TOWN BOARD AGENDA
Town Hall – 11 S. Main Street, Pittsford – Lower Level
Tuesday, August 2, 2022 – 6:00 PM

Call to Order

Pledge of Allegiance

Public Hearing - Coventry Ridge 1-2 Pole Lighting District

Minutes
   Approval of Minutes of Meeting of July 19, 2022

Financial Matters
   Public Comment
   Budget Transfer

Operational Matters
   Public Comment
   Animal Sheltering Services

Recreation Matters
   Public Comment
   Fall 2022 Recreation Programs
   2022 Pittsford Food Truck & Music Fest - Temporary Access Licenses
   2022 Food Truck & Music Fest Rides

Personnel Matters
   Public Comment
   Hiring Resolution
   Training

Other Business

Public Comment

Adjournment
PUBLIC MEETINGS OF THE TOWN BOARD are IN-PERSON at TOWN HALL

Attending in Person
Per State requirements, those who are not fully vaccinated must wear a mask and stay 6 feet away from other people.

Comments:
As always, comments are open to Pittsford residents, owners of property in the Town who pay Town taxes, owners of a businesses in the Town, attorneys or agents designated by a resident to speak on the resident’s behalf. To comment you must sign in at the sign-in desk.

Viewing from Home
1. Live
The Town Board meeting will stream live through our cable access station's streaming portal. Please use the following link:

https://videoplayer.telvue.com/player/FcqTL0OYMCGU6WlccUApvUL3twz4dm9V/stream/819?fullscreen=false&showtabssearch=true&autostart=true

You can watch on any computer, tablet, smart phone or web capable TV. If you log in before the meeting starts and see an error message, refresh your screen at 6:00pm when the board meeting starts and you can view the meeting live while it is happening.

Comments:
Comments are open to Pittsford residents, owners of property in the Town who pay Town taxes, owners of a businesses in the Town, attorneys or agents designated by a resident to speak on the resident’s behalf.

- at any time before 2:30pm on the day of the meeting (a) by email to comments@townofpittsford.org; (b) by submitting it in writing, through the drop slot to the right of the front door at Town Hall (11 South Main Street); or (c) by U.S. Mail to the Town Clerk, for receipt no later than 2:30pm on the day of the meeting;

   and, in addition,

- at any time during the meeting by email to comments@townofpittsford.org

- All comments submitted should include the name and street address of the commenter. Comments from residents will be read by the Town Clerk at the appropriate point of the meeting.

2. On-Demand Video
As always, video will be uploaded to our cable access station’s streaming portal within 48 hours of the meeting. It is available on demand. You can see it here:

https://videoplayer.telvue.com/player/FcqTL0OYMCGU6WlccUApvUL3twz4dm9V/stream/690?fullscreen=false&showtabssearch=true&autostart=true
MEMORANDUM

To: Pittsford Town Board
From: Paul Schenkel - Commissioner of Public Works
Date: July 28, 2022
Regarding: Coventry Ridge Subdivision Sections 1, 2, 3 & 4 Lighting District Public Hearing
For Meeting On: August 2, 2022

Ladies and Gentleman:

The Town Board has received Petitions for the establishment of Extension No. 12 to the Pittsford Consolidated Lighting District 1-2 Pole for the “Coventry Ridge Subdivision Sections 1, 2, 3 & 4”. A Public Hearing on the Petitions has been scheduled.

Attached is the proposed “Resolution and Order” approving the establishment of this Lighting District.

Recommendation is hereby made that the Town Board approve the proposed Lighting District.

RESOLUTION

I move that the Town Board approve the establishment of the Coventry Ridge Lighting District, as set forth in the proposed written Resolution and Order.
At a regular Meeting of the Town Board of the Town of Pittsford, New York held at the Town Hall, in the Town of Pittsford, New York, on the 2nd day of August, 2022.

PRESENT:  William A. Smith, Jr., Supervisor
           Katherine Bohne Munzinger, Deputy Supervisor
           Cathleen A. Koshykar, Councilperson
           Kim Taylor, Councilperson
           Stephanie M. Townsend, Councilperson

ABSENT: NONE

In the Matter of Extension No. 12 to the
Pittsford Consolidated Lighting District 1-2 Pole
t/b/k/a “Coventry Ridge Subdivision Sections
1, 2, 3 & 4”

RESOLUTION AND
ORDER TO CREATE
LIGHTING
DISTRICT

WHEREAS, a Petition having been duly presented to the Town Board of the Town of Pittsford, Monroe County, New York, together with the necessary maps and information which requests the Extension of the above Lighting District; and

WHEREAS, the Commissioner of Public Works has submitted a Certificate, in writing, verifying that the aforesaid Petition was signed by the required percentage of owners within the proposed District; and

WHEREAS, an Order was duly adopted by the Town Board on the 19th day of July, 2022, for the hearing of all persons interested in the matter to be held on the 2nd day of August, 2022, at 6:00 o’clock P.M., Local Time, at the Town Hall, 11 South Main Street, Town of Pittsford, New York; and

WHEREAS, due proof of publication and posting of the said Notice has been duly filed with the Clerk of the said Town Board; and

WHEREAS, the hearing required by the said Order has been duly held, and it appears from the said Petition that the creation of the Extension does not require any expenditure of money for the construction or acquisition of the improvement therein, and does not require the financing of the cost thereof by the issuance of any bonds, notes, certificates of any indebtedness of said Town; and
WHEREAS, the permission of the Comptroller of the State of New York is not required for the creation of the District;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that

(a) The Petition is signed and acknowledged or approved as required by law and is otherwise sufficient;
(b) All the property and property owners within the Extension are benefited thereby;
(c) All the property and property owners benefited are included within the limits of the Extension;
(d) The expenses of the entire District, including the within Extension, are to be paid by the property owners of the District, annually, on a benefit basis; and
(e) It is in the public interest to grant in whole the relief sought; and it is further

RESOLVED AND ORDERED, that “Extension No. 12 “Coventry Ridge Subdivision Sections 1, 2, 3 & 4”, be and the same hereby is created, as part of the “Pittsford Consolidated Lighting District 1-2 Pole” and that the boundaries of the said Extension, as hereby created, are as depicted on a map in “Schedule B” annexed hereto.

Said matter having been put to a vote, the following votes were recorded:

<table>
<thead>
<tr>
<th></th>
<th>VOTING</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>William A. Smith</td>
<td>VOTING</td>
<td>Aye</td>
</tr>
<tr>
<td>Katherine Bohne Munzinger</td>
<td>VOTING</td>
<td>Aye</td>
</tr>
<tr>
<td>Cathy Koshykar</td>
<td>VOTING</td>
<td>Aye</td>
</tr>
<tr>
<td>Kim Taylor</td>
<td>VOTING</td>
<td>Aye</td>
</tr>
<tr>
<td>Stephanie Townsend</td>
<td>VOTING</td>
<td>Aye</td>
</tr>
</tbody>
</table>

The resolution was there upon declared duly adopted.

Dated: August 2, 2022
TOWN CLERK CERTIFICATION

I, Renee M. McQuillen, Clerk of the Town Board of the Town of Pittsford, New York, DO HEREBY CERTIFY that I have compared a copy of the Resolution and Order as herein specified with the original in the minutes of the meeting of the Town Board of the Town of Pittsford, and that the same is a correct transcript thereof and the whole of the said original.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of August, 2022.

______________________________
Renee M. McQuillen, Town Clerk
STATE OF NEW YORK
COUNTY OF MONROE
TOWN OF PITTSFORD

Petitioners herein, as and for their Petition to extend the above Lighting District, respectfully submit to the Town Board of the Town of Pittsford the following:

1. The Petitioners hereby request that The Town Board of the Town of Pittsford extend the Pittsford Consolidated Lighting District 1 – 2 Poles, originally established by Town Board Resolution dated February 7, 1995, in accordance with the provisions of Town Law Section 191, to be known as the “Extension No. 12 Coventry Ridge Subdivision.

2. The Petitioners are the owner of greater than 50% of the total units comprising the proposed Lighting District Extension.

3. The metes and bounds legal description of the proposed Extension is annexed hereto, as “Schedule A”.

4. A map of the proposed Extension area is annexed hereto as “Schedule B”. The light poles, fixtures and wiring are to be installed by Rochester Gas & Electric Corporation, in accordance with the provisions of such map.

5. The proposed Extension lands are located entirely within the Town of Pittsford and outside any incorporated village.

6. All costs associated with establishing the proposed Extension, including, but not limited to the installation of poles, fixtures and wiring, are to be paid by the Petitioners, and no public monies are to be expended for land acquisition or for improvements to the proposed Extension.

7. The estimated annual expenses for the maintenance of the poles, fixtures and wiring, as well as electrical service thereto is in the amount of $13.35/unit as set forth on the attached copy of the Certificate of Operation Cost. Until such time as the Town Board has approved its first annual budget for the above expenses, the Petitioners will be fully responsible for all such expenses.

8. The expenses set forth in the preceding paragraph are proposed to be paid by the property owners annually on a benefit basis, in accordance with the provisions of New York State Town Law Section 202-a.

9. The property that is the subject of this Petition consists of approximately 125 acres, located on the East side of Clover Street, and the North side of Isaac Gordon Park, Pittsford, New York;

10. Based upon the foregoing, the Petitioners herein respectfully request that the Town Board of the Town of Pittsford approve and establish the within proposed Lighting District Extension.
PETITIONER
Property Owner & Signature

Property Owners Names: Anthony L. Turner, Laura J. Dolan
Address: 9 Coventry Rdg

Property located on the East side of Clover Street and north of Isaac Gordon Park, Pittsford, New York. (Coventry Ridge Subdivision)

Tax Account #: 177.03-5-3

Signature

Anthony Turner

Type or Print Name and Title

Signature

Laura J. Dolan

Type or Print Name and Title

STATE OF NEW YORK)
COUNTY OF MONROE) ss.

On the 27th day of May, 2022 before me, the undersigned, a Notary Public in and for said State, personally appeared Anthony L. Turner, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity, and that by his/her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

APRIL ZUROWSKI
NOTARY PUBLIC - STATE OF NEW YORK
NO. 01ZU6430103
QUALIFIED IN MONROE COUNTY
MY COMMISSION EXPIRES ON 03-07-20

Notary Public

STATE OF NEW YORK)
COUNTY OF MONROE) ss.

On the 27th day of May, 2022 before me, the undersigned, a Notary Public in and for said State, personally appeared Laura J. Dolan, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity, and that by his/her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

APRIL ZUROWSKI
NOTARY PUBLIC - STATE OF NEW YORK
NO. 01ZU6430103
QUALIFIED IN MONROE COUNTY
MY COMMISSION EXPIRES ON 03-07-20

Notary Public
Schedule A

ALL THAT TRACT OR PARCEL OF LAND, containing 125 acres of land, more or less, situate in Township 12, Range 5, Town Lots 44, 46 and 48, Town of Pittsford, County of Monroe and State of New York, located on the East side of Clover Street north of Isaac Gordon Park, being more particularly bounded and described as follows:

Commencing at a Point, said point being the intersection of the centerline of Clover Street (NYS Route 65) (49.5 foot right-of-way) with the northwesterly extensions of the southwesterly line of lands now or formerly owned by Harold M. and Charlene Bilow (TA No. 177.03-02-23); thence

A. Southeasterly, along said northwesterly extension of the southwesterly line of lands of Bilow, a distance of 24.9 feet, more or less, to the westerly corner of said lands of Bilow and a point on the southeasterly right-of-way line of Clover Street, said point also being the Point of Beginning; thence

1. S 54° 39' 13" E, along said southwesterly line of Bilow, a distance of 394.17 feet to the southerly corner thereof; thence

2. N 35° 20' 47" E, along the southeasterly line of Bilow, a distance of 184.00 feet to the easterly corner thereof; thence

3. N 54° 39' 13" W, along the northeasterly line of said lands of Bilow, a distance of 135.00 feet to the southeasterly corner of lands now or formerly owned by Clifford Sr. and Florence Plane (TA No. 177.03-02-22); thence

4. N 29° 06' 47" E, along the easterly line of said lands of Plane a distance of 360.73 feet to a point on the southerly line of lands now of formerly owned by Mark E. and Alice M. Kessler (TA No. 177.03-02-21; thence

5. S 89° 06' 12" E, along said southerly line of lands of Kessler, lands now or formerly owned by Patricia A. Elliot and Harry M. Elliot (TA No. 177.03-02-20) and lands now or formerly of David A. and Brenda J. Potter (TA No. 177.04-01-03.21), a distance of 1171.40 feet to the southeasterly corner of said lands of Potter; thence

6. N 00° 15' 48" E, along the easterly line of said lands of Potter, a distance of 66.00 feet to the southwesterly corner of lands now or formerly owned by John J. Hopkins (TA No. 177.04-01-13); thence

7. N 88° 28' 19" E, along the southerly line of said lands of Hopkins and a southerly line of lands now or formerly owned by Mary Kay and Timothy James M. Manno (TA No. 177.04-01-15.1), a distance of 1146.91 feet to a 1 1/2" diameter iron pin found at a corner of said lands of Manno; thence

8. S 00° 39' 05" E, along the westerly lines of said lands of Manno and lands now or formerly owned by G. Douglas Schoen, Trustee (TA No. 177.40-01-09.1) a distance of 1449.14 feet to a point; thence

9. S 89° 12' 01" W, a distance of 87.94 feet to a point; thence

10. S 00° 51' 34" E, a distance of 239.21 feet to a point; thence

11. S 24° 45' 53" W, a distance of 275.26 feet to a point; thence
12. S 01° 18' 19" E, a distance of 430.71 feet to a point; thence
13. S 13° 24' 38" W, a distance of 66.49 feet to a point; thence
14. S 88° 41'41" N, a distance of 202.54 feet to a point; thence
15. N 01° 18' 19" W, a distance of 208.39 feet to a point; thence
16. Westerly, along the arc of a curve to the right, having a radius of 62.50 feet and a chord bearing of S 85° 55' 39" W, a distance of 15.05 feet to a point; thence
17. S 01° 18' 19" E, a distance of 207.66 feet to a point; thence
18. S 88° 41' 41" W, a distance of 79.55 feet to a point; thence
19. N 37° 48' 06" W, along a northeasterly line of said lands of Frohm, a distance of 77.78 feet to a corner thereof; thence
20. S 89° 37' 55" W, along the northerly line of said lands of Frohm, a distance of 269.84 feet to the northeasterly corner thereof and the northeasterly corner of lands also owned by Mark J. and Celeste S. Frohm (TA No. 191.02-01-01.12); thence
21. N 87° 25' 40" W, along the northerly line of said lands of Frohm, a distance of 44.49 feet to a southeasterly corner of lands now or formerly owned by the Town of Pittsford (TA No. 177.04-01-14); thence
22. N 01° 18' 19" W, along an easterly line of the Town of Pittsford, a distance of 214.50 feet to a corner thereof; thence
23. N 88° 43' 11" E, along a southerly line of said lands of the Town of Pittsford, a distance of 214.50 feet to a southeasterly corner thereof; thence
24. N 01° 18' 19" W, along a southerly line of said lands of the Town of Pittsford, a distance of 662.86 feet to the northeasterly corner thereof; thence
25. S 88° 37' 49" W, along the northerly line of said lands of the Town of Pittsford, a distance of 505.20 feet of 3/4" diameter rebar at an angle point; thence
26. N 87° 00' 11" W, a distance of 3066.06 feet to a point on the aforementioned easterly right-of-way line of Clover Street; thence
27. N 40° 48' 10" E, along said easterly right-of-way line, a distance of 1232.02 feet to a Point or Place of Beginning.
Schedule B
1-2 Pole Lighting District, Extension No. 12
Coventry Ridge Subdivision Sec 1, 2, 3, and 4
Certificate of Operational Costs

STATE OF NEW YORK
COUNTY OF MONROE
TOWN OF PITTSFORD

The Commissioner of Public Works of the Town of Pittsford, respectfully submits to the Town Board of the Town of Pittsford, relative to the above-proposed Lighting District Extension, the following:

1. The Petition herein sets forth certain specific maintenance requirements, which are to be the responsibility of the Town of Pittsford subsequent to the creation of the proposed Lighting District Extension. The maintenance requirements relate to the maintenance of the poles, fixtures and wiring, as well as electrical service thereto.

2. The undersigned has reviewed the above maintenance requirements, as well as the current annual expenses of the Lighting District, in order to estimate the typical annual cost per homeowner in the Lighting District, in accordance with the requirements of New York State Town Law Section 193(1).

3. The maintenance expenses for the most recent fiscal year for the Pittsford Consolidated Lighting District 1-2 Poles were in the amount of $13.90 per homeowner. Since the proposed Extension to the Lighting District will add approximately $796.28 in yearly maintenance costs, and involves the addition of 112 new homes to the District, the annual cost for a typical homeowner within the District could be approximately $13.35 for subsequent years.

The undersigned herein respectfully submits the above information to the Town Board of the Town of Pittsford relative to the above proposed Lighting District Extension

5/4/2022

Date

Paul Schenkel, Commissioner of Public Works
In the Matter of the Establishment of the
Coventry Ridge Lighting District

TOWN OF PITTSFORD MONROE COUNTY NEW YORK
TOWN ASSESSOR'S CERTIFICATE

The undersigned, Town Assessor of the Town of Pittsford, Monroe County, New York, hereby certifies that he has compared the signature of the Petitions in the above-entitled matter, with the 2022 Assessment Roll for the Town of Pittsford, which is the latest completed Assessment Roll for the Town, with respect to the assessed valuation of the land described in the Petitions, and finds that the Petitioners herein represent ownership of 54.76% of the real property within the area of the proposed Refuse District, based on the Schedule A attached hereto.

IN WITNESS WHEREOF, I have hereunto set my hand this 7th day of July, 2022.

Stephen H. Robson, Town Assessor
## SCHEDULE A

**REAL PROPERTY WITHIN THE AREA OF THE PROPOSED COVENRY RIDGE LIGHTING DISTRICT**

<table>
<thead>
<tr>
<th>Tax ID Number</th>
<th>Property Address</th>
<th>Assessed Value</th>
<th>Date Signed</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 177.04-1-15.111</td>
<td>Coventry Rdg</td>
<td>$57,900</td>
<td>5/18/2022</td>
</tr>
<tr>
<td>2 177.03-5-47</td>
<td>Coventry Rdg</td>
<td>$38,800</td>
<td>5/18/2022</td>
</tr>
<tr>
<td>3 177.03-5-1</td>
<td>5 Coventry Rdg</td>
<td>$525,000</td>
<td>Did Not Sign</td>
</tr>
<tr>
<td>4 177.03-5-2</td>
<td>7 Coventry Rdg</td>
<td>$479,000</td>
<td>5/18/2022</td>
</tr>
<tr>
<td>5 177.03-5-3</td>
<td>9 Coventry Rdg</td>
<td>$458,800</td>
<td>5/27/2022</td>
</tr>
<tr>
<td>6 177.03-5-4</td>
<td>11 Coventry Rdg</td>
<td>$455,000</td>
<td>Did Not Sign</td>
</tr>
<tr>
<td>7 177.03-5-5</td>
<td>15 Coventry Rdg</td>
<td>$490,000</td>
<td>6/28/2022</td>
</tr>
<tr>
<td>8 177.03-5-6</td>
<td>17 Coventry Rdg</td>
<td>$529,900</td>
<td>5/9/2022</td>
</tr>
<tr>
<td>9 177.03-5-7</td>
<td>21 Coventry Rdg</td>
<td>$250,000</td>
<td>5/18/2022</td>
</tr>
<tr>
<td>10 177.03-5-43</td>
<td>29 Coventry Rdg</td>
<td>$54,500</td>
<td>5/18/2022</td>
</tr>
<tr>
<td>11 177.03-5-42</td>
<td>33 Coventry Rdg</td>
<td>$61,100</td>
<td>5/18/2022</td>
</tr>
<tr>
<td>12 177.03-5-41</td>
<td>35 Coventry Rdg</td>
<td>$51,600</td>
<td>5/18/2022</td>
</tr>
<tr>
<td>13 177.03-5-40</td>
<td>37 Coventry Rdg</td>
<td>$684,000</td>
<td>Did Not Sign</td>
</tr>
<tr>
<td>14 177.03-5-30</td>
<td>38 Coventry Rdg</td>
<td>$631,600</td>
<td>5/12/2022</td>
</tr>
<tr>
<td>15 177.03-5-39</td>
<td>39 Coventry Rdg</td>
<td>$737,000</td>
<td>5/27/2022</td>
</tr>
<tr>
<td>16 177.03-5-31</td>
<td>40 Coventry Rdg</td>
<td>$687,900</td>
<td>5/27/2022</td>
</tr>
<tr>
<td>17 177.03-5-32</td>
<td>42 Coventry Rdg</td>
<td>$125,000</td>
<td>Did Not Sign</td>
</tr>
<tr>
<td>18 177.03-5-38</td>
<td>43 Coventry Rdg</td>
<td>$350,000</td>
<td>5/18/2022</td>
</tr>
<tr>
<td>19 177.03-5-33</td>
<td>44 Coventry Rdg</td>
<td>$752,200</td>
<td>Did Not Sign</td>
</tr>
<tr>
<td>20 177.03-5-34</td>
<td>46 Coventry Rdg</td>
<td>$822,600</td>
<td>5/20/2022</td>
</tr>
<tr>
<td>21 177.03-5-35</td>
<td>48 Coventry Rdg</td>
<td>$712,200</td>
<td>6/16/2022</td>
</tr>
<tr>
<td>22 177.03-5-37</td>
<td>49 Coventry Rdg</td>
<td>$48,700</td>
<td>5/18/2022</td>
</tr>
<tr>
<td>23 177.04-1-21</td>
<td>52 Coventry Rdg</td>
<td>$54,200</td>
<td>5/18/2022</td>
</tr>
<tr>
<td>24 177.04-1-22</td>
<td>54 Coventry Rdg</td>
<td>$54,900</td>
<td>5/18/2022</td>
</tr>
<tr>
<td>25 177.04-1-42</td>
<td>55 Coventry Rdg</td>
<td>$53,400</td>
<td>5/18/2022</td>
</tr>
<tr>
<td>26 177.04-1-23</td>
<td>56 Coventry Rdg</td>
<td>$54,200</td>
<td>5/18/2022</td>
</tr>
<tr>
<td>27 177.04-1-41</td>
<td>57 Coventry Rdg</td>
<td>$56,200</td>
<td>5/18/2022</td>
</tr>
<tr>
<td>28 177.04-1-40</td>
<td>59 Coventry Rdg</td>
<td>$57,700</td>
<td>5/18/2022</td>
</tr>
<tr>
<td>29 177.04-1-24</td>
<td>60 Coventry Rdg</td>
<td>$53,400</td>
<td>5/18/2022</td>
</tr>
<tr>
<td>30 177.04-1-39</td>
<td>61 Coventry Rdg</td>
<td>$57,000</td>
<td>5/18/2022</td>
</tr>
<tr>
<td>31 177.04-1-38</td>
<td>63 Coventry Rdg</td>
<td>$57,000</td>
<td>5/18/2022</td>
</tr>
<tr>
<td>32 177.04-1-25</td>
<td>64 Coventry Rdg</td>
<td>$53,400</td>
<td>5/18/2022</td>
</tr>
<tr>
<td>33 177.04-1-37</td>
<td>65 Coventry Rdg</td>
<td>$54,900</td>
<td>5/18/2022</td>
</tr>
<tr>
<td>34 177.04-1-26</td>
<td>68 Coventry Rdg</td>
<td>$55,600</td>
<td>5/18/2022</td>
</tr>
<tr>
<td>35 177.04-1-36</td>
<td>69 Coventry Rdg</td>
<td>$53,400</td>
<td>5/18/2022</td>
</tr>
<tr>
<td>36 177.04-1-27</td>
<td>70 Coventry Rdg</td>
<td>$58,400</td>
<td>5/18/2022</td>
</tr>
<tr>
<td>37 177.04-1-28</td>
<td>72 Coventry Rdg</td>
<td>$300,000</td>
<td>5/18/2022</td>
</tr>
<tr>
<td>38 177.04-1-35</td>
<td>73 Coventry Rdg</td>
<td>$54,200</td>
<td>5/18/2022</td>
</tr>
<tr>
<td>39 177.04-1-29</td>
<td>74 Coventry Rdg</td>
<td>$58,400</td>
<td>5/18/2022</td>
</tr>
<tr>
<td>40 177.04-1-30</td>
<td>76 Coventry Rdg</td>
<td>$57,000</td>
<td>5/18/2022</td>
</tr>
<tr>
<td>41 177.04-1-34</td>
<td>77 Coventry Rdg</td>
<td>$350,000</td>
<td>5/18/2022</td>
</tr>
<tr>
<td>Parcel Number</td>
<td>Address</td>
<td>Assessed Value</td>
<td>Date of Assesment</td>
</tr>
<tr>
<td>---------------</td>
<td>------------------</td>
<td>----------------</td>
<td>-------------------</td>
</tr>
<tr>
<td>177.04-1-31</td>
<td>78 Coventry Rdg</td>
<td>$55,600</td>
<td>5/18/2022</td>
</tr>
<tr>
<td>177.04-1-32</td>
<td>80 Coventry Rdg</td>
<td>$56,200</td>
<td>5/18/2022</td>
</tr>
<tr>
<td>177.04-1-33</td>
<td>81 Coventry Rdg</td>
<td>$54,200</td>
<td>5/18/2022</td>
</tr>
<tr>
<td>177.04-3-61</td>
<td>82 Coventry Rdg</td>
<td>$690,000</td>
<td></td>
</tr>
<tr>
<td>177.04-3-60</td>
<td>83 Coventry Rdg</td>
<td>$800,000</td>
<td>6/21/2022</td>
</tr>
<tr>
<td>177.04-3-59</td>
<td>85 Coventry Rdg</td>
<td>$839,600</td>
<td></td>
</tr>
<tr>
<td>177.04-3-44</td>
<td>86 Coventry Rdg</td>
<td>$665,000</td>
<td></td>
</tr>
<tr>
<td>177.04-3-45</td>
<td>88 Coventry Rdg</td>
<td>$731,000</td>
<td></td>
</tr>
<tr>
<td>177.04-3-58</td>
<td>89 Coventry Rdg</td>
<td>$614,300</td>
<td></td>
</tr>
<tr>
<td>177.04-3-46</td>
<td>90 Coventry Rdg</td>
<td>$795,000</td>
<td></td>
</tr>
<tr>
<td>177.04-3-57</td>
<td>91 Coventry Rdg</td>
<td>$680,000</td>
<td></td>
</tr>
<tr>
<td>177.04-3-48</td>
<td>92 Coventry Rdg</td>
<td>$682,000</td>
<td></td>
</tr>
<tr>
<td>177.04-3-56</td>
<td>93 Coventry Rdg</td>
<td>$682,000</td>
<td></td>
</tr>
<tr>
<td>177.04-3-49</td>
<td>94 Coventry Rdg</td>
<td>$635,200</td>
<td>6/24/2022</td>
</tr>
<tr>
<td>177.04-3-55</td>
<td>95 Coventry Rdg</td>
<td>$800,700</td>
<td></td>
</tr>
<tr>
<td>177.04-3-50</td>
<td>96 Coventry Rdg</td>
<td>$797,000</td>
<td></td>
</tr>
<tr>
<td>177.04-3-52</td>
<td>97 Coventry Rdg</td>
<td>$650,000</td>
<td>5/18/2022</td>
</tr>
<tr>
<td>177.04-3-51</td>
<td>98 Coventry Rdg</td>
<td>$467,200</td>
<td>5/18/2022</td>
</tr>
<tr>
<td>177.04-3-53</td>
<td>99 Coventry Rdg</td>
<td>$350,000</td>
<td>5/18/2022</td>
</tr>
<tr>
<td>177.04-3-54</td>
<td>101 Coventry Rdg</td>
<td>$59,700</td>
<td>5/18/2022</td>
</tr>
<tr>
<td>177.04-3-62</td>
<td>17 Dunnewood Ct</td>
<td>$689,900</td>
<td></td>
</tr>
<tr>
<td>177.03-5-22</td>
<td>2 Ravenna Cres</td>
<td>$624,900</td>
<td></td>
</tr>
<tr>
<td>177.03-5-23</td>
<td>4 Ravenna Cres</td>
<td>$625,000</td>
<td>6/23/2022</td>
</tr>
<tr>
<td>177.03-5-24</td>
<td>6 Ravenna Cres</td>
<td>$645,000</td>
<td></td>
</tr>
<tr>
<td>177.03-5-25</td>
<td>8 Ravenna Cres</td>
<td>$624,000</td>
<td>6/3/2022</td>
</tr>
<tr>
<td>177.03-5-26</td>
<td>10 Ravenna Cres</td>
<td>$677,800</td>
<td>5/18/2022</td>
</tr>
<tr>
<td>177.03-5-27</td>
<td>12 Ravenna Cres</td>
<td>$676,200</td>
<td>6/16/2022</td>
</tr>
<tr>
<td>177.03-5-28</td>
<td>14 Ravenna Cres</td>
<td>$700,000</td>
<td></td>
</tr>
<tr>
<td>177.03-5-29</td>
<td>16 Ravenna Cres</td>
<td>$609,900</td>
<td>6/9/2022</td>
</tr>
<tr>
<td>177.03-5-21</td>
<td>2 Rockdale Mdw</td>
<td>$48,400</td>
<td>5/18/2022</td>
</tr>
<tr>
<td>177.03-5-8</td>
<td>3 Rockdale Mdw</td>
<td>$639,900</td>
<td>5/18/2022</td>
</tr>
<tr>
<td>177.03-5-20</td>
<td>4 Rockdale Mdw</td>
<td>$572,800</td>
<td>5/9/2022</td>
</tr>
<tr>
<td>177.03-5-9</td>
<td>5 Rockdale Mdw</td>
<td>$572,800</td>
<td></td>
</tr>
<tr>
<td>177.03-5-19</td>
<td>6 Rockdale Mdw</td>
<td>$572,800</td>
<td>5/11/2022</td>
</tr>
<tr>
<td>177.03-5-10</td>
<td>7 Rockdale Mdw</td>
<td>$483,500</td>
<td>6/24/2022</td>
</tr>
<tr>
<td>177.03-5-18</td>
<td>8 Rockdale Mdw</td>
<td>$669,500</td>
<td></td>
</tr>
<tr>
<td>177.03-5-11</td>
<td>9 Rockdale Mdw</td>
<td>$511,000</td>
<td>6/21/2022</td>
</tr>
<tr>
<td>177.03-5-17</td>
<td>10 Rockdale Mdw</td>
<td>$460,500</td>
<td>5/9/2022</td>
</tr>
<tr>
<td>177.03-5-12</td>
<td>11 Rockdale Mdw</td>
<td>$473,900</td>
<td>6/10/2022</td>
</tr>
<tr>
<td>177.03-5-16</td>
<td>12 Rockdale Mdw</td>
<td>$533,900</td>
<td>5/10/2022</td>
</tr>
<tr>
<td>177.03-5-15</td>
<td>14 Rockdale Mdw</td>
<td>$484,500</td>
<td>5/9/2022</td>
</tr>
<tr>
<td>177.03-5-13</td>
<td>15 Rockdale Mdw</td>
<td>$533,400</td>
<td></td>
</tr>
<tr>
<td>177.03-5-14</td>
<td>17 Rockdale Mdw</td>
<td>$489,600</td>
<td></td>
</tr>
</tbody>
</table>

Total Assessed Value in District: $35,020,000.00
Total Assessed Value of Petitioning Parcel Owners: $19,177,100.00
Percentage Ownership of Petitioners: 54.76%
Proceedings of a regular meeting of the Pittsford Town Board held on Tuesday, July 19, 2022 at 6:00 P.M. local time in the Lower Level Meeting Room of Town Hall, 11 South Main Street, in person.


ABSENT: None.

ALSO PRESENT: Staff Members: Paul Schenkel, Commissioner of Public Works; Brian Luke, Finance Director; Robert Koegel, Town Attorney; Renee McQuillen, Town Clerk; Shelley O’Brien, Communications Director; Suzanne Reddick, Assistant to the Supervisor; Spencer Bernard, Chief of Staff.

ATTENDANCE: Forty-five (45) members of the public and One (1) interpreter attended

Supervisor Smith called the Town Board meeting to order at 6:00 P.M. and invited all to join in the Pledge to Flag.

SUPERVISORS ANNOUNCEMENTS
1. The Supervisor reminded residents that tomorrow is the first children’s concert of the summer. Kids concerts are at the Spiegel Community Center and start at 6:30 PM. Friday night’s canal side concert will start at 6:30 at Carpenter Park.
2. Supervisor Smith acknowledged the retirement of long time Town employee Joy Brown. Joy has served as the Town’s head of IT and the Supervisor thanked her for her years of loyal service. She will be staying on with the Town for a bit to help train her replacement.

REFUSE DISTRICT PUBLIC HEARINGS
Supervisor Smith began by opening the Public Hearings for the Candlewood, East Avenue Manor, Extension 1 of Sutton Point/St. Andrews Hill, Grandhill, Greylock, Hedge Wood/Crest Wood, Long Meadow, McCord Estate, and Old Lyme Refuse Districts. Board members heard comments and questions from many residents regarding the start-up of service, recycling, possible tote options, large/oversized item pick up, bidding process in 2023, and other matters related to refuse districts. Frank Parisi, from SEYREK Disposal was on hand to answer resident’s service specific questions and concerns. The Town Clerk read a comment received by email from Gretchen Geiger and Michael Coughlin. Hearing no more comments from the public, the Supervisor closed the Public Hearing.

APPROVALS OF REFUSE DISTRICTS

CANDLEWOOD REFUSE DISTRICT APPROVAL
A motion was made by Councilmember Townsend to approve the creation of the Candlewood Refuse District, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Koshykar, Munzinger, Taylor Townsend and Smith. Nays: none.
Minutes of the Town Board for July 19, 2022

The Resolution was declared carried as follows:

WHEREAS, Petitions having been duly presented to the Town Board of the Town of Pittsford, Monroe County, New York, together with the necessary maps and information which requests the establishment of the “Candlewood Refuse District”; and

WHEREAS, the Town Assessor has submitted a Certificate, in writing, verifying that the aforesaid Petitions were signed by the required percentage of owners within the proposed District; and

WHEREAS, an Order was duly adopted by the Town Board on the 7th day of June, 2022 for the hearing of all persons interested in the matter to be held on the 19th day of July, 2022, at 6:00 o’clock P.M., Local Time, as permitted by law, in the Town of Pittsford, New York; and

WHEREAS, due proof of publication and posting of the Notice of said hearing has been duly filed with the Clerk of the said Town Board; and

WHEREAS, the hearing required by the said Order has been duly held, and it appears from the said Petitions that the creation of the Refuse District does not require any expenditure of money for the construction or acquisition of the improvement therein, and does not require the financing of the cost thereof by the issuance of any bonds, notes, certificates of any indebtedness of said Town; and

WHEREAS, the creation of this Refuse District, which changes the means of payment for residential refuse collection and disposal from individual private contract decisions to collective public bidding and contract award, does not change the use, appearance or condition of any natural resource or structure, and hence is not an “action” subject to SEQRA under 6 NYCRR § 617.2 (b)(i); and

WHEREAS, the permission of the Comptroller of the State of New York is not required for the creation of the District;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that

(a) The Petitions are signed and acknowledged or approved as required by law and are otherwise sufficient;
(b) All the property and property owners within the District are benefited thereby;
(c) All the property and property owners benefited are included within the limits of the District;
(d) The expenses of the District are to be paid by the property owners annually on a benefit basis; and
(e) It is in the public interest to grant in whole the relief sought; and it is further

RESOLVED AND ORDERED, that the “Candlewood Refuse District”, be and the same hereby is created, and that the boundaries of the Refuse District, as hereby created, are as set forth in “Schedule A” map annexed hereto.

EAST AVENUE MANOR REFUSE DISTRICT APPROVED

A motion was made by Deputy Supervisor Munzinger to approve the creation of the East Avenue Manor Refuse District, seconded by Councilmember Taylor, and voted on by members as follows: Koshykar, Munzinger, Taylor Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

WHEREAS, Petitions having been duly presented to the Town Board of the Town of Pittsford, Monroe County, New York, together with the necessary maps and information which requests the establishment of the “East Avenue Manor Refuse District”; and

WHEREAS, the Town Assessor has submitted a Certificate, in writing, verifying that the aforesaid Petitions were signed by the required percentage of owners within the proposed District; and
WHEREAS, an Order was duly adopted by the Town Board on the 7th day of June, 2022 for the hearing of all persons interested in the matter to be held on the 19th day of July, 2022, at 6:00 o’clock P.M., Local Time, as permitted by law, in the Town of Pittsford, New York; and

WHEREAS, due proof of publication and posting of the Notice of said hearing has been duly filed with the Clerk of the said Town Board; and

WHEREAS, the hearing required by the said Order has been duly held, and it appears from the said Petitions that the creation of the Refuse District does not require any expenditure of money for the construction or acquisition of the improvement therein, and does not require the financing of the cost thereof by the issuance of any bonds, notes, certificates of any indebtedness of said Town; and

WHEREAS, the creation of this Refuse District, which changes the means of payment for residential refuse collection and disposal from individual private contract decisions to collective public bidding and contract award, does not change the use, appearance or condition of any natural resource or structure, and hence is not an “action” subject to SEQRA under 6 NYCRR § 617.2 (b)(i); and

WHEREAS, the permission of the Comptroller of the State of New York is not required for the creation of the District;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that

(a) The Petitions are signed and acknowledged or approved as required by law and are otherwise sufficient;

(b) All the property and property owners within the District are benefited thereby;

(c) All the property and property owners benefited are included within the limits of the District;

(d) The expenses of the District are to be paid by the property owners annually on a benefit basis; and

(e) It is in the public interest to grant in whole the relief sought; and it is further

RESOLVED AND ORDERED, that the “East Avenue Manor Refuse District”, be and the same hereby is created, and that the boundaries of the Refuse District, as hereby created, are as set forth in “Schedule A” map annexed hereto.

EXTENSION TO SUTTON POINT/ST. ANDREWS HILL
A motion was made by Councilmember Townsend to approve the creation of Extension #1 to the Sutton Point/St. Andrews Hill Refuse District, seconded by Councilmember Taylor, and voted on by members as follows: Koshykar, Munzinger, Taylor Townsend and Smith. Nays: none.

WHEREAS, Petitions having been duly presented to the Town Board of the Town of Pittsford, Monroe County, New York, together with the necessary maps and information which requests the establishment of the “Extension 1 to Sutton Point Andrews Hill Refuse District”; and

WHEREAS, the Town Assessor has submitted a Certificate, in writing, verifying that the aforesaid Petitions were signed by the required percentage of owners within the proposed District; and

WHEREAS, an Order was duly adopted by the Town Board on the 7th day of June, 2022 for the hearing of all persons interested in the matter to be held on the 19th day of July, 2022, at 6:00 o’clock P.M., Local Time, as permitted by law, in the Town of Pittsford, New York; and

WHEREAS, due proof of publication and posting of the Notice of said hearing has been duly filed with the Clerk of the said Town Board; and

WHEREAS, the hearing required by the said Order has been duly held, and it appears from the said Petitions that the creation of the Refuse District does not require any expenditure of money for the
construction or acquisition of the improvement therein, and does not require the financing of the cost thereof by the issuance of any bonds, notes, certificates of any indebtedness of said Town; and

**WHEREAS**, the creation of this Refuse District, which changes the means of payment for residential refuse collection and disposal from individual private contract decisions to collective public bidding and contract award, does not change the use, appearance or condition of any natural resource or structure, and hence is not an “action” subject to SEQRA under 6 NYCRR § 617.2 (b)(i); and

**WHEREAS**, the permission of the Comptroller of the State of New York is not required for the creation of the District;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that

(a) The Petitions are signed and acknowledged or approved as required by law and are otherwise sufficient;
(b) All the property and property owners within the District are benefited thereby;
(c) All the property and property owners benefited are included within the limits of the District;
(d) The expenses of the District are to be paid by the property owners annually on a benefit basis; and
(e) It is in the public interest to grant in whole the relief sought; and it is further

RESOLVED AND ORDERED, that the “Extension 1 to Sutton Point Andrews Hill Refuse District”, be and the same hereby is created, and that the boundaries of the Refuse District, as hereby created, are as set forth in “Schedule A” map annexed hereto.

**GRANDHILL REFUSE DISTRICT APPROVAL**

A motion was made by Deputy Supervisor Munzinger, to approve the creation of the Grandhill Refuse District, seconded by Councilmember Townsend, and voted on by members as follows: Koshykar, Munzinger, Taylor Townsend and Smith. Nays: none.

**WHEREAS**, Petitions having been duly presented to the Town Board of the Town of Pittsford, Monroe County, New York, together with the necessary maps and information which requests the establishment of the “Grandhill Way Refuse District”; and

**WHEREAS**, the Town Assessor has submitted a Certificate, in writing, verifying that the aforesaid Petitions were signed by the required percentage of owners within the proposed District; and

**WHEREAS**, an Order was duly adopted by the Town Board on the 7th day of June, 2022 for the hearing of all persons interested in the matter to be held on the 19th day of July, 2022, at 6:00 o’clock P.M., Local Time, as permitted by law, in the Town of Pittsford, New York; and

**WHEREAS**, due proof of publication and posting of the Notice of said hearing has been duly filed with the Clerk of the said Town Board; and

**WHEREAS**, the hearing required by the said Order has been duly held, and it appears from the said Petitions that the creation of the Refuse District does not require any expenditure of money for the construction or acquisition of the improvement therein, and does not require the financing of the cost thereof by the issuance of any bonds, notes, certificates of any indebtedness of said Town; and

**WHEREAS**, the creation of this Refuse District, which changes the means of payment for residential refuse collection and disposal from individual private contract decisions to collective public bidding and contract award, does not change the use, appearance or condition of any natural resource or structure, and hence is not an “action” subject to SEQRA under 6 NYCRR § 617.2 (b)(i); and

**WHEREAS**, the permission of the Comptroller of the State of New York is not required for the creation of the District;
Minutes of the Town Board for July 19, 2022

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that

(a) The Petitions are signed and acknowledged or approved as required by law and are otherwise sufficient;
(b) All the property and property owners within the District are benefited thereby;
(c) All the property and property owners benefited are included within the limits of the District;
(d) The expenses of the District are to be paid by the property owners annually on a benefit basis; and
(e) It is in the public interest to grant in whole the relief sought; and it is further

RESOLVED AND ORDERED, that the “Grandhill Way Refuse District”, be and the same hereby is created, and that the boundaries of the Refuse District, as hereby created, are as set forth in “Schedule A” map annexed hereto.

GREYLOCK REFUSE DISTRICT APPROVAL
A motion was made by Supervisor Smith to approve the creation of the Greylock Refuse District, seconded by Councilmember Taylor, and voted on by members as follows: Koshykar, Taylor Townsend and Smith. Nays: None. Abstained: Munzinger.

WHEREAS, Petitions having been duly presented to the Town Board of the Town of Pittsford, Monroe County, New York, together with the necessary maps and information which requests the establishment of the “Greylock Rustic Refuse District”; and

WHEREAS, the Town Assessor has submitted a Certificate, in writing, verifying that the aforesaid Petitions were signed by the required percentage of owners within the proposed District; and

WHEREAS, an Order was duly adopted by the Town Board on the 7th day of June, 2022 for the hearing of all persons interested in the matter to be held on the 19th day of July, 2022, at 6:00 o’clock P.M., Local Time, as permitted by law, in the Town of Pittsford, New York; and

WHEREAS, due proof of publication and posting of the Notice of said hearing has been duly filed with the Clerk of the said Town Board; and

WHEREAS, the hearing required by the said Order has been duly held, and it appears from the said Petitions that the creation of the Refuse District does not require any expenditure of money for the construction or acquisition of the improvement therein, and does not require the financing of the cost thereof by the issuance of any bonds, notes, certificates of any indebtedness of said Town; and

WHEREAS, the creation of this Refuse District, which changes the means of payment for residential refuse collection and disposal from individual private contract decisions to collective public bidding and contract award, does not change the use, appearance or condition of any natural resource or structure, and hence is not an “action” subject to SEQRA under 6 NYCRR § 617.2 (b)(i); and

WHEREAS, the permission of the Comptroller of the State of New York is not required for the creation of the District;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that

(a) The Petitions are signed and acknowledged or approved as required by law and are otherwise sufficient;
(b) All the property and property owners within the District are benefited thereby;
(c) All the property and property owners benefited are included within the limits of the District;
(d) The expenses of the District are to be paid by the property owners annually on a benefit basis; and
(e) It is in the public interest to grant in whole the relief sought; and it is further
RESOLVED AND ORDERED, that the “Greylock Rustic Refuse District”, be and the same hereby is created, and that the boundaries of the Refuse District, as hereby created, are as set forth in “Schedule A” map annexed hereto.

HEDGE WOOD/ CREST WOOD REFUSE DISTRICT APPROVAL
A motion was made by Councilmember Townsend to approve the creation of the Hedge Wood/ Crest Wood Refuse District, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Koshykar, Munzinger, Taylor Townsend and Smith. Nays: none.

WHEREAS, Petitions having been duly presented to the Town Board of the Town of Pittsford, Monroe County, New York, together with the necessary maps and information which requests the establishment of the “Hedge Wood Crest Wood Refuse District”; and

WHEREAS, the Town Assessor has submitted a Certificate, in writing, verifying that the aforesaid Petitions were signed by the required percentage of owners within the proposed District; and

WHEREAS, an Order was duly adopted by the Town Board on the 7th day of June, 2022 for the hearing of all persons interested in the matter to be held on the 19th day of July, 2022, at 6:00 o’clock P.M., Local Time, as permitted by law, in the Town of Pittsford, New York; and

WHEREAS, due proof of publication and posting of the Notice of said hearing has been duly filed with the Clerk of the said Town Board; and

WHEREAS, the hearing required by the said Order has been duly held, and it appears from the said Petitions that the creation of the Refuse District does not require any expenditure of money for the construction or acquisition of the improvement therein, and does not require the financing of the cost thereof by the issuance of any bonds, notes, certificates of any indebtedness of said Town; and

WHEREAS, the creation of this Refuse District, which changes the means of payment for residential refuse collection and disposal from individual private contract decisions to collective public bidding and contract award, does not change the use, appearance or condition of any natural resource or structure, and hence is not an “action” subject to SEQRA under 6 NYCRR § 617.2 (b)(i); and

WHEREAS, the permission of the Comptroller of the State of New York is not required for the creation of the District;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that

(a) The Petitions are signed and acknowledged or approved as required by law and are otherwise sufficient;

(b) All the property and property owners within the District are benefited thereby;

(c) All the property and property owners benefited are included within the limits of the District;

(d) The expenses of the District are to be paid by the property owners annually on a benefit basis; and

(e) It is in the public interest to grant in whole the relief sought; and it is further

RESOLVED AND ORDERED, that the “Hedge Wood Crest Wood Refuse District”, be and the same hereby is created, and that the boundaries of the Refuse District, as hereby created, are as set forth in “Schedule A” map annexed hereto.

LONG MEADOW REFUSE DISTRICT APPROVAL
A motion was made by Councilmember Taylor to approve the creation of the Long Meadow Refuse District, seconded by Councilmember Townsend, and voted on by members as follows: Koshykar, Munzinger, Taylor Townsend and Smith. Nays: none.
WHEREAS, Petitions having been duly presented to the Town Board of the Town of Pittsford, Monroe County, New York, together with the necessary maps and information which requests the establishment of the “Long Meadow Refuse District”; and

WHEREAS, the Town Assessor has submitted a Certificate, in writing, verifying that the aforesaid Petitions were signed by the required percentage of owners within the proposed District; and

WHEREAS, an Order was duly adopted by the Town Board on the 7th day of June, 2022 for the hearing of all persons interested in the matter to be held on the 19th day of July, 2022, at 6:00 o’clock P.M., Local Time, as permitted by law, in the Town of Pittsford, New York; and

WHEREAS, due proof of publication and posting of the Notice of said hearing has been duly filed with the Clerk of the said Town Board; and

WHEREAS, the hearing required by the said Order has been duly held, and it appears from the said Petitions that the creation of the Refuse District does not require any expenditure of money for the construction or acquisition of the improvement therein, and does not require the financing of the cost thereof by the issuance of any bonds, notes, certificates of any indebtedness of said Town; and

WHEREAS, the creation of this Refuse District, which changes the means of payment for residential refuse collection and disposal from individual private contract decisions to collective public bidding and contract award, does not change the use, appearance or condition of any natural resource or structure, and hence is not an “action” subject to SEQRA under 6 NYCRR § 617.2 (b)(i); and

WHEREAS, the permission of the Comptroller of the State of New York is not required for the creation of the District;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that

(a) The Petitions are signed and acknowledged or approved as required by law and are otherwise sufficient;
(b) All the property and property owners within the District are benefited thereby;
(c) All the property and property owners benefited are included within the limits of the District;
(d) The expenses of the District are to be paid by the property owners annually on a benefit basis; and
(e) It is in the public interest to grant in whole the relief sought; and it is further

RESOLVED AND ORDERED, that the “Long Meadow Refuse District”, be and the same hereby is created, and that the boundaries of the Refuse District, as hereby created, are as set forth in “Schedule A” map annexed hereto.

MCCORD ESTATE REFUSE DISTRICT APPROVAL
A motion was made by Deputy Supervisor Munzinger to approve the creation of the McCord Estate Refuse District, seconded by Supervisor Smith, and voted on by members as follows: Koshykar, Munzinger, Taylor Townsend and Smith. Nays: none.

WHEREAS, Petitions having been duly presented to the Town Board of the Town of Pittsford, Monroe County, New York, together with the necessary maps and information which requests the establishment of the “McCord Estate Refuse District”; and

WHEREAS, the Town Assessor has submitted a Certificate, in writing, verifying that the aforesaid Petitions were signed by the required percentage of owners within the proposed District; and

WHEREAS, an Order was duly adopted by the Town Board on the 7th day of June, 2022 for the hearing of all persons interested in the matter to be held on the 19th day of July, 2022, at 6:00 o’clock P.M., Local Time, as permitted by law, in the Town of Pittsford, New York; and
WHEREAS, due proof of publication and posting of the Notice of said hearing has been duly filed with the Clerk of the said Town Board; and

WHEREAS, the hearing required by the said Order has been duly held, and it appears from the said Petitions that the creation of the Refuse District does not require any expenditure of money for the construction or acquisition of the improvement therein, and does not require the financing of the cost thereof by the issuance of any bonds, notes, certificates of any indebtedness of said Town; and

WHEREAS, the creation of this Refuse District, which changes the means of payment for residential refuse collection and disposal from individual private contract decisions to collective public bidding and contract award, does not change the use, appearance or condition of any natural resource or structure, and hence is not an “action” subject to SEQRA under 6 NYCRR § 617.2 (b)(i); and

WHEREAS, the permission of the Comptroller of the State of New York is not required for the creation of the District;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that

(a) The Petitions are signed and acknowledged or approved as required by law and are otherwise sufficient;
(b) All the property and property owners within the District are benefited thereby;
(c) All the property and property owners benefited are included within the limits of the District;
(d) The expenses of the District are to be paid by the property owners annually on a benefit basis; and
(e) It is in the public interest to grant in whole the relief sought; and it is further

RESOLVED AND ORDERED, that the “McCord Estate Refuse District”, be and the same hereby is created, and that the boundaries of the Refuse District, as hereby created, are as set forth in “Schedule A” map annexed hereto.

OLD LYME REFUSE DISTRICT APPROVAL
A motion was made by Deputy Supervisor Munzinger, to approve the creation of the Old Lyme Refuse District, seconded by Councilmember Taylor, and voted on by members as follows: Koshykar, Munzinger, Taylor Townsend and Smith. Nays: none.

WHEREAS, Petitions having been duly presented to the Town Board of the Town of Pittsford, Monroe County, New York, together with the necessary maps and information which requests the establishment of the “Old Lyme Refuse District”; and

WHEREAS, the Town Assessor has submitted a Certificate, in writing, verifying that the aforesaid Petitions were signed by the required percentage of owners within the proposed District; and

WHEREAS, an Order was duly adopted by the Town Board on the 7th day of June, 2022 for the hearing of all persons interested in the matter to be held on the 19th day of July, 2022, at 6:00 o’clock P.M., Local Time, as permitted by law, in the Town of Pittsford, New York; and

WHEREAS, due proof of publication and posting of the Notice of said hearing has been duly filed with the Clerk of the said Town Board; and

WHEREAS, the hearing required by the said Order has been duly held, and it appears from the said Petitions that the creation of the Refuse District does not require any expenditure of money for the construction or acquisition of the improvement therein, and does not require the financing of the cost thereof by the issuance of any bonds, notes, certificates of any indebtedness of said Town; and

WHEREAS, the creation of this Refuse District, which changes the means of payment for residential refuse collection and disposal from individual private contract decisions to collective public
bidding and contract award, does not change the use, appearance or condition of any natural resource or structure, and hence is not an “action” subject to SEQRA under 6 NYCRR § 617.2 (b)(i); and

WHEREAS, the permission of the Comptroller of the State of New York is not required for the creation of the District;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that

(a) The Petitions are signed and acknowledged or approved as required by law and are otherwise sufficient;
(b) All the property and property owners within the District are benefited thereby;
(c) All the property and property owners benefited are included within the limits of the District;
(d) The expenses of the District are to be paid by the property owners annually on a benefit basis; and
(e) It is in the public interest to grant in whole the relief sought; and it is further

RESOLVED AND ORDERED, that the “Old Lyme Refuse District”, be and the same hereby is created, and that the boundaries of the Refuse District, as hereby created, are as set forth in “Schedule A” map annexed hereto.

The Supervisor called for a five-minute recess to allow for those in attendance for the public hearings to exit the room. The meeting reconvened and Supervisor Smith commented that with board members’ approval, he would take the scheduled presentations out of agenda order so the Board could proceed with them now.

PRESENTATION BY POWER MANAGEMENT SYSTEMS – APPROVAL OF NEW CONTRACTS AND AUTHORIZATION FOR SUPERVISOR TO EXECUTE
Richelle Acker, Director of Account Management with Power Management Systems, gave an update to the board about the current market conditions, citing the conflict between Ukraine and Russia, increased usage of the domestic reserve, and usage not keeping pace with production as the reasons for the jump in energy prices. The Town contracts with Power Management due for renewal, electric in October 2023 and gas in October 2022. The recommendation to the board is to lock in the current pricing as soon as possible, given the volatility of the market. If approved, the contract pricing will become effective at the end of the current contracts. Final contract pricing for the Town’s electric will be $0.06298/kWh (kilowatt-hour) and gas will be $6.40/Dth (dekatherm.) These numbers include utilizing 100% renewable sources and switching to a dual bill rate that saves the Town approximately $14,000 per year.

Following discussion, Supervisor Smith made a motion to authorize the Supervisor to sign the contract renewals as presented, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Koshkyar, Munzinger, Taylor Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:
RESOLVED, that the Supervisor is authorized to sign 3 year term contract renewals with Power Management Systems as presented.

PRESENTATION BY BROWN & BROWN - TOWN INSURANCE COVERAGE
Jordan Bernstein, from Brown & Brown Consultant Services, updated the board on the results of the bidding for the Town’s liability coverage and gave their recommendation for whom the Town should contract with for the next 3-year term. Review of the bid results showed that continuing with USI Insurance for the Town’s insurance provider. The Town’s Cyber Liability coverage will be awarded to Eastern Shore Associates as they had the most competitive pricing. Mr. Bernstein noted that the
Minutes of the Town Board for July 19, 2022

Town’s recent investment in updating cyber security resulted in a 40% decrease in the cost of technology coverage.

After answering questions from board members, Supervisor Smith made a motion to approve the contracts with USI and Eastern Shore Associates and authorizing the Supervisor to sign them, seconded by Deputy Supervisor Munzinger, and voted on as follows: Ayes: Koshykar, Munzinger, Taylor Townsend and Smith. Nays: none.

MINUTES OF THE JUNE 21, 2022 TOWN BOARD MEETING APPROVED
A Resolution to approve the Minutes of the Town Board meeting of June 21, 2022, was offered by Councilmember Taylor, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:
RESOLVED, that the Minutes of the June 21, 2022 Town Board meeting are approved.

FINANCIAL MATTERS
PUBLIC COMMENTS
There were no public comments.

VOUCHERS APPROVED
A resolution to approve the proposed vouchers was offered by Supervisor Smith, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:
RESOLVED, that the June vouchers No. 156776 - 157227 in the amount of $881,392.57 are approved for payment.

OPERATIONAL MATTERS
PUBLIC COMMENTS
There were no public comments.

SET PUBLIC HEARING FOR COVENTRY RIDGE 1-2 POLE LIGHTING DISTRICT
A Resolution to set a public hearing for the proposed Coventry Ridge 1-2 Pole Lighting Districts was offered by Councilmember Townsend, seconded by Councilmember Taylor, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:
WHEREAS, Petitions signed by the required percentage of owners of taxable real property situated in the proposed “1-2 Pole Lighting District, Extension No. 12 Coventry Ridge Subdivision Sections 1, 2, 3 and 4,” have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Lighting District to be located in the Coventry Ridge Subdivision Sections 1, 2, 3 and 4, the said proposed District being located in general terms on the streets of Coventry Ridge, Ravenna Crescent, Rockdale Meadows and 17 Dunnewood Ct., situated on the East side of Clover Street and north of Isaac Gordon Park, comprising of 84 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Lighting District Fees to be paid annually by the owner of each home within the District, is in the amount of $13.35;
NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 2nd day of August 2022, at 6:00 o’clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

APPOINT DEPUTY TAX RECEIVER AT CANANDAIGUA NATIONAL BANK
The Board considered a resolution to permit Canandaigua National Bank and Trust to continue to collect taxes on the Town’s behalf and deposit them directly into the Town’s Tax Account, by appointing Jessica Bullen, Service Manager at the Pittsford Branch of Canandaigua National Bank and Trust, as a Deputy Receiver of Taxes. Councilmember Townsend moved the resolution and Deputy Supervisor Munzinger seconded. Members voted as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:
RESOLVED, that Jessica Bullen, Service Manager at the Pittsford Branch of Canandaigua National Bank and Trust is appointed Deputy Receiver of Taxes for the Town of Pittsford for 2022-2023 and is authorized to collect the 2022-2023 School Taxes and the 2023 Town and County Taxes during the interest-free collection periods.

INSURANCE COVERAGE/TAX BONDING FOR 2022-2023 FOR TOWN CLERK AND RECEIVER OF TAXES APPROVED
A Resolution to authorize insurance coverage for the 2022-2023 Tax Collections was offered by Supervisor Smith, seconded by Councilmember Taylor, and voted on by the members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:
RESOLVED by the Town Board of the Town of Pittsford, as follows:

Section 1. The Town Board hereby guarantees the surety, form and amount of the official undertaking for the faithful performance of the duties of the Town Clerk and Receiver of Taxes, as follows:

Type of undertaking: Insurance coverage for Town Clerk and Receiver of Taxes

Amount: $100,000.00 per employee Public Employee Dishonesty Coverage with additional indemnity of $200,000.00, including Faithful Performance of Duty, for the Receiver of Taxes

Section 2. A true copy of this resolution shall be affixed to the undertaking to indicate this Board's approval thereon in accordance with Town Law §25.
PERSONNEL MATTERS
PUBLIC COMMENTS
There were no public comments.
HIRING/PERSONNEL ADJUSTMENTS
A Resolution to approve the recommendations for new hires, status and/or salary changes was offered for approval by Deputy Supervisor Munzinger, seconded by Councilmember Taylor, and voted on by members as follows: Ayes: Koshykar, Munzinger, Townsend and Smith. Nays: none. Abstained: Taylor

The following employee(s) are recommended as a new hire, subject to successful completion of drug and background checks, based on the recommendation of the Functional Coordinator(s) for these areas:

<table>
<thead>
<tr>
<th>Name</th>
<th>Dept</th>
<th>Position</th>
<th>Rate</th>
<th>Date of Hire</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elizabeth Haley</td>
<td>Recreation</td>
<td>Rec Asst – Youth Soccer</td>
<td>$13.73</td>
<td>07/05/2022</td>
</tr>
<tr>
<td>Yugo Iwamoto</td>
<td>Recreation</td>
<td>Rec Asst – CC Supvs</td>
<td>$15.00</td>
<td>07/08/2022</td>
</tr>
<tr>
<td>Daniel Waldman</td>
<td>DPW</td>
<td>Intern</td>
<td>$14.00</td>
<td>07/11/2022</td>
</tr>
</tbody>
</table>

The following employee(s) are/is recommended for a status change and/or salary change due to a change in status:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Reason for Change</th>
<th>Rate</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>James Wintermute</td>
<td>MEO</td>
<td>CDL – Class Change</td>
<td>$22.39</td>
<td>07/04/2022</td>
</tr>
<tr>
<td>Jessica Furber</td>
<td>GIS Laborer</td>
<td>Seasonal Rehire – GIS</td>
<td>$15.00</td>
<td>07/11/2022</td>
</tr>
<tr>
<td>Lucy Zombek</td>
<td>Rec Asst</td>
<td>Rehire – Seniors Nutrition</td>
<td>$13.20</td>
<td>07/13/2022</td>
</tr>
<tr>
<td>Joy Brown</td>
<td>IT Director</td>
<td>Rehire –Temp. transition</td>
<td>$60.00</td>
<td>07/13/2022</td>
</tr>
</tbody>
</table>

OTHER BUSINESS

NEW TOWN PARK: COPPER BEECH PARK2.0
Paul Schenkel, Commissioner of Public Works shared with board members renderings by landscape architect Sue Steele of a plan for the vacant lot owned by the Town on North Main Street at the entrance to the Library Parking Lot. The Town has planted there the first of the saplings derived from the old Copper Beech tree on State Street. The landscape design presented includes space for for a vending truck, café tables, chess and checkers game tables, the option for a pergola, lighting and a storage shed for maintenance tools and tables. The total anticipated cost for the project is $275,000. Next steps, if the Board approves the project, would include finalizing the plan, presenting it to the Village, preparing bid specifications with the hope of selecting a contractor by this fall and completing it by next spring. Board members commented how much they liked the proposal and they thanked the Commissioner for his presentation. Conversation and clarification followed about technical aspects of the plan. Responding to an inquiry by Councilmember Koshykar, the Supervisor noted that he has already sent the renderings to Village Mayor Plummer and has discussed the idea of this park with the Mayor on several occasions; that the Mayor strongly supports the concept, and that the Town will work with the Village to finalize a plan for site plan approval by the appropriate Village boards. Supervisor Smith inquired about next steps. In response, the Commissioner noted that the Town should next create a capital account and transfer $275,000 from the ARPA account to fund it. Brian Luke, Finance Director, confirmed this and noted he will present to the Board at its next meeting appropriate resolutions for these purposes.

ACTIVE TRANSPORTATION PLAN UPDATE
Commissioner Schenkel presented an update to the board about on-going and planned sidewalk, trail and pedestrian crossing projects undertaken by the Town since the December 2020 approval of the Active Transportation Plan (ATP) by both the Town and Village in a collaborative effort. Commissioner
Minutes of the Town Board for July 19, 2022

Schenkel’s presentation, included in these minutes, includes the full list of the projects reviewed. The ATP also included a recommendation to adopt a Complete Streets Policy, encouraging thoughtful review of each road as capital projects arise to include all forms of transport. Commissioner Schenkel indicated that recommendations for this policy would be shared in the coming months. Board discussion followed about the possible purchase of additional speed trailers since speeding in neighborhoods is a concern often cited by residents. Mr. Schenkel will report to board members on the current cost to purchase additional trailers.

Commissioner Schenkel also reviewed recommendations by the Department of Public Works for projects to pursue next. These are significant projects and require extensive engineering, permitting, public engagement and funding. Board members discussed how best to proceed with these projects. Supervisor Smith encouraged all to remember that any ARPA funds used on projects would need to fund such projects to completion with the funding available. This principle furthers public confidence in the efforts of the Town.

Councilmember Taylor commented about contacting NYS DOT on the possibility of adjustments to the intersection of Routes 225 and 96 (Jefferson Rd. and South Main St.) for increased pedestrian safety. Board discussion followed. The consensus was to approach State DOT about this separately from the Town’s effort to obtain flashing pedestrian crossing lights at the crossing where Sunset Boulevard meets South Main Street.

Councilmember Taylor also shared that the Library received funds from the Friends of the Library to purchase a Book Bike! This allows library staff to travel around Town for community engagement. The City of Rochester Library loaned one to the Town this summer and it has been an asset to their summer programs and reading initiatives.

PUBLIC COMMENT
There were no public comments.

Hearing no further business, the Supervisor adjourned the meeting at 8:02 P.M.

Respectfully submitted,

Renee McQuillen
Town Clerk
MEMORANDUM

To: Pittsford Town Board
From: Brian Luke, Director of Finance
Date: July 29, 2022
Regarding: Creation and funding of Copper Beech 2 Capital Project
For Meeting On: August 2, 2022

I am proposing creation of the Copper Beech 2 Capital Project. A Town Board resolution is required to create a new Capital Project. This allows us to clearly track all revenues and expenses over the life of the project.

I am also proposing that a budget of $275,000 be set for this project. The source of these funds will be American Rescue Plan Act (ARPA) Federal Aid. The ARPA funds of $275,000 will be transferred into the Capital Project.

I suggest the Board adopt the following resolutions:

RESOLVED, that the Finance Director is authorized to create the Copper Beech 2 Capital Project.

FURTHER RESOLVED, that the Finance Director is authorized to fund this Capital Project with American Rescue Plan Act (ARPA) Federal Aid totaling $275,000.

FURTHER RESOLVED, that the Finance Director is authorized to do all necessary budget amendments and transfers associated with the funding of this Capital Project.
Memorandum

To: Supervisor Smith, Town Board Members
From: Carolyn J. Casey, Animal Control Officer
Date: July 22, 2022
Regarding: Animal Sheltering Services
For Meeting On: August 2, 2022

For many years, the Town entered into annual agreements for the sheltering of stray or injured animals with the Animal Hospital of Pittsford, combined with emergency care services at Veterinary Specialists & Emergency Services (VSES). Both practices were owned by Monroe Veterinary Associates (MVA). Unfortunately, MVA is now under new ownership and their policies have changed.

Due to the purchase of MVA, and recent issues in regard to an overabundance of animals in need, a lack of local animal shelters, and a shortage of staff and funding in the animal care field, the Town has to look for new long-term sheltering solutions. Under state law, every municipality that issues dog licenses must provide sheltering facilities, either by establishing their own facilities or by contract. Fortunately, the Town has been able to secure the services of Howlywood Inc., a private kennel facility located in East Bloomfield, NY, with indoor/outdoor kennel runs and a staff highly experienced in handling all animal temperaments and situations. This sheltering facility would be used in addition to a contract we already have in place with VSES, which is solely for after-hours temporary holding and emergency medical care.

Howlywood, Inc. was established in 2013, and features kennels that are indoor/outdoor runs separated by sliding doors. This type of kennel provides safe human access to the kennel while the dog is secured in the other half, and provides enrichment stimulation as dogs can have a change of scene and fresh healthy air. The Howlywood, Inc. is also able to provide for cat and small animal sheltering on the rare occasions it might be necessary. The cost for boarding is $25.00 per day, which the Town recoups from animal owners. The co-owners of Howlywood, Inc. are hands-on involved with the daily care of the animal they board, and have years of animal handling experience including dogs with temperament issues.

I recommend that the Town enter into the proposed contract with Howlywood Inc. for sheltering services.

Resolved, that the Town Board approve the proposed agreement with Howlywood, Inc. for sheltering services, and authorizes the Town Supervisor to sign the agreement.
AGREEMENT FOR SHELTERING SERVICES BETWEEN THE TOWN OF PITTSFORD AND HOWLYWOOD, INC.

This Agreement is for animal sheltering services for the Town of Pittsford, a municipal corporation located at 11 S. Main Street, Pittsford, NY 14534 (the “Town”), provided by Howlywood, Inc., a domestic corporation located at 7856 Route 5 and 20, East Bloomfield, NY 14469 (“Howlywood”).

WHEREAS, the Town has a need for space to shelter animals; and
WHEREAS, Howlywood is a domestic corporation currently operating an animal boarding facility; and
WHEREAS, the parties desire to enter into a contract pursuant to the terms and condition of this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants, promises and conditions contained herein, the parties agree as follows:

1. This Agreement shall be effective until December 31, 2022, unless either party terminates this Agreement, with or without cause, by giving one (1) month’s notice to the other party.

2. Howlywood will provide sheltering services to the Town for animals that need to be impounded and held by the Town. The Pittsford Animal Control Officer, or an approved representative, must be present for admission.

3. Town animals sheltered by Howlywood will be provided food, water, a clean kennel, and visual checks on a regularly scheduled basis sufficient to meet the needs of the animals and New York State laws.

4. All communications with the public and/or rescue groups, etc. about Town animals will be handled through the Town only, or by authorization of the Town. This includes, but is not limited to, public inquiries to Howlywood about any Town animals, any and all photography of any Town animals, online social media postings of any Town animals, and any medical information about any Town animals.

5. Howlywood will release Town animals to the Town only, or to owner/harborers or adopters of Town animals when the proper release forms are received by Howlywood from the Town. The physical release/pick-up of Town animals will be coordinated between the Town and Howlywood.

6. The Town reserves the right to have access to any and all Town animals to view their condition, assess their behavior, to take to a veterinarian, or to bring a veterinarian in to the facility if a health check of a Town animal is indicated.

7. Howlywood will advise the Town of conditions indicating a Town animal needs medical treatment.

8. The agreed-upon boarding fee is $25.00 per day for each Town animal boarded.

9. The Town will be billed by Howlywood on a monthly basis with 30-day payment terms.

______________________________  ________________________________  ________________________________
Bianca Bianchi, President           Date                        William A. Smith, Supervisor            Date
Howlywood, Inc.                                     Town of Pittsford
MEMORANDUM

To: William A. Smith and Town Board
From: Jessie Hollenbeck, Recreation Director
Date: July 21, 2022
Regarding: Fall 2022 Recreation Programs
For Meeting On: August 2, 2022

The attached list of programs constitutes the list of fall 2022 recreation programs we anticipate offering.

In the event the Town Board determines that the proposed action should be taken, the following oral resolution language is suggested:

I move that the Town Board approve the Recreation Department’s 2022 fall programs and authorize the Town Supervisor to sign instructor contracts as required.
# Baby Talk  
**Sarah Smith**  
Join Sarah Smith, a speech-language pathologist, for this fun play group for babies and their grownups! Not sure what to do with your infant all day long? Sarah will share engaging songs and stories your little one is sure to love, plus show you ways to play with a variety of items you already have at home to support your little one's language development. Each session will include a speech and language strategy as well as signs you can start using with your little one right away!

# My Art Class  
**Mary Slaughter**  
It's never too early to develop that creative imagination! We get our hands dirty but leave the mess behind after making some fun fall projects! Using paints, glue, glitter and more we will make a new masterpiece to take home each week!

# Harry Potter and the Secrets of Etiquette  
**Etiquette Chics**  
Join Harry Potter in discovering the next level of etiquette. We will be serving up more magical learning as we dive deeper into the secrets of etiquette. We will cover in depth, mealtime manners using fresh fruits from a local grocery store/market along with Harry Potter themed dessert. We will be also practicing social skills, conversation and decorum, all while utilizing fun, interactive activities and giveaways. Otter's fizzy orange juice will be served at the end! Everyone leaves with a favor.

# CPR/First Aid Class for Pets  
**EPIC Trainings**  
This course is designed with the entire family in mind, so bring everyone along! Participants will learn the First Aid Basics and CPR for Dogs & Cats and how to handle accidents and small injuries that may happen to your furry family member. Instead of panicking and feeling helpless, you can help your pet in distress by taking control of the situation and acting in a proactive manner. This course is appropriate for the entire family. Attendees under 16 must be accompanied by an adult.

# Individual Pre-Season Basketball Training  
**Glenn Anderson**  
Looking to refine your skills or enhance existing basketball skills before the scholastic season begins? This program will provide middle school and high school players with individual training sessions catered to their specific skill set and goals. Participants will collaborate with the instructor to refine their ball handling, form shooting, offensive skill development, agility, and footwork.

# Beginners Boxing Camp  
**Bee Relentless Boxing**
The beginners boxing program will help you learn the fundamentals of boxing while building self-confidence and strength. We focus on form first before we focus on going all out. From the toes, to the head, and to the hands; we make sure your form is the best we can make it. The class is a full hour, consisting of 20 minutes of boxing, 20 minutes of HIIT (High Intensity Interval Training), and 20 minutes of boxing to finish. In this class we also cover proper form and movement of all exercises during our 20 minutes of HIIT.

Tai Chi for EveryBODY

Are you curious about Tai Chi? Have you been searching for a comfortable Tai Chi style that doesn’t require years to learn? These classes are for beginners as well as experienced Tai Chi players. We will begin each class with the healing Liangong 15-Remedies. Then students will proceed to learn and practice Dr. Roger Jahnke’s 5 to 9 movement Tai Chi Easy. This style was created specifically for the purpose of making the benefits of Tai Chi more accessible than most other styles. Tai Chi can improve your balance and flexibility, strengthen your cardiovascular system, decrease your stress, and expand your cognitive skills. No special equipment is needed.
# Town of Pittsford – Recreation Department
## Proposed Programs for Fall 2022

<table>
<thead>
<tr>
<th>Program</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Preschool</strong></td>
<td></td>
</tr>
<tr>
<td>Child Watch</td>
<td>Recreation Staff</td>
</tr>
<tr>
<td>Preschool Adventures: Dinosaurs</td>
<td>Sherry Murray</td>
</tr>
<tr>
<td>Preschool Adventures: Apples</td>
<td>Sherry Murray</td>
</tr>
<tr>
<td>Preschool Adventures: Construction</td>
<td>Sherry Murray</td>
</tr>
<tr>
<td>Preschool Adventures: Under the Sea</td>
<td>Sherry Murray</td>
</tr>
<tr>
<td>Preschool Adventures: Fall</td>
<td>Sherry Murray</td>
</tr>
<tr>
<td>Preschool Adventures: Chicka Chicka Boom Boom</td>
<td>Sherry Murray</td>
</tr>
<tr>
<td>Preschool Adventures: Monster</td>
<td>Sherry Murray</td>
</tr>
<tr>
<td>Preschool Adventures: If You Give a Mouse a Cookie</td>
<td>Sherry Murray</td>
</tr>
<tr>
<td>Preschool Adventures: Kitchen Fun</td>
<td>Sherry Murray</td>
</tr>
<tr>
<td>Preschool Adventures: Gingerbread</td>
<td>Sherry Murray</td>
</tr>
<tr>
<td>Preschool Adventures</td>
<td>Sherry Murray</td>
</tr>
<tr>
<td>S.T.E.A.M. Powered Play</td>
<td>Progressive Early Learning</td>
</tr>
<tr>
<td>Sensory and Science</td>
<td>Progressive Early Learning</td>
</tr>
<tr>
<td>Baby Talk</td>
<td>Sarah Smith</td>
</tr>
<tr>
<td>My Art Class</td>
<td>Mary Slaughter</td>
</tr>
<tr>
<td>Creative Kids ONLINE!</td>
<td>Mary Slaughter</td>
</tr>
<tr>
<td>Wiggles, Giggles, and Jiggles</td>
<td>Lisa Magliato</td>
</tr>
<tr>
<td>Lil Athletes</td>
<td>Lisa Magliato</td>
</tr>
<tr>
<td>My Gym Games</td>
<td>Mary Slaughter</td>
</tr>
<tr>
<td>Semi-Private Gymnastics</td>
<td>Mary Slaughter</td>
</tr>
<tr>
<td>Peppy Pint Soccer</td>
<td>Mary Slaughter</td>
</tr>
<tr>
<td>Peppy Pint Sports</td>
<td>Mary Slaughter</td>
</tr>
<tr>
<td>Soccer Shots for Youth</td>
<td>Soccer Shots Staff</td>
</tr>
<tr>
<td>Little Ninja Class</td>
<td>James Creighton</td>
</tr>
<tr>
<td>Parent &amp; Tot Open Gym</td>
<td>Recreation Staff</td>
</tr>
<tr>
<td>Teeny Tiny Tap and Ballet</td>
<td>Jordan Wisset</td>
</tr>
<tr>
<td>Tiny Tap and Ballet</td>
<td>Jordan Wisset</td>
</tr>
</tbody>
</table>
Irish Dance with Dunleavy: Intro
Amy Coppola

Youth & Teen
The After School Program
Recreation Staff
December Fun Camp- Winter Wonderland!
Recreation Staff
Superintendent’s Day Fun Camp – Opposite Day!
Recreation Staff
Veteran’s Day Fun Camp – Unplugged Day
Recreation Staff
Mealltime Manners I
Etiquette Chics
Harry Potter Hogwarts School of Etiquette
Etiquette Chics
Harry Potter and the Secrets of Etiquette
Etiquette Chics
Etiquette Edge for Teens: Virtual
Etiquette Chics
American Girl Doll Club
Sherry Murray
Disney's Frozen JR.
Bravo! Creative Arts
Holiday Break Theatre Camp
Bravo! Creative Arts
Private Piano Lessons
Beth Werner
Restoration Ecology Workshop
Jane McConnochie
American Red Cross – Babysitter’s Training
Domenic Danesi
Safety First for Children
Domenic Danesi
Kid’s Fun Spanish Class
Lourdes de la Colina-Scofield
First Aid for Kids
EPIC Trainings
CPR/First Aid Class for Pets
EPIC Trainings
Pittsford Ballet Pre-Ballet
Karen Hanson
Pittsford Ballet School
Karen Hanson
Dance Camp
Katie Elizabeth
Irish Dance with Dunleavy
Amy Coppola
FIT Kids: Fencers in Training
Rochester Fencing Club Staff
Junior Tennis
Jeff Wagstaff
Indoor Junior Tennis
Jeff Wagstaff
Junior Tennis
Jason Speirs
Soccer Shots for Youth
Soccer Shots Staff
Edge11 Elementary Soccer Academy
Edge11 Soccer Staff
Youth Soccer- Fall
Recreation Staff
<table>
<thead>
<tr>
<th>Activity</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Running Club I</td>
<td>Mary Slaughter</td>
</tr>
<tr>
<td>Running Club II</td>
<td>Mary Slaughter</td>
</tr>
<tr>
<td>Semi-Private Gymnastics</td>
<td>Mary Slaughter</td>
</tr>
<tr>
<td>Individual Pre-Season Basketball Training</td>
<td>Glenn Anderson</td>
</tr>
<tr>
<td>Youth Basketball</td>
<td>Glenn Anderson</td>
</tr>
<tr>
<td>Junior Volleyball</td>
<td>Feng Zhang</td>
</tr>
<tr>
<td>Beginners Boxing Camp</td>
<td>Bee Relentless Boxing</td>
</tr>
<tr>
<td>Martial Arts for Youth</td>
<td>James Creighton</td>
</tr>
<tr>
<td>A Horse's Friend: Horsemanship</td>
<td>A Horse's Friend</td>
</tr>
<tr>
<td>Horseback Lessons for Children</td>
<td>Park Place Farms</td>
</tr>
<tr>
<td>Rochester Jr. Amerks - Intro to Youth Hockey</td>
<td>Rochester Jr. Amerks</td>
</tr>
<tr>
<td>Youth Conditioning</td>
<td>585 Fitness</td>
</tr>
<tr>
<td>Yoga for Kids</td>
<td>Jessica Pereyra</td>
</tr>
<tr>
<td>Baton Twirling Lessons</td>
<td>Jessica Pereyra</td>
</tr>
</tbody>
</table>

**Adult Programs**

<table>
<thead>
<tr>
<th>Activity</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Guided Hikes on Pittsford Trails</td>
<td>Recreation Staff</td>
</tr>
<tr>
<td>Fairchild Walking Tours</td>
<td>Jack Butler</td>
</tr>
<tr>
<td>Antiques and Collectibles</td>
<td>Price Prazar</td>
</tr>
<tr>
<td>Introduction to Watercolor</td>
<td>Kathy Armstrong</td>
</tr>
<tr>
<td>Watercolor Class (Continuing)</td>
<td>Kathy Armstrong</td>
</tr>
<tr>
<td>Making Soap the Easy Way</td>
<td>Beth Byrne</td>
</tr>
<tr>
<td>Basic Cold Process Soap</td>
<td>Beth Byrne</td>
</tr>
<tr>
<td>Bath Salts</td>
<td>Beth Byrne</td>
</tr>
<tr>
<td>Bath Fizzies</td>
<td>Beth Byrne</td>
</tr>
<tr>
<td>Soy Candle Making Basics</td>
<td>Beth Byrne</td>
</tr>
<tr>
<td>Fabulous Furnishings</td>
<td>Peggi Heissenberger</td>
</tr>
<tr>
<td>Fall Cookie Decorating Class</td>
<td>Peggi Heissenberger</td>
</tr>
<tr>
<td>Holiday Cookie Decorating Class</td>
<td>Peggi Heissenberger</td>
</tr>
<tr>
<td>Natures Harvest Note Cards</td>
<td>Pat Miller</td>
</tr>
<tr>
<td>Beauty of Friendship Note Cards</td>
<td>Pat Miller</td>
</tr>
<tr>
<td>Christmas Note Cards</td>
<td>Pat Miller</td>
</tr>
<tr>
<td>“Perfectly Penciled” Note Cards</td>
<td>Pat Miller</td>
</tr>
<tr>
<td>Class</td>
<td>Instructor</td>
</tr>
<tr>
<td>------------------------------------------</td>
<td>--------------------------</td>
</tr>
<tr>
<td>Bridge: Beginning-Intermediate: Let's play</td>
<td>Mary Lyke</td>
</tr>
<tr>
<td>Bridge: Defense</td>
<td>Mary Lyke</td>
</tr>
<tr>
<td>Bridge: Beginning-How to Bid</td>
<td>Mary Lyke</td>
</tr>
<tr>
<td>Pittsford Ballet School</td>
<td>Karen Hanson</td>
</tr>
<tr>
<td>Belly Dance</td>
<td>Deborah Robinson</td>
</tr>
<tr>
<td>Pre-Licensing 5 Hour Course</td>
<td>Jon DelVecchio</td>
</tr>
<tr>
<td>Defensive Driving</td>
<td>Cindy St. George</td>
</tr>
<tr>
<td>American Red Cross CPR/AED</td>
<td>EPIC Trainings</td>
</tr>
<tr>
<td>American Red Cross First Aid</td>
<td>EPIC Trainings</td>
</tr>
<tr>
<td>CPR/First Aid Class for Pets</td>
<td>EPIC Trainings</td>
</tr>
<tr>
<td>Becoming a Notary Public</td>
<td>Kristin Cavallaro</td>
</tr>
<tr>
<td>Learn Spanish: Enhance Your Brain</td>
<td>Lourdes de la Colina-Scofield</td>
</tr>
<tr>
<td>Martial Arts for Adults</td>
<td>James Creighton</td>
</tr>
<tr>
<td>Martial Arts for Women</td>
<td>Tracy Maggio</td>
</tr>
<tr>
<td>Debbie McVean Aerobics</td>
<td>Deborah McVean</td>
</tr>
<tr>
<td>Zumba!</td>
<td>Carlos Chediak</td>
</tr>
<tr>
<td>Pilates</td>
<td>Eva Pazral</td>
</tr>
<tr>
<td>Yoga</td>
<td>Eva Pazral</td>
</tr>
<tr>
<td>Therapeutic Yoga</td>
<td>Kaitlyn Vittozzi</td>
</tr>
<tr>
<td>Tai Chi for EveryBODY</td>
<td>Jean Sica</td>
</tr>
<tr>
<td>Just Dance!</td>
<td>Lindsey Miller</td>
</tr>
<tr>
<td>Beginners Boxing Camp</td>
<td>Bee Relentless Boxing</td>
</tr>
<tr>
<td>Couples Massage Workshop</td>
<td>Kristen Wondrack</td>
</tr>
</tbody>
</table>
MEMORANDUM

To: William A. Smith and Pittsford Town Board
From: Jessie R. Hollenbeck, Recreation Director
Date: July 21, 2022
Regarding: 2022 Pittsford Food Truck & Music Fest - Temporary Access Licenses
For Meeting On: August 2, 2022

Ladies and Gentlemen:

Attached is a sample temporary access license for the 2022 Pittsford Food Truck and Music Fest.

<table>
<thead>
<tr>
<th>Festival Date</th>
<th>Location</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 10, 2022</td>
<td>South Main Street</td>
<td>Noon-9pm</td>
</tr>
</tbody>
</table>

Activity and vendor space will be provided at several properties along South Main Street. The attached sample document was drafted in cooperation with the Town Attorney.

In the event the Town Board determines that the proposed action should be taken, the following oral Resolution language is suggested:

I move the Town Board authorizes the Town Supervisor to sign temporary access licenses in regards to the Pittsford Food Truck and Music Fest.
Town of Pittsford Temporary Access License:

Owner's Name: 19 South Main Street LLC (Cyndi Weis)

Property Address: 19 South Main Street
Pittsford, NY 14534

The undersigned, as owner of real property known as 19 South Main Street, Pittsford, NY 14534, in consideration of one dollar, receipt whereof is hereby acknowledged, does hereby grant to the Town of Pittsford, a municipal corporation with offices at 11 South Main Street, Pittsford, New York, a Temporary Access License for permission to enter upon the premises above described, on foot or vehicle and with machinery, tools, or equipment, as necessary, for the following purpose:

To accommodate space for equipment, and permit parking during the Town’s Food Truck and Music Fest. The Town of Pittsford also has permission for general use of outside water and electric services for event needs.

Time of Temporary Access License – Pittsford Food Truck and Music Fest:
Start Time: 5:00am Saturday, September 10, 2022
Finish Time: 11:30pm Saturday, September 10, 2022
Actual Event Time: 12:00pm Saturday, September 10 - 9:00pm Saturday, September 10, 2022

This Temporary License is granted upon the following conditions:

1. The Town will restore the surface of all disturbed areas to substantially the same condition as existing prior to the Town’s entering the premises.

2. The Town will use all reasonable precautions to preserve and save from damage or destruction any trees, shrubbery, fences, posts and lamps within the area.

3. The Town will name 19 South Main Street LLC as an additional insured under the Town’s liability insurance policy with respect to the Food Truck and Music Fest.

Owner  

Date  

Town of Pittsford Representative  

Date
MEMORANDUM

To: William A. Smith and Pittsford Town Board
From: Jessie R. Hollenbeck, Recreation Director
Date: July 21, 2022
Regarding: 2022 Food Truck & Music Fest Amusement Rides
For Meeting On: August 2, 2022

Ladies and Gentlemen:

In planning for the Town of Pittsford’s 2022 Food Truck and Music Fest we ask that you review the enclosed contract with Hammerl Amusements.

This vendor submitted the lowest bid and has agreed to provide amusement rides for Food Truck and Music Fest held on September 10 on South Main Street for a price not to exceed $9,400.

In the event the Town Board determines that the proposed action should be taken, the following oral Resolution language is suggested:

I move that the Town Board authorizes the Town Supervisor to sign a contract with Hammerl Amusements for a fee not to exceed $9,400 for the 2022 Food Truck and Music Fest.
Pittsford Food Truck and Music Fest

Vendor Agreement

Hammerl Amusements

Vendor Terms of Operation: Vendor agrees to provide amusement rides for the Pittsford Food Truck and Music Fest sponsored by the Town of Pittsford located on South Main St. in the village of Pittsford.

Pittsford Food Truck and Music Fest - September 10, 2022 - 12-9PM (event hours)

Fee: The Town shall pay to the Vendor $9,400.00. Such fee shall be paid within 15 business days after the event.

Equipment: Vendor shall furnish and install any and all equipment for the event. This includes all necessary electrical equipment to power the rides along with any additional equipment that is required for set up. When setting up their equipment, Vendor shall consider the safety of all festival patrons.

Vendor shall provide the following:

September 10, 2022 - 12-9PM
1. Spinner Ride (35x35)
2. Dizzy Dragon (30x30)
3. Ladder Climb (15x30)
4. Inflatable Slide

Setup: Vendor setup time will begin at 5:00PM on Friday, September 9. All set up and inspections must be complete no later than 11:30AM on the date of the event. Vendor vehicles and trailers must be removed from the festival site by 11:30AM and parked in the designated Vendor parking area. Vendor shall remove all equipment and other property from the area immediately following the completion of the event and such removal shall be completed no later than 11:00PM on the date of the event. Failure to do so will result in the Town removing any remaining property of the Vendor, with the Vendor responsible for all costs of the removal. Vendors are not permitted to breakdown rides until the completion of the event and the area is clear of all attendees.

Liability: The Vendor shall protect, defend, indemnify and hold harmless the Town from any and all claims, costs, damages, liabilities and expenses (including reasonable attorneys' fees) of any nature whatsoever for injury, death to persons or property damage arising out of or in any way related to the Vendor’s presence at the festival.

The protection of Vendor’s property is the responsibility of the Vendor. Vendor is solely responsible for the loss of, or damage to, its property left in the booth or at the festival site.

Vendor acknowledges that street sweepers and washers may be cleaning the festival site in the evening, and that such operations may cause damage to any equipment,
fixtures and any other property left on the site by Vendor. Should damage or loss occur, Vendor agrees not to hold the Town of Pittsford responsible.

Vendor is required to provide proof of general liability insurance listing the Town of Pittsford as additional insured.

**Agreement and Termination:** The Town and Vendor mutually agree that the operation of Vendor’s business on site during the festival shall be governed by the terms of the Agreement and that such Agreement, including any attachments or amendments to said Agreement constitute the entire Agreement between the parties hereto with respect to the subject matter hereof and may not be changed or modified except by instrument or writing and signed by both parties with such Agreement being defined as an amendment to the Agreement.

The Town may, at its absolute and sole discretion, terminate the Agreement between the Town and Vendor at any time upon a breach by vendor of any of the terms, provisions, and conditions set forth in said Agreement, with no obligation whatsoever to the Vendor.

In the event that the Town terminates the agreement for any reason other than a breach by Vendor, the Town shall pay a 20% cancellation fee for any termination occurring 24 hours or more in advance of the event or the full balance if the termination occurs within 24 hours of the event.

Upon termination of Agreement, the Town may, at its sole discretion, permit any other person to take up such space(s) as reserved for the Vendor.

Vendor Signature __________________________________________________________________ Date __________

Lynn Ritchie
Hammerl Amusements

Town of Pittsford __________________________________________________________________ Date __________

William A. Smith, Town Supervisor

PLEASE RETURN THIS SIGNED AGREEMENT BY September 1, 2022 TO:

Town of Pittsford
Department of Recreation
35 Lincoln Avenue
Pittsford NY 14534
585-248-6280
MEMORANDUM

To: Pittsford Town Board
From: Cheryl Fleming, Personnel Director
Date: July 20, 2022

Regarding: Recommendations for Hiring/Personnel Adjustments

For Meeting On: August 2, 2022

1. The following employee(s) are recommended as a new hire, subject to successful completion of drug and background checks, based on the recommendation of the Functional Coordinator(s) for these areas:

<table>
<thead>
<tr>
<th>Name</th>
<th>Dept</th>
<th>Position</th>
<th>Rate</th>
<th>Date of Hire</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mike Arena</td>
<td>Parks</td>
<td>Laborer – Seasonal</td>
<td>$14.00</td>
<td>08/01/2022</td>
</tr>
<tr>
<td>John Cleary</td>
<td>Highway</td>
<td>Laborer - FT</td>
<td>$18.35</td>
<td>08/01/2022</td>
</tr>
<tr>
<td>Brett Custer</td>
<td>Sewer</td>
<td>Laborer – Seasonal</td>
<td>$14.00</td>
<td>08/01/2022</td>
</tr>
<tr>
<td>Alla Levi</td>
<td>Library</td>
<td>Substitute Librarian</td>
<td>$22.25</td>
<td>08/02/2022</td>
</tr>
<tr>
<td>Audrey Kennelly</td>
<td>Recreation</td>
<td>Rec Asst – CC Supvs</td>
<td>$15.00</td>
<td>08/19/2022</td>
</tr>
</tbody>
</table>

This is subject to completion of the proper reviews and background checks for these candidates and appropriate sign off by the Town Board representative.

<table>
<thead>
<tr>
<th>Name</th>
<th>Dept</th>
<th>Position</th>
<th>Rate</th>
<th>Date of Hire</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mike Arena</td>
<td>Parks</td>
<td>Laborer – Seasonal</td>
<td>$14.00</td>
<td>08/01/2022</td>
</tr>
<tr>
<td>John Cleary</td>
<td>Highway</td>
<td>Laborer - FT</td>
<td>$18.35</td>
<td>08/01/2022</td>
</tr>
<tr>
<td>Brett Custer</td>
<td>Sewer</td>
<td>Laborer – Seasonal</td>
<td>$14.00</td>
<td>08/01/2022</td>
</tr>
<tr>
<td>Alla Levi</td>
<td>Library</td>
<td>Substitute Librarian</td>
<td>$22.25</td>
<td>08/02/2022</td>
</tr>
<tr>
<td>Audrey Kennelly</td>
<td>Recreation</td>
<td>Rec Asst – CC Supvs</td>
<td>$15.00</td>
<td>08/19/2022</td>
</tr>
</tbody>
</table>

2. The following employee(s) are/is recommended for a status change and/or salary change due to a change in status.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Reason for Change</th>
<th>Rate</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Angel Martinez</td>
<td>Interim Dir of IT</td>
<td>Replacing Retiree</td>
<td>$41.21</td>
<td>08/08/2022</td>
</tr>
</tbody>
</table>

Should the Board approve the above recommendation and personnel adjustment, the following resolution is being proposed, RESOLVED, that the Town Board approves the appointment for the following employee(s):

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Reason for Change</th>
<th>Rate</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Angel Martinez</td>
<td>Interim Dir of IT</td>
<td>Replacing Retiree</td>
<td>$41.21</td>
<td>08/08/2022</td>
</tr>
</tbody>
</table>
MEMORANDUM

To: Pittsford Town Board
From: Joy Brown, Technology Director
Date: July 27, 2022
Regarding: Authorization for conference for Angel Martinez
For Meeting On: August 2, 2022

Ladies and Gentlemen:

I would like to request approval for Angel Martinez, Network Administrator, to attend the following conference:

**Rochester Security Summit**

Total Cost: $250

Location: Rochester Riverside Convention Center
123 E Main St
Rochester, New York USA 14604

Date(s): October 12 & 13, 2022   8am-4pm

The Rochester Security Summit is held during National Cyber Security Awareness Month. The conference is a focal point for education and awareness regarding Information Security in Western NY. There will be presentations on a broad range of infosec topics, and there will be a broad range of professionals and executives in attendance.

With the exception of the past few years because of Covid, the RSS has taken place annually since 2006 and has typically been a sell-out event as a result of collaboration with all of their outstanding partners.

The agenda will be designed to provide attendees with the latest IT trends and knowledge needed to make the best possible decisions on behalf of their organizations. It will allow attendees to see the best practices other leading organizations have adopted, key IT challenges they are facing, and new solutions that are solving these challenges.

The Rochester Security Summit is a community focal point for education and awareness in collaboration with higher education, business and industry partners. The Summit features speakers and panels to help educate area security and IT professionals, business managers, organizations and the community on how to protect information systems and data.
Funds are available in the I.T. education budget. Please contact me if you have any questions or concerns. Thank you.

RESOLVED, that Angel Martinez is hereby authorized to attend the Rochester Security Summit in Rochester, NY, from October 12-13 at a cost of $250.00.
Interested in helping out with RSS:2022?

Please let us know at info@rochestersecurity.org.

Early Bird Registration
- $150
- until July 31st
- limited to the first 100 tickets sold

Standard Registration
- $250
- until September 9th or sold out
- All participants must comply with our COVID-19 policy

RSS:2022 is brought to you by Rochester ISSA, OWASP Rochester and our esteemed sponsors.