

Minutes of the Town Board for December 7, 2020

**TOWN OF PITTSFORD  
TOWN BOARD  
DECEMBER 7, 2020**

Proceedings of a regular meeting of the Pittsford Town Board held on Monday, December 7, 2020 at 8:00 A.M. local time via Zoom.

**PRESENT:** Supervisor William A. Smith, Jr.; Cathy Koshykar, Katherine B. Munzinger and Stephanie M. Townsend.

**ABSENT:** Kevin Beckford.

**ALSO PRESENT:** Staff Members: Spencer Bernard, Chief of Staff; Brian Luke, Finance Director; Robert B. Koegel, Town Attorney; Linda M. Dillon, Town Clerk, Shelley O'Brien, Communications Director and Joy Brown, Technology Director.

**ATTENDANCE:** There were two (2) members of the public in attendance, one (1) additional staff member and an ASL interpreter.

Supervisor Smith called the meeting to order at 8:00 A.M., and led in the Pledge to the Flag. The Town Clerk noted four (4) Town Board members present and one absent, Councilmember Beckford. Supervisor Smith indicated that the ASL interpreter is present and available.

Supervisor Smith indicated that it was necessary to meet this morning to consider an Intermunicipal Agreement between the Town and Monroe County, in order to obtain reimbursement funds from the county for COVID-19 CARES Act funding. Finance Director, Brian Luke, gave a brief explanation and answered questions from the Board regarding the funding, indicating that the funding does not cover any payroll expenses. The Town has submitted a request for approximately \$84,000 in funding to cover equipment and supplies, such as PPE equipment, plexiglass, etc.

Thereafter, Supervisor Smith offered a motion to approve the Intermunicipal Agreement with Monroe County, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Koshykar, Munzinger, Townsend and Smith. Absent: Beckford. Nays: none.

The Resolution was declared carried as follows:

WHEREAS, this Board has received a proposed written Intermunicipal Agreement between the Town and the County of Monroe for the distribution of funds under the federal Coronavirus Aid, Relief and Economic Security ("CARES") Act; and

WHEREAS, this Board, having reviewed the terms, condition and provisions of such Agreement, and finding it to be reasonable, appropriate and in the best interests of the Town;

NOW, ON MOTION duly made and seconded, it is

**RESOLVED**, that the proposed "Intermunicipal Agreement", for the distribution of CARES funds from the County to the Town, is hereby approved, and the Town Supervisor is hereby authorized to sign such Agreement.

As there was no further business, the Supervisor adjourned the meeting at 8:10 A.M.

Respectfully submitted,

Linda M. Dillon, Town Clerk