



Town of Pittsford COVID-19 Building Inspection Procedures

DATE: May 15, 2020

May 15, 2020 the Governor has begun the phased reopening of NYS. Pittsford and the surrounding Finger Lakes region has met the criteria set by the Governor to reopen. Construction is included in phase 1 of the reopening plan.

As construction moves forward all COVID-19 safety guidelines set by the State and Federal governments must be followed while on the job site. In order to protect the community and limit the spread of COVID-19 the Town of Pittsford has altered inspection and permitting procedures. The following procedures are subject to change.

These procedures do not relieve the applicant, business owner or the homeowner from the requirements of the NYS uniform Building Code or any applicable Town Codes. Work completed without inspections or permits is subject to a violation. If work conflicts with the below written procedures, the work should be postponed until Town and NYS Building Code inspection procedures can be followed as usual.

Contractors, Homeowners and Building owners can still submit a Building Permit application for review if they do not meet the criteria noted below. We will review all permits as they are submitted and issue them when regular procedures resume.

During inspections, onsite personnel must be minimized in the areas of inspections, maintain 6 feet of distance and wear masks. All onsite personnel must have a mask on their person. In addition all New York State requirements and guidelines must be followed by the each company as they operate during the reopening. Below is a link to the State construction guidelines for employers and employees.

<https://www.governor.ny.gov/sites/governor.ny.gov/files/atoms/files/ConstructionShortGuidelines.pdf>

Residential Inspections of Occupied Homes

This section applies to, but is not limited to, finished basements, interior renovations and fireplace inserts of occupied homes.

In person inspections will not be issued or performed for projects that include interior work of an occupied home unless all items listed below are met:

- 1. The work area must be completely separated from the rest of the house with physical barriers.**
- 2. Entry to the work area must be provided without the need to enter the occupied space of the home.**
- 3. Only one person, other than the inspector, is in the work area during the inspection.**

In some cases a virtual inspection may be considered. However, based on the size and/or complexity of the project it may not be possible to conduct inspections virtually. The Building Inspector will determine if a virtual inspection is appropriate based on the scope of work, complexity and availability.

Residential Inspections for New Construction and Exterior projects.

This section applies to, but is not limited to, new homes, additions, decks, swimming pools, sheds and renovations.

Permits **will be** issued and inspections will be performed for projects that involve exterior work and interior work on **unoccupied homes**.

Commercial Permits and Inspections

Permits and inspections will be performed and issued as normal as long as the business is not open to the public. If a business is open to the public inspections cannot be performed and the work must be postponed

Due to the new procedures noted above delays are possible as inspector availability may be limited. We ask for your understanding that we are doing everything we can to keep your project moving forward.

If you have any questions please contact the Building Department @ 585- 248-6265.