

**MINUTES
PITTSFORD COMMUNITY LIBRARY
BOARD OF TRUSTEES
May 12, 2010**

PRESENT

Ken Knight, Danielle Kress, Russell Lisson, Bonnie Maddox, Enid Ryen, Jeff Cimmerer

ABSENT

Steve Moore, Namita Sarraf

ALSO PRESENT

Sandy Zutes, Neil Richards, Marjorie Shelly, Lori O'Connor

ATTENDANCE OF GENERAL PUBLIC

None

Board President Ken Knight called the meeting to order at 7:04 pm.

ABSTRACTS SIGNED

\$ 15,284.20

MINUTES

Bonnie Maddox motioned to approve the minutes of the April 14, 2010 meeting, seconded by Russell Lisson. Approved as written.

TOWN LIAISON REPORT

- Reminder that there is Household Hazardous Waste (HHW) collection Saturday, 5/15, from 8:00 am until 12 noon at the Perinton Highway Garage, 100 Cobb's Lane located right off of Turk Hill Road just north of the canal. Residents must call 248-6250 to make an appointment.
- Prescription medications may be dropped off the second Tuesday of each month, at the Zone A Sheriff's Department located on Linden Ave between the hours of 10 AM and 1 PM.
- Town & Village to present Erie Canal Area Master Plan at 7 PM on May 26, 2010 at the lower level of Town Hall. The Town and Village of Pittsford have developed a draft Erie Canal Area Master Plan for approximately 30 acres of land located along the north bank of the Erie Canal between Grove Street and the Monroe Avenue Bridge.

FRIENDS LIAISON REPORT

- Neil Richards expressed appreciation for all who contributed to the Friends Spring Sale with special thanks to Rick Mortenson and his staff for their assistance. The library benefits from items that were contributed to the collection as well as donations for what was the largest sale in the Friends history.
- Election for new officers was conducted at the May 11 meeting, new list to be distributed.
- Friends website is currently being developed.
- Neil attended the Monroe County Friends Council Meeting where new ideas for service to library communities were presented.
- Friends will man a table in the St. John Fisher Meeting Room as part of the Positively Pittsford event scheduled for Saturday, June 12, 2010.
- Ken Knight attended the May Friends meeting, expressed appreciation for the 1000 hours in volunteer time preparing and staffing the book sale events.

DIRECTOR'S MONTHLY REPORT

- The Friends Wish List was presented for vote. Motion to approve by Jeff Cimmerer, second by Enid Ryen, approved.
- Request for approval of Foundation funding requests, motioned by Russell Lisson, seconded by Bonnie Maddox, approved.
- Marjorie Shelly attended the Rotary Breakfast on Wednesday, April 21, 2010 where the library was presented a gift of \$ 250. Thank you to the Rotarians for this contribution.
- The 2010 Trustee handbook is available online, website information to be distributed.
- Discussed alignment of Library's 2011 goals with Town of Pittsford
- Pittsford Community Library was host to the New York State Library Grant Writing Workshop - attendees shared compliments and positive impressions of our library.
- The Monroe County Library Finance Committee met, Central library budget was discussed. Rochester Public Library may need to close Sundays. Expenditure reductions anticipated in staff as well as materials.
- Discussed upcoming Pittsford Summer hours.
- Schedule of Trustee attendance for remaining 2010 Friends meetings to be completed and distributed.

NEW BUSINESS

- 2011 Budget process and planning was discussed.

OLD BUSINESS

- The Florence King account proposed by-laws were reviewed. Details and history of the fund were discussed. Marjorie to gather research regarding account practices in place at MCLS libraries.
- Draft of the Long Range Plan was discussed. Evaluation of changes to the collection, response to technological advances as well as improvements in customer service discussed. Considering use of professional survey developers to poll the community for response to key challenges.

There being no objection, the meeting adjourned at 8:18 pm.

Respectfully submitted,

Lori O'Connor
Library Clerk

OFFICIAL BOARD MINUTES ARE ON FILE AT THE PITTSFORD COMMUNITY LIBRARY.