

**PITTSFORD COMMUNITY LIBRARY
BOARD OF TRUSTEES
DECEMBER 11, 2019**

PRESENT

Mary Doyle, Jessica Izzo, Michael Labombarda, Radhika Ramesh, Tracy Castleberry

ALSO PRESENT

Matthew O'Connor, Ethan Minnella, Amanda Madigan

PUBLIC ATTENDEES

13 members of the public attended.

ABSTRACTS SIGNED

\$ 48,019.36

Michael Labombarda called the meeting to order at 7:03 PM.

Town Board Liaison Matthew O'Connor presented the Town of Pittsford Commendation to retiring Library Trustee Jessica Izzo.

Trustee President Michael Labombarda presented the Board's Certificate of Appreciation to Matthew O'Connor for his service as Town of Pittsford Liaison.

MINUTES

- **Mary Doyle motioned for approval of the October 9, 2019 meeting minutes. Jessica Izzo seconded the motion which carried.**

HIGH SCHOOL LIAISON REPORT

- Ethan Minnella reported that 9th grade students are finishing up global projects and visiting the library for research
- 20-in-4 (for MORE) students have logged 70 books so far
- District librarians travelled to the 2019 Kentucky Library Conference to present on the Diversity Audit
- Librarians have added digital materials to the collection.
- Students are studying for exams

TOWN LIAISON REPORT

- Matthew O'Connor reported that the 2020 Town of Pittsford Budget has been approved
- The Town of Pittsford's first dog park opened October 8th. The park has been well attended and resident response positive
- See townofpittsford.org for Comprehensive Plan updates
- Information about the Greenprint for Pittsford's Future is available on the website
- The New York State Pollution Prevention Institute at Rochester Institute of Technology will conduct a pollution control audit for the town
- Pittsford's Community Choice Aggregation public information meetings continue this month
- RG&E is installing LED street lamps
- A new round of sign-ups for refuse districts is planned for April 2020

LIBRARY DIRECTOR REPORT

- Amanda Madigan thanked the board for supporting the library budget at the Town Board meeting December 4th. The 2020 budget was approved with staffing and phase one of the furniture replacement project as submitted
- Notes were distributed from the Monroe County Library System Director and Trustee Symposium held on November 23rd. Amanda thanked trustees Tracy Castleberry and Radhika Ramesh for attending
- At the December 4th Town Board Meeting Library Board Trustee Appointments were ratified
- The meeting schedule for 2020 was distributed
- Staff training day in October was well attended and appreciated by all staff
- The successful rollouts of Mango and Kanopy databases were discussed. A digital subscription to the New York Times will be available for Pittsford patrons soon
- Monroe County Library System Directors' Council discussions regarding auto renewal continue
- Amanda shared reports from Programming and Outreach
- Amanda attended the New York Library Association's Annual Conference and Trade Show with staff members Kate Prociuous, Laura Richardson, and Robyn Avery. Summary reports were distributed
- **Tracy Castleberry motioned for approval of up to \$2800 for two staff to attend the American Library Association Annual Conference in Chicago June 25-30, 2020. Radhika Ramesh seconded the motion which carried**
- **Amanda Madigan requested fixed asset disposal for broken items; globe fixed asset number 003101, stool 013177, outdoor tung drum 017670, and chairs numbered 015381, 015393, 015439, 015459, 019458. Michael Labombarda moved to approve the fixed asset disposal as requested. Mary Doyle seconded and the motion was approved.**

NEW BUSINESS

- **Jessica Izzo moved to approve the board officers for 2020; Tracy Castleberry - President, Michael Labombarda - Vice President, Radhika Ramesh – Finance Officer, and Mary Doyle - Secretary. Radhika Ramesh seconded the motion which carried.**
- Town of Pittsford 2019 budget was reviewed. Information regarding signatures for the final abstract will be emailed.
- The Library Director's 2019 Goal Report was previously submitted. Trustees' Goals were discussed.

Michael Labombarda called for adjournment 8:08 pm.

Respectfully Submitted,
Lori O'Connor
Library Clerk

OFFICIAL BOARD MINUTES ARE FILED AT PITTSFORD COMMUNITY LIBRARY