

**MINUTES  
PITTSFORD COMMUNITY LIBRARY  
BOARD OF TRUSTEES  
April 14, 2010**

**PRESENT**

Ken Knight, Steve Moore, Danielle Kress, Russell Lisson, Bonnie Maddox

**ABSENT**

Enid Ryen, Jeff Cimmerer

**ALSO PRESENT**

Sandy Zutes, Neil Richards, Namita Sarraf, Marjorie Shelly, Lori O'Connor

**ATTENDANCE OF GENERAL PUBLIC**

None

Board President Ken Knight opened the meeting at 7:08 pm.

**ABSTRACTS SIGNED**

\$ 19,536.38

**MINUTES**

March 10, 2010 – Approved

**TOWN LIAISON REPORT**

- The towns of Pittsford, and Perinton, the villages of East Rochester, Fairport and Pittsford, and the Monroe County Department of Environmental Services (DES) have joined forces to hold an appointment-only Household Hazardous Waste (HHW) collection Saturday, 5/15, from 8:00 am until 12 noon at the Perinton Highway Garage, 100 Cobb's Lane. Residents may call 248-6250 to make an appointment.

**FRIENDS LIAISON REPORT**

- Neil Richards expressed appreciation for Ed Kinnen's attendance at the Trustee meetings while Neil was on vacation.
- Friends' membership applications are available at the Check Out/Return Desk.
- The Spring Book Sale is scheduled for April 30 – May 2 and promises to be another substantial offering thanks to community donations.
- Reported on financial status, year-end audit is scheduled.
- New officers list to be distributed following election.
- Friends website is currently being developed.
- Working on schedule of activities for the remainder of 2010.

**HIGH SCHOOL LIAISON REPORT**

- Junior and senior students will be studying and conducting research from now through the first weeks of May as they prepare for Advanced Placement Exams.
- All High School grade levels will be working on research projects from now through the end of the year.

**DIRECTOR'S MONTHLY REPORT**

- Audited financial reports have been received. Voted and approved the submission of the New York State report.
- Request for a resolution to amend the NYS Charter due to new requirement specifying geographic location served. Approved.

- Requested vote to approve property inventory deletion, approved.
- Presented bookmark and brochure produced by the library Tech Team.
- Tentative schedule of activities for the World Canal Event have been submitted.

### **NEW BUSINESS**

- Budget status review. 2010 is approximately 33 % complete, materials spending currently at 35 – 36% with a few areas under while waiting for invoices. This is in line with spending plans.
- Discussed draft document of Long Range Plan. To be reviewed for discussion at next meeting.
- Update on Library Director's 2010 goals.
- Update on Trustee 2010 goals.

### **OLD BUSINESS**

- Schedule to be finalized for attendance of Trustees at 2010 Friends meetings.
- The Florence King account Article VI By-laws to be reviewed and discussed at the next meeting.

Meeting adjourned at 8:21 pm

Respectfully submitted,

Lori O'Connor  
Library Clerk

**OFFICIAL BOARD MINUTES ARE ON FILE AT THE PITTSFORD COMMUNITY LIBRARY.**