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TRUSTEES | Tracy Castleberry | Brandon Cottrell | Chris Hall | Lori Lusk | Radhika Ramesh |  
Farrah Ritter | Marcia Layton Turner

LIBRARY DIRECTOR | Amanda Kuhnel Madigan

**Pittsford Community Library  
Board of Trustees Meeting  
Wednesday, February 8, 2023 | 6:00pm | Fletcher Steele Room**

**Present**

Brandon Cottrell, Chris Hall, Lori Lusk, Radhika Ramesh, Marcia Layton Turner

**Also Present**

Amanda K. Madigan, Kim Taylor, Mary Devine

**Public Attendees**

Eleven public attendees

Board President Radhika Ramesh called the meeting to order at 6:03pm.

**Abstract**

- **Marcia Layton Turner motioned for approval of the February abstract for \$7,567.39. Chris Hall seconded the motion, which carried.**

**Minutes**

- **Chris Hall motioned for approval of the January minutes. Marcia Layton Turner seconded the motion. The minutes were approved.**

**High School Liaison Report**

- Mary Devine reported that the WIN (What I Need) period returns Wednesday, February 15. WIN periods allow students half an hour to ask teachers questions and complete homework.
- School counselors are meeting with 9-11 grade students to select courses for the 2023-2024 school year.
- Mr. Regan is meeting with seniors to discuss senior inquiry projects.
- Carnations for Valentine's Day are being sold as a fundraiser by the senior class.
- In recognition of Black History Month, music by Black musicians is being played throughout the building during pass time.

**Town Liaison Report**

- Kim Taylor reported that construction on the pavilion at the Spiegel Community Center has been completed. The recreation department looks forward to using it for summer camp and the senior activities.
- Registration for the Town's highly sought-after summer camp program opens at midnight on March 6<sup>th</sup> for Town residents.

**Director Report**

- Amanda K. Madigan presented the director's report of library activities and events.
- Trustee education and sign up documents on Teams were reviewed.

- **A motion was requested for removal of the following fixed assets from inventory:**  
**018120 iPad Air 2 64 GB Silver**  
**018842 iPad Air 2 64 GB Silver**  
**Chris Hall moved to approve the fixed asset removals as listed. Lori Lusk seconded the motion which carried.**
- **A motion was requested to allocate up to \$1,500 in Friends Special Project funding to support the 2023 author visit. Lori Lusk moved to approve the motion and Chris Hall seconded. The motion carried.**

**New Business**

- **Amanda K. Madigan presented a request for \$25,904 from 2023 Foundation Funding.**

<b>Library Programs</b>	<b>\$ 13,100</b>
<b>Overdrive eMaterials</b>	<b>5,500</b>
<b>Staff Training</b>	<b>750</b>
<b>Volunteer Recognition</b>	<b>750</b>
<b>Value Line Research Center</b>	<b>3,250</b>
<b>Logo Marketing Materials</b>	<b>1,000</b>
<b>Washington Post Digital Subscription</b>	<b>1,653.75</b>

**Chris Hall motioned for the request to be approved and Tracy Castleberry seconded the motion. The motion carried.**

With no objections, the meeting adjourned at 6:41pm.

Respectfully submitted,  
Amanda K. Madigan  
Director

**Official board minutes are filed at the Pittsford Community Library.**