

SCHOOL TAX PAYMENT INFORMATION

PAYMENT BY MAIL: Payment with a U.S. postmark dated on or before the payment due date will be accepted. Payments with insufficient interest will be returned to you.

FULL PAYMENT: If your school district requires your taxes to be paid in one full payment, please follow these instructions.

Sept 1 - Oct 1: No interest due, pay total amount of bill to **collector named on front of bill.**

Oct 2 - Oct 31: Add 2% interest to total amount and include in payment, mail to **collector named on front of bill.**

Nov 1 - Nov 18: Add 5% to the total tax due. However, if your property is in East Rochester, call the County Treasury at 753-1200 for the exact amount due, plus interest. Make checks payable to "Monroe County Treasurer", P.O. Box 14420, Rochester, NY 14614 OR pay in person at 39 West Main St., Room B-2, Rochester.

INSTALLMENT PAYMENTS: If your district accepts installment payments, you may pay by installment or in full. You elect to pay taxes by installment upon remittance of the first installment payment. The service charge must be paid with all installment payments. To pay by installment, follow the instructions below:

1ST INSTALLMENT: Pay 1st installment by September 15 to **collector named on front of bill.**

Sept 16-20: Add 1% to 1st installment amount due. If the 1st installment is not paid by September 20, the installment plan is no longer available. The full amount of the School tax must be paid. (See full payment instructions above)

2ND INSTALLMENT: Pay 2nd installment by October 15 to **Monroe County Treasurer.***

Oct 16-31: Add 1% interest to 2nd installment amount due.

Nov 1 -18: Add 2% interest to 2nd installment amount due.

3RD INSTALLMENT: Pay 3rd installment by November 15 to **Monroe County Treasurer.***

Nov 16-18: Add 1% interest to 3rd installment amount due.

* **2ND AND 3RD INSTALLMENTS ONLY:** Make check payable to **Monroe County Treasurer.** P.O. Box14420, Rochester NY 14614 OR pay in person at 39 West Main St., Room B-2, Rochester. Call Treasury at 753-1200 if you have questions on amount due.

NO PAYMENTS WILL BE ACCEPTED AFTER NOVEMBER 18.

THIRD PARTY NOTIFICATION - NOTICE TO SENIOR CITIZENS AND DISABLED PERSONS

1. NYS law now provides that if you are age 65 or over or disabled and you own residential property consisting of a 1, 2, or 3 family dwelling unit, you can designate an adult third party to receive a duplicate of your school tax bill.
2. You and the person you designate must both sign an application. You may obtain an application at the office of the school tax receiver/collector. If you wish to receive an application by mail, send a self-addressed envelope with your request to the school tax receiver/collector. (See front of the bill for the mailing address).
The completed application must be filed with your school tax receiver/collector by July 1.
3. Once the application is approved and filed, a duplicate of your subsequent school tax bills will be mailed to the third party until you notify the school tax receiver/collector.

If you feel your assessment is too high, you have the right to seek a reduction in the future. For further information, please ask your assessor for the booklet "How to File a Complaint on Your Assessment". Please note that the period for filing complaints on the above assessment has passed.

1ST INSTALLMENT IS DUE
ON OR BEFORE
SEPTEMBER 15

OR

FULL PAYMENT IS DUE
ON OR BEFORE
OCTOBER 1

PAY TO
COLLECTOR NAMED ON
FRONT OF BILL.

PLEASE READ PAYMENT
INSTRUCTIONS.

2ND INSTALLMENT IS DUE
ON OR BEFORE
OCTOBER 15

PAY TO
MONROE COUNTY TREASURY
P.O. Box 14420
ROCHESTER, NY 14614

3RD INSTALLMENT IS DUE ON
OR BEFORE
NOVEMBER 15

PAY TO
MONROE COUNTY TREASURY
P.O. Box 14420
ROCHESTER, NY 14614

SCHOOL TAX BILL

NOTICE TO SENIOR CITIZENS

IF YOU ARE 65 OR OLDER OR
WILL BE 65 BY DECEMBER
31, YOU MAY BE ELIGIBLE
FOR AN EXEMPTION WHICH
WILL REDUCE FUTURE TAX
BILLS. PLEASE CONTACT
YOUR TOWN ASSESSOR FOR
FURTHER INFORMATION BY
MARCH 1.