

**NOTES**  
**PITTSFORD TOWN/VILLAGE/SCHOOL DISTRICT**  
**PITTSFORD LEADERSHIP TEAM MEETING**  
**June 27, 2011– 11:30 AM**  
**Fletcher Steele Room – Pittsford Community Library**

**PRESENT**

Mary Alice Price, Superintendent of Schools; Brent Kecskemety, Board of Education President; Ed Starowicz, Board of Education Vice-President, Sandra Zutes, Deputy Town Supervisor, Robert Corby, Village Mayor, Tim Galli, Deputy Village Mayor.

**ABSENT**

William Carpenter, Town Supervisor

**NOTE TAKER**

Anne Hartsig, Village Clerk

**NOTES FROM May 23, 2011 MEETING**

Team members approved the 5/23/11 notes as written.

**CHARGE TO THE PITTSFORD COMMUNITY COLLABORATION TASK FORCE**

- Mary Alice presented a draft charge for team members to review. A final charge will be presented to a community committee to look at possible new collaborative efforts.
- Members discussed some changes to the draft charge.
- The points below were discussed.
  - 9 community members will join 2 representatives each from the Town, Village, and School to form the task force.
  - The Leadership Team will review applications and decide upon the 9 community members who will be members of the task force.
  - There will be a need for a strong facilitator and/or chairperson on the task force.
  - Once the task force is selected, there should be a key point person from the Leadership Team.
  - The Team will look for members who 1)have participated in team development projects and are committed to team work, 2)are open to considering different points of view, 3)are community minded current residents, business owners, or landlords.
  - Team members estimated that this project would have duration of approximately one year and would require 4-5 hours of work per month.
  - Mary Alice will ask Nancy Wayman to initiate a communication plan and to draft a press release to be used to recruit the task force members. Nancy will work with Shelley O'Brien. Information from the written charge will be used to describe what the task force will need to do. Candidates will be asked to submit a letter of interest and a résumé by mid-August.
  - Once established, the task force will interview representatives of the Town, School and Village to establish a baseline.
  - Once underway, the task force will be asked to report to the Leadership Team in December, February, April, and June.
  - It was noted that the facilitator will need a meeting location, will have to identify a minute taker, and may need administrative support.
  - The Leadership Team will meet again on August 23<sup>rd</sup> to review the applications of interest. The Town of Pittsford will host this meeting.

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**UPDATES/REPORTS**

**Town:**

- Summer concerts are underway.
- The FBI is investigating the cyber hacking/computer theft of funds from the Town's bank account.

**School:**

- 2011 Graduation was successful and followed a good school year.
- The District is complying with costly State mandates. They are going to keep track of the cost of implementation of each mandate.
- The District is undergoing many staff transitions including new assistant Superintendents, new assistant principals, and new principals. There are also teacher positions to fill.
- Enrollment is staying level.
- A recent survey of parents, staff, and students came out very positive.
- The District is investigating cost saving ideas for the next budget year.
- The Field Lights & Turf committee reported options to the school board. The school board has additional questions.

**Village:**

- The Village Board is considering passing a moratorium on development in the R-5 zoning district to allow time to consider clarification amendments for that section of the code.
- There is a consensus of the Board that the original proposal for development of 75 Monroe Avenue is too big. The Board has been meeting with the developer and looking for common ground.
- The DOT has replaced many signs in the village. They have removed non-compliant signs that were in the right of way.

**AGENDA ITEMS FOR NEXT MEETING**

- Review candidate submissions regarding the proposed task force.
- Updates from Town, School and Village

**NEXT MEETING – August 23, 2011 – Hosted by Town of Pittsford**

**ADJOURNMENT**

The meeting was adjourned at 1:00 PM.

Respectfully submitted,

Anne Hartsig, Village Clerk

**NOTES ARE ON FILE IN THE OFFICES OF THE TOWN, SCHOOL AND VILLAGE**