

Minutes of the Town Board for October 18, 2022

**TOWN OF PITTSFORD  
TOWN BOARD  
OCTOBER 18, 2022**

Proceedings of a regular meeting of the Pittsford Town Board held on Tuesday, October 18, 2022, at 6:00 P.M. local time in the Lower-Level Meeting Room of Town Hall, 11 South Main Street, in person.

**PRESENT:** Supervisor William A. Smith, Jr.; Councilmembers Cathy Koshykar, Katherine B. Munzinger, Kim Taylor and Stephanie M. Townsend.

**ABSENT:**

**ALSO PRESENT:** Staff Members: Paul Schenkel, Commissioner of Public Works; Robert Koegel, Town Attorney; Renee McQuillen, Town Clerk; Brian Luke, Finance Director; Deb Jacobson, Communications Specialist; Suzanne Reddick, Assistant to the Supervisor; Spencer Bernard, Chief of Staff.

**ATTENDANCE:** Seven members of the public and an ASL interpreter were present.

Supervisor Smith called the Town Board meeting to order at 6:02 P.M. and invited all to join in the Pledge to Flag.

**SUPERVISOR'S ANNOUNCEMENTS**

1. The Town's Halloween Festival is Sunday, October 23, from 2-5 at the Spiegel Community Center.
2. Bargains abound in Pittsford this week. The Women's Club of Pittsford is hosting a garage sale and bake sale this Friday and Saturday, October 21 and 22 from 9:00 A.M. to 4:00 P.M. at King's Bend Park. The Pittsford District PTSA Super Sale is this Wednesday, October 19 to Friday, October 22 from 9:00 A.M. to 7:00 P.M.
3. Supervisor Smith acknowledged this week is School Board Recognition Week and thanked the Pittsford District School Board members for their service.

**MINUTES OF THE OCTOBER 6, 2022, TOWN BOARD MEETING APPROVED**

A Resolution to approve the minutes of the October 6, 2022, Town Board meeting was offered by Councilmember Townsend, seconded by Councilmember Taylor, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that the Minutes of the October 6, 2022, Town Board meeting are approved.

**LEGAL MATTERS**

**PUBLIC COMMENT**

Comments submitted by Larissa Lalka, Emma Derisi, Christa Ward, Brett Matzke, Meredith Graham, Janice Pieterse, Susan Gould, Keegan Fisher, and Matthew Lennarz were read.

**BOARD DISCUSSION: REDUCING TOWN SPEED LIMIT TO 25 MPH**

Supervisor Smith noted the intent for the discussion this evening is to determine whether to act under a new state law allowing the Town to reduce speed limits on Town roads to 25MPH. He noted the Town's policy of seeking to make changes to traffic control measures in neighborhoods base on agreement from the people who live there. He noted that the Town can change speed limits on a street-by-street basis, which would require signage throughout the neighborhood. Adopting Local Law #4 would

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immediately lower the speed limit on all Town roads to 25mph, minus the exceptions noted; signage would be required only at the neighborhood entrances. The Supervisor indicated that he supports this change.

Councilmember Townsend stated her support for this measure. She cited the increase in survivability in an accident for every 10mph slower a vehicle is traveling. She referred to a study indicating that lower speed limits support higher property values. She asked why some of the stated exemptions in the draft Local Law are county roads. Commissioner Schenkel responded that these are listed because they appear in the inventory of Town roads, though under County jurisdiction. He commented that among the exemptions are Pittsford-Henrietta Townline Rd. and Reeves Rd., shared with the Town of Henrietta and deemed best to keep at current speed limits to maintain continuity along the entire roadway.

Deputy Supervisor Munzinger shared her support and recommended that the Board adopt the speed limit reduction. Councilmember Taylor offered her support as well, asking about the estimated cost of changing speed limit signs. Commissioner Schenkel responded that it would be about \$11,000. Councilmember Koshykar commented that she agreed and supports the change. She inquired how much time would be required to change signs town-wide. Commissioner Schenkel responded that it would take several weeks; longer if implemented during leaf collection season.

Supervisor Smith noted that the next step is to set a Public Hearing on the proposal. Councilmember Townsend made a motion to set a Public Hearing for the proposed Local Law #4 of 2022 at the November 1 Town Board meeting, seconded by Supervisor Smith and voted on as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that a public hearing be set for November 1, 2022 at 6:00 P.M. to consider the proposed Local Law #4; amending the speed regulations to set the Town-wide speed limit to 25 mph with exceptions.

### **FINANCIAL MATTERS**

#### **PUBLIC COMMENT**

There were no public comments.

#### **BUDGET TRANSFER APPROVED**

A motion to approve the proposed budget transfer was offered by Deputy Supervisor Munzinger, seconded by Councilmember Taylor, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

Be it resolved that the following are approved:

That \$35,000.00 be transferred from 0005.9040.8000.0000.0000 (Hwy PT – Workers Comp) to 0005.5110.4107.0002.0004 (Hwy PT – Unleaded Gas) to cover fuel costs.

That \$18,000.00 be transferred from 0005.9040.8000.0000.0000 (Hwy PT – Workers Comp) to 0005.5110.4108.0002.0004 (Hwy PT – Diesel Gas) to cover fuel costs.

That \$30,000.00 be transferred from 0005.5110.1009.0002.0004 (Hwy PT – Seasonal Laborers) to 0005.5110.4108.0002.0004 (Hwy PT – Diesel Gas) to cover fuel costs.

That \$23,000.00 be transferred from 0004.9040.8000.0000.0000 (Hwy WT – Workers Comp) to 0004.5130.4106.0053.0004 (Hwy WT – Parts) to cover costs.

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**OCTOBER VOUCHERS APPROVED**

A resolution to approve the proposed vouchers was offered by Deputy Supervisor Munzinger, seconded by Councilmember Taylor, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that the October vouchers from number 158095 to 158484 total \$1,344,578.03 are approved for payment.

**PERSONNEL MATTERS**

**PUBLIC COMMENTS**

There were no public comments.

**HIRING/PERSONNEL ADJUSTMENTS APPROVED**

A Resolution to approve the recommendations for new hires, status and/or salary changes was made by Supervisor Smith, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The following employee(s) are/is recommended for a status change and/or salary change due to a change in status.

| <b>Name</b>  | <b>Position</b> | <b>Reason for Change</b> | <b>Rate</b> | <b>Effective Date</b> |
|--------------|-----------------|--------------------------|-------------|-----------------------|
| Elisa Miller | Rec Assistant   | Added Position           | \$15.00     | 10/18/2022            |
| Rose Anselm  | Rec Assistant   | Added Position           | \$15.00     | 10/18/2022            |

Should the Board approve the above recommendation and personnel adjustment, the following resolution is being proposed, **RESOLVED**, that the Town Board approves the appointment for the following employee(s):

| <b>Name</b>  | <b>Position</b> | <b>Reason for Change</b> | <b>Rate</b> | <b>Effective Date</b> |
|--------------|-----------------|--------------------------|-------------|-----------------------|
| Elisa Miller | Rec Assistant   | Added Position           | \$15.00     | 10/18/2022            |
| Rose Anselm  | Rec Assistant   | Added Position           | \$15.00     | 10/18/2022            |

**OTHER BUSINESS**

Supervisor Smith asked whether Board members would wish to schedule Zoning Code update meetings at 4:30 P.M. on days when the Town Board meets, since all members would need to be present at Town Hall for the Board meetings. All members agreed it would work for them. Supervisor Smith will reach out to Bergman about scheduling the meetings.

Supervisor Smith asked about moving the second meeting of November from Tuesday the 15<sup>th</sup> to Wednesday the 9<sup>th</sup>. Hearing no objections, he made a motion to amend the meeting date from Tuesday, November 15 to Wednesday, November 9, seconded by Councilmember Taylor and voted on as follows Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

**PUBLIC COMMENT**

There were no public comments made.

With no further business, the Supervisor adjourned the meeting at 6:30 P.M.

Respectfully submitted,

Renee McQuillen  
Town Clerk