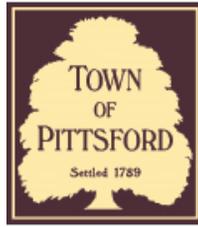


**SUPERVISOR**  
William A. Smith, Jr.



**COUNCIL MEMBERS**  
Kate Bohne Munzinger, Deputy  
Supervisor  
Kevin Beckford  
Cathy Koshykar  
Stephanie Townsend

**TOWN BOARD AGENDA**

**Tuesday, June 1, 2021 – 6:00 pm**  
**Meeting by Online Video with Public Access**

**Page 1 of 2**

**Call to Order**

**Pledge of Allegiance**

**Public Hearing**

Refuse Districts

- Burlingame
- Cherry Hill Farm
- Evergreen
- Ingridshire Estates
- Pittsford Hills
- Saddle Brook
- Tobey Estates

**Minutes**

Approval of Minutes of Meetings of May 14, 2021 and May 18, 2021

**Legal Matters**

Public Comment

Highway Dedication – Coventry Ridge Section 1-B

**Personnel Matters**

Public Comment

Hiring Resolution

**Other Business**

**Public Comment**

**Adjournment**

**Instructions for online viewing and offering comments on attached page 2**

**How to view the meeting:**

**1. Zoom**

- In your web browser, go to <https://townofpittsford.zoom.us/j/82759480111?pwd=VE5lVzZOWm8vbnRLQldLK3pDLzNEZz09>  
You will be connected to the meeting.

**2. Telephone**

- You can access the meeting by phone. Use any of the numbers below, then enter the meeting ID. The Meeting ID is 827 5948 0111. No password is necessary.  
(929) 205-6099                      (312) 626-6799  
(253) 215-8782                      (301) 715-8592  
(346) 248-7799                      (669) 900-6833

**3. Comments**

Comments are open to Pittsford residents, owners of property in the Town who pay Town taxes, owners of a businesses in the Town, attorneys or agents designated by a resident to speak on the resident's behalf.

**By E-Mail**

- Commenters can submit a comment for the meeting by emailing it to [comments@townofpittsford.org](mailto:comments@townofpittsford.org) any time before 2:30pm on the date of the meeting.
- Please begin any comment with your name and street address. Comments by e-mail will be read aloud by the Town Clerk.
- To comment by email on anything that takes place at the meeting, use the email address shown prior to 2:30pm on the next meeting date. The Clerk will read such comments from residents aloud at that meeting.

**Using Zoom**

- For commenting during the meeting, please begin with your name and street address.
- At the points where the Supervisor asks if there are public comments, if you are a resident, property owner, business owner or attorney or agent, as described above, and wish to comment, click "Raise Hand" in the control panel. (Telephone attendees press \*9).
- Your comment will be taken in the order received. When you receive a message to "Unmute Now" please do so and make your comment. All comments must begin with the name and street address of the commenter.
- Alternatively, if you don't have a microphone or prefer or need to submit a comment in writing, you can do so by clicking "Chat" in the controls at the bottom of your Zoom window.
- When called upon, please begin with your name and street address and type your message into the chat window, then press "Enter" to send. The Town Clerk will read your message aloud.
- We are pleased to offer Zoom Automated Transcription captions for our Town Board. This service automatically creates machine-generated transcriptions and users should be aware that wording inaccuracies may occur.

Minutes of the Town Board for May 14, 2021

**DRAFT  
TOWN OF PITTSFORD  
TOWN BOARD  
MAY 14, 2021**

Proceedings of a Special meeting of the Pittsford Town Board held on Friday, May 14, 2021 at 8:00 A.M. local time, in person, in the Town Hall Lower Level Meeting Room.

**PRESENT:** Supervisor William A. Smith, Jr.; Councilmembers Kevin S. Beckford, Cathy Koshykar, Katherine B. Munzinger and Stephanie M. Townsend.

**ABSENT:** None.

**ALSO PRESENT:** Staff Members: Robert B. Koegel, Town Attorney; Linda M. Dillon, Town Clerk; and Spencer Bernard, Chief of Staff.

**ATTENDANCE:** There were no members of the public in attendance.

Supervisor Smith called the Town Board meeting to order at 8:10 A.M.

Having set this meeting for the purpose of entering into an Executive Session to discuss appointments to the Parks and Recreation Advisory Board and the Equity Advisory Committee, Supervisor Smith made a motion to enter into an Executive Session, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The motion carried and the Board entered Executive Session, inviting both the Town Attorney Robert Koegel and the Town Clerk, Linda Dillon, to attend.

**RETURN TO REGULAR SESSION**

The Town Board resumed the regular meeting of the Town Board at approximately 10:30 a.m. Thereafter, Supervisor Smith made a motion to re-appoint all current members of the Parks and Recreation Advisory Board, all members having indicated their interest in continuing to serve. Councilmember Townsend seconded the motion, and members voted as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was carried as follows:

**RESOLVED**, that the following members of the Parks and Recreation Advisory Board be re-appoint for an annual appointment, which term began on January 1, 2021 through December 31, 2021: Rick Taylor, Chair; Shawn LeBlanc, Benjamin McCormick, Lisa Stein, Greg Riley, Rachel Baker August, Pamela Cooper-Vince, Ron Anderson, and John Reddington.

With no further business at this time, the meeting adjourned at 10:30 A.M.

Respectfully submitted,

Linda M. Dillon, RMC  
Town Clerk

Minutes of the Town Board for May 18, 2021

**DRAFT  
TOWN OF PITTSFORD  
TOWN BOARD  
MAY 18, 2021**

Proceedings of a regular meeting of the Pittsford Town Board held on Tuesday, May 18, 2021 at 6:00 P.M. local time via Zoom.

**PRESENT:** Supervisor William A. Smith, Jr.; Councilmembers Kevin S. Beckford, Cathy Koshykar, Katherine B. Munzinger and Stephanie M. Townsend.

**ABSENT:** None.

**ALSO PRESENT:** Staff Members: Cheryl Fleming, Personnel Director; Paul J. Schenkel, Commissioner of Public Works; Brian Luke, Finance Director; Robert B. Koegel, Town Attorney; Linda M. Dillon, Town Clerk; Shelley O'Brien, Communications Director; Joy Brown, Technology Director and Spencer Bernard, Chief of Staff.

**ATTENDANCE:** There were fourteen (14) members of the public in attendance, as well as two (2) additional staff members and an interpreter.

Supervisor Smith called the Town Board meeting to order at 6:00 P.M. Supervisor Smith led all present in the Pledge to Flag.

**SUPERVISOR'S ANNOUNCEMENTS**

- 1) Supervisor Smith reminded residents that the Zoning Code Update Interactive Map is still up on the website and encourages all residents to review and submit comments. After discussion later in the meeting it was confirmed that the interactive map will be available through May 24.
- 2) Supervisor Smith announced that the Town and Village, in collaboration with Pittsford Rotary, are hosting a Community Clean-up Day along Schoen Place on Saturday, May 22 at 9:30 a.m. Community participation is welcome. The cleanup group will meet at 9:30 a.m. by the new canal side pavilion in Schoen Place.

**MINUTES OF THE MAY 4, 2021 APPROVED**

A Resolution to approve the May 4, 2021 Minutes was offered by Councilmember Beckford, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that the Minutes of the May 4, 2021 meeting are approved as written.

Supervisor Smith reviewed the procedure for offering public comments during the meeting.

**FINANCIAL MATTERS  
PUBLIC COMMENTS**

No comments were offered regarding Financial Matters.

Minutes of the Town Board for May 18, 2021

**MAY VOUCHERS APPROVED**

Following discussion and amendment of the proposed vouchers, a Resolution to approve the proposed vouchers for May as amended was offered by Deputy Supervisor Munzinger, seconded by Councilmember Beckford, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that the May 2021 vouchers No. 151069 through 151429, in the amount of \$774,728.84 are approved for payment, as amended, removing the payment proposed for item No. 151330, in the amount of \$200.

**OPERATIONAL MATTERS**

**PUBLIC COMMENTS**

No comments were offered regarding Operational Matters.

**TOSHIBA BUSINESS SOLUTIONS – MANAGED PRINT SERVICES CONTRACT APPROVED**

Technology Director, Joy Brown, reviewed the contract with Toshiba Business Solutions for the Print Services, explaining the benefits that will be realized with a contract of this nature, as described in her Memorandum to the Board. Thereafter, a Resolution was offered by Councilmember Townsend to approve the contract and authorize the Director of Technology to execute the same, seconded by Supervisor Smith, and voted on by members as follows: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that the Town Board accepts the proposal by Toshiba Business Solutions and authorizes the Director of Technology to execute a 3-year contract with Toshiba Business Solutions for Managed Print Services in the amount of \$386.30/month.

Following the vote, Supervisor Smith, reiterated thanks to Technology Director, Joy Brown, for all the research and work she has done to secure this contract.

**PERSONNEL MATTERS**

**PUBLIC COMMENTS**

No comments were offered regarding Personnel Matters.

**HIRING RESOLUTION APPROVED**

A Resolution to approve the proposed recommendations for new hires was offered by Deputy Supervisor Munzinger, seconded by Councilmember Beckford, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that the following personnel be and hereby are approved for the date of hire as recommended.

<b>Name</b>	<b>Dept</b>	<b>Position</b>	<b>Salary</b>	<b>Effective Date</b>
Timothy Moulton	Parks	Laborer – Seasonal	\$13.25/hr	05/21/2021
Andrew Diekmann	Parks	Laborer – Seasonal	\$13.25/hr	05/21/2021
Jaiden Tripi	Parks	Laborer – Seasonal	\$13.00/hr	05/21/2021
Antwan Collier	Court	Security Guard	\$30.00/hr	05/27/2021

## Minutes of the Town Board for May 18, 2021

### **OTHER BUSINESS**

Councilmember Townsend noted that since this year marks the 25<sup>th</sup> Anniversary of the Greenprint Plan in Pittsford, it presents an opportunity to celebrate this milestone for the Town. She suggested the possibility of a cycling event/bike tour that would take cyclists on a circuit that would include some of the farms preserved by the Greenprint, which would include history of the Greenprint and the individual farms. After discussion, Chief of Staff Spencer Bernard, stated he would work with our GIS department to come up with a route and map, with Communications Director Shelley O'Brien and with Commissioner Paul Schenkel to coordinate activities with the farmers involved.

Deputy Supervisor Munzinger reported that some of the volunteer boards have expressed an interest in returning to in-person meetings, and have asked for guidance from the Town Attorney.

Supervisor Smith noted recent misleading information discussed publicly about the Town's Code of Ethics. He noted that the Town has had a Code of Ethics in place for years, substantially the same as all of the other local Towns have, that it was adopted in accordance with State law and has the full force of law just as in every other Town. In order to avoid public misunderstanding caused by deceptive or false public statements about our Ethics Code, he is appointing a bipartisan Board Committee consisting of Councilmembers Townsend and Munzinger to review our Ethics Code and report to the Board any recommendations for changes that they view as necessary or desirable, for Town Board consideration.

### **PUBLIC COMMENTS**

Comments were offered by Tharaha Thavakumar, Annalise Johnson and Patricia Kerper.

In discussion about honoring Pride Month in June, Supervisor Smith noted that two rainbow flags have been ordered for placement at both the Library and the Spiegel Community Center, the two municipal buildings with the most visitors. There was additional discussion about additional signage at the Recreation Center to reaffirm Pittsford as a welcoming community and also about signage or symbols requested in support of law enforcement.

With no further business, the meeting adjourned at 6:53 p.m.

Respectfully submitted,

Linda M. Dillon, RMC  
Town Clerk

# MEMORANDUM

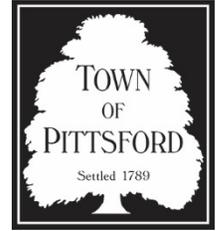
**To:** Pittsford Town Board

**From:** Paul Schenkel - Commissioner of Public Works

**Date:** May 25, 2021

**Regarding:** Burlingame Refuse District Public Hearing

**For Meeting On:** June 1, 2021



Ladies and Gentleman:

The Town Board has received Petitions for the establishment of a Refuse District for the "Burlingame Refuse District". A Public Hearing on the Petitions has been scheduled, as indicated above.

Attached is the proposed "Resolution and Order" approving the establishment of this Refuse District.

Recommendation is hereby made that the Town Board approve the proposed Refuse District.

## RESOLUTION

I move that the Town Board approve the establishment of the Burlingame Refuse District, as set forth in the proposed written Resolution and Order.

At a regular Meeting of the Town Board of the Town of Pittsford, New York held at the Town Hall, or by electric conference in the Town of Pittsford, New York, on the 1<sup>st</sup> day of June, 2021.

**PRESENT:** William A. Smith, Jr., Supervisor  
Katherine Bohne Munzinger, Deputy Supervisor  
Kevin S. Beckford, Councilperson  
Cathy Koshykar, Councilperson  
Stephanie Townsend, Councilperson

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In the Matter of

THE ESTABLISHMENT OF THE  
BURLINGAME REFUSE DISTRICT  
IN THE TOWN OF PITTSFORD,  
MONROE COUNTY, NEW YORK

**RESOLUTION AND ORDER  
CREATING REFUSE DISTRICT**

---

**WHEREAS**, Petitions having been duly presented to the Town Board of the Town of Pittsford, Monroe County, New York, together with the necessary maps and information which requests the establishment of the “Burlingame Refuse District”; and

**WHEREAS**, the Town Assessor has submitted a Certificate, in writing, verifying that the aforesaid Petitions were signed by the required percentage of owners within the proposed District; and

**WHEREAS**, an Order was duly adopted by the Town Board on the 4th day of May, 2021 for the hearing of all persons interested in the matter to be held on the 1st day of June, 2021, at 6:00 o'clock P.M., Local Time, by electric conference as permitted by law, in the Town of Pittsford, New York; and

**WHEREAS**, due proof of publication and posting of the Notice of said hearing has been duly filed with the Clerk of the said Town Board; and

**WHEREAS**, the hearing required by the said Order has been duly held, and it appears from the said Petitions that the creation of the Refuse District does not require any expenditure of money for the construction or acquisition of the improvement therein, and does not require the financing of the cost thereof by the issuance of any bonds, notes, certificates of any indebtedness of said Town; and

**WHEREAS**, the creation of this Refuse District, which changes the means of payment for residential refuse collection and disposal from individual private contract decisions to collective public bidding and contract award, does not change the use, appearance or condition of any natural resource or structure, and hence is not an “action” subject to SEQRA under 6 NYCRR § 617.2 (b)(i); and

**WHEREAS**, the permission of the Comptroller of the State of New York is not required for the creation of the District;

**NOW, ON MOTION** duly made and seconded, it is

**RESOLVED AND ORDERED**, that

- (a) The Petitions are signed and acknowledged or approved as required by law and are otherwise sufficient;
- (b) All the property and property owners within the District are benefited thereby;
- (c) All the property and property owners benefited are included within the limits of the District;
- (d) The expenses of the District are to be paid by the property owners annually on a benefit basis; and
- (e) It is in the public interest to grant in whole the relief sought; and it is further

**RESOLVED AND ORDERED**, that the “Burlingame Refuse District”, be and the same hereby is created, and that the boundaries of the Refuse District, as hereby created, are as set forth in “Schedule A” map annexed hereto.

Said matter having been put to a vote, the following votes were recorded:

William A. Smith	VOTING
Katherine Bohne Munzinger	VOTING
Kevin S. Beckford	VOTING
Cathy Koshykar	VOTING
Stephanie Townsend	VOTING

The resolution was thereupon declared duly adopted.

Dated: June 1, 2021

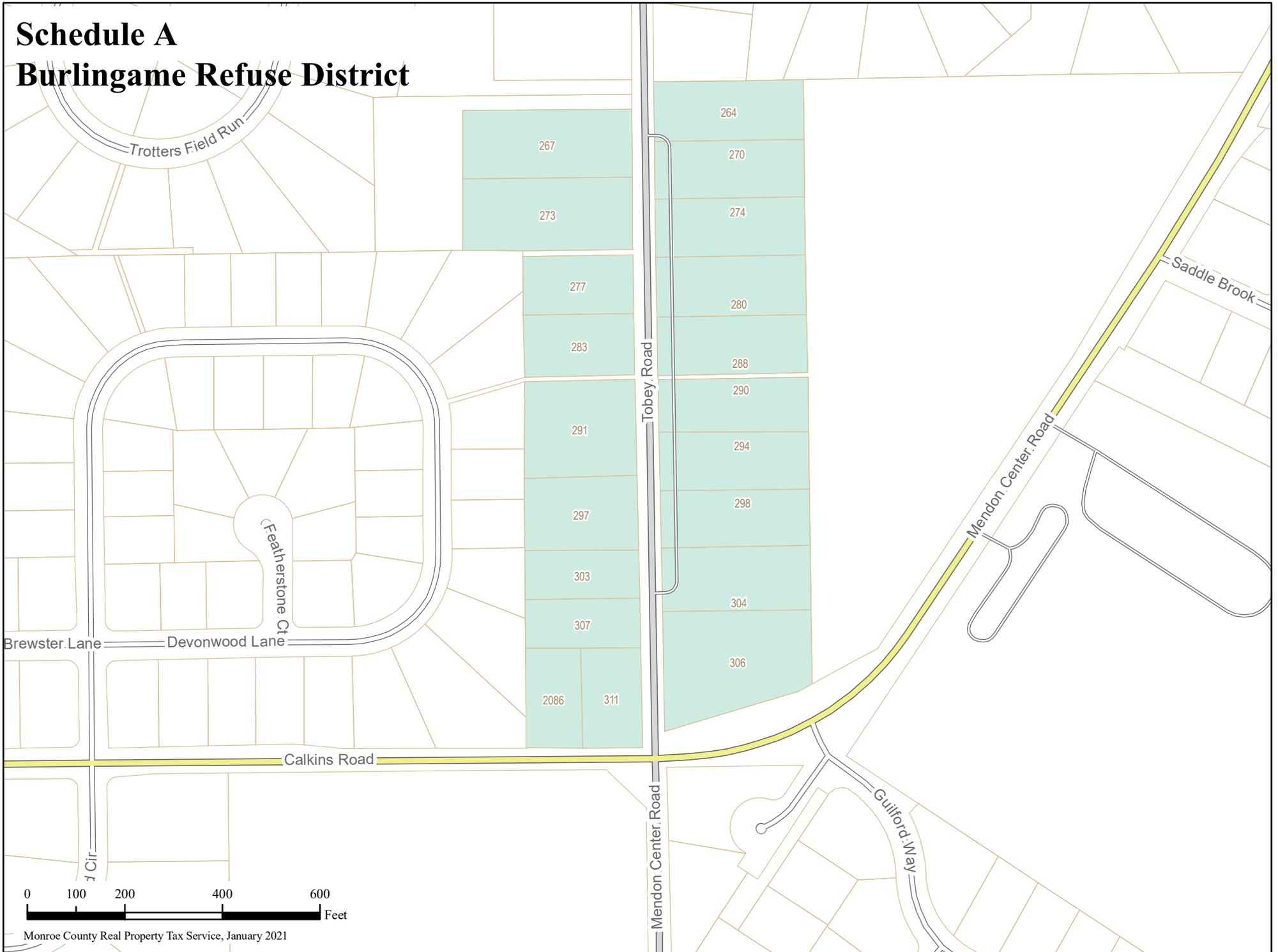
### **TOWN CLERK CERTIFICATION**

I, Linda M. Dillon, Clerk of the Town Board of the Town of Pittsford, New York, DO HEREBY CERTIFY that I have compared a copy of the Resolution and Order as herein specified with the original in the minutes of the meeting of the Town Board of the Town of Pittsford, and that the same is a correct transcript thereof and the whole of the said original.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_ day of June, 2021.

\_\_\_\_\_  
Linda M. Dillon, Town Clerk

# Schedule A Burlingame Refuse District



Monroe County Real Property Tax Service, January 2021

**TOWN OF PITTSFORD**

**MONROE COUNTY**

**NEW YORK**

**In the Matter of the Establishment of the  
Burlingame Refuse District**

**TOWN ASSESSOR'S  
CERTIFICATE**

---

The undersigned, Town Assessor of the Town of Pittsford, Monroe County, New York, hereby certifies that he has compared the signature of the Petitions in the above-entitled matter, with the 2021 Assessment Roll for the Town of Pittsford, which is the latest completed Assessment Roll for the Town, with respect to the assessed valuation of the land described in the Petitions, and finds that the Petitioners herein represent ownership of 100% of the real property within the area of the proposed Refuse District, based on the Schedule A attached hereto.

IN WITNESS WHEREOF, I have hereunto set my hand this 27 day of May, 2021.



\_\_\_\_\_  
Stephen H. Robson, Town Assessor

## SCHEDULE A

### REAL PROPERTY WITHIN THE AREA OF THE PROPOSED BURLINGAME REFUSE DISTRICT

<u>Tax ID Number</u>	<u>Parcel Address</u>	<u>Parcel Assessment</u>	<u>Date Signed</u>
164.03-1-101	264 Tobey Rd	328,000.00	March 7, 2021
164.03-1-84.2	267 Tobey Rd	435,100.00	March 18, 2021
164.03-1-100	270 Tobey Rd	295,000.00	March 2, 2021
164.03-1-84.1	273 Tobey Rd	538,400.00	March 29, 2021
164.03-1-99	274 Tobey Rd	289,500.00	March 21, 2021
164.03-1-103	277 Tobey Rd	328,900.00	March 21, 2021
164.03-1-98	280 Tobey Rd	268,200.00	March 6, 2021
164.03-1-102	283 Tobey Rd	292,800.00	March 23, 2021
164.03-1-97	288 Tobey Rd	309,500.00	March 1, 2021
164.03-1-96	290 Tobey Rd	268,400.00	March 8, 2021
164.03-1-85	291 Tobey Rd	335,000.00	March 21, 2021
164.03-1-95	294 Tobey Rd	242,200.00	March 2, 2021
164.03-1-86	297 Tobey Rd	218,000.00	March 1, 2021
164.03-1-94	298 Tobey Rd	282,600.00	March 1, 2021
164.03-1-87	303 Tobey Rd	189,600.00	March 1, 2021
164.03-1-93	304 Tobey Rd	245,000.00	March 8, 2021
164.03-1-92	306 Tobey Rd	245,000.00	March 1, 2021
164.03-1-88	307 Tobey Rd	194,400.00	March 22, 2021
164.03-1-90	311 Tobey Rd	202,400.00	March 1, 2021
164.03-1-89	2086 Calkins Rd	179,000.00	March 8, 2021

Total Assessed Value in District: \$5,687,000.00

Total Assessed Value of Petitioning Parcel Owners: \$5,687,000.00

Percentage Ownership of Petitioners: 100%

# MEMORANDUM

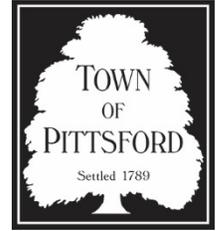
**To:** Pittsford Town Board

**From:** Paul Schenkel - Commissioner of Public Works

**Date:** May 25, 2021

**Regarding:** Cherry Hill Farm Refuse District Public Hearing

**For Meeting On:** June 1, 2021



Ladies and Gentleman:

The Town Board has received Petitions for the establishment of a Refuse District for the "Cherry Hill Farm Refuse District". A Public Hearing on the Petitions has been scheduled, as indicated above.

Attached is the proposed "Resolution and Order" approving the establishment of this Refuse District.

Recommendation is hereby made that the Town Board approve the proposed Refuse District.

## **RESOLUTION**

I move that the Town Board approve the establishment of the Cherry Hill Farm Refuse District, as set forth in the proposed written Resolution and Order.

At a regular Meeting of the Town Board of the Town of Pittsford, New York held by electric conference as permitted by law, on the 1<sup>st</sup> day of June, 2021.

**PRESENT:** William A. Smith, Jr., Supervisor  
Katherine Bohne Munzinger, Deputy Supervisor  
Kevin S. Beckford, Councilmember  
Cathleen A. Koshykar, Councilmember  
Stephanie M. Townsend, Councilmember

---

In the Matter of

THE ESTABLISHMENT OF THE  
CHERRY HILL FARM REFUSE DISTRICT  
IN THE TOWN OF PITTSFORD,  
MONROE COUNTY, NEW YORK

**RESOLUTION AND ORDER  
CREATING REFUSE DISTRICT**

---

**WHEREAS**, Petitions having been duly presented to the Town Board of the Town of Pittsford, Monroe County, New York, together with the necessary maps and information which requests the establishment of the “Cherry Hill Farm Refuse District”; and

**WHEREAS**, the Town Assessor has submitted a Certificate, in writing, verifying that the aforesaid Petitions were signed by the required percentage of owners within the proposed District; and

**WHEREAS**, an Order was duly adopted by the Town Board on the 4th day of May, 2021 for the hearing of all persons interested in the matter to be held on the 1st day of June, 2021, at 6:00 o'clock P.M., Local Time, by electric conference as permitted by law; and

**WHEREAS**, due proof of publication and posting of the Notice of said hearing has been duly filed with the Clerk of the said Town Board; and

**WHEREAS**, the hearing required by the said Order has been duly held, and it appears from the said Petitions that the creation of the Refuse District does not require any expenditure of money for the construction or acquisition of the improvement therein, and does not require the financing of the cost thereof by the issuance of any bonds, notes, certificates of any indebtedness of said Town; and

**WHEREAS**, the creation of this Refuse District, which changes the means of payment for residential refuse collection and disposal from individual private contract decisions to collective public bidding and contract award, does not change the use, appearance or condition of any natural resource or structure, and hence is not an “action” subject to SEQRA under 6 NYCRR § 617.2 (b)(1); and

**WHEREAS**, the permission of the Comptroller of the State of New York is not required for the creation of the District;

**NOW, ON MOTION** duly made and seconded, it is

**RESOLVED AND ORDERED**, that

- (a) The Petitions are signed and acknowledged or approved as required by law and are otherwise sufficient;
- (b) All the property and property owners within the District are benefited thereby;
- (c) All the property and property owners benefited are included within the limits of the District;
- (d) The expenses of the District are to be paid by the property owners annually on a benefit basis; and
- (e) It is in the public interest to grant in whole the relief sought; and it is further

**RESOLVED AND ORDERED**, that the “Cherry Hill Farm Refuse District”, be and the same hereby is created, and that the boundaries of the Refuse District, as hereby created, are as set forth in “Schedule A” map annexed hereto.

Said matter having been put to a vote, the following votes were recorded:

William A. Smith	VOTING
Katherine Bohne Munzinger	VOTING
Kevin S. Beckford	VOTING
Cathleen A. Koshykar	VOTING
Stephanie M. Townsend	VOTING

The resolution was thereupon declared duly adopted.

Dated: June 1, 2021

### **TOWN CLERK CERTIFICATION**

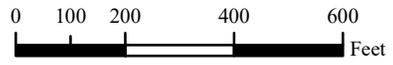
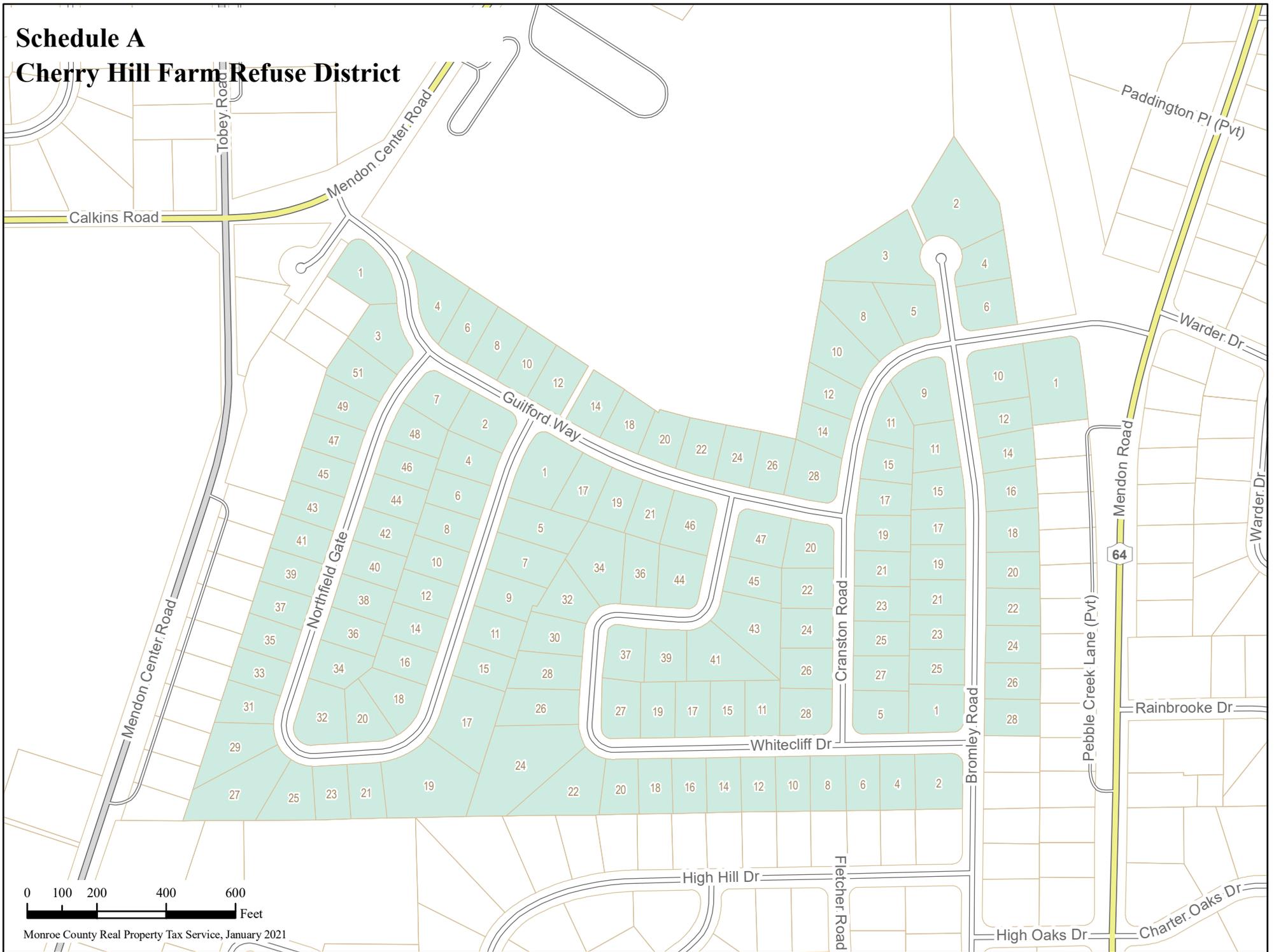
I, Linda M. Dillon, Clerk of the Town Board of the Town of Pittsford, New York, DO HEREBY CERTIFY that I have compared a copy of the Resolution and Order as herein specified with the original in the minutes of the meeting of the Town Board of the Town of Pittsford, and that the same is a correct transcript thereof and the whole of the said original.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_ day of June, 2021.

\_\_\_\_\_  
Linda M. Dillon, Town Clerk

# Schedule A

## Cherry Hill Farm Refuse District



Monroe County Real Property Tax Service, January 2021

TOWN OF PITTSFORD

MONROE COUNTY

NEW YORK

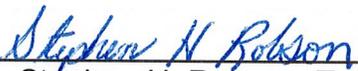
**In the Matter of the Establishment of the  
Cherry Hill Farm Refuse District**

**TOWN ASSESSOR'S  
CERTIFICATE**

---

The undersigned, Town Assessor of the Town of Pittsford, Monroe County, New York, hereby certifies that he has compared the signature of the Petitions in the above-entitled matter, with the 2021 Assessment Roll for the Town of Pittsford, which is the latest completed Assessment Roll for the Town, with respect to the assessed valuation of the land described in the Petitions, and finds that the Petitioners herein represent ownership of 63.35% of the real property within the area of the proposed Refuse District, based on the Schedule A attached hereto.

IN WITNESS WHEREOF, I have hereunto set my hand this 27 day of May, 2021.

  
\_\_\_\_\_  
Stephen H. Robson, Town Assessor

## SCHEDULE A

### REAL PROPERTY WITHIN THE AREA OF THE PROPOSED CHERRY HILL FARM REFUSE DISTRICT

<u>Tax ID Number</u>	<u>Property Address</u>	<u>Assessed Value</u>	<u>Date Signed</u>
178.06-2-1	2 Bromley Rd	\$ 272,400.00	Did Not Sign
178.06-1-6	3 Bromley Rd	\$ 268,100.00	April 8, 2021
178.06-2-2	4 Bromley Rd	\$ 248,800.00	Did Not Sign
178.06-1-7	5 Bromley Rd	\$ 254,100.00	April 8, 2021
178.06-2-3	6 Bromley Rd	\$ 210,000.00	April 8, 2021
178.06-1-8	9 Bromley Rd	\$ 186,300.00	Did Not Sign
178.06-2-35	10 Bromley Rd	\$ 240,000.00	April 8, 2021
178.06-1-9	11 Bromley Rd	\$ 215,600.00	Did Not Sign
178.06-2-34	12 Bromley Rd	\$ 186,900.00	April 8, 2021
178.06-2-33	14 Bromley Rd	\$ 182,000.00	Did Not Sign
178.06-1-10	15 Bromley Rd	\$ 204,500.00	Did Not Sign
178.06-2-32	16 Bromley Rd	\$ 188,400.00	Did Not Sign
178.06-1-11	17 Bromley Rd	\$ 187,200.00	April 8, 2021
178.06-2-31	18 Bromley Rd	\$ 202,700.00	Did Not Sign
178.06-1-12	19 Bromley Rd	\$ 195,100.00	April 17, 2021
178.06-2-30	20 Bromley Rd	\$ 200,000.00	April 28, 2021
178.06-1-13	21 Bromley Rd	\$ 202,400.00	April 8, 2021
178.06-2-29	22 Bromley Rd	\$ 189,000.00	April 8, 2021
178.06-1-14	23 Bromley Rd	\$ 195,900.00	Did Not Sign
178.06-2-28	24 Bromley Rd	\$ 200,500.00	April 17, 2021
178.06-1-15	25 Bromley Rd	\$ 216,100.00	April 17, 2021
178.06-2-27	26 Bromley Rd	\$ 216,200.00	April 8, 2021
178.06-2-26	28 Bromley Rd	\$ 209,800.00	April 8, 2021
178.06-2-6	1 Cranston Rd	\$ 234,000.00	Did Not Sign
178.06-1-5	8 Cranston Rd	\$ 274,500.00	April 17, 2021
178.06-1-4	10 Cranston Rd	\$ 231,000.00	Did Not Sign
178.06-1-36	11 Cranston Rd	\$ 220,200.00	Did Not Sign
178.06-1-3	12 Cranston Rd	\$ 238,200.00	April 17, 2021
178.06-1-2	14 Cranston Rd	\$ 250,600.00	Did Not Sign
178.06-1-35	15 Cranston Rd	\$ 194,200.00	April 26, 2021
178.06-1-34	17 Cranston Rd	\$ 259,900.00	April 8, 2021
178.06-1-33	19 Cranston Rd	\$ 235,000.00	April 8, 2021
178.06-1-37	20 Cranston Rd	\$ 275,500.00	April 8, 2021
178.06-1-32	21 Cranston Rd	\$ 268,800.00	April 8, 2021
178.06-1-38	22 Cranston Rd	\$ 285,000.00	Did Not Sign
178.06-1-31	23 Cranston Rd	\$ 253,000.00	Did Not Sign
178.06-1-39	24 Cranston Rd	\$ 310,000.00	April 28, 2021
178.06-1-30	25 Cranston Rd	\$ 309,700.00	April 8, 2021
178.06-1-40	26 Cranston Rd	\$ 273,900.00	April 17, 2021
178.06-1-29	27 Cranston Rd	\$ 243,800.00	Did Not Sign
178.06-1-41	28 Cranston Rd	\$ 258,000.00	April 17, 2021
178.05-1-73	1 Guilford Way	\$ 256,900.00	April 8, 2021
178.05-1-72	3 Guilford Way	\$ 155,000.00	Did Not Sign

<u>Tax ID Number</u>	<u>Property Address</u>	<u>Assessed Value</u>	<u>Date Signed</u>
178.05-1-1	4 Guilford Way	\$ 175,000.00	April 8, 2021
178.05-1-2	6 Guilford Way	\$ 215,200.00	April 8, 2021
178.05-1-51	7 Guilford Way	\$ 191,400.00	April 8, 2021
178.05-1-3	8 Guilford Way	\$ 236,000.00	April 8, 2021
178.05-1-4	10 Guilford Way	\$ 235,700.00	April 8, 2021
178.05-1-5	12 Guilford Way	\$ 199,400.00	April 8, 2021
178.05-1-6	14 Guilford Way	\$ 230,700.00	April 8, 2021
178.05-1-27	17 Guilford Way	\$ 204,700.00	April 8, 2021
178.05-1-7	18 Guilford Way	\$ 216,300.00	April 8, 2021
178.05-1-26	19 Guilford Way	\$ 247,800.00	Did Not Sign
178.05-1-8	20 Guilford Way	\$ 207,100.00	April 17, 2021
178.05-1-25	21 Guilford Way	\$ 262,100.00	Did Not Sign
178.05-1-9	22 Guilford Way	\$ 266,300.00	Did Not Sign
178.05-1-10	24 Guilford Way	\$ 218,500.00	Did Not Sign
178.05-1-11	26 Guilford Way	\$ 212,500.00	Did Not Sign
178.06-1-1	28 Guilford Way	\$ 251,400.00	April 28, 2021
178.05-1-28	1 Northfield Gate	\$ 250,000.00	April 22, 2021
178.05-1-50	2 Northfield Gate	\$ 266,200.00	April 8, 2021
178.05-1-49	4 Northfield Gate	\$ 225,900.00	April 8, 2021
178.05-1-29	5 Northfield Gate	\$ 201,900.00	Did Not Sign
178.05-1-48	6 Northfield Gate	\$ 198,800.00	Did Not Sign
178.05-1-30	7 Northfield Gate	\$ 212,400.00	Did Not Sign
178.05-1-47	8 Northfield Gate	\$ 201,200.00	April 17, 2021
178.05-1-31	9 Northfield Gate	\$ 204,300.00	Did Not Sign
178.05-1-46	10 Northfield Gate	\$ 220,700.00	April 8, 2021
178.05-1-32	11 Northfield Gate	\$ 270,000.00	April 8, 2021
178.05-1-45	12 Northfield Gate	\$ 226,900.00	April 8, 2021
178.05-1-44	14 Northfield Gate	\$ 206,200.00	April 8, 2021
178.05-1-33	15 Northfield Gate	\$ 207,600.00	April 8, 2021
178.05-1-43	16 Northfield Gate	\$ 220,000.00	April 8, 2021
178.05-1-34	17 Northfield Gate	\$ 221,000.00	April 8, 2021
178.05-1-42	18 Northfield Gate	\$ 207,100.00	Did Not Sign
178.05-1-35	19 Northfield Gate	\$ 291,200.00	April 8, 2021
178.05-1-41	20 Northfield Gate	\$ 232,200.00	Did Not Sign
178.05-1-36	21 Northfield Gate	\$ 230,800.00	April 17, 2021
178.05-1-37	23 Northfield Gate	\$ 233,900.00	April 17, 2021
178.05-1-38	25 Northfield Gate	\$ 239,200.00	April 8, 2021
178.05-1-39	27 Northfield Gate	\$ 211,000.00	Did Not Sign
178.05-1-60	29 Northfield Gate	\$ 210,600.00	April 8, 2021
178.05-1-61	31 Northfield Gate	\$ 199,600.00	April 7, 2021
178.05-1-40	32 Northfield Gate	\$ 232,900.00	April 17, 2021
178.05-1-62	33 Northfield Gate	\$ 200,300.00	Did Not Sign
178.05-1-59	34 Northfield Gate	\$ 228,000.00	April 8, 2021
178.05-1-63	35 Northfield Gate	\$ 238,000.00	April 8, 2021
178.05-1-58	36 Northfield Gate	\$ 197,400.00	Did Not Sign
178.05-1-64	37 Northfield Gate	\$ 160,600.00	Did Not Sign
178.05-1-57	38 Northfield Gate	\$ 192,500.00	Did Not Sign
178.05-1-65	39 Northfield Gate	\$ 209,400.00	April 8, 2021
178.05-1-56	40 Northfield Gate	\$ 236,500.00	April 30, 2021

<u>Tax ID Number</u>	<u>Property Address</u>	<u>Assessed Value</u>	<u>Date Signed</u>
178.05-1-66	41 Northfield Gate	\$ 185,500.00	April 8, 2021
178.05-1-55	42 Northfield Gate	\$ 193,300.00	April 8, 2021
178.05-1-67	43 Northfield Gate	\$ 175,200.00	Did Not Sign
178.05-1-54	44 Northfield Gate	\$ 224,100.00	April 8, 2021
178.05-1-68	45 Northfield Gate	\$ 191,200.00	Did Not Sign
178.05-1-53	46 Northfield Gate	\$ 197,700.00	April 17, 2021
178.05-1-69	47 Northfield Gate	\$ 188,400.00	Did Not Sign
178.05-1-52	48 Northfield Gate	\$ 173,600.00	April 8, 2021
178.05-1-70	49 Northfield Gate	\$ 198,200.00	April 8, 2021
178.05-1-71	51 Northfield Gate	\$ 191,200.00	April 8, 2021
178.06-1-16	1 Whitecliff Dr	\$ 204,600.00	April 17, 2021
178.06-1-17	2 Whitecliff Dr	\$ 240,600.00	Did Not Sign
178.06-1-27	4 Whitecliff Dr	\$ 285,700.00	April 21, 2021
178.06-1-28	5 Whitecliff Dr	\$ 281,100.00	April 28, 2021
178.06-1-26	6 Whitecliff Dr	\$ 256,300.00	Did Not Sign
178.06-1-25	8 Whitecliff Dr	\$ 273,900.00	Did Not Sign
178.06-1-24	10 Whitecliff Dr	\$ 265,600.00	April 8, 2021
178.06-1-42	11 Whitecliff Dr	\$ 258,900.00	April 8, 2021
178.06-1-23	12 Whitecliff Dr	\$ 258,300.00	Did Not Sign
178.06-1-22	14 Whitecliff Dr	\$ 264,600.00	Did Not Sign
178.06-1-43	15 Whitecliff Dr	\$ 262,100.00	Did Not Sign
178.05-1-12	16 Whitecliff Dr	\$ 279,900.00	Did Not Sign
178.06-1-44	17 Whitecliff Dr	\$ 265,300.00	Did Not Sign
178.05-1-13	18 Whitecliff Dr	\$ 229,400.00	Did Not Sign
178.06-1-45	19 Whitecliff Dr	\$ 297,600.00	April 8, 2021
178.05-1-14	20 Whitecliff Dr	\$ 262,900.00	Did Not Sign
178.05-1-15	22 Whitecliff Dr	\$ 292,900.00	Did Not Sign
178.05-1-16	24 Whitecliff Dr	\$ 294,000.00	April 15, 2021
178.05-1-17	26 Whitecliff Dr	\$ 251,200.00	April 8, 2021
178.06-1-46	27 Whitecliff Dr	\$ 228,700.00	Did Not Sign
178.05-1-18	28 Whitecliff Dr	\$ 320,100.00	April 28, 2021
178.05-1-19	30 Whitecliff Dr	\$ 238,500.00	Did Not Sign
178.05-1-20	32 Whitecliff Dr	\$ 238,000.00	Did Not Sign
178.05-1-21	34 Whitecliff Dr	\$ 353,000.00	Did Not Sign
178.05-1-22	36 Whitecliff Dr	\$ 217,200.00	April 8, 2021
178.06-1-47	37 Whitecliff Dr	\$ 268,000.00	Did Not Sign
178.06-1-48	39 Whitecliff Dr	\$ 277,300.00	April 8, 2021
178.06-1-49	41 Whitecliff Dr	\$ 299,700.00	April 8, 2021
178.06-1-50	43 Whitecliff Dr	\$ 301,000.00	April 28, 2021
178.05-1-23	44 Whitecliff Dr	\$ 312,700.00	April 8, 2021
178.06-1-51	45 Whitecliff Dr	\$ 263,500.00	April 17, 2021
178.05-1-24	46 Whitecliff Dr	\$ 272,300.00	Did Not Sign
178.06-1-52	47 Whitecliff Dr	\$ 230,200.00	April 28, 2021

Total Assessed Value in District: \$31,517,100.00

Total Assessed Value of Petitioning Parcel Owners: \$19,965,400.00

Percentage Ownership of Petitioners: 63.35%

# MEMORANDUM

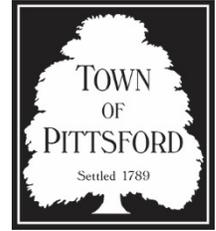
**To:** Pittsford Town Board

**From:** Paul Schenkel - Commissioner of Public Works

**Date:** May 25, 2021

**Regarding:** Evergreen Refuse District Public Hearing

**For Meeting On:** June 1, 2021



Ladies and Gentleman:

The Town Board has received Petitions for the establishment of a Refuse District for the “Evergreen Refuse District”. A Public Hearing on the Petitions has been scheduled, as indicated above.

Attached is the proposed “Resolution and Order” approving the establishment of this Refuse District.

Recommendation is hereby made that the Town Board approve the proposed Refuse District.

## **RESOLUTION**

I move that the Town Board approve the establishment of the Evergreen Refuse District, as set forth in the proposed written Resolution and Order.

At a regular Meeting of the Town Board of the Town of Pittsford, New York held by electric conference as permitted by law, on the 1<sup>st</sup> day of June, 2021.

**PRESENT:** William A. Smith, Jr., Supervisor  
Katherine Bohne Munzinger, Deputy Supervisor  
Kevin S. Beckford, Councilmember  
Cathleen A. Koshykar, Councilmember  
Stephanie M. Townsend, Councilmember

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In the Matter of

THE ESTABLISHMENT OF THE  
EVERGREEN REFUSE DISTRICT  
IN THE TOWN OF PITTSFORD,  
MONROE COUNTY, NEW YORK

**RESOLUTION AND ORDER  
CREATING REFUSE DISTRICT**

---

**WHEREAS**, Petitions having been duly presented to the Town Board of the Town of Pittsford, Monroe County, New York, together with the necessary maps and information which requests the establishment of the “Evergreen Refuse District”; and

**WHEREAS**, the Town Assessor has submitted a Certificate, in writing, verifying that the aforesaid Petitions were signed by the required percentage of owners within the proposed District; and

**WHEREAS**, an Order was duly adopted by the Town Board on the 4th day of May, 2021 for the hearing of all persons interested in the matter to be held on the 1st day of June, 2021, at 6:00 o'clock P.M., Local Time, by electric conference as permitted by law; and

**WHEREAS**, due proof of publication and posting of the Notice of said hearing has been duly filed with the Clerk of the said Town Board; and

**WHEREAS**, the hearing required by the said Order has been duly held, and it appears from the said Petitions that the creation of the Refuse District does not require any expenditure of money for the construction or acquisition of the improvement therein, and does not require the financing of the cost thereof by the issuance of any bonds, notes, certificates of any indebtedness of said Town; and

**WHEREAS**, the creation of this Refuse District, which changes the means of payment for residential refuse collection and disposal from individual private contract decisions to collective public bidding and contract award, does not change the use, appearance or condition of any natural resource or structure, and hence is not an “action” subject to SEQRA under 6 NYCRR § 617.2 (b)(1); and

**WHEREAS**, the permission of the Comptroller of the State of New York is not required for the creation of the District;

**NOW, ON MOTION** duly made and seconded, it is

**RESOLVED AND ORDERED**, that

- (a) The Petitions are signed and acknowledged or approved as required by law and are otherwise sufficient;
- (b) All the property and property owners within the District are benefited thereby;
- (c) All the property and property owners benefited are included within the limits of the District;
- (d) The expenses of the District are to be paid by the property owners annually on a benefit basis; and
- (e) It is in the public interest to grant in whole the relief sought; and it is further

**RESOLVED AND ORDERED**, that the “Evergreen Refuse District”, be and the same hereby is created, and that the boundaries of the Refuse District, as hereby created, are as set forth in “Schedule A” map annexed hereto.

Said matter having been put to a vote, the following votes were recorded:

William A. Smith	VOTING
Katherine Bohne Munzinger	VOTING
Kevin S. Beckford	VOTING
Cathleen A. Koshykar	VOTING
Stephanie M. Townsend	VOTING

The resolution was thereupon declared duly adopted.

Dated: June 1, 2021

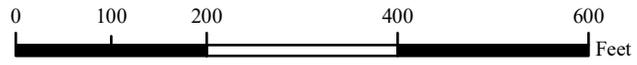
### **TOWN CLERK CERTIFICATION**

I, Linda M. Dillon, Clerk of the Town Board of the Town of Pittsford, New York, DO HEREBY CERTIFY that I have compared a copy of the Resolution and Order as herein specified with the original in the minutes of the meeting of the Town Board of the Town of Pittsford, and that the same is a correct transcript thereof and the whole of the said original.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_ day of June, 2021.

\_\_\_\_\_  
Linda M. Dillon, Town Clerk

# Schedule A Evergreen Refuse District



Monroe County Real Property Tax Service, July 2020

**TOWN OF PITTSFORD**

**MONROE COUNTY**

**NEW YORK**

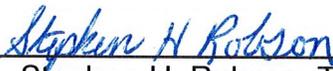
**In the Matter of the Establishment of the  
Evergreen Refuse District**

**TOWN ASSESSOR'S  
CERTIFICATE**

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The undersigned, Town Assessor of the Town of Pittsford, Monroe County, New York, hereby certifies that he has compared the signature of the Petitions in the above-entitled matter, with the 2021 Assessment Roll for the Town of Pittsford, which is the latest completed Assessment Roll for the Town, with respect to the assessed valuation of the land described in the Petitions, and finds that the Petitioners herein represent ownership of 89.52% of the real property within the area of the proposed Refuse District, based on the Schedule A attached hereto.

IN WITNESS WHEREOF, I have hereunto set my hand this 27 day of May, 2021.

  
\_\_\_\_\_  
Stephen H. Robson, Town Assessor

## SCHEDULE A

### REAL PROPERTY WITHIN THE AREA OF THE PROPOSED EVERGREEN REFUSE DISTRICT

<u>Tax ID Number</u>	<u>Property Address</u>	<u>Assessed Value</u>	<u>Date Signed</u>
150.11-2-16	11 Evergreen Ln	\$384,900.00	January 25, 2021
150.11-2-14	12 Evergreen Ln	\$455,200.00	January 21, 2021
150.12-1-21	15 Evergreen Ln	\$278,300.00	February 4, 2021
150.12-1-22	16 Evergreen Ln	\$301,200.00	Did Not Sign
150.12-1-20	19 Evergreen Ln	\$261,600.00	February 6, 2021
150.12-1-23	20 Evergreen Ln	\$258,900.00	February 20, 2021
150.12-1-19	21 Evergreen Ln	\$269,400.00	January 25, 2021
150.12-1-24	22 Evergreen Ln	\$245,600.00	January 25, 2021
150.11-2-12	2600 Clover St	\$161,800.00	February 19, 2021
150.11-2-13	2606 Clover St	\$256,300.00	January 22, 2021

Total Assessed Value in District: \$2,873,200.00

Total Assessed Value of Petitioning Parcel Owners: \$2,572,000.00

Percentage Ownership of Petitioners: 89.52%

# MEMORANDUM

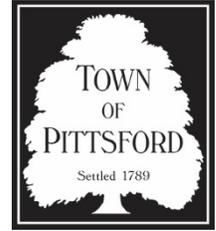
**To:** Pittsford Town Board

**From:** Paul Schenkel - Commissioner of Public Works

**Date:** May 25, 2021

**Regarding:** Ingridshire Estates Refuse District Public Hearing

**For Meeting On:** June 1, 2021



Ladies and Gentleman:

The Town Board has received Petitions for the establishment of a Refuse District for the "Ingridshire Estates Refuse District". A Public Hearing on the Petitions has been scheduled, as indicated above.

Attached is the proposed "Resolution and Order" approving the establishment of this Refuse District.

Recommendation is hereby made that the Town Board approve the proposed Refuse District.

## **RESOLUTION**

I move that the Town Board approve the establishment of the Ingridshire Estates Refuse District, as set forth in the proposed written Resolution and Order.

At a regular Meeting of the Town Board of the Town of Pittsford, New York held by electric conference as permitted by law, on the 1<sup>st</sup> day of June, 2021.

**PRESENT:** William A. Smith, Jr., Supervisor  
Katherine Bohne Munzinger, Deputy Supervisor  
Kevin S. Beckford, Councilmember  
Cathleen A. Koshykar, Councilmember  
Stephanie M. Townsend, Councilmember

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In the Matter of

THE ESTABLISHMENT OF THE  
INGRIDSHIRE ESTATES REFUSE DISTRICT  
IN THE TOWN OF PITTSFORD,  
MONROE COUNTY, NEW YORK

**RESOLUTION AND ORDER  
CREATING REFUSE DISTRICT**

---

**WHEREAS**, Petitions having been duly presented to the Town Board of the Town of Pittsford, Monroe County, New York, together with the necessary maps and information which requests the establishment of the “Ingridshire Estates Refuse District”; and

**WHEREAS**, the Town Assessor has submitted a Certificate, in writing, verifying that the aforesaid Petitions were signed by the required percentage of owners within the proposed District; and

**WHEREAS**, an Order was duly adopted by the Town Board on the 4th day of May, 2021 for the hearing of all persons interested in the matter to be held on the 1st day of June, 2021, at 6:00 o'clock P.M., Local Time, by electric conference as permitted by law; and

**WHEREAS**, due proof of publication and posting of the Notice of said hearing has been duly filed with the Clerk of the said Town Board; and

**WHEREAS**, the hearing required by the said Order has been duly held, and it appears from the said Petitions that the creation of the Refuse District does not require any expenditure of money for the construction or acquisition of the improvement therein, and does not require the financing of the cost thereof by the issuance of any bonds, notes, certificates of any indebtedness of said Town; and

**WHEREAS**, the creation of this Refuse District, which changes the means of payment for residential refuse collection and disposal from individual private contract decisions to collective public bidding and contract award, does not change the use, appearance or condition of any natural resource or structure, and hence is not an “action” subject to SEQRA under 6 NYCRR § 617.2 (b)(1); and

**WHEREAS**, the permission of the Comptroller of the State of New York is not required for the creation of the District;

**NOW, ON MOTION** duly made and seconded, it is

**RESOLVED AND ORDERED**, that

- (a) The Petitions are signed and acknowledged or approved as required by law and are otherwise sufficient;
- (b) All the property and property owners within the District are benefited thereby;
- (c) All the property and property owners benefited are included within the limits of the District;
- (d) The expenses of the District are to be paid by the property owners annually on a benefit basis; and
- (e) It is in the public interest to grant in whole the relief sought; and it is further

**RESOLVED AND ORDERED**, that the “Ingridshire Estates Refuse District”, be and the same hereby is created, and that the boundaries of the Refuse District, as hereby created, are as set forth in “Schedule A” map annexed hereto.

Said matter having been put to a vote, the following votes were recorded:

William A. Smith	VOTING
Katherine Bohne Munzinger	VOTING
Kevin S. Beckford	VOTING
Cathleen A. Koshykar	VOTING
Stephanie M. Townsend	VOTING

The resolution was thereupon declared duly adopted.

Dated: June 1, 2021

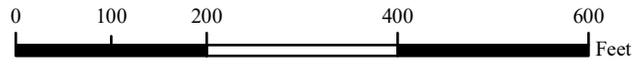
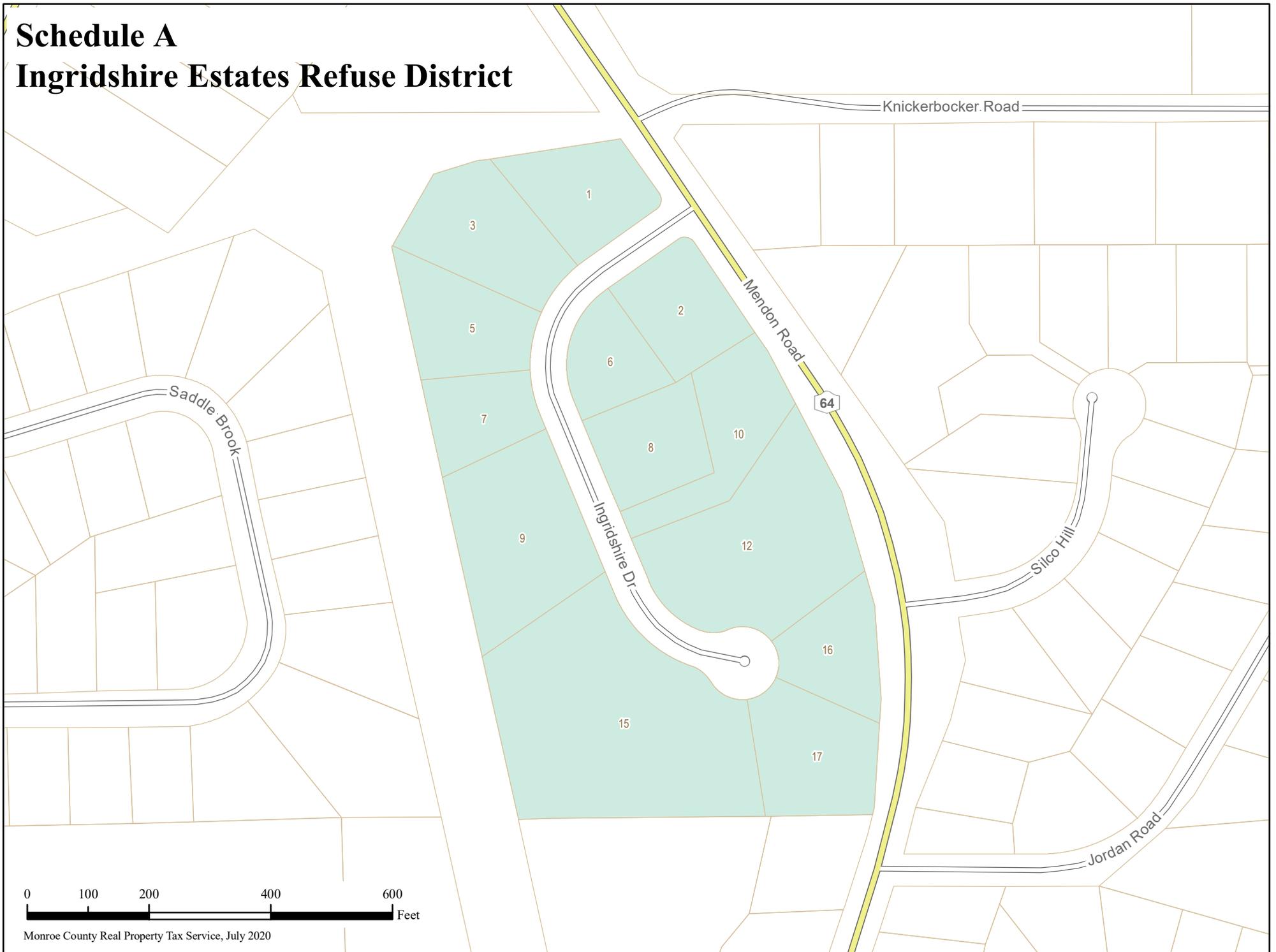
### **TOWN CLERK CERTIFICATION**

I, Linda M. Dillon, Clerk of the Town Board of the Town of Pittsford, New York, DO HEREBY CERTIFY that I have compared a copy of the Resolution and Order as herein specified with the original in the minutes of the meeting of the Town Board of the Town of Pittsford, and that the same is a correct transcript thereof and the whole of the said original.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_ day of June, 2021.

\_\_\_\_\_  
Linda M. Dillon, Town Clerk

# Schedule A Ingridshire Estates Refuse District



Monroe County Real Property Tax Service, July 2020

TOWN OF PITTSFORD

MONROE COUNTY

NEW YORK

**In the Matter of the Establishment of the  
Ingridshire Estates Refuse District**

**TOWN ASSESSOR'S  
CERTIFICATE**

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The undersigned, Town Assessor of the Town of Pittsford, Monroe County, New York, hereby certifies that he has compared the signature of the Petitions in the above-entitled matter, with the 2021 Assessment Roll for the Town of Pittsford, which is the latest completed Assessment Roll for the Town, with respect to the assessed valuation of the land described in the Petitions, and finds that the Petitioners herein represent ownership of 92.08% of the real property within the area of the proposed Refuse District, based on the Schedule A attached hereto.

IN WITNESS WHEREOF, I have hereunto set my hand this 27 day of May, 2021.

  
\_\_\_\_\_  
Stephen H. Robson, Town Assessor

**SCHEDULE A**

**REAL PROPERTY WITHIN THE AREA OF THE PROPOSED INGRIDSHIRE ESTATES  
REFUSE DISTRICT**

<u>Tax ID Number</u>	<u>Property Address</u>	<u>Assessed Value</u>	<u>Date Signed</u>
164.03-3-1	1 Ingridshire Dr	\$323,500.00	April 10, 2021
164.03-3-13	2 Ingridshire Dr	\$294,000.00	January 27, 2021
164.03-3-2	3 Ingridshire Dr	\$450,900.00	April 10, 2021
164.03-3-3	5 Ingridshire Dr	\$386,900.00	April 10, 2021
164.03-3-12	6 Ingridshire Dr	\$438,600.00	February 4, 2021
164.03-3-4	7 Ingridshire Dr	\$354,500.00	April 10, 2021
164.03-3-10.111	8 Ingridshire Dr	\$379,100.00	April 10, 2021
164.03-3-5.1	9 Ingridshire Dr	\$367,500.00	April 10, 2021
164.03-3-10.121	10 Ingridshire Dr	\$390,100.00	Did Not Sign
164.03-3-9	12 Ingridshire Dr	\$372,600.00	April 10, 2021
164.03-3-6.1	15 Ingridshire Dr	\$402,500.00	April 10, 2021
164.03-3-8	16 Ingridshire Dr	\$375,800.00	April 10, 2021
164.03-3-7	17 Ingridshire Dr	\$391,700.00	April 10, 2021

Total Assessed Value in District: \$4,927,700.00

Total Assessed Value of Petitioning Parcel Owners: \$4,537,600.00

Percentage Ownership of Petitioners: 92.08%

# MEMORANDUM

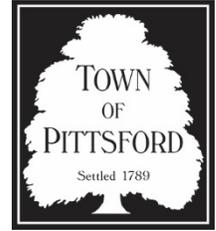
**To:** Pittsford Town Board

**From:** Paul Schenkel - Commissioner of Public Works

**Date:** May 25, 2021

**Regarding:** Pittsford Hills Refuse District Public Hearing

**For Meeting On:** June 1, 2021



Ladies and Gentleman:

The Town Board has received Petitions for the establishment of a Refuse District for the "Pittsford Hills Refuse District". A Public Hearing on the Petitions has been scheduled, as indicated above.

Attached is the proposed "Resolution and Order" approving the establishment of this Refuse District.

Recommendation is hereby made that the Town Board approve the proposed Refuse District.

## **RESOLUTION**

I move that the Town Board approve the establishment of the Pittsford Hills Refuse District, as set forth in the proposed written Resolution and Order.

At a regular Meeting of the Town Board of the Town of Pittsford, New York held by electric conference as permitted by law, on the 1<sup>st</sup> day of June, 2021.

**PRESENT:** William A. Smith, Jr., Supervisor  
Katherine Bohne Munzinger, Deputy Supervisor  
Kevin S. Beckford, Councilmember  
Cathleen A. Koshykar, Councilmember  
Stephanie M. Townsend, Councilmember

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In the Matter of

THE ESTABLISHMENT OF THE  
PITTSFORD HILLS REFUSE DISTRICT  
IN THE TOWN OF PITTSFORD,  
MONROE COUNTY, NEW YORK

**RESOLUTION AND ORDER  
CREATING REFUSE DISTRICT**

---

**WHEREAS**, Petitions having been duly presented to the Town Board of the Town of Pittsford, Monroe County, New York, together with the necessary maps and information which requests the establishment of the "Pittsford Hills Refuse District"; and

**WHEREAS**, the Town Assessor has submitted a Certificate, in writing, verifying that the aforesaid Petitions were signed by the required percentage of owners within the proposed District; and

**WHEREAS**, an Order was duly adopted by the Town Board on the 4th day of May, 2021 for the hearing of all persons interested in the matter to be held on the 1st day of June, 2021, at 6:00 o'clock P.M., Local Time, by electric conference as permitted by law; and

**WHEREAS**, due proof of publication and posting of the Notice of said hearing has been duly filed with the Clerk of the said Town Board; and

**WHEREAS**, the hearing required by the said Order has been duly held, and it appears from the said Petitions that the creation of the Refuse District does not require any expenditure of money for the construction or acquisition of the improvement therein, and does not require the financing of the cost thereof by the issuance of any bonds, notes, certificates of any indebtedness of said Town; and

**WHEREAS**, the creation of this Refuse District, which changes the means of payment for residential refuse collection and disposal from individual private contract decisions to collective public bidding and contract award, does not change the use, appearance or condition of any natural resource or structure, and hence is not an "action" subject to SEQRA under 6 NYCRR § 617.2 (b)(1); and

**WHEREAS**, the permission of the Comptroller of the State of New York is not required for the creation of the District;

**NOW, ON MOTION** duly made and seconded, it is

**RESOLVED AND ORDERED**, that

- (a) The Petitions are signed and acknowledged or approved as required by law and are otherwise sufficient;
- (b) All the property and property owners within the District are benefited thereby;
- (c) All the property and property owners benefited are included within the limits of the District;
- (d) The expenses of the District are to be paid by the property owners annually on a benefit basis; and
- (e) It is in the public interest to grant in whole the relief sought; and it is further

**RESOLVED AND ORDERED**, that the "Pittsford Hills Refuse District", be and the same hereby is created, and that the boundaries of the Refuse District, as hereby created, are as set forth in "Schedule A" map annexed hereto.

Said matter having been put to a vote, the following votes were recorded:

William A. Smith	VOTING
Katherine Bohne Munzinger	VOTING
Kevin S. Beckford	VOTING
Cathleen A. Koshykar	VOTING
Stephanie M. Townsend	VOTING

The resolution was thereupon declared duly adopted.

Dated: June 1, 2021

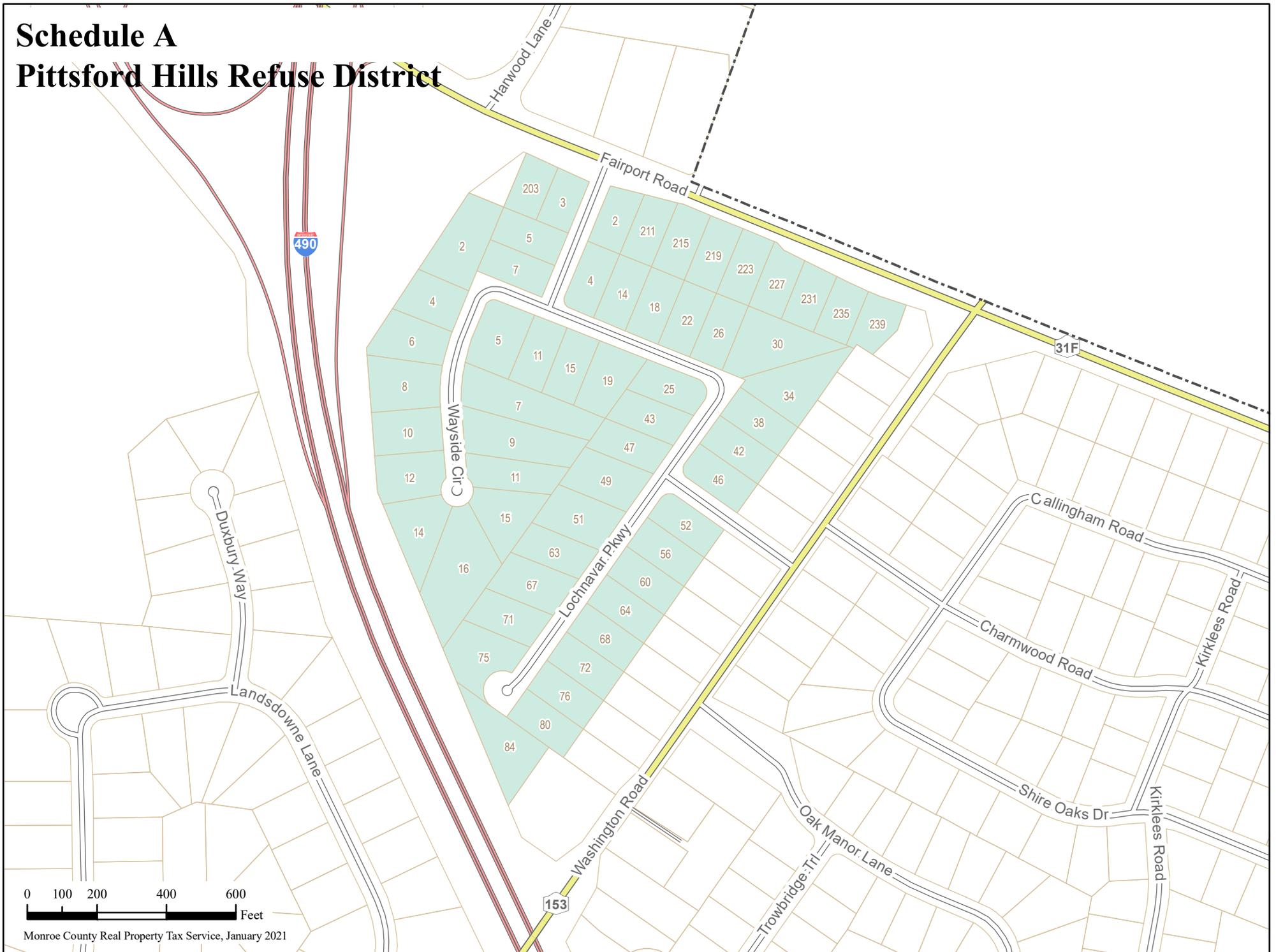
### **TOWN CLERK CERTIFICATION**

I, Linda M. Dillon, Clerk of the Town Board of the Town of Pittsford, New York, DO HEREBY CERTIFY that I have compared a copy of the Resolution and Order as herein specified with the original in the minutes of the meeting of the Town Board of the Town of Pittsford, and that the same is a correct transcript thereof and the whole of the said original.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_ day of June, 2021.

\_\_\_\_\_  
Linda M. Dillon, Town Clerk

# Schedule A Pittsford Hills Refuse District



0 100 200 400 600 Feet

Monroe County Real Property Tax Service, January 2021

**TOWN OF PITTSFORD**

**MONROE COUNTY**

**NEW YORK**

**In the Matter of the Establishment of the  
Pittsford Hills Refuse District**

**TOWN ASSESSOR'S  
CERTIFICATE**

---

The undersigned, Town Assessor of the Town of Pittsford, Monroe County, New York, hereby certifies that he has compared the signature of the Petitions in the above-entitled matter, with the 2021 Assessment Roll for the Town of Pittsford, which is the latest completed Assessment Roll for the Town, with respect to the assessed valuation of the land described in the Petitions, and finds that the Petitioners herein represent ownership of 62.08% of the real property within the area of the proposed Refuse District, based on the Schedule A attached hereto.

IN WITNESS WHEREOF, I have hereunto set my hand this 27 day of May, 2021.

  
\_\_\_\_\_  
Stephen H. Robson, Town Assessor

## SCHEDULE A

### REAL PROPERTY WITHIN THE AREA OF THE PROPOSED PITTSFORD HILLS REFUSE DISTRICT

<u>Tax ID Number</u>	<u>Property Address</u>	<u>Assessed Value</u>	<u>Date Signed</u>
151.07-1-22	2 Lochnavar Pkwy	\$ 178,900.00	April 8, 2021
151.07-1-21	3 Lochnavar Pkwy	\$ 135,700.00	April 10, 2021
151.07-1-47	4 Lochnavar Pkwy	\$ 163,300.00	April 10, 2021
151.07-1-58	5 Lochnavar Pkwy	\$ 150,500.00	Not Signed
151.07-1-57	7 Lochnavar Pkwy	\$ 159,600.00	Not Signed
151.07-1-52	11 Lochnavar Pkwy	\$ 160,600.00	April 10, 2021
151.07-1-46	14 Lochnavar Pkwy	\$ 164,600.00	April 10, 2021
151.07-1-51	15 Lochnavar Pkwy	\$ 143,200.00	Not Signed
151.07-1-45	18 Lochnavar Pkwy	\$ 146,400.00	March 22, 2021
151.07-1-50	19 Lochnavar Pkwy	\$ 146,400.00	April 10, 2021
151.07-1-44	22 Lochnavar Pkwy	\$ 186,600.00	April 10, 2021
151.07-1-48	25 Lochnavar Pkwy	\$ 160,900.00	April 23, 2021
151.07-1-43	26 Lochnavar Pkwy	\$ 159,900.00	Not Signed
151.07-1-42	30 Lochnavar Pkwy	\$ 166,800.00	April 10, 2021
151.07-1-41	34 Lochnavar Pkwy	\$ 167,800.00	April 9, 2021
151.07-1-40	38 Lochnavar Pkwy	\$ 169,900.00	April 10, 2021
151.07-1-39	42 Lochnavar Pkwy	\$ 152,300.00	Not Signed
151.07-1-49	43 Lochnavar Pkwy	\$ 154,700.00	Not Signed
151.07-1-38	46 Lochnavar Pkwy	\$ 173,900.00	April 10, 2021
151.11-2-10	47 Lochnavar Pkwy	\$ 215,200.00	Not Signed
151.11-2-11	49 Lochnavar Pkwy	\$ 140,300.00	April 7, 2021
151.11-2-12	51 Lochnavar Pkwy	\$ 162,200.00	April 10, 2021
151.11-2-25	52 Lochnavar Pkwy	\$ 138,200.00	March 5, 2021
151.11-2-24	56 Lochnavar Pkwy	\$ 162,100.00	April 10, 2021
151.11-2-23	60 Lochnavar Pkwy	\$ 163,100.00	April 10, 2021
151.11-2-13	63 Lochnavar Pkwy	\$ 149,100.00	April 10, 2021
151.11-2-22	64 Lochnavar Pkwy	\$ 160,200.00	April 1, 2021
151.11-2-14	67 Lochnavar Pkwy	\$ 162,100.00	Not Signed
151.11-2-21	68 Lochnavar Pkwy	\$ 180,200.00	April 10, 2021
151.11-2-15	71 Lochnavar Pkwy	\$ 159,300.00	April 10, 2021
151.11-2-20	72 Lochnavar Pkwy	\$ 160,800.00	April 10, 2021
151.11-2-16	75 Lochnavar Pkwy	\$ 158,800.00	Not Signed
151.11-2-19	76 Lochnavar Pkwy	\$ 166,300.00	Not Signed
151.11-2-18	80 Lochnavar Pkwy	\$ 145,200.00	April 19, 2021
151.11-2-17	84 Lochnavar Pkwy	\$ 157,400.00	April 10, 2021
151.07-1-56	2 Wayside Cir	\$ 164,300.00	Not Signed
151.07-1-55	4 Wayside Cir	\$ 170,700.00	Not Signed
151.07-1-53	5 Wayside Cir	\$ 188,100.00	April 10, 2021
151.07-1-54	6 Wayside Cir	\$ 164,600.00	Not Signed
151.11-2-9	7 Wayside Cir	\$ 198,900.00	April 9, 2021
151.11-2-1	8 Wayside Cir	\$ 184,000.00	Not Signed
151.11-2-8	9 Wayside Cir	\$ 184,400.00	Not Signed
151.11-2-2	10 Wayside Cir	\$ 173,600.00	April 10, 2021

<u>Tax ID Number</u>	<u>Property Address</u>	<u>Assessed Value</u>	<u>Date Signed</u>
151.11-2-7	11 Wayside Cir	\$ 184,900.00	April 13, 2021
151.11-2-3	12 Wayside Cir	\$ 153,200.00	April 10, 2021
151.11-2-4	14 Wayside Cir	\$ 197,300.00	April 10, 2021
151.11-2-6.1	15 Wayside Cir	\$ 196,900.00	March 24, 2021
151.11-2-5.1	16 Wayside Cir	\$ 176,300.00	Not Signed
151.07-1-20	203 Fairport Rd	\$ 111,000.00	April 10, 2021
151.07-1-23	211 Fairport Rd	\$ 137,200.00	April 5, 2021
151.07-1-24	215 Fairport Rd	\$ 136,100.00	Not Signed
151.07-1-25	219 Fairport Rd	\$ 139,300.00	March 26, 2021
151.07-1-26	223 Fairport Rd	\$ 133,400.00	Not Signed
151.07-1-27	227 Fairport Rd	\$ 153,000.00	Not Signed
151.07-1-28	231 Fairport Rd	\$ 110,000.00	Not Signed
151.07-1-29	235 Fairport Rd	\$ 130,600.00	Not Signed
151.07-1-30	239 Fairport Rd	\$ 139,800.00	Not Signed

Total Assessed Value in District: \$9,150,100.00

Total Assessed Value of Petitioning Parcel Owners: \$5,680,300.00

Percentage Ownership of Petitioners: 62.08%

# MEMORANDUM

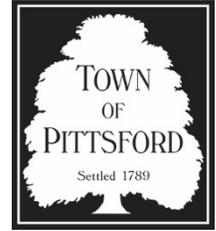
**To:** Pittsford Town Board

**From:** Paul Schenkel - Commissioner of Public Works

**Date:** May 25, 2021

**Regarding:** Saddle Brook Refuse District Public Hearing

**For Meeting On:** June 1, 2021



Ladies and Gentleman:

The Town Board has received Petitions for the establishment of a Refuse District for the "Saddle Brook Refuse District". A Public Hearing on the Petitions has been scheduled, as indicated above.

Attached is the proposed "Resolution and Order" approving the establishment of this Refuse District.

Recommendation is hereby made that the Town Board approve the proposed Refuse District.

## **RESOLUTION**

I move that the Town Board approve the establishment of the Saddle Brook Refuse District, as set forth in the proposed written Resolution and Order.

At a regular Meeting of the Town Board of the Town of Pittsford, New York held by electric conference as permitted by law, on the 1<sup>st</sup> day of June, 2021.

**PRESENT:** William A. Smith, Jr., Supervisor  
Katherine Bohne Munzinger, Deputy Supervisor  
Kevin S. Beckford, Councilmember  
Cathleen A. Koshykar, Councilmember  
Stephanie M. Townsend, Councilmember

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In the Matter of

THE ESTABLISHMENT OF THE  
SADDLE BROOK REFUSE DISTRICT  
IN THE TOWN OF PITTSFORD,  
MONROE COUNTY, NEW YORK

**RESOLUTION AND ORDER  
CREATING REFUSE DISTRICT**

---

**WHEREAS**, Petitions having been duly presented to the Town Board of the Town of Pittsford, Monroe County, New York, together with the necessary maps and information which requests the establishment of the “Saddle Brook Refuse District”; and

**WHEREAS**, the Town Assessor has submitted a Certificate, in writing, verifying that the aforesaid Petitions were signed by the required percentage of owners within the proposed District; and

**WHEREAS**, an Order was duly adopted by the Town Board on the 4th day of May, 2021 for the hearing of all persons interested in the matter to be held on the 1st day of June, 2021, at 6:00 o'clock P.M., Local Time, by electric conference as permitted by law; and

**WHEREAS**, due proof of publication and posting of the Notice of said hearing has been duly filed with the Clerk of the said Town Board; and

**WHEREAS**, the hearing required by the said Order has been duly held, and it appears from the said Petitions that the creation of the Refuse District does not require any expenditure of money for the construction or acquisition of the improvement therein, and does not require the financing of the cost thereof by the issuance of any bonds, notes, certificates of any indebtedness of said Town; and

**WHEREAS**, the creation of this Refuse District, which changes the means of payment for residential refuse collection and disposal from individual private contract decisions to collective public bidding and contract award, does not change the use, appearance or condition of any natural resource or structure, and hence is not an “action” subject to SEQRA under 6 NYCRR § 617.2 (b)(1); and

**WHEREAS**, the permission of the Comptroller of the State of New York is not required for the creation of the District;

**NOW, ON MOTION** duly made and seconded, it is

**RESOLVED AND ORDERED**, that

- (a) The Petitions are signed and acknowledged or approved as required by law and are otherwise sufficient;
- (b) All the property and property owners within the District are benefited thereby;
- (c) All the property and property owners benefited are included within the limits of the District;
- (d) The expenses of the District are to be paid by the property owners annually on a benefit basis; and
- (e) It is in the public interest to grant in whole the relief sought; and it is further

**RESOLVED AND ORDERED**, that the “Saddle Brook Refuse District”, be and the same hereby is created, and that the boundaries of the Refuse District, as hereby created, are as set forth in “Schedule A” map annexed hereto.

Said matter having been put to a vote, the following votes were recorded:

William A. Smith	VOTING
Katherine Bohne Munzinger	VOTING
Kevin S. Beckford	VOTING
Cathleen A. Koshykar	VOTING
Stephanie M. Townsend	VOTING

The resolution was thereupon declared duly adopted.

Dated: June 1, 2021

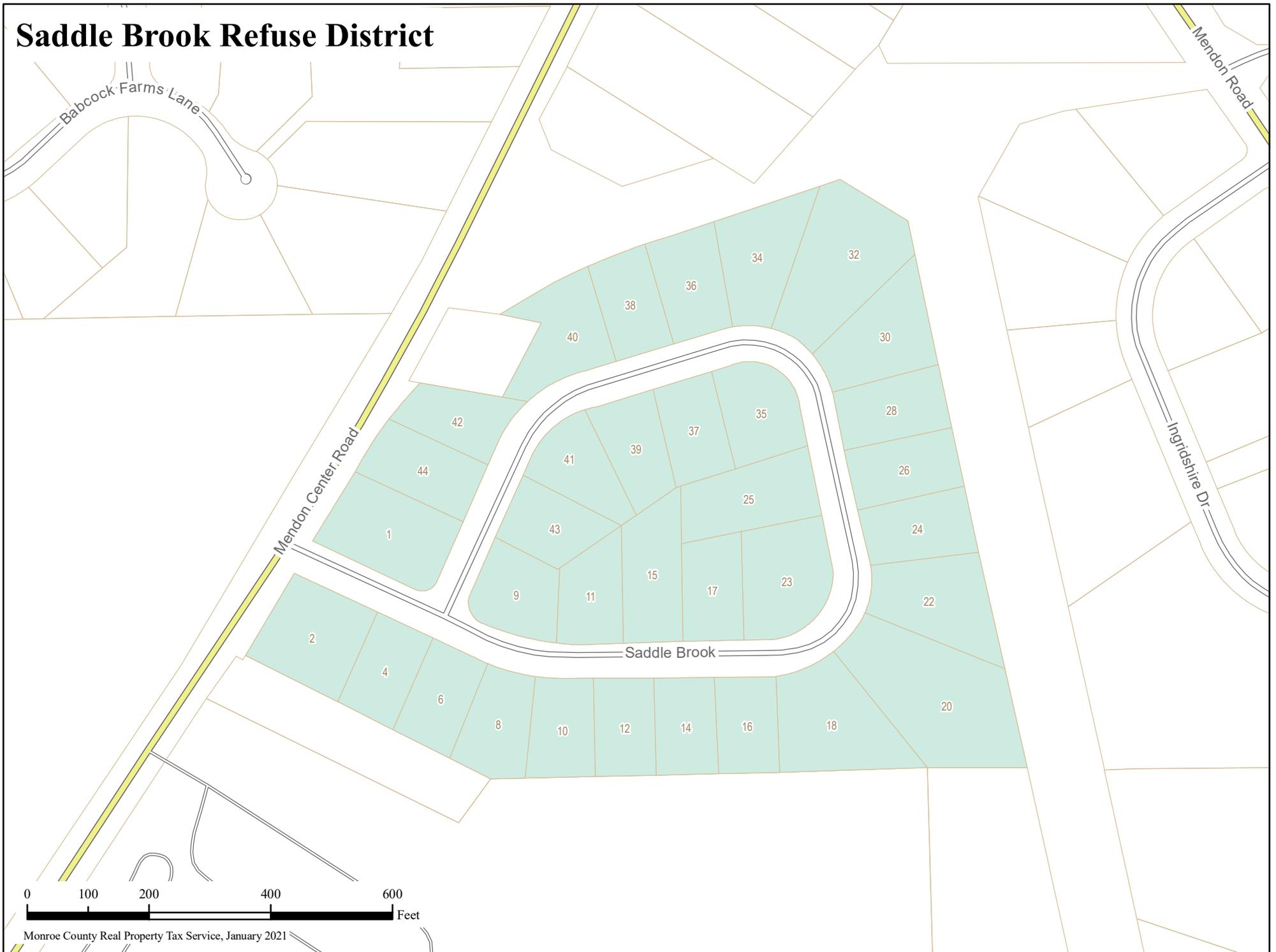
### **TOWN CLERK CERTIFICATION**

I, Linda M. Dillon, Clerk of the Town Board of the Town of Pittsford, New York, DO HEREBY CERTIFY that I have compared a copy of the Resolution and Order as herein specified with the original in the minutes of the meeting of the Town Board of the Town of Pittsford, and that the same is a correct transcript thereof and the whole of the said original.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_ day of June, 2021.

\_\_\_\_\_  
Linda M. Dillon, Town Clerk

# Saddle Brook Refuse District



TOWN OF PITTSFORD

MONROE COUNTY

NEW YORK

**In the Matter of the Establishment of the  
Saddle Brook Refuse District**

**TOWN ASSESSOR'S  
CERTIFICATE**

---

The undersigned, Town Assessor of the Town of Pittsford, Monroe County, New York, hereby certifies that he has compared the signature of the Petitions in the above-entitled matter, with the 2021 Assessment Roll for the Town of Pittsford, which is the latest completed Assessment Roll for the Town, with respect to the assessed valuation of the land described in the Petitions, and finds that the Petitioners herein represent ownership of 65.48% of the real property within the area of the proposed Refuse District, based on the Schedule A attached hereto.

IN WITNESS WHEREOF, I have hereunto set my hand this 27 day of May, 2021.



\_\_\_\_\_  
Stephen H. Robson, Town Assessor

## SCHEDULE A

### REAL PROPERTY WITHIN THE AREA OF THE PROPOSED SADDLE BROOK REFUSE DISTRICT

<u>Tax ID Number</u>	<u>Property Address</u>	<u>total av</u>	<u>Date Signed</u>
164.03-1-63	1 Saddle Brk	\$241,000.00	March 4, 2021
164.03-1-41	2 Saddle Brk	\$250,100.00	Did Not Sign
164.03-1-42	4 Saddle Brk	\$308,800.00	April 15, 2021
164.03-1-43	6 Saddle Brk	\$287,200.00	April 28, 2021
164.03-1-44	8 Saddle Brk	\$240,000.00	April 17, 2021
164.03-1-64	9 Saddle Brk	\$247,500.00	April 17, 2021
164.03-1-45	10 Saddle Brk	\$289,800.00	April 28, 2021
164.03-1-65	11 Saddle Brk	\$269,300.00	February 23, 2021
164.03-1-46	12 Saddle Brk	\$287,300.00	March 15, 2021
164.03-1-47	14 Saddle Brk	\$245,200.00	Did Not Sign
164.03-1-66	15 Saddle Brk	\$253,000.00	April 21, 2021
164.03-1-48	16 Saddle Brk	\$259,900.00	April 27, 2021
164.03-1-67	17 Saddle Brk	\$264,500.00	February 24, 2021
164.03-1-49	18 Saddle Brk	\$239,500.00	Did Not Sign
164.03-1-50	20 Saddle Brk	\$278,200.00	Did Not Sign
164.03-1-51	22 Saddle Brk	\$309,500.00	March 16, 2021
164.03-1-68	23 Saddle Brk	\$283,600.00	Did Not Sign
164.03-1-52	24 Saddle Brk	\$244,700.00	April 28, 2021
164.03-1-69	25 Saddle Brk	\$271,800.00	April 28, 2021
164.03-1-53	26 Saddle Brk	\$302,000.00	Did Not Sign
164.03-1-54	28 Saddle Brk	\$256,600.00	Did Not Sign
164.03-1-55	30 Saddle Brk	\$271,800.00	March 23, 2021
164.03-1-56	32 Saddle Brk	\$284,600.00	Did Not Sign
164.03-1-57	34 Saddle Brk	\$277,600.00	Did Not Sign
164.03-1-70	35 Saddle Brk	\$270,500.00	March 17, 2021
164.03-1-58	36 Saddle Brk	\$267,500.00	April 8, 2021
164.03-1-71	37 Saddle Brk	\$345,000.00	April 28, 2021
164.03-1-59	38 Saddle Brk	\$257,800.00	April 2, 2021
164.03-1-72	39 Saddle Brk	\$275,300.00	March 3, 2021
164.03-1-60	40 Saddle Brk	\$301,200.00	Did Not Sign
164.03-1-73	41 Saddle Brk	\$261,100.00	April 28, 2021
164.03-1-61	42 Saddle Brk	\$237,900.00	Did Not Sign
164.03-1-74	43 Saddle Brk	\$270,000.00	Did Not Sign
164.03-1-62	44 Saddle Brk	\$397,000.00	March 16, 2021
Total Assessed Value in District:		\$9,346,800.00	
Total Assessed Value of Petitioning Parcel Owners:		\$6,120,300.00	
Percentage Ownership of Petitioners:		65.48%	

# MEMORANDUM

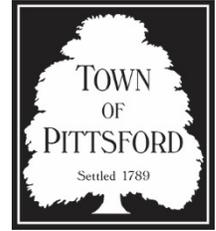
**To:** Pittsford Town Board

**From:** Paul Schenkel - Commissioner of Public Works

**Date:** May 25, 2021

**Regarding:** Tobey Estates Refuse District Public Hearing

**For Meeting On:** June 1, 2021



Ladies and Gentleman:

The Town Board has received Petitions for the establishment of a Refuse District for the "Tobey Estates Refuse District". A Public Hearing on the Petitions has been scheduled, as indicated above.

Attached is the proposed "Resolution and Order" approving the establishment of this Refuse District.

Recommendation is hereby made that the Town Board approve the proposed Refuse District.

## RESOLUTION

I move that the Town Board approve the establishment of the Tobey Estates Refuse District, as set forth in the proposed written Resolution and Order.

At a regular Meeting of the Town Board of the Town of Pittsford, New York held by electric conference as permitted by law, on the 1<sup>st</sup> day of June, 2021.

**PRESENT:** William A. Smith, Jr., Supervisor  
Katherine Bohne Munzinger, Deputy Supervisor  
Kevin S. Beckford, Councilmember  
Cathleen A. Koshykar, Councilmember  
Stephanie M. Townsend, Councilmember

---

In the Matter of

THE ESTABLISHMENT OF THE  
TOBEY ESTATES REFUSE DISTRICT  
IN THE TOWN OF PITTSFORD,  
MONROE COUNTY, NEW YORK

**RESOLUTION AND ORDER  
CREATING REFUSE DISTRICT**

---

**WHEREAS**, Petitions having been duly presented to the Town Board of the Town of Pittsford, Monroe County, New York, together with the necessary maps and information which requests the establishment of the “Tobey Estates Refuse District”; and

**WHEREAS**, the Town Assessor has submitted a Certificate, in writing, verifying that the aforesaid Petitions were signed by the required percentage of owners within the proposed District; and

**WHEREAS**, an Order was duly adopted by the Town Board on the 4th day of May, 2021 for the hearing of all persons interested in the matter to be held on the 1st day of June, 2021, at 6:00 o’clock P.M., Local Time, by electric conference as permitted by law; and

**WHEREAS**, due proof of publication and posting of the Notice of said hearing has been duly filed with the Clerk of the said Town Board; and

**WHEREAS**, the hearing required by the said Order has been duly held, and it appears from the said Petitions that the creation of the Refuse District does not require any expenditure of money for the construction or acquisition of the improvement therein, and does not require the financing of the cost thereof by the issuance of any bonds, notes, certificates of any indebtedness of said Town; and

**WHEREAS**, the creation of this Refuse District, which changes the means of payment for residential refuse collection and disposal from individual private contract decisions to collective public bidding and contract award, does not change the use, appearance or condition of any natural resource or structure, and hence is not an “action” subject to SEQRA under 6 NYCRR § 617.2 (b)(1); and

**WHEREAS**, the permission of the Comptroller of the State of New York is not required for the creation of the District;

**NOW, ON MOTION** duly made and seconded, it is

**RESOLVED AND ORDERED**, that

- (a) The Petitions are signed and acknowledged or approved as required by law and are otherwise sufficient;
- (b) All the property and property owners within the District are benefited thereby;
- (c) All the property and property owners benefited are included within the limits of the District;
- (d) The expenses of the District are to be paid by the property owners annually on a benefit basis; and
- (e) It is in the public interest to grant in whole the relief sought; and it is further

**RESOLVED AND ORDERED**, that the “Tobey Estates Refuse District”, be and the same hereby is created, and that the boundaries of the Refuse District, as hereby created, are as set forth in “Schedule A” map annexed hereto.

Said matter having been put to a vote, the following votes were recorded:

William A. Smith	VOTING
Katherine Bohne Munzinger	VOTING
Kevin S. Beckford	VOTING
Cathleen A. Koshykar	VOTING
Stephanie M. Townsend	VOTING

The resolution was thereupon declared duly adopted.

Dated: June 1, 2021

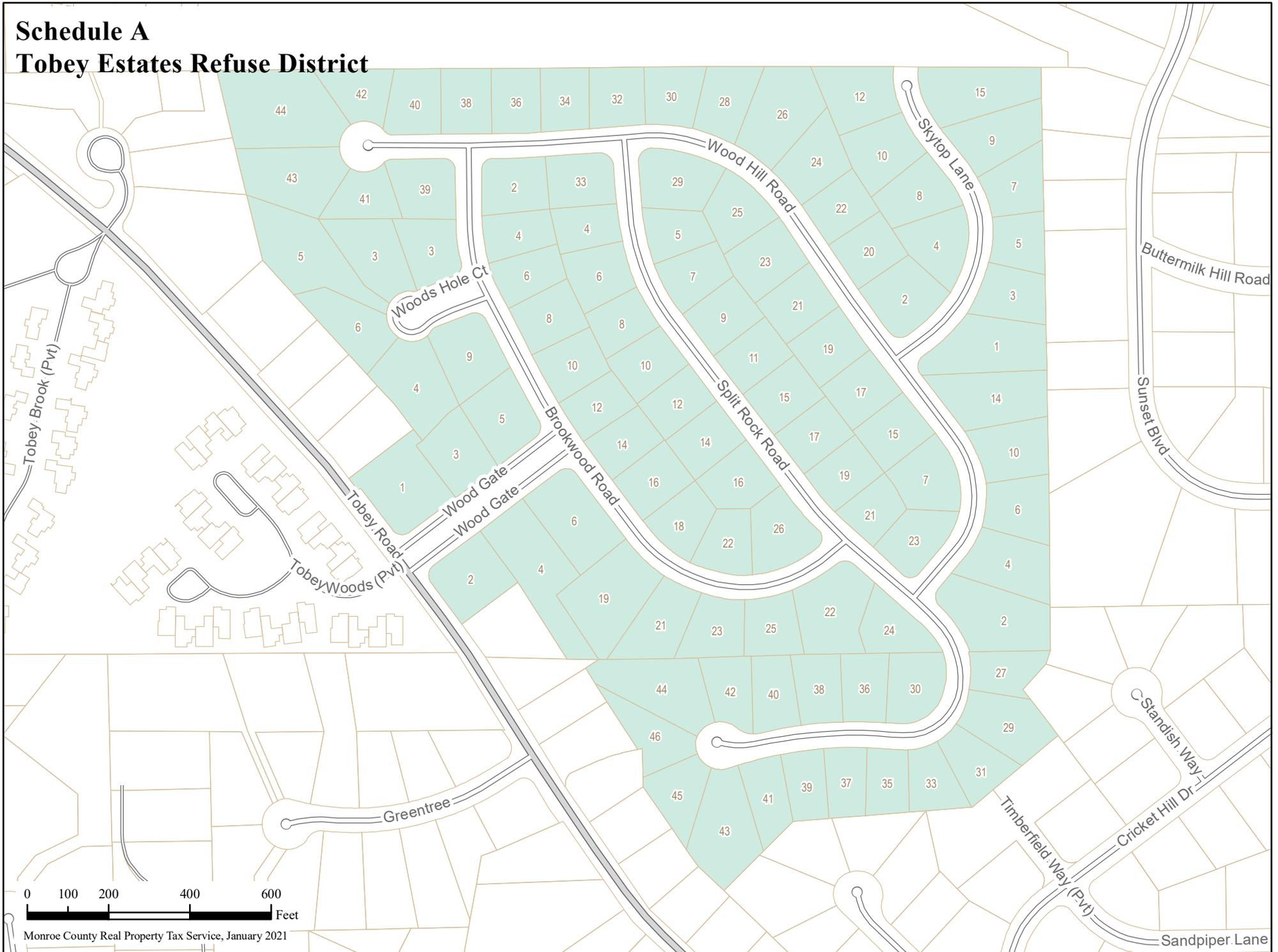
### **TOWN CLERK CERTIFICATION**

I, Linda M. Dillon, Clerk of the Town Board of the Town of Pittsford, New York, DO HEREBY CERTIFY that I have compared a copy of the Resolution and Order as herein specified with the original in the minutes of the meeting of the Town Board of the Town of Pittsford, and that the same is a correct transcript thereof and the whole of the said original.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_ day of June, 2021.

\_\_\_\_\_  
Linda M. Dillon, Town Clerk

# Schedule A Tobey Estates Refuse District



Monroe County Real Property Tax Service, January 2021

TOWN OF PITTSFORD

MONROE COUNTY

NEW YORK

**In the Matter of the Establishment of the  
Tobey Estates Refuse District**

**TOWN ASSESSOR'S  
CERTIFICATE**

---

The undersigned, Town Assessor of the Town of Pittsford, Monroe County, New York, hereby certifies that he has compared the signature of the Petitions in the above-entitled matter, with the 2021 Assessment Roll for the Town of Pittsford, which is the latest completed Assessment Roll for the Town, with respect to the assessed valuation of the land described in the Petitions, and finds that the Petitioners herein represent ownership of 55.16% of the real property within the area of the proposed Refuse District, based on the Schedule A attached hereto.

IN WITNESS WHEREOF, I have hereunto set my hand this 27 day of May, 2021.



\_\_\_\_\_  
Stephen H. Robson, Town Assessor

## SCHEDULE A

### REAL PROPERTY WITHIN THE AREA OF THE PROPOSED TOBEY ESTATES REFUSE DISTRICT

<u>Tax ID Number</u>	<u>Property Address</u>	<u>Assessed Value</u>	<u>Date Signed</u>
164.09-2-55	2 Brookwood Rd	\$330,000.00	Did Not Sign
163.12-2-10	3 Brookwood Rd	\$355,000.00	Did Not Sign
164.09-2-56	4 Brookwood Rd	\$325,800.00	Did Not Sign
164.09-2-57	6 Brookwood Rd	\$290,900.00	February 23, 2021
164.09-2-58	8 Brookwood Rd	\$291,700.00	April 17, 2021
163.12-2-15	9 Brookwood Rd	\$382,100.00	Did Not Sign
164.09-2-59	10 Brookwood Rd	\$335,300.00	Did Not Sign
164.09-2-60	12 Brookwood Rd	\$286,800.00	Did Not Sign
164.09-2-61	14 Brookwood Rd	\$325,000.00	March 15, 2021
164.09-2-62	16 Brookwood Rd	\$292,000.00	Did Not Sign
164.09-2-63	18 Brookwood Rd	\$348,900.00	April 26, 2021
164.09-2-68	19 Brookwood Rd	\$524,000.00	Did Not Sign
164.09-2-67	21 Brookwood Rd	\$369,900.00	April 26, 2021
164.09-2-64	22 Brookwood Rd	\$362,900.00	Did Not Sign
164.09-2-66	23 Brookwood Rd	\$300,000.00	April 26, 2021
164.09-2-65	25 Brookwood Rd	\$351,200.00	Did Not Sign
164.09-2-46	26 Brookwood Rd	\$287,500.00	Did Not Sign
164.09-2-21	1 Skytop Ln	\$421,900.00	April 17, 2021
164.09-2-11	2 Skytop Ln	\$350,000.00	Did Not Sign
164.09-2-20	3 Skytop Ln	\$385,000.00	April 10, 2021
164.09-2-12	4 Skytop Ln	\$336,800.00	April 17, 2021
164.09-2-19	5 Skytop Ln	\$337,500.00	Did Not Sign
164.09-2-18	7 Skytop Ln	\$454,100.00	March 2, 2021
164.09-2-13	8 Skytop Ln	\$294,200.00	Did Not Sign
164.09-2-17	9 Skytop Ln	\$378,700.00	Did Not Sign
164.09-2-14	10 Skytop Ln	\$311,000.00	April 26, 2021
164.09-2-15	12 Skytop Ln	\$260,600.00	April 17, 2021
164.09-2-16	15 Skytop Ln	\$530,600.00	Did Not Sign
164.09-2-53	4 Split Rock Rd	\$344,700.00	March 16, 2021
164.09-2-36	5 Split Rock Rd	\$322,100.00	April 17, 2021
164.09-2-52	6 Split Rock Rd	\$335,000.00	April 17, 2021
164.09-2-37	7 Split Rock Rd	\$272,600.00	April 17, 2021
164.09-2-51	8 Split Rock Rd	\$378,300.00	April 17, 2021
164.09-2-38	9 Split Rock Rd	\$352,500.00	April 17, 2021
164.09-2-50	10 Split Rock Rd	\$312,000.00	Did Not Sign
164.09-2-39	11 Split Rock Rd	\$355,200.00	February 25, 2021
164.09-2-49	12 Split Rock Rd	\$342,100.00	Did Not Sign
164.09-2-48	14 Split Rock Rd	\$270,400.00	Did Not Sign
164.09-2-40	15 Split Rock Rd	\$247,800.00	Did Not Sign
164.09-2-47	16 Split Rock Rd	\$397,000.00	April 17, 2021
164.09-2-41	17 Split Rock Rd	\$317,500.00	Did Not Sign
164.09-2-42	19 Split Rock Rd	\$300,600.00	April 17, 2021
164.09-2-43	21 Split Rock Rd	\$265,900.00	Did Not Sign

<u>Tax ID Number</u>	<u>Property Address</u>	<u>Assessed Value</u>	<u>Date Signed</u>
164.09-2-45	22 Split Rock Rd	\$380,600.00	April 26, 2021
164.09-2-27	23 Split Rock Rd	\$367,500.00	April 17, 2021
164.09-2-44	24 Split Rock Rd	\$319,900.00	March 9, 2021
164.13-1-50	27 Split Rock Rd	\$363,000.00	Did Not Sign
164.13-1-51	29 Split Rock Rd	\$304,500.00	Did Not Sign
164.13-1-49	30 Split Rock Rd	\$319,700.00	Did Not Sign
164.13-1-35	31 Split Rock Rd	\$319,000.00	March 22, 2021
164.13-1-36	33 Split Rock Rd	\$294,900.00	Did Not Sign
164.13-1-37	35 Split Rock Rd	\$344,500.00	February 24, 2021
164.13-1-48	36 Split Rock Rd	\$353,600.00	February 23, 2021
164.13-1-38	37 Split Rock Rd	\$303,200.00	Did Not Sign
164.13-1-47	38 Split Rock Rd	\$298,100.00	April 17, 2021
164.13-1-39	39 Split Rock Rd	\$288,100.00	2/202/21
164.13-1-46	40 Split Rock Rd	\$318,700.00	February 22, 2021
164.13-1-40	41 Split Rock Rd	\$305,700.00	April 17, 2021
164.13-1-45	42 Split Rock Rd	\$293,700.00	April 23, 2021
164.13-1-41	43 Split Rock Rd	\$340,700.00	February 25, 2021
164.13-1-44	44 Split Rock Rd	\$381,900.00	March 22, 2021
164.13-1-42	45 Split Rock Rd	\$335,300.00	Did Not Sign
164.13-1-43	46 Split Rock Rd	\$369,100.00	March 16, 2021
163.12-2-18	1 Wood Gate	\$286,700.00	April 17, 2021
164.09-2-71	2 Wood Gate	\$245,000.00	April 26, 2021
163.12-2-17	3 Wood Gate	\$283,900.00	April 17, 2021
164.09-2-70	4 Wood Gate	\$287,000.00	April 26, 2021
163.12-2-16	5 Wood Gate	\$281,200.00	Did Not Sign
164.09-2-69	6 Wood Gate	\$292,000.00	February 25, 2021
164.09-2-26	2 Wood Hill Rd	\$392,700.00	Did Not Sign
164.09-2-25	4 Wood Hill Rd	\$388,600.00	April 26, 2021
164.09-2-24	6 Wood Hill Rd	\$351,500.00	April 23, 2021
164.09-2-28	7 Wood Hill Rd	\$273,000.00	April 17, 2021
164.09-2-23	10 Wood Hill Rd	\$318,500.00	April 17, 2021
164.09-2-22	14 Wood Hill Rd	\$390,000.00	Did Not Sign
164.09-2-29	15 Wood Hill Rd	\$301,500.00	March 5, 2021
164.09-2-30	17 Wood Hill Rd	\$362,400.00	Did Not Sign
164.09-2-31	19 Wood Hill Rd	\$283,900.00	Did Not Sign
164.09-2-10	20 Wood Hill Rd	\$361,500.00	April 26, 2021
164.09-2-32	21 Wood Hill Rd	\$297,500.00	Did Not Sign
164.09-2-9	22 Wood Hill Rd	\$367,500.00	April 17, 2021
164.09-2-33	23 Wood Hill Rd	\$342,700.00	April 26, 2021
164.09-2-8	24 Wood Hill Rd	\$358,600.00	Did Not Sign
164.09-2-34	25 Wood Hill Rd	\$313,600.00	Did Not Sign
164.09-2-7	26 Wood Hill Rd	\$366,200.00	April 15, 2021
164.09-2-6	28 Wood Hill Rd	\$335,600.00	March 4, 2021
164.09-2-35	29 Wood Hill Rd	\$387,300.00	April 17, 2021
164.09-2-5	30 Wood Hill Rd	\$308,000.00	Did Not Sign
164.09-2-4	32 Wood Hill Rd	\$349,400.00	April 17, 2021
164.09-2-54	33 Wood Hill Rd	\$303,300.00	April 17, 2021
164.09-2-3	34 Wood Hill Rd	\$320,600.00	Did Not Sign
164.09-2-2	36 Wood Hill Rd	\$300,400.00	April 21, 2021

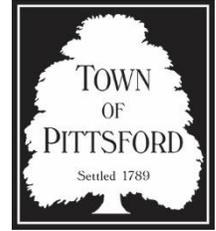
<u>Tax ID Number</u>	<u>Property Address</u>	<u>Assessed Value</u>	<u>Date Signed</u>
164.09-2-1	38 Wood Hill Rd	\$279,000.00	Did Not Sign
163.12-2-9	39 Wood Hill Rd	\$305,000.00	April 17, 2021
163.12-2-6	40 Wood Hill Rd	\$393,600.00	Did Not Sign
163.12-2-8	41 Wood Hill Rd	\$305,000.00	Did Not Sign
163.12-2-5	42 Wood Hill Rd	\$290,000.00	Did Not Sign
163.12-2-7	43 Wood Hill Rd	\$351,500.00	Did Not Sign
163.12-2-4	44 Wood Hill Rd	\$374,200.00	March 8, 2021
163.12-2-11	3 Woods Hole Ct	\$351,800.00	Did Not Sign
163.12-2-14	4 Woods Hole Ct	\$366,700.00	Did Not Sign
163.12-2-12	5 Woods Hole Ct	\$415,000.00	Did Not Sign
163.12-2-13	6 Woods Hole Ct	\$363,400.00	March 22, 2021

Total Assessed Value in District: \$34,480,100.00

Total Assessed Value of Petitioning Parcel Owners: \$19,019,100.00

Percentage Ownership of Petitioners: 55.16%

# MEMORANDUM



**To:** Town Board Members

**From:** Robert B. Koegel

**Date:** May 27, 2021

**Regarding:** Highway Dedication - Coventry Ridge Section 1-B

**For Meeting On:** June 1, 2021

Ladies and Gentlemen:

We have received an Offer of Dedication of Public Highway from Clover Street Development Corp. for a portion of a road called "Coventry Ridge" in the Coventry Ridge Subdivision, which is located easterly of Clover Street, and northerly of the Isaac Gordon Nature Park. Attached is a copy of the Offer of Dedication.

This Memo will confirm that I have received and reviewed the Offer of Dedication submitted by Clover Street Development Corp., relative to the above highway dedication. I have also received and reviewed the proposed deed and related conveyance documents.

I believe that all of the above documents are in good order and support the submission to the Town Board of this matter for your consideration.

Once the anticipated Town Board Resolution accepting the dedication has been signed and filed, I will then record the deed conveying the parcel to the Town and will forward the deed to the Town Clerk's Office, once the recording process is complete.

It is recommended that the Town Board adopt a Resolution accepting the proposed Dedication and consenting to the issuance of an Order to Lay Out the road.

In the event that the Board determines that action should be taken on this matter, I suggest the following Resolution motion:

**I move that the Offer of Dedication for a portion of "Coventry Ridge" in the Coventry Ridge Subdivision Section 1-B be accepted and consent be given to the Highway Superintendent to issue the Order to Lay Out for the road.**

At a Regular Meeting of the Town Board of the Town of Pittsford, New York, held by electronic conference as permitted by law, on the 1<sup>st</sup> day of June, 2021.

PRESENT: William A. Smith, Jr., Supervisor  
Katherine Bohne Munzinger, Deputy Supervisor  
Kevin S. Beckford, Councilmember  
Cathleen A. Koshykar, Councilmember  
Stephanie M. Townsend, Councilmember

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In the Matter

of

**RESOLUTION OF TOWN  
BOARD ACCEPTING  
DEDICATION**

THE DEDICATION OF A PORTION OF COVENTRY  
RIDGE, IN THE TOWN OF PITTSFORD,  
COUNTY OF MONROE AND STATE OF NEW YORK

---

WHEREAS, a properly executed written offer to dedicate certain land in the Town of Pittsford, Monroe County, New York, dated May 20, 2021, for the purpose of establishing a portion of a public highway known as "Coventry Ridge" in the Coventry Ridge Subdivision, Section 1-B, has been presented to the Town Board of the Town of Pittsford, and it appearing therefrom to the satisfaction to the Town Board that the land so offered for dedication as a public highway has been offered and should be accepted as a public highway of said Town;

NOW, on Motion duly made and seconded, it is

RESOLVED, that the Town Board does hereby consent that a portion of a public highway known as "Coventry Ridge" in the Coventry Ridge Subdivision, Section 1-B, in the Town of Pittsford, Monroe County, New York be laid out in said Town of Pittsford, more particularly described as set forth on Schedule "A" annexed to said written offer, and that the Town Superintendent of Highways is authorized to make an order laying out the land described in said dedication; and it is further

RESOLVED, that the Town Board does hereby consent that the land comprising the aforesaid public highway be accepted in dedication.

Said matter having been put to a vote, the following votes were recorded:

William A. Smith, Jr., Supervisor	VOTING	___
Katherine Bohne Munzinger, Deputy Supervisor	VOTING	___
Kevin S. Beckford, Councilmember	VOTING	___
Cathleen A. Koshykar, Councilmember	VOTING	___
Stephanie M. Townsend, Councilmember	VOTING	___

The Resolution was thereupon declared duly adopted.

DATED: June 1, 2021

---

Linda M. Dillon, Town Clerk

I, Linda M. Dillon, Pittsford Town Clerk, New York, DO HEREBY CERTIFY that I have compared a copy of the Resolution as herein specified with the original in the minutes of the meeting of the Town Board of the Town of Pittsford and that the same is a correct transcript thereof and the whole of the said original.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_\_ day of June, 2021.

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Linda M. Dillon, Town Clerk

## OFFER OF DEDICATION OF PUBLIC HIGHWAY

This Offer of Dedication of Public Highway, made the 20<sup>th</sup> day of MAY, 2021 between Clover Street Development Corp, having an address of 30 Grove Street, Pittsford, NY, ("Owner"), to the Town of Pittsford, a municipal corporation, having its principal office at 11 South Main Street, Pittsford, New York, ("Town").

### WITNESSETH:

WHEREAS, the Owner is the owner of the land described in Schedule A annexed hereto, and is offering to dedicate the same to the Town, pursuant to the provisions of Section 171 of the Highway Law of the State of New York, and subject to the terms and conditions prescribed by the Superintendent of Highways and the Town Board of the Town, pursuant to said Section.

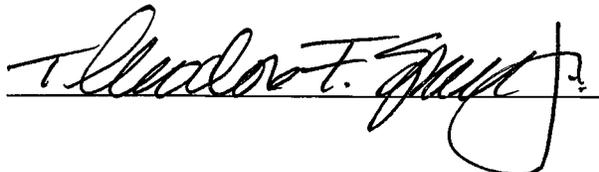
NOW, THEREFORE, the Owner does hereby dedicate unto the Town and its successors forever for highway purposes all land described in Schedule A annexed hereto.

TO HAVE AND TO HOLD the above granted premises unto the Town and its successors forever as fully as if the same had been acquired in fee by condemnation proceedings.

FURTHER, the Owner hereby releases the Town, its officers or agents, from any and all claims by reason of the use of the foregoing lands for the construction and/or maintenance of a highway on said lands.

IN WITNESS WHEREOF the Owner has duly executed this Offer of Dedication the day and year first above written.

Clover Street Development Corp, Owner

By: 

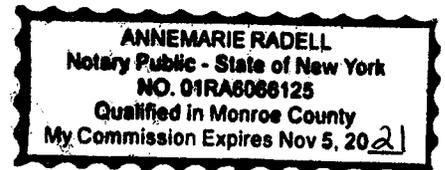
Theodore F. Spall Jr, President

STATE OF NEW YORK)  
COUNTY OF MONROE) SS:

On the 20 day of May, 2021, before me, the undersigned, a Notary Public in and for said State, personally appeared Theodore F. Spall, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Anne Marie Radell  
Notary Public

Property Address: Coventry Ridge Section 1-B  
Tax Account Number: 177.04-1-19



9502D

# Schedule A

MRP  
Revised 3/11/21

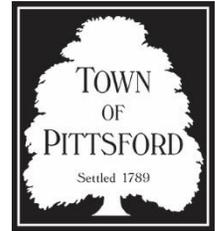
Proposed Description of  
Coventry Ridge  
(60' Right-of-Way)  
to be dedicated to  
the Town of Pittsford

ALL THAT TRACT OR PARCEL OF LAND containing 2.042 acres more or less, situate in the Phelps and Gorham Purchase, Township 12, Range 5, Town Lot 46, Town of Pittsford, County of Monroe, and State of New York, as shown on the drawing entitled "Coventry Ridge, Section 1, Phase B, Final, Subdivision Plat," prepared by BME Associates, having drawing number 9502D-03, last revised July 8, 2011, being more particularly bounded and described as follows:

Beginning at a point on the easterly right-of-way line of Coventry Ridge, said point having centerline PC station 1+97.31; thence

1. S 89°08'26" W, a distance of 60.00 feet to a point; thence
2. Northwesterly, along the arc of a curve to the left, having a radius of 250.00 feet and a chord bearing of N 62°36'27" W, a distance of 538.85 feet to a point of tangency; thence
3. S 55°38'39" W, a distance of 128.78 feet to a point of curvature; thence
4. Southwesterly, along the arc of a curve to the right, having a radius of 435.00 feet, a distance of 505.15 feet to a point of tangency; thence
5. N 57°49'14" W, a distance of 279.91 feet to a point; thence
6. N 32°10'46" E, a distance of 60.00 feet to a point; thence
7. S 57°49'14" E, a distance of 279.91 feet to a point of curvature; thence
8. Southeasterly, along the arc of a curve to the left, having a radius of 375.00 feet, a distance of 435.47 feet to a point of tangency; thence
9. N 55°38'39" E, a distance of 128.78 feet to a point of curvature; thence
10. Easterly and southerly, along the arc of a curve to the right having a radius of 310.00 feet, a distance of 668.18 feet to the Point of Beginning.

# MEMORANDUM



**To:** Pittsford Town Board

**From:** Cheryl Fleming, Personnel Director

**Date:** May 27, 2021

**Regarding:** Recommendations for Hiring/Personnel Adjustments

**For Meeting On:** June 1, 2021

1. The following employee(s) are recommended as a new hire based on the recommendation of the Functional Coordinator(s) for these areas:

<b>Name</b>	<b>Dept</b>	<b>Position</b>	<b>Rate</b>	<b>Date of Hire</b>
Tyler Love	Hwy	Laborer – Seasonal	\$13.25	06/04/2021
Michael Mascitti	Hwy	Laborer – Seasonal	\$13.00	06/04/2021
Keely Whipple	Prk	Laborer – Seasonal	\$13.00	06/04/2021
Kyle Wallman	Swr	Laborer – Seasonal	\$13.25	06/07/2021
Ella Zombek	Rec	Rec Asst 2 – PT	\$13.20	06/12/2021
William Zink	DPW	Asst Building Insp - FT	\$30.65	06/21/2021
April Zurowski	DPW	Planning Brd Sec – FT	\$20.89	06/21/2021

All the proper reviews and background checks have been completed for these candidate(s) and have received appropriate sign off by the Town Board representative.

<b>Name</b>	<b>Dept</b>	<b>Position</b>	<b>Rate</b>	<b>Date of Hire</b>
Tyler Love	Hwy	Laborer – Seasonal	\$13.25	06/04/2021
Michael Mascitti	Hwy	Laborer – Seasonal	\$13.00	06/04/2021
Keely Whipple	Prk	Laborer – Seasonal	\$13.00	06/04/2021
Kyle Wallman	Swr	Laborer – Seasonal	\$13.25	06/07/2021
Ella Zombek	Rec	Rec Asst 2 – PT	\$13.20	06/12/2021
William Zink	DPW	Asst Building Insp - FT	\$30.65	06/21/2021
April Zurowski	DPW	Planning Brd Sec – FT	\$20.89	06/21/2021

2. The following employee is recommended for a status change and/or salary change due to a change in status.

<b>Name</b>	<b>Position</b>	<b>Reason for Change</b>	<b>Salary</b>	<b>Effective Date</b>
Owen Dillman	Laborer-Hwy	CDL Class B	\$19.35/hr	05/19/2021
Victoria Cleary	Rec – Asst 3	Additional Rate	\$14.40/hr	06/01/2021
Allen Reitz	Building Insp	Promo position replacement	\$33.38/hr	06/07/2021

Should the Board approve the above recommendation and personnel adjustment, the following resolution is being proposed, RESOLVED, that the Town Board approves the appointment for the following employee(s):

<b>Name</b>	<b>Position</b>	<b>Reason for Change</b>	<b>Salary</b>	<b>Effective Date</b>
Owen Dillman	Laborer-Hwy	CDL Class B	\$19.35/hr	05/19/2021
Victoria Cleary	Rec – Asst 3	Additional Rate	\$14.40/hr	06/01/2021
Allen Reitz	Building Insp	Promo position replacement	\$33.38/hr	06/07/2021

**In the event the Town Board determines that the proposed action should be taken, I move that the subject employee(s) be approved for the date of status change as indicated.**