

# PITTSFORD PARKS & RECREATION BOARD

## Minutes

March 12, 2020

**Members Present:** Rick Taylor, Ron Anderson, Lisa Stein, Ben McCormick and Pam Cooper-Vince,

**Also Present:** Jessie Hollenbeck, Recreation Director, one SHS student & parent

**Absent:** Rachel Baker-August, John Reddington, Kevin Beckford and Greg Riley

The meeting opened at 6:35 pm

### **Rick Taylor, Chairman:**

- February minutes were approved.

### **Recreation Update:**

Recreation Director Jessie Hollenbeck reported on the following:

- Jessie reported on the current procedures that the Town & Recreation Dept. are taking regarding the corona virus. Town Dept. heads and other officials met to determine what steps need to be taken. Jessie spoke to other Recreation Directors in nearby towns.
- All decisions will be made on a day by day or week by week basis.
- Senior activities with a large amount of attendees will be cancelled for the month of March. We will have to monitor attendance here due to other senior centers closing.
- The senior county lunch program will run as long as Monroe County continues to provide the food.
- Participants in programs and lodge reservations may cancel with no refund fees. They may receive a credit in their household account or request a refund.
- We will have heightened cleaning protocols.
- If we suspect exposure we will close for 24 hours to clean & sterilize the building.
- Jessie also reported:
  - a. On the record amount of spring registrations.
  - b. Work has started on the Erie Canal Park.
  - c. The Recreation Dept. will have a patio installed outside of the lobby.

### **Comments:**

- The following topics were discussed by the board members and our student visitor:
  - a. We will review any recreation/senior programs that involve human contact.
  - b. There will be hand sanitizing stations throughout the building, along with posters for information on the virus.
  - c. If Pittsford schools close and we close the After School program, parents will be contacted with an email and a phone call.
  - d. With no major projects our board will decide on future meetings depending on the outcome of the virus outbreak. If anything arises we can communicate by email.

Ron Anderson made a motion to close the meeting. Rick Taylor seconded the motion, which passed following a unanimous vote. The meeting closed at 7:15 pm.

Respectfully submitted,

Julie A. Donnelly  
Secretary