

**Design Review and Historic Preservation Board  
Minutes  
November 14, 2019**

**PRESENT**

Dirk Schneider, Chairman; Paul Whitbeck, John Mitchell, Bonnie Salem, Leticia Fornataro, Kathleen Cristman

**ALSO PRESENT**

Allen Reitz, Assistant Building Inspector; Susan Donnelly, Secretary to the Board

**ABSENT**

David Wigg; Robert Koegel, Town Attorney

Dirk Schneider opened the meeting at 6:45 pm.

**HISTORIC PRESERVATION DISCUSSION**

Bonnie Salem shared that she has submitted to the Town on behalf of the homeowner an application for Landmark Designation for the home located at 201 Long Meadow Circle. The home was built circa 1912, is of a craftsman style with high integrity for maintaining the home's original architecture (rated G+). It is typical of the architecture of many homes on Long Meadow Circle. The current garage is not original and not part of the proposed designation. A public hearing will be set for January or February of 2020.

Another reception for inventoried homeowners is slated to be discussed in January.

**RESIDENTIAL APPLICATION FOR REVIEW**

- **32 Landsdowne Lane**

The Applicant is requesting design review for the addition of a one car garage and porch. The new garage will be approximately 390 sq. ft. and added to the existing garage on the northeast side. The porch will be approximately 65 sq. ft. and will be located on the front of the home.

Jim Fahy, of Fahy Design Associates was present.

The project will include a covered front entry porch, addition of a third bay garage and an extensive interior renovation. The brickwork will be closely matched to that of the original. Wood materials will be used on the porch with colors on the porch to match the trim on the home. The front windows will be lengthened and will be trimmed with workable shutters.

New garage doors will be added. The garage will be set back 2 ft. The shingles on the garage will match the original on the home.

Leticia Fornataro moved to accept the application as submitted. Paul Whitbeck seconded.

All Ayes.

- **57 Reitz Parkway**

The Applicant is requesting design review for the addition of a sunroom. The sunroom will be approximately 192 sq. ft. and will be located to the rear of the existing home.

Patrick Culhane of Comfort Systems was present as well as the homeowner, Bonnie Reitz.

A three-season sunroom with electric will be built at the rear of the home on the site of the current deck. The deck will be reinforced to accommodate the construction. The roof will be gabled and shingled to tie in with the existing roof. Two sets of sliding doors will be added to the sunroom.

Bonnie Salem move to approve the application as submitted. John Mitchell seconded.

All Ayes.

### **COMMERCIAL APPLICATION FOR REVIEW**

- **900 Linden Avenue – CUBE SMART**

The Applicant is requesting design review for the renovation of a 50,000 sq. ft. vacant building. The new owner is proposing to convert the building to self-storage with some general warehouse space.

Brad Humberstone of Mitchell Design Build was present.

He stated that they will be cleaning the façade and adding landscaping. The signage will be a perforated steel frame system with the CUBE SMART branding which will wrap around the building. The building will be one story and will have no false “dummy” doors. There will be no blue coloration on the project.

The Board complimented the company for incorporating their suggestions to improve the appearance of the branding for this area.

John Mitchell stated for the record that he has no involvement or financial interest in this project.

Kathleen Cristman moved to accept the application as submitted.

Bonnie Salem seconded.

All Ayes.

### **OTHER – REVIEW OF 10/24/2019 MINUTES**

Bonnie Salem moved to approve the minutes of the 10/24/19 meeting with one change.

All Ayes.

The meeting adjourned at 7:25 PM.

Respectfully submitted,

Susan Donnelly  
Secretary to the Board