

**MINUTES
PITTSFORD COMMUNITY LIBRARY
BOARD OF TRUSTEES
June 09, 2010**

PRESENT

Jeff Cimmerer, Ken Knight, Danielle Kress, Russell Lisson, Bonnie Maddox, Steve Moore, Enid Ryan

ALSO PRESENT

Liz Barrett, Namita Sarraf, Marjorie Shelly, Sandy Zutes

ATTENDANCE OF GENERAL PUBLIC

2 students attended for Participation in Government class assignment

Board President Ken Knight called the meeting to order at 7:03 pm.

ABSTRACTS SIGNED

\$ 28,788.50

MINUTES

Steve Moore made a motion to approve the minutes of the May 12, 2010 meeting, seconded by Bonnie Maddox. Approved as written.

TOWN LIAISON REPORT

- The Summer Concert Series at the Port of Pittsford Park begins on Friday, June 11.
- Positively Pittsford will be held at the Municipal Parking Lot behind the Library on Saturday, June 12.

FRIENDS LIAISON REPORT

- Bonnie Maddox reported in Neil Richards' absence. Friends are supporting Library activities and programs scheduled in conjunction with the World Canal Conference this September.
- Friends approved the library wish list as submitted.
- Friends website is now available, anticipate linking to the library site in the near future.
- A painting of "Dewey, the Library Cat" has been acquired. The Friends hope to raffle it off to fund special library projects.
- The July Friends meeting has been cancelled.

HIGH SCHOOL LIAISON REPORT

- The last day of regular classes is Monday, June 14. Finals begin next week, anticipate students using the library and the study hall in the meeting room for exam prep.
- This meeting is the last for Namita as 2009/2010 High School Liaison; Ken Knight thanked her on behalf of the Library Board for her service over the past school year.
- Jeff Cimmerer will contact the Pittsford Mendon school librarian for recommendations for next year's liaison.

DIRECTOR'S MONTHLY REPORT

- First grade school visits to the library are scheduled this month.
- Summer reading programs for all ages are planned, scheduled to begin soon.
- Attending MCLS Finance Committee meetings for discussion regarding the budget gap due to decreased state and flat county funding.
- Marjorie will be a member of the town's Technology Team. The next meeting will focus on prioritizing technological needs and new ideas for the town website.

- The Library will be closed weekends beginning June 26. Regular weekend hours resume on September 11.
- Marjorie has copies of the 2010 Library Trustees handbook for those who prefer a paper copy.
- Discussed procedures in place to ensure staff and patron safety and security.

NEW BUSINESS

- The 2010 mid-year review of the Foundation account was discussed.
- Steve Moore presented the Board of Trustees finances as of May 31, 2010. A certificate of deposit is scheduled to mature August 19, 2010. Options regarding renewal will be discussed at the July meeting.

OLD BUSINESS

- The Long Range Plan Committee reported on the status of the draft document. Professional survey developers have been interviewed to provide a survey as defined in the plan. Ken Knight has discussed funding for the survey with the Library Foundation.

There being no objection, the meeting adjourned at 7:44 pm.

Respectfully submitted,

Liz Barrett
Assistant Library Director

OFFICIAL BOARD MINUTES ARE ON FILE AT THE PITTSFORD COMMUNITY LIBRARY.