

**Design Review and Historic Preservation Board
Minutes
April 25, 2019**

PRESENT

Dirk Schneider, Chairman; Leticia Fornataro, John Mitchell, Kathleen Cristman, Paul Whitbeck

ALSO PRESENT

Stephanie Townsend, Town Board liaison; Robert Koegel, Town Attorney; Allen Reitz, Assistant Building Inspector; Susan Donnelly, Secretary to the Board

ABSENT

Bonnie Salem, David Wigg

HISTORIC PRESERVATION DISCUSSION

The historic preservation discussion was tabled until the end of the meeting.

CERTIFICATE OF APPROPRIATENESS - RETURNING

• **3577 Monroe Avenue**

The Applicant is returning to request a Certificate of Appropriateness, pursuant to Code Section 185-196, to replace windows on the second floor of the dwelling. This property is zoned MATZ (Monroe Avenue Transitional Zone) and is designated historic.

The Public Hearing for this application was closed.

The homeowner, John Reddington, was present.

After discussion of materials being used and specifying the trim color of the windows and the surrounding trim in view of the public way on the home, a resolution was read to grant a Certificate of Appropriateness to the Applicant. The resolution was moved by Paul Whitbeck and seconded by Dirk Schneider.

A roll call of the Board was taken and the voting was as follows:

Dirk Schneider	Aye
Bonnie Salem	Absent
Paul Whitbeck	Aye
Kathleen Cristman	Aye
John Mitchell	Abstain
Leticia Fornataro	Aye
David Wigg	Absent

The Applicant was granted a Certificate of Appropriateness subject to the notations on materials and trim colors set forth in the resolution and the following condition:

- a. All work is to be completed by April 24, 2021.

RESIDENTIAL APPLICATION FOR REVIEW

- **63 Crestview Drive**

The Applicant is requesting design review for the addition of a porch. The porch will be approximately 119 sq. ft. and will be located to the front of the existing home.

Jeff Brady, the contractor for the project, was present.

The porch posts will be pressure treated 4" x 4" post will be wrapped with a vinyl post, the railings and spindles will also be vinyl.

The roof will be shingled to match the original roofing as closely as possible.

The man door on the garage will be removed and not replaced.

The Board had questions about the posts based on the drawings presented.

Leticia Fornataro moved to accept the application with conditions. Kathleen Cristman seconded.

All Ayes.

The application was accepted with the following conditions:

1. The posts for the porch will be a minimum of 4" x 4".
2. The newel posts will be a minimum of 4" x 4".

- **607 Roosevelt Road**

The Applicant is requesting design review for the addition of a great room. The addition will be approximately 449 sq. ft. and will be located to the rear of the existing home.

The contractor, Todd Jones, was present.

The roof will be shingled to match the existing. The deck will have pressure treated framing with trek decking with posts with a sleeve railing.

The windows will be white vinyl to match the existing downstairs windows.

Kathleen Cristman moved to accept the application as submitted. John Mitchell seconded.

All Ayes.

- **1 Cedarwood Circle**

The Applicant is requesting design review for the addition of a screened porch. The addition will be approximately 360 sq. ft. and will be located to the rear of the existing home.

The architect, Jack Sigrist, was present to discuss the application as submitted.

The roof will be flat to complement the contemporary design of the home. The roof will be metal. There will be a circular staircase. There will be storm panels but no other screening.

Paul Whitbeck moved to approve the application as submitted. Dirk Schneider seconded.

All Ayes.

- **12 Lawton Drive**

The Applicant is requesting design review for the addition of a screened porch. The addition will be approximately 240 sq. ft. and will be located to the rear of the existing home.

Jack Sigrist discussed this application with the Board.

The roof will match the existing. The sides will be screened panels.

Dirk Schneider moved to approve the application as submitted. Leticia Fornataro seconded.

All Ayes.

- **19 Wexford Glen**

The Applicant is requesting design review for the second floor addition. The addition will be approximately 392 sq. ft. and will be located to the west of the garage.

Jack Sigrist discussed this project with the Board. All trim will match the existing.

John Mitchell moved to accept the application as submitted.

Kathleen Cristman seconded.

All Ayes.

- **55 Sutton Point**

The Applicant is requesting design review for the garage and in-law suite addition. The total square footage of the project will be approximately 1054 sq. ft. and will be located behind the existing garage.

The architect for the project, David Burrows, was present.

Materials will match the existing.

Paul Whitbeck moved to accept the application as submitted. Kathleen Cristman seconded.

All Ayes.

- **3575 East Avenue**

The Applicant is requesting design review for the sunroom addition. The addition will be approximately 240 sq. ft. and will be located to the rear of the existing home.

The homeowner Paul Meyer and contactor Larry Uhrinyak of Comfort Windows were present.

Mr. Uhrinyak showed samples of materials to be used on the addition. The present steps will be retained with the new addition.

Kathleen Cristman moved to accept the application as submitted. Paul Whitbeck seconded.

All Ayes.

COMMERCIAL APPLICATION FOR REVIEW

- **3019 Monroe Avenue**

The Applicant is requesting design review for a business identification sign. The sign will identify the business "Lashed". The letters will be stud mounted ¼" black acrylic letters and panel cast vinyl lettering.

No representative was present to discuss this application with the Board.

It was determined the sign is within the limits for size as indicated in Town Code.

John Mitchell moved to accept the application as submitted. Kathleen Cristman seconded.

All Ayes.

HISTORIC PRESERVATION DISCUSSION

The Board discussed the details of the upcoming reception for homeowners of inventoried houses with the staff. The invitation letter will be sent out next week.

OTHER – REVIEW OF 4/11/2019 MINUTES

The minutes of the April 11, 2019 meeting were approved as written.

All Ayes.

The meeting adjourned at 8:15 pm.

Respectfully submitted,

Susan Donnelly
Secretary to the Design Review and Historic Preservation Board