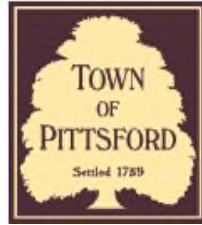


SUPERVISOR
William A. Smith, Jr.



COUNCIL MEMBERS
Kate Bohne Munzinger, Deputy Supervisor
Cathy Koshykar
Kim Taylor
Stephanie Townsend

Town Board Agenda
Town Hall – 11 S. Main Street, Pittsford – Lower Level
Tuesday, May 2, 2023 – 6:00 PM

Call to Order

Pledge of Allegiance

Presentation of Annual Audit by Bonadio & Co.

Presentation by Friendly Senior Living

Minutes

Approval of Minutes of the meetings of April 18, 2023

Legal Matters

Public Comment

Edgewood Free Methodist Church Playground Proposal

Financial Matters

Public Comment

Budget Amendment

Surplus

Operational Matters

Public Comment

Adoption of the Monroe County Hazardous Mitigation Plan

PGA Championship Parking Restrictions

PGA Championship Peddler and Hawker Permit Restrictions

Personnel Matters

Public Comment

Hiring Resolutions

Other Business

Public Comment

Adjournment

PUBLIC MEETINGS OF THE TOWN BOARD are IN-PERSON at TOWN HALL

Attending in Person

Per State requirements, those who are not fully vaccinated must wear a mask and stay 6 feet away from other people.

Comments:

As always, comments are open to Pittsford residents, owners of property in the Town who pay Town taxes, owners of a businesses in the Town, attorneys or agents designated by a resident to speak on the resident's behalf. To comment you must sign in at the sign-in desk.

Viewing from Home

1. Live

The Town Board meeting will stream live through our cable access station's streaming portal. Please use the following link:

<https://videoplayer.telvue.com/player/FcqTLOOYMCGU6WlccUApyUL3twz4dm9V/stream/819?fullscreen=false&showtabssearch=true&autostart=true>

You can watch on any computer, tablet, smart phone or web capable TV. If you log in before the meeting starts and see an error message, refresh your screen at 6:00pm when the board meeting starts and you can view the meeting live while it is happening.

Comments:

Comments are open to Pittsford residents, owners of property in the Town who pay Town taxes, owners of a businesses in the Town, attorneys or agents designated by a resident to speak on the resident's behalf.

- at any time before 2:30pm on the day of the meeting (a) by email to comments@townofpittsford.org; (b) by submitting it in writing, through the drop slot to the right of the front door at Town Hall (11 South Main Street); or (c) by U.S. Mail to the Town Clerk, for receipt no later than 2:30pm on the day of the meeting;

and, in addition,

- at any time **during** the meeting by email to comments@townofpittsford.org
- All comments submitted should include the name and street address of the commenter. Comments from residents will be read by the Town Clerk at the appropriate point of the meeting.

2. On-Demand Video

As always, video will be uploaded to our cable access station's streaming portal within 48 hours of the meeting. It is available on demand. You can see it here:

<https://videoplayer.telvue.com/player/FcqTLOOYMCGU6WlccUApyUL3twz4dm9V/stream/690?fullscreen=false&showtabssearch=true&autostart=true>

Town of Pittsford, Monroe County, New York

Town Board Meeting

Big firm capability. Small firm personality.

THE BONADIO GROUP

CPAs, Consultants & More

May 2, 2023

Auditor's Responsibility

- Form opinions as to whether the financial statements have been presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States.
- Consider internal control over financial reporting as a basis for designing audit procedures, but not for the purpose of expressing an opinion on internal control.
- Communicate significant matters related to the financial statement audit to the Town Board.
- An audit does not relieve management or the Town Board of their responsibilities with regard to governance and oversight.
- Our audit opinions on the financial statements are unmodified.
- Performed attestation on ARPA; Town complied, in all material respects

Financial Highlights

Government-wide net position consisted of the following:

Net investment in capital assets	\$ 47,194,739
Restricted net position	18,920,108
Unrestricted net position	(15,404,081)
Total	\$ 50,710,766

Percentages of revenues

- General revenues, which include mortgage tax, non-property tax, and real property tax accounted for approximately \$18,946,525 or 77% of all revenues.
- Program specific revenues, including charges for services and operating and capital grants and contributions, accounted for \$5,729,041 or 23% of total revenues.

Financial Highlights (Continued)

Total governmental funds reported
an ending fund balance of:

Nonspendable	\$	199,142
Restricted		18,920,108
Assigned		2,295,313
Unassigned		4,223,761
Total	\$	25,638,324

Financial Highlights (Continued)

General Fund Highlights

- Total Fund Balance of \$9,705,493 decreased from 2021 approximately \$964,000 or about 9%
- Revenues of \$11,699,616 increased from 2021 approximately \$1,320,000, or about 13%
- Expenditures of \$8,546,539 increased from 2021 approximately \$788,000 or about 10%
- Significant transfers out of \$4.1 million to fund future capital projects and to make debt service payments

**BALANCE SHEETS - GOVERNMENTAL FUNDS
AS OF DECEMBER 31
(000's omitted)**

	<u>2022</u>	<u>2021</u>	<u>2020</u>
ASSETS			
Cash and cash equivalents	\$ 10,796	\$ 20,181	\$ 17,990
Investments	14,907	4,082	4,087
Receivables	24	10	2
Due from other funds	139	148	112
Due from other governments	1,528	1,400	1,089
Due from state and federal	207	148	29
Lease receivable	2,924	-	-
Prepaid expenses	199	249	234
Total assets	<u>\$ 30,724</u>	<u>\$ 26,219</u>	<u>\$ 23,543</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES			
LIABILITIES:			
Accounts payable	\$ 341	\$ 68	\$ 112
Accrued liabilities	339	333	258
Due to other funds	139	148	112
Unearned revenue	1,393	1,519	52
Total liabilities	<u>2,212</u>	<u>2,069</u>	<u>534</u>
DEFERRED INFLOWS OF RESOURCES:			
Deferred inflows of resources- leases	<u>2,874</u>	<u>-</u>	<u>-</u>
Total deferred inflows	<u>2,874</u>	<u>-</u>	<u>-</u>
FUND BALANCES:			
Nonspendable	199	249	234
Restricted	18,920	16,811	15,956
Assigned	2,295	2,270	1,740
Unassigned	4,224	4,819	5,079
Total fund balances	<u>25,638</u>	<u>24,150</u>	<u>23,009</u>
Total liabilities, deferred inflows, and fund balances	<u>\$ 30,724</u>	<u>\$ 26,219</u>	<u>\$ 23,543</u>

STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS
FOR THE YEARS ENDED DECEMBER 31
(000's omitted)

	<u>2022</u>	<u>2021</u>	<u>2020</u>
REVENUES:			
Tax items	\$ 18,456	\$ 17,595	\$ 15,956
Other revenues	2,832	2,453	2,251
Government aid	3,423	2,452	1,690
Total revenues	<u>24,711</u>	<u>22,500</u>	<u>19,897</u>
EXPENDITURES:			
Current expenditures	20,856	19,063	17,745
Debt service	2,367	2,296	2,291
Total expenditures	<u>23,223</u>	<u>21,359</u>	<u>20,036</u>
SURPLUS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>1,488</u>	<u>1,141</u>	<u>(139)</u>
OTHER FINANCING SOURCES (USES):			
Operating transfers - in	4,169	3,130	2,157
Operating transfers - out	<u>(4,169)</u>	<u>(3,130)</u>	<u>(2,157)</u>
OTHER FINANCING SOURCES (USES)	<u>-</u>	<u>-</u>	<u>-</u>
CHANGE IN FUND BALANCE	1,488	1,141	(139)
FUND BALANCE - beginning of year	<u>24,150</u>	<u>23,009</u>	<u>23,148</u>
FUND BALANCE - end of year	<u>\$ 25,638</u>	<u>\$ 24,150</u>	<u>\$ 23,009</u>

Future Pronouncements

GASB 96, Subscription-based Information Technology Arrangements (SBITAs)

- Effective for 12/31/23
- Similar to GASB 87 Lease standard
- May require the recognition of assets/liabilities to reflect the right to use the subscription asset and the accompanying obligation to pay for that use
- Some common examples of SBITAs include Microsoft 365, QuickBooks online, and Enterprise Resource Planning (ERP) software

Future Pronouncements

GASB 101, Compensated Absences

- Effective for 12/31/24
- Clarifies the criteria for recording compensated absences
- Liabilities for compensated absences are to be recognized for leave that has not been used given:
 - It is attributable to services already rendered
 - The leave accumulates
 - The leave is more likely than not to be used for time off or otherwise paid in cash or settled through noncash means

Thank You!

Big firm capability. Small firm personality.

THE BONADIO GROUP

CPAs, Consultants & More

1900 Bausch and Lomb Place
Rochester, New York 14604
P 585-987-2800 F 585.454.3968



1900 Main Place Tower
Buffalo, New York 14202
P 716.248.3200 F 716-854-5100

www.woodsoviatt.com

Writer's Direct Dial Number: 585.987-2901
Writer's Direct Fax Number: 585.362-4602
Email: jgoldman@woodsoviatt.com
Admitted to practice in New York and Florida

April 20, 2023

Town Board of the Town of Pittsford
11 South Main Street
Pittsford New York 14534

**Re: Tobey Planned Unit Development- Part of Parcel 8 and Parcel 12
Southwest Corner of Clover Street and Jefferson Road**

Dear Board Members:

On behalf of Friendly Senior Living Commons, LLC (Friendly Senior Living) and 2851 Clover LLC, this office has been retained to assist in obtaining Town Board approval to modify the existing Tobey Planned Unit Development (PUD) to permit market rate apartments in lieu of the Senior Housing Community previously approved for the former "Barn Bazaar" portion of the PUD as set forth below.

The subject property is within in the Tobey Planned Unit Development (Tobey PUD), which PUD encompasses the properties at the Clover Street and Jefferson Road intersection. The proposed development area contains 6.49 +/- acres; specifically, Parcel 8/Barn Bazaar of the PUD (5.333 +/- acres) and Parcel 12 of the PUD (1.157 +/- acres).

Friendly Senior Living went through an entire approval process with the Town in 2018 and 2019, to construct an Independent Living Senior Housing Community, including a Town Board PUD Amendment, Planning Board site plan approval and Design Review and Historic Preservation Board design approval. Unfortunately, due to the COVID pandemic, increased cost of construction and other considerations, Friendly Senior Living is unable to proceed with its original plans and now seeks approval to obtain approvals for a modified multi-family development, utilizing essentially the same building as approved (with minor tweaks) as depicted on the concept plans submitted with this letter. As the owner of the Cloverwood community adjacent to the south, this proposal remains consistent and compatible with the existing Cloverwood community.

Town of Pittsford

Re: Tobey Planned Unit Development-Part of Parcel 8 and Parcel 12

April 20, 2023

Page 2

The overall proposed residential development contemplates approximately 191 high-quality dwelling units. One of the key features of the development is enclosed parking underneath the residential units, which not only provides enhanced security and protection for residents and their vehicles, but also minimizes external surface parking with the net effect of maximizing green space on the site. The development site will maintain landscaping similar to that previously approved and will be framed by that existing and enhanced landscaping providing an attractive viewshed from the Clover Street and Jefferson Road intersection.

We look forward to informally presenting this plan at your May 2nd Town Board meeting, in anticipation of filing a formal application relatively soon thereafter. On behalf of Friendly Senior Living and the development team, we appreciate the Town's process and look forward to the replacing the long vacant Crystal Barn building and revitalizing this portion of the PUD with a quality development.

Thank you very much for your courtesy.

Very Truly Yours,

WOODS OVIATT GILMAN LLP

A handwritten signature in black ink, appearing to read "Jerry A. Goldman", with a horizontal line underneath.

Jerry A. Goldman

Please direct responses to Rochester Office

Encl.

Town of Pittsford

Re: Tobey Planned Unit Development-Part of Parcel 8 and Parcel 12

April 20, 2023

Page 3

Mr. Glen Cooper, President & CEO
Friendly Senior Living Commons, LLC
3156 East Avenue
Rochester, New York 14618

MEMORANDUM

TO: Town of Pittsford

FROM: David Cox, PE

DATE: April 19, 2023

RE: Pittsford Oaks PUD Comparison

The 300 Tobey Village Road property received approval for a senior living apartment building (Terraces at Cloverwood). This received approval under a PUD. The proposed project (Pittsford Oaks) is very similar to the last plan except for being a market rate apartment project. The following compares the differences between the two plans.

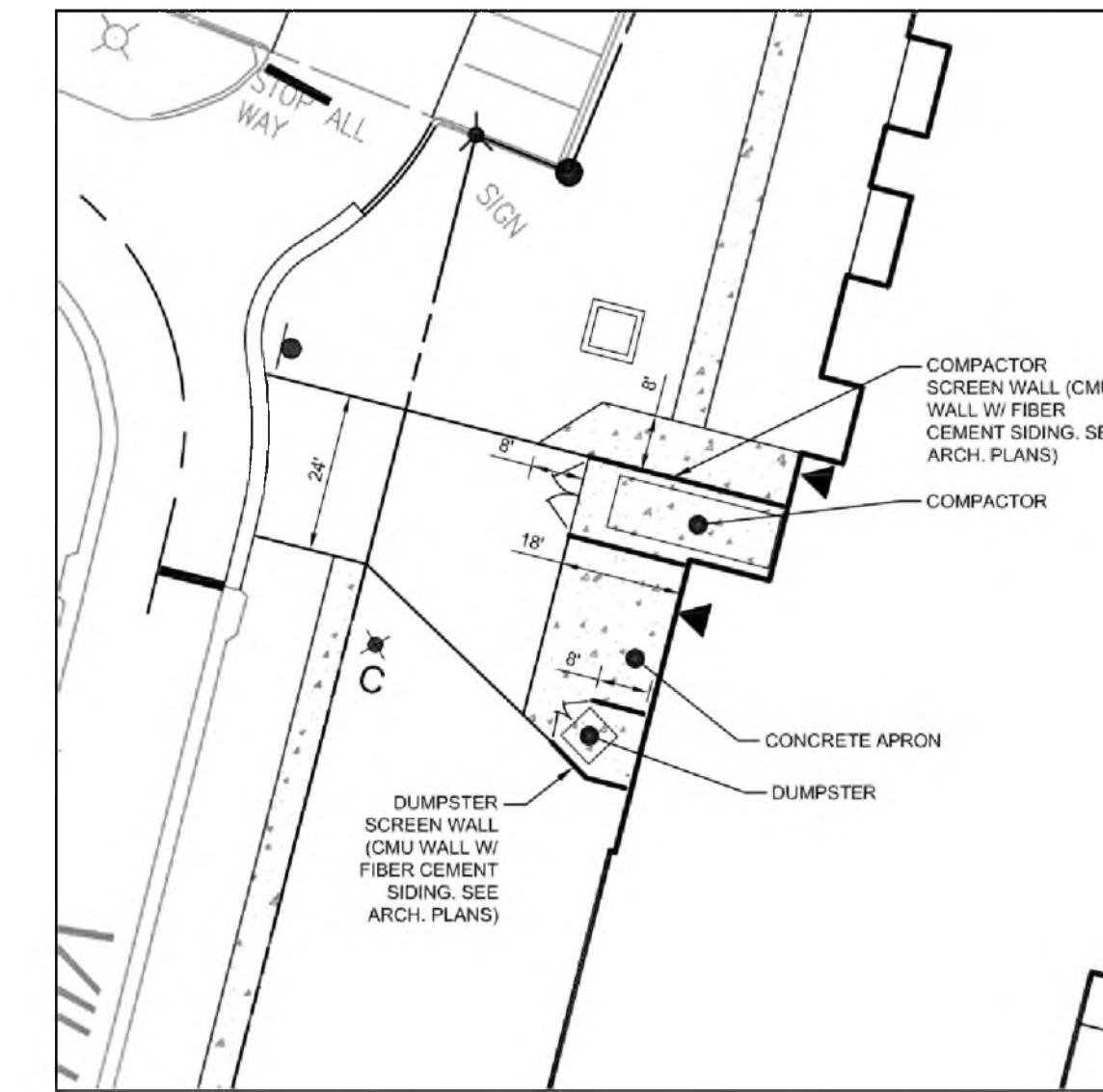
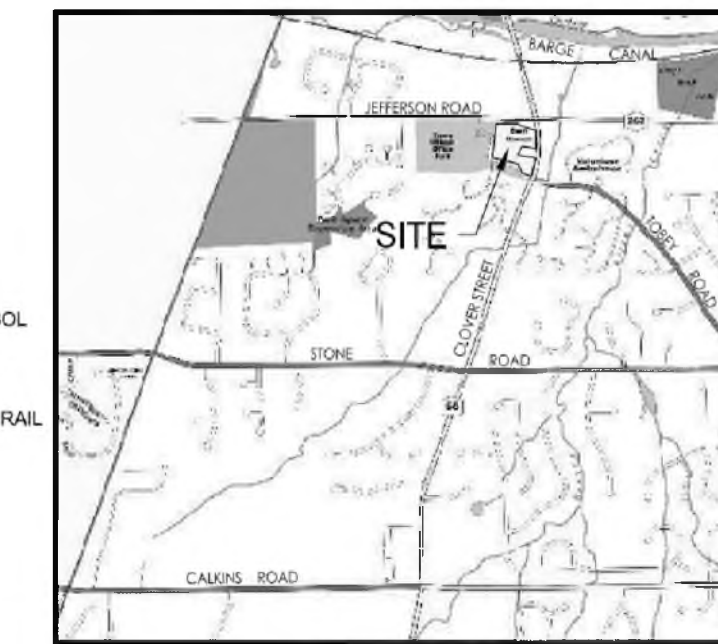
Project components	Terraces at Cloverwood	Pittsford Oaks
Total project area	8 acres	8 acres
Use	Senior apartments	Market rate apartments
Jefferson Rd Setback	65'	65'
Clover St. Setback	110'	110'
Tobey Village Road Setback	20'	20'
2864 Clover St Setback	30'	30'
Max Building Height	3 stories over parking	3 stories over parking
Building footprint sf	70,209 sf	66,964 sf
Apartment units allowed	115	191
Parking spaces	158	312
Impervious area	2.8 ac	2.8 ac
Project disturbance	5.93 ac	5.85 ac

Both plans are substantially similar with building size, geometry, height. Access roads and fire lanes are also substantially similar. Stormwater management areas are in the same locations. Given all the information listed the two projects are in substantial conformance with each other.

STATE ROUTE 252 (WIDTH VARIES) WEST JEFFERSON ROAD

LEGEND

- NEW PROPERTY LINE
- NEW BUILDING
- ENTRANCE / EXIT
- NEW FENCE
- ACCESSIBLE PARKING SYMBOL
- NEW CONCRETE SIDEWALK
- NEW RETAINING WALL
- NEW RETAINING WALL WITH RAIL
- NEW CURB
- NEW SIGN
- NEW LIGHTPOLE



SWBR

307 East Main Street, Rochester, NY 14604
585.232.8300 | www.swbr.com

Stantec

41 Commercial Street, Suite 108
Rochester, New York 14614
585.473.1440
www.stantec.com

Drawn By: AS
Checked By: MDJ
Project Manager: TMP

These documents and all the sheets, arrangements, designs and plans received herein or prepared hereon are intended to be used only for the purposes of the project and no part thereof shall be allowed for any other project, without the prior written consent of the engineer.

Revisions
REV. PER TOTAL COMMENTS 2018.10.23

Terraces at Cloverwood
300 Tobey Village Road
Pittsford, NY
SWBR Project Number 17565.00

Friendly Senior Living
3155 East Avenue
Rochester, NY 14614

CS 100
Site Plan

10/31/19
100% Construction Documents

SITE DATA:

1. PROJECT AREA:
 PARCEL 8 (BY) = 5.333 ACRES
 PARCEL 12 (CLOVER @ TOBEY VILLAGE ROAD): = 1.157 ACRES
 SOUTH PARCEL: = 1.5 ACRES
 TOTAL PROJECT AREA: = 8 ACRES
2. TAX PARCEL ID NUMBERS:
 PARCEL 8 (BY): 163.02-1-24.111
 PARCEL 12 (CLOVER @ TOBEY VILLAGE ROAD): 163.02-1-23.1
 SOUTH PARCEL: 163.02-1-36
3. ZONING: TOBEY PLANNED UNIT DEVELOPMENT (TOBEY PUD)
 ALLOWED USE: 115 SENIOR INDEPENDENT LIVING UNITS
 PARCEL 8 (BY):
4. REQUIRED BUILDING SETBACKS:
 FRONT YARD: = 65 FT
 JEFFERSON ROAD ROW: = 110 FT
 CLOVER STREET (ROW TRANSITION): = 20 FT
 TOBEY VILLAGE ROAD ROW: = 30 FT
 (REAR PROPERTY LINE OF 2864 CLOVER ST.)
5. MAXIMUM BUILDING HEIGHT: 3 STORIES OVER PARKING
6. PROPOSED PARKING:
 INDEPENDENT LIVING USE: 1.0 SPACE / UNIT = 106 SPACES
 RESIDENTS: = 52 SPACES
 VISITORS/STAFF: TOTAL = 158 SPACES
7. PROJECT IMPERVIOUS AREA:
 PARCEL 8 (BY): EXISTING = 2.8 ACRES PROPOSED = 7.4 ACRES
 PARCEL 12 (CLOVER @ TOBEY VILLAGE ROAD): = 0.3 ACRES
 SOUTH PARCEL: = 0.1 ACRES
 TOTAL PROJECT AREA: = 0.38 ACRES
8. PROJECT DISTURBANCE AREA:
 PARCEL 8 AND 12: = 4.92 ACRES
 SOUTH PARCEL: = 1.01 ACRES
 TOTAL PROJECT AREA: = 5.93 ACRES

SITE NOTES:

1. SEE LANDSCAPE PLAN FOR LIMITS OF SPECIALTY PAVEMENTS & SURFACE FEATURES.
2. TOWN OF PITTSFORD CODE ENFORCEMENT OFFICERS CAN REQUIRE SHIELDING OF LIGHT FIXTURES WHERE THE GLARE OF THE LIGHT SOURCE IS VISIBLE FROM PRIVATE PROPERTY OR PUBLIC WAYS.
3. SEE DRAWING CS 101 FOR SIGNAGE AND STRIPING INFORMATION.

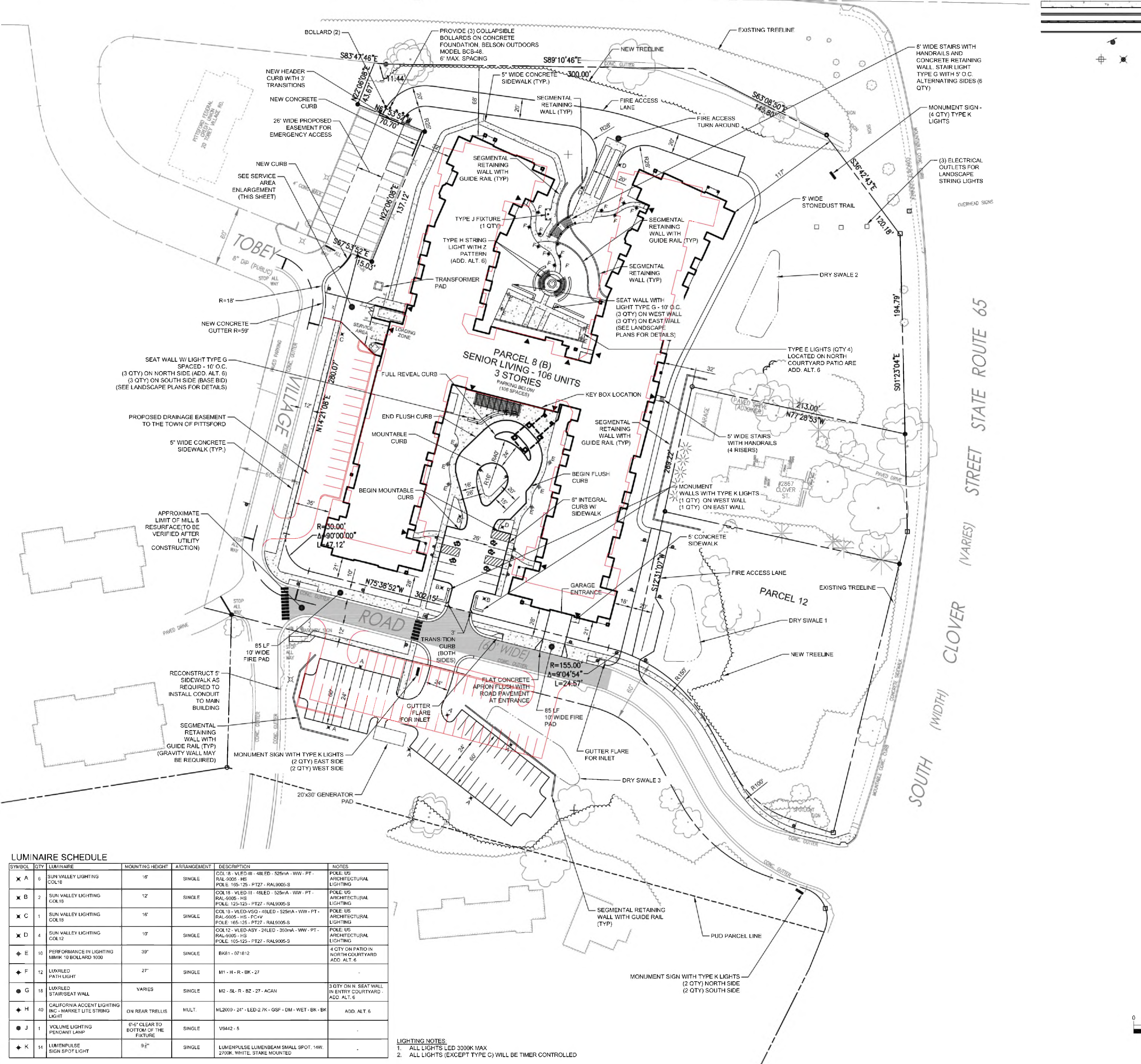
TOWN PLANNING BOARD

SCALE IN FEET

0 40 80 120

TOWN ENGINEER DATE

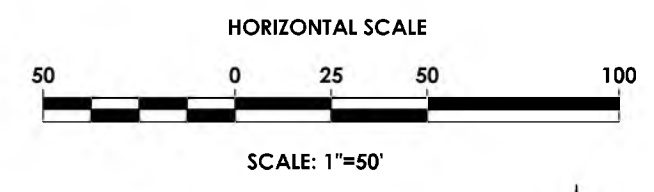
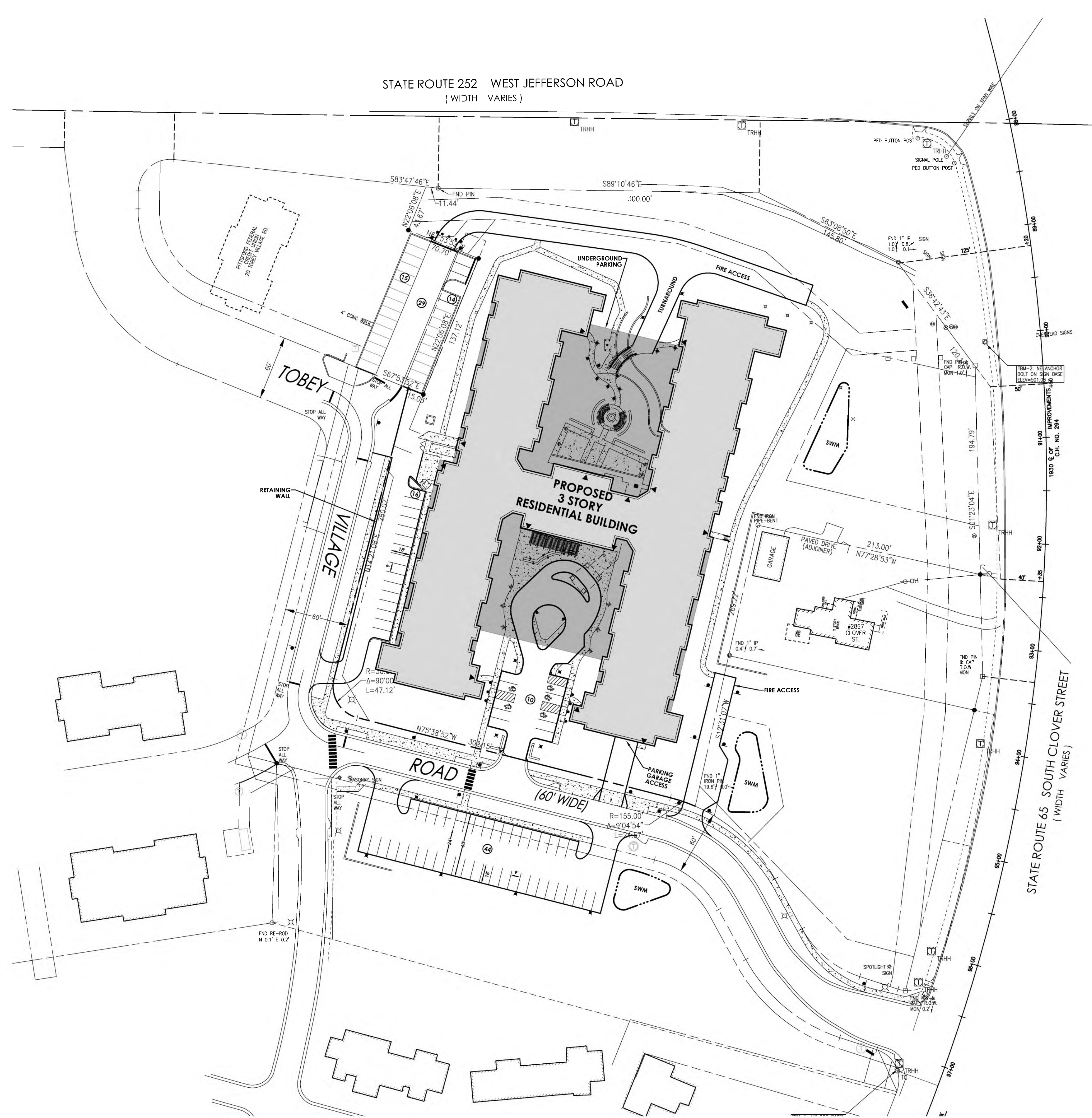
TOWN OF PITTSFORD COMMISSIONER OF PUBLIC WORKS DATE



LUMINAIRE SCHEDULE

SYMBOL	QTY	LUMINAIRE	MOUNTING HEIGHT	ARRANGEMENT	DESCRIPTION	NOTES
✕ A	6	SUN VALLEY LIGHTING COL-18	10'	SINGLE	COL-18 - VLED-18 - 48LED - 325mA - WW - PT - RAL 9005 - HS	POLE US ARCHITECTURAL LIGHTING
✕ B	2	SUN VALLEY LIGHTING COL-19	12'	SINGLE	COL-19 - VLED-18 - 48LED - 325mA - WW - PT - RAL 9005 - HS	POLE US ARCHITECTURAL LIGHTING
✕ C	1	SUN VALLEY LIGHTING COL-18	16'	SINGLE	COL-18 - VLED-VSD - 48LED - 325mA - WW - PT - RAL 9005 - HS - FC-V	POLE US ARCHITECTURAL LIGHTING
✕ D	4	SUN VALLEY LIGHTING COL-12	10'	SINGLE	COL-12 - VLED-ASY - 24LED - 325mA - WW - PT - RAL 9005 - HS	POLE US ARCHITECTURAL LIGHTING
+	E	PERFORMANCE IN LIGHTING BMMK TO BOLLARD 1000	30'	SINGLE	B061 - 07/012	4 QTY ON PATIO IN NORTH COURTYARD ADD. ALT. 6
+	F	LUNRLED PATH LIGHT	27'	SINGLE	M1 - H - R - BK - 27	
●	G	LUNRLED STAIR-SEAT WALL	VARIABLE	SINGLE	M2 - SL - R - 82 - 27 - ACAN	3 QTY ON N. SEAT WALL IN ENTRY COURTYARD - ADD. ALT. 6
+	H	CALIFORNIA ACCENT LIGHTING INC. - MARKET LITE STRING LIGHT	ON REAR TRELLIS	MULT.	ML2000 - 24" - LED-27K - GSF - DM - WET - BK - BK	ADD. ALT. 6
●	J	VOLUME LIGHTING PENDANT LAMP	6" CLEAR TO BOTTOM OF THE FIXTURE	SINGLE	V9442 - 5	
+	K	LUMENPULSE SIGN SPOT LIGHT	9"	SINGLE	LUMENPULSE LUMENBEAM SMALL SPOT, 14W, 2700K, WHITE, STAKE MOUNTED	

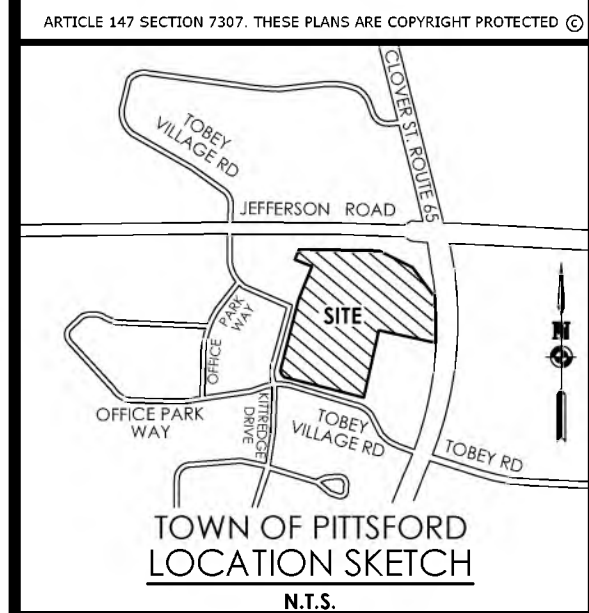
LIGHTING NOTES:
 1. ALL LIGHTS LED 3000K MAX
 2. ALL LIGHTS (EXCEPT TYPE C) WILL BE TIMER CONTROLLED



SITE DATA
 3-STORY RESIDENTIAL BUILDING
 OVER SUBTERRANEAN STRUCT. PARKING (LEV. 1)
 TOTAL BLDG. AREA - 289,673 GSF

UNIT MIX/COUNT
 (12) STUDIO UNITS
 (107) 1 BED UNITS
 (60) 2 BED UNITS
 (12) 3 BED UNITS
 (191) TOTAL UNITS

(213) TOTAL STRUCTURED PARKING SP. PROVIDED
 99 SURFACE SPACES PROVIDED
 312 TOTAL PARKING SPACES (1.63 / UNIT)



Client:
 Friendly Senior Living Com
 3156 East Avenue
 Rochester, NY 14618

PASSERO ASSOCIATES
 242 West Main Street Suite 100
 Rochester, New York 14614
 (585) 325-1000
 Fax: (585) 325-1691

Principal-in-Charge: Jess Sudol, P.E.
 Project Manager: David Cox, P.E.
 Designed by: Carole Harvey



Revisions

No.	Date	By	Description
1			

UNAUTHORIZED ALTERATIONS OR ADDITIONS TO THIS DRAWING IS IN VIOLATION OF STATE EDUCATION LAW ARTICLE 145 SECTION 7209 AND ARTICLE 147 SECTION 7307. THESE PLANS ARE COPYRIGHT PROTECTED ©

SITE PLAN

PITTSFORD OAKS

Town/City: PITTSFORD
 County: MONROE State: NEW YORK

Project No.
20233554.0001

Drawing No.
C 101

Scale
1" = 50'

Date
APRIL 2023

NOT FOR CONSTRUCTION

Y:\PROJECTS-NEW\2023\20233554\CAD-BIM-MODELS\CIVIL\20233554_01_SITE.DWG 4/13/2023 9:41 AM Carole Harvey

Minutes of the Town Board for April 18, 2023

**DRAFT
TOWN OF PITTSFORD
TOWN BOARD
APRIL 18, 2023**

Proceedings of a meeting of the Pittsford Town Board held on Tuesday, April 18, 2023, at 6:00 P.M. local time in the Lower-Level Meeting Room of Town Hall, 11 South Main Street, in person.

PRESENT: Supervisor William A. Smith, Jr.; Councilmembers Cathy Koshykar, Katherine B. Munzinger, Kim Taylor and Stephanie M. Townsend.

ABSENT:

ALSO PRESENT: Staff Members: Brian Luke, Finance Director; Robert Koegel, Town Attorney; Renee McQuillen, Town Clerk; Shelley O'Brien, Communications Director; Spencer Bernard, Chief of Staff; Hayes Wallman, Deputy Town Clerk; Jessie Hollenbeck, Recreation Director.

ATTENDANCE: Thirty-seven members of the public along with an interpreter attended.

Supervisor Smith called the Town Board meeting to order at 6:00 P.M. and invited all to join in the Pledge to Flag.

SUPERVISORS ANNOUCEMENTS

1. The Town has won grant funding to install two 2 EV chargers at Thornell Farm Park.
2. The Toxic Free Lawn Challenge is back for 2023. You can pick up your yard signs on the front steps of Town Hall.
3. There will be a PGA Family Night on Wednesday, May 17, 2023. It will include live music, a putting competition, a beer tasting, activities for kids and will conclude with fireworks.
4. The Town and Village are staging this year's Earth Day activities at the Community Center on Saturday, April 22. A full schedule appears on the Town website.

MINUTES OF THE APRIL 4 MEETING APPROVED

A correction to one commenter's name was noted and then a Resolution to approve the minutes as amended of the Town Board meeting of April 4, 2023, was offered by Deputy Supervisor Munzinger, seconded by Councilmember Taylor, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Minutes of the April 4, 2023, Town Board meeting are approved as amended.

LEGAL MATTERS

PUBLIC COMMENT

No comments were submitted.

RESOLUTION ON THE GOVERNORS HOUSING PROPOSAL

The Supervisor noted that last week the State Association of Towns had asked its members to contact our local representatives in Albany to support the Legislature's incentive-based proposals for additional housing that reject the State override of local zoning proposed by the Governor. Following additional comments by the Supervisor, Councilmember Townsend proposed two amendments for discussion. The first was to add the following language: "Whereas, the Town of Pittsford is working to increase and diversify its housing stock in accordance with its Comprehensive Plan; the second was to end the final

Minutes of the Town Board for April 18, 2023

paragraph at the words “home rule.” Following discussion, Councilmember Townsend withdrew the proposed second amendment and then moved to add the first. This was seconded by Deputy Supervisor Munzinger, with members voting as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, That the resolution in opposition to the governors housing proposal be amended to add a third whereas with the following language “Whereas, the Town of Pittsford is working to increase and diversify its housing stock in accordance with its Comprehensive Plan;

Deputy Supervisor Munzinger then made a motion to approve the proposed resolution on the governors housing proposal, seconded by Councilmember Townsend, with members voting as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

WHEREAS, the Home Rule Law of the State of New York and other relevant State law guarantees to the people of the State the right of Home Rule for their respective municipalities, including the power of adopting and administering zoning law, in order to allow local government to act in the best interests of the community’s residents, who know their community best; and

WHEREAS, in recognition of this principle, the State Assembly and State Senate have proposed legislation that would replace the proposed State override of local zoning in the Executive Budget with significant incentives to municipalities to pursue the goal of building more housing; and

WHEREAS, the Town of Pittsford is working to increase and diversify its housing stock in accordance with its Comprehensive Plan;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Pittsford, on behalf of the people of Pittsford, supports the incentive-based housing proposals included in the Assembly and Senate bills and strongly opposes the proposed State override of local control of zoning and land use; and

FURTHER RESOLVED, that the Town Board calls upon State Senator Samra Brouk and State Assembly Member Jen Lunsford to support their respective chambers’ incentive-based alternative to the proposed State override; and to vote against any legislation that would enact the override proposal or that otherwise would authorize the State to override local zoning; and

FURTHER RESOLVED, that the Town Board offers to work constructively with the Governor, her staff and our State representatives to help achieve shared goals for housing in a manner consistent with Home Rule, consistent with the choices of our residents and consistent with the character of our community.

FINANCIAL MATTERS

PUBLIC COMMENTS

No comments were submitted.

Minutes of the Town Board for April 18, 2023

APPROVAL OF DISPOSITION OF SURPLUS INVENTORY

A resolution to approve the surplus inventory listed was made by Deputy Supervisor Munzinger and seconded by Councilmember Taylor and voted on by members as follows: Ayes: Munzinger, Taylor, Townsend, and Smith. Nays: none. Absent: Koshykar.

The Resolution was declared carried as follows:

RESOLVED, that the attached list of equipment be declared surplus and be removed from the Town's inventory.

Asset #	Year	Description	Department	Cost	Disposition
18305	2017	CAT 420FT BACKHOE / LOADER	PSD	\$ 96,313.00	SALE

APRIL VOUCHERS APPROVED

Board members acknowledged review of the vouchers proposed for payment and a resolution to approve the proposed vouchers was offered by Supervisor Smith, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the February vouchers from numbers 160520 - 160868, totaling \$1,241,485.98 were approved for payment.

ACKNOWLEDGMENT OF AUDITOR'S FINANCIAL REVIEW OF JUSTICE COURT RECORDS FOR 2022

A Resolution acknowledging the required Justice Court financial review, pursuant to Section 2019-a of the Uniform Justice Court Act, that has been filed with the Town Clerk. was made by Councilmember Taylor, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Town Board acknowledges that the required Justice Court financial review, pursuant to Section 2019-a of the Uniform Justice Court Act, has been conducted and filed with the Town Clerk.

APPROVAL FOR THE CREATION AND FUNDING OF EAST STREET SIDEWALK CAPITAL PROJECT ACCOUNT

After discussion, Councilmember Taylor made a motion authorizing the Town Finance Director to create and fund a capital project account for the East Street sidewalk project, seconded by Deputy Supervisor Munzinger, and voted on by councilmembers as follows:

The Resolution was declared carried as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared passed as follows:

RESOLVED, that the Finance Director is authorized to create the East Street Sidewalk Capital Project.

FURTHER RESOLVED, that the Finance Director is authorized to fund this Capital Project with \$400,000 from the General Fund.

FURTHER RESOLVED, that the Finance Director is authorized to do all necessary budget amendments and transfers associated with the funding of this Capital Project.

Minutes of the Town Board for April 18, 2023

OPERATIONAL MATTERS

PUBLIC COMMENTS

No comments were submitted.

AWARD BID FOR ENGINEERING SERVICES FOR EAST STREET SIDEWALK PROJECT

A Request for Proposals was sent to eighteen local engineering firms for the design and construction of a concrete sidewalk along East Street from Carriage Court south to Arbor Creek Drive. Also considered the option of replacement of the existing non-ADA compliant asphalt sidewalk from Thornell Road to Carriage Court. The results were as follows:

Firm	Base Bid
Hunt Engineers, Architect, and Land Surveyors	\$56,500
MRB Group	\$65,000

Commissioner Schenkel made a recommendation for the board to award the contract to Hunt EAS for a not to exceed amount of \$65,000. Supervisor Smith made the motion to award the contract for East Avenue Sidewalk engineering services to Hunt EAS, seconded by Deputy Supervisor Munzinger, and voted on as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, the Town Board award the bid for engineering services for the East Street Sidewalk Project to Hunt EAS for an amount not to exceed \$65,000.

SET BID OPENING DATE FOR REFUSE DISTRICTS

After board discussions about the success of the Refuse District Program and the bid specifications, Supervisor Smith made a motion to set a bid opening date for Contracted Refuse District Services of May 11, 2023, Councilmember Taylor seconded, and members voted as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that bids received for Contracted Refuse District Services shall be opened on May 11, 2023, at 11:00 A.M.

Z BEST FOODZ VENDING PERMIT FOR THORNELL FARM PARK FIELD AUTHORIZED

A Resolution to authorize a Food Vending Permit to Z-Best Foodz was offered by Councilmember Townsend, seconded by Councilmember Taylor, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Town Board approves the proposed Food Vending Permit to Z-Best Foodz to operate a vending unit located at Thornell Farm Park, from April 18, 2023, through October 31, 2023, 12:00 PM- 9:00 PM, and that the Town Supervisor is authorized to issue the permit.

Minutes of the Town Board for April 18, 2023

OTHER BUSINESS

Deputy Supervisor Munzinger read resolutions recognizing Pittsford Community Library staff member, Laura Richardson and Pittsford Recreation staff member, Scarlett Webb for their outstanding performance and the most recent recipients of the Town Board funded Employee Recognition Program.

Deputy Supervisor Munzinger also inquired about the proximity of AEDs at Town Parks. Commissioner Schenkel stated that parks with them have them located near the women's bathrooms. He will also investigate pricing for parks that do not have an AED on site.

PUBLIC COMMENTS

Comments were offered by Donna Kay, Lindsay Mercado, Catherine Doyle, Michelle Reif, Elizabeth and Michael Roth, Elizabeth Devaney, Clayton J. Baker, M.D., Lauren Caruso, and Eric Kooman.

EXECUTIVE SESSION

The Town Board entered executive session at 7:10 P.M. for the purpose of discussing a real estate matter following a motion by Supervisor Smith, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Town Board returned from the executive session at 7:46 P.M and the general meeting resumed.

Supervisor Smith made the motion to approve cancellation of a purchase contract of Real Property located at 57 Monroe Avenue. This was seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

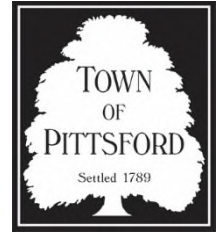
RESOLVED, that the Town cancel the purchase and sale contract between the Town of Pittsford and Merle L. Whitehead for the purchase of 57 Monroe on the basis of contingencies number three, the Environmental Audit and; number four, the Inspection and Report; which gives the Town the right up to a certain point to make a determination as to whether or not the building is suitable for the Town's purposes at an estimated cost that acceptable to the Town in its sole discretion.

With no further business, the meeting adjourned at 7:48 p.m.

Respectfully submitted,

Renee McQuillen
Town Clerk

MEMORANDUM



To: Town Board

From: Robert B. Koegel

Date: April 27, 2023

Regarding: 111 E. Jefferson Rd. (Edgewood Free Methodist Church)
Potential Modification of Conservation Easement

For Meeting On: May 2, 2023

The Edgewood Free Methodist Church, owning and occupying the former YMCA property on the southeast corner of East Jefferson Road and Crestview Drive, would like to install some playground equipment on its property. Back in 1998, when the property was being used as a YMCA facility, the Town imposed a conservation easement upon the property, as a condition of obtaining a use variance from the Zoning Board of Appeals to enable the residential property to be used as a YMCA facility and in accordance with a final site plan approval for the facility granted by the Planning Board. Among other restrictions, the conservation easement expressly prohibits the installation of playground equipment on the property, but it also authorizes relief from the restrictions upon application to and approval by the Town Board.

In order for the Edgewood Church to be authorized to build the playground, the Church would have to apply to the Planning Board for a modification of the YMCA's final site plan approval and a modification of the Church's special permit authorizing a place of worship in the RN zoning district where the property is located. It is important to emphasize that both of these modifications would require the Planning Board to hold a public hearing, enabling the neighboring property owners to express their support or opposition to the Church's application. If the Planning Board approved the Church's application, the Church could then formally apply to the Town Board to modify the conservation easement to allow the playground.

While the first formal application would be to the Planning Board, there is no point in making the applicant and the Planning Board go through the application process if the Town Board, acting in its legislative capacity, has no interest in modifying the conservation easement under any circumstances. If, on the other hand, the Town Board might be willing to modify the

conservation easement under the right circumstances, then the applicant and Planning Board would have reason to proceed as discussed.

Copies of the letter, dated April 25, 2023, to me from the Church's engineering firm, along with copies of an engineering drawing of the Church site, a close-up drawing of the area of the proposed playground, and an aerial photo of the site, are submitted herewith.

To: Robert B. Koegel, Town of Pittsford Attorney

April 25, 2023

Re: 111 East Jefferson Road, Pittsford

Dear Mr. Koegel,

Edgewood Free Methodist Church is hoping to obtain approval to install some playground equipment as shown on the enclosed Site Plan. A Conservation Easement currently exists that restricts such an installation.

The Conservation Easement for the property at 111 East Jefferson Road was put in place on October 16, 1998, on the occasion of a building addition and expansion of the premises by the YMCA of Greater Rochester. This restrictive easement, which covers the entire property, was put in place to assure that the facility, in use 7 days a week by the Pittsford YMCA, did not encroach upon the neighborhood by adding additional buildings, sports courts, playground equipment or anything that would cause additional noise or be unsightly on the already heavily used property.

The current owner of the building, Edgewood Church, primarily uses the building for large gatherings every Sunday and as the need arises for funerals, weddings, and special events. Staff and smaller groups use the building on other days of the week.

Edgewood Church is seeking relief from some of the restrictions on the property in order to install permanent playground equipment. The current Conservation Easement disallows all structures, including playground equipment. It also forbids the removal of any trees. A few trees would need to be removed to allow for the playground installation, while retaining most of the mature trees near the area selected for the playground. This is of primary concern for the church in order to serve the children of the congregation with sturdy and safe equipment on which to play.

According to the provisions of the Conservation Easement on 111 East Jefferson Road, relief from these restrictions "in order to convert the use of the premises to any other use," shall be permitted upon the proper application and approval by the Town Board of the Town of Pittsford. Edgewood Church, of 111 East Jefferson Road in Pittsford, is seeking to make such an application for approval by the Town Board.

Further, inasmuch as the church's potential physical impact on the neighborhood is much less than the previous owner's, it makes sense to rewrite, suspend or remove the Conservation Easement. The use of the property could then be governed according to the Town's zoning regulations, like any other church in the Town of Pittsford.

We look forward to hearing from you and presenting our case to the Town Board.

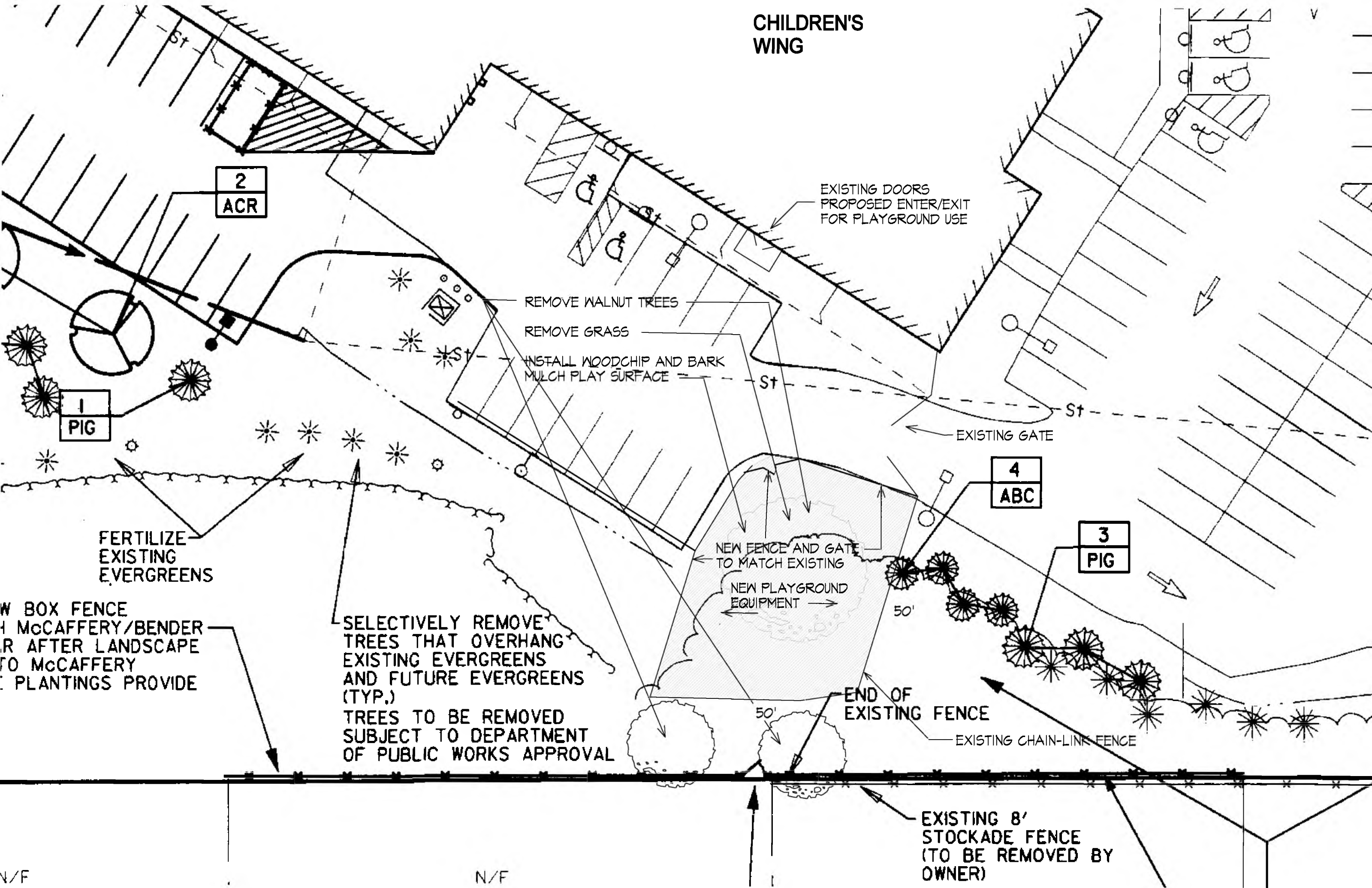
Thank you,



Steven L. Carini, P.E.
Edgewood Church Board Representative



CHILDREN'S WING



EXISTING DOORS
PROPOSED ENTER/EXIT
FOR PLAYGROUND USE

REMOVE WALNUT TREES
REMOVE GRASS
INSTALL WOODCHIP AND BARK
MULCH PLAY SURFACE

EXISTING GATE

4
ABC

3
PIG

NEW FENCE AND GATE
TO MATCH EXISTING
NEW PLAYGROUND
EQUIPMENT

END OF
EXISTING FENCE

EXISTING CHAIN-LINE FENCE

EXISTING 8'
STOCKADE FENCE
(TO BE REMOVED BY
OWNER)

2
ACR

1
PIG

FERTILIZE
EXISTING
EVERGREENS

W BOX FENCE
+ McCAFFERY/BENDER
R AFTER LANDSCAPE
TO McCAFFERY
PLANTINGS PROVIDE

SELECTIVELY REMOVE
TREES THAT OVERHANG
EXISTING EVERGREENS
AND FUTURE EVERGREENS
(TYP.)
TREES TO BE REMOVED
SUBJECT TO DEPARTMENT
OF PUBLIC WORKS APPROVAL

V/F

N/F

PROJECT NO. 11212.02
 DRAWING NO. SE 16
 DATE 11/19/99
 BY: [Signature]
 TOWN OF PITTSFORD, DPW

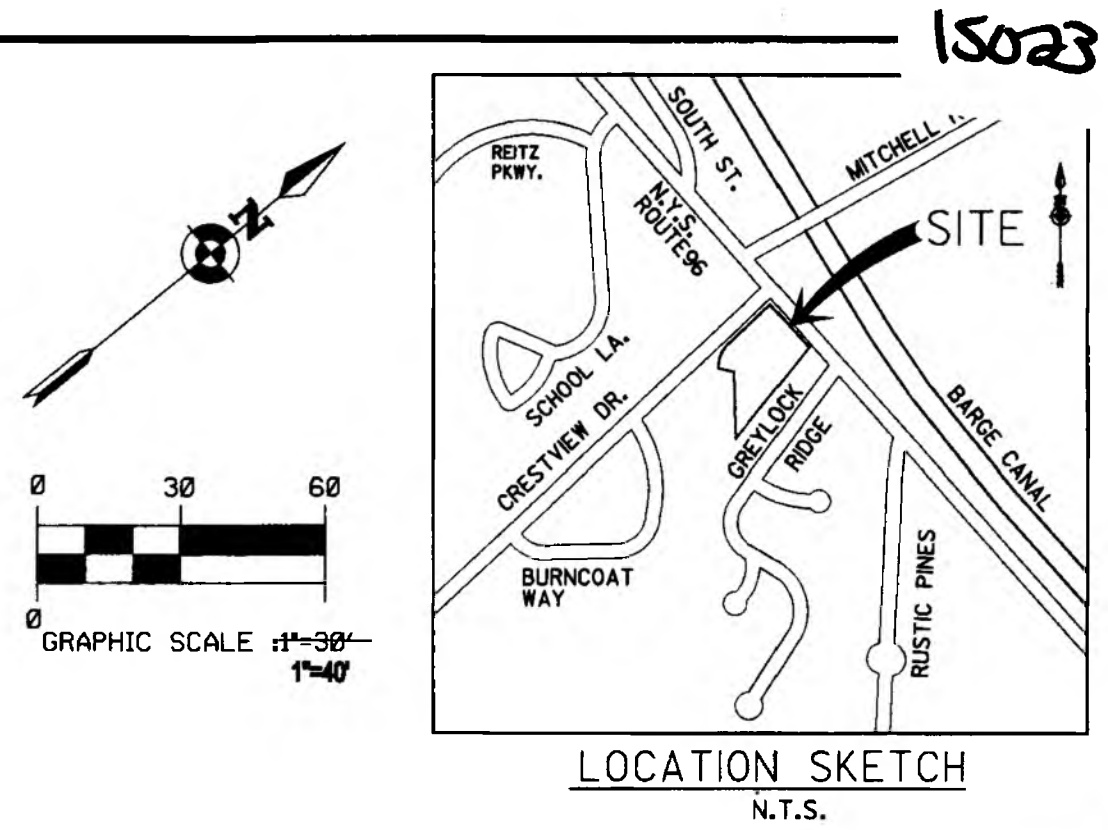
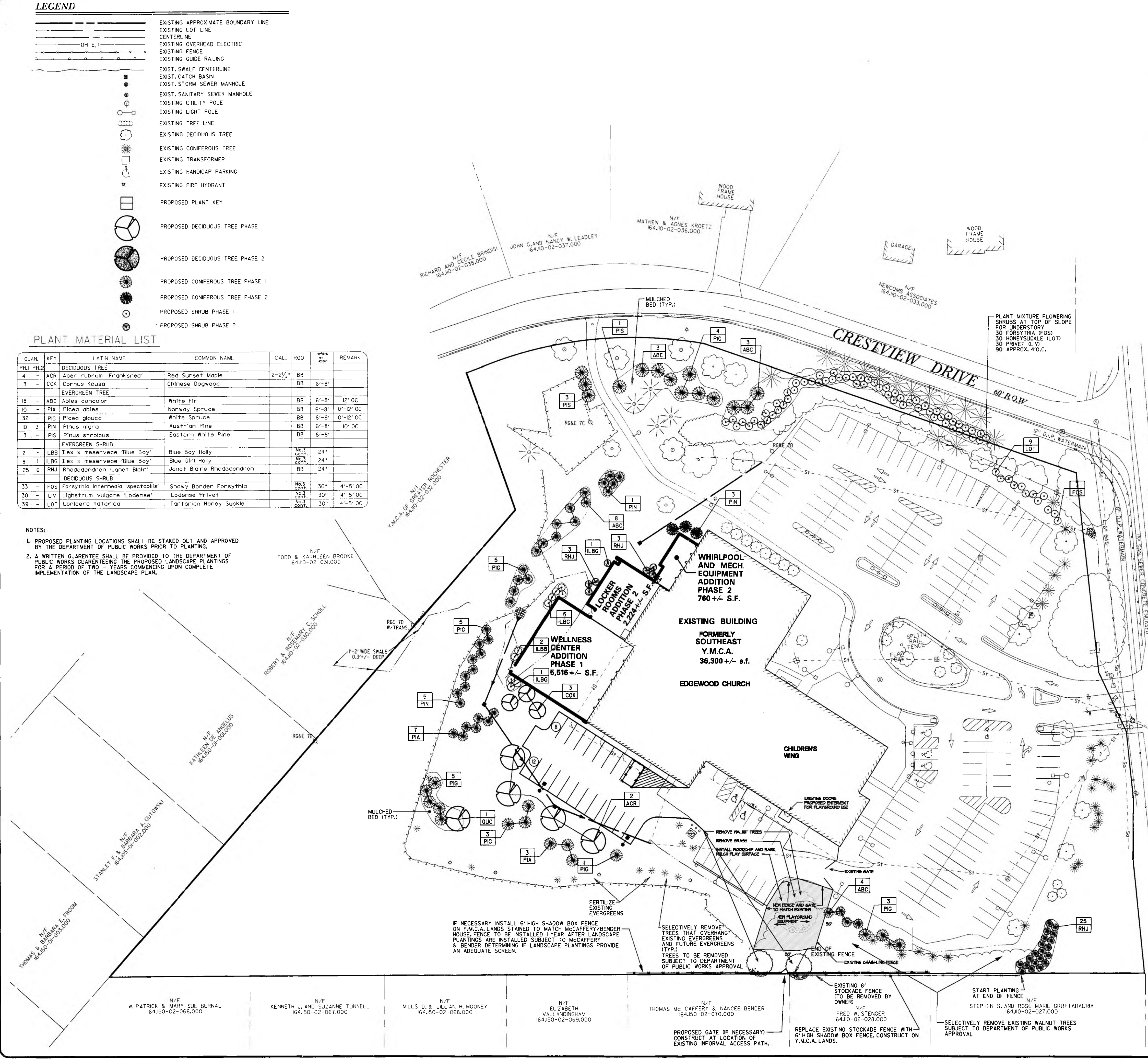
LEGEND

- EXISTING APPROXIMATE BOUNDARY LINE
- EXISTING LOT LINE
- CENTERLINE
- EXISTING OVERHEAD ELECTRIC
- EXISTING FENCE
- EXISTING GUIDE RAILING
- EXIST. SWALE CENTERLINE
- EXIST. CATCH BASIN
- EXIST. STORM SEWER MANHOLE
- EXIST. SANITARY SEWER MANHOLE
- EXISTING UTILITY POLE
- EXISTING LIGHT POLE
- EXISTING TREE LINE
- EXISTING DECIDUOUS TREE
- EXISTING CONIFEROUS TREE
- EXISTING TRANSFORMER
- EXISTING HANDICAP PARKING
- EXISTING FIRE HYDRANT
- PROPOSED PLANT KEY
- PROPOSED DECIDUOUS TREE PHASE 1
- PROPOSED DECIDUOUS TREE PHASE 2
- PROPOSED CONIFEROUS TREE PHASE 1
- PROPOSED CONIFEROUS TREE PHASE 2
- PROPOSED SHRUB PHASE 1
- PROPOSED SHRUB PHASE 2

PLANT MATERIAL LIST

QUAN.	KEY	LATIN NAME	COMMON NAME	CAL.	ROOT	SPREAD	REMARK
PH1, PH2		DECIDUOUS TREE					
4	ACR	Acer rubrum 'Franksred'	Red Sunset Maple	2'-2 1/2"	BB	6'-8"	
3	COX	Cornus Kousa	Chinese Dogwood		BB	6'-8"	
		EVERGREEN TREE					
18	ABC	Abies concolor	White Fir		BB	6'-8" 12' OC	
10	PIA	Picea abies	Norway Spruce		BB	6'-8" 10' 12" OC	
32	PIG	Picea glauca	White Spruce		BB	6'-8" 10' 12" OC	
10	3 PIN	Pinus nigra	Austrian Pine		BB	6'-8" 10' OC	
3	PIS	Pinus strobus	Eastern White Pine		BB	6'-8"	
		EVERGREEN SHRUB					
2	ILBB	Ilex x meserveae 'Blue Boy'	Blue Boy Holly		NO.3 CONT.	24"	
8	1 LBG	Ilex x meserveae 'Blue Boy'	Blue Girl Holly		NO.3 CONT.	24"	
25	6 RHJ	Rhododendron 'Janet Blair'	Janet Blair Rhododendron		BB	24"	
		DECIDUOUS SHRUB					
33	FOS	Forsythia intermedia 'spectabilis'	Showy Border Forsythia		NO.3 CONT.	30"	4'-5' OC
30	LIV	Ligustrum vulgare 'Lodense'	Lodense Privet		NO.3 CONT.	30"	4'-5' OC
39	LOT	Lonicera tatarica	Tartarian Honey Suckle		NO.3 CONT.	30"	4'-5' OC

- NOTES:
- PROPOSED PLANTING LOCATIONS SHALL BE STAKED OUT AND APPROVED BY THE DEPARTMENT OF PUBLIC WORKS PRIOR TO PLANTING.
 - A WRITTEN GUARANTEE SHALL BE PROVIDED TO THE DEPARTMENT OF PUBLIC WORKS GUARANTEEING THE PROPOSED LANDSCAPE PLANTINGS FOR A PERIOD OF TWO YEARS COMMENCING UPON COMPLETE IMPLEMENTATION OF THE LANDSCAPE PLAN.



APPROVALS:
 BY: [Signature] DATE 11/19/99
 TOWN OF PITTSFORD, DPW

TOWN PLANNING BOARD
APPROVED
 11-19-99
 TOWN OF PITTSFORD
 PLANNING BOARD
 BY: [Signature]

THE SEAR-BROWN GROUP
 LANDSCAPING PLAN
 PROJECT: SOUTH-EAST Y.M.C.A. - EDGEWOOD CHURCH
 III E. JEFFERSON ROAD
 PITTSFORD, NEW YORK
 PROJECT NO. 11212.02
 DRAWING NO. SE 16
 DATE 11/19/99
 BY: [Signature]

5/2/23

Budget Amendments

Be it resolved that the following are approved:

That 3.7410.4127.24.3 (Library: E-Materials) be increased by \$18,697.39. The source of the funds will be grant money from the Friends and Foundation of the Rochester Public Library (FFRPL).

That 1.7550.4025.11.2 (Celebrations – PGA Tour Event) be increased by \$3,000 for a sponsorship from Pittsford Mustangs Soccer Club.

MEMORANDUM

To: Pittsford Town Board

From: Brian Luke, Director of Finance

Date: April 27, 2023

Regarding: Surplus Inventory

For Meeting On: May 2, 2023

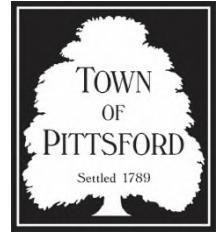


Attached is a list of surplus inventory for the Town Board to declare surplus in order for it to be removed from the Town's inventory.

Be it resolved, that the attached list of equipment be declared surplus and be removed from the Town's inventory.

Asset #	Year	Description	Department	Cost	Disposition
18968	2018	John Deere Garden Tractor X390	Parks	\$ 4,427.18	Auction
19778	2019	John Deere ZTR Mower Z930M	Parks	\$ 11,713.66	Auction
12032	1988	Walnut Desk	Town Clerk	\$ 500.00	Junked
12485	1988	Mahogany Table	Town Clerk	\$ 500.00	Transfer to DPW
11774	2001	3 Piece Desk	Town Clerk	\$ 1,656.00	Junked
11775	2001	3 Piece Desk	Town Clerk	\$ 2,112.00	Junked

MEMORANDUM



To: Pittsford Town Board

From: Paul Schenkel - Commissioner of Public Works

Date: March 21, 2023

Regarding: 2023 Hazard Mitigation Plan

For Meeting On: April 4, 2023

Ladies and Gentlemen,

The Monroe County Office of Emergency Management has been leading the update of the Monroe County Hazard Mitigation Plan (HMP) for the County and its jurisdictions. As Fire Marshal, Salvatore Tantalo has been participating in the update. The plan details potential hazards that could affect some or all of the residents of the Town of Pittsford. The plan will also allow the Town to be eligible for future mitigation funding from the Federal Emergency Management Agency (FEMA). The plan identifies projects that can reduce damages from future natural and non-natural hazards. The plan will include a risk assessment and a hazard mitigation strategy. The study will focus on existing buildings and potential future development, infrastructure, and critical facilities that might be impacted. Critical Facilities are those facilities considered critical to the health and welfare of the population and that are especially important following a hazard.

The entire draft plan can viewed at <https://www.monroecountynyhmp.com> or there is a hardcopy of the draft plan located at the Department of Public Works on the 2nd floor of Town Hall. A resolution from the Town Board of the Town of Pittsford adopting the plan is necessary.

In the event the Town Board determines that the proposed action should be taken, the following Resolution is suggested:

WHEREAS, the Town Board of the Town of Pittsford recognizes the threat that natural and non-natural hazards pose to people and property within Pittsford; and

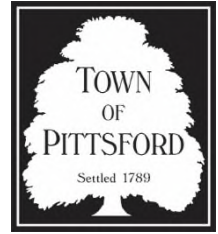
WHEREAS, the Town of Pittsford has prepared a multi-hazard mitigation plan, hereby known as the Monroe County Hazard Mitigation Plan 2023 Update in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, the Monroe County Hazard Mitigation Plan 2023 Update identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in the Town of Pittsford from the impacts of future hazards and disasters; and

WHEREAS, the Pittsford Town Board is committed to an effective plan for hazard mitigation and to the goals outlined in the Monroe County Hazard Mitigation Plan 2023 Update.

NOW THEREFORE, BE IT RESOLVED, that the 2023 Hazard Mitigation Plan in the form proposed be and hereby is approved, as the same may be reasonably amended from time to time by the Town's Emergency Services Committee and the Monroe County Office of Emergency Management.

MEMORANDUM



To: Pittsford Town Board

From: Paul Schenkel - Commissioner of Public Works

Date: April 24, 2023

Regarding: PGA Championship Parking Restrictions

For Meeting On: May 2, 2023

Ladies and Gentlemen:

Oak Hill Country Club will host the 2023 PGA Championship Tournament from May 15, 2023 to May 21, 2023. Various Town streets are close to the Country Club, each with two lanes and varying in width from 18 feet to 22 feet. We can reasonably expect a high volume of traffic on these streets as people attending the tournament look for parking.

Section 1660 of the Vehicle and Traffic Law authorizes towns, by order, ordinance, rule or regulation, to prohibit or restrict vehicles from stopping, standing or being parked on Town roads. Because of the anticipated traffic volume, on-street parking during the tournament on certain town streets would create a substantial risk of obstructing access by emergency vehicles such as ambulances and fire trucks and by law enforcement vehicles.

For this reason Code Enforcement advises restricting parking on these streets. In addition it may be necessary to extend the area of parking restrictions if circumstances require it.

Specifically, for the duration of the tournament the Town should designate Kilbourn Road as one-way from the traffic signal on East Avenue to the Oak Hill entrance, and one-way from the Oak Hill entrance to the un-signalized entrance on East Avenue. Since Maywood Avenue will be the designated drop-off and pick-up location for ride sharing, I recommend that it also be one-way.

In the event the Town Board accepts these recommendations, the following Resolutions are suggested:

RESOLVED, that for the period beginning at 5:00 A. M. on May 15, 2023 and ending at midnight on May 21, 2023, one-way traffic only shall be permitted on Kilbourn Road from the traffic signal on East Avenue to the Oak Hill entrance, and from the Oak Hill entrance to the un-signalized entrance on East Avenue and one-way traffic only shall be permitted on Maywood Avenue.

RESOLVED, that for the period beginning at 5:00 A. M. on May 15, 2023 and ending at midnight on May 21, 2023, for each day from 5:00 A.M. to 10:00 P.M., parking, stopping and standing shall be prohibited on the following named streets, unless authorized by permit:

- Allen Parkway
- Alpine Drive
- Bretton Woods Drive
- Country Club Drive
- Crestline Road
- East Avenue
- Ellingwood Drive
- Kilbourn Road

Knollwood Drive
Maywood Avenue
North Country Club Drive
Overbrook Road
San Rafael
Shelwood Drive
Stoneleigh Court
Sylvania Road

FUTHER RESOLVED, that the Commissioner of Public Works or his designee be and hereby are authorized to apply the same restrictions to the following streets, if deemed necessary or desirable:

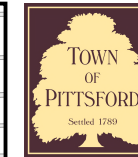
Allen's Creek
Creekside Lane
East Avenue
Malm Lane
Pickwick Drive
Pine Acres
Old Landmark Lane
Shoreham Drive
Whitestone Lane

FURTHER RESOLVED, that the attached map, showing streets subject to these limitations, be and hereby is incorporated into and made a part of these Resolutions;

FURTHER RESOLVED, that for each affected street these restrictions will be enforceable upon the proper and adequate posting of signs on the street notifying motorists of these vehicular restrictions;












FURTHER RESOLVED, that any vehicle parked in violation of this resolution may be towed at the owner's expense;

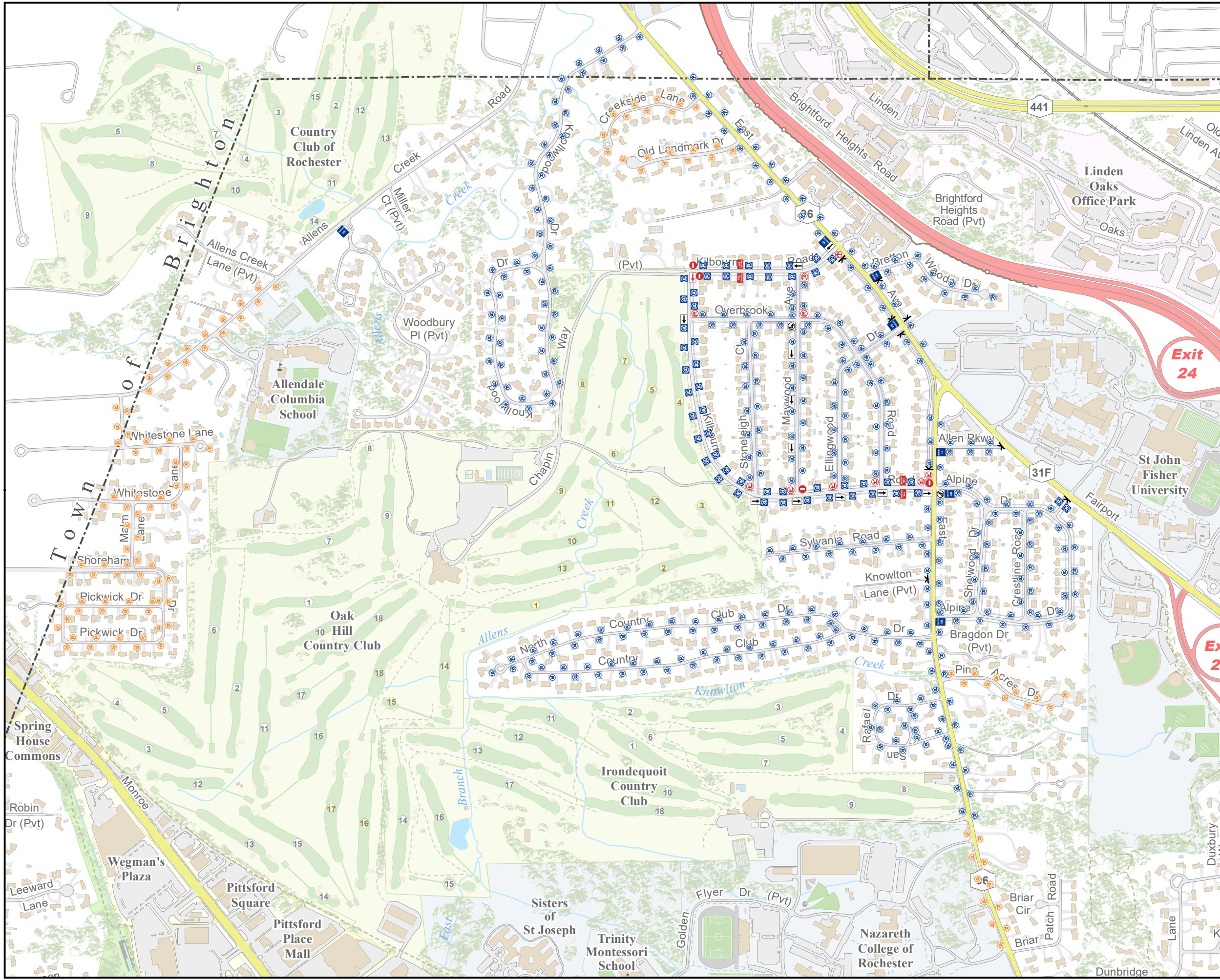
FURTHER RESOLVED, that a violation of this resolution shall constitute an offense and shall be punished by fine not to exceed Twenty-five Dollars (\$25.00).












2023 PGA CHAMPIONSHIP SIGN PLACEMENT

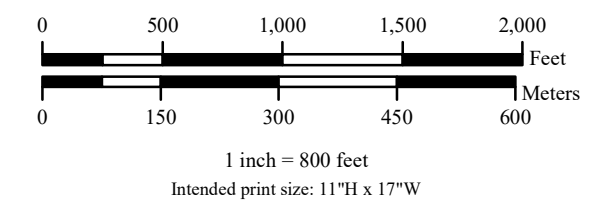
Town of Pittsford Monroe County, New York

-  R3-1, No Right Turn (10)
-  R3-2, No Left Turn (2)
-  R5-1, Do Not Enter (4)
-  R5-1a, Wrong Way (4)
-  R6-1L, One Way Left (11)
-  R6-1R, One Way Right (1)
-  R7-1, No Parking Anytime (358)
-  R7-1, No Parking Anytime (If Necessary) (120)
-  R7-4*, No Parking Stopping Standing (51)
-  Large R7-2, Large No Parking 6AM-10PM (7)
-  Barricade (9)



Sign Guide

	R3-1		R3-2
	R5-1		R5-1a
	R6-1L		R6-1R
	R7-1		R7-4*
	Large R7-2	(Covered With ANYTIME During PGA Event)	

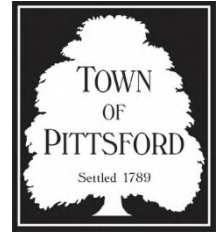


Data Sources:
 Town of Pittsford GIS, April 2023
 Monroe County Real Property Tax Service, July 2022
 U.S. Geological Survey, February 2019



The information depicted on this map is representational and should be used for general reference purposes only. No warranties, expressed or implied, are provided for the data or its use or interpretation.

MEMORANDUM



To: Pittsford Town Board

From: Paul Schenkel - Commissioner of Public Works

Date: April 24, 2023

Regarding: Peddler / Hawker Permit Restrictions for PGA Championship

For Meeting On: May 2, 2023

Ladies and Gentlemen:

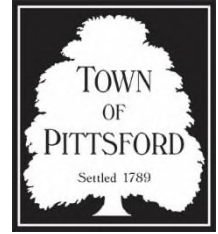
As you may recall, each time there are large events in our community we have requested that the Town Board authorize the restrictions of the issuing of any type of Peddler, Solicitor, and Hawker Permits. The PGA Championship will occur during the time period of May 15, 2023 through May 21, 2023. I recommend that anyone holding a peddlers permit is to be notified that their permit will be invalid on the streets adjacent to Oak Hill Country Club that are listed below:

Allen's Creek	Kilbourn Road
Allen Parkway	Kingsbury Court
Alpine Drive	Landsdowne Lane
Bretton Woods Drive	Maywood Avenue
Briar Circle	Monroe Avenue
Briar Patch Road	New England Drive
Country Club Drive	North Country Club Drive
Cranswick Lane	Pilgrim Circle
Crestline Road	Pine Acres Drive
Dunbridge Circle	Overbrook Road
Duxbury Way	San Rafael Drive
East Ave. (NYS Rte 96)	Shelwood Drive
Ellingwood Drive	Stoneleigh Court
Fairport Road. (NYS Rte. 31F)	Sylvania Road
Harwood Lane	

In the event the Town Board determines that the proposed action should be taken, the following Resolution is suggested:

RESOLVED, that the Town Board accept the recommendation of the Commissioner of Public Works, and approves the restrictions of issuing any Peddler, Hawker, or Solicitor permits, and restricts any current permits during the above timeframe and locations.

MEMORANDUM



To: Pittsford Town Board

From: Cheryl Fleming, Personnel Director

Date: April 20, 2023

Regarding: Recommendations for Hiring/Personnel Adjustments

For Meeting On: May 2, 2023

1. The following employee(s) are recommended as a new hire, subject to successful completion of drug and background checks, based on the recommendation of the Functional Coordinator(s) for these areas:

Name	Dept	Position	Rate	Date of Hire
Dina Isgro	Finance	Finance Assistant, PT	\$26.28	05/08/2023

This is subject to completion of the proper reviews and background checks for these candidates and appropriate sign off by the Town Board representative.

Name	Dept	Position	Rate	Date of Hire
Dina Isgro	Finance	Finance Assistant, PT	\$26.28	05/08/2023

2. The following employee is recommended for a status change and/or salary change due to a change in status.

Name	Position	Reason for Change	Rate	Effective Date
Nirushan Manoharan	Network Administrator	Promotion	\$30.21	05/08/2023

Should the Board approve the above recommendation and personnel adjustment, the following resolution is being proposed, RESOLVED, that the Town Board approves the appointment for the following employee(s):

Name	Position	Reason for Change	Rate	Effective Date
Nirushan Manoharan	Network Administrator	Promotion	\$30.21	05/08/2023