

**MINUTES
PITTSFORD COMMUNITY LIBRARY
BOARD OF TRUSTEES
January 13, 2010**

PRESENT

Ken Knight, Stephen Moore, Danielle Kress, Jeff Cimmerer, Russell Lisson, Bonnie Maddox, Enid Ryen

ABSENT

None

ALSO PRESENT

Ed Kinnen, Sandy Zutes, Namita Sarraf, Marjorie Shelly, Lori O'Connor

ATTENDANCE OF GENERAL PUBLIC

One member of the general public was in attendance

MINUTES

December 2, 2009 – Approved

ABSTRACTS SIGNED

\$ 7,349.17

Board President Ken Knight opened the meeting at 7:08 pm

TOWN LIAISON REPORT

- Update on Comprehensive Plan
- Presented gifts from volunteer dinner for those not able to attend

FRIENDS LIAISON REPORT

- Discussed book sales and state sales tax implications, research underway to ensure compliance
- Considered new outlets for distribution with increase in volume of book donations

HIGH SCHOOL LIAISON REPORT

- During January and February students will be busy preparing for exams as well as research papers

DIRECTOR'S MONTHLY REPORT

- Thank you to the Trustees for the second signing of abstracts in December
- Discussed schedule for budget planning in March 2010
- In response to Friends request, a brief description of the Friends and information about joining could be added to the library's webpage.
- Town is implementing an online program registration system to streamline processes. Expected to be implemented in March 2010. Application under consideration for library use
- Program offerings planned for 2010 to include a new GEVA lecture series, Memorial Art Gallery presenters, Rochester Genealogy Society, and expansion of the Great Decisions program into three subgroups facilitated by current participants. Expressed appreciation to the Friends and Foundation for funding that makes it possible for the library to continue to expand program offerings

NEW BUSINESS

- Finalized 2010 Schedule of Regular Meetings
- Resolution for approval of petty cash fund amount approved

- Resolution for Library Director and Assistant Director to be authorized signatures for pay vouchers approved
- Resolution for 2010 mileage reimbursement at the rate of 50 cents/mile as per state authorization approved
- Bonnie Maddox to audit Trustee fund and Florence King fund
- Discussion regarding Foundation solicitations, funding determined to be adequate for this year's expenditures, to be reconsidered if determined that library has specific need for additional funding

Meeting adjourned at 7:55 pm

Respectfully submitted,

Lori O'Connor
Library Clerk

OFFICIAL BOARD MINUTES ARE ON FILE AT THE PITTSFORD COMMUNITY LIBRARY.