

PITTSFORD COMMUNITY LIBRARY BOARD OF TRUSTEES MEETING MINUTES

January 14, 2009

Present: Jeff Cimmerer, Ken Knight, Steve Moore, Bonnie Maddox, Russell Lisson, Enid Ryen, Town Liaison John Higgins, Friends Liaison Representative Kay Layton, High School Liaison Jeff Sweet, PCL Director Marjorie Shelly, and Library Clerk Linda Baroody.

The abstracts were signed. Total amount: \$3,391.45.

Jeff Cimmerer brought the meeting to order at 7pm. Ken Knight moved that the minutes of the December 16 meeting be approved as submitted. Bonnie Maddox seconded the motion, which was passed by the Board. Jeff welcomed John Higgins as the Town Liaison for 2009.

TOWN LIAISON: The Town will begin reviewing and updating the Comprehensive Plan this month. The first of four meetings will be held January 26 in the Fisher Room of the Library. Town residents are encouraged to attend.

FRIENDS LIAISON: Kay Layton thanked the Board of Trustees and the Library for their support of the Friends. The group will be working to increase its visibility with the public.

HIGH SCHOOL LIAISON: Jeff Sweet reported that grades 3,4, and 5 at Allen Creek are preparing for a May book battle. Middle schools in the area including Barker Road and Calkins Road Middle Schools will be participating in a mock selection of the 2009 Newbery Medal winner. They will select their winner on January 23. All Pittsford schools are now running Follett Library software.

DIRECTOR'S MONTHLY REPORT:

- Marjorie thanked the Trustees for second signing of abstracts in December
- The total number of web page views each month will be included in the monthly statistics report in 2009. In December 2008 there were 1,469 views.
- Governor Paterson has reduced the library appropriation in the New York State Budget by 18%. This will have a significant impact on MCLS.
- The Legislative Committee of MCLS has set up meetings to meet with State Assemblymen. There will be a meeting with Joe Errigo on January 29 at 1:30pm at his Henrietta office. Marjorie Shelly will be going and invites Trustees to attend with her. Please email her if you are able to go.
- The audio book honoring Pam Burch for her years as a Trustee was included on an invoice paid by the Town. There will be no need for a Trustee check.

- The Director's disaster plan for the Library will be presented at the February meeting. Marjorie will send it to Jeff Cimmerer before the meeting.

NEW BUSINESS

Organizational Resolutions: The Trustees voted their approval of the following resolutions (moved by Bonnie Maddox; seconded by Enid)

1. The petty cash fund be established for 2009 for the amount of \$626; Marjorie Shelly, custodian.
2. The Director and/or Assistant Director of the library are both authorized to sign payment vouchers.
3. The mileage reimbursement for January 1, 2009 through December is .55 per mile.
4. The Library Board of Trustees give the Library \$100 to fund hospitality.
- 5.

Auditor for Trustee Funds: Bonnie Maddox agreed to audit the Trustee funds and report in March.

Liaison to Friends Executive Committee: There will be a rotating liaison. Steve Moore will attend in February and March. Please email Jeff Cimmerer with two months (preferably sequential) that you are able to attend from April through December.

Event Planning: Brian Scudder and Ken Knight will meet on February 19 at 6pm. Kay Layton will try to find a representative from the Friends to join them. Marjorie will also attend. They will discuss the type of joint meeting to be held later in the year. The purpose of the joint meeting will be to understand the roles and responsibilities of the Trustees, the Friends, and the Foundation.

OLD BUSINESS

Prospective Trustee: Jeff Cimmerer proposed Danielle Kress as a new Trustee. He and Marjorie have met with her and feel she would be a wonderful addition to the Board. Bonnie Maddox moved that Danielle Kress be presented to the Town Board for approval as the new Trustee. Russ Lisson seconded the motion, which was passed by the Board. A letter making the recommendation will be sent by Jeff to the Town Supervisor.

ADDITIONAL ITEMS:

1. Enid Ryen proposed that the Library acknowledge Rochester International Women's Day on March 8 with a library display. She will send information to Marjorie.
2. Jeff Cimmerer asked on behalf of Pittsford Schools that information about anticipated cuts in the school budget be made available in the Library.

- 3. Reminder to Trustees: Visit the Library website before the next meeting.** (Marjorie will send a list of suggested sites for comparison.)

Respectfully submitted,

Linda Baroody
Library Clerk