PROPOSED HARRISON CIRCLE REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Harrison Circle Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Parkridge Subdivision, the said proposed District being located in general terms on the street of Harrison Circle, comprising of 19 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$251.40;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 18th day of July, 2023 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

PUBLIC HEARING SET TO CONSIDER THE APPROVAL OF THE PROPOSED MILL VALLEY ESTATES REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Mill Valley Estates Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Mill Valley Estates Subdivision, the said proposed District being located in general terms

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on the streets of Burr Oak Drive, Gladbrook Road, Oak Leaf Lane, Pine Cone Drive, Sand Brook Road, Sassafras Ln, comprising of 108 parcels (EXCLUDES 1 Pine Cone Drive), all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$251.40;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 18th day of July, 2023 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

PUBLIC HEARING SET TO CONSIDER THE APPROVAL OF THE PROPOSED OAK MANOR REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Oak Manor Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Oak Manor Subdivision, the said proposed District being located in general terms on the streets of Oak Manor Crescent, Oak Manor Lane, Torwood Circle, Trowbridge Trail, comprising of 95 parcels (excludes Huxley Lane (Pvt)), all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$251.40;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 18th day of July, 2023 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

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PUBLIC HEARING SET TO CONSIDER THE APPROVAL OF THE PROPOSED OLD FARM CIRCLE REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Old Farm Circle Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Knickerbocker Hill Subdivision, the said proposed District being located in general terms on the street of Old Farm Circle, comprising of 34 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$251.40;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 18th day of July, 2023 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

PUBLIC HEARING SET TO CONSIDER THE APPROVAL OF THE PROPOSED PARKER DRIVE REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Parker Drive Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Cotswold Estates Subdivision, the said proposed District being located in general terms on the street of Parker Drive, comprising of 20 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$251.40;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 18th day of July, 2023 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

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RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

PUBLIC HEARING SET TO CONSIDER THE APPROVAL OF THE PROPOSED ROXBURY LANE REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Roxbury Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Roxbury Lane Subdivision, the said proposed District being located in general terms on the street of Roxbury Lane, comprising of 21 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$251,40;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 18th day of July, 2023 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

PUBLIC HEARING SET TO CONSIDER THE APPROVAL OF THE PROPOSED SHERWOOD REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Sherwood Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Sherwood Subdivision & outlying addresses on Washington Rd, the said proposed District being located in general terms on the streets of Charmwood Rd, Kirklees Rd, Shire Oaks Dr, and Washington Rd, comprising of 137 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$251.40;

NOW, ON MOTION duly made and seconded, it is

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RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 18th day of July, 2023 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

PUBLIC HEARING SET TO CONSIDER THE APPROVAL OF THE PROPOSED STONE STEFENAGE REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Stone Stefenage Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Cricket Hill II, Marcos & Olsen, Stefenage Court, and Kinwood Subdivisions & outlying addresses on Stone Road, the said proposed District being located in general terms on the streets of Fitzmot Glen (Pvt), Kinwood Lane (Pvt), Stefenage Court & Stone Road, comprising of 39 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$251.40;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 18th day of July, 2023 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

PUBLIC HEARING SET TO CONSIDER THE APPROVAL OF THE PROPOSED EXTENSION 1 TO CHERRY HILL FARM REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Extension 1 to Cherry Hill Farm Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the extension of aforesaid Refuse District to be located in a portion of the Pittsford Highlands Subdivision, located south of property address 2 Whitecliff Dr, the said proposed extension to District being located in general terms on the street of Bromley Rd, comprising of 1 additional parcels, all as is more particularly set forth in the Petitions and map as described herein; and

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WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$251.40;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 18th day of July, 2023 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

PUBLIC HEARING SET TO CONSIDER THE APPROVAL OF THE PROPOSED EXTENSION 1 TO DISTRICT 3 REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Extension 1 to District 3 Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the extension of aforesaid Refuse District to be located in a portion of the Mill Park Estates Subdivision, located south and east of property address 372 East Street, the said proposed extension to District being located in general terms on the streets of Musket Lane and Park Road, comprising of 26 additional parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$251.40;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 18th day of July, 2023 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

PUBLIC HEARING SET TO CONSIDER THE APPROVAL OF THE PROPOSED EXTENSION 1 TO LONG MEADOW REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Extension 1 to Long Meadow Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the extension of aforesaid Refuse District to be located in a portion of the Long Meadow Subdivision, located north and east of property address 200 East Brook Road, the said proposed extension to District being located in general terms on the street of Monroe Ave, comprising of 3 additional parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$251.40;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 18th day of July, 2023 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

PUBLIC HEARING SET TO CONSIDER THE APPROVAL OF THE PROPOSED EXTENSION 1 TO PITTSFORD HILLS REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Extension 1 to Pittsford Hills Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the extension of aforesaid Refuse District to be located in a portion of the Pittsford Hills & Sherwood Subdivisions, located east of property address 46 Lochnavar Parkway, the said proposed extension to District being located in general terms on both sides of the street of Washington Road, comprising of 8 additional parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$251.40;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 18th day of July, 2023 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and

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further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

PUBLIC HEARING SET TO CONSIDER THE APPROVAL OF THE PROPOSED EXTENSION 2 TO SUTTON POINT/ANDREWS HILL REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Extension 2 to Sutton Point/Andrews Hill Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the extension of aforesaid Refuse District to be located in a portion of the Briar Hill Subdivision, located south and west of property address 2 Sutton Point, the said proposed extension to District being located in general terms on the street of Stone Road, comprising of 6 additional parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$251.40;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 18th day of July, 2023 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

PUBLIC HEARING SET TO CONSIDER THE APPROVAL OF THE PROPOSED EXTENSION 1 TO TOBEY ESTATES REFUSE DISTRICT

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Extension 1 to Tobey Estates Refuse District," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the extension of aforesaid Refuse District to be located in a portion of the Tobey Estates Subdivision & a portion of section 5 of Cricket Hill Subdivision, located south and east of property address 4 Woodgate, the said proposed extension to District being located in general terms on the street of Tobey Rd, comprising of 3 additional parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

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WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$251.40;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 18th day of July, 2023 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

FINANCIAL MATTERS

PUBLIC COMMENTS

No comments were submitted.

APPROVAL OF DISPOSITION OF SURPLUS INVENTORY

A resolution to approve the surplus inventory listed was made by Councilmember Taylor and seconded by Deputy Supervisor Munzinger and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the attached list of equipment be declared surplus and be removed from the Town's inventory.

Asset #	Year	Description	Department	Cost	Disposition
18278	2017	Volvo Excavator #495-1	Highway	\$ 96,716.00	Trade-In

PERSONNEL MATTERS

PUBLIC COMMENTS

No comments were made.

TOWN ADOPTION OF LACTATION ACCOMMODATION POLICY

Personal Director Cheryl Fleming gave an overview of the policy and answered questions from board members.

A Resolution to adopt the Lactation Accommodation Policy that the Town personnel rules be amended to include this Policy was offered by Councilmember Taylor and seconded by Deputy Supervisor Munzinger and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: None.

The Resolution was declared carried as follows:

RESOLVED, that the Town Board adopt the Lactation Accommodation Policy in the form submitted herewith and that the Town personnel rules be amended to include this Policy.

Lactation Accommodation Policy

Objective

As part of our family-friendly policies and benefits, the Town of Pittsford supports breastfeeding employees by accommodating an employee who needs to express breast milk during the workday.

Accommodation for Lactating Employees

For up to three years after the child's birth, any employee who is breastfeeding will be provided reasonable break times to express breast milk. The Town of Pittsford has designated the downstairs breakroom located in Town Hall at 11. S. Main Street, Pittsford, NY for this purpose.

Employees must reserve the room by contacting Personnel Director Cheri Fleming, 585-248-6227. Employees who work in offsite locations will be provided with reasonable accommodations as necessary.

A refrigerator shelf in the breakroom refrigerator will be reserved for the specific storage of breast milk. Any breast milk stored in the refrigerator must be labeled with the name of the employee and the date of expressing the breast milk. Any nonconforming products stored in the refrigerator may be disposed of. Employees storing milk in the refrigerator assume all responsibility for the safety of the milk and the risk of harm for any reason, including improper storage, refrigeration, and tampering.

Consistent with NYS Department of Labor Guidance, the Town will provide written notice of this policy to employees who are returning to work following the birth of a child and to all employees generally through publication of such notice in the employee handbook or posting of the notice in a central location.

Should you have any questions or need clarification, please contact Cheryl Fleming.

HIRING/PERSONNEL ADJUSTMENTS APPROVED

Councilmember Munzinger asked Recreation Supervisor Jessie Hollenbeck how Summer Camp hiring is going for this year and that Summer Fun is a great job for High School students.

A Resolution to approve the recommendations for new hires and status and/or salary changes was offered for approval by Councilmember Townsend, seconded by Councilmember Taylor, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The following employee(s) are recommended as a new hire, subject to successful completion of drug and background checks, based on the recommendation of the Functional Coordinator(s) for these areas:

Name	Dept	Position	Rate	Date of Hire
Daniel Yang	Sewer	Seasonal Laborer	\$18.10	05/22/2023
Jane McConnochie	Parks	Seasonal Laborer	\$18.10	05/22/2023
Trey Wallman	Sewer	Seasonal Laborer	\$18.10	05/23/2023

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Jonah Khishchenko	Recreation	Summer Fun Group Leader	\$15.00	06/03/2023
Alison Profitt	Recreation	Summer Fun Group Leader	\$15.00	06/03/2023
Jackson Bonin	Recreation	Summer Fun Counselor	\$14.20	06/26/2023
Hayley Achim	Parks	Seasonal Laborer	\$18.10	06/26/2023
Todd Frank	Court	Security	\$30.00	06/29/2023

This is subject to completion of the proper reviews and background checks for these candidates and appropriate sign off by the Town Board representative.

Name	Dept	Position	Rate	Date of Hire
Daniel Yang	Sewer	Seasonal Laborer	\$18.10	05/22/2023
Jane McConnochie	Parks	Seasonal Laborer	\$18.10	05/22/2023
Trey Wallman	Sewer	Seasonal Laborer	\$18.10	05/23/2023
Jonah Khishchenko	Recreation	Summer Fun Group Leader	\$15.00	06/03/2023
Alison Profitt	Recreation	Summer Fun Group Leader	\$15.00	06/03/2023
Jackson Bonin	Recreation	Summer Fun Counselor	\$14.20	06/26/2023
Hayley Achim	Parks	Seasonal Laborer	\$18.10	06/26/2023
Todd Frank	Court	Security	\$30.00	06/29/2023

The following employee(s) are recommended for a status change and/or salary change due to a change in status.

Name	Position	Reason for Change	Rate	Effective Date
Christopher Downey	REC ASST	After School Program Dir.	\$18.46	05/30/2023
Nolan Lusk	Laborer	Seasonal Rehire	\$18.10	06/01/2023
John Scharf	REC ASST	Assistant Site Director	\$16.46	06/03/2023
Madeline Fernandez	REC ASST	Summer Fun Group Leader	\$15.00	06/03/2023
Jacqueline Malizia	REC ASST	Summer Fun Site Director	\$18.10	06/03/2023
Sophie Sheehan	REC ASST	Summer Fun Group Leader	\$15.00	06/03/2023
Trisha Thakkar	REC ASST	Summer Fun Group Leader	\$15.00	06/03/2023

Should the Board approve the above recommendation and personnel adjustment, the following resolution is being proposed, RESOLVED, that the Town Board approves the appointment for the following employee(s):

Name	Position	Reason for Change	Rate	Effective Date
Christopher Downey	REC ASST	After School Program Dir.	\$18.46	05/30/2023
Nolan Lusk	Laborer	Seasonal Rehire	\$18.10	06/01/2023
John Scharf	REC ASST	Assistant Site Director	\$16.46	06/03/2023
Madeline Fernandez	REC ASST	Summer Fun Group Leader	\$15.00	06/03/2023
Jacqueline Malizia	REC ASST	Summer Fun Site Director	\$18.10	06/03/2023
Sophie Sheehan	REC ASST	Summer Fun Group Leader	\$15.00	06/03/2023
Trisha Thakkar	REC ASST	Summer Fun Group Leader	\$15.00	06/03/2023

OTHER BUSINESS

Councilmember Taylor commended the Recreation Department and all staff for a great job on the Paddle & Pour event and heard from residents that the new location was great.

Councilmember Townsend advised she would be unable to attend the next Town Board meeting on June 20th, 2023.

Deputy Supervisor Munzinger announced that she and Councilmember Taylor attended Historic Pittsford Trivia Night and it was well attended and a lot of fun.

Minutes of the Town Board for June 6, 2023

PUBLIC COMMENTS

Comments were offered by Bob Naum, Kelly Cline, Fritz Kass, Matt Fallow, Katy Kenney and Marc Johnson.

Supervisor Smith welcomed Kelly Eldred as the new Supervisor assistant to Town Hall. Welcome Kelly!

With no further business, the meeting adjourned at 6:40 p.m.

Respectfully submitted,

Laura Beeley
Deputy Town Clerk

MEMORANDUM

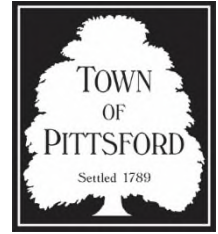
To: Pittsford Town Board

From: Paul Schenkel - Commissioner of Public Works

Date: June 14, 2023

Regarding: Set Bid Date for Copper Beech Park Expansion

For Meeting On: June 20, 2023



Ladies and Gentlemen:

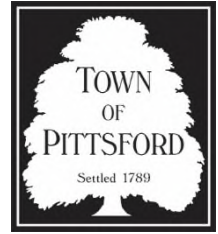
As you may recall, I presented plans at the July 19, 2022 Town Board meeting for the expansion of Copper Beech Park, into the vacant lot on North Main Street. We have since held a public information meeting with the Village of Pittsford, where comments were received, and incorporated into the plans. Due to the upward trend in contractor pricing and the lack of available landscaping firms, it made sense to delay going out to bid. The timing appears to now be a bit more appropriate for potential fall construction.

I recommend the Town Board set a bid opening date for the Copper Beech Park Expansion for Wednesday, August 9, 2023, at 11:00 a.m. at the Department of Public Works.

In the event the Town Board determines that the proposed action should be taken, the following Resolution is suggested:

RESOLVED, the Town Board set a bid opening date for the Copper Beech Park Expansion for Wednesday, August 9, 2023, at 11:00 a.m.

MEMORANDUM



To: Pittsford Town Board

From: Paul Schenkel - Commissioner of Public Works

Date: June 14, 2023

Regarding: Award of Engineering Design with Fisher Associates for PIN 4761.37

For Meeting On: June 20, 2023

Ladies and Gentlemen:

The Town has been awarded a \$675,000 grant from the New York State Department of Transportation under the Transportation Alternatives Program (TAP). The project is to be referred to as PIN 4761.37 - Pittsford Pedestrian Sidewalk and Crosswalk Improvements. The project involves constructing sidewalks on NYS Route 64 (Mendon Road), from Thornell Farm Park to Thornell Road, east to Oak Meadow Trail. It also involves improvements to the pedestrian crossing at the intersection of Mendon Road and Thornell Road.

Earlier this year, a Request for Proposals (RFP) was sent as required to all 15 engineering firms on the NYS-DOT Region 4 Local Design Services Agreement (LDSA) list. RFP responses received from the three consultants (CPL, Fisher Associates and Lu Engineers) were then scored by an internal committee, with the committee selecting Fisher Associates based on a weighted rating of the evaluation criteria, as outlined in the NYS-DOT Local Projects Manual (LPM).

After an initial meeting with Fisher Associates, the Town has received their attached Consultant Agreement for Engineering Design for this project. This agreement accurately reflects the design needs and expected costs for this project, and I recommend that the Town execute the Design Agreement for PIN 4761.37 with Fisher Associates. The cost will not exceed \$135,000 and will be reimbursed as part of the grant

Based on my review, I recommend the Town Board authorize the Town Supervisor to execute the Consultant Design Agreement with Fisher Associates for Preliminary Engineering and Detail Design.

In the event the Town Board determines that the proposed action should be taken, the following attached Resolution is suggested.

At a Regular Meeting of the Town Board
of the Town of Pittsford, New York, held
at Pittsford Town Hall, 11 S. Main St., in the
Town of Pittsford, New York, on the 20th day of
June, 2023.

PRESENT:

William A. Smith, Jr., Supervisor
Katherine Bohne Munzinger, Deputy Supervisor
Cathleen A. Koshykar, Councilperson
Kim Taylor, Councilperson
Stephanie M. Townsend, Councilperson

ABSENT: NONE

TOWN BOARD
TOWN OF PITTSFORD

STATE OF NEW YORK
COUNTY OF MONROE

In the Matter of

**RESOLUTION FOR
THE AWARD OF ENGINEERING DESIGN SERVICES
FOR PIN 4761.37
PEDESTRIAN SIDEWALK & CROSSWALK IMPROVEMENTS
(MENDON & THORNELL ROADS)
IN THE TOWN OF
PITTSFORD, MONROE COUNTY, NEW YORK**

WHEREAS, The Town has received a grant from the New York State Department of Transportation under the Transportation Alternatives Program (TAP) for the construction of Sidewalk and Crosswalk Improvements on Mendon and Thornell Roads referred to as PIN 4761.37; and

WHEREAS, The Town Department of Public Works received qualification-based proposals for the Engineering and Design Services from interested engineering firms related to the Project under the procedures set forth by the Federal Government for the use of Federal Transportation Funds; and

WHEREAS, A selection committee was established by the Department of Public Works to review said proposals received from interested engineering firms; and

WHEREAS, After review of said proposals, the selection committee recommends Fisher Associates, 180 Charlotte St, Rochester, NY 14607, for Preliminary Engineering, and Detailed Design related for this project, based upon the RFP submissions and submission evaluation and ranking by the committee; and

WHEREAS, the Town Department of Public Works and New York State Department of Transportation (NYS-DOT) wish to begin the Preliminary Engineering, and Detailed Design phase of the Project in 2023; and

WHEREAS, I as Town Project Manager have coordinated with Jon Harman, Regional Local Projects Liaison from NYS-DOT and have received authorization for proceeding with Preliminary Engineering, and Detailed Design and Town Board's Authority to execute said attached Consultant Agreement; and

WHEREAS, the Town Project Manager has determined that the proposed Consultant Agreement amount is consistent with the Cost Categories contained in the attached executed November, 2022, U.S. Department of Transportation Federal Highway Administration Transportation Initial Project Proposal (IPP) Report for PIN 4761.37; and

WHEREAS, the costs for Design Services for this project are in the not to exceed amount of \$135,000 per PIN 4761.37.

NOW, ON MOTION duly made and seconded, it is hereby

RESOLVED, that the proposed Consultant Agreement between the Town of Pittsford and Fisher Associates be and hereby is approved for an amount not to exceed \$135,000 and the Town Supervisor be and hereby is authorized to sign such agreement.

Said matter having been put to a vote, the following votes were recorded:

William A. Smith, Jr.	VOTING
Katherine Bohne Munzinger	VOTING
Cathleen A. Koshykar	VOTING
Kim Taylor	VOTING
Stephanie Townsend	VOTING

The Order was thereupon declared duly adopted.

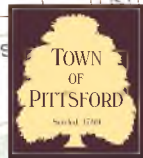
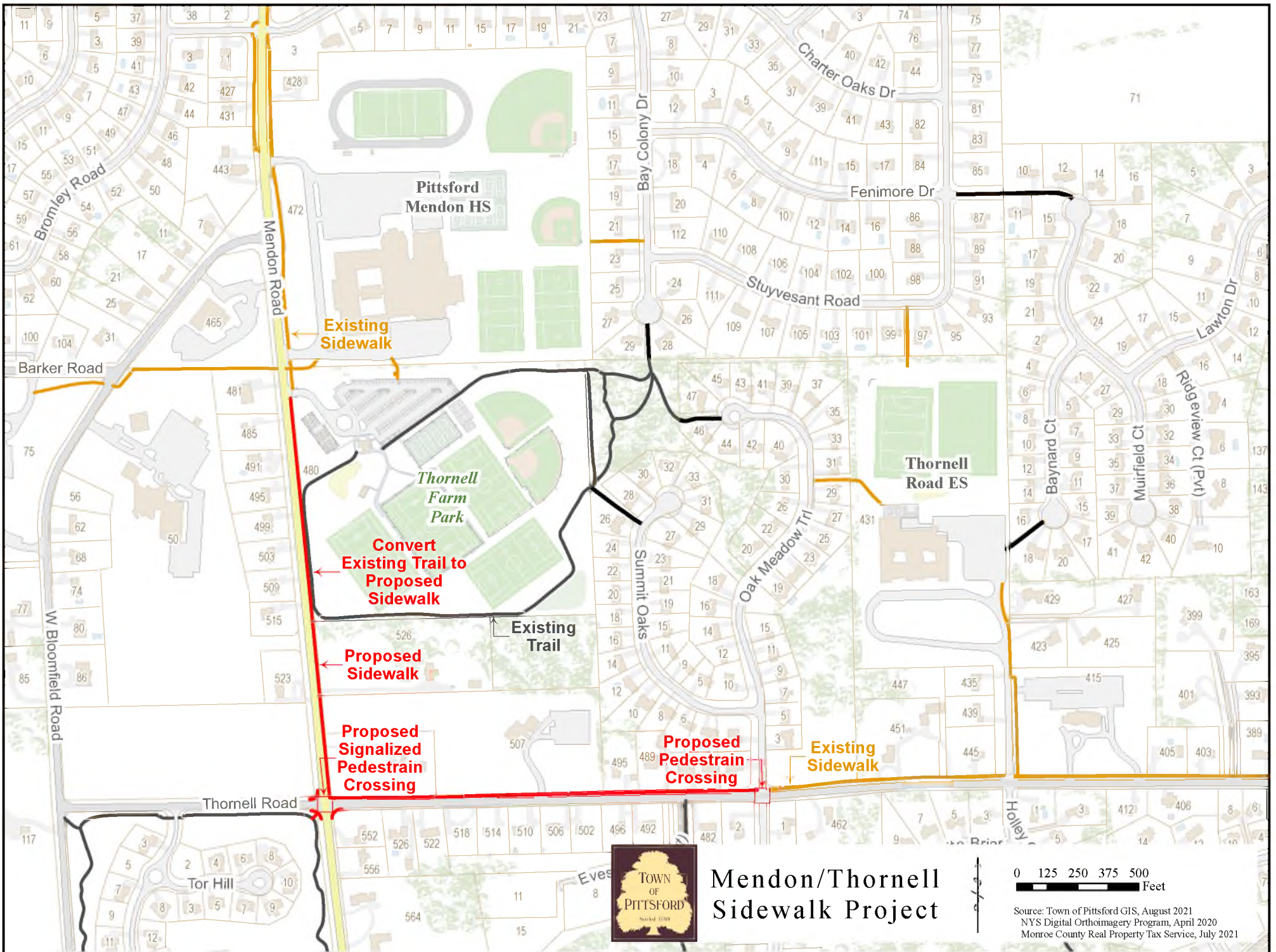
Dated: June 20, 2023

TOWN CLERK CERTIFICATION

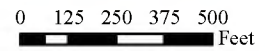
I, Renee M. McQuillen, Town Clerk of the Town of Pittsford, New York, DO HEREBY CERTIFY that I have compared a copy of the Order as herein specified with the original in the minutes of the meeting of the Town Board of the Town of Pittsford, and that the same is a correct transcript thereof and the whole of the said original.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of June, 2023.

Renee M. McQuillen, Town Clerk



Mendon/Thornell Sidewalk Project



Source: Town of Pittsford GIS, August 2021
 NYS Digital Orthoimagery Program, April 2020
 Monroe County Real Property Tax Service, July 2021

Transportation Project Report

Initial Project Proposal

November 2022

Pittsford Pedestrian Sidewalk & Crosswalk Improvements
Project Identification Number (PIN): 4761.37
Town of Pittsford
Monroe County

Project
Location



Department of
Transportation



U.S. Department of Transportation
Federal Highway Administration

Initial Project Proposal Form / 4761.37 -Pittsford Pedestrian Sidewalk & Crosswalk Improvements

Form Report, date prepared **September 19, 2022**

PROPOSED PROJECT DETAIL

PIN

4761.37

TIP Number

N23-11-MN1

Proposed Project Title

Pittsford Pedestrian Sidewalk & Crosswalk Improvements

County

Monroe

Municipality

Town of Pittsford

Project Type

Safety

Consultant Involvement

Yes

Target Letting Date

December 2024

Project Description

This project will construct 3,500 linear feet of new sidewalk and make improvements at two crosswalks along Mendon and Thornell Roads in the Town of Pittsford, Monroe County. The project will fill a gap between where the sidewalk ends on Mendon Road and starts again on Thornell Road, allowing safe and inclusive access to Thornell Road Elementary School, Pittsford Mendon High School, and Thornell Farm Town Park.

Public Friendly Description

This project involves constructing new sidewalk and crosswalk improvements along Mendon and Thornell Roads, allowing safe and inclusive access to the elementary school, high school, and Thornell Farm Town Park in the Town of Pittsford, Monroe County.

Regional Local Project Liaison

Jon Harman

Responsible Organization	
Responsible Organization:	Town of Pittsford

Scope of Work			
#	Scope of Work	Scope of Work Percentage	Asset Team-Specific Cost Share \$
1	Pedestrian Facility (Highway): New	100	\$449,000

Cost Categories		
#	Cost Category	Planned Level Budget Estimated
1	PRELIMINARY DESIGN	\$54,000
2	DETAILED DESIGN	\$81,000
3	RIGHT-OF-WAY INCIDENTALS	\$3,000
4	RIGHT-OF-WAY ACQUISITIONS	\$7,000
5	CONSTRUCTION	\$449,000
6	CONSTRUCTION INSPECTION	\$81,000

Total Planned Level Budget Estimated
\$675,000

Accomplishments - Current Planned			
#	Description	Unit Description	Qty
1	Complete Streets - Sidewalk (New)	MI	1
2	Complete Streets - Street Crossing (New)	#	1

Project Specific Issues

State Wide Significance?
No

Anticipated State Environmental Classification
SEQR Type II

Anticipated Federal Environmental Classification
NEPA Class II, CE

Governor Program
N/A

LOCATION

GIS Landing				
Road Name	Begin Milepoint	End Milepoint	Total Lane Miles	Total Centerline Miles
THORNELL RD	0.207	0.547	0.68	0.34
NY 64	7.984	8.322	0.68	0.34

Structures					
#	Structure Type	Structure ID Number	On National Highway System?	On State Highway System?	On Federal Aid System

County
County
Monroe

Congressional District
Congressional District
25

State Senate District
State Senate District
55

State Assembly District
State Assembly District
133

PROJECT SCHEDULE

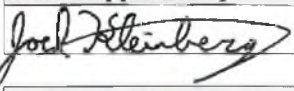
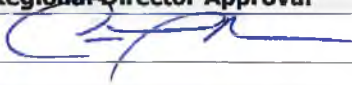
P6 Activity ID	P6 Activity Name	P6 Approved Baseline (BL)
099	IPP APPROVED	November 2022
289	DESIGN APPROVAL GRANTED	October 2023
359	ADP COMPLETED	April 2024
379	PS&E SUBMITTED	October 2024
386	ADVERTISEMENT	November 2024
389	LETTING HELD	December 2024
719	CONTRACT AWARDED	January 2025
739	CONTRACTOR'S FIRST DAY OF WORK	April 2025
749	SUBSTANTIAL COMPLETION	September 2025
779	CONTRACT COMPLETION DATE	October 2025
Project Delivery Method:		Design-Bid-Build Low Bid

ATTACHMENTS

The following Checklist(s) will be completed during preliminary design:

- Federal Environmental Approvals Worksheet (FEAW)
- Social, Economic and Environmental Resources Checklist
- Capital Projects Complete Streets Checklist
- Smart Growth Checklist

PROJECT APPROVAL

RPPM Approval By

Date RPPM Approval
11/23/2022
Regional Director Approval

Date of Regional Director Approval
11/29/2022

**Consultant Agreement
for
Pittsford Pedestrian Sidewalk & Crosswalk
Improvements**

PIN 4761.37

Between

Town of Pittsford

and



April 21, 2023

**Architectural/Engineering
Consultant Contract**

PIN 4761.37 Sponsor Contract No. _____

Agreement made this _____ day of _____, _____ by and between

Town of Pittsford
(municipal corporation)

having its principal office at 11 South Main Street, Pittsford, NY, (to be known throughout this document as the
"Sponsor")

and

Fisher Associates, P.E., L.S., L.A., D.P.C.,

with its office at 180 Charlotte Street, Rochester, NY 14607 (to be known throughout this document as the
"Consultant")

WITNESSETH:

WHEREAS, in connection with a federal-aid project funded through the New York State Department of Transportation (NYSDOT) identified for the purposes of this contract as the **Pittsford Pedestrian Sidewalk & Crosswalk Improvements** (as described in detail in Attachment A annexed hereto, the "Project") the Sponsor has sought to engage the services of a Consultant Engineer to perform the scope of services described in Attachment B annexed hereto; and

WHEREAS, in accordance with required consultant selection procedures, including applicable requirements of NYSDOT and/or the Federal Highway Administration (FHWA), the Municipality has selected the Consultant to perform such services in accordance with the requirements of this Contract; and

WHEREAS, the **Town Supervisor** is authorized to enter this Contract on behalf of the Sponsor,

NOW, THEREFORE, the parties hereto agree as follows:

ARTICLE 1. DOCUMENTS FORMING THIS CONTRACT

This contract consists of the following:

Agreement Form – This document titled "Architectural/Engineering Consultant Contract";

Attachment "A" – Project Description and Funding;

Attachment "B" – Scope of Services;

Attachment "C" – as applicable, Staffing Rates, Hours, Reimbursables and Fee.

ARTICLE 2. SCOPE OF SERVICES/STANDARD PRACTICES AND REQUIREMENTS

2.1 The CONSULTANT shall render all services and furnish all materials and equipment necessary to provide the Sponsor with plans, estimates and other services and deliverables more specifically described in Attachment "B".

2.2 The CONSULTANT shall ascertain the applicable practices of the Sponsor, NYSDOT and/or FHWA prior to beginning any of the work of this PROJECT. All work required under this Contract shall be performed in

Architectural/Engineering Consultant Contract

accordance with these practices, sound engineering standards, practices and criteria, and any special requirements, more particularly described in Attachment "B".

- 2.3 The CONSULTANT will commence work no later than ten (10) days after receiving notice to proceed from the Sponsor.

ARTICLE 3. COMPENSATION METHODS, RATES AND PAYMENT

As full compensation for Consultant's work, services and expenses hereunder the Sponsor shall pay to the CONSULTANT, and the CONSULTANT agrees to accept compensation based on the methods designated and described below. Payment of the compensation shall be in accordance with the Interim Payment procedures shown in the table and the final payment procedure in Article 6.

(Continued next page)

Architectural/Engineering Consultant Contract

3.1 Cost Plus Fixed Fee Method			
ITEM	DESCRIPTION OF ITEMS WITHIN METHOD	APPLICABLE RATE/ AMOUNT OR PERCENTAGE	INTERIM PAYMENTS
ITEM I	<ul style="list-style-type: none"> • Actual Direct Technical Salaries, regular time plus straight time portion of overtime compensation of all employees assigned to this PROJECT on a full-time basis for all or part of the term of this Contract, plus properly allocable partial salaries of all persons working part-time on this PROJECT. • The cost of Principals', Officers' and Professional Staffs' salaries (productive time) included in Direct Technical Salaries is eligible for reimbursement if their comparable time is also charged directly to all other projects in the same manner. Otherwise, Principals' salaries are only eligible as an overhead cost, subject to the current limitations, generally established therefore by the Sponsor. • If, within the term of this Contract, any direct salary rates are paid in excess of the maximums shown in Attachment A, the excess amount shall be borne by the CONSULTANT WITHOUT REIMBURSEMENT either as a direct cost or as part of the overhead allowance. 	<ul style="list-style-type: none"> • Actual cost incurred in the performance of this contract as identified in Attachment C or otherwise approved in writing by the Sponsor or its representative. • Not to exceed the maximum allowable hourly rates of pay described in Attachment C of this Contract, all subject to audit. • Actual overtime premium portion of Direct Technical Salaries, all subject to audit and prior approval by the Sponsor. 	<ul style="list-style-type: none"> • The CONSULTANT shall be paid in monthly progress payments based on the maximum salary rates and allowable costs incurred during the period as established in Attachment C. • Bills are subject to approval of the Sponsor and Sponsor's Representative.
ITEM II	Actual Direct Non-Salary Project-related Costs incurred in fulfilling the terms of this Contract; all subject to audit.	All reimbursement for travel, meals and lodging shall be made at actual cost paid but such reimbursement shall not exceed the per diem rates established by the NY State Comptroller. All reimbursement shall not exceed the prevailing wage rates established by the NYS Department of Labor.	
ITEM III	Items required to be purchased for this Project not otherwise encompassed in Direct Non-salary Project-related Costs, which become the property of the Sponsor at the completion of the work or at the option of the Sponsor.	Salvage value	

Architectural/Engineering Consultant Contract

3.1 Cost Plus Fixed Fee Method			
ITEM	DESCRIPTION OF ITEMS WITHIN METHOD	APPLICABLE RATE/ AMOUNT OR PERCENTAGE	INTERIM PAYMENTS
ITEM IV	<ul style="list-style-type: none"> Overhead Allowance based on actual allowable expenses incurred during the term of this Contract, subject to audit. Submitted overhead amounts will be audited based upon the Federal Acquisition Regulations (FAR), sub-part 1-31.2 as modified by sub-part 1-31.105, and applicable policies and guidelines of the Sponsor, NYSDOT, and FHWA. For the purpose of this Contract, an accounting period shall be the CONSULTANT'S fiscal year. An audit of the accounting records of the CONSULTANT shall be made by the Sponsor for each accounting period. For monthly billing purposes, the latest available overhead percentage established by such audit shall be applied to the charges lade, under Item IA of this subdivision to determine the charge to be made under this Item. 	<ul style="list-style-type: none"> The overhead allowance shall be established as a percentage of Item IA only (Actual Direct Technical Salaries) of this ARTICLE, and shall be a FAR compliant rate initially established as 184%, in all events not to exceed 184%, subject to audit. 	
ITEM V	<ul style="list-style-type: none"> Negotiated Lump Sum Fixed Fee. Payment of the Fixed Fee for the described scope of services is not subject to pre-audit and is not subject to review or modification based on cost information or unless this Contract is formally amended or supplemented by reason of a substantial change in the scope, complexity or character of the work to be performed. 	<ul style="list-style-type: none"> A negotiated Lump Sum Fee which in this CONTRACT shall equal \$11,600 for Design Services. 	
ITEM VI	The Maximum Amount Payable under this Contract including Fixed Fees unless this Contract is formally amended or supplemented by reason of a substantial change in the scope, complexity or character of the work to be performed.	Maximum Amount Payable under this Method shall be \$135,000.	

Federal Aid Requirements for Architectural/Engineering Consultant Contracts

ARTICLE 4. INSPECTION

The duly authorized representatives of the Sponsor, and on Federally aided projects, representatives of the NEW YORK STATE DEPARTMENT OF TRANSPORTATION and the FEDERAL HIGHWAY ADMINISTRATION, shall have the right at all times to inspect the work of the CONSULTANT.

ARTICLE 5. AUDITS

5.1 Payment to the Consultant is subject to the following audit rights of the Sponsor:

A. For Cost Plus Fixed Fee Method - All costs are subject to audit, i.e., labor, direct non-salary, overhead, and fee.

B. For Specific Hourly Rate Method - Labor hours and direct non-salary costs are subject to audit. If elements subject to audit are less than \$300,000, an audit may be waived by the Sponsor.

C. For Lump Sum Cost Plus Reimbursables Method - Only direct non-salary costs are subject to audit. If elements subject to audit are less than \$300,000, an audit may be waived by the Sponsor.

5.2 In order to enable the Sponsor to process the final payment properly and expeditiously, the CONSULTANT is advised that all of the following documents and submissions, as the same may be appropriate to this contract, are considered to be necessary to enable the commencement of the audit.

A Records of Direct Non-Salary Costs;

B Copies of any subcontracts relating to said contract;

C Location where records may be examined; and

D Name, address, telephone number of person to contact for production.

The application for final payment is not considered complete until receipt of these documents and information.

ARTICLE 6. FINAL PAYMENT

6.1 The Sponsor will make final payment within sixty (60) calendar days after receipt of an invoice which is properly prepared and submitted, and all appropriate documents and records are received.

6.2 The acceptance by the CONSULTANT of the final payment shall operate as and shall be a release to the Sponsor from all claims and liability to the CONSULTANT, its representatives and assigns for any and all things done, furnished for or relating to the services rendered by the CONSULTANT under or in connection with this Contract or for any part thereof except as otherwise provided herein.

ARTICLE 7. EXTRA WORK

7.1 Consultant's performance of this Contract within the compensation provided shall be continuously reviewed by the CONSULTANT. The CONSULTANT shall notify the Sponsor of the results of those reviews in writing by submittal of a Cost Control Report. Such Cost Control Report shall be submitted to the Sponsor on a monthly basis or such alternative interval as the Sponsor directs in writing.

7.2 If the CONSULTANT is of the opinion that any work the CONSULTANT has been directed to perform is beyond the scope of the PROJECT Contract and constitutes extra work, the CONSULTANT shall promptly notify the Sponsor, in writing, of this fact prior to beginning any of the work. The Sponsor shall be the sole

Federal Aid Requirements for Architectural/Engineering Consultant Contracts

judge as to whether or not such work is in fact beyond the scope of this Contract and constitutes extra work. In the event that the Sponsor determines that such work does constitute extra work, the Sponsor shall provide extra compensation to the CONSULTANT in a fair and equitable manner. If necessary, an amendment to the PROJECT CONTRACT, providing the compensation and describing the work authorized, shall be prepared and issued by the Sponsor. In this event, a Supplemental Agreement providing the compensation and describing the work authorized shall be issued by the Sponsor to the CONSULTANT for execution after approvals have been obtained from necessary Sponsor officials, and, if required, from the Federal Highway Administration.

- 7.3 In the event of any claims being made or any actions being brought in connection with the PROJECT, the CONSULTANT agrees to render to the Sponsor all assistance required by the Sponsor. Compensation for work performed and costs incurred in connection with this requirement shall be made in a fair and equitable manner. In all cases provided for in this Contract for the additional services above described, the Sponsor's directions shall be exercised by the issuance of a separate Contract, if necessary.

ARTICLE 8. CONSULTING LIABILITY

The CONSULTANT shall be responsible for all damage to life and property due to negligent acts, errors or omissions of the CONSULTANT, his subcontractors, agents or employees in the performance of his service under this Contract.

Further, it is expressly understood that the CONSULTANT shall indemnify and save harmless the Sponsor from claims, suits, actions, damages and costs of every name and description resulting from the negligent performance of the services of the CONSULTANT under this Contract, and such indemnity shall not be limited by reasons of enumeration of any insurance coverage herein provided. Negligent performance of service, within the meaning of this Article, shall include, in addition to negligence founded upon tort, negligence based upon the CONSULTANT's failure to meet professional standards and resulting in obvious or patent errors in the progression of his work. Nothing in this Article or in this Contract shall create or give to third parties any claim or right of action against the Sponsor beyond such as may legally exist irrespective of this Article or this Contract.

The CONSULTANT shall procure and maintain for the duration of the work for such project(s), Professional Liability Insurance in the amount of One Million Dollars (\$1,000,000) per project, issued to and covering damage for liability imposed on the CONSULTANT by this Contract or law arising out of any negligent act, error, or omission in the rendering of or failure to render professional services required by the Contract. The CONSULTANT shall supply any certificates of insurance required by the Sponsor and adhere to any additional requirements concerning insurance.

ARTICLE 9. WORKER'S COMPENSATION AND LIABILITY INSURANCE

This contract shall be void and of no effect unless the CONSULTANT shall secure Workman's Compensation Insurance for the benefit of, and keep insured during the life of this contract, such employees as are necessary to be insured in compliance with the provisions of the Workman's Compensation Law of the State of New York.

The CONSULTANT shall secure policies of general and automobile liability insurance, and maintain said policies in force during the life of this contract. Said policies of insurance shall protect against liability arising from errors and omissions, general liability and automobile liability in the performance of this contract in the sum of at least \$1,000,000.00 (One Million dollars) each.

The CONSULTANT shall furnish a certified copy of said policies to the Sponsor at the time of execution of this contract.

ARTICLE 10. INTERCHANGE OF DATA

All technical data in regard to the PROJECT existing in the office of the Sponsor or existing in the offices of the CONSULTANT shall be made available to the other party to this Contract without expense to such other party.

Federal Aid Requirements for Architectural/Engineering Consultant Contracts

ARTICLE 11. RECORDS RETENTION

The CONSULTANT shall establish and maintain complete and accurate books, records, documents, accounts and other evidence directly pertinent to performance under this contract (collectively called the "Records"). The Records must be kept for a minimum of six (6) years or three (3) years after final payment is received, whichever is later. The Sponsor, State, Federal Highway Administration, or any authorized representatives of the Federal Government, shall have access to the Records during normal business hours at an office of THE CONSULTANT within the State of New York or, a mutually agreeable reasonable venue within the State, for the term specified above for the purposes of inspection, auditing and copying.

ARTICLE 12. DAMAGES AND DELAYS

The CONSULTANT agrees that no charges or claim for damages shall be made by him for any delays or hindrances from any cause whatsoever during the progress of any portion of the services specified in this Contract. Such delays or hindrances, if any, shall be compensated for by an extension of time for such reasonable period as the Sponsor may decide, it being understood however, that the permitting of the CONSULTANT to proceed to complete any services or any part of them after the date of completion or after the date to which the time of completion may have been extended, shall in no way operate as a waiver on the part of the Sponsor of any of its rights herein. Nothing in this ARTICLE will prevent the CONSULTANT from exercising his rights under ARTICLE 7 of this Contract.

ARTICLE 13. TERMINATION

The Sponsor shall have the absolute right to terminate this Contract, and such action shall in no event be deemed a breach of contract:

- A. for convenience of the Sponsor - if a termination is brought about for the convenience of the Sponsor and not as a result of unsatisfactory performance on the part of the CONSULTANT, final payment shall be made based on the basis of the CONSULTANT'S compensable work delivered or completed prior to and under any continuing directions of such termination.
- B. for cause - if the termination is brought about as a result of the Sponsor's determination of unsatisfactory performance or breach of contract on the part of the CONSULTANT, the value of the work performed by the CONSULTANT prior to termination shall be established by the percent of the amount of such work satisfactorily delivered or completed by the CONSULTANT to the point of termination and acceptable to the Sponsor, of the total amount of work contemplated by the PROJECT CONTRACT.

ARTICLE 14. DEATH OR DISABILITY OF THE CONSULTANT

In case of the death or disability of one or more but not all the persons herein referred to as CONSULTANT, the rights and duties of the CONSULTANT shall descend upon the survivor or survivors of them, who shall be obligated to perform the services required under this Contract, and the Sponsor shall make all payments due to him, her or them.

In case of the death or disability of all the persons herein referred to as CONSULTANT, all data and records pertaining to the PROJECT shall be delivered within sixty (60) days to the Sponsor or its duly authorized representative. In case of the failure of the CONSULTANT's successors or personal representatives to make such delivery on demand, then in that event the representatives of the CONSULTANT shall be liable to the Sponsor for any damages it may sustain by reason thereof. Upon the delivery of all such data to the Sponsor, the Sponsor will pay to the representatives of the CONSULTANT all amounts due the CONSULTANT, including retained percentages to the date of the death of the last survivor.

Federal Aid Requirements for Architectural/Engineering Consultant Contracts

ARTICLE 15. CODE OF ETHICS

The CONSULTANT specifically agrees that this Contract may be canceled or terminated if any work under this Contract is in conflict with the provisions of any applicable law establishing a Code of Ethics for Federal, State or Municipal officers and employees.

ARTICLE 16. INDEPENDENT CONTRACTOR

The CONSULTANT, in accordance with his status as an independent contractor, covenants and agrees that he will conduct himself consistent with such status, that he will neither hold himself out as, nor claim to be, an officer or employee of the Sponsor by reason hereof, and that he will not, by reason hereof, make any claim, demand or application to or for any right or privilege applicable to an officer or employee of the Sponsor, including but not limited to Worker's Compensation coverage, Unemployment Insurance benefits, Social Security coverage or Retirement membership or credit.

ARTICLE 17. COVENANT AGAINST CONTINGENT FEES

The CONSULTANT warrants that he has not employed or retained any company or person, other than a bona fide employee working for the CONSULTANT, to solicit or secure this Contract, and that he has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift, or any other consideration, contingent upon or resulting from the award or making of this Contract. For breach or violation of this warranty, the Sponsor shall have the right to annul this Contract without liability, or, in its discretion, to deduct from the Contract price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.

ARTICLE 18. TRANSFER OF AGREEMENT

The CONSULTANT specifically agrees, that he is prohibited from assigning, transferring, conveying, subletting or otherwise disposing of the Contract or of his right, title or interest therein, or his power to execute such Contract, to any other person, company or corporation, without the previous consent in writing of the Sponsor.

If this provision is violated, the Sponsor may revoke and annul the Contract and the Sponsor shall be relieved from any and all liability and obligations there under to the person, company or corporation to whom the CONSULTANT shall purport to assign, transfer, convey, sublet or otherwise dispose of the Contract without such consent in writing of the Municipality.

ARTICLE 19. PROPRIETARY RIGHTS

The CONSULTANT agrees that if patentable discoveries or inventions should result from work described herein, all rights accruing from such discoveries or inventions shall be the sole property of the CONSULTANT. However, the CONSULTANT agrees to and does hereby grant to the United States Government and the State of New York and the Sponsor a nonexclusive, nontransferable, paid-up license to make, use, and sell each subject invention throughout the world by and on behalf of the Government of the United States and states and domestic municipal governments, all in accordance with the provisions of 48 CFR 1-27.

ARTICLE 20. SUBCONTRACTORS/SUBCONSULTANTS

All SUBCONTRACTORS and SUBCONSULTANTS performing work on this project shall be bound by the same required contract provisions as the CONSULTANT. All agreements between the CONSULTANT and a subcontractor or other SUBCONSULTANT shall include all standard required contract provisions, and such agreements shall be subject to review by the Sponsor.

Federal Aid Requirements for Architectural/Engineering Consultant Contracts

ARTICLE 20.1 PROMPT PAYMENT

While federal regulation (49 CFR 26.29) requires payment to subcontractors within 30 days, New York State law is more stringent. NYS General Municipal Law §106-b and NYS Finance Law Article 9, §139-f require prime contractors and prime consultants to pay their vendors within seven (7) calendar days of receipt of payment for all public works contract. Contract provisions incorporating any other payment schedule will not be allowed. A subcontractor's work is satisfactorily completed when all tasks called for in the subcontract have been accomplished and documented. When the Sponsor has made an incremental acceptance of a portion of a prime contract, the work of a subcontractor covered by that acceptance is deemed to be satisfactorily completed.

ARTICLE 21. CERTIFICATION REQUIRED BY 49 CFR, PART 29

The signator to this Contract, being duly sworn, certifies that, EXCEPT AS NOTED BELOW, its company and any person associated therewith in the capacity of owner, partner, director, officer, or major stockholder (five percent or more ownership)

- A. is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency;
- B. has not been suspended, debarred, voluntarily excluded or determined ineligible by any federal agency within the past three years;
- C. does not have a proposed debarment pending; and
- D. has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three years.

ARTICLE 22. CERTIFICATION FOR FEDERAL-AID CONTRACTS

The prospective participant certifies, by signing this Contract to the best of his or her knowledge and belief, that:

- A. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- B. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit the standard "Disclosure Form to Report Lobbying," in accordance with its instructions.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Federal Aid Requirements for Architectural/Engineering Consultant Contracts

The prospective participant also agrees by submitting his or her bid or proposal that he or she shall require that the language of this certification be, included in all lower tier subcontracts, which exceed \$100,000 and that all such subrecipients shall certify and disclose accordingly.

ARTICLE 23. RESPONSIBILITY OF THE CONSULTANT

- A. The CONSULTANT shall be responsible for the professional quality, technical accuracy, and the coordination of all designs, drawings, specifications and other services furnished by the CONSULTANT under this contract. The CONSULTANT shall, without additional compensation, correct or revise any errors or deficiencies in its designs, drawings, specifications, and other services. However, the Sponsor may in certain circumstances, provide compensation for such work.
- B. Neither the Sponsor's review, approval or acceptance of, nor payment for, the services required under this contract shall be construed to operate as a waiver of any rights under this contract or of any cause of action arising out of the performance of this contract, and the CONSULTANT shall be and remain liable to the Sponsor in accordance with applicable law for all damages to the Sponsor caused by the CONSULTANT'S negligent performance or breach of contract of any of the services furnished under this contract.
- C. The rights and remedies of the Sponsor provided for under this contract are in addition to any other rights and remedies provided by law.
- D. If the CONSULTANT is comprised of more than one legal entity, each such entity shall be jointly and severally liable hereunder.

ARTICLE 24. NON-DISCRIMINATION REQUIREMENTS

The CONSULTANT agrees to comply with all applicable Federal, State and Sponsor Civil Rights and Human Rights laws with reference to equal employment opportunities and the provision of services. In accordance with Article 15 of the Executive Law (also known as the Human Rights Law) and all other State and Federal Statutory and constitutional non-discrimination provisions, the CONSULTANT shall not discriminate against any employee, applicant for employment because of any race, creed, color, sex, national origin, age, disability or marital status. Furthermore, in accordance with Section 220-e of the Labor Law, if this is a contract for the construction, alteration or repair of any public building or public work for the manufacture, sale or distribution of materials, equipment or supplies, and to the extent that this contract shall be performed within the State of New York, CONSULTANT agrees that neither it nor its SUBCONSULTANTS shall, by reason of race, creed, color, disability, sex or national origin; (a) discriminate in hiring against any New York State citizen who is qualified and available to perform the work; or (b) discriminate against or intimidate any employee hired for the performance of work under this Contract. CONSULTANT is subject to fines of \$50.00 per person per day for any violation of Section 220-e or Section 239 as well as possible termination of this Contract and forfeiture of all moneys due hereunder for a second or subsequent violation.

ARTICLE 25. CERTIFICATION REQUIRED BY 40 CFR 111506.58

If the work of the PROJECT includes the preparation of an Environmental Impact Statement (EIS), the signator to this Contract, being duly sworn, certifies that its company and any person associated therewith in the capacity of owner, partner, director, officer, or major stockholder (five percent or more ownership) does not have any financial or other interest in the outcome of the project including:

- A. an existing contract for the PROJECT's ROW incidental work or construction engineering; or
- B. ownership of land, options to buy land, or some business enterprise which would be financially enhanced or diminished by any of the PROJECT alternatives.

Federal Aid Requirements for Architectural/Engineering Consultant Contracts

This does not preclude the CONSULTANT from being awarded a future contract covering the work described in this Article or being awarded Phases V & VI Final Design after the EIS has been approved.

ARTICLE 26. BIDDING OF DIRECT NON-SALARY ITEMS

For all contracts other than personal services in excess of \$5,000, the consultant shall solicit a number of quotes from qualified subcontractors so that at least three (3) quotes will be received. For all contracts other than personal services in excess of \$10,000, the consultant shall solicit a number of sealed bids from qualified subcontractors so that at least three (3) bids will be received. The consultant shall then enter into a subcontract with the lowest bidder or entity submitting the lowest quotation which is fully responsive to the invitation to submit a quote/bid.

ARTICLE 27. WAGE AND HOURS PROVISIONS

If this is a public work contract covered by Article 8 of the Labor Law or a building service contract covered by Article 9 thereof, neither Consultant's employees nor the employees of its subcontractors may be required or permitted to work more than the number of hours or days stated in said statutes, except as otherwise provided in the Labor Law and as set forth in prevailing wage and supplement schedules issued by the State Labor Department. Furthermore, Consultant and its subconsultants must pay at least the prevailing wage rate and pay or provide the prevailing supplements, including the premium rates for overtime pay, as determined by the State Labor Department in accordance with the Labor Law.

ARTICLE 28. INTERNATIONAL BOYCOTT PROHIBITION

In accordance with Section 220-f of the Labor Law and Section 139-h of the State Finance Law, if this contract exceeds \$5,000, the Consultant agrees, as a material condition of the contract, that neither the Consultant nor any substantially owned or affiliated person, firm, partnership or corporation has participated, is participating, or shall participate in an international boycott in violation of the federal Export Administration Act of 1979 (50 USC App. Sections 2401 et seq.) or regulations thereunder. If such Consultant, or any of the aforesaid affiliates of Consultant, is convicted or is otherwise found to have violated said laws or regulations upon the final determination of the United States Commerce Department or any other appropriate agency of the United States subsequent to the contract's execution, such contract, amendment or modification thereto shall be rendered forfeit and void. The Contractor shall so notify the Sponsor and the State Comptroller within five (5) business days of such conviction, determination or disposition of appeal (See, 2 NYCRR 105.4).

ARTICLE 29. SERVICE OF PROCESS

In addition to the methods of service allowed by the State Civil Practice Law & Rules ("CPLR"), Consultant hereby consents to service of process upon it by registered or certified mail, return receipt requested. Service hereunder shall be complete upon Consultant's actual receipt of process or upon the Sponsor's receipt of the return thereof by the United State Postal Service as refused or undeliverable. Consultant must promptly notify the Sponsor, in writing, of each and every change of address to which service of process can be made. Service by the Sponsor to the last known address shall be sufficient. Consultant will have thirty (30) calendar days after service hereunder is complete in which to respond.

ARTICLE 30, DISPOSITION OF PLANS, ESTIMATES AND OTHER DATA.

At the time of completion of the work, the Consultant shall make available to the Sponsor all survey notes, computations, maps, tracings, original aerial film and photo indices if any, and all other documents and data pertaining to the work or to the project which material at all times shall be the property of the Sponsor. Or in the event that this Agreement is terminated for any reason, then, within ten (10) days after such termination, the Consultant shall make available to the Sponsor all the aforementioned engineering data and material. All original tracings of maps and other engineering data furnished to the Sponsor by the Consultant shall bear thereon the endorsement of the Consultant. All plans, estimates and other data prepared in accordance with this Agreement shall be considered confidential and shall be released only to the Sponsor.

Federal Aid Requirements for Architectural/Engineering Consultant Contracts

ARTICLE 31. MISCELLANEOUS

31.1 Executory Contract. This Contract shall be deemed only executory to the extent of the monies available, and no liability shall be incurred by the Sponsor beyond the monies legally available for the purposes hereof.

IN WITNESS WHEREOF, the parties have duly executed this Contract effective the day and year first above written.

Reference: Sponsor Contract # _____

Sponsor	Consultant
by: _____	by: _____
Date:	Date:

SPONSOR:

STATE OF NEW YORK

ss:

COUNTY OF _____

On this _____ day of _____, 2022 before me, the subscriber, personally appeared to me known, who, being by me duly sworn, did depose and say; that he/she resides in the _____, New York; that he/she is the _____ of the _____, the corporation described in and which executed the foregoing instrument; that he/she is authorized with the execution of the matter herein provided for, and that he/she signed and acknowledged the said instrument in his/her position as a duly authorized representative of Sponsor.

Notary Public, _____ County, N.Y.

CONSULTANT:

STATE OF NEW YORK

ss:

COUNTY OF _____

On this _____ day of _____, 2022 before me, the subscriber, personally appeared to me known, who, being by me duly sworn, did depose and say; that he/she resides in the _____, New York; that he/she is the _____ of the _____, the corporation described in and which executed the foregoing instrument; that he/she is authorized with the execution of the matter herein provided for, and that he/she signed and acknowledged the said instrument in his/her position as a duly authorized representative of Consultant.

Notary Public, _____ County, N.Y.

APPENDIX A-1 SUPPLEMENTAL TITLE VI PROVISIONS (CIVIL RIGHTS ACT)

(To be included in all contracts)

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

- (1) Compliance with Regulations: The contractor shall comply with the Regulation relative to nondiscrimination in Federally assisted programs of the Department of Transportation of the United States, Title 49, Code of Federal Regulations, Part 21, and the Federal Highway Administration (hereinafter "FHWA") Title 23, Code of Federal Regulations, Part 200 as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
- (2) Nondiscrimination: The Contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, religion, age, color, sex or national origin, sex, age, and disability/handicap in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by 49 CFR, section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
- (3) Solicitations for Subcontractors, Including Procurements of Materials and Equipment: In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin, sex, age, and disability/handicap.
- (4) Information and Reports: The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by NYSDOT or the FHWA to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information the contractor shall so certify to NYSDOT's Office of Civil Rights or FHWA, as appropriate, and shall set forth what efforts it has made to obtain the information.
- (5) Sanctions for Noncompliance: In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, NYSDOT shall impose such contract sanctions as it or the FHWA may determine to be appropriate, including, but not limited to:

 - a) Withholding of payments to the contractor under the contract until the contractor complies; and/or
 - b) Cancellation, termination or suspension of the contract, in whole or in part.
- (6) Incorporation of Provisions: The contractor shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto.

The contractor shall take such action with respect to any subcontractor procurement as NYSDOT or the FHWA may direct as a means of enforcing such provisions including sanctions for non-compliance: Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request NYSDOT to enter into such litigation to protect the interests of NYSDOT, and, in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

ATTACHMENT A

Attachment A
Architectural/ Engineering Consultant Contract
Project Description and Funding

PIN: 4761.37
BIN:

Term of Agreement Ends: December 2025

Main Agreement Amendment to Contract [add identifying #] Supplement to Contract
[add identifying #]

Phase of Project Consultant to work on:

P.E./Design ROW Incidentals ROW Acquisition
 Construction, C/I, & C/S

Dates or term of Consultant Performance:
Start Date: Notice to Proceed Anticipated Spring 2023
Finish Date: October 225

PROJECT DESCRIPTION:

The project involves the construction of sidewalk and improvements at two crosswalks along Mendon and Thornell Roads in the Town of Pittsford.

Project Location:

Town of Pittsford, Monroe County

Consultant Work Type(s): See Attachment B for more detailed Scope of Services.

MAXIMUM AMOUNT OF FUNDS FOR ALL COMPENSATION PAYABLE UNDER THIS AGREEMENT FOR THE SCOPE OF WORK DESCRIBED IN ATTACHMENT B FOR THE PROJECT DESCRIBED IN THIS ATTACHMENT A, OTHERWISE IN ACCORDANCE WITH THE CHOSEN METHOD OF COMPENSATION AND OTHER TERMS OF THIS AGREEMENT:

\$135,000

ATTACHMENT B

Pittsford Pedestrian Sidewalk & Crosswalk Improvements

**Town of Pittsford
Monroe County**

PIN: 4761.37

Scope of Services

April 21, 2023

Section 1 - General

1.01 Project Description and Location

Project Name: Pittsford Pedestrian Sidewalk & Crosswalk Improvements

PIN: 4761.37

Project Description/Limits: This project will construct a sidewalk and make improvements at two crosswalks along Mendon and Thornell Roads.

Sponsor: Town of Pittsford

City, Town, County(ies): Town of Pittsford, Monroe County

The anticipated start day of preliminary design: Spring 2023

The anticipated letting date: Fall 2024

The anticipated construction completed date: October 2025

1.02 Project Manager

The **Sponsor's** Project Manager for this project is Paul Schenkel, who can be reached at (585) 246231 or pschenkel@townofpittsford.org.

All correspondence to the **Sponsor** should be addressed to:

Paul Schenkel
Commissioner, Public Works
Town of Pittsford
11 S. Main Street
Pittsford, NY 14534

The Project Manager should receive copies of all project correspondence directed other than to the **Sponsor**.

1.03 Project Classification

This project is assumed to be a Class II action under USDOT Regulations, 23 CFR 771.

Classification under the New York State Environmental Quality Review Act (SEQRA) Part 617, Title 6 of the Official Compilation of Codes, Rules, and Regulations of New York State (6 NYCRR Part 617) is assumed to be Type II Action.

1.04 Categorization of Work

Project work is generally divided into the following sections:

- Section 1 General
- Section 2 Data Collection & Analysis
- Section 3 Preliminary Design
- Section 4 Environmental
- ~~Section 5 Right-of-Way~~
- Section 6 Detailed Design
- Section 7 Advertising, Bid Opening and Award
- ~~Section 8 Construction Support~~
- ~~Section 9 Construction Inspection~~
- Section 10 Estimating & Technical Assumptions

When specifically authorized in writing to begin work the **Consultant** will render all services and furnish all materials and equipment necessary to provide the **Sponsor** with reports, plans, estimates, and other data specifically described in Sections 1 to 4, 6, 7 and 10.

1.05 Project Familiarization

The **Sponsor** will provide the **Consultant** with the following information:

- Approved project initiation document (Initial Project Proposal or similar documentation) indicating project type, project location, cost estimate, schedule, and fund source(s).
- Transportation needs.
- Plans for future related transportation improvements or development in the area of the project.
- Average Daily Traffic (ADT) and Speed Data.
- Most recent bridge inspection and condition report, NYSDOT weighted-average bridge condition rating, FHWA sufficiency rating and NYSDOT Bridge Management System rating.
- Record as-built plans.
- Pavement history.
- Anticipated permits and approvals (initial determination).
- Available project studies and reports.
- Other relevant documents pertaining to the project.

The **Consultant** will become familiar with the project before starting any work. This includes a thorough review of all supplied project information and a site visit to become familiar with field conditions.

1.06 Meetings

The **Consultant** will prepare for and attend all meetings as directed by the **Sponsor's** Project Manager. Meetings may be held to:

- Present, discuss, and receive direction on the progress and scheduling of work in this agreement.
- Present, discuss, and receive direction on project specifics.
- Discuss and resolve comments resulting from review of project documents, advisory agency review, and coordination with other agencies.
- Preview visual aids for public meetings.
- Manage subconsultants and subcontractors.

The **Consultant** will be responsible for the preparation of all meeting minutes; the minutes will be submitted to meeting attendees within one (1) week of the meeting date.

1.07 Cost and Progress Reporting

For the duration of this agreement, the **Consultant** will prepare and submit to the **Sponsor** on a monthly basis a Progress Report in a format approved by the **Sponsor**. The Progress Report must contain the Cost Control Report. The beginning and ending dates defining the reporting period must correspond to the beginning and ending dates for billing periods, so that this reporting process can also serve to explain billing charges. (In cases where all work under this contract is officially suspended by the **Sponsor**, this task will not be performed during the suspension period.)

1.08 Policy and Procedures

- The design of this project will be progressed in accordance with the current version of the *NYSDOT Local Projects Manual (LPM) Manual* including the latest updates.
- If there are conflicts between local policies and procedures and those listed in the *LPM* those listed in the *LPM* take precedence.

1.09 Standards & Specifications

The project will be designed and constructed in accordance with the current edition of the NYSDOT Standard Specifications for Construction and Materials, including all applicable revisions.

1.10 Subconsultants

The **Consultant** will be responsible for:

- Coordinating and scheduling work, including work to be performed by subconsultants.
- Technical compatibility of a subconsultant's work with the prime consultant's and other subconsultants' work.

1.11 Subcontractors

Procurement of subcontractors must be in accordance with the requirements set forth in the *NYSDOT LPM Manual*

Section 2 – Data Collection & Analysis

2.01 Design Survey

A. Ground Survey

The **Consultant** will provide terrain data required for design by means of a topographic field survey conforming to Chapter 21 of the *Highway Design Manual*.

B. Photogrammetric Survey

Not in contract.

C. Stream Survey

Not in contract.

D. Survey of Wetland Boundaries

Not in contract.

E. Supplemental Survey

Not in contract.

F. Standards

Survey will be done in accordance with the standards set forth in the *NYSDOT Land Surveying Standards and Procedures Manual* and in accordance with local standards described in Section 10 of this SOS.

2.02 Design Mapping

The **Consultant** will provide the following design mapping that conforms to Chapter 21 of the *Highway Design Manual*. The mapping shall be tied into the New York State Grid Coordinate System. The mapping will be provided in OpenRoads format:

- 1" = 40' scale mapping (11" x 17") with points and 1-foot contour intervals

The **Consultant** will provide supplemental mapping when needed for design purposes and to keep the mapping current for the duration of the project.

All base mapping will be performed using the MicroStation Version V8i. Drawing files will conform to current NYSDOT level, line and symbology configurations (latest NYSDOT distribution).

All dimensions will be in U.S. Survey Feet.

2.03 Determination of Existing Conditions

The **Consultant** will determine, obtain or provide all information needed to accurately describe in pertinent project documents the existing conditions within and adjacent to the project limits.

2.04 Accident Data and Analysis

Not in contract.

2.05 Traffic Counts

Not in contract.

2.06 Capacity Analysis

Not in contract.

2.07 Future Plans for Roadways and Coordination with Other Projects

The **Sponsor** will provide a brief written statement specifying whether or not plans exist to reconstruct or widen the highway segments immediately adjacent to the project within the next twenty years.

The **Sponsor** will determine the influence, if any, of other existing or proposed projects or proposed developments in the vicinity of this project.

The **Sponsor** will provide all necessary information pertaining to the other projects or developments.

2.08 Soil Investigations

Not in contract.

2.09 Hydraulic Analysis

Not in contract.

2.10 Bridges to be Rehabilitated

A. Inspection

Not in contract.

B. Bridge Deck Evaluation

Not in contract.

C. Load Rating of Existing Bridge

Not in contract.

D. Fatigue Evaluation

Not in contract.

2.11 Pavement Evaluation

Not in contract.

Section 3 - Preliminary Design

3.01 Design Criteria

The **Consultant** will identify the applicable design standards to be used for this project, and will establish project-specific design criteria in accordance with the *NYSDOT Project Development Manual*.

The **Sponsor** will approve the selected project design criteria and will obtain NYSDOT concurrence (either by a written submission or at a meeting).

Based on the selected design criteria, the **Consultant** will identify all existing non-standard features that are within and immediately adjacent to the project limits. Non-standard features that correlate with a high accident rate will be noted.

3.02 Development of Alternatives

A. Selection of Design Alternative(s)

The **Consultant** will identify and make rudimentary evaluations of potential design alternative concepts that would meet the **Sponsor's** defined project objectives. These evaluations are not to be carried beyond the point of establishing the feasibility of each concept as a design alternative; only those significant environmental and geometric design constraints that bear on the feasibility should be identified.

For each concept the **Consultant** will prepare rudimentary sketches of plan, profile and typical section views which show:

- **On plan:** proposed centerlines, pavement edges, curve radii and termini; and existing ROW limits.
- **On profile:** theoretical grade lines; critical clearances; vertical curve data; grades; and touchdown points.
- **On typical section:** lane and shoulder widths; ditches; gutters; curbs and side slopes.
- **Where necessary:** important existing features.
- **Where pertaining to feasibility:** significant environmental and geometric design constraints, labeled as such.

These sketches will include only the minimum information needed to select design alternatives to be studied in further detail.

The **Consultant** will meet with the **Sponsor** to discuss the concepts, using the sketches as discussion aids to describe the relative order-of-magnitude costs, advantages, disadvantages, and problem areas of each. From these concepts the **Sponsor** will select on, or in some cases more, design alternative(s) for further development.

B. Detailed Evaluations of Alternative(s)

The **Consultant** will further evaluate each design alternative and the null alternative with specific engineering analyses and considerations. Analyses will be conceptual and limited to determining the relative suitability of each design alternative, and will include:

- Design geometry, including the identification and comparison of alignment constraints and (where applicable) justification for retaining nonstandard design features, per the *NYS DOT Highway Design Manual*.
- Environmental constraints and potential environmental impact mitigation measures (identified under Section 4 tasks).
- Traffic flow and safety considerations, including signs, signals, and level of service analysis for intersections.
- Pavement.
- ~~Structures, including bridges, retaining walls, and major culverts, and building alterations (limited to establishing basic concepts, accommodating clearances and stream flow, and estimating costs). Bridge investigative work (inspection, deck coring, etc.) is covered under Section 2.~~
- Drainage.
- Maintenance responsibility.
- Maintenance and protection of traffic during construction.
- ~~Soil and foundation considerations.~~
- Utilities.
- ~~Railroads.~~
- Right-of-way acquisition requirements.
- ~~Conceptual landscaping (performed by a Registered Landscape Architect).~~
- Accessibility for pedestrians, bicyclists and the disabled.
- ~~Lighting.~~
- Construction cost factors.

The **Consultant** will prepare the following drawings for each design alternative analyzed:

- 1" = 40' plans showing (as a minimum) stationed centerlines; roadway geometrics; major drainage features; construction limits; cut and fill limits; and proposed right-of-way acquisition lines.
- Profiles, at a scale of 1" = 40' horizontal and 1" = 10' (maximum) vertical, showing (as a minimum) the vertical datum reference; significant elevations; existing ground line; theoretical grade line; grades; vertical curve data including sight distances; critical clearances at structures; centerline stations and equalities; construction limits; and superelevation data.
- Typical sections showing (as a minimum) lane and shoulder widths; ditches; gutters' curbs; and side slopes.

3.03 Cost Estimates

The **Consultant** will develop, provide and maintain a cost estimate for each design alternative.

The **Consultant** will update the estimate periodically and as necessary to incorporate significant design changes.

3.04 Preparation of Draft Design Approval Document

For this project the Design Approval Document (DAD) will be an Initial Project Proposal/Final Design Report (IPP/FDR).

The **Sponsor** will make all determinations not specifically assigned to the **Consultant** which are needed to prepare the Draft DAD.

The **Consultant** will prepare a Draft DAD, which will include the results of analyses and/or studies performed in other Sections of this document. The DAD will be formatted as specified in the *NYSDOT Project Development Manual Appendix 7*.

The **Consultant** will submit 1 electronic copy of the Draft DAD to the **Sponsor** and NYSDOT for review. The **Sponsor** and NYSDOT will perform concurrent reviews of the Draft DAD and provide the **Consultant** with review comments. The **Consultant** will revise the Draft DAD to incorporate the comments.

3.05 Advisory Agency Review

The **Consultant** will provide the **Sponsor** with 1 electronic copy of the signed Draft DAD for distribution to advisory agencies.

The **Sponsor** will distribute the Draft DAD to the advisory agencies.

The **Consultant** will assist the **Sponsor** in evaluating and preparing individual responses to the review comments received.

3.06 Public Information Meeting(s) and/or Public Hearing(s)

A Public Information Meeting(s)

The **Consultant** will assist the **Sponsor** at 1 public information meeting with advisory agencies, local officials, and citizens, at which the **Consultant** will provide visual aids and present a technical discussion of the project.

The **Sponsor** will arrange for the location of public information meeting. The **Consultant** will assist the **Sponsor** with appropriate notification.

B. Public Hearing(s)

Not in contract.

3.07 Preparation of Final Design Approval Document

The **Sponsor** will obtain all necessary approvals and concurrences.

The **Consultant** will prepare the Design Recommendation, and will modify the DAD to include the Design Recommendation, re-title the DAD in accordance with the *PDM* Manual, and update existing conditions and costs as necessary. The **Consultant** will incorporate changes resulting from the advisory agency review and all public information meetings.

The **Consultant** will submit 1 electronic copy of the Final DAD to the **Sponsor** for review. The **Sponsor** will review the Final DAD and provide the **Consultant** with review comments. The **Consultant** will revise the Final DAD to incorporate the comments.

The **Sponsor** will submit 1 electronic copy of the Final DAD to the NYSDOT for a Final Environmental Determination. The NYSDOT will make the determination or obtain FHWA's determination. If necessary, the NYSDOT will transmit the Final DAD to FHWA for final review and concurrence. The **Consultant** will again revise the Final DAD to incorporate changes (assumed minor) resulting from the NYSDOT and/or FHWA review. The Final DAD will include the signed FEAW.

The **Sponsor** and the NYSDOT will provide their reviews concurrently.

The **Sponsor** will grant or obtain, from or through the NYSDOT, Design Approval.

Section 4 – Environmental

4.01 NEPA Classification

The **Consultant** will verify the assumed NEPA Classification.

The project is assumed to be a Class II action. The **Consultant** will complete the FEA, and include it as an Appendix in the Draft and Final DAD for review by the **Sponsor** for forwarding to NYSDOT (with the Final DAD) for a final NEPA determination. The FEA need not be completed for projects assumed to be Class I or III actions.

The Lead Agency for NEPA is the Federal Highway Administration (FHWA).

4.02 SEQRA Classification

The **Consultant** will assist the **Sponsor** in complying with SEQRA (6 NYCRR Part 617). The **Sponsor** is the Lead Agency and it is assumed that the project will be a Type II project.

The **Consultant** will document the results of SEQRA processing in the body of the Design Approval Document (DAD) and will include documentation of the final SEQRA determination in the Appendix of the DAD.

4.03 Smart Growth

The **Consultant** will incorporate the Smart Growth Checklist provide by the **Sponsor** to measure whether and to what extent a project conforms to the principles and objectives of Smart Growth.

4.04 Screenings and Preliminary Investigations

The **Consultant** will screen and perform preliminary investigations to determine potential impacts resulting from the design alternative(s) for:

- General Ecology and Endangered Species
- Ground Water
- Surface Water
- State Wetlands
- Federal Jurisdictional Wetlands
- Floodplains
- ~~Coastal Zone Management~~
- Navigable Waterways
- Historic Resources
- Parks
- Hazardous Waste

- Asbestos
- ~~Noise~~
- ~~Air Quality~~
- ~~Energy~~
- ~~Farmlands~~
- Invasive Species
- ~~Visual Impacts~~
- Critical Environmental Areas
- Smart Growth
- Environmental Justice

Work will be performed, as detailed in the *LPM Manual* and detailed in the *PDM* and the *TEM*, to determine whether further detailed analysis or study is required. The results of these screenings and preliminary investigations will be summarized in the appropriate sections of the DAD.

4.05 Detailed Studies and Analyses

Based on the work performed in Section 4.04, the **Consultant** will determine whether detailed analysis or study is required. Prior to commencing such detailed study or analysis, the **Sponsor** must concur with the **Consultant's** determination.

Detailed study or analysis work will be performed and documented as detailed in the *LPM Manual*, as well as in the *PDM* and the *TEM*. Results of the detailed study or analysis will be summarized in the appropriate section of the DAD.

It is assumed that no Detailed Studies will be required. If required, they will be added by a Supplemental Agreement.

4.06 Permits and Approvals

The **Consultant** will obtain all applicable permit(s) and certification(s), including but not necessarily limited to:

- U.S. Army Corps of Engineers Section 404 Permit (Individual or Nationwide)
- NYSDEC Section 401 Water Quality Certification
- NYSDEC State Pollution Discharge Elimination System (SPDES) Permit

4.07 Public Hearing

Not in contract.

Section 5 - Right-of-Way

Not in contract.

Section 6 - Detailed Design

6.01 Preliminary Bridge Plans

A. New and Replacement Bridges

Not in contract.

B. Bridge Rehabilitations

Not in contract.

C. Selected Structural Treatment

Not in contract.

6.02 Advance Detail Plans (ADP)

The **Consultant** will develop the approved design alternative to the ADP stage. At this stage all plans, specifications, estimates and other associated materials will be **90%** complete.

As part of this task the **Consultant** will prepare templated cross sections in areas where necessary.

Advance Detail Plans will be in accordance with Chapter 21 of the *NYSDOT Highway Design Manual* and the *NYSDOT Bridge Manual*.

The **Consultant** will prepare and submit 1 electronic copy of the ADP's to the **Sponsor** and NYSDOT for review. The **Consultant** will modify the design to reflect the review of the ADP package.

6.03 Contract Documents

The **Consultant** will prepare a complete package of build-ready contract documents. The package will include, as necessary:

- Instructions to bidders.
- Bid documents.
- Contract language, including applicable federal provisions and prevailing wage rates.
- Special notes.
- Specifications.
- Plans.
- A list of supplemental information available to bidders (i.e., subsurface exploration logs, record as-built plans, etc.).

- Other pertinent information.

The **Consultant** will submit the contract documents to the **Sponsor** and NYSDOT for approval.

6.04 Cost Estimate

The **Consultant** will develop, provide, and maintain the construction cost estimate for the project. The **Consultant** will update the estimate periodically and as necessary to incorporate significant design changes, and will develop and provide the final Engineer's Estimate, including all quantity computations.

6.05 Utilities

The **Consultant** will coordinate with affected utility companies to ensure the timely relocation of utility poles and appurtenances. The **Consultant** will assist the **Sponsor** in preparing any necessary agreements with utility companies. Any agreements containing reimbursable relocations must be approved and signed by the Department Support Section of the NYSDOT Design Quality Assurance Bureau (see *LPM Manual* Appendix 10-8).

6.06 Railroads

Not in contract.

6.07 Bridge Inventory and Load Rating Forms

Not in contract.

6.08 Information Transmittal

Upon completion of the contract documents, the **Consultant** will transmit to the **Sponsor** all project information, including electronic files. The electronic information will be in the format requested by the **Sponsor**.

Section 7 - Advertisement, Bid Opening and Award

7.01 Advertisement

The **Consultant** will prepare the advertisement for bids to be placed in the NYS Contract Reporter and any other newspaper or publication identified by the **Sponsor**. The **Consultant** will submit the ad(s) to the **Sponsor** for review and will revise the ad(s) to reflect the comments generated by that review. The **Sponsor** will place the advertisements.

Advertisements must not be placed until authorization is granted to the **Sponsor** by the NYSDOT.

7.02 Bid Opening (Letting)

The **Sponsor** will hold the public bid opening. The **Consultant** will attend the bid opening.

7.03 Award

The **Consultant** will analyze the bid results. The analysis will include:

- Verifying the low bidder.
- Ensuring receipt of all required bid documents (non-collusive bid certification, debarment history certification, etc).
- Breaking the low bid into fiscal shares, if necessary.
- Determining whether the low bid is unbalanced.
- For pay items bid more than 25% over the Engineer's Estimate:
 - Checking for accuracy of quantity calculations.
 - Determining appropriateness of price bid for work in the item.
- Determining whether the low bidder is qualified to perform the work.

The **Consultant** will assist the **Sponsor** in preparing and compiling the package of information to be transmitted to the DOT.

The **Sponsor** will award the contract and will transmit the award package to the NYSDOT as described in the "Locally Administered Federal Aid Procedures (PLAFAP) Manual."

Section 8 - Construction Support

Not in contract.

Section 9 - Construction Inspection

Not in contract.

Section 10 - Estimating & Technical Assumptions

10.01 Estimating Assumptions

- Section 1 Estimate 4 site visits.
- Two site visits for project reconnaissance.
 - One site visit for environmental screens (Hrs. in Section 4)
 - One site visit for utility coordination.
- Estimate 1 meeting during the life of this agreement (not included elsewhere).
- One meeting with the Town to discuss alternatives.
- Estimate 18 cost and progress reporting periods will occur during the life of this agreement.
- Section 2 Estimate 0 days of Supplemental Survey and associated mapping updates.
- Estimate 0 accidents will require analysis.
- Estimate 0 capacity analysis will be required.
- Estimate 0 soil borings will be taken.
- Section 3 Estimate 1 concept will be evaluated.
- Estimate 1 design alternative(s) will be analyzed in addition to the null alternative.
- Estimate 1 cost estimates plus 2 updates will be required.
- Estimate 0 bridges will be rehabilitated.
- Section 4 Estimate 0 Detailed Environmental Analyses will be required.
- Estimate preparation of a PSP for Cultural Resources. Estimate Phase 1A or 1B Cultural Resource Assessments will not be required.
- Estimate up to 0 ACM samples will be collected.
- Estimate up to 0 lead samples will be collected.
- Estimate 0 permits will be required.
- Section 5 Not in contract.
- Section 6 Estimate 1 cost estimate plus 2 updates will be required.

Estimate 0 bridge will be replaced and 0 will be rehabilitated.

Estimate 5 utility companies and 0 railroad agencies will be affected.

Section 7 Estimate 1 electronic copy will be made available for the Sponsor to post on their file share site.

10.02 Technical Assumptions

Design Survey

1. Field Crews will be paid NYS Prevailing Wages.
2. Survey limits will encompass approximately 3,500 linear feet of proposed sidewalks and ramps, as well as crosswalk and signalization improvements at the intersection of Mendon Road/Thornell Road and Thornell Road/Oak Meadow Trail.
3. The typical band width may vary, but limits will encompass the proposed sidewalk route and extend wider at the street intersections, depending on proposed design requirements and ADA improvements. Generally, survey limits will extend from the edge of pavement to the back edge of existing right-of-way lines.
4. Overall survey limits are shown on the attached Figure “A”.
5. Topographic and Utility Survey will include the locations of existing site conditions, pavement edges, curbing, gutters, guide rails, ditches, sidewalks, ADA accommodations, trails, signs, grade breaks, elevations and vegetated/landscaped areas.
6. Visible utility services such as utility poles, light poles, electric boxes, natural gas and water valves, curb stops, vaults, etc. will be located and mapped. The final utility mapping will be prepared using a combination of field locations and available utility records recovered using the Dig Safely NY service.
7. The invert depths, pipe sizes and pipe types of sanitary and storm sewer structures within the survey limits will be measured.
8. Ground contours will be plotted at a 1-foot interval.
9. Existing trees 6” and larger in diameter will be mapped and described by crown size and species.
10. Existing street right-of-ways will be determined and plotted to tax map quality to assist with the placement of the proposed sidewalks.
11. Surveyors will establish semi-permanent survey control and benchmarks throughout the project site for future use during construction phases. Control point recovery ties and a summary of benchmarks will be provided with the mapping.
12. The horizontal datum will be referenced to the New York State Plane Coordinate System, NAD 83 using GPS procedures. Approximately (5) horizontal control points will be set.
13. Elevations will be referenced to the North American Vertical Datum of 1988 (NAVD88). Benchmarks will be set throughout the project for future use. A minimum of (3) Benchmarks will be set throughout the project for future use.

14. Recovery tie sheets will be provided for Horizontal Control points. Benchmark descriptions will be provided in chart form.

15. CAD mapping will be provided in OpenRoads format.

Preliminary Design

1. The Draft Design Approval Document is assumed to be a Draft Initial Project Proposal/Final Design Report. It is assumed that the project will not result in significant environmental impacts and will receive a negative declaration.
2. One public information meeting is assumed.
3. It is assumed that a Public Hearing is not required.

Environmental

1. NEPA documentation will include development of the FEAW and supporting text, if necessary. It is assumed that the project will be progressed as a Programmatic Categorical Exclusion.
2. Labor hours for SEQR review based on the project being progressed as a Type II project, and the Town of Farmington being lead agency. Preparation of the short form environmental assessment form (EAF) will not be required. No allowance has been made for drafting lead agency letters, or public meeting notices if required.
3. It is assumed that this project will be progressed with an Uncoordinated Review.
4. Environmental screening tasks do not include data collection and evaluation of: Coastal Zone Management, Noise, Air Quality, Energy, Farmlands and Resources. However, a minor hourly allotment has been provided to write those items off.
5. Field delineation of federal wetlands is not anticipated.
6. No allowance has been made for first flush evaluation for surface water screening.
7. No Section 4(f) and 6(f) screenings are anticipated during the design process. It is assumed that detailed studies will not be required.
8. The HW/CM Screening is based on the assumption that development and preparation of a sampling and analysis plan will not be required.
9. A commercial database search firm will be utilized to assist with the historic review. It is assumed that Sanborn map coverage will not be available for the project area.

10. A Project Submittal Package will be prepared and submitted to the Regional Local Project Liaison (RLPL) for RCRC review. No allowance has been made for a site visit with the RCRC following PSP submittal. It is assumed that the RCRC will issue a “No Effect” Finding based on the PSP.
11. No allowance has been made for additional meetings or CR coordination. It is assumed that no further coordination with the SHPO and THPO will be required.
12. No allowance has been made for Detailed Studies for Endangered Species.
13. It is assumed that a SWPPP and NOI will not be required.
14. No allowance has been made for environmental hearings.

Detailed Design

1. Lighting design is not included.
2. Design of a closed drainage system or additional drainage structures is assumed to not be required. It is assumed drainage will be maintained in the existing open channel system. The open channel drainage may be altered for the sidewalk.

Advertisement, Bid Opening and Award

1. There will be zero Pre-Bid Meetings.
2. One addendum to the contract documents will be required.
3. The Consultant will provide the Town with copies of the bid documentation. The Town will distribute the bid documents to prospective bidders..
4. The Town will provide any bid boiler plate information they need included beyond the standard forms found in the Local Project Manual.
5. It is assumed that an acceptable low bidder will result from the bids received for the project and that the project will not need to be re-bid.

ATTACHMENT C

FISHER ASSOCIATES, PE, LS, LA, DPC

PIN 4761.37
Name Pedestrian Sidewalk & Crosswalk Improvements
Location Town of Pittsford
Date: 4/21/2023

JOB TITLE	ASCE (A) OR NICET (N) GRADE	AVERAGE HOURLY RATES		MAX. HOURLY RATES			OVERTIME CATEGORY
		PRESENT 04/2023	PROJECTED 04/2024	2023	2024	2025	
Project Manager	VIII (A)	109.25	100.00	100.00	100.00	100.00	A
Project Manager	VII (A)	79.38	81.76	85.00	87.55	90.00	A
Landscape Architect	VII (A)	65.43	67.39	82.00	84.46	86.99	A
Senior Engineer	VI (A)	64.78	66.72	76.68	78.98	81.35	A
Landscape Architect	VI (A)	56.70	58.40	56.70	58.40	60.15	A
Project Engineer	V (A)	58.62	60.38	60.00	61.80	63.65	A
Landscape Architect	V (A)	50.33	51.84	51.00	52.53	54.11	B
Design Engineer	IV (A)	49.57	51.06	53.75	55.36	57.02	B
Environmental Scientist	IV (A)	66.95	68.96	75.50	77.77	80.10	B
Landscape Architect	IV (A)	38.00	39.14	38.00	39.14	40.31	B
Engineer	III (A)	40.12	41.32	43.00	44.29	45.62	B
Landscape Architect	III (A)	37.00	38.11	37.00	38.11	39.25	B
Senior Designer	III (A)	43.08	44.37	43.08	44.37	45.70	B
Junior Engineer	II/I (A)	30.11	31.01	35.00	36.05	37.13	B
Landscape Designer	II/I (A)	30.15	31.05	37.00	38.11	39.25	B
Senior Technician IV	IV (N)	58.12	59.86	66.00	67.98	70.02	C
Technician III	III (N)	45.04	46.39	47.25	48.67	50.13	C
Senior Cad Operator	III (N)	39.92	41.12	40.75	41.97	43.23	C
Technician II	II (N)	33.45	34.45	38.90	40.07	41.27	C
Jr Technician I	I (N)	25.13	25.88	32.00	32.96	33.95	C
Survey Manager	VII (A)	71.69	73.84	85.00	87.55	90.00	A
Project Surveyor	VI (A)	65.88	67.86	66.75	68.75	70.81	A
Project Surveyor	V (A)	40.90	42.13	45.00	46.35	47.74	B
Survey Technician	III (N)	35.00	36.05	35.00	36.05	37.13	C
Party Chief	III (N)	33.20	34.20	40.95	42.18	43.45	C
Instrument Person	I (N)	25.00	25.75	25.00	25.75	26.52	C
Party Chief (Field)*	III (N)	33.20	34.20	40.95	42.18	43.45	C
Instrument Person (Field)*	I (N)	25.00	25.75	32.00	32.96	33.95	C

NOTES:

Hourly rates shall not exceed those shown above or the current NYSDOT Maximum Allowable, as described in Exhibit E of the original agreement.

OVERTIME POLICY

- Category A - No overtime compensation.
- Category B - Overtime compensated at straight time rate.
- Category C - Overtime compensated at straight time rate x 1.50.

Overtime applies to hours worked in excess of the normal working hours of 40 hours per week.

*Prevailing Wage Rates - The difference between the required prevailing wage rate and the normal hourly rate is considered a direct cost:

		Prevailing Rate	Projected Rate	Normal Rate	Difference	Payroll Additive	Total
Party Chief	III (N)	\$47.37	\$48.79	\$34.20	\$14.59	\$1.97	\$16.56
Instrument Person	I (N)	43.51	44.82	25.75	19.07	2.57	21.64

*Supplemental Benefits are also considered direct costs. The net benefit is the difference between required amounts and deductions made through existing plans (overhead):

		Prevailing Benefit	Normal Rate	Difference (Net)	Wage Adjustment	Payroll Additive	Total
Party Chief	III (N)	\$28.05	\$6.60	\$21.45	\$0.00	\$2.90	\$24.35
Instrument Person	I (N)	28.05	3.56	24.49	0.00	3.31	27.80

FISHER ASSOCIATES, PE, LS, LA, DPC

PIN 4761.37
Name Pedestrian Sidewalk & Crosswalk Improvements
Location Town of Pittsford
Date: 4/21/2023

JOB TITLE	ASCE (A) OR NICET (N) GRADE	T A S K S									Total Hours	PROJECTE HOURLY RATE	DIRECT TECHNICAL LABOR
		Section 1	Section 2	Section 3	Section 4	Section 5	Section 6	Section 7	Section 8	Section 9			
Project Manager	VIII (A)										0	100.00	0.00
Project Manager	VII (A)	15	0	25	0		18	6			64	81.76	5,232.64
Landscape Architect	VII (A)										0	67.39	0.00
Senior Engineer	VI (A)										0	66.72	0.00
Landscape Architect	VI (A)										0	58.40	0.00
Project Engineer	V (A)	0	0	0	0		0	0			0	60.38	0.00
Landscape Architect	V (A)										0	51.84	0.00
Design Engineer	IV (A)	11	22	84	0		66	6			189	51.06	9,650.34
Environmental Scientist	IV (A)										0	68.96	0.00
Landscape Architect	IV (A)										0	39.14	0.00
Engineer	III (A)	6	0	0	0		0	0			6	41.32	247.92
Landscape Architect	III (A)										0	38.11	0.00
Senior Designer	III (A)	0	0	0	0		0	0			0	44.37	0.00
Junior Engineer	III/I (A)	18	23	148	0		134	8			331	31.01	10,264.31
Landscape Designer	III/I (A)										0	31.05	0.00
Senior Technician IV	IV (N)										0	59.86	0.00
Technician III	III (N)	5	0	0	51		0	0			56	46.39	2,597.84
Senior Cad Operator	III (N)										0	41.12	0.00
Technician II	II (N)	2	0	116	0		143	0			261	34.45	8,991.45
Jr Technician I	I (N)										0	25.88	0.00
Survey Manager	VII (A)										0	73.84	0.00
Project Surveyor	VI (A)										0	67.86	0.00
Project Surveyor	V (A)										0	42.13	0.00
Survey Technician	III (N)										0	36.05	0.00
Party Chief	III (N)										0	34.20	0.00
Instrument Person	I (N)										0	25.75	0.00
Party Chief (Field)*	III (N)										0	34.20	0.00
Instrument Person (Field)*	I (N)										0	25.75	0.00
TOTAL		57	45	373	51	0	361	20	0	0	907		\$36,984.50

FISHER ASSOCIATES, PE, LS, LA, DPC

PIN 4761.37
 Name Pedestrian Sidewalk & Crosswalk Improvements
 Location Town of Pittsford
 Date: 4/21/2023

EXPENDABLE COSTS

1. Travel, Lodging & Subsistence

Personal Vehicle

<u>Trips to</u>	<u>trips</u>	<u>miles per</u>		
Site (from Rochester)	4	50	miles/trip	200
Meetings (from Rochester)	2	50	miles/trip	100
Region (from Rochester)			miles/trip	0
On-Site			miles/trip	0

Company Vehicle

Site (from Rochester)			miles/trip	0
Region (from Rochester)			miles/trip	0

Total Mileage - 300 @ \$0.655 \$196.50

Per Diem	people for	1 days @	\$59.00 /day	\$0.00
Lodging	people for	1 nights @	\$96.00 /night	\$0.00
Tolls	trips @	/trip		\$0.00
Rental Car	days @	\$50.00 /day		\$0.00

TOTAL TRAVEL, LODGING, & SUBSISTENCE \$196.50

2. Reproduction, Drawings & Reports

	<u>sheets/set</u>	<u>sets</u>	<u>cost/sheet</u>	
Vellums (22"x34")			\$10.13	\$0.00
Blueprint (22"x34")			\$1.30	\$0.00
Mylar (22"x34")			\$10.39	\$0.00
B & W Copies (8½"x11")			\$0.09	\$0.00
B & W Copies (11"x17")			\$0.18	\$0.00
Color Print (8½"x11")			\$0.99	\$0.00

TOTAL REPRODUCTION, DRAWINGS & REPORTS \$0.00

3. Owner's Protective Insurance (Estimated) \$0.00

4. Mailings & Deliveries

months @	mailings/month	\$2.80 per mailing	\$0.00
months @	deliveries/month	\$15.00 per delivery	\$0.00

TOTAL MAILINGS & DELIVERIES \$0.00

5. Survey Personnel Costs

Wage Differential		Hours	@	Rate	
Party Chief	III (N)	0		\$16.56	\$0.00
Instrument Person	I (N)	0		21.64	0.00

SUBTOTAL Wage Differential \$0.00

Supplemental Benefits		Hours	@	Rate	
Party Chief	III (N)	0		\$24.35	\$0.00
Instrument Person	I (N)	0		27.80	0.00

SUBTOTAL Supplemental Benefits \$0.00

TOTAL SURVEY PERSONNEL COSTS 0.00

TOTAL DIRECT NON - SALARY COST \$196.50

SUB-CONTRACTOR COSTS

TOTAL DIRECT NON - SALARY COST, SUB-CONTRACTOR COST \$0.00

Exhibit C
Summary

FISHER ASSOCIATES, PE, LS, LA, DPC

PIN 4761.37
Name Pedestrian Sidewalk & Crosswalk Improvements
Location Town of Pittsford
Date: 4/21/2023

Item IA, Direct Technical Salaries (estimated) subject to audit					\$36,985
Item IB, Direct Technical Salaries Premium Portion of overtime subject to Salary Cost (estimated) subject to audit					\$0
Item IIA, Direct Non-Salary Cost (estimated) subject to audit					\$197
Item IIB Direct Non-Salary Cost (estimated) subject to audit (Sub-Contractor Cost)					\$0
Item III, Overhead (184%) (estimated) subject to audit					\$68,053
Item IV, Fixed Fee (negotiated)					\$11,600
Item IIC Direct Non-Salary Cost (estimated) subject to audit (Sub-Consultant Cost)	GdB Geospatial	\$18,000			\$18,000
Total Estimated Cost					----- \$134,835
MAXIMUM AMOUNT PAYABLE					=====

GdB Geospatial

D and PIN

Name: Pittsford Pedestrian Sidewalk and Crosswalk Project

Location: Pittsford, NY

Date: 4/7/23

JOB TITLE	ASCE (A) OR NICET (N) GRADE	AVERAGE HOURLY RATES			MAX. HOURLY RATES		OVERTIME CATEGORY
		2021	2022	2023	2024	2025	
Project Manager	VIII (A)						A
Project Manager	VII (A)						A
Environmental Scientist	VII (A)						A
Landscape Architect	VII (A)						A
Project Engineer	VI (A)						A
Project Engineer	V (A)						A
Environmental Scientist	IV (A)						B
Landscape Architect	IV (A)						B
Design Engineer	IV (A)						B
Engineer	III (A)						B
Senior Designer	III (A)						B
Senior Designer	IV (A)						B
Junior Engineer	III (A)						B
Jr. Landscape Architect	III (A)						B
Sr. Engineering Technician	III (N)						C
Jr. Engineering Technician	I (N)						C
Senior Cad Operator	III (N)						C
Cad Operator	II (N)						C
Team Leader	V (A)						B
Assistant Team Leader	III (A)						B
Sr. Engineering Tech/Resident Engineer	IV (N)						C
Engineering Technician	III (N)						C
Assoc. Engineering Tech.	II (N)						C
Associate Engineering Technician	III (A)						A
Survey Manager	III (N)						A
Principal Surveyor	IX (A)	90.00	90.00	173.00	192.00		A
Survey Supervisor	VIII (A)	74.05	76.34	78.70	82.54		A
Project Manager (Land Surveyor)	VII (A)	59.75	61.60	63.50	74.00		A
Project Manager (Land Surveyor)	VI (A)	49.03	50.55	52.11	78.00		B
Survey Data Manager	V (A)	45.49	46.90	48.35	63.00		B
Survey Data Processor	IV (A)	41.06	42.33	43.64	63.00		C
Senior GIS/CAD Technician	III (A)	33.23	34.26	35.32	49.00		C
GIS/CAD Tech	II (A)	26.23	27.04	27.88	45.00		C
Party Chief (Office)	III (N)	27.57	28.42	29.30	40.00		C
Instrument Person (Office)	III (N)	26.74	27.57	28.42	43.00		C
Party Chief (Field)*	III (N)	27.57	28.42	29.30	40.00		C
Instrument Person (Field)*	III (N)	26.74	27.57	28.42	43.00		C
Rod Person (Field)*	III (N)	23.73	24.46	25.22	29.00		C

NOTES:

Hourly rates shall not exceed those shown above or the current NYSDOT Maximum Allowable, as described in Exhibit E of the original agreement.

OVERTIME POLICY

- Category A - No overtime compensation.
- Category B - Overtime compensated at straight time rate.
- Category C - Overtime compensated at straight time rate x 1.50.

Overtime applies to hours worked in excess of the normal working hours of 40 hours per week.

*Prevailing Wage Rates - The difference between the required prevailing wage rate and the normal hourly rate is considered a direct cost:

		Prevailing Rate	Projected Rate	Normal Rate	Difference	Payroll Additive	Total
Party Chief	III (N)	\$47.37	\$48.79	\$28.42	\$20.37	\$2.75	\$23.12
Instrument Person	II (N)	43.51	44.82	27.57	17.25	2.33	19.58
Rod Person	I (N)	32.26	33.23	24.46	8.77	1.18	9.95

*Supplemental Benefits are also considered direct costs. The net benefit is the difference between required amounts and deductions made through existing plans (overhead):

		Prevailing Benefit	Normal Rate	Difference (Net)	Wage Adjustment	Payroll Additive	Total
Party Chief	III (N)	\$28.05	\$6.88	\$21.17	\$0.00	\$2.86	\$24.03
Instrument Person	II (N)	28.05	5.22	22.83	0.00	3.08	25.91
Rod Person	I (N)	28.05	3.91	24.14	0.00	3.26	27.40

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D and PIN

Name: Pittsford Pedestrian Sidewalk and Crosswalk Project

Location: Pittsford, NY

Date: 4/7/23

JOB TITLE	ASCE (A) OR NICET (N) GRADE	T A S K S											Total Hours	PROJECTE HOURLY RATE	DIRECT TECHNICAL LABOR	
		IA	IB	IC	ID	IE	IIA	IIB	IIC	IIIA	IIIB	"T"				
Project Manager	VIII (A)													0	0.00	0.00
Project Manager	VII (A)													0	0.00	0.00
Environmental Scientist	VII (A)													0	0.00	0.00
Landscape Architect	VII (A)													0	0.00	0.00
Project Engineer	VI (A)													0	0.00	0.00
Project Engineer	V (A)													0	0.00	0.00
Environmental Scientist	IV (A)													0	0.00	0.00
Landscape Architect	IV (A)													0	0.00	0.00
Design Engineer	IV (A)													0	0.00	0.00
Engineer	III (A)													0	0.00	0.00
Senior Designer	III (A)													0	0.00	0.00
Senior Designer	IV (A)													0	0.00	0.00
Junior Engineer	III (A)													0	0.00	0.00
Jr. Landscape Architect	III (A)													0	0.00	0.00
Sr. Engineering Technician	III (N)													0	0.00	0.00
Jr. Engineering Technician	I (N)													0	0.00	0.00
Senior Cad Operator	III (N)													0	0.00	0.00
Cad Operator	II (N)													0	0.00	0.00
Team Leader	V (A)													0	0.00	0.00
Assistant Team Leader	III (A)													0	0.00	0.00
Sr. Engineering Tech/Resident Eng	IV (N)													0	0.00	0.00
Engineering Technician	III (N)													0	0.00	0.00
Assoc. Engineering Tech.	II (N)													0	0.00	0.00
Associate Engineering Technician	III (A)													0	0.00	0.00
Survey Manager	III (N)													0	0.00	0.00
Principal Surveyor	IX (A)													0	173.00	0.00
Survey Supervisor	VIII (A)		1	1										2	78.70	157.40
Project Manager (Land Surveyor)	VII (A)													0	63.50	0.00
Project Manager (Land Surveyor)	VI (A)		6	4	1									11	52.11	573.21
Survey Data Manager	V (A)													0	48.35	0.00
Survey Data Processor	IV (A)													0	43.64	0.00
Senior GIS/CAD Technician	III (A)		1	8	1									10	35.32	353.20
GIS/CAD Tech	II (A)		8	16	4									28	27.88	780.64
Party Chief (Office)	III (N)		1	3										4	29.30	117.20
Instrument Person (Office)	III (N)		1	3										4	28.42	113.68
Party Chief (Field)*	III (N)		12	28										40	29.30	1,172.00
Instrument Person (Field)*	III (N)		12	28										40	28.42	1,136.80
Rod Person (Field)*	III (N)													0	25.22	0.00
TOTAL			42	91	6	0	0	0	0	0	0	0	0	139		\$4,404.13

=====

GdB Geospatial
 D and PIN
 Name: Pittsford Pedestrian Sidewalk and Crosswalk Project
 Location: Pittsford, NY
 Date: 4/7/23

EXPENDABLE COSTS

1. Travel, Lodging & Subsistence

Personal Vehicle

<u>Trips to</u>	<u>trips</u>	<u>miles per</u>		
Site (from Rochester)			miles/trip	0
Meetings (from Rochester)			miles/trip	0
Region (from Rochester)			miles/trip	0
On-Site			miles/trip	0

Total Mileage - Personal Vehicle 0 @ \$0.655 \$0.00

Survey Van

<u>Trips to</u>	<u>trips</u>	<u>miles per</u>		
Site (from Rochester)	5	30	miles/trip	150
Region (from Rochester)			miles/trip	0
On-Site			miles/trip	0

Total Mileage - Survey Van 150 @ \$0.655 \$98.25

Per Diem	2 people for	days @	\$59.00 /day	\$0.00
Lodging	2 people for	nights @	\$98.00 /night	\$0.00
Tolls	trips @	/trip		\$0.00
Rental Car	days @	\$50.00 /day		\$0.00

TOTAL TRAVEL, LODGING, & SUBSISTENCE \$98.25

2. Reproduction, Drawings & Reports

	<u>sheets/set</u>	<u>sets</u>	<u>cost/sheet</u>	
Vellums (22"x34")			\$10.13	\$0.00
Blueprint (22"x34")			\$1.30	\$0.00
Mylar (22"x34")			\$10.39	\$0.00
B & W Copies (8½"x11")			\$0.09	\$0.00
B & W Copies (11"x17")			\$0.18	\$0.00
Color Print (8½"x11")			\$0.99	\$0.00
Color Print (11"x17")			\$1.98	\$0.00

TOTAL REPRODUCTION, DRAWINGS & REPORTS \$0.00

3. Abstracts of Title for properties requiring acquisitions (1 @ \$650 each)

\$0.00

4. Mailings & Deliveries

months @	mailings/month	\$2.80 per mailing	\$0.00
	deliveries/month	\$15.00 per delivery	\$0.00

TOTAL MAILINGS & DELIVERIES \$0.00

5. Long Distance Phone

months@	calls/month	\$2.00 per call	\$0.00
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6. Survey Personnel Costs

Wage Differential		Hours	@	Rate	
Party Chief	III (N)	40		\$23.12	\$924.80
Instrument Person	II (N)	40		19.58	783.20
Rod Person	I (N)	0		9.95	0.00

SUBTOTAL Wage Differential \$1,708.00

Supplemental Benefits		Hours	@	Rate	
Party Chief	III (N)	40		\$24.03	\$961.20
Instrument Person	II (N)	40		25.91	1,036.40
Rod Person	I (N)	0		27.40	0.00

SUBTOTAL Supplemental Benefits \$1,997.60

TOTAL SURVEY PERSONNEL COSTS 3,705.60

TOTAL DIRECT NON - SALARY COST \$3,803.85

SUB-CONTRACTOR COSTS

TOTAL DIRECT NON - SALARY COST, SUB-CONTRACTOR COST \$0.00

Exhibit C
Summary

GdB Geospatial

D and PIN

Name: Pittsford Pedestrian Sidewalk and Crosswalk Project

Location: Pittsford, NY

Date: 4/7/23

Item IA, Direct Technical Salaries (estimated) subject to audit	\$4,404
Item IB, Direct Technical Salaries Premium Portion of overtime subject to audit (estimate)	0
Item IIA, Direct Non-Salary Cost (estimated) subject to audit	3,804
Item IIB Direct Non-Salary Cost (estimated) subject to audit (Sub-Contractor Cost)	0
Item III, Overhead (176%) (estimated) subject to audit	7,751
Item IV, Fixed Fee (11%)	1,300
Item IIC Direct Non-Salary Cost (estimated) subject to audit (Sub-Consultant Cost)	0
Total Estimated Cost	----- \$17,259
MAXIMUM AMOUNT PAYABLE	=====

LDSA ESTIMATE SHELL
STAFF HOUR ESTIMATE - Project Summary

Pittsford Pedestrian Sidewalk & Crosswalk Improvements

	PROJ. MNGR. VII	LAND ARCH VI	PROJ. ENGR. V	LAND ARCH III	DES. ENGR. IV	ENGR. III	JR. ENGR. II/I	LAND DESIGN II/I	SR. DESIGN III	TECH III	TECH II	TASK SUB- TOTAL
SECTION 1 - GENERAL SCOPING	15	0	0	0	11	6	18	0	0	5	2	57
SECTION 2 - DATA COLLECTION & ANALYSIS	0	0	0	0	22	0	23	0	0	0	0	45
SECTION 3 - PRELIMINARY DESIGN	25	0	0	0	84	0	148	0	0	0	116	373
SECTION 4 - ENVIRONMENTAL	0	0	0	0	0	0	0	0	0	51	0	51
SECTION 5 - RIGHT-OF-WAY	0	0	0	0	0	0	0	0	0	0	0	0
SECTION 6 - DETAILED DESIGN	18	0	0	0	66	0	134	0	0	0	143	361
SECTION 7 - ADVERTISEMENT, BID OPENING & AWARD	6	0	0	0	6	0	8	0	0	0	0	20
SECTION 8 - CONSTRUCTION SUPPORT	0	0	0	0	0	0	0	0	0	0	0	0
SECTION 9 - CONSTRUCTION INSPECTION	0	0	0	0	0	0	0	0	0	0	0	0
TOTALS	64	0	0	0	189	6	331	0	0	56	261	907

**LOCALLY ADMINISTERED PROJECTS TASK LIST
STAFF HOUR ESTIMATE - SECTION 1, GENERAL**

Pittsford Pittsford Pedestrian Sidewalk & Crosswalk Improvements

TASK NO.	WORK TO BE COMPLETED	PROJ. MNGR. VII	LAND ARCH VI	PROJ. ENGR. V	LAND ARCH III	DES. ENGR. IV	ENGR. III	JR. ENGR. II/I	LAND DESIGN II/I	SR. DESIGN III	TECH III	TECH II	TASK SUB-TOTAL
1.00	GENERAL - PROJECT DEVELOPMENT												
1.05	PROJECT FAMILIARIZATION												
	Collect and review all historical project information					4							4
	Project team kick-off meeting	2				2	2	2			1	2	11
	SITE VISITS					4	4	16					24
1.06	MEETINGS												
	Prepare for Meetings (Assume 1)	2				1							3
	Attend Meetings (1 @ 2 hrs. ea.)	4											4
	Prepare Meeting Minutes (1 @ 1.0 hrs. ea.)	2											2
1.07	COST AND PROGRESS REPORTING												
	Monthly Progress and Cost Control Reports (24 @ 0.5 hrs.)	1											1
1.10	SUBCONSULTANTS												
	Coordination of Subconsultant Work	4											4
	Review of Subconsultant Work - QA/QC										4		4
1.11	SUBCONTRACTORS												
A.	Preparation of Contract Documents (Work over \$20,000)												0
	Solicit Sealed Bids for Subcontract Work												0
	Oversee Subcontract Work												0
B.	Preparation of Contract Documents (Work under \$20,000)												0
	Solicit prices for Subcontract Work												0
	Oversee Subcontract Work												0
	PART 1 - SCOPING	15	0	0	0	11	6	18	0	0	5	2	57

**LOCALLY ADMINISTERED PROJECTS TASK LIST
STAFF HOUR ESTIMATE - SECTION 2, DATA COLLECTION AND ANALYSIS**

Pittsford Pedestrian Sidewalk & Crosswalk Improvements

TASK NO.	WORK TO BE COMPLETED	PROJ. MNGR. VII	LAND ARCH VI	PROJ. ENGR. V	LAND ARCH III	DES. ENGR. IV	ENGR. III	JR. ENGR. II/I	LAND DESIGN II/I	SR. DESIGN III	TECH III	TECH II	TASK SUB-TOTAL
2.00	DATA COLLECTION & ANALYSIS												
2.01	DESIGN SURVEY												
2.02	DESIGN MAPPING												
2.03	DETERMINATION OF EXISTING CONDITIONS												
	Travel lanes					1		1					2
	Shoulders					1		1					2
	Utility strips					1		1					2
	Curbed sections					1		1					2
	Clear zone					1		1					2
	Grades					1		1					2
	ROW widths					1		1					2
	Traffic control devices					1		1					2
	Provisions for peds					1		1					2
	Adjacent and Intersecting Highways and Features and Conditions					1		1					2
	Existing Bridge Conditions					1		1					2
	Landscaping Inventory and Conditions												0
	Mainline speed limit					1		1					2
	Land use					1		1					2
	Drainage conditions					1		1					2
	Utilities					1		1					2
2.04	ACCIDENT ANALYSIS AND COLLISION DIAGRAMS												
	Accident Analysis and Collision Diagrams (Assume 10 Accidents)												0
2.05	TRAFFIC COUNTS												
2.06	CAPACITY ANALYSIS												
	Develop and Calibrate Model and Perform Analysis												0
	Develop project travel speed and delay estimates												0
2.07	FUTURE PLANS FOR ROADWAY AND COORDINATION WITH OTHER PROJECTS												
	Incorporate Information from Municipality into Report							1					1
2.08	SOIL INVESTIGATIONS												
2.09	HYDRAULIC INVESTIGATIONS												
2.10	BRIDGES TO BE REHABILITATED												
2.11	PAVEMENT EVALUATION												
PART 2 - PRELIMINARY HIGHWAY DESIGN		0	0	0	0	22	0	23	0	0	0	0	45

**LOCALLY ADMINISTERED PROJECTS TASK LIST
STAFF HOUR ESTIMATE - SECTION 3, PRELIMINARY DESIGN**

Pittsford Pedestrian Sidewalk & Crosswalk Improvements

TASK NO.	WORK TO BE COMPLETED	PROJ. MNGR. VII	LAND ARCH VI	PROJ. ENGR. V	LAND ARCH III	DES. ENGR. IV	ENGR. III	JR. ENGR. II/I	LAND DESIGN II/I	SR. DESIGN III	TECH III	TECH II	TASK SUB-TOTAL
3.00	PRELIMINARY DESIGN												
3.01	DESIGN CRITERIA												
	Establish Project Criteria	2				4		8					14
	Identify existing non-standard features (geometric, sight distance, operational)	1				2		4					7
3.02	DEVELOPMENT OF ALTERNATIVES												
	<i>A. Selection of Design Alternatives</i>												0
	Evaluate Design Alternatives - 1 Concepts	4				8		10				20	42
	<i>B. Detailed Evaluations of Alternatives</i>												0
	Geometry	2				8		10					20
	Drainage					8		8					16
	Maintenance Responsibility							2					2
	MPT							8					8
	Utilities					8		8					16
	Conceptual landscape												0
	Pedestrians							8					8
	Plans (1:250)												
	Develop record centerline (curve and tangent information)											16	16
	Develop sections and plan	2				12		20				20	54
	Identify drainage systems												0
	Profiles (1:250h & 1:50v)												0
	Prepare base drawings - datum, elev., exist. Ground											20	20
	Typical Sections												
	Prepare drawings - lane & shoulder widths, ditches, gutters, curbs, sideslopes					12		24				24	60
3.03	COST ESTIMATES												
	Develop Cost Estimates for each alternative (1 alts.)	2				8		12					22
	Update estimates as necessary (Assume 1 update)	2				4		10					16
3.04	PREPARATION OF DRAFT DESIGN APPROVAL DOCUMENT												
	Prepare Design Report:	2				2		16					20
3.05	ADVISORY AGENCY REVIEW												
	Evaluate Comments from Agencies and respond												0
3.06	PUBLIC INFORMATION MEETINGS AND/OR PUBLIC HEARINGS												
	Prepare presentation and exhibits for Meeting	4				8						16	28
	Meeting to review presentation and graphics												0
	Prepare Informational Brochure for Distribution												0
	Assist in Notifications												0
	Attend Public Information Meeting	4											4
	Summarize Input received												0
3.07	PREPARATION OF FINAL DESIGN APPROVAL DOCUMENT												
	PART 3 - PRELIMINARY DESIGN	25	0	0	0	84	0	148	0	0	0	116	373

**LOCALLY ADMINISTERED PROJECTS TASK LIST
STAFF HOUR ESTIMATE - SECTION 4, ENVIRONMENTAL**

Pittsford Pedestrian Sidewalk & Crosswalk Improvements

TASK NO.	WORK TO BE COMPLETED	PROJ. MNGR. VII	LAND ARCH VI	PROJ. ENGR. V	LAND ARCH III	DES. ENGR. IV	ENGR. III	JR. ENGR. II/I	LAND DESIGN II/I	SR. DESIGN III	TECH III	TECH II	TASK SUB-TOTAL
4.00	ENVIRONMENTAL												
4.01	NEPA Classification												
	Verify NEPA Classification										2		2
	Complete NEPA Checklist										1		1
4.02	SEQRA Classification												
	<i>Assist in Complying with SEQRA</i>										2		2
	Draft Letters in Involved Agencies to Determine Lead Agency												0
	Draft Environmental Assessment Form												0
	Draft Negative Declaration												0
	Draft positive Declaration												0
	Draft Notices												0
	Document Results of SEQR Processing												0
4.03	SCREENINGS AND PRELIMINARY INVESTIGATIONS												
	<i>Determine Potential Impacts resulting from Design Alternatives</i>												0
	General Ecology and Endangered Species												0
	Evaluations										4		4
	Coordinate with State and Federal Agencies										8		8
	Determine presence of species										2		2
	Determination for Further Study												0
	Ground Water												0
	Determine groundwater source										2		2
	Assess impacts of each alternative												0
	Surface Water												0
	Project qualification under blanket WQC										2		2
	Coordination with DEC										2		2
	Identify drainage basins												0
	Potential sources of surface water pollution												0
	SPEDES Permit												0
	State Wetlands												0
	Investigate Presence of Wetlands										2		2
	Determine Impacts										2		2
	Determine Permits Necessary										2		2
	Federal Wetlands												0
	Investigate Presence of Wetlands										1		1
	Site Visit												0
	Determine Impacts										2		2
	Floodplains												0
	Determine Need for Flood Plain Evaluation										1		1
	Coastal Zone Management												0
	Determination of Impact												0
	Determine requirements of NYSDOS and LWRP policies												0

**LOCALLY ADMINISTERED PROJECTS TASK LIST
STAFF HOUR ESTIMATE - SECTION 4, ENVIRONMENTAL**

Pittsford Pedestrian Sidewalk & Crosswalk Improvements

TASK NO.	WORK TO BE COMPLETED	PROJ. MNGR. VII	LAND ARCH VI	PROJ. ENGR. V	LAND ARCH III	DES. ENGR. IV	ENGR. III	JR. ENGR. II/I	LAND DESIGN II/I	SR. DESIGN III	TECH III	TECH II	TASK SUB-TOTAL
	Navigable Waterways												0
	USCG Jurisdiction Checklist												0
	Determination of impacts												0
	Evaluations										1		1
	Coordination												0
	Historic Resources												0
	Cultural resources Screening												0
	Parks										1		1
	Section 4(f), 6(f) Screening												0
	Hazardous Waste										1		1
	Screening												0
	Hazardous Waste/Contaminated Materials Screening Form										8		8
	Asbestos												0
	Review as-builts												0
	On site inspection												0
	Technical memorandum												0
	Noise												0
	Noise Screening for Determination of Analysis										1		1
	Air Quality												0
	Air Quality Screening for Determination of Analysis										1		1
	Energy												0
	Energy Screening for Determination of Analysis												0
	Farmlands												0
	Screening for Determination of Farmland Impacts										2		2
	Visual Impacts												0
	Screening for Determination of Visual Impacts										1		1
4.04	DETAILED STUDIES AND ANALYSES												
4.05	PERMITS AND APPROVALS												
	<i>Obtain Permits and Certifications:</i>												
	Article 24 Freshwater Wetlands Permit												0
	Article 25 Tidal wetlands Permit												0
	FHWA Exec. Order 11990 Wetlands Finding												0
	USCG Section 9 Permit												0
	US Army COE Section 10 Permit												0
	US Army COE Section 404 Permit												0
	NYSDEC Section 401 Water Quality Certification												0
	NYSDEC SPDES Permit												0
4.06	ENVIRONMENTAL HEARING												
	PART 4 - ENVIRONMENTAL	0	0	0	0	0	0	0	0	0	51	0	51

**LOCALLY ADMINISTERED PROJECTS TASK LIST
STAFF HOUR ESTIMATE - SECTION 6, DETAILED DESIGN**

Pittsford Pedestrian Sidewalk & Crosswalk Improvements

TASK NO.	WORK TO BE COMPLETED	PROJ. MNGR. VII	LAND ARCH VI	PROJ. ENGR. V	LAND ARCH III	DES. ENGR. IV	ENGR. III	JR. ENGR. II/I	LAND DESIGN II/I	SR. DESIGN III	TECH III	TECH II	TASK SUB-TOTAL
6.00	DETAILED DESIGN												
6.01	Preliminary Bridge Plans												
6.02	Advanced Detail Plans												
	Plans	4				8		24				24	60
	Profiles					4		8				10	22
	Typical Sections					2		8				8	18
	Templated Cross Sections					8		8					16
	Title Sheet with signature blocks & location map											1	1
	Index & Legend drawing											1	1
	Maintenance of Jurisdiction Plan and Table											1	1
	Survey Baseline tie dwg., ties, BL and CL Plan											4	4
	Develop Tables from estimate and take-offs					4		8				8	20
	Develop Details - driveways, udrain, drainage, sw ramp, etc					2		6				6	14
	Erosion & Sediment Control Design and Plan Details					2		4				4	10

**LOCALLY ADMINISTERED PROJECTS TASK LIST
STAFF HOUR ESTIMATE - SECTION 6, DETAILED DESIGN**

Pittsford Pedestrian Sidewalk & Crosswalk Improvements

TASK NO.	WORK TO BE COMPLETED	PROJ. MNGR. VII	LAND ARCH VI	PROJ. ENGR. V	LAND ARCH III	DES. ENGR. IV	ENGR. III	JR. ENGR. II/I	LAND DESIGN II/I	SR. DESIGN III	TECH III	TECH II	TASK SUB-TOTAL
	General Notes					2		2					4
	Sections & Profiles	2				2		4					8
	Landscaping Design and Plans												0
6.03	Contract Documents												
	<i>Preparation of Specifications</i>	2				4							6
	Revise Typical Sections					2		2				4	8
	Revise Detail Plan and Profile					2		4				2	8
	Modify MPT											4	4
	Update Tables from estimate and take-offs					2		4				4	10
	Modify Details - driveways, udrain, drainage,etc.					2		2				6	10
	Revise Erosion & Sediment Control Plan Details											4	4
	Update General Plans	4				2		8				8	22
	Update General Profiles					2						4	6
	Revise Pavement Marking Plans					2		2				4	8
	Update Utility and drainage plans					2						8	10
	Update Cross Sections					2						8	10
6.04	Cost Estimate												
	Itemized Estimate for Construction	2				6		12				12	32
	Updates of Estimate (Assume 1 Update)	2				4		8				8	22
6.05	Utility Coordination												
	Agreements with Utilities							8					8
	Gather Information & Coordinate with Utilities	2						12					14
6.06	Railroad Coordination												
6.07	Bridge Inventory Forms												
6.08	Information Transmittal												
	PART 6 - DETAILED DESIGN	18	0	0	0	66	0	134	0	0	0	143	361

**LOCALLY ADMINISTERED PROJECTS TASK LIST
STAFF HOUR ESTIMATE - SECTION 7, ADVERTISEMENT, BID OPENING AND AWARD**

Pittsford Pedestrian Sidewalk & Crosswalk Improvements

TASK NO.	WORK TO BE COMPLETED	PROJ. MNGR. VII	LAND ARCH VI	PROJ. ENGR. V	LAND ARCH III	DES. ENGR. IV	ENGR. III	JR. ENGR. II/I	LAND DESIGN II/I	SR. DESIGN III	TECH III	TECH II	TASK SUB-TOTAL
7.00	ADVERTISEMENT, BID OPENING, AND AWARD												
7.01	Advertisement												
	Prepare & submit advertisements to Contract Reporter, local media												0
	Answer questions during bidding	2				2							
7.02	Bid Opening												
	Attend Bid Opening	2											2
7.03	Award												
	Review Bid Results	2				4		8					14
	Compile Information for Submittal to DOT												0
	PART 7 - Advertisement, Bid Opening, and Award	6.0	0.0	0.0	0.0	6.0	0.0	8.0	0.0	0.0	0.0	0.0	16.0

6/20/23

Budget Amendment

Be it resolved that the following is approved:

That \$13,000.00 be added to 2.3620.1000.17.1 (Salaries – Code Enforcement) and \$3,000.00 be added to 2.8020.1000.18.1 (Salaries – Planning & Zoning). The source of the funds will be account 2.2.1120 (Sales Tax Revenue).

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JUNE 2023**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
84 LUMBER COMPANY	PJS	161710	0603-655023	MAILBOX POSTS	256.00
	PJS	161529	0603-654579	4X4'S	499.20
	PJS	161639	0603-654832	LUMBER	44.80
VENDOR TOTAL					800.00
ACTION TELEPHONE EXCHANGE	PJS	161373	198005232023	AFTER HRS ANSWER SVC	216.56
VENDOR TOTAL					216.56
ADAMS LECLAIR LLP	BWL	161682	1886	PITTSFORD-BUCKINGHAM PROPERTIES	812.50
	BWL	161682	1887	PITTSFORD-CNB	130.00
	BWL	161682	1888	PITTSFORD-MARK GIANNINY	130.00
VENDOR TOTAL					1,072.50
ADMAR SUPPLY COMPANY, INC	PJS	161400	RO2035111	BOOM RENTAL	1,828.10
	PJS	161400	RO2035819	BOOM RENTAL	689.05
	JRH	161449	RO2036591	GENERATOR FOR PADDLE & POUR	297.95
	JRH	161449	RO2036605	GENERATORS FOR PADDLE & POUR	1,045.35
	PJS	161646	RO2037402	SKID STEER RENTAL	3,812.75
	PJS	161333	RO2035493	SKID STEER RENTAL	3,812.75
VENDOR TOTAL					11,485.95
ADVENTURE IN CLIMBING	JRH	161576	06122023ADVENTURES	OUTDOOR MOVIE JULY 13, 2023	1,400.00
	JRH	161323	052023ADVINCLIMBING2	RIDE RENTAL FOR THE TOWN OF PITTSFORD PA	680.00
VENDOR TOTAL					2,080.00
AETNA INC.	BWL	161692	51903458	JULY RETIREE HEALTH BILL	16,715.46
VENDOR TOTAL					16,715.46
ALTA ENTERPRISES, LLC	PJS	161709	P11/10877	WINDSHIELD 474/475 FILTERS,HEADLAMP	1,399.41

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JUNE 2023**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
ALTA ENTERPRISES, LLC	PJS	161581	E11/586	VEH. #495-2 - VOLVO ECR88 EXCAVATOR WITH	34,334.00
				VENDOR TOTAL	35,733.41
AMERICAN EQUIPMENT LLC	PJS	161603	102654	EXCAVATOR WINDSHIELD REPAIR	926.16
	PJS	161605	99078-04	EXCAVATOR RENTAL	3,150.00
				VENDOR TOTAL	4,076.16
AMERICAN LEGION RAYSON-MILLER POST # 899	JRH	161567	8990008	FOOD FOR TOWN OF PITTSFORD MEMORIAL DAY	273.00
				VENDOR TOTAL	273.00
APPLIED BUSINESS SYS INC	RMN	161428	190005	2023 TOWN AND COUNTY TAX RECEIPTS	558.18
	RMN	161428	190006	2023 TOWN TAX RECEIPTS POSTAGE BALANCE	206.11
				VENDOR TOTAL	764.29
AUTO VALUE PARTS STORES	PJS	161413	647918/L	BELTS FOR CRACK FILL MACHINE	24.36
	PJS	161604	649367	BRAKE PADS	120.99
	PJS	161604	649212	BRAKE PADS	208.60
	PJS	161604	649368	BRAKE PADS	24.17
				VENDOR TOTAL	378.12
BEAM MACK SALES & SERVICE	PJS	161645	374218R	KIT	476.12
	PJS	161645	CM374218R	CREDIT	-158.40
	PJS	161645	374690R	KIT	9.97
	PJS	161525	374248R	BRAKE SHOES 467	476.12
				VENDOR TOTAL	803.81
BEEMAN	JRH	161670	062023BEEMAN	2023 JUNE INSTRUCTOR PAYMENT STEAM PROGR	753.00

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JUNE 2023**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	753.00
BENEFIT RESOURCE, LLC	BWL	161422	961957	PRE-TAX MONTHLY ADMINISTRATION	150.00
				VENDOR TOTAL	150.00
BLAIR SUPPLY CORP	PJS	161409	1261316	6" PIPE CONNECTORS	129.00
				VENDOR TOTAL	129.00
BRIDGE TOWER OP CO, LLC	RMN	161388	745608006	LEGAL NOTICE-NOTICE OF COMPLETION OF 202	59.78
	RMN	161582	745615737	LEGAL NOTICE-PLANNING BRD PUBLIC HRG ON	36.68
				VENDOR TOTAL	96.46
BRODNER EQUIPMENT, INC.	PJS	161644	426482	REPLACE ENGINE	3,489.99
				VENDOR TOTAL	3,489.99
BSL LANDSCAPING	BWL	161683	6/12/2023	40 WASHINGTON RD LAWN AND BUSHES	750.00
				VENDOR TOTAL	750.00
BSN SPORTS LLC	JRH	161322	307031467	SOCCER BALLS FOR WOMENS' SOCCER	269.87
				VENDOR TOTAL	269.87
CASTLE BRANCH INC	PJS	161528	879171	LUBES, SOAP	128.30
	BWL	161378	0888103-IN	EMPLOYMENT SCREENING	580.00
				VENDOR TOTAL	708.30

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JUNE 2023**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
CATALOG AND COMMERCE SOLUTIONS, LLC	AM	161580	2427	WEBSITE MANAGEMENT/SUPPORT - 3RD QUARTER	2,600.00
	VENDOR TOTAL				2,600.00
CHASE CARD SERVICES	BWL	161437	3452604	EASEMENT FEES	195.00
	AM	161495	111-6498935-2188237	PRO ELECTRIC STANDING DESK CONVERTER	346.16
VENDOR TOTAL				541.16	
CINTAS CORPORATION #411	PJS	161446	4156564556	RUG AND MOP SERVICE - ALL BUILDINGS	296.07
	PJS	161577	4157945308	RUG AND MOP SERVICE - ALL BUILDINGS	394.19
VENDOR TOTAL				690.26	
CONSTELLATION NEW ENERGY, INC.	BWL	161556	65481490801	STREET LIGHTING 7 OR MORE	166.23
	BWL	161556	65481491401	STREET LIGHTING POLE MAIN	18.94
	BWL	161556	65480973101	STREET LIGHTING STONETN	25.86
	BWL	161556	65481489501	STREET LIGHTING 1-2 POLES	90.94
	BWL	161556	65481488801	STREET LIGHTING TN @ LARGE	119.76
	BWL	161556	65481490201	STREET LIGHTING 3-6 POLES	97.29
	PJS	161572	65468530401	CANDLEWOOD DR	13.78
	PJS	161572	65468529701	LEHIGH STATION	117.75
	PJS	161572	65420427301	DOWNING DR	0.60
	PJS	161572	65453306201	REITZ PARKWAY	81.30
	PJS	161572	65453124701	BRICKSTON DR	3.81
	PJS	161572	65456237401	DUNNEWOOD CT	101.74
	PJS	161572	65453014501	PARK RD	92.66
	PJS	161572	65456161601	PITTSFORD MANOR LA	90.42
	PJS	161572	65456240701	GREYTHORNE HILL	45.72
	PJS	161572	65456171401	20 POINCIANA DR	3.11
	PJS	161572	65481153101	4358 EAST AVE	0.00
	PJS	161575	65480974401	TOWN HALL	679.47
	PJS	161575	65480976001	LIBRARY	1,271.70
	PJS	161575	65468506901	PSD	152.89
	PJS	161575	65456165901	210 MENDON RD	6.32
	PJS	161575	65452975001	PARKS	55.41
	PJS	161575	65453036101	THORNELL PARK	459.54
PJS	161575	65453249001	SCC	1,100.09	

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JUNE 2023**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
CONSTELLATION NEW ENERGY, INC.	PJS	161575	65481151801	PORT OF PITTSFORD	0.00
	PJS	161575	65423158701	625 MARSH RD	0.00
	PJS	161575	65423157701	631 MARSH RD	0.00
	PJS	161575	65481153801	HIGHWAY	814.11
VENDOR TOTAL					5,609.44
COOK BROTHERS TRUCK PARTS	PJS	161360	1872105	AIR RAM 464	147.10
	PJS	161361	1873218	AIR CYLINDER	441.14
VENDOR TOTAL					588.24
COPPOLA	JRH	161684	062023/COPPOLA	JUNE INSTRUCTOR PAYMENT FOR IRISH DANCE	2,420.12
VENDOR TOTAL					2,420.12
CRAFCO, INC	PJS	161601	9402935991	ROADSAVER 221	3,460.50
VENDOR TOTAL					3,460.50
CROSMAN SEED CORP	PJS	161416	11449	GRASS SEED	405.00
VENDOR TOTAL					405.00
CROWN CASTLE INTERNATIONAL CORP.	AM	161538	1359690	FIBER SERVICE #S269684 - 170 W. JEFFERSO	968.52
VENDOR TOTAL					968.52
D.J.M. EQUIPMENT, INC. BOBCAT OF THE FINGER LAKE	PJS	161412	01-188793	SKID-BAR	286.78
	BWL	161368	01-188301	O RINGS FOR PLANER	115.25
VENDOR TOTAL					402.03
DANESI	JRH	161689	062023/DANESI	JUNE INSTRUCTOR PAYMENT FOR BABYSITTER T	1,288.00

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JUNE 2023**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	1,288.00
DAVISON	PJS	161433	DMV060223	DMV REIMBURSE (REGISTER 516-3)	6.03
				VENDOR TOTAL	6.03
DE LA COLINADOLORES	JRH	161703	062023/LOURDES	JUNE INSTRUCTOR PAYMENT FOR LEARN SPANIS	255.50
				VENDOR TOTAL	255.50
DEBBIE SUPPLY INC	PJS	161429	666094	PROPANE	31.32
	PJS	161519	666240	PLUMBING PARTS	86.72
	PJS	161527	666300	REBAR	122.29
	PJS	161640	666356	GASKET SEALER	7.19
	PJS	161561	666335	FASTENERS	23.52
				VENDOR TOTAL	271.04
DECKMAN OIL COMPANY	PJS	161656	777169	BLU-DEF	786.77
				VENDOR TOTAL	786.77
DEL 3750 MONROE AVENUE ASSOCIATES LLC	BWL	161458	APRIL - JUNE RENT	PITTSFORD TOWN COURT RENT: APRIL - JUNE	26,857.35
				VENDOR TOTAL	26,857.35
DEMOCRAT & CHRONICLE	BWL	161542	DC1187406	JULY NEWSPAPER	33.00
				VENDOR TOTAL	33.00
DOLOMITE PRODUCTS CO INC	PJS	161408	1115951	CR-1	1,198.44
	PJS	161349	1114789	CR1 KALLASTON	1,588.21
	PJS	161536	1116997	WASHED 2/3	1,199.28

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JUNE 2023**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	3,985.93
DONNELLY	JRH	161571	062023DONNELLYJ	TUESDAY MEETING LUNCH SUPPLIES FOR SENIO	298.89
				VENDOR TOTAL	298.89
DOWARD	JRH	161674	062023DOWARD	2023 JUNE INSTRUCTOR PAYMENT A HORSE'S F	273.00
				VENDOR TOTAL	273.00
EAGLE VALE GOLF CLUB & LEARNING CENTER, INC.	JRH	161672	062023EAGLEVALE	2023 JUNE INSTRUCTOR PAYMENT JUNIOR & AD	1,773.10
				VENDOR TOTAL	1,773.10
EDGEWOOD NURSERY INC	PJS	161298	15697	TREE FOR GEP	250.00
				VENDOR TOTAL	250.00
EDP, KGS, LLC	JRH	161695	062023/SSHOTS	JUNE INSTRUCTOR PAYMENT FOR SOCCER SHOTS	5,386.50
				VENDOR TOTAL	5,386.50
EDWARDS TREE & LANDSCAPE	PJS	161550	2756	TREE SERVICE - OAK MEADOW/THORNELL	1,500.00
				VENDOR TOTAL	1,500.00
ELEVATED SIGN SOLUTIONS	PJS	161432	3211	PGA ROAD SIGN PANEL	500.00
				VENDOR TOTAL	500.00
EMERGENCY POWER SYSTEMS	PJS	161386	SCI-0014966	MAINTENANCE CONTRACT GENERATOR - SCC	1,445.00
	PJS	161648	WOI-0028837	EMERGENCY MAINTENANCE AND BATTERIES	1,973.75

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JUNE 2023**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	3,418.75
EMPIRE TENNIS, LLC	JRH	161704	062023/SPEIRS	JUNE INSTRUCTOR PAYMENT FOR GROUP TENNIS	440.30
				VENDOR TOTAL	440.30
EPIC TRAININGS	JRH	161673	062023FULMORE	2023 JUNE INSTRUCTOR PAYMENT AMERICAN RE	865.20
				VENDOR TOTAL	865.20
EVEVSKY	JRH	161661	5096	2023 MAY SENIORS TAI CHI, SUN AND GET FI	715.00
				VENDOR TOTAL	715.00
EXODUS EXTERMINATING INC	PJS	161411	404685	YEARLY SERVICE	50.00
	PJS	161419	404692	MOUSE CONTROL PARKS SHOP	50.00
	PJS	161434	405939	PARKS	278.25
	PJS	161434	405927	HOPKINS PARK	150.00
	PJS	161434	405937	FARMVIEW PARK	150.00
	PJS	161434	405954	JEFFERSON ROAD BARN	257.25
	PJS	161434	405935	MILE POST	275.00
	PJS	161434	405955	KINGS BEND	324.45
	PJS	161434	405925	THORNELL FARM PARK	250.00
	PJS	161679	405957	EXTERMINATING SERVICES - TOWN BUILDINGS	367.50
				VENDOR TOTAL	2,152.45
FAIRPORT CHILDREN'S THEATER	JRH	161671	062023ROCHA	2023 JUNE INSTRUCTOR PAYMENT DISNEY'S AL	2,170.00
				VENDOR TOTAL	2,170.00
FERGUSON ENTERPRISES INC	PJS	161587	9208603	AIR CONDITIONING PARTS	43.99
	PJS	161637	9237215	FOOT VALVE PARTS	80.88
	PJS	161443	9126526	FOUNTAIN PARTS	224.97

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JUNE 2023**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
FERGUSON ENTERPRISES INC	PJS	161312	9141489	TOILET PARTS	38.64
					VENDOR TOTAL
FINGER LAKES CASTLE	PJS	161367	878078	GLOVES AND GLASS CLEANER	200.70
	PJS	161600	879169	VALVE STEMS,PATCH PLUGS	95.85
	PJS	161497	878081	SHOP CHEMICALS	221.34
				VENDOR TOTAL	517.89
FIVE STAR EQUIPMENT INC	PJS	161478	W13012	LOADER REPAIR	1,388.23
					VENDOR TOTAL
FJ1, LLC	JRH	161667	062023FJ1	2023 JUNE INSTRUCTOR PAYMENT FLAG FOOTBA	1,295.00
					VENDOR TOTAL
FLEET PRIDE	PJS	161477	108312629	OIL FILTER 440	116.60
					VENDOR TOTAL
FLEMING	BWL	161693	06/15/2023	PERMA EDUCATIONAL FORUM	852.66
	BWL	161294	05/12/2023	PERMA SPRING CONFERENCE	802.24
					VENDOR TOTAL
FORBES COURT REPORTING SERVICES, LLC	VN	161383	022523	FEBRUARY 2023 STENO	360.00
	VN	161300	05192023	MAY 2023 STENOGRAPHER	360.00
					VENDOR TOTAL
FRONTIER COMMUNICATIONS	AM	161447	0601/6430-092614-6	6430 KBP NORTH PHONE SERVICE 6/1/23 - 6/	70.30
	BWL	161457	585-100-2618-050219-6	MONTHLY PHONE PYMT	1,158.05

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JUNE 2023**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	1,228.35
FUN EXPRESS LLC	JRH	161452	72468828802	TREATS FOR TOWN OF PITTSFORD PADDLE & PO	62.26
				VENDOR TOTAL	62.26
FUNNYFARM T-SHIRTS, LLC	JRH	161395	258	WOMEN'S SOCCER LEAGUE T-SHIRTS	1,300.00
				VENDOR TOTAL	1,300.00
GALUSHA	JRH	161568	062023GALUSHA	ENTERTAINMENT FOR TOWN OF PITTSFORD CONC	900.00
				VENDOR TOTAL	900.00
GENERAL WELDING AND FABRICATION	PJS	161365	34697	LIGHTS 423	314.82
	PJS	161596	34755	FILTER 464	53.88
	PJS	161335	34684	FLOOD LIGHTS FOR TRUCK	161.98
				VENDOR TOTAL	530.68
GENESEE VALLEY RECREATION AND PARK SOCIETY, INC.	JRH	161665	062023GVRPS	GVRPS SUMMER CAMP STAFF TRAINING	224.00
				VENDOR TOTAL	224.00
GIGLIO	JRH	161664	072023GIGLIO	ENTERTAINMENT 7/14/23 FOR TOWN OF PITTSF	600.00
				VENDOR TOTAL	600.00
GOTTA III	JRH	161662	GC230526	2023 MAY SENIORS SQUARE DANCE CALLING	100.00
				VENDOR TOTAL	100.00

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JUNE 2023**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
GRAINGER, INC.	PJS	161597	9721978147	LIGHTS 438/439	214.82
	PJS	161320	9717226493	POND AERATOR	1,779.04
	PJS	161680	9724420733	BACKFLOW PARTS	117.35
VENDOR TOTAL					2,111.21
GRASSLAND EQUIPMENT AND IRRIGATION CORPORATION	PJS	161675	1335970	SPINDLE, PULLEY TORO 340-1	698.40
VENDOR TOTAL					698.40
GRAYBAR ELECTRIC CO INC.	PJS	161564	9332412736	TFP BOLLARD PARTS	224.75
	PJS	161676	9332328773	RECEPTACLE COVERS	283.62
VENDOR TOTAL					508.37
GREATER ROCHESTER ASSOC. OF REALTORS	BWL	161374	641229	INDUSTRIAL MEMBERSHIP ID: 56798 1 YEAR R	384.00
VENDOR TOTAL					384.00
GUDABRI, INC.	PJS	161339	727-7609	PARKS & SEWER AUTOMATIC GATES	25,000.00
VENDOR TOTAL					25,000.00
HADLOCK PAINT CO. INC.	PJS	161470	P0145967	GALLON PAINT FOR RANDY	71.85
VENDOR TOTAL					71.85
HADLOCK'S ACE HARDWARE	PJS	161654	002605	TOGGLE SWITCH	8.99
	PJS	161479	002581	SCREWS FOR SWEEPER	13.52
	PJS	161551	002587	POTTING SOIL	11.99
	PJS	161551	002580	HOSE NOZZLE	14.99
	PJS	161594	002604	WHEELBARROW	211.97
	PJS	161599	069097	ELECTRIC NIBBLER	229.00
	PJS	161348	002524	TOW ROPE & BATTERIES	109.72
	PJS	161355	002518	EXTENTION CORDS, SUPPLIES	253.81

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JUNE 2023**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
HADLOCK'S ACE HARDWARE	PJS	161584	P0146149	PAINT AND SOLVENTS	82.21
	PJS	161337	002528	PARTS FOR POND BUBBLER	8.57
	PJS	161677	002612	ELECTRICAL CONNECTOR	9.18
VENDOR TOTAL					953.95
HANSON	JRH	161700	062023/HANSON	JUNE INSTRUCTOR PAYMENT FOR PITTSFORD BA	2,560.18
	VENDOR TOTAL				
HARLADAY HOTS	JRH	161451	052023HARLADAY	EVENT STAFF MEALS FOR TOWN OF PITTSFORD	54.00
	VENDOR TOTAL				
HAUN WELDING SUPPLY, INC.	PJS	161410	8936158	GAS FOR WELDER	24.00
	PJS	161489	X395717	CYLINDER LEASE	92.00
VENDOR TOTAL					116.00
HAWK COLLISION & FRAME	PJS	161475	1765	REPAIR 461	1,583.93
	PJS	161491	1801	INSPECTION	20.00
	PJS	161706	1803	ALIGNMENT,	394.95
	PJS	161526	1423	401 FRONTEND ALIGNMENT	269.95
VENDOR TOTAL					2,268.83
HERZOG	JRH	161653	112	2023 MAY SENIORS PROGRAM LINE DANCING	350.00
	VENDOR TOTAL				
HILLYARD, INC.	PJS	161421	605132468	TRASH LINERS	872.48
	PJS	161583	605136823	CLEANING AND PAPER SUPPLIES ALL BUILDING	2,309.56
	PJS	161311	605123130	CLEANING AND PAPER SUPPLIES	1,609.86
	PJS	161311	605123131	PAPER SUPPLIES	119.42

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JUNE 2023**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	4,911.32
HOME DEPOT	PJS	161331	12470006213615	WALL CLOCK - 2ND FL TOWN HALL	38.50
	PJS	161319	5191041	CONCRETE BLOCK	52.38
	PJS	161319	0031607	HDMI CABLE, CABLE ADAPTOR AND COXIAL CAB	41.92
	PJS	161588	3034151	COUPLING	227.25
	PJS	161591	4202898	4X4 POSTS ,PUMP SPRAYER	147.09
	PJS	161590	4202897	CREDIT	-158.12
	PJS	161590	4021654	DUCT TAPE,SPRAYER	158.12
	PJS	161343	0031480	DAWN	66.83
	PJS	161353	9013273	SHOP VAC	363.30
	PJS	161541	5622738	PVC PIPE FOR FLAGS	51.69
	PJS	161543	7970779	DEWALT PLANER	855.32
	PJS	161546	391504	TOOLBOX FOR 400-3	799.99
	PJS	161545	2902183	POSTS FOR PGA	1,901.80
	PJS	161548	3940873	POSTS FOR SIGNS	1,977.65
	PJS	161549	973605	ELECTRIC FOR MASON TRAILER	297.31
	PJS	161487	6021477	LUMBER	22.12
	PJS	161472	2025157	TAPE MEASURE, VACUUM	100.94
	PJS	161472	1025376	WASHERS, BOLTS	20.16
	PJS	161472	9025628	LUMBER	70.76
	PJS	161492	5862511	RETRACTABLE AIR HOSE REEL	249.49
	PJS	161492	7903061	TIRE INFLATION GUN	27.98
	JRH	161488	052023HOMEDEPOT	TIES AND STRAPS FOR TOWN OF PITTSFORD PA	138.53
	JRH	161484	051823HD1	SENIORS CRAFT CLUB SUPPLIES	67.81
	JRH	161484	051823HD2	SENIORS CRAFT CLUB SUPPLIES	27.80
	JRH	161570	05262023HOMEDEPOT	FLOWERS & PLANTERS FOR TOWN OF PITTSFORD	94.38
	JRH	161579	052623HOMEDEPOT	ELECTRIC FLOOR FAN FOR REC DEPT	164.94
	PJS	161440	0094387	KEYS FOR SCC PAVILLION	43.67
	PJS	161444	7028674	GARDEN TOOLS	16.96
	PJS	161444	1020503	LUMBER FOR POP DOCK	53.69
	PJS	161444	1020452	FENCE PARTS, GARDEN TOOLS	62.69
	PJS	161332	0028103	SAND	31.85
	PJS	161306	0027992	ALUMINUM	16.47
	PJS	161302	6192959	DRIP OIL	4.98
	PJS	161302	4014052	POP DOCK LUMBER	62.88
	PJS	161302	3027612	GARDENER TOOLS	163.86

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JUNE 2023**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	8,262.99
HOSELTON CHEVROLET, INC.	PJS	161330	CVCS728609	VEHICLE REPAIR - 516-2	1,304.72
				VENDOR TOTAL	1,304.72
HYNES CONCRETE CONTRACTOR INCORPORATED	PJS	161712	1062	HIGH HILL GUTTER	45,627.73
	PJS	161524	1051	KALLASTON	61,525.16
				VENDOR TOTAL	107,152.89
IMPERIAL DOOR CONTROLS	PJS	161463	00079787	REPAIR RELAY MODULE	316.20
				VENDOR TOTAL	316.20
INTIVITY, INC.	PJS	161299	1847031-0	OFFICE SUPPLIES	38.95
	JRH	161566	1850699-0	SENIORS OFFICE SUPPLIES	107.27
	PJS	161636	1850965-0	SOAP, WIPES, FLOOR CORD	119.93
	PJS	161334	1847031-1	OFFICE SUPPLIES	25.30
				VENDOR TOTAL	291.45
IRON MOUNTAIN, INC	RMN	161469	HNJD848	RECORD RETENTION-06/01/2023-06/30/2023	919.48
				VENDOR TOTAL	919.48
JESSIE HOLLENBECK - PETTY CASH	JRH	161481	062023PETTYCASHREC	RIBBON FOR TOWN OF PITTSFORD PADDLE & PO	22.15
				VENDOR TOTAL	22.15
JOHNSON CONTROLS FIRE PROTECTION LP	PJS	161308	89812341	SCC KITCHEN HOOD INSPECTION	172.50

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JUNE 2023**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	172.50
JURUS	BWL	161430	2023-001	VIDEOTAPING/EDITING MEMORIAL DAY PARADE	350.00
				VENDOR TOTAL	350.00
LAKESIDE TOOL, INC.	PJS	161415	326731	TOOLS GRINDING DISC	118.88
	PJS	161364	32667	PIPE TAP	27.48
	PJS	161530	326756	21MM WRENCH	37.92
				VENDOR TOTAL	184.28
LEWIS GENERAL TIRES, INC.	PJS	161650	168371	INSTALL 4 TIRES 475	702.80
				VENDOR TOTAL	702.80
LOWES CREDIT SERVICES	PJS	161464	71655	CUSTODIAL SUPPLIES	160.64
	PJS	161641	35720	HARDWARE	189.92
				VENDOR TOTAL	350.56
LUCKY'S TRUCK & TRAILER SALES INC	PJS	161707	178163H	AIR VALVE 453	74.32
				VENDOR TOTAL	74.32
M R B GROUP	BWL	161586	000000049616	215 MENDON RD PROJECT	1,442.86
	BWL	161316	48665	MRB PROJECT FISHER LIBRARY	1,537.50
				VENDOR TOTAL	2,980.36
M.E. SERVICES COMMUNICATION, INC.	VN	161466	24351	SPANISH AND MANDARIN INTERPRETER 5/18 CT	130.00

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JUNE 2023**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	130.00
MACEDON EXCAVATING & PAVING INC	PJS	161372	20827	TOPSOIL	252.00
	PJS	161499	20833	TOP SOIL - RESTORATION LAWTON POND	252.00
	PJS	161678	20841	TOPSOIL	252.00
				VENDOR TOTAL	756.00
MAGGIO	JRH	161696	062023/MAGGIO	JUNE INSTRUCTOR PAYMENT FOR MARTIAL ARTS	120.68
				VENDOR TOTAL	120.68
MAGLIATO	JRH	161702	062023/MAGLIATO	JUNE INSTRUCTOR PAYMENT FOR LIL ATHLETES	908.60
				VENDOR TOTAL	908.60
MCCARTHY TENTS & EVENTS LLC	JRH	161474	37303-2	TABLES, CHAIRS & LINENS FOR TOWN OF PITT	3,889.40
	JRH	161474	37304-1	TENTS FOR TOWN OF PITTSFORD PADDLE & POU	6,095.00
	JRH	161326	37873-2	EQUIPMENT RENTAL FOR THE TOWN OF PITTSFO	1,603.75
				VENDOR TOTAL	11,588.15
MCCONNOCHIEGORDON	JRH	161669	052023MCCONNOCHIE	2023 JUNE INSTRUCTOR PAYMENT WILDLIFE HA	44.10
				VENDOR TOTAL	44.10
MCVEAN	JRH	161687	062023/MCVEAN	JUNE INSTRUCTOR PAYMENT FOR AEROBICS	1,089.85
				VENDOR TOTAL	1,089.85
MILLER	JRH	161701	062023/MILLER	JUNE INSTRUCTOR PAYMENT FOR JUST DANCE!	367.10

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JUNE 2023**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	367.10
MIS OF AMERICA INC	PJS	161462	78018	COOLING TOWER SERVICE	125.00
				VENDOR TOTAL	125.00
MITCHELL1	PJS	161521	IB29334212	JUNE BILLING	399.36
				VENDOR TOTAL	399.36
MODULAR COMFORT SYSTEMS, INC	PJS	161681	R401680	HVAC PARTS	238.00
				VENDOR TOTAL	238.00
MOFFETT TURF EQUIPMENT, INC.	PJS	161296	01-364507	VENTRAC YOKE	116.73
	PJS	161558	02-365211	LUG NUT	21.42
	PJS	161307	01-389193	VENTRAC TIRES	584.34
				VENDOR TOTAL	722.49
MONROE COUNTY DEPARTMENT OF PLANNING & DEVELOPMENT	PJS	161425	ORDER766	SITE PLAN REVIEW CLASS (HALI BUCKLEY)	20.00
				VENDOR TOTAL	20.00
MONROE COUNTY DIRECTOR OF FINANCE	PJS	161518	2066.02	ARPA STONE ROAD CULVERTS PROJECT	96,921.48
				VENDOR TOTAL	96,921.48
MORRISON EXCAVATING, INC.	PJS	161363	44048	TOPSOIL	672.00
	PJS	161485	44079	TOPSOIL	448.00

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	1,120.00
MURRAY	JRH	161694	062023/MURRAY	JUNE INSTRUCTOR PAYMENT FOR PRESCHOOL AD	475.07
				VENDOR TOTAL	475.07
NAPA AUTO PARTS	PJS	161423	6917-054267	DEF AND REFRIGERANT	49.66
	PJS	161595	649787/L	4' WHEELS	57.95
	PJS	161346	6917-053270	WIRE 423	59.51
				VENDOR TOTAL	167.12
NEW HORIZONS @ LOGICAL OPERATIONS	AM	161314	LOTC/2023/7550	PERSONNEL TRAINING	7,265.00
				VENDOR TOTAL	7,265.00
NEW YORK MARKING DEVICES CORP.	RMN	161574	98604	NAME PLATES FOR MEGHAN BROOKS/KELLY ELDR	45.60
				VENDOR TOTAL	45.60
NEWCOMB	PJS	161292	051223NEWCOMB	POND DRAINAGE IMPROVEMENT	750.00
				VENDOR TOTAL	750.00
NOCO ENERGY CORP.	PJS	161362	SP12592500	99.80 GALLONS	262.22
	PJS	161362	SP12590392	281.10 GAL	698.23
	PJS	161366	SP12588149	132.30 GAL	328.62
	PJS	161482	SP12596908	402.9 GAL	1,060.19
	PJS	161711	SP12602863	248. GAL	651.85
	PJS	161711	SP12604632	392.9 GAL	976.12
	PJS	161602	SP12599175	448.6 GALLONS	1,180.45

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	5,157.68
NORTHEAST SWEEPERS AND RENTALS, INC.	PJS	161354	9853	RAVO SWEEPER REPAIR	540.00
				VENDOR TOTAL	540.00
NORTHERN NURSERIES, INC.	PJS	161297	137267	TREE	299.00
	PJS	161500	138179	TREES FOR LAWTON POND RENOVATION	896.00
	PJS	161638	143539	PLANTS FOR READING GARDEN	240.10
				VENDOR TOTAL	1,435.10
NORTHERN STAR MEDICAL HEALTH, PLLC	BWL	161435	7981	DRUG TESTING: MAY	1,865.00
				VENDOR TOTAL	1,865.00
NORTHERN SUPPLY INC	PJS	161649	114502	BLADE FOR 476	1,375.00
	PJS	161647	114503	PLOW BLADES	1,200.00
				VENDOR TOTAL	2,575.00
NYS CANAL CORPORATION	PJS	161496	060723BENCH	BENCH PERMIT GEP	25.00
				VENDOR TOTAL	25.00
OIL FILTER SERVICE, INC.	PJS	161652	59772-R	TRUCK 451 OIL/AIR FILTER	95.70
	PJS	161483	59602	HYDRAULIC FILTER	124.25
	PJS	161598	59642	464 OIL FILTER	246.88
	PJS	161532	59534	FILTERS FOR SWEEPER 440	146.81
				VENDOR TOTAL	613.64
OSBURN ASSOCIATES, INC.	PJS	161371	301447	SIGNS	1,135.70

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
OSBURN ASSOCIATES, INC.	PJS	161522	301510	SIGN AND POSTS	165.63
				VENDOR TOTAL	1,301.33
PARK AVE. PICTURE FRAMING INC	BWL	161555	8250	FRAME PANO PICTURE	390.00
				VENDOR TOTAL	390.00
PASCO	PJS	161717	SD2722	REPAIR SCC	253.50
				VENDOR TOTAL	253.50
PAYCHEX, INC.	BWL	161544	27106797	ANALYSIS AND MONITORING SERVICES	382.95
	BWL	161461	3612650	ONBOARDING HR/RECRUITER USER MONTHLY	100.00
	BWL	161431	2023060100	PAYROLL PROCESSING: MAY	4,583.85
				VENDOR TOTAL	5,066.80
PAZRAL	JRH	161666	062023PAZRAL	2023 JUNE INSTRUCTOR PAYMENT YOGA & PILA	355.25
				VENDOR TOTAL	355.25
PENNY LANE PRINTING	JRH	161494	230576	SUMMER 2023 RECREATION BROCHURE PRINTING	10,466.14
				VENDOR TOTAL	10,466.14
PIPITONE ENTERPRISES, LLC	PJS	161441	17779	SCC RELAY ISSUE	270.00
	PJS	161424	17759	SCC COOLING TOWER CONTROL ISSUES	380.00
	PJS	161385	17763	SCC HEAT PUMP MAINTENANCE	715.00
				VENDOR TOTAL	1,365.00
PITTSFORD AUTO SERVICE, INC.	PJS	161318	1014434	FUEL	166.36
	PJS	161523	90674	INSPECTION AND BRAKES - 2018 RAM	950.80

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
PITTSFORD AUTO SERVICE, INC.	PJS	161523	90692	INSPECTION 2016 FORD F-250	21.00
	PJS	161523	90666	INSPECTION AND WIPERS 2016 FORD F-250	66.85
	PJS	161523	90672	INSPECTION 2021 FORD TRANSIT	26.00
	PJS	161523	90660	INSPECTION 2016 FORD TRANSIT	21.00
	PJS	161592	1015745	FUEL	75.02
	PJS	161592	1015570	FUEL	136.24
VENDOR TOTAL					1,463.27
PITTSFORD CENTRAL SCHOOLS	PJS	161436	5836-23A	DPW MONTHLY FUEL CHARGES	946.85
	PJS	161486	5832-23A	HIGHWAY FUEL	11,347.55
	PJS	161520	5835-23A	PSD DIESEL AND UNLEAD FUEL	1,689.94
	JRH	161455	5834-23A	RECREATION GASOLINE FOR MAY 2023	35.05
	JRH	161454	5830-23A	SENIORS GASOLINE FOR MAY 2023	176.68
	PJS	161565	5833-23A	MONTHLY PARKS FUEL USAGE	4,468.30
VENDOR TOTAL					18,664.37
PITTSFORD PRINTING	VN	161317	621824	DOOR DECALS FOR UPDATED HOURS	118.75
VENDOR TOTAL					118.75
PITTSFORD YOUTH SERVICES INCORPORATED	BWL	161439	4305	JUNE COUNSELING SERVICES	5,500.00
VENDOR TOTAL					5,500.00
PLANT CONCEPTS, INC	PJS	161303	4076	2023 CONTRACTED MAINTENANCE	17,445.00
	PJS	161420	4092	2023 CONTRACTED MAINTENANCE	11,251.00
VENDOR TOTAL					28,696.00
PLUG & PAY TECHNOLOGIES	JRH	161453	052023PLUG&PAY	2023 MAY PLUG & PAY BILLING	30.00
VENDOR TOTAL					30.00

**ACCOUNTS PAYABLE LISTING
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
PMG PIZZA LLC	JRH	161394	052023SALVATORE	PIZZA FOR SENIORS MOVIE	38.70
				VENDOR TOTAL	38.70
POWER DRIVES, INC.	PJS	161643	RRS937032	GREASE COUPLERS	88.25
	PJS	161359	RRS934533	WATER SHUTOFF 458	151.44
	PJS	161705	RRS937767	JAW GREASE COUPLER	95.20
				VENDOR TOTAL	334.89
POWERS FARM MARKET	PJS	161357	PFM052223	FLOWERS FOR TH WINDOW BOXES	464.25
				VENDOR TOTAL	464.25
R.M. PUTNEY & ASSOCIATES, INC	JRH	161325	4878	2023 JUNE COMMERCIAL ORGANICS PICK UP	60.00
				VENDOR TOTAL	60.00
R.W. LINDSAY, INC.	PJS	161352	215-10	AIR COMPRESSOR SERVICE	353.26
				VENDOR TOTAL	353.26
RAY KERHAERT'S TOWING,INC	PJS	161593	024689	TOWING 461	300.00
				VENDOR TOTAL	300.00
RELIABLE ONSITE SERVICES	JRH	161396	220041958-001	PORTABLE RESTROOM RENTAL FOR THE TOWN OF	1,200.00
	PJS	161480	218432906-002	PORTO POT BROMLEY	115.00
	JRH	161328	219583758-001	PORTABLE RESTROOM RENTAL FOR THE TOWN OF	420.00
				VENDOR TOTAL	1,735.00
RENT AN AED, LLC	PJS	161501	2023-36	REPLACEMENT AED PADS	918.00

**ACCOUNTS PAYABLE LISTING
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	918.00
ROBERT GREEN TRUCK DIV	PJS	161427	B046203 - 65923	VEHICLES 508-2, 516-3, 518-2 - (3) 2023	27,879.24
				VENDOR TOTAL	27,879.24
ROBINSON	JRH	161688	062023/ROBINSON	JUNE INSTRUCTOR PAYMENT FOR BELLY DANCE	232.16
ROBINSON	VN	161340	52523	SMALL CLAIMS CERTIFIED MAIL - GARDNER V.	4.78
				VENDOR TOTAL	236.94
ROCHESTER ASPHALT MATERIAL, INC.	PJS	161402	116187	CROSSOVERS/DRIVEWAYS FOR BROMLEY	848.71
	PJS	161401	1116181	GENERAL PATCH	1,537.43
	PJS	161405	1116262	STONE BINDER	3,300.33
	PJS	161345	1115049	25.91 TON	2,086.26
	PJS	161345	1113789	2.01 TON	161.85
	PJS	161347	1113811	6.02 TON	484.74
	PJS	161351	1115039	7.97 TON	641.74
	PJS	161351	1113847	39.79 TON	2,936.49
	PJS	161533	1116785	CROSSOVERS/DRIVEWAYS FOR BROMLEY	803.58
	PJS	161535	1116838	ASHPALT	1,022.95
	PJS	161537	1117104	CR1	3,087.97
				VENDOR TOTAL	16,912.05
ROCHESTER FENCING CLUB	JRH	161690	062023/ROCFENCING	JUNE INSTRUCTOR FOR FIT KIDS	54.60
				VENDOR TOTAL	54.60
ROCHESTER GAS & ELECTRIC	PJS	161553	11410856048	295 FAIRPORT RD PUMP STATION	27.87
	PJS	161554	11016876308	BARKER ROAD	187.57
	PJS	161554	11210887681	WILLARD RD PARK	135.42
	BWL	161393	17900253304	ELECT & GAS - TOWN WIDE	20,230.09
	BWL	161540	0188930223000006	MONTHLY GAS LIGHTS	64.19

**ACCOUNTS PAYABLE LISTING
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	20,645.14
ROCHESTER PAINT CENTERS	PJS	161418	00150885	MARKING PASTE	551.00
	PJS	161716	00151305	MARKING PASTE	1,124.00
				VENDOR TOTAL	1,675.00
ROSE	JRH	161655	052023ROSE	2023 MAY SENIORS FITNESS SESSIONS	225.00
				VENDOR TOTAL	225.00
ROTOLITE-ELLIOTT CORP.	JRH	161660	110074	SIGNAGE FOR YOUTH SOCCER	385.00
	JRH	161659	114500	SIGNAGE FOR TOWN OF PITTSFORD PADDLE & P	15.00
	JRH	161490	162530	SIGNAGE FOR MEMORIAL DAY	20.00
	JRH	161490	162554	SIGNAGE FOR PADDLE & POUR	225.00
	JRH	161490	162603	SIGNAGE FOR PADDLE & POUR	18.00
	JRH	161329	114239	TABLE SIGNS FOR THE TOWN OF PITTSFORD ME	20.00
				VENDOR TOTAL	683.00
S & S WORLDWIDE, INC	JRH	161327	IN101193286	AFTER SCHOOL CRAFT SUPPLIES	25.27
				VENDOR TOTAL	25.27
SAFETY - KLEEN CORP.	PJS	161350	91678063	USED OIL	25.00
				VENDOR TOTAL	25.00
SAXBY IMPLEMENT CORP.	PJS	161560	176283	TRIMMER LINE AND MIX	74.93
				VENDOR TOTAL	74.93
SCHROM	JRH	161498	062023SCHROM	EMPLOYEE REIMBURSEMENT FOR TOWN OF PITTS	45.70

**ACCOUNTS PAYABLE LISTING
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	45.70
SENENIG'S LANDSCAPE SUPPLY	PJS	161562	T02-164702	MUSHROOM COMPOST	142.00
				VENDOR TOTAL	142.00
SEYREK SEALERS LLC	PJS	161552	MAY23BRUSH	BAGGED & BUNDLED BRUSH	10,475.00
	PJS	161456	PITTSMAY	2023 REFUSE DISTRICTS	30,780.89
	PJS	161460	MAY23ROLLOFF	MAY ROLL OFF	3,005.00
	JRH	161450	052023SEYREK1	TRASH & RECYCLING FOR PADDLE & POUR	200.00
	JRH	161450	052023	TRASH & RECYCLING FOR PADDLE & POUR	640.00
	PJS	161459	PITTSTOWN MAY2023	DISPOSAL SVC - TOWN WIDE	2,018.50
				VENDOR TOTAL	47,119.39
SITEONE LANDSCAPE SUPPLY , LLC	PJS	161534	130975851-001	SOLENOID	28.99
	PJS	161642	130930578-001	FOOT VALVE PARTS	276.30
	PJS	161445	130450118-001	IRRIGATION HEADS	483.46
	PJS	161559	130775818-001	IRRIGATION SOLENOID	12.37
	PJS	161714	130930578-002	FLANGE	50.95
				VENDOR TOTAL	852.07
SLAUGHTER	JRH	161691	062023/SLAUGHTER	JUNE INSTRUCTOR PAYMENT FOR GYMNASTICS,	1,452.50
				VENDOR TOTAL	1,452.50
SMITH	BWL	161293	0019	ASL SERVICES TOWN BOARD MEETING 5/16/23	75.00
				VENDOR TOTAL	75.00
SOCOLA	JRH	161697	062023/SOCOLA	JUNE INSTRUCTOR PAYMENT FOR CREATIVE PAI	196.00

**ACCOUNTS PAYABLE LISTING
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	196.00
SOFTWARE HOUSE INTERNATIONAL, INC.	AM	161563	B16960155	ADOBE ACROBAT PRO FOR TEAMS - SUBSCRIPTI	263.42
				VENDOR TOTAL	263.42
SPRINGBROOK SOFTWARE, LLC	AM	161301	TM INV-006431	SPRINGBROOK CIRRUS MIGRATION PROFESSIONA	7,560.00
				VENDOR TOTAL	7,560.00
STAPLES	RMN	161471	8070401714	GENERAL OFFICE SUPPLIES	148.24
				VENDOR TOTAL	148.24
STATE COMPROLLER	BWL	161381	2636690-2023-04-01	APRIL 2023 TOWN COURT FEES	2,175.00
				VENDOR TOTAL	2,175.00
STEIDLE	JRH	161578	062023STEIDLE	FOOD FOR SENIORS LUNCH CLUB & MEMORIAL D	37.90
				VENDOR TOTAL	37.90
STREET SKILLS, LLC	JRH	161698	062023/DELVECCHIO	JUNE INSTRUCTOR PAYMENT FOR PRE-LICENSIN	315.00
				VENDOR TOTAL	315.00
SUPER VACUUM STORE, INC.	PJS	161585	42694	VAC BRUSH ROLLS	117.91
				VENDOR TOTAL	117.91
SUTHERLAND SERVICE CENTER LTD	PJS	161547	216653	TOWING (516-2)	165.00

**ACCOUNTS PAYABLE LISTING
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JUNE 2023**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	165.00
SWANK MOTION PICTURES INC	JRH	161573	2024273	OUTDOOR MOVIE LICENSING - PUSS IN BOOTS:	1,410.00
				VENDOR TOTAL	1,410.00
T. MINA SUPPLY EAST, INC.	PJS	161336	S1460300.001	PIPE	655.00
	PJS	161336	S1460282.001	FERNCOS	268.00
				VENDOR TOTAL	923.00
THE DAVEY TREE EXPERT COMPANY	PJS	161304	917577662	NEEDLECAST TREATMENT - 1 GREYTHORNE HL	225.00
				VENDOR TOTAL	225.00
THE DUKE COMPANY	PJS	161708	001548574	SPEED CRETE	2,215.00
				VENDOR TOTAL	2,215.00
THOMSON REUTERS - WEST	BWL	161589	848385127	MAY WEST LAW DATABASE	320.67
				VENDOR TOTAL	320.67
THRU-WAY SPRING, INC	PJS	161539	182725	CYLENOID 423	118.00
				VENDOR TOTAL	118.00
TOSHIBA BUSINESS SOLUTIONS	AM	161341	6022532	MANAGED PRINT SERVICES-STAND-ALONE PRINT	234.00
	JRH	161376	6027596	COPIER BILLING SENIORS 4/10/23-05/09/23	19.81
	PJS	161468	6042478	DPW COPIER 2ND FL 1ST QTR CHARGES	674.80
	VN	161465	6042395	COPIER BILL - MAY 2023	28.44
	AM	161291	6018133	DOCUWARE-SOLUTIONS SOFTWARE SUPPORT 5/1/	1,000.00
	AM	161713	6041524	DOCUWARE-SOLUTIONS SOFTWARE SUPPORT 6/1/	1,000.00

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JUNE 2023**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
TOSHIBA BUSINESS SOLUTIONS	AM	161715	6043162	MANAGED PRINT SERVICES-STAND-ALONE PRINT	257.40
	AM	161718	6044547	MANAGED PRINT SERVICES-NETWORKED PRINTER	189.38
	PJS	161557	6042382	MONTHLY COPIER MAINTENANCE MAY PSD	15.70
	JRH	161324	6017964	COPIER BILLING REC 4/1/23-4/30/23	249.81
VENDOR TOTAL					3,669.34
TRACEY ROAD EQUIPMENT	PJS	161369	X105098341:01	WINDOW REGULATOR FOR SWEEPER	317.90
	VENDOR TOTAL				
ULINE INC.	PJS	161309	163256805	NITRILE GLOVES	362.99
	PJS	161310	163490558	GARBAGE BAGS	205.81
VENDOR TOTAL					568.80
UNITED STATES POSTAL SERV CMRS-PB	JRH	161658	062023POSTAGE	RECREATION POSTAGE METER REFILL	500.00
	VENDOR TOTAL				
UNYREIS	BWL	161375	641251	MLS PARTICIPATION FEE	599.00
	VENDOR TOTAL				
URMC DEPARTMENT OF PSYCHIATRY	BWL	161426	TOP0623	EAP SERVICES JUNE 2023	210.83
	VENDOR TOTAL				
VAN BORTEL FORD	PJS	161414	427272	FRONT CALIPERS 423	366.70
	PJS	161414	427272-1	BRACKETS	233.10
	PJS	161448	FOCQ87922	OIL CHANGE #504-2	69.95
	PJS	161531	427438	CALIBER BRACKET	233.10
	PJS	161417	FOCQ87425	KEY FOR 502	72.98
	PJS	161417	427344	KEY FOR 502	47.20

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JUNE 2023**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	1,023.03
VETERINARY SPECIALISTS & EMERGENCY SERVICES	RMN	161635	399554	BOARDING FEES FOR DOG ON 5/17/2023	17.33
				VENDOR TOTAL	17.33
VICTOR POWER EQUIPMENT	PJS	161358	311392	POWER CHAIN SAW	1,386.36
	PJS	161493	311786	CHAIN SAW PARTS	71.51
				VENDOR TOTAL	1,457.87
VIKING CIVES USA	PJS	161370	4525471	HOIST CONTROL VALVE 459	150.00
				VENDOR TOTAL	150.00
VP SUPPLY CORP.	PJS	161338	5342463	LIGHT BULBS	339.08
	PJS	161313	5336644	BOILER FEED	111.30
	PJS	161313	5337868	FAST FILL REGULATOR	41.73
				VENDOR TOTAL	492.11
WARD	RMN	161473	06072023	COURIER REIMBURSEMENT FOR MILEAGE	24.89
				VENDOR TOTAL	24.89
WEBB	JRH	161663	05052023WEBB	EMPLOYEE REIMBURSEMENT FOR PANTHER PALS	12.29
	JRH	161476	062023WEBB	EMPLOYEE REIMBURSEMENT FOR PANTHER PALS	125.51
				VENDOR TOTAL	137.80
WEGMANS FOOD MARKETS INC	JRH	161657	05312023WEGSENIORS	2023 MAY WEGMANS SENIORS BILLING	875.45
	JRH	161569	053123WEGMANSREC	2023 MAY WEGMANS RECREATION BILLING	1,071.89

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JUNE 2023**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	1,947.34
WERNER	JRH	161685	062023/WERNER	JUNE INSTRUCTOR PAYMENT FOR PRIVATE PIAN	422.10
				VENDOR TOTAL	422.10
WEST FIRE SYSTEMS, INC.	PJS	161467	74758	ANNUAL FIRE ALARM TEST & INSPECTION	375.00
				VENDOR TOTAL	375.00
WICKHAM FARMS	JRH	161390	5653	SUMMER FUN FIELD TRIP	50.00
				VENDOR TOTAL	50.00
WISSET	JRH	161699	062023/WISSET	JUNE INSTRUCTOR PAYMENT FOR TEENY TINY T	857.50
				VENDOR TOTAL	857.50
WOOD	PJS	161442	23144	HOOD CLEANING SCC	125.00
				VENDOR TOTAL	125.00
WORKREADY @ ROCHESTER REGIONAL HEALTH	BWL	161438	14EM196	DRUG SCREENING	223.00
				VENDOR TOTAL	223.00
WRIGHT	JRH	161686	062023/WRIGHT	JUNE INSTRUCTOR PAYMENT FOR SOCCER	922.25
WRIGHT	JRH	161651	0523	2023 MAY SENIORS CHORUS AND NIA FITNESS	540.00
				VENDOR TOTAL	1,462.25
ZHANG	JRH	161668	062023ZHANG	2023 JUNE INSTRUCTOR PAYMENT JUNIOR VOLL	770.00

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JUNE 2023**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
					VENDOR TOTAL 770.00
					REPORT TOTAL 688,810.75

END OF REPORT

TOWN OF PITTSFORD

Expense Control Report

Fiscal Year: 2023 Period From: 1 To: 12

		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 0001	GENERAL FUND								
Dept 1010	TOWN BOARD								
0001	PERSONAL SERVICES	3,926.92	102,100.00	102,100.00	47,123.04	54,976.96	0.00	54,976.96	46.15
0004	CONTRACTUAL & MISC. EXPENSE	390.00	4,000.00	4,000.00	1,390.00	2,610.00	0.00	2,610.00	34.75
Total Dept 1010	TOWN BOARD	4,316.92	106,100.00	106,100.00	48,513.04	57,586.96	0.00	57,586.96	45.72
Dept 1110	TOWN JUSTICES								
0001	PERSONAL SERVICES	8,281.53	258,713.00	258,713.00	88,208.19	170,504.81	0.00	170,504.81	34.09
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	225.95	274.05	0.00	274.05	45.19
0004	CONTRACTUAL & MISC. EXPENSE	27,048.04	141,155.00	141,518.96	58,516.33	83,002.63	363.96	82,638.67	41.35
Total Dept 1110	TOWN JUSTICES	35,329.57	400,368.00	400,731.96	146,950.47	253,781.49	363.96	253,417.53	36.67
Dept 1220	TOWN SUPERVISOR								
0001	PERSONAL SERVICES	6,100.01	191,091.00	191,091.00	77,537.64	113,553.36	0.00	113,553.36	40.58
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	103.72	4,975.00	5,100.65	3,421.31	1,679.34	55.10	1,624.24	67.08
Total Dept 1220	TOWN SUPERVISOR	6,203.73	196,566.00	196,691.65	80,958.95	115,732.70	55.10	115,677.60	41.16
Dept 1230	COMMUNITY SERVICE								
0001	PERSONAL SERVICES	4,107.96	106,807.00	106,807.00	45,187.56	61,619.44	0.00	61,619.44	42.31
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	0.00	25,950.00	13,980.00	4,156.06	9,823.94	0.00	9,823.94	29.73
Total Dept 1230	COMMUNITY SERVICE	4,107.96	133,257.00	121,287.00	49,343.62	71,943.38	0.00	71,943.38	40.68
Dept 1310	DIRECTOR OF FINANCE								
0001	PERSONAL SERVICES	4,650.87	120,000.00	120,000.00	49,998.36	70,001.64	0.00	70,001.64	41.67
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	5.44	4,850.00	4,850.00	2,776.34	2,073.66	34.82	2,038.84	57.24
Total Dept 1310	DIRECTOR OF FINANCE	4,656.31	125,850.00	125,850.00	52,774.70	73,075.30	34.82	73,040.48	41.93
Dept 1320	INDEPENDENT AUDIT								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	47,000.00	48,900.00	48,696.00	204.00	0.00	204.00	99.58
Total Dept 1320	INDEPENDENT AUDIT	0.00	47,000.00	48,900.00	48,696.00	204.00	0.00	204.00	99.58
Dept 1330	TAX COLLECTION								
0001	PERSONAL SERVICES	1,880.73	48,900.00	48,900.00	20,688.64	28,211.36	0.00	28,211.36	42.31
0004	CONTRACTUAL & MISC. EXPENSE	16.04	9,000.00	9,000.00	1,774.94	7,225.06	0.00	7,225.06	19.72
Total Dept 1330	TAX COLLECTION	1,896.77	57,900.00	57,900.00	22,463.58	35,436.42	0.00	35,436.42	38.80

TOWN OF PITTSFORD

Expense Control Report

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		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 0001	GENERAL FUND								
Dept 1355	ASSESSOR								
0001	PERSONAL SERVICES	6,316.74	189,485.00	189,485.00	69,484.14	120,000.86	0.00	120,000.86	36.67
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	1,148.02	13,530.00	13,680.00	3,040.21	10,639.79	0.00	10,639.79	22.22
Total Dept 1355	ASSESSOR	7,464.76	203,515.00	203,665.00	72,524.35	131,140.65	0.00	131,140.65	35.61
Dept 1375	CREDIT CARD FEES								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	35,000.00	35,000.00	16,027.31	18,972.69	0.00	18,972.69	45.79
Total Dept 1375	CREDIT CARD FEES	0.00	35,000.00	35,000.00	16,027.31	18,972.69	0.00	18,972.69	45.79
Dept 1410	TOWN CLERK								
0001	PERSONAL SERVICES	7,377.55	191,663.00	191,663.00	80,539.41	111,123.59	0.00	111,123.59	42.02
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	1,000.00	1,000.00	574.94	425.06	0.00	425.06	57.49
0004	CONTRACTUAL & MISC. EXPENSE	23.57	10,350.00	10,350.00	2,045.85	8,304.15	12.68	8,291.47	19.77
Total Dept 1410	TOWN CLERK	7,401.12	203,013.00	203,013.00	83,160.20	119,852.80	12.68	119,840.12	40.96
Dept 1420	ATTORNEY								
0001	PERSONAL SERVICES	1,892.47	49,204.00	49,204.00	23,749.91	25,454.09	0.00	25,454.09	48.27
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	250.00	250.00	0.00	250.00	0.00	250.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	326.02	15,600.00	18,982.00	13,475.05	5,506.95	2,282.00	3,224.95	70.99
Total Dept 1420	ATTORNEY	2,218.49	65,054.00	68,436.00	37,224.96	31,211.04	2,282.00	28,929.04	54.39
Dept 1430	PERSONNEL								
0001	PERSONAL SERVICES	3,183.09	111,600.00	111,600.00	34,566.79	77,033.21	0.00	77,033.21	30.97
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	2,000.00	2,000.00	0.00	2,000.00	0.00	2,000.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	7,096.20	134,800.00	131,879.70	38,106.85	93,772.85	79.70	93,693.15	28.90
Total Dept 1430	PERSONNEL	10,279.29	248,400.00	245,479.70	72,673.64	172,806.06	79.70	172,726.36	29.60
Dept 1440	ENGINEERING								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	20,000.00	25,439.00	14,539.00	10,900.00	0.00	10,900.00	57.15
Total Dept 1440	ENGINEERING	0.00	20,000.00	25,439.00	14,539.00	10,900.00	0.00	10,900.00	57.15
Dept 1450	ELECTIONS								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
Total Dept 1450	ELECTIONS	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
Dept 1460	RECORDS MANAGEMENT								
0004	CONTRACTUAL & MISC.	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00

TOWN OF PITTSFORD

Expense Control Report

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Fund 0001	GENERAL FUND								
Dept 1460	RECORDS MANAGEMENT EXPENSE								
Total Dept 1460	RECORDS MANAGEMENT	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
Dept 1490	PUBLIC WORKS								
0001	PERSONAL SERVICES	9,171.48	247,250.00	247,250.00	103,444.38	143,805.62	0.00	143,805.62	41.84
0002	EQUIPMENT & CAPITAL OUTLAY	500.00	1,000.00	1,000.00	500.00	500.00	0.00	500.00	50.00
0004	CONTRACTUAL & MISC. EXPENSE	264.96	19,060.00	19,073.89	2,444.31	16,629.58	3.84	16,625.74	12.81
Total Dept 1490	PUBLIC WORKS	9,936.44	267,310.00	267,323.89	106,388.69	160,935.20	3.84	160,931.36	39.80
Dept 1620	BUILDING								
0001	PERSONAL SERVICES	191.76	5,000.00	5,000.00	2,109.36	2,890.64	0.00	2,890.64	42.19
0004	CONTRACTUAL & MISC. EXPENSE	4,937.42	270,251.00	270,527.06	88,996.30	181,530.76	294.90	181,235.86	32.90
Total Dept 1620	BUILDING	5,129.18	275,251.00	275,527.06	91,105.66	184,421.40	294.90	184,126.50	33.07
Dept 1670	CENTRAL MAILING								
0004	CONTRACTUAL & MISC. EXPENSE	764.29	60,000.00	60,000.00	20,763.60	39,236.40	0.00	39,236.40	34.61
Total Dept 1670	CENTRAL MAILING	764.29	60,000.00	60,000.00	20,763.60	39,236.40	0.00	39,236.40	34.61
Dept 1680	DATA PROCESSING								
0001	PERSONAL SERVICES	7,055.96	237,885.00	237,885.00	90,265.86	147,619.14	0.00	147,619.14	37.95
0002	EQUIPMENT & CAPITAL OUTLAY	312.99	2,500.00	3,181.61	1,896.11	1,285.50	0.00	1,285.50	59.60
0004	CONTRACTUAL & MISC. EXPENSE	4,049.05	156,736.00	255,226.54	94,899.98	160,326.56	71,636.48	88,690.08	37.18
Total Dept 1680	DATA PROCESSING	11,418.00	397,121.00	496,293.15	187,061.95	309,231.20	71,636.48	237,594.72	37.69
Dept 1910	UNALLOCATED INSURANCE								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	235,000.00	235,000.00	10.00	234,990.00	0.00	234,990.00	0.00
Total Dept 1910	UNALLOCATED INSURANCE	0.00	235,000.00	235,000.00	10.00	234,990.00	0.00	234,990.00	0.00
Dept 1920	MUNICIPAL ASSOCIATION DUES								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	1,900.00	1,900.00	1,650.00	250.00	0.00	250.00	86.84
Total Dept 1920	MUNICIPAL ASSOCIATION DUES	0.00	1,900.00	1,900.00	1,650.00	250.00	0.00	250.00	86.84
Dept 1930	JUDGEMENTS/CLAIMS								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	4,000.00	4,000.00	3,913.04	86.96	0.00	86.96	97.83
Total Dept 1930	JUDGEMENTS/CLAIMS	0.00	4,000.00	4,000.00	3,913.04	86.96	0.00	86.96	97.83
Dept 1950	PROPERTY TAX								
0004	CONTRACTUAL & MISC.	0.00	7,500.00	7,500.00	6,052.08	1,447.92	0.00	1,447.92	80.69

TOWN OF PITTSFORD

Expense Control Report

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Fund 0001	GENERAL FUND								
Dept 1950	PROPERTY TAX EXPENSE								
Total Dept 1950	PROPERTY TAX	0.00	7,500.00	7,500.00	6,052.08	1,447.92	0.00	1,447.92	80.69
Dept 1989	UNCLASSIFIED								
0002	EQUIPMENT & CAPITAL OUTLAY	263.42	189,250.00	304,704.00	80,024.86	224,679.14	33,769.00	190,910.14	26.26
Total Dept 1989	UNCLASSIFIED	263.42	189,250.00	304,704.00	80,024.86	224,679.14	33,769.00	190,910.14	26.26
Dept 1990	CONTINGENCY								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	150,000.00	141,775.00	0.00	141,775.00	0.00	141,775.00	0.00
Total Dept 1990	CONTINGENCY	0.00	150,000.00	141,775.00	0.00	141,775.00	0.00	141,775.00	0.00
Dept 2620	CUSTODIAL								
0001	PERSONAL SERVICES	18,487.85	466,682.00	466,682.00	198,312.95	268,369.05	0.00	268,369.05	42.49
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	4,600.00	112,596.86	9,852.26	102,744.60	98,708.64	4,035.96	8.75
0004	CONTRACTUAL & MISC. EXPENSE	14,432.77	185,029.00	208,141.06	101,151.86	106,989.20	50,575.42	56,413.78	48.60
Total Dept 2620	CUSTODIAL	32,920.62	656,311.00	787,419.92	309,317.07	478,102.85	149,284.06	328,818.79	39.28
Dept 3120	CROSSING GUARDS								
0001	PERSONAL SERVICES	7,598.32	192,090.00	192,090.00	73,872.87	118,217.13	0.00	118,217.13	38.46
0004	CONTRACTUAL & MISC. EXPENSE	0.00	1,450.00	1,450.00	0.00	1,450.00	0.00	1,450.00	0.00
Total Dept 3120	CROSSING GUARDS	7,598.32	193,540.00	193,540.00	73,872.87	119,667.13	0.00	119,667.13	38.17
Dept 3310	TRAFFIC								
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	9,000.00	9,500.00	0.00	9,500.00	500.00	9,000.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	4,096.77	8,000.00	19,391.60	15,331.71	4,059.89	1,920.00	2,139.89	79.06
Total Dept 3310	TRAFFIC	4,096.77	17,000.00	28,891.60	15,331.71	13,559.89	2,420.00	11,139.89	53.07
Dept 3510	CONTROL OF ANIMALS								
0001	PERSONAL SERVICES	2,454.16	64,000.00	64,000.00	26,995.76	37,004.24	0.00	37,004.24	42.18
0004	CONTRACTUAL & MISC. EXPENSE	74.40	6,000.00	6,000.00	606.14	5,393.86	0.00	5,393.86	10.10
Total Dept 3510	CONTROL OF ANIMALS	2,528.56	70,000.00	70,000.00	27,601.90	42,398.10	0.00	42,398.10	39.43
Dept 4210	YOUTH SERVICES								
0004	CONTRACTUAL & MISC. EXPENSE	5,500.00	66,000.00	66,000.00	33,000.00	33,000.00	0.00	33,000.00	50.00
Total Dept 4210	YOUTH SERVICES	5,500.00	66,000.00	66,000.00	33,000.00	33,000.00	0.00	33,000.00	50.00
Dept 4560	PHYSICIAN								
0004	CONTRACTUAL & MISC. EXPENSE	505.00	1,400.00	1,400.00	1,400.00	0.00	0.00	0.00	100.00

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Fund 0001	GENERAL FUND								
Dept 4560	PHYSICIAN								
Total Dept 4560	PHYSICIAN	505.00	1,400.00	1,400.00	1,400.00	0.00	0.00	0.00	100.00
Dept 5010	SUPERINTENDENT OF HIGHWAYS								
0001	PERSONAL SERVICES	2,504.00	66,104.00	66,104.00	27,181.03	38,922.97	0.00	38,922.97	41.12
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	467.77	32.23	0.00	32.23	93.55
0004	CONTRACTUAL & MISC. EXPENSE	0.00	1,000.00	1,000.00	665.87	334.13	0.00	334.13	66.59
Total Dept 5010	SUPERINTENDENT OF HIGHWAYS	2,504.00	67,604.00	67,604.00	28,314.67	39,289.33	0.00	39,289.33	41.88
Dept 5132	HIGHWAY GARAGE								
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	26,000.00	43,797.00	17,663.41	26,133.59	7,817.00	18,316.59	40.33
0004	CONTRACTUAL & MISC. EXPENSE	863.18	54,128.00	55,928.00	21,868.13	34,059.87	1,926.02	32,133.85	39.10
Total Dept 5132	HIGHWAY GARAGE	863.18	80,128.00	99,725.00	39,531.54	60,193.46	9,743.02	50,450.44	39.64
Dept 5182	STREET LIGHTING								
0004	CONTRACTUAL & MISC. EXPENSE	119.76	40,000.00	40,000.00	9,030.20	30,969.80	0.00	30,969.80	22.58
Total Dept 5182	STREET LIGHTING	119.76	40,000.00	40,000.00	9,030.20	30,969.80	0.00	30,969.80	22.58
Dept 6410	PUBLICITY								
0001	PERSONAL SERVICES	3,000.00	108,423.00	108,423.00	33,000.00	75,423.00	0.00	75,423.00	30.44
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	355.35	52,370.00	52,370.00	11,919.95	40,450.05	0.00	40,450.05	22.76
Total Dept 6410	PUBLICITY	3,355.35	161,293.00	161,293.00	44,919.95	116,373.05	0.00	116,373.05	27.85
Dept 6510	VETERANS SERVICE								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	300.00	300.00	0.00	300.00	0.00	300.00	0.00
Total Dept 6510	VETERANS SERVICE	0.00	300.00	300.00	0.00	300.00	0.00	300.00	0.00
Dept 6772	PROGRAMS FOR AGING								
0001	PERSONAL SERVICES	6,992.22	172,000.00	172,000.00	69,704.54	102,295.46	0.00	102,295.46	40.53
0004	CONTRACTUAL & MISC. EXPENSE	3,533.18	104,490.00	104,490.00	34,082.77	70,407.23	0.00	70,407.23	32.62
Total Dept 6772	PROGRAMS FOR AGING	10,525.40	276,490.00	276,490.00	103,787.31	172,702.69	0.00	172,702.69	37.54
Dept 7020	RECREATION ADMINISTRATION								
0001	PERSONAL SERVICES	24,738.26	730,995.00	730,995.00	257,656.00	473,339.00	0.00	473,339.00	35.25
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	5,000.00	5,000.00	1,090.16	3,909.84	0.00	3,909.84	21.80
0004	CONTRACTUAL & MISC.	41,066.69	423,200.00	423,200.00	183,572.47	239,627.53	0.00	239,627.53	43.38

TOWN OF PITTSFORD

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		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 0001	GENERAL FUND								
Dept 9710	SERIAL BONDS								
Dept 9710	SERIAL BONDS	86,275.00	86,275.00	86,275.00	86,275.00	0.00	0.00	0.00	100.00
Dept 9901	INTERFUND TRANSFERS								
0009	INTERFUND TRANSFERS	0.00	2,056,750.00	2,201,750.00	918,774.08	1,282,975.92	0.00	1,282,975.92	41.73
Total Dept 9901	INTERFUND TRANSFERS	0.00	2,056,750.00	2,201,750.00	918,774.08	1,282,975.92	0.00	1,282,975.92	41.73
Dept 9950	TRANSFER TO CAPITAL PROJECTS								
0009	INTERFUND TRANSFERS	0.00	117,600.00	472,740.18	409,000.00	63,740.18	0.00	63,740.18	86.52
Total Dept 9950	TRANSFER TO CAPITAL PROJECTS	0.00	117,600.00	472,740.18	409,000.00	63,740.18	0.00	63,740.18	86.52
Total Fund 0001	GENERAL FUND	436,689.53	11,782,543.00	12,735,143.04	5,115,575.83	7,619,567.21	341,426.03	7,278,141.18	40.17

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		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 0002	PART TOWN FUND								
Dept 9040	WORKERS COMPENSATION								
0008	EMPLOYEE BENEFITS	0.00	21,300.00	21,300.00	14,931.11	6,368.89	0.00	6,368.89	70.10
Total Dept 9040	WORKERS COMPENSATION	0.00	21,300.00	21,300.00	14,931.11	6,368.89	0.00	6,368.89	70.10
Dept 9045	LIFE INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	400.00	400.00	168.20	231.80	0.00	231.80	42.05
Total Dept 9045	LIFE INSURANCE	0.00	400.00	400.00	168.20	231.80	0.00	231.80	42.05
Dept 9050	UNEMPLOYMENT INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
Total Dept 9050	UNEMPLOYMENT INSURANCE	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
Dept 9055	DISABILITY INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	1,300.00	1,300.00	506.86	793.14	0.00	793.14	38.99
Total Dept 9055	DISABILITY INSURANCE	0.00	1,300.00	1,300.00	506.86	793.14	0.00	793.14	38.99
Dept 9060	HOSPITALIZATION								
0008	EMPLOYEE BENEFITS	1,722.57	195,000.00	195,000.00	107,633.78	87,366.22	0.00	87,366.22	55.20
Total Dept 9060	HOSPITALIZATION	1,722.57	195,000.00	195,000.00	107,633.78	87,366.22	0.00	87,366.22	55.20
Dept 9089	MISC. EMPLOYEE BENEFITS								
0008	EMPLOYEE BENEFITS	4.50	100.00	100.00	39.00	61.00	0.00	61.00	39.00
Total Dept 9089	MISC. EMPLOYEE BENEFITS	4.50	100.00	100.00	39.00	61.00	0.00	61.00	39.00
Total Fund 0002	PART TOWN FUND	64,421.47	1,479,986.00	1,787,266.68	465,878.01	1,321,388.67	240,595.44	1,080,793.23	26.07

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		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 0003	LIBRARY FUND								
Dept 4560	PHYSICIAN								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	600.00	600.00	170.00	430.00	0.00	430.00	28.33
Total Dept 4560	PHYSICIAN	0.00	600.00	600.00	170.00	430.00	0.00	430.00	28.33
Dept 7410	LIBRARY								
0001	PERSONAL SERVICES	33,536.71	990,498.00	990,498.00	388,436.84	602,061.16	0.00	602,061.16	39.22
0002	EQUIPMENT & CAPITAL OUTLAY	114.00	2,910.00	17,005.81	14,088.32	2,917.49	553.05	2,364.44	82.84
0004	CONTRACTUAL & MISC. EXPENSE	14,657.41	245,402.00	295,691.29	111,470.67	184,220.62	41,222.08	142,998.54	37.70
Total Dept 7410	LIBRARY	48,308.12	1,238,810.00	1,303,195.10	513,995.83	789,199.27	41,775.13	747,424.14	39.44
Dept 9010	STATE RETIREMENT								
0008	EMPLOYEE BENEFITS	0.00	95,000.00	95,000.00	19,287.89	75,712.11	0.00	75,712.11	20.30
Total Dept 9010	STATE RETIREMENT	0.00	95,000.00	95,000.00	19,287.89	75,712.11	0.00	75,712.11	20.30
Dept 9030	SOCIAL SECURITY								
0008	EMPLOYEE BENEFITS	2,489.44	80,000.00	80,000.00	28,878.15	51,121.85	0.00	51,121.85	36.10
Total Dept 9030	SOCIAL SECURITY	2,489.44	80,000.00	80,000.00	28,878.15	51,121.85	0.00	51,121.85	36.10
Dept 9040	WORKERS COMPENSATION								
0008	EMPLOYEE BENEFITS	0.00	9,725.00	9,725.00	5,490.17	4,234.83	0.00	4,234.83	56.45
Total Dept 9040	WORKERS COMPENSATION	0.00	9,725.00	9,725.00	5,490.17	4,234.83	0.00	4,234.83	56.45
Dept 9045	LIFE INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	450.00	450.00	204.60	245.40	0.00	245.40	45.47
Total Dept 9045	LIFE INSURANCE	0.00	450.00	450.00	204.60	245.40	0.00	245.40	45.47
Dept 9050	UNEMPLOYMENT INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
Total Dept 9050	UNEMPLOYMENT INSURANCE	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
Dept 9055	DISABILITY INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	1,500.00	1,500.00	478.08	1,021.92	0.00	1,021.92	31.87
Total Dept 9055	DISABILITY INSURANCE	0.00	1,500.00	1,500.00	478.08	1,021.92	0.00	1,021.92	31.87
Dept 9060	HOSPITALIZATION								
0008	EMPLOYEE BENEFITS	1,780.26	211,000.00	211,000.00	109,033.96	101,966.04	0.00	101,966.04	51.67
Total Dept 9060	HOSPITALIZATION	1,780.26	211,000.00	211,000.00	109,033.96	101,966.04	0.00	101,966.04	51.67
Dept 9089	MISC. EMPLOYEE BENEFITS								
0008	EMPLOYEE BENEFITS	7.50	300.00	300.00	65.00	235.00	0.00	235.00	21.67
Total Dept 9089	MISC. EMPLOYEE BENEFITS	7.50	300.00	300.00	65.00	235.00	0.00	235.00	21.67
Total Fund 0003	LIBRARY FUND	52,585.32	1,638,385.00	1,702,770.10	677,603.68	1,025,166.42	41,775.13	983,391.29	39.79

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		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 0004	HIGHWAY WHOLE TOWN FUND								
Dept 1989	UNCLASSIFIED								
0002	EQUIPMENT & CAPITAL OUTLAY	34,334.00	325,000.00	1,580,171.00	661,738.60	918,432.40	309,497.79	608,934.61	41.88
Total Dept 1989	UNCLASSIFIED	34,334.00	325,000.00	1,580,171.00	661,738.60	918,432.40	309,497.79	608,934.61	41.88
Dept 4560	PHYSICIAN								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	1,750.00	1,750.00	0.00	1,750.00	0.00	1,750.00	0.00
Total Dept 4560	PHYSICIAN	0.00	1,750.00	1,750.00	0.00	1,750.00	0.00	1,750.00	0.00
Dept 5130	MACHINERY								
0001	PERSONAL SERVICES	4,923.43	116,554.00	116,554.00	49,852.21	66,701.79	0.00	66,701.79	42.77
0002	EQUIPMENT & CAPITAL OUTLAY	300.51	25,900.00	33,400.00	10,366.42	23,033.58	11,737.00	11,296.58	31.04
0004	CONTRACTUAL & MISC. EXPENSE	10,028.79	222,200.00	227,052.62	100,578.05	126,474.57	29,599.56	96,875.01	44.30
Total Dept 5130	MACHINERY	15,252.73	364,654.00	377,006.62	160,796.68	216,209.94	41,336.56	174,873.38	42.65
Dept 5140	BRUSH & WEEDS								
0001	PERSONAL SERVICES	0.00	21,200.00	21,200.00	0.00	21,200.00	0.00	21,200.00	0.00
Total Dept 5140	BRUSH & WEEDS	0.00	21,200.00	21,200.00	0.00	21,200.00	0.00	21,200.00	0.00
Dept 5142	SNOW REMOVAL								
0001	PERSONAL SERVICES	2,435.30	1,001,200.00	1,001,200.00	638,329.36	362,870.64	0.00	362,870.64	63.76
0004	CONTRACTUAL & MISC. EXPENSE	1,347.09	513,930.00	515,286.80	321,552.81	193,733.99	26,987.68	166,746.31	62.40
Total Dept 5142	SNOW REMOVAL	3,782.39	1,515,130.00	1,516,486.80	959,882.17	556,604.63	26,987.68	529,616.95	63.30
Dept 9010	STATE RETIREMENT								
0008	EMPLOYEE BENEFITS	0.00	150,000.00	150,000.00	25,968.73	124,031.27	0.00	124,031.27	17.31
Total Dept 9010	STATE RETIREMENT	0.00	150,000.00	150,000.00	25,968.73	124,031.27	0.00	124,031.27	17.31
Dept 9030	SOCIAL SECURITY								
0008	EMPLOYEE BENEFITS	556.90	90,000.00	90,000.00	44,982.55	45,017.45	0.00	45,017.45	49.98
Total Dept 9030	SOCIAL SECURITY	556.90	90,000.00	90,000.00	44,982.55	45,017.45	0.00	45,017.45	49.98
Dept 9040	WORKERS COMPENSATION								
0008	EMPLOYEE BENEFITS	0.00	82,000.00	82,000.00	32,106.16	49,893.84	0.00	49,893.84	39.15
Total Dept 9040	WORKERS COMPENSATION	0.00	82,000.00	82,000.00	32,106.16	49,893.84	0.00	49,893.84	39.15
Dept 9045	LIFE INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	900.00	900.00	358.05	541.95	0.00	541.95	39.78
Total Dept 9045	LIFE INSURANCE	0.00	900.00	900.00	358.05	541.95	0.00	541.95	39.78
Dept 9050	UNEMPLOYMENT INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	1,500.00	1,500.00	1,134.00	366.00	0.00	366.00	75.60

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		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 0004	HIGHWAY WHOLE TOWN FUND								
Dept 9050	UNEMPLOYMENT INSURANCE								
Total Dept 9050	UNEMPLOYMENT INSURANCE	0.00	1,500.00	1,500.00	1,134.00	366.00	0.00	366.00	75.60
Dept 9055	DISABILITY INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	2,545.00	2,545.00	865.05	1,679.95	0.00	1,679.95	33.99
Total Dept 9055	DISABILITY INSURANCE	0.00	2,545.00	2,545.00	865.05	1,679.95	0.00	1,679.95	33.99
Dept 9060	HOSPITALIZATION								
0008	EMPLOYEE BENEFITS	3,471.26	437,500.00	437,500.00	198,797.15	238,702.85	0.00	238,702.85	45.44
Total Dept 9060	HOSPITALIZATION	3,471.26	437,500.00	437,500.00	198,797.15	238,702.85	0.00	238,702.85	45.44
Dept 9089	MISC. EMPLOYEE BENEFITS								
0008	EMPLOYEE BENEFITS	6.00	225.00	225.00	52.00	173.00	0.00	173.00	23.11
Total Dept 9089	MISC. EMPLOYEE BENEFITS	6.00	225.00	225.00	52.00	173.00	0.00	173.00	23.11
Total Fund 0004	HIGHWAY WHOLE TOWN FUND	57,403.28	2,992,404.00	4,261,284.42	2,086,681.14	2,174,603.28	377,822.03	1,796,781.25	48.97

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Fund 0005	HIGHWAY PART TOWN FUND								
Dept 4560	PHYSICIAN								
0004	CONTRACTUAL & MISC. EXPENSE	223.00	2,600.00	2,600.00	408.00	2,192.00	0.00	2,192.00	15.69
Total Dept 4560	PHYSICIAN	223.00	2,600.00	2,600.00	408.00	2,192.00	0.00	2,192.00	15.69
Dept 5110	GENERAL REPAIRS								
0001	PERSONAL SERVICES	89,357.90	1,695,100.00	1,695,100.00	329,365.29	1,365,734.71	0.00	1,365,734.71	19.43
0004	CONTRACTUAL & MISC. EXPENSE	88,155.18	984,848.00	1,154,477.32	373,167.37	781,309.95	105,529.42	675,780.53	32.32
Total Dept 5110	GENERAL REPAIRS	177,513.08	2,679,948.00	2,849,577.32	702,532.66	2,147,044.66	105,529.42	2,041,515.24	24.65
Dept 5112	IMPROVEMENTS								
0002	EQUIPMENT & CAPITAL OUTLAY	96,921.48	273,000.00	418,000.00	97,566.08	320,433.92	48,578.52	271,855.40	23.34
Total Dept 5112	IMPROVEMENTS	96,921.48	273,000.00	418,000.00	97,566.08	320,433.92	48,578.52	271,855.40	23.34
Dept 9010	STATE RETIREMENT								
0008	EMPLOYEE BENEFITS	0.00	175,000.00	175,000.00	29,150.88	145,849.12	0.00	145,849.12	16.66
Total Dept 9010	STATE RETIREMENT	0.00	175,000.00	175,000.00	29,150.88	145,849.12	0.00	145,849.12	16.66
Dept 9030	SOCIAL SECURITY								
0008	EMPLOYEE BENEFITS	6,624.35	135,000.00	135,000.00	24,371.27	110,628.73	0.00	110,628.73	18.05
Total Dept 9030	SOCIAL SECURITY	6,624.35	135,000.00	135,000.00	24,371.27	110,628.73	0.00	110,628.73	18.05
Dept 9040	WORKERS COMPENSATION								
0008	EMPLOYEE BENEFITS	0.00	186,000.00	186,000.00	139,721.44	46,278.56	0.00	46,278.56	75.12
Total Dept 9040	WORKERS COMPENSATION	0.00	186,000.00	186,000.00	139,721.44	46,278.56	0.00	46,278.56	75.12
Dept 9045	LIFE INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	800.00	800.00	339.45	460.55	0.00	460.55	42.43
Total Dept 9045	LIFE INSURANCE	0.00	800.00	800.00	339.45	460.55	0.00	460.55	42.43
Dept 9050	UNEMPLOYMENT INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	1,500.00	4,500.00	1,500.00	3,000.00	0.00	3,000.00	33.33
Total Dept 9050	UNEMPLOYMENT INSURANCE	0.00	1,500.00	4,500.00	1,500.00	3,000.00	0.00	3,000.00	33.33
Dept 9055	DISABILITY INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	2,400.00	2,400.00	824.67	1,575.33	0.00	1,575.33	34.36
Total Dept 9055	DISABILITY INSURANCE	0.00	2,400.00	2,400.00	824.67	1,575.33	0.00	1,575.33	34.36
Dept 9060	HOSPITALIZATION								
0008	EMPLOYEE BENEFITS	4,291.11	480,000.00	477,000.00	217,893.12	259,106.88	0.00	259,106.88	45.68
Total Dept 9060	HOSPITALIZATION	4,291.11	480,000.00	477,000.00	217,893.12	259,106.88	0.00	259,106.88	45.68
Dept 9089	MISC. EMPLOYEE BENEFITS								
0008	EMPLOYEE BENEFITS	7.50	325.00	325.00	65.00	260.00	0.00	260.00	20.00

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Fund 0005	HIGHWAY PART TOWN FUND								
Dept 9089	MISC. EMPLOYEE BENEFITS								
Total Dept 9089	MISC. EMPLOYEE BENEFITS	7.50	325.00	325.00	65.00	260.00	0.00	260.00	20.00
Total Fund 0005	HIGHWAY PART TOWN FUND	285,580.52	3,936,573.00	4,251,202.32	1,214,372.57	3,036,829.75	154,107.94	2,882,721.81	28.57
Grand Total		896,680.12	21,829,891.00	24,737,666.56	9,560,111.23	15,177,555.33	1,155,726.57	14,021,828.76	38.65

NOTE: One or more accounts may not be printed due to Account Table restrictions.

**PREPAID ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JUNE 2023**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
AETNA INC.	BWL	161305	50421154	JUNE HEALTH BILL	16,715.46
VENDOR TOTAL					16,715.46
CHARTER COMMUNICATIONS	AM	161344	142206901052123	FIBER INTERNET 50MBPS & 5 STATIC IPS - 0	540.00
VENDOR TOTAL					540.00
CONSTELLATION NEW ENERGY, INC.	BWL	161406	65396947501	MARSH RD PS	31.14
	BWL	161406	65432063001	3950 EAST AVE KNOWLTON	0.00
	BWL	161407	65432066901	ELECT - TOWN BUILDINGS	5.57
VENDOR TOTAL					36.71
DIRECT ENERGY BUSINESS MARKETING, LLC	BWL	161397	HS33647349	DIRECT ENERGY TOWN WIDE AND PUMP STATION	1,303.67
VENDOR TOTAL					1,303.67
EXCELLUS	BWL	161356	000035322909	55086-0002:	69.75
	BWL	161356	000035322263	55086-0003:	37.20
	BWL	161356	000035323544	55086-0004:	23.25
	BWL	161356	000035323120	55086-0005:	18.60
	BWL	161356	000035322500	55086-0001:	51.15
	BWL	161356	000035322897	55086-0006:	46.50
	BWL	161356	000035323418	55086-0007:	60.45
	BWL	161356	000035323291	55086-0008:	55.80
	BWL	161356	000035323123	55086-0009:	4.65
	BWL	161356	000035323126	55086-0010:	69.75
	BWL	161356	000035323348	55086-0011:	13.95
	BWL	161356	000035323102	55086-0012:	283.65
	BWL	161356	000035322520	55086-0013:	83.70
	BWL	161356	000035322023	55086-0014:	9.30
	VENDOR TOTAL				
FIDELITY SECURITY LIFE COMPANY OF NY	BWL	161379	165807247	EYE MED JUNE 2023	477.71

**PREPAID ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JUNE 2023**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	477.71
FRONTIER COMMUNICATIONS	AM	161342	05/22/6431-052517-6	IT DEPT EMERGENCY PHONE SERVICE 05/22/23	59.87
	VN	161380	052223	MAY 2023 PHONE BILL	59.73
	BWL	161382	585-248-6205-052517-6	HIGHWAY	58.73
	BWL	161382	585-248-6202-052517-6	TOWN HALL	388.71
	BWL	161382	585-198-6080-060617-6	COURT	0.00
	BWL	161382	585-385-3241-052517-6	24 STATE ST	0.00
	BWL	161382	585-586-4739-052517-6	SCC ELEVATOR	89.93
	BWL	161384	585-248-2520-052517-6	PARKS	58.73
	BWL	161384	585-248-3897-052517-6	PSD	57.90
	BWL	161387	585-218-9325-061517-6	PUMP STATIONS PHONE LINES- AUTUMN WOODS	51.81
	JRH	161391	062023RECDEPT	REC TELEPHONE SERVICE 5/22/2023-6/21/202	59.86
	JRH	161392	062023SRSDEPT	SENIORS TELEPHONE SERVICES 5/22/2023-6/2	0.25
	PJS	161398	HWYEMISS052223	HWY EMISSIONS	61.61
	PJS	161399	DPWFAX052223	DPW - FAX	61.78
	BWL	161404	585-100-1313-010717-6	PUMP STATIONS PHONE LINES	579.26
				VENDOR TOTAL	1,588.17
MUTUAL OF OMAHA	BWL	161389	001534043090	LIFE & DISABILITY INSURANCE JUNE PREMIUM	3,237.28
				VENDOR TOTAL	3,237.28
MVP HEALTH CARE	BWL	161377	000000018144647	JUNE HEALTH CARE BILL	174,266.72
				VENDOR TOTAL	174,266.72
ROCHESTER GAS & ELECTRIC	BWL	161315	17900253232	MONTHLY STREET LIGHTING PYMT	7,028.66
	BWL	161403	12910604859	ELECT & GAS - 631 MARSH RD PARK	128.08
				VENDOR TOTAL	7,156.74
VERIZON WIRELESS	PJS	161295	9934553720	MONTHLY CELL PHONE CHARGES	485.89

**PREPAID ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JUNE 2023**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
					VENDOR TOTAL 485.89
					REPORT TOTAL 206,636.05

END OF REPORT

TOWN OF PITTSFORD

Revenue Control Report

Fiscal Year: 2023 Period From: 1 To: 12

		Curr. Month Revenue Receipts	Curr. Month Budget Balance	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
Fund 0001	GENERAL FUND							
Item 1001	REAL PROPERTY TAXES	0.00	0.00	6,649,967.00	6,649,967.00	6,652,107.48	(2,140.48)	100.03
Item 1081	OTHER PYMT IN LIEU OF TAXES	0.00	0.00	2,408.00	2,408.00	2,406.63	1.37	99.94
Item 1090	INTEREST & PENALTY ON PROP TAX	112,704.51	(112,704.51)	140,000.00	140,000.00	112,704.51	27,295.49	80.50
Item 1170	FRANCHISES	0.00	0.00	390,000.00	390,000.00	396,693.87	(6,693.87)	101.72
Item 1232	TAX COLLECTOR FEES	0.00	0.00	3,500.00	3,500.00	0.00	3,500.00	0.00
Item 1255	CLERK FEES	142.50	(142.50)	3,500.00	3,500.00	782.50	2,717.50	22.36
Item 1550	DOG WARDEN FEES	150.00	(150.00)	200.00	200.00	150.00	50.00	75.00
Item 2001	CULTURE & RECREATION FEES	(6,325.00)	6,325.00	819,700.00	819,700.00	649,511.17	170,188.83	79.24
Item 2228	GIS CHARGES, OTHER GOV'T	0.00	0.00	12,000.00	12,000.00	14,396.00	(2,396.00)	119.97
Item 2350	YOUTH SER/OTHER GOV'T.	0.00	0.00	7,000.00	7,000.00	0.00	7,000.00	0.00
Item 2351	PROGRAMS FOR AGING - OTHER GOV'T	0.00	0.00	45,000.00	45,000.00	14,323.96	30,676.04	31.83
Item 2401	INTEREST & EARNINGS	20,446.49	(20,446.49)	65,000.00	65,000.00	178,249.77	(113,249.77)	274.23
Item 2410	RENTAL OF LAND	8,547.46	(8,547.46)	134,976.00	134,976.00	100,289.76	34,686.24	74.30
Item 2411	FIELD USE FEES	0.00	0.00	10,100.00	10,100.00	540.00	9,560.00	5.35
Item 2450	COMMISSIONS	88.51	(88.51)	450.00	450.00	494.34	(44.34)	109.85
Item 2544	DOG LICENSES	1,098.00	(1,098.00)	16,500.00	16,500.00	6,265.00	10,235.00	37.97
Item 2560	STREET OPENING PERMITS	0.00	0.00	2,500.00	2,500.00	3,000.00	(500.00)	120.00
Item 2590	PERMITS	1,565.00	(1,565.00)	8,500.00	8,500.00	9,600.00	(1,100.00)	112.94
Item 2610	FINES & FORFEITED BAIL	0.00	0.00	35,000.00	35,000.00	10,870.55	24,129.45	31.06
Item 2665	SALE OF EQUIPMENT	0.00	0.00	275.00	275.00	0.00	275.00	0.00
Item 2701	REFUND OF PRIOR YEAR EXP.	0.00	0.00	500.00	500.00	2,141.09	(1,641.09)	428.22
Item 2705	GIFTS & DONATIONS	300.00	(300.00)	20,000.00	26,000.00	8,700.00	17,300.00	33.46
Item 2750	AIM - RELATED PAYMENTS	0.00	0.00	108,081.00	108,081.00	0.00	108,081.00	0.00
Item 2770	OTHER UNCLASSIFIED REVENUES	8,504.65	(8,504.65)	15,500.00	15,500.00	30,581.54	(15,081.54)	197.30
Item 2801	INTERFUND REVENUES	0.00	0.00	35,000.00	35,000.00	0.00	35,000.00	0.00
Item 3005	MORTGAGE TAX	0.00	0.00	1,200,000.00	1,200,000.00	0.00	1,200,000.00	0.00
Item 4089	GENERAL FEDERAL AID	0.00	0.00	0.00	145,000.00	145,000.00	0.00	100.00
Item 5031	INTERFUND TRANSFERS	100,179.00	(100,179.00)	350,000.00	457,819.18	457,819.18	0.00	100.00
Item 5999	APPROP FD BALANCE	0.00	0.00	1,706,886.00	2,106,886.00	0.00	2,106,886.00	0.00
Total Fund 0001	GENERAL FUND	247,401.12	(247,401.12)	11,782,543.00	12,441,362.18	8,796,627.35	3,644,734.83	70.70

TOWN OF PITTSFORD

Revenue Control Report

Fiscal Year: 2023 Period From: 1 To: 12

		Curr. Month Revenue Receipts	Curr. Month Budget Balance	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
Fund 0002	PART TOWN FUND							
Item 1120	SALES TAX	0.00	0.00	1,200,000.00	1,200,000.00	422,039.49	777,960.51	35.17
Item 1560	SAFETY INSPECTION FEES	0.00	0.00	20,000.00	20,000.00	11,566.81	8,433.19	57.83
Item 1570	DEMOLITION PERMITS	0.00	0.00	750.00	750.00	0.00	750.00	0.00
Item 2110	ZONING FEES	174.00	(174.00)	2,500.00	2,500.00	1,130.00	1,370.00	45.20
Item 2115	PLANNING BOARD FEES	400.00	(400.00)	10,000.00	10,000.00	3,310.00	6,690.00	33.10
Item 2401	INTEREST & EARNINGS	6,354.23	(6,354.23)	7,000.00	7,000.00	32,924.88	(25,924.88)	470.36
Item 2545	LICENSES, OTHER	75.00	(75.00)	3,500.00	3,500.00	1,300.00	2,200.00	37.14
Item 2550	PERMITS - CERT. OF OCCUPANCY	2,068.65	(2,068.65)	4,000.00	4,000.00	3,689.67	310.33	92.24
Item 2555	BUILDING & ALTERATION PERMITS	25,880.35	(25,880.35)	91,000.00	91,000.00	60,963.05	30,036.95	66.99
Item 2590	PERMITS	710.00	(710.00)	3,300.00	3,300.00	1,430.00	1,870.00	43.33
Item 2591	FIRE ALARM PERMITS	40.00	(40.00)	500.00	500.00	420.00	80.00	84.00
Item 5031	INTERFUND TRANSFERS	117,131.00	(117,131.00)	0.00	117,131.00	117,131.00	0.00	100.00
Item 5999	APPROP FD BALANCE	0.00	0.00	137,436.00	137,436.00	0.00	137,436.00	0.00
Total Fund 0002	PART TOWN FUND	152,833.23	(152,833.23)	1,479,986.00	1,597,117.00	655,904.90	941,212.10	41.07

Date Prepared: 06/15/2023 11:31 AM

Report Date: 06/15/2023

Account Table: FUND 1-5

Alt. Sort Table:

TOWN OF PITTSFORD

Revenue Control Report

Fiscal Year: 2023 Period From: 1 To: 12

GLR0116 1.0

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Prepared By: BRIAN

		Curr. Month Revenue Receipts	Curr. Month Budget Balance	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
Fund 0003	LIBRARY FUND							
Item 1001	REAL PROPERTY TAXES	0.00	0.00	1,410,285.00	1,410,285.00	1,410,285.00	0.00	100.00
Item 2081	COLLECTION FEES	0.00	0.00	900.00	900.00	(59.53)	959.53	(6.61)
Item 2082	LIBRARY FINES	346.45	(346.45)	28,000.00	28,000.00	9,353.71	18,646.29	33.41
Item 2083	PRINTING REVENUE	360.70	(360.70)	3,600.00	3,600.00	2,396.20	1,203.80	66.56
Item 2401	INTEREST & EARNINGS	3,830.34	(3,830.34)	9,000.00	9,000.00	26,693.64	(17,693.64)	296.60
Item 2701	REFUND OF PRIOR YEAR EXP.	0.00	0.00	100.00	100.00	0.00	100.00	0.00
Item 2760	SYSTEM GRANTS	0.00	0.00	6,500.00	25,197.39	18,697.39	6,500.00	74.20
Item 3089	OTHER STATE AID	0.00	0.00	0.00	12,000.00	20,000.00	(8,000.00)	166.67
Item 5999	APPROP FD BALANCE	0.00	0.00	180,000.00	180,000.00	0.00	180,000.00	0.00
Total Fund 0003	LIBRARY FUND	4,537.49	(4,537.49)	1,638,385.00	1,669,082.39	1,487,366.41	181,715.98	89.11

Date Prepared: 06/15/2023 11:31 AM

Report Date: 06/15/2023

Account Table: FUND 1-5

Alt. Sort Table:

TOWN OF PITTSFORD

Revenue Control Report

Fiscal Year: 2023 Period From: 1 To: 12

GLR0116 1.0

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Prepared By: BRIAN

		Curr. Month Revenue Receipts	Curr. Month Budget Balance	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
Fund 0004	HIGHWAY WHOLE TOWN FUND							
Item 1001	REAL PROPERTY TAXES	0.00	0.00	2,223,704.00	2,223,704.00	2,223,704.00	0.00	100.00
Item 2300	SERVICE - OTHER GOV'T.	0.00	0.00	399,000.00	399,000.00	373,729.25	25,270.75	93.67
Item 2401	INTEREST & EARNINGS	1,800.69	(1,800.69)	13,000.00	13,000.00	35,804.75	(22,804.75)	275.42
Item 2650	SALE OF SCRAP & EXCESS	0.00	0.00	1,500.00	1,500.00	894.00	606.00	59.60
Item 5031	INTERFUND TRANSFERS	600,732.00	(600,732.00)	0.00	600,732.00	600,732.00	0.00	100.00
Item 5999	APPROP FD BALANCE	0.00	0.00	355,200.00	355,200.00	0.00	355,200.00	0.00
Total Fund 0004	HIGHWAY WHOLE TOWN FUND	602,532.69	(602,532.69)	2,992,404.00	3,593,136.00	3,234,864.00	358,272.00	90.03

TOWN OF PITTSFORD

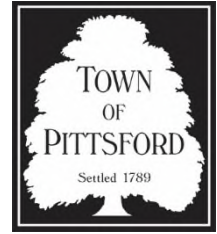
Revenue Control Report

Fiscal Year: 2023 Period From: 1 To: 12

		Curr. Month Revenue Receipts	Curr. Month Budget Balance	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
Fund 0005	HIGHWAY PART TOWN FUND							
Item 1001	REAL PROPERTY TAXES	0.00	0.00	82,073.00	82,073.00	82,073.00	0.00	100.00
Item 1120	SALES TAX	0.00	0.00	2,940,000.00	2,940,000.00	1,033,269.12	1,906,730.88	35.15
Item 2300	SERVICE - OTHER GOV'T.	0.00	0.00	4,000.00	4,000.00	0.00	4,000.00	0.00
Item 2401	INTEREST & EARNINGS	19,628.15	(19,628.15)	25,000.00	25,000.00	99,859.70	(74,859.70)	399.44
Item 2701	REFUND OF PRIOR YEAR EXP.	0.00	0.00	1,500.00	1,500.00	0.00	1,500.00	0.00
Item 3501	CHIPS PROGRAM	0.00	0.00	228,000.00	228,000.00	0.00	228,000.00	0.00
Item 5031	INTERFUND TRANSFERS	0.00	0.00	0.00	145,000.00	145,000.00	0.00	100.00
Item 5999	APPROP FD BALANCE	0.00	0.00	656,000.00	656,000.00	0.00	656,000.00	0.00
Total Fund 0005	HIGHWAY PART TOWN FUND	19,628.15	(19,628.15)	3,936,573.00	4,081,573.00	1,360,201.82	2,721,371.18	33.33
Grand Total		1,026,932.68	(1,026,932.68)	21,829,891.00	23,382,270.57	15,534,964.48	7,847,306.09	66.44

NOTE: One or more accounts may not be printed due to Account Table restrictions.

MEMORANDUM



To: Pittsford Town Board

From: Cheryl Fleming, Personnel Director

Date: June 6, 2023

Regarding: Recommendations for Hiring/Personnel Adjustments

For Meeting On: June 20, 2023

1. The following employee(s) are recommended as a new hire, subject to successful completion of drug and background checks, based on the recommendation of the Functional Coordinator(s) for these areas:

Name	Dept	Position	Rate	Date of Hire
Samuel DiGiacomo	Highway	Seasonal Laborer	\$18.10	06/12/2023
Jagger Plenge	IT	Computer Support Tech	\$26.28	06/20/2023
Trevor Reynolds	Recreation	Summer Fun Counselor	\$14.20	06/20/2023
Samuel Stone	Recreation	Summer Fun Counselor	\$14.20	06/20/2023
Angela Kodiyan	Recreation	Summer Fun Counselor	\$14.20	06/20/2023
Adam Tata	Highway	Seasonal Laborer	\$18.10	06/20/2023
Jonathan Power	Recreation	Summer Fun Counselor	\$14.20	06/20/2023
Karl Patterson	Recreation	Comm Center Supv	\$15.98	06/21/2023
Zachary Thomas	Maintenance	Cleaner	\$18.10	06/26/2023

This is subject to completion of the proper reviews and background checks for these candidates and appropriate sign off by the Town Board representative.

Name	Dept	Position	Rate	Date of Hire
Samuel DiGiacomo	Highway	Seasonal Laborer	\$18.10	06/12/2023
Jagger Plenge	IT	Computer Support Tech	\$26.28	06/20/2023
Trevor Reynolds	Recreation	Summer Fun Counselor	\$14.20	06/20/2023
Samuel Stone	Recreation	Summer Fun Counselor	\$14.20	06/20/2023
Angela Kodiyan	Recreation	Summer Fun Counselor	\$14.20	06/20/2023
Adam Tata	Highway	Seasonal Laborer	\$18.10	06/20/2023
Jonathan Power	Recreation	Summer Fun Counselor	\$14.20	06/20/2023
Karl Patterson	Recreation	Comm Center Supv	\$15.98	06/21/2023
Zachary Thomas	Maintenance	Cleaner	\$18.10	06/26/2023

2. The following employee is recommended for a status change and/or salary change due to a change in status.

Name	Position	Reason for Change	Rate	Effective Date
Meghan Brooks	Sec to DPW	PT to FT	\$23.21	05/22/2023
Shane Leonard	Seasonal Hwy	Rehire	\$18.10	06/21/2023
Salvatore Tantalò	Dir, Code Enf./FM	Salary Adjustment	\$48.35	07/03/2023
Douglas DeRue	Dir, Plan&Zon	Salary Adjustment	\$48.35	07/03/2023
Anthony Caruso	Building Insp	Salary Adjustment	\$34.76	07/03/2023
William Zink	Building Insp	Salary Adjustment	\$34.76	07/03/2023