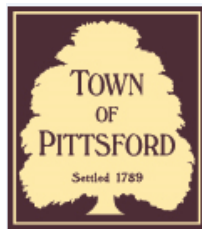


SUPERVISOR
William A. Smith, Jr.



COUNCIL MEMBERS
Kim Taylor, Deputy Supervisor
Naveen Havannavar
Cathy Koshykar
Stephanie Townsend

Town Board Agenda
Town Hall – 11 S. Main Street, Pittsford – Lower Level
Tuesday, February 6, 2024 – 6:00 PM

Call to Order

Pledge of Allegiance

Public Hearing

Bridleridge Farms Park District
Bridleridge Farms Subdivision 1-2 Pole Lighting District Ext. No. 13 Resolution
Proposed Local Laws No. 1 and 2 of 2024: Increasing Real Property Tax Exemptions

Minutes

Approval of Minutes of the Meeting of January 16, 2024

Legal Matters

Bridleridge Farms Subdivision 1-2 Pole Lighting District Ext. No.13 Resolution
Bridleridge Farms Park District
Local Law Nos. 1 and 2 of 2024: Increasing Real Property Tax Exemptions
for Seniors and Disabled Residents

Public Comment

Local Law #3 of 2024 – Increasing number of members on Environmental Board
Discussion of Pittsford Oaks, Tobey PUD parcels 8 & 12

Operational Matters

Set Bid Date for Bagged, Bundled, and Containerized Yard Debris

Financial Matters

Public Comment

Recreational Matters

2024 Community Events
Spring 2024 Recreation Programs

Personnel Matters

Public Comment
Hiring Resolution

Other Business

Public Comment

Executive Session

Adjournment

PUBLIC MEETINGS OF THE TOWN BOARD are IN-PERSON at TOWN HALL

ATTENDING IN PERSON

Comments:

As always, comments are open to Pittsford residents, owners of property in the Town who pay Town taxes, owners of businesses in the Town, attorneys or agents designated by a resident to speak on the resident's behalf. To comment you must sign in at the sign-in desk.

VIEWING FROM HOME

1. Live

The Town Board meeting will stream live through our cable access station's streaming portal. Please use the following link:

<https://videoplayer.telvue.com/player/FcqTL0OYMCGU6WlccUApyUL3twz4dm9V/stream/819?fullscreen=false&showtabssearch=true&autostart=true>

You can watch on any computer, tablet, smart phone or web capable TV. If you log in before the meeting starts and see an error message, refresh your screen at 6:00 pm when the board meeting starts and you can view the meeting live while it is happening.

Comments:

Comments are open to Pittsford residents, owners of property in the Town who pay Town taxes, owners of businesses in the Town, attorneys or agents designated by a resident to speak on the resident's behalf.

- at any time before 2:30pm on the day of the meeting (a) by email to comments@townofpittsford.org; (b) by submitting it in writing, through the drop slot to the right of the front door at Town Hall (11 South Main Street); or (c) by U.S. Mail to the Town Clerk, for receipt no later than 2:30 pm on the day of the meeting;
and, in addition,
- at any time ***during*** the meeting by email to comments@townofpittsford.org
- All comments submitted should **include the name and street address** of the commenter. Comments from residents will be read by the Town Clerk at the appropriate point of the meeting. The Clerk will read your name, but not your street address unless you ask for it to be read.

2. On-Demand Video

As always, video will be uploaded to our cable access station's streaming portal subsequent to the meeting, usually within a few days. It is available on demand. You can see it here:

<https://videoplayer.telvue.com/player/FcqTL0OYMCGU6WlccUApyUL3twz4dm9V/stream/690?fullscreen=false&showtabssearch=true&autostart=true>

Minutes of the Pittsford Town Board for January 16, 2024

**DRAFT
TOWN OF PITTSFORD
TOWN BOARD
January 16, 2024**

Proceedings of a meeting of the Pittsford Town Board held on Tuesday, January 16, 2024, at 6:00 P.M. local time in the Lower-Level Meeting Room of Town Hall, 11 South Main Street, in person.

PRESENT: Supervisor William A. Smith, Jr.; Councilmembers Naveen Havannavar, Cathy Koshykar, Stephanie Townsend, and Kim Taylor.

ABSENT: None.

ALSO PRESENT: Staff Members: Robert Koegel, Town Attorney; Paul Schenkel, Commissioner of Public Works; Renee McQuillen, Town Clerk; Jessie Hollenbeck, Recreation Director; Kelly Eldred, Assistant to the Supervisor; Holly Jennings, Communications Assistant; Spencer Bernard, Chief of Staff.

ATTENDANCE: Thirteen members of the public along with an interpreter attended.

Supervisor Smith called the Town Board meeting to order at 6:00 P.M. and invited all to join in the Pledge to Flag.

PROCLAMATION FOR MARTIN LUTHER KING, JR. DAY

Each board member read a paragraph of the proclamation below.

Whereas, Dr. Martin Luther King, Jr. was an unwavering champion for justice and understanding, whose activism shined the light on injustice and illuminated our common humanity; and

Whereas, Dr. King's commitment to the ideals upon which America was founded – among them liberty, equality, and opportunity for all – reflect a true and enduring patriotism that changed the course of our country's history and to this day inspires our continued efforts to bring to life his dream that our citizens and residents "will be judged not by the color of their skin but by the content of their character;" and

Whereas, each of us should contribute to making our community better by working to assure equal opportunity for all citizens, and as Martin Luther King, Jr. Day is the only federal holiday commemorated as a National Day of Service, it offers an opportunity for us to give back to our community on the holiday and make an ongoing commitment to service throughout the year;

Now, Therefore, Be It Known, on the occasion of the nation's annual celebration of **Martin Luther King, Jr. Day**, that the members of the Town Board of Pittsford recognize Dr. King's legacy of justice, non-violence, equal opportunity and brotherhood, and those aspects of our lives and experience that unite, rather than divide; and proclaim the enduring relevancy of that legacy for our nation and our community; and

Be it Further Known that it is with appreciation and a commitment to Dr. King's ideals that the members of the Pittsford Town Board ask our fellow residents to join us in remembering and honoring the life, work and legacy of **Rev. Dr. Martin Luther King, Jr.**, on the national holiday in his honor, **January 15, 2024**, and every day.

Minutes of the Pittsford Town Board for January 16, 2024

SUPERVISORS ANNOUNCEMENTS

Supervisor Smith announced that tonight would be the last meeting for Christine Avila Smith, American Sign Language Interpreter, who has been signing meetings for the Town since 2018. The Board thanked her and gave her a proclamation in her honor.

Melanie Davison, Assistant to the Commissioner of Public Works retired last week. Supervisor Smith expressed his gratitude on behalf of the board for all her work on the Town's Refuse District initiative.

The Supervisor thanked Councilmember Stephanie Townsend for coming up with the idea and organizing the Town's first Volunteer Fair, to be held in the Fisher Room at the Pittsford Community Library this Saturday, January 20, 2024, from 11 A.M. to 1 P.M. The fair is an opportunity to connect residents who wish to participate in volunteer work with Volunteer organizations in Pittsford.

MINUTES OF THE JANUARY 4 MEETING APPROVED

A Resolution to approve the minutes of the Town Board meeting of January 16, 2024, was offered by Councilmember Townsend, seconded by Councilmember Havannavar, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Minutes of the January 4, 2024, Town Board meeting are approved.

LEGAL MATTERS

PUBLIC COMMENTS

No comments were submitted.

SETTING PUBLIC HEARING FOR LOCAL LAWS # 1 and 2 of 2024: Expanding Property Tax Exemption for Seniors and the Disabled

Councilmember Taylor recommended amending the language of the local laws to replace the term "husband/wife" with "married couple" or "spouse," as appropriate. Councilmember Townsend made the motion to set the public hearings for Local Laws # 1 and 2 of 2024, subject to the proposed language change, for the February 6, 2024 meeting, seconded by Deputy Supervisor Taylor and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolutions were declared carried as follows:

Local Law #1 of 2024

WHEREAS, true and correct copies of proposed Local Law No. 1 of 2024: Amending Article I of Chapter 133 Of The Town Of Pittsford Municipal Code, entitled Partial Real Estate Tax Exemption, were delivered to each member of the Town Board; and

WHEREAS, due consideration has been given to the adoption of said proposed Local Law No. 1 of 2024, by all members of the Town Board who were present; and

WHEREAS, it was the considered opinion of all members of the Town Board who were present that a public hearing should be held on the 6th day of February, 2024, at 6:00 p.m. at the Town Hall, 11 South Main Street, Pittsford, New York, to consider the adoption of said proposed Local Law No. 1 of 2024;

NOW, on motion duly made and seconded, it was

RESOLVED, that a public hearing be held on the 6th day of February, 2024, at 6:00 P.M., Local Time, at the Town Hall, 11 South Main Street, Pittsford, New York, on the question of the adoption of

Minutes of the Pittsford Town Board for January 16, 2024

said proposed Local Law No. 1 of 2024; and be it further

RESOLVED, that a Notice of Hearing and a copy of said proposed Local Law 1 of 2024, or a summary thereof, be published in a newspaper previously designated as an official newspaper for publication of public notices, not less than five (5) days prior to said hearing; and be it further

RESOLVED, that the Town Clerk shall post certified copies of both this resolution and said proposed Local Law No. 1 of 2024, or a summary thereof, on the bulletin board, maintained by the Town Clerk pursuant to § 40(6) of the Town Law, for a period of not less than five (5) days prior to said public hearing.

Local Law #2 of 2024

WHEREAS, true and correct copies of proposed Local Law No. 2 of 2024: Amending Article VII of Chapter 133 Of The Town Of Pittsford Municipal Code, entitled Real Property Tax Exemption for Disabled, were delivered to each member of the Town Board; and

WHEREAS, due consideration has been given to the adoption of said proposed Local Law No. 2 of 2024, by all members of the Town Board who were present; and

WHEREAS, it was the considered opinion of all members of the Town Board who were present that a public hearing should be held on the 6th day of February, 2024, at 6:00 p.m. at the Town Hall, 11 South Main Street, Pittsford, New York, to consider the adoption of said proposed Local Law No. 2 of 2024;

NOW, on motion duly made and seconded, it was

RESOLVED, that a public hearing be held on the 6th day of February, 2024, at 6:00 P.M., Local Time, at the Town Hall, 11 South Main Street, Pittsford, New York, on the question of the adoption of said proposed Local Law No. 2 of 2024; and be it further

RESOLVED, that a Notice of Hearing and a copy of said proposed Local Law 2 of 2024, or a summary thereof, be published in a newspaper previously designated as an official newspaper for publication of public notices, not less than five (5) days prior to said hearing; and be it further

RESOLVED, that the Town Clerk shall post certified copies of both this resolution and said proposed Local Law No. 2 of 2024, or a summary thereof, on the bulletin board, maintained by the Town Clerk pursuant to § 40(6) of the Town Law, for a period of not less than five (5) days prior to said public hearing.

SETTING PUBLIC HEARING FOR CREATION OF BRIDLERIDGE FARMS PARK DISTRICT

On motion by Supervisor Smith, seconded by Deputy Supervisor Taylor, to set a Public Hearing on the matter of creating the Bridleridge Farms Park District. It was voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that a Public Hearing be set for February 6, 2024, at 6:00 P.M., local time, a Town Hall, to consider the approval of the proposed "Bridleridge Farms Park District," as set forth in the written Order.

WHEREAS, a Petition, signed by the sole owner of taxable real property situated in the proposed "Bridleridge Farms Park District," has been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Park District to be located in the Bridleridge Farms Subdivision, the said proposed District being located in general terms on the streets of Bridleridge Farms, Canterbrook Meadows, and Hollow Oak Trail, situated on the West side of Clover Street and South of I-490, including 118 parcels anticipated to be developed, all as is more particularly set forth in the Petition and maps as described herein; and

WHEREAS, no public monies are to be expended for the construction or acquisition of said District; and

WHEREAS, it is proposed that all improvements in the District be maintained by the Town during the existence of the said District and that the annual amount for maintenance thereof, estimated to be in

Minutes of the Pittsford Town Board for January 16, 2024

the amount of \$84.75, for a typical homeowner in the first year of the Town's maintenance, shall be assessed upon the tax rolls of the owners of real property within the said District annually and to be paid by the said owners of real property within the said District annually on an ad valorem basis;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 6th day of February 2024, at 6:00 o'clock P.M., Local Time, to consider the said Petition and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petition as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

SETTING PUBLIC HEARING FOR CREATION OF BRIDLERIDGE FARMS 1-2 POLE LIGHTING DISTRICT

The Resolution was declared carried as follows:

RESOLVED, that the Town Board approve the establishment of the "Bridleridge Farms 1-2 Pole Lighting District," as set forth in the proposed written Resolution and Order.

WHEREAS, a Petition, signed by the sole owner of taxable real property situated in the proposed "1-2 Pole Lighting District, Extension No. 13 Bridleridge Farms Subdivision," has been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Lighting District to be located in the Bridleridge Farms Subdivision, the said proposed District being located in general terms on the streets of Bridleridge Farms, Canterbrook Meadows, and Hollow Oak Trail, situated on the West side of Clover Street and South of I-490, including 118 parcels anticipated to be developed, all as is more particularly set forth in the Petition and maps as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Lighting District Fees to be paid annually by the owner of each home within the District, is in the amount of \$14.71;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 6th day of February 2024, at 6:00 o'clock P.M., Local Time, to consider the said Petition and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

OPERATIONAL MATTERS

Minutes of the Pittsford Town Board for January 16, 2024

PUBLIC COMMENTS

No comments were submitted.

RESCHEDULING OF TUESDAY FEBRUARY 20TH TOWN BOARD

Supervisor Smith explained that due to a conflict with the upcoming State Association of Towns meeting, the second Town Board meeting of February needs to be moved from Tuesday the 20th to Thursday the 22nd, and made a motion to approve this change. Councilmember Townsend seconded and board members voted as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, to reschedule the Tuesday, February 20th Town Board meeting to Thursday, February 22nd.

FINANCE MATTERS

PUBLIC COMMENTS

No comments were submitted.

JANUARY VOUCHERS APPROVED

Board members acknowledged review of the vouchers proposed for payment and a resolution to approve the proposed vouchers was offered by Deputy Supervisor Taylor, seconded by Councilmember Taylor, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the January vouchers from numbers 164296 - 164539, totaling \$783,287.21 were approved for payment.

PERSONNAL MATTERS

PUBLIC COMMENTS

No comments were submitted.

HIRING/PERSONNEL ADJUSTMENTS APPROVED

A Resolution to approve the recommendations for new hires and status and/or salary changes was offered for approval by Supervisor Smith, seconded by Deputy Supervisor Taylor, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The following employee(s) are recommended as a new hire based on the recommendation of the Functional Coordinator(s) for these areas:

Name	Dept	Position	Rate	Date of Hire
Maureen Nix	DPW	Assistant to Commissioner	31.87	01/29/2024

This is subject to completion of the proper reviews and background checks for these candidates and appropriate sign off by the Town Board representative.

The following employee(s) is recommended for a status change and/or salary change due to a change in status.

Name	Position	Reason	Rate	Effective Date
Aidan Berdy	MEO III	Promo	\$24.13	01/15/2024

Minutes of the Pittsford Town Board for January 16, 2024

The Resolution was declared passed as follows:

RESOLVED, that the Town Board approves the appointment for the following employee(s):

Name	Dept	Position	Rate	Date of Hire
Maureen Nix	DPW	Assistant to Commissioner	31.87	01/29/2024

Name	Position	Reason	Rate	Effective Date
Aidan Berdy	MEO III	Promo	\$24.13	01/15/2024

OTHER BUSINESS

Councilmember Townsend commented about a lack of power infrastructure issue in neighboring towns is halting development. She further mentioned that she had been in touch with a representative from RG&E about coming to brief the board a future meeting about the situation in hopes we can minimize impact in Pittsford.

PUBLIC COMMENT

There were no comments.

EXECUTIVE SESSION

Supervisor Smith then made a motion for the board to go into executive session to discuss Volunteer Board appointments, seconded by Councilmember Townsend, and voted on as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Town Board entered executive session at 6:25 P.M.

The Board returned from executive session at 7:05 P.M and the general meeting reconvened.

The following Volunteer Board appointments were approved.

PLANNING BOARD

On motion by Supervisor Smith, seconded by Councilmember Townsend, with voting as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

RESOLVED, that John Limbeck be reappointed to the Planning Board for another term of seven (7) years, effective January 1, 2024, and ending on December 31, 2030.

ASSESSMENT REVIEW BOARD

On a motion by Supervisor Smith, seconded by Councilmember Taylor, with voting as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

RESOLVED, that Bob Michaels be reappointed to the Assessment Review Board for another term of five (5) years, effective October 1, 2023, through September 30, 2028.

DESIGN REVIEW BOARD

On motion by Supervisor Smith, seconded by Councilmember Koshykar, with members voting as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

RESOLVED, that John Mitchell be reappointed to the Design Review and Historic Preservation Board, for a term of seven (7) years beginning on January 1, 2024, and ending on December 31, 2030.

ZONING BOARD OF APPEALS

On motion by Supervisor Smith, seconded by Deputy Supervisor Munzinger, with voting as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

Minutes of the Pittsford Town Board for January 16, 2024

RESOLVED, that Barb Serve be reappointed to the Zoning Board of Appeals, for a term of seven (7) years beginning on January 1, 2024, and ending on December 31, 2030.

ENVIRONMENTAL BOARD

On motion by Supervisor Smith, seconded by Councilmember Townsend, with voting as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

RESOLVED, that Caroline Kilmer, Jerremy Lorch, Jackie Ebner, Jim Pippin, Julie Marcellus, Lindsay Clark, and Steven Heinzelman be reappointed to the Environmental Board for a term of one (1) year beginning on January 1, 2024, and ending on December 31, 2024

PARKS AND RECREATION BOARD

On motion by Supervisor Smith, seconded by Councilmember Havannavar, with members voting as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

RESOLVED, that Benjamin McCormick, Bill Beach, Christyn Musso-Albanese, Karen McCready, Pamela Cooper-Vince, Phil Bleecker, Rick Taylor, and Steve Denaker be reappointed to the Parks and Recreation Board for a term of one (1) year beginning on January 1, 2024, and ending on December 31, 2024.

On motion by Supervisor Smith, seconded by Councilmember Havannavar, with members voting as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

RESOLVED, that Trish Gerace and John Meyer each be appointed to the Parks and Recreation Board for a term of one (1) year beginning on January 1, 2024, and ending on December 31, 2024.

Following the appointments board members asked the Town Attorney to look into increasing the size of the Environmental Board to eleven members.

With no further business, the meeting adjourned at 7:12 P.M.

Respectfully submitted,

Renee McQuillen
Town Clerk

MEMORANDUM

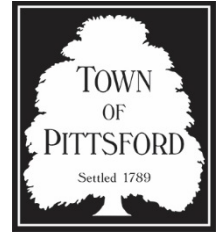
To: Pittsford Town Board

From: Paul Schenkel - Commissioner of Public Works

Date: February 2, 2024

Regarding: Bridleridge Farms Subdivision 1-2 Pole Lighting District Ext. No. 13 Resolution

For Meeting On: February 6, 2024



Ladies and Gentleman:

The Department of Public Works has received a Petition, signed by the sole landowner, for the above proposed 1-2 Pole Lighting District Extension No. 13, on the Bridleridge Farms Subdivision, on the west side of Clover Street, just south of the NYS Thruway. A Public Hearing on the Petition has been scheduled.

Attached is the proposed "Resolution and Order" approving the extension of this Lighting District.

Recommendation is hereby made that the Town Board approve the proposed Lighting District Extension No. 13.

RESOLUTION

I move that the Town Board approve the extension of the "Bridleridge Farms 1-2 Pole Lighting District Extension No. 13," as set forth in the proposed written Resolution and Order.

At a regular Meeting of the Town Board of the Town of Pittsford, New York held at the Town Hall, in the Town of Pittsford, New York, on the 6th day of February 2024.

PRESENT:

William A. Smith, Jr., Supervisor
Kim Taylor, Deputy Supervisor
Naveen Havannavar, Councilperson
Cathleen A. Koshykar, Councilperson
Stephanie Townsend, Councilperson

ABSENT: NONE

TOWN BOARD
TOWN OF PITTSFORD

STATE OF NEW YORK
COUNTY OF MONROE

In the Matter of

THE ESTABLISHMENT OF THE 1-2 POLE
LIGHTING DISTRICT, EXTENSION NO. 13
BRIDLERIDGE FARMS SUBDIVISION
IN THE TOWN OF PITTSFORD,
MONROE COUNTY, NEW YORK

**RESOLUTION AND
ORDER TO CREATE
EXTENSION**

WHEREAS, a Petition having been duly presented to the Town Board of the Town of Pittsford, Monroe County, New York, together with the necessary maps and information which requests the Extension of the above Lighting District; and

WHEREAS, the Commissioner of Public Works has submitted a Certificate, in writing, verifying that the aforesaid Petition was signed by the required percentage of owners within the proposed District; and

WHEREAS, an Order was duly adopted by the Town Board on the 16th day of January, 2024, for the hearing of all persons interested in the matter to be held on the 6th day of February, 2024, at 6:00 o'clock P.M., Local Time, at the Town Hall, 11 South Main Street, Town of Pittsford, New York; and

WHEREAS, due proof of publication and posting of the said Notice has been duly filed with the Clerk of the said Town Board; and

WHEREAS, the hearing required by the said Order has been duly held, and it appears from the said Petition that the creation of the Extension does not

require any expenditure of money for the construction or acquisition of the improvement therein, and does not require the financing of the cost thereof by the issuance of any bonds, notes, certificates of any indebtedness of said Town; and

WHEREAS, the permission of the Comptroller of the State of New York is not required for the creation of the District;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that

- (a) The Petition is signed and acknowledged or approved as required by law and is otherwise sufficient;
- (b) All the property and future property owners within the Extension are benefited thereby;
- (c) All the property and future property owners benefited are included within the limits of the Extension;
- (d) The expenses of the entire District, including the within Extension, are to be paid by the property owners of the District, annually, on a benefit basis; and
- (e) It is in the public interest to grant in whole the relief sought; and it is further

RESOLVED AND ORDERED, that “Extension No. 13 “Bridleridge Farms Subdivision”, be and the same hereby is created, as part of the “Pittsford Consolidated Lighting District 1-2 Pole” and that the boundaries of the said Extension, as hereby created, are described in “Exhibit A” and depicted on a map in “Schedule A” annexed hereto.

Said matter having been put to a vote, the following votes were recorded:

William A. Smith, Jr.	VOTING
Kim Taylor	VOTING
Naveen Havannavar	VOTING
Cathleen A. Koshykar	VOTING
Stephanie Townsend	VOTING

The Order was thereupon declared duly adopted.

Dated: February 6, 2024

TOWN CLERK CERTIFICATION

I, Renee M. McQuillen, Town Clerk of the Town of Pittsford, New York, DO HEREBY CERTIFY that I have compared a copy of the Order as herein specified with the original in the minutes of the meeting of the Town Board of the Town of Pittsford, and that the same is a correct transcript thereof and the whole of the said original.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of February, 2024.

Renee M. McQuillen, Town Clerk

EXHIBIT A
Proposed Description of
Bridleridge Farms Lighting District

ALL THAT TRACT OR PARCEL OF LAND containing 83.929 acres more or less, situate in the Phelps and Gorham Purchase, Township 12, Range 5, Town Lots 40, 42 and 44, Town of Pittsford, County of Monroe, and State of New York, as shown on the drawing entitled "Bridleridge Farms, Section 2, Park District Map," prepared by BME Associates, having drawing number 2165SB-201, dated December 1, 2023, being more particularly bounded and described as follows:

Beginning at the intersection of the westerly right-of-way line of South Clover Street-N.Y.S. Route 65 (Right-of-Way Width Varies) with the northerly boundary line of lands now or formally of Anne La Manna (T.A. No. 191.01-1-17); thence

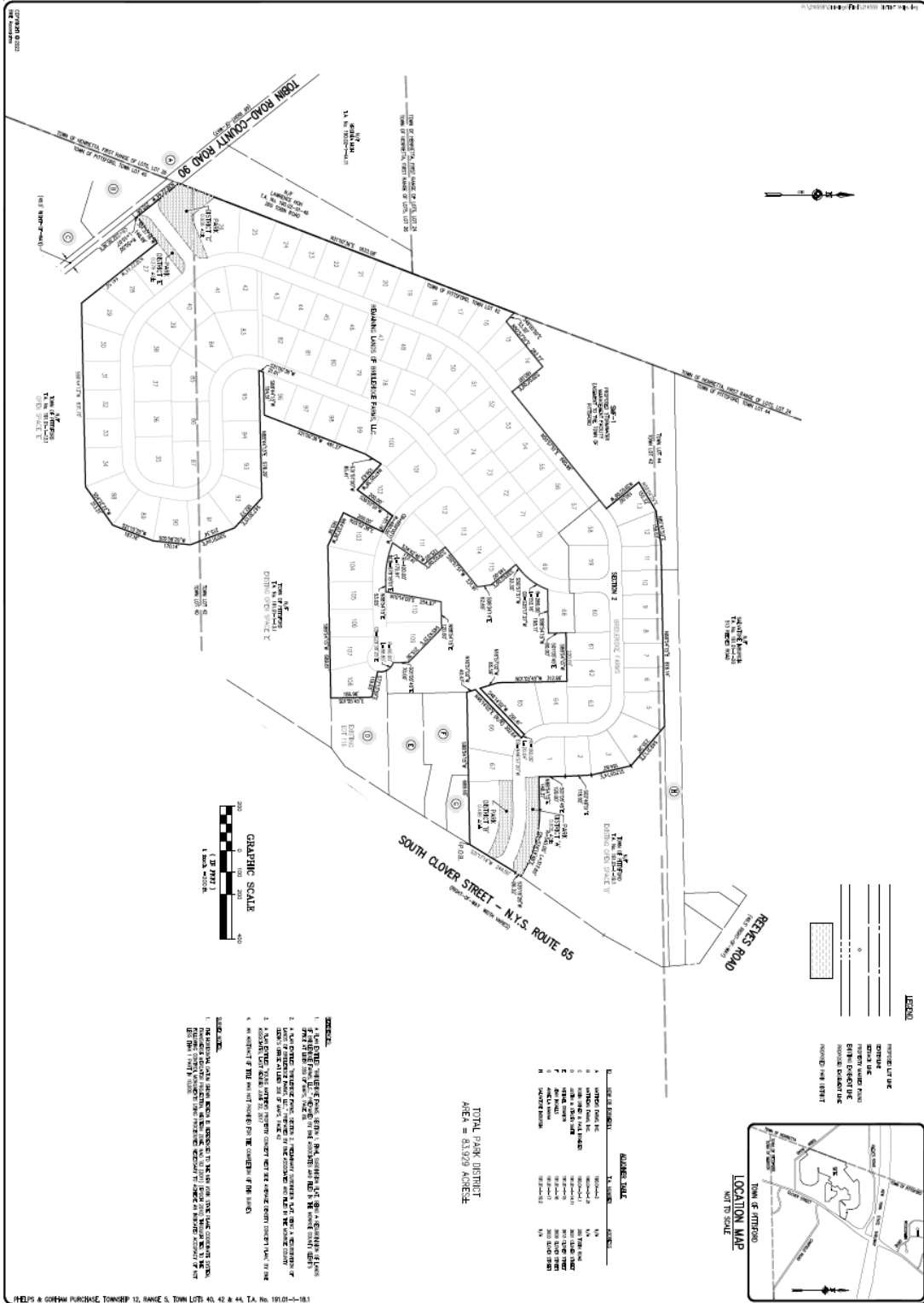
1. S 88°54'15" W, a distance of 689.65 feet to a point; thence
2. N 16°57'02" W, a distance of 40.47 feet to a point; thence
3. N 46°14'02" E, a distance of 302.64 feet to a point; thence
4. Northwesterly, along a non-tangent curve to the right, having a radius of 180.00 feet and a chord bearing of N 46°57'20"W, a distance of 20.04 feet to a point; thence
5. S 46°14'02" W, a distance of 291.41 feet to a point; thence
6. N 16°57'02" W, a distance of 85.59 feet to a point; thence
7. N 01°05'45" W, a distance of 312.96 feet to a point; thence
8. S 88°54'15" W, a distance of 220.00 feet to a point; thence
9. S 01°05'45" E, a distance of 80.00 feet to a point; thence
10. S 88°54'15" W, a distance of 198.11 feet to a point; thence
11. Southwesterly, along a non-tangent curve to the right, having a radius of 280.00 feet and a chord bearing of S 35°17'37" W, a distance of 153.16 feet to a point; thence
12. S 50°57'51" W, a distance of 32.35 feet to a point; thence
13. S 39°02'09" E, a distance of 146.00 feet to a point; thence
14. S 08°34'14" E, a distance of 62.65 feet to a point; thence

15. S $50^{\circ}57'51''$ W, a distance of 231.91 feet to a point; thence
16. S $39^{\circ}02'09''$ E, a distance of 125.00 feet to a point; thence
17. S $34^{\circ}42'46''$ W, a distance of 172.41 feet to a point; thence
18. Easterly, along a non-tangent curve to the left, having a radius of 420.00 feet and a chord bearing of S $79^{\circ}18'07''$ E, a distance of 172.91 feet to a point; thence
19. N $88^{\circ}54'15''$ E, a distance of 53.05 feet to a point; thence
20. N $10^{\circ}14'00''$ E, a distance of 254.97 feet to a point; thence
21. N $88^{\circ}54'15''$ E, a distance of 120.00 feet to a point; thence
22. S $45^{\circ}43'21''$ E, a distance of 215.36 feet to a point; thence
23. S $01^{\circ}05'45''$ E, a distance of 70.00 feet to a point; thence
24. Northerly, along a non-tangent curve to the right, having a radius of 60.00 feet and a chord bearing of S $29^{\circ}39'25''$ E, a distance of 88.85 feet to a point; thence
25. S $77^{\circ}13'59''$ E, a distance of 119.65 feet to a point; thence
26. S $01^{\circ}05'45''$ E, a distance of 186.96 feet to a point; thence
27. S $88^{\circ}54'15''$ W, a distance of 689.61 feet to a point; thence
28. N $64^{\circ}33'26''$ W, a distance of 165.56 feet to a point; thence
29. N $25^{\circ}52'38''$ E, a distance of 200.00 feet to a point; thence
30. Northwesterly, along a non-tangent curve to the right, having a radius of 480.00 feet and a chord bearing of N $59^{\circ}00'11''$ W, a distance of 85.78 feet to a point; thence
31. S $36^{\circ}07'01''$ W, a distance of 200.00 feet to a point; thence
32. N $47^{\circ}05'38''$ W, a distance of 159.63 feet to a point; thence
33. S $31^{\circ}51'00''$ W, a distance of 85.41 feet to a point; thence
34. S $21^{\circ}00'36''$ W, a distance of 491.37 feet to a point; thence

35. S 88°44'13" W, a distance of 194.51 feet to a point; thence
36. S 21°00'36" W, a distance of 21.61 feet to a point; thence
37. N 88°44'13" E, a distance of 578.29 feet to a point; thence
38. S 47°30'15" E, a distance of 182.73 feet to a point; thence
39. S 20°51'04" E, a distance of 215.34 feet to a point; thence
40. S 05°58'25" W, a distance of 170.14 feet to a point; thence
41. S 21°15'35" W, a distance of 197.16 feet to a point; thence
42. S 54°32'22" W, a distance of 213.21 feet to a point; thence
43. S 88°44'13" W, a distance of 831.70 feet to a point; thence
44. N 38°22'44" W, a distance of 441.58 feet to a point; thence
45. S 51°37'16" W, a distance of 148.99 feet to a point; thence
46. Southeasterly, along a non-tangent curve to the left, having a radius of 50.00 feet and a chord bearing of S 32°36'38" E, a distance of 10.07 feet to a point on the northeasterly right-of-way line of Tobin Road (66' Right-of-Way); thence
47. N 38°22'44" W, along said northeasterly right-of-way line, a distance of 252.06 feet to a point; thence
48. N 21°00'36" E, a distance of 1,633.08 feet to a point; thence
49. S 48°00'50" E, a distance of 53.30 feet to a point; thence
50. N 50°57'51" E, a distance of 263.77 feet to a point; thence
51. S 39°02'09" E, a distance of 180.00 feet to a point; thence
52. N 50°57'51" E, a distance of 680.96 feet to a point; thence
53. N 39°02'09" W, a distance of 190.00 feet to a point; thence
54. N 59°04'29" E, a distance of 152.32 feet to a point; thence
55. N 81°41'53" E, a distance of 158.63 feet to a point; thence

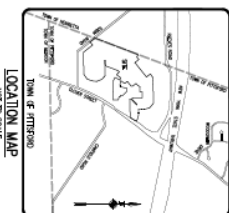
56. N 88°54'15" E, a distance of 818.14 feet to a point; thence
57. S 49°31'13" E, a distance of 235.28 feet to a point; thence
58. S 13°05'14" E, a distance of 184.82 feet to a point; thence
59. S 02°48'51" E, a distance of 118.92 feet to a point; thence
60. S 01°05'45" E, a distance of 120.00 feet to a point; thence
61. N 88°54'15" E, a distance of 148.37 feet to a point; thence
62. Easterly, along a tangent curve to the right, having a radius of 540.00 feet and a chord bearing of S 74°14'48" E, a distance of 317.60 feet to a point on the aforementioned westerly right-of-way line of South Clover Street-N.Y.S. Route 65; thence
63. S 35°19'28" W, along said westerly right-of-way line, a distance of 28.32 feet to a point; thence
64. S 31°17'14" W, continuing along said westerly right-of-way line, a distance of 244.50 feet to the Point of Beginning.

SCHEDULE A



LEGEND

- UNIMPROVED LOT LINE
- EXISTING LOT LINE
- EXISTING DRIVE
- EXISTING SIDEWALK
- EXISTING CONCRETED DRIVE
- PROPOSED LOT LINE
- PROPOSED DRIVE
- PROPOSED SIDEWALK
- PROPOSED CONCRETED DRIVE
- PROPOSED LANDSCAPING



ADJACENT LOTS

LOT NO.	OWNER	ADDRESS
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TOTAL PARK DISTRICT
AREA = 63,523 SQUARE FEET

- NOTES:**
1. ALL LOTS SHOWN ARE SUBJECT TO THE ZONING ORDINANCES OF THE TOWN OF ARDENBORO, VIRGINIA.
 2. ALL LOTS SHOWN ARE SUBJECT TO THE DEED RESTRICTIONS AND COVENANTS OF THE BRIDLERIDGE FARMS DEVELOPMENT, AS SET FORTH IN THE DEED RECORDS OF THE CLYDE COUNTY CLERK'S OFFICE.
 3. ALL LOTS SHOWN ARE SUBJECT TO THE EASEMENTS AND RIGHTS OF WAY SHOWN ON THIS MAP.
 4. ALL LOTS SHOWN ARE SUBJECT TO THE EASEMENTS AND RIGHTS OF WAY SHOWN ON THIS MAP.
 5. ALL LOTS SHOWN ARE SUBJECT TO THE EASEMENTS AND RIGHTS OF WAY SHOWN ON THIS MAP.
 6. ALL LOTS SHOWN ARE SUBJECT TO THE EASEMENTS AND RIGHTS OF WAY SHOWN ON THIS MAP.
 7. ALL LOTS SHOWN ARE SUBJECT TO THE EASEMENTS AND RIGHTS OF WAY SHOWN ON THIS MAP.
 8. ALL LOTS SHOWN ARE SUBJECT TO THE EASEMENTS AND RIGHTS OF WAY SHOWN ON THIS MAP.
 9. ALL LOTS SHOWN ARE SUBJECT TO THE EASEMENTS AND RIGHTS OF WAY SHOWN ON THIS MAP.
 10. ALL LOTS SHOWN ARE SUBJECT TO THE EASEMENTS AND RIGHTS OF WAY SHOWN ON THIS MAP.

<p>BRIDLERIDGE FARMS SECTION 1 TOWN OF ARDENBORO, VIRGINIA PARK DISTRICT MAP</p>		<p>BME ASSOCIATES ENGINEERS • SURVEYORS • LANDSCAPE ARCHITECTS 1100 NORTH AVENUE, SUITE 200 ROSELAND, NJ 07068 WWW.BMEASSOCIATES.COM</p>	<p>DATE: 11/11/2011 SCALE: AS SHOWN SHEET NO.: 2165558 SHEET TOTAL: 2165558 DRAWN BY: [Name] CHECKED BY: [Name] DATE: 11/11/2011</p>
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MEMORANDUM

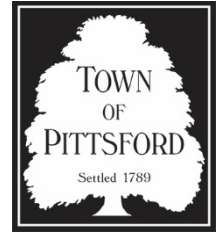
To: Town Board Members

From: Paul Schenkel

Date: February 2, 2024

Regarding: Bridleridge Farms Park District

For Meeting On: February 6, 2024



Ladies and Gentleman:

The Department of Public Works has received a Petition, signed by the sole landowner, for the above proposed Park District, on the Bridleridge Farms Subdivision, on the west side of Clover Street, just south of the NYS Thruway. A Public Hearing on the Petition has been scheduled.

Attached is the proposed "Resolution and Order" approving the establishment of this Park District.

Recommendation is hereby made that the Town Board approve the proposed Park District.

RESOLUTION

I move that the Town Board approve the establishment of the "Bridleridge Farms Park District," as set forth in the proposed written Resolution and Order.

At a Regular Meeting of the Town Board of the Town of Pittsford, New York, held, in the Town of Pittsford, New York, on the 16th day of January 2024.

PRESENT:

William A. Smith, Jr., Supervisor
Kim Taylor, Deputy Supervisor
Naveen Havannavar, Councilperson
Cathleen A. Koshykar, Councilperson
Stephanie Townsend, Councilperson

ABSENT: NONE

TOWN BOARD
TOWN OF PITTSFORD

STATE OF NEW YORK
COUNTY OF MONROE

In the Matter of

THE ESTABLISHMENT OF THE
BRIDLERIDGE FARMS PARK DISTRICT
IN THE TOWN OF PITTSFORD,
MONROE COUNTY, NEW YORK

**RESOLUTION AND
ORDER TO CREATE
PARK DISTRICT**

WHEREAS, a Petition having been duly presented to the Town Board of the Town of Pittsford, Monroe County, New York, together with the necessary maps and information which requests the establishment of the “Bridleridge Farms Park District”; and

WHEREAS, the Town Assessor has submitted a Certificate, in writing, verifying that the aforesaid Petition was signed by the required percentage of owners within the proposed District; and

WHEREAS, an Order was duly adopted by the Town Board on the 16th day of January, 2024, for the hearing of all persons interested in the matter to be held on the 6th day of February, 2024, at 6:00 o’clock P.M., Local Time, at the Town Hall, 11 South Main Street, Town of Pittsford, New York; and

WHEREAS, due proof of publication and posting of the said Notice has been duly filed with the Clerk of the said Town Board; and

WHEREAS, the hearing required by the said Order has been duly held, and it appears from the said Petition that the creation of the Park District does not require any expenditure of money for the construction or acquisition of the improvement therein, and does not require the financing of the cost thereof by the issuance of any bonds, notes, certificates of any indebtedness of said Town; and

WHEREAS, the permission of the Comptroller of the State of New York is not required for the creation of the District;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that

- (a) The Petition is signed and acknowledged or approved as required by law and is otherwise sufficient;
- (b) All the property and future property owners within the District are benefited thereby;
- (c) All the property and future property owners benefited are included within the limits of the District;
- (d) The expenses of Maintenance of the District are to be paid by the property owners annually on an ad valorem basis; and
- (e) It is in the public interest to grant in whole the relief sought; and it is further

RESOLVED AND ORDERED, that the “Bridleridge Farms Park District”, be and the same hereby is created, and that the boundaries of the Park District, as hereby created, are as set forth in “Exhibit A” annexed hereto, and as further set forth on the map annexed hereto as “Schedule A,” with the maintenance of such Park District, by the Town, to be in accordance with the Maintenance Schedule annexed hereto as “Exhibit B”; and it is further

Said matter having been put to a vote, the following votes were recorded:

William A. Smith, Jr.	VOTING
Kim Taylor	VOTING
Naveen Havannavar	VOTING
Cathleen A. Koshykar	VOTING
Stephanie Townsend	VOTING

The Order was thereupon declared duly adopted.

Dated: February 6, 2024

TOWN CLERK CERTIFICATION

I, Renee M. McQuillen, Town Clerk of the Town of Pittsford, New York, DO HEREBY CERTIFY that I have compared a copy of the Order as herein specified with the original in the minutes of the meeting of the Town Board of the Town of Pittsford, and that the same is a correct transcript thereof and the whole of the said original.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of February, 2024.

Renee M. McQuillen, Town Clerk

EXHIBIT A
Proposed Description of the
Bridleridge Farms Park District

ALL THAT TRACT OR PARCEL OF LAND containing 83.929 acres more or less, situate in the Phelps and Gorham Purchase, Township 12, Range 5, Town Lots 40, 42 and 44, Town of Pittsford, County of Monroe, and State of New York, as shown on the drawing entitled "Bridleridge Farms, Section 2, Park District Map," prepared by BME Associates, having drawing number 2165SB-201, dated December 1, 2023, being more particularly bounded and described as follows:

Beginning at the intersection of the westerly right-of-way line of South Clover Street-N.Y.S. Route 65 (Right-of-Way Width Varies) with the northerly boundary line of lands now or formally of Anne La Manna (T.A. No. 191.01-1-17); thence

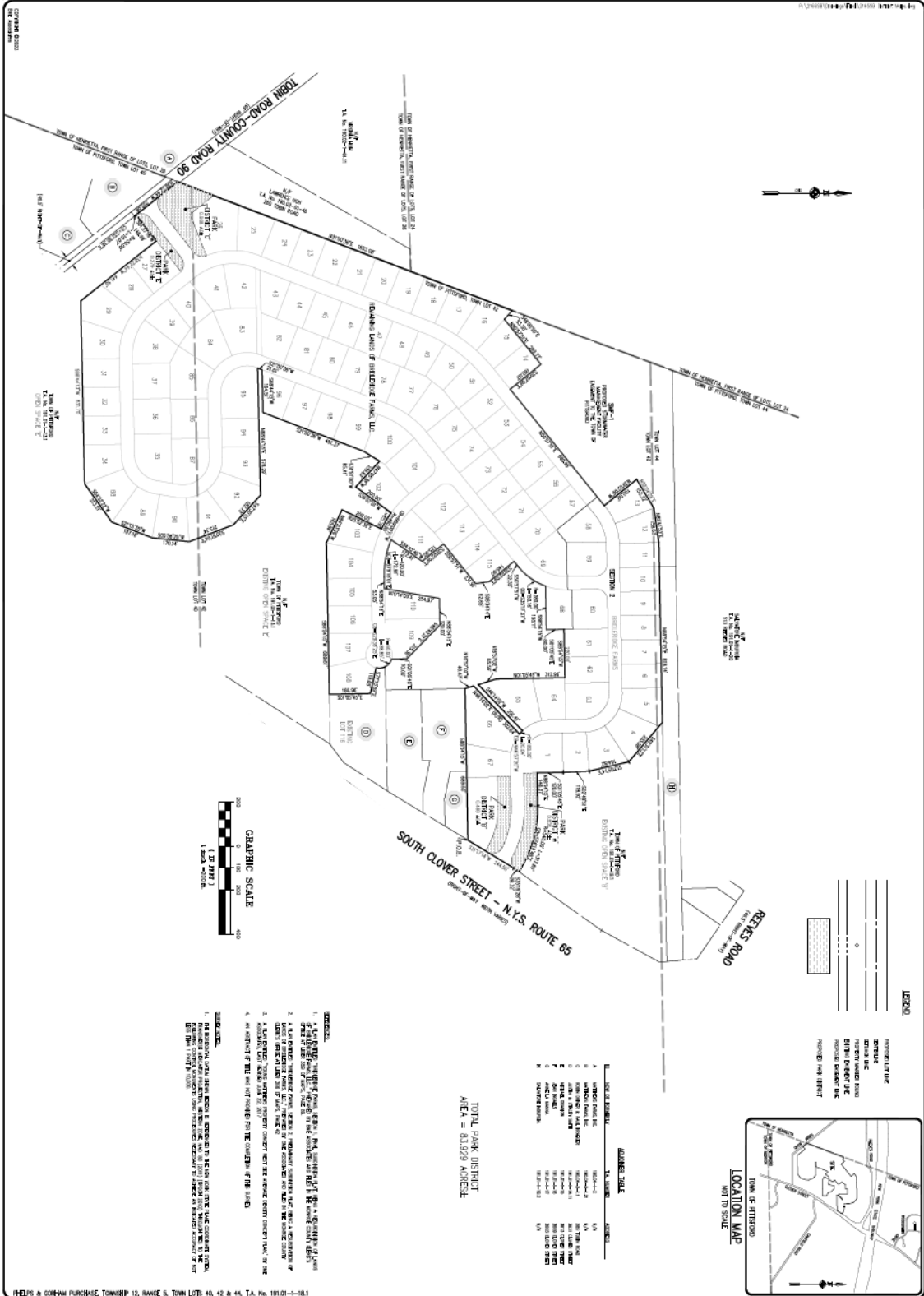
1. S 88°54'15" W, a distance of 689.65 feet to a point; thence
2. N 16°57'02" W, a distance of 40.47 feet to a point; thence
3. N 46°14'02" E, a distance of 302.64 feet to a point; thence
4. Northwesterly, along a non-tangent curve to the right, having a radius of 180.00 feet and a chord bearing of N 46°57'20"W, a distance of 20.04 feet to a point; thence
5. S 46°14'02" W, a distance of 291.41 feet to a point; thence
6. N 16°57'02" W, a distance of 85.59 feet to a point; thence
7. N 01°05'45" W, a distance of 312.96 feet to a point; thence
8. S 88°54'15" W, a distance of 220.00 feet to a point; thence
9. S 01°05'45" E, a distance of 80.00 feet to a point; thence
10. S 88°54'15" W, a distance of 198.11 feet to a point; thence
11. Southwesterly, along a non-tangent curve to the right, having a radius of 280.00 feet and a chord bearing of S 35°17'37" W, a distance of 153.16 feet to a point; thence
12. S 50°57'51" W, a distance of 32.35 feet to a point; thence
13. S 39°02'09" E, a distance of 146.00 feet to a point; thence
14. S 08°34'14" E, a distance of 62.65 feet to a point; thence
15. S 50°57'51" W, a distance of 231.91 feet to a point; thence
16. S 39°02'09" E, a distance of 125.00 feet to a point; thence

17. S 34°42'46" W, a distance of 172.41 feet to a point; thence
18. Easterly, along a non-tangent curve to the left, having a radius of 420.00 feet and a chord bearing of S 79°18'07" E, a distance of 172.91 feet to a point; thence
19. N 88°54'15" E, a distance of 53.05 feet to a point; thence
20. N 10°14'00" E, a distance of 254.97 feet to a point; thence
21. N 88°54'15" E, a distance of 120.00 feet to a point; thence
22. S 45°43'21" E, a distance of 215.36 feet to a point; thence
23. S 01°05'45" E, a distance of 70.00 feet to a point; thence
24. Northerly, along a non-tangent curve to the right, having a radius of 60.00 feet and a chord bearing of S 29°39'25" E, a distance of 88.85 feet to a point; thence
25. S 77°13'59" E, a distance of 119.65 feet to a point; thence
26. S 01°05'45" E, a distance of 186.96 feet to a point; thence
27. S 88°54'15" W, a distance of 689.61 feet to a point; thence
28. N 64°33'26" W, a distance of 165.56 feet to a point; thence
29. N 25°52'38" E, a distance of 200.00 feet to a point; thence
30. Northwesterly, along a non-tangent curve to the right, having a radius of 480.00 feet and a chord bearing of N 59°00'11" W, a distance of 85.78 feet to a point; thence
31. S 36°07'01" W, a distance of 200.00 feet to a point; thence
32. N 47°05'38" W, a distance of 159.63 feet to a point; thence
33. S 31°51'00" W, a distance of 85.41 feet to a point; thence
34. S 21°00'36" W, a distance of 491.37 feet to a point; thence
35. S 88°44'13" W, a distance of 194.51 feet to a point; thence
36. S 21°00'36" W, a distance of 21.61 feet to a point; thence
37. N 88°44'13" E, a distance of 578.29 feet to a point; thence
38. S 47°30'15" E, a distance of 182.73 feet to a point; thence

39. S 20°51'04" E, a distance of 215.34 feet to a point; thence
40. S 05°58'25" W, a distance of 170.14 feet to a point; thence
41. S 21°15'35" W, a distance of 197.16 feet to a point; thence
42. S 54°32'22" W, a distance of 213.21 feet to a point; thence
43. S 88°44'13" W, a distance of 831.70 feet to a point; thence
44. N 38°22'44" W, a distance of 441.58 feet to a point; thence
45. S 51°37'16" W, a distance of 148.99 feet to a point; thence
46. Southeasterly, along a non-tangent curve to the left, having a radius of 50.00 feet and a chord bearing of S 32°36'38" E, a distance of 10.07 feet to a point on the northeasterly right-of-way line of Tobin Road (66' Right-of-Way); thence
47. N 38°22'44" W, along said northeasterly right-of-way line, a distance of 252.06 feet to a point; thence
48. N 21°00'36" E, a distance of 1,633.08 feet to a point; thence
49. S 48°00'50" E, a distance of 53.30 feet to a point; thence
50. N 50°57'51" E, a distance of 263.77 feet to a point; thence
51. S 39°02'09" E, a distance of 180.00 feet to a point; thence
52. N 50°57'51" E, a distance of 680.96 feet to a point; thence
53. N 39°02'09" W, a distance of 190.00 feet to a point; thence
54. N 59°04'29" E, a distance of 152.32 feet to a point; thence
55. N 81°41'53" E, a distance of 158.63 feet to a point; thence
56. N 88°54'15" E, a distance of 818.14 feet to a point; thence
57. S 49°31'13" E, a distance of 235.28 feet to a point; thence
58. S 13°05'14" E, a distance of 184.82 feet to a point; thence
59. S 02°48'51" E, a distance of 118.92 feet to a point; thence
60. S 01°05'45" E, a distance of 120.00 feet to a point; thence
61. N 88°54'15" E, a distance of 148.37 feet to a point; thence

62. Easterly, along a tangent curve to the right, having a radius of 540.00 feet and a chord bearing of S 74°14'48" E, a distance of 317.60 feet to a point on the aforementioned westerly right-of-way line of South Clover Street-N.Y.S. Route 65; thence
63. S 35°19'28" W, along said westerly right-of-way line, a distance of 28.32 feet to a point; thence
64. S 31°17'14" W, continuing along said westerly right-of-way line, a distance of 244.50 feet to the Point of Beginning.

SCHEDULE A



REPLACES & GOVERNS PURCHASE, TOWNSHIP 12, RANGE 5, TOWN LOTS 40, 42 & 44, T.A. No. 191.01-1-181

DATE	2000
SCALE	AS SHOWN
PROJECT NO.	2165589
DATE	2000

BRIDLERIDGE FARMS
 DIV. OF REEVES, WARREN COUNTY, NY
 BRIDLERIDGE FARMS, LLC
 1000 N. STATE ST. SUITE 100
 WARREN, NY 14560

PARK DISTRICT MAP



BME ASSOCIATES
 ENGINEERS • SURVEYORS • LANDSCAPE ARCHITECTS

11000 BRIDLERIDGE FARMS
 WARREN, NY 14560
 WWW.BMEPLANET.COM

NO.	DATE	REVISION
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NOTES:
 1. THIS PLAN IS A PRELIMINARY PLAN AND IS NOT TO BE USED FOR CONSTRUCTION.
 2. THE OWNER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS.
 3. THE OWNER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY EASEMENTS AND RIGHTS-OF-WAY.
 4. THE OWNER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY UTILITIES AND SERVICES.
 5. THE OWNER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY INSURANCE AND BONDING.
 6. THE OWNER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY LEGAL COUNSEL AND ATTORNEY FEES.
 7. THE OWNER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY TITLE INSURANCE AND RECORDING FEES.
 8. THE OWNER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY RECORDING AND FILING FEES.
 9. THE OWNER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY RECORDING AND FILING FEES.
 10. THE OWNER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY RECORDING AND FILING FEES.

EXHIBIT B

The level of maintenance to be performed by the Petitioner during the aforesaid Maintenance and Warranty period shall be in accordance with the following specifications:

Areas "A" "B" "H" & "I" (Entrances - Manicured Areas)

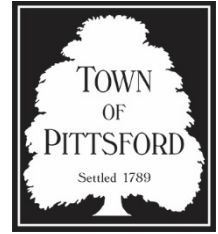
- Manicured Lawn – mowing and trimming to properly maintain 2½" height, 3 applications of fertilizer at a rate of 1 lb. nitrogen per 1,000 square feet annually. Weed and insect control shall be applied as necessary.
- Planting Beds – receives monthly weed control, annual edging to maintain a "V" shaped separation from the manicured lawn area, and annual reapplication of mulch.
- Plant Materials – receives annual pruning. Insect and disease control shall be applied, as necessary.
- Tree support stakes shall be removed after the first full growing season.
- Plant materials shall be fertilized during the spring of their second full growing season. Evergreens shall receive Doggett 30-7-10-XL Injecto Feed (or equivalent). Deciduous plants shall receive Doggett 32-7-7 XL Injecto Feed (or equivalent).
- Dead or declining plant material shall be replaced with like plants.
- An anti-desiccant (Wilt-Pruf) shall be applied to all evergreens each fall to provide for winter protection.

Continuing maintenance beyond the Developer's Maintenance and Warranty period will become the responsibility of the Town of Pittsford. The Town will reserve discretion to determine the level of maintenance required, on an ongoing basis, reasonably consistent with the following:

Areas "A" "B" "H" & "I" (Entrances - Manicured Areas)

- Manicured Lawn – mowing and trimming to properly maintain 2½" height, 3 applications of fertilizer at a rate of 1 lb. nitrogen per 1,000 square feet annually. Weed and insect control shall be applied, as necessary.
- Entrance monuments/signs/fences – shall be maintained, repaired, replaced and/or removed as determined by the Pittsford Department of Public Works.
- Planting Beds – receives monthly weed control, annual edging to maintain a "V" shaped separation from the manicured lawn area, and annual reapplication of mulch.
- Plant Materials – receives annual pruning, as necessary. Insect and disease control shall be applied, as necessary.
- Within the five (5) year period following Petitioner's warranty period, dead or declining plant material shall be replaced with like plants.

MEMORANDUM



To: Town Board Members

From: Robert B. Koegel

Date: February 2, 2024

Regarding: Local Law Nos. 1 and 2 of 2024:
Increasing Real Property Tax Exemptions for Seniors and Disabled Residents

For Meeting On: February 6, 2024

Ladies and Gentlemen:

The Town Board has previously set separate public hearings for February 6, 2024 to consider the adoption of Local Law No. 1 of 2024: Amending Article I of Chapter 133 of the Town of Pittsford Municipal Code Entitled Taxation – Partial Real Property Tax Exemption, and Local Law No. 2 of 2024: Amending Article VII of Chapter 133 of the Town of Pittsford Municipal Code Entitled Taxation – Real Property Tax Exemption for Disabled Persons.

Copies of proposed Local Law Nos. 1 and 2 of 2024 are submitted herewith.

Also submitted herewith are the proposed adoption resolutions for enacting Local Law Nos. 1 and 2 of 2024.

Should the Town Board wish to approve the proposed local laws, you may make the following resolutions:

1. It is hereby

RESOLVED, that the enactment of Local Law No. 1 of 2024, amending Chapter 133 of the Pittsford Town Code to increase the real property tax exemptions for senior citizens, is hereby approved, in accordance with the terms of the proposed written adoption resolution submitted herewith.

2. It is hereby

RESOLVED, that the enactment of Local Law No. 2 of 2024, amending Chapter 133 of the Pittsford Town Code to increase the real property tax exemptions for disabled persons, is hereby approved, in accordance with the terms of the proposed written adoption resolution submitted herewith.

At a Regular Meeting of the Town Board of the Town of Pittsford, New York, held at the Town Hall, Pittsford, New York, on the 6th day of February, 2024.

PRESENT: William A. Smith, Jr., Supervisor
Kim Taylor, Deputy Supervisor
Naveen Havannavar, Councilmember
Cathleen A. Koshykar, Councilmember
Stephanie M. Townsend, Councilmember

ABSENT: None

In the Matter

of

THE ADOPTION OF PROPOSED LOCAL LAW
NO. 1 of 2024: AMENDING ARTICLE I OF CHAPTER 133
OF THE TOWN OF PITTSFORD MUNICIPAL CODE
ENTITLED TAXATION - PARTIAL REAL PROPERTY TAX EXEMPTION

Adoption Resolution

WHEREAS, true and correct copies of proposed Local Law No. 1 of 2024: Amending Article I of Chapter 133 Of The Town Of Pittsford Municipal Code Entitled Taxation – Partial Real Property Tax Exemption, were placed upon the desks of all members of the Town Board of the Town Board, New York, more than seven (7) calendar days, exclusive of Sunday, prior to the 6th day of February, 2024; and

WHEREAS, there was duly published in a newspaper previously designated as an official newspaper for publication of public notices, and posted upon the bulletin board maintained by the Town Clerk pursuant to § 40(6) of the Town Law, a notice of public hearing to the effect that the Town Board would hold a public hearing on the 6th day of February, 2024, at 6:00 P.M., Local Time, at the Town Hall, 11 South Main Street, Pittsford, New York, on said Local Law No. 1 of 2024.

WHEREAS, the said public hearing was duly held on the 6th day of February, 2024, at 6:00 P.M., Local Time, at the Town Hall, Pittsford, New York, and all persons present

were given an opportunity to be heard, whether speaking in favor of or against the adoption of said Local Law No. 1 of 2024; and

WHEREAS, subsequent to the closing of said public hearing, and after all persons interested had been heard, the Town Board considered the adoption of said Local Law No. 1 of 2024; and

WHEREAS, it was the decision of the Town Board that said Local Law No. 1 of 2024 should be adopted.

NOW, on a motion duly made and seconded, it was

RESOLVED, that Local Law No. 1 of 2024: Amending Article I of Chapter 133 Of The Town Of Pittsford Municipal Code Entitled Taxation – Partial Real Property Tax Exemption, be adopted by the Town Board of the Town of Pittsford, New York, to read as annexed hereto; and it was further

RESOLVED, that within twenty (20) days subsequent to the 6th day of February, 2024, there shall be filed with the Secretary of State one certified copy of said Local Law No. 1 of 2024.

Said matter having been put to a vote, the following votes were recorded:

William A. Smith, Jr.	VOTING
Kim Taylor	VOTING
Naveen Havannavar	VOTING
Cathleen A. Koshykar	VOTING
Stephanie M. Townsend	VOTING

The resolution was thereupon declared duly adopted.

DATED: February 6, 2024

Renee M. McQuillen, Town Clerk of the
Town of Pittsford, New York.

I, RENEE M. McQUILLEN, Town Clerk of the Town of Pittsford, New York, DO HEREBY CERTIFY that I have compared a copy of the resolution as herein specified with the original in the minutes of the meeting of the Town Board of the Town of Pittsford and that the same is a correct transcript thereof and the whole of the said original.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of February,
2024.

Renee M. McQuillen, Town Clerk of the
Town of Pittsford, New York.

**BE IT ENACTED BY THE
TOWN BOARD OF THE
TOWN OF PITTSFORD
NEW YORK**

AS FOLLOWS:

**LOCAL LAW NO. 1 OF 2024:
THE ADOPTION OF PROPOSED LOCAL LAW
NO. 1 of 2024: AMENDING ARTICLE I OF CHAPTER 133
OF THE TOWN OF PITTSFORD MUNICIPAL CODE
ENTITLED TAXATION – PARTIAL
REAL PROPERTY TAX EXEMPTION**

Sec. 1 Title

This Local Law shall be known as “Local Law No. 1 of 2024: Amending Article I of Chapter 133 Of The Town Of Pittsford Municipal Code Entitled Taxation – Partial Real Property Tax Exemption.”

Sec. 2 Amendment to Existing Law

The Pittsford Town Code, Chapter 133, Article I, shall be amended to revise § 133-2 “Definitions,” §133-3 “Exemptions granted,” and §133-4 “Conditions upon exemption,” so as to redefine qualifying income and to increase the income levels of exemptions, consistent with recent state law revisions, as follows:

§ 133-2. Definitions.

This article is adopted pursuant to the authority of New York State Real Property Law § 467. All definitions, terms and conditions of such statute shall apply to this article. Additionally, as used in this article, the following terms shall have the meanings indicated:

INCOME OF OWNER OR OWNERS

The income of the owner or the combined income of the owners of the property for the second-latest calendar year immediately preceding the date of making application for the partial tax exemption shall be determinative of eligibility. Where title is vested in a married person, the combined income of such person and such person's spouse shall be determinative of eligibility, except where one spouse or ex-spouse is absent from the property due to divorce, legal separation, or abandonment, then only the income of the spouse or ex-spouse residing on the property shall be considered. The term "income" as used herein shall mean the "adjusted gross income" for federal income tax purposes as reported on the applicant's federal or state income tax return for the applicable income tax year, subject to any subsequent amendments or revisions, plus any social security benefits not included in such federal adjusted gross income and any tax-exempt interest or dividends that were excluded from the applicant's federal adjusted gross income. Income shall not mean distributions received from an individual retirement account or individual retirement annuity that were included in the applicant's federal adjusted gross income, and any losses that were applied to reduce the applicant's federal adjusted gross income shall be subject to the following limitations: 1) the net amount of loss reported on federal Schedule C, D, E, or F shall not exceed \$3,000 per schedule; 2) the net amount of any other separate category of loss shall not exceed \$3,000; and 3) the aggregate amount of all losses shall not exceed \$15,000. The applicant's income shall not be offset by all medical and prescription drug expenses actually paid that were not reimbursed or paid by insurance.

§ 133-3. Exemptions granted.

Real property owned by one or more persons, each of whom is 65 years of age or older, or real property owned by a married couple or by siblings, one of whom is 65 years of age or older, shall be partially exempt from Town real property taxes in accordance with the following schedule:

<u>Annual Income</u>	<u>Percentage of Exemption</u>
Less than \$50,000	50%
\$50,000 to \$50,999.99	45%
\$51,000 to \$51,999.99	40%
\$52,000 to \$52,999.99	35%
\$53,000 to \$53,899.99	30%

\$53,900 to \$54,799.99	25%
\$54,800 to \$55,699.99	20%
\$55,700 to \$56,599.99	15%
\$56,600 to \$57,499.99	10%
\$57,500 to \$58,399.99	5%
\$58,400 or more	0%

§ 133-4. Conditions upon exemption.

No exemption shall be granted:

- A. If the income of the owner or the combined income of the owners of the property for the applicable income tax year equals or exceeds the sum of \$58,400.
- B. Unless the title of the property shall have been vested in the owner or one of the owners of the property for at least 12 consecutive months prior to the date of making application for exemption; provided, however, that in the event of the death of a married person in whose name title to the property shall have been vested at the time of death and then becomes vested solely in the survivor by virtue of devise by or descent from the deceased spouse, the time of ownership of the property by the deceased spouse shall be deemed also a time of ownership by the survivor and such ownership shall be deemed continuous for the purposes of computing such period of 12 consecutive months, and provided, further, that in the event of a transfer by either a married person to the other spouse of all of part of the title to the property, the time of ownership of the property by the transferor spouse shall be deemed also a time of ownership by the transferee spouse and such ownership shall be deemed continuous for the purpose of computing such period of 12 consecutive months, and provided, further, that where property of the owner or owners has been acquired to replace property formerly owned by such owner or owners and taken by eminent domain or other involuntary proceeding, except a tax sale, the period of ownership of the former property shall be combined with the period of ownership of the property for which application is made for exemption and such period of ownership shall be deemed to be consecutive for purposes of this section. Where a residence is sold and replaced with another within one year and both residences are within New York State, the period of ownership of both properties shall be deemed consecutive for purposes of the partial exemption from taxation by the Town.
- C. Unless the property is used exclusively for residential purposes.

D. Unless the real property is the legal residence of and is occupied in whole or in part by the owner or by all the owners of the property.

Sec. 3 Severability

If any clause, sentence, phrase, paragraph or any part of this Local Law shall for any reason be adjudicated finally by a court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder of this Local law, but shall be confined in its operation and effect to the clause, sentence, phrase, paragraph or part thereof, directly involved in the controversy or action in which such judgment shall have been rendered. It is hereby declared to be the legislative intent that the remainder of this Local Law would have been adopted had any such provision been excluded.

Sec. 4 Effective Date

This Article shall apply to assessment rolls prepared on the basis of taxable status dates occurring on or after March 1, 2024.

At a Regular Meeting of the Town Board of the Town of Pittsford, New York, held at the Town Hall, Pittsford, New York, on the 6th day of February, 2024.

PRESENT: William A. Smith, Jr., Supervisor
Kim Taylor, Deputy Supervisor
Naveen Havannavar, Councilmember
Cathleen A. Koshykar, Councilmember
Stephanie M. Townsend, Councilmember

ABSENT: None

In the Matter

of

THE ADOPTION OF PROPOSED LOCAL LAW
NO. 2 of 2024: AMENDING ARTICLE VII OF CHAPTER 133
OF THE TOWN OF PITTSFORD MUNICIPAL CODE
ENTITLED TAXATION - REAL PROPERTY TAX EXEMPTION
FOR DISABLED PERSONS

Adoption Resolution

WHEREAS, true and correct copies of proposed Local Law No. 2 of 2024: Amending Article VII of Chapter 133 Of The Town Of Pittsford Municipal Code Entitled Taxation – Real Property Tax Exemption for Disabled Persons, were placed upon the desks of all members of the Town Board of the Town Board, New York, more than seven (7) calendar days, exclusive of Sunday, prior to the 6th day of February, 2024; and

WHEREAS, there was duly published in a newspaper previously designated as an official newspaper for publication of public notices, and posted upon the bulletin board maintained by the Town Clerk pursuant to § 40(6) of the Town Law, a notice of public hearing to the effect that the Town Board would hold a public hearing on the 6th day of February, 2024, at 6:00 P.M., Local Time, at the Town Hall, 11 South Main Street, Pittsford, New York, on said Local Law No. 2 of 2024; and

WHEREAS, the said public hearing was duly held on the 6th day of February, 2024,

at 6:00 P.M., Local Time, at the Town Hall, Pittsford, New York, and all persons present were given an opportunity to be heard, whether speaking in favor of or against the adoption of said Local Law No. 2 of 2024; and

WHEREAS, subsequent to the closing of said public hearing, and after all persons interested had been heard, the Town Board considered the adoption of said Local Law No. 2 of 2024; and

WHEREAS, it was the decision of the Town Board that said Local Law No. 2 of 2024 should be adopted.

NOW, on a motion duly made and seconded, it was

RESOLVED, that Local Law No. 2 of 2024: Amending Article VII of Chapter 133 Of The Town Of Pittsford Municipal Code Entitled Taxation – Real Property Tax Exemption for Disabled Persons, be adopted by the Town Board of the Town of Pittsford, New York, to read as annexed hereto; and it was further

RESOLVED, that within twenty (20) days subsequent to the 6th day of February, 2024, there shall be filed with the Secretary of State one certified copy of said Local Law No. 2 of 2024.

Said matter having been put to a vote, the following votes were recorded:

William A. Smith, Jr.	VOTING
Kim Taylor	VOTING
Naveen Havannavar	VOTING
Cathleen A. Koshykar	VOTING
Stephanie M. Townsend	VOTING

The resolution was thereupon declared duly adopted.

DATED: February 6, 2024

Renee M. McQuillen, Town Clerk of
the Town of Pittsford, New York

I, RENEE M. McQUILLEN, Town Clerk of the Town of Pittsford, New York, DO HEREBY CERTIFY that I have compared a copy of the resolution as herein specified with the original in the minutes of the meeting of the Town Board of the Town of Pittsford and

that the same is a correct transcript thereof and the whole of the said original.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of February, 2024.

Renee M. McQuillen, Town Clerk of
the Town of Pittsford, New York

**BE IT ENACTED BY THE
TOWN BOARD OF THE
TOWN OF PITTSFORD
NEW YORK**

AS FOLLOWS:

**LOCAL LAW NO. 2 OF 2024:
THE ADOPTION OF PROPOSED LOCAL LAW
NO. 2 of 2024: AMENDING ARTICLE VII OF CHAPTER 133
OF THE TOWN OF PITTSFORD MUNICIPAL CODE
ENTITLED TAXATION – REAL PROPERTY TAX
EXEMPTION FOR DISABLED PERSONS**

Sec. 1 Title

This Local Law shall be known as “Local Law No. 2 of 2024: Amending Article VII of Chapter 133 Of The Town Of Pittsford Municipal Code Entitled Taxation – Real Property Tax Exemption for Disabled Persons”

Sec. 2 Amendment to Existing Law

The Pittsford Town Code, Chapter 133, Article VII, shall be amended to revise § 133-25 “Definitions,” §133-26 “Exemptions granted,” and § 133-27 “Conditions upon exemption,” so as to redefine qualifying income and to increase the income levels of exemptions, consistent with recent state law revisions, as follows:

§ 133-25 Definitions.

As used in this article, the following terms shall have the meanings indicated:

A PERSON WITH A DISABILITY

An individual who has a physical or mental impairment, not due to current use of alcohol or illegal drug use, which substantially limits such person’s ability to engage in one or more major life activities, such as caring for one’s self,

performing manual tasks, walking, seeing, hearing, speaking, breathing, learning and working, and who is certified to receive social security disability insurance (SSDI) or supplemental security income (SSI) benefits under the federal Social Security Act, or is certified to receive railroad retirement disability benefits under the federal Railroad Retirement Act, or has received a certificate from the State Commission for the Blind stating that such person is legally blind, or is certified to receive a United States Postal Service disability pension, or is certified to receive a United States Department of Veteran Affairs disability pension pursuant to 38 U.S.C. §1521.

INCOME OF OWNER OR OWNERS

The income of the owner or the combined income of the owners of the property for the second-latest calendar year immediately preceding the date of making application for the partial tax exemption shall be determinative of eligibility. Where title is vested in a married person, the combined income of such person and such person's spouse shall be determinative of eligibility, except where one spouse or ex-spouse is absent from the property due to divorce, legal separation, or abandonment, then only the income of the spouse or ex-spouse residing on the property shall be considered. The term "income" as used herein shall mean the "adjusted gross income" for federal income tax purposes as reported on the applicant's federal or state income tax return for the applicable income tax year, subject to any subsequent amendments or revisions, plus any social security benefits not included in such federal adjusted gross income and any tax-exempt interest or dividends that were excluded from the applicant's federal adjusted gross income. Income shall not mean distributions received from an individual retirement account or individual retirement annuity that were included in the applicant's federal adjusted gross income, and any losses that were applied to reduce the applicant's federal adjusted gross income shall be subject to the following limitations: 1) the net amount of loss reported on federal Schedule C, D, E, or F shall not exceed \$3,000 per schedule; 2) the net amount of any other separate category of loss shall not exceed \$3,000; and 3) the aggregate amount of all losses shall not exceed \$15,000. The applicant's income shall not be offset by all medical and prescription drug expenses actually paid that were not reimbursed or paid by insurance.

SIBLING

A brother or a sister, whether related through half blood, whole blood, or adoption.

§ 133-26. Exemptions granted.

Real property owned by one or more persons with disabilities, or real property owned by a married couple or by siblings, at least one of whom has a disability, and whose income, as herein defined, is limited by reason of such disability, shall be

partially exempt from Town real property taxes in accordance with the following schedule:

<u>Annual Income</u>	<u>Percentage of Exemption</u>
Less than \$50,000	50%
\$50,000 to \$50,999.99	45%
\$51,000 to \$51,999.99	40%
\$52,000 to \$52,999.99	35%
\$53,000 to \$53,899.99	30%
\$53,900 to \$54,799.99	25%
\$54,800 to \$55,699.99	20%
\$55,700 to \$56,599.99	15%
\$56,600 to \$57,499.99	10%
\$57,500 to \$58,399.99	5%
\$58,400 or more	0%

§ 133-27. Conditions upon exemption.

No exemption shall be granted:

- A. If the income of the owner or the combined income of the owners of the property for the applicable income tax year equals or exceeds the sum of \$58,400.
- B. Unless the property is used exclusively for residential purposes: provided, however, that in the event that any portion of such property is not so used exclusively for residential purposes but is used for other purposes, such portion shall be subject to taxation and the remaining portion only shall be entitled to the exemption provided by this chapter.
- C. Unless the real property is the legal residence of and is occupied in whole or in part by the disabled person; except where the disabled person is absent from the residence while receiving health-related care as an in-patient of a residential health care facility, as defined in § 2801 of the New York State Public Health Law, provided

that any income accruing to that person shall be considered income for purposes of this section only to the extent that it exceeds the amount paid by such person or spouse or sibling of such person for care in the facility.

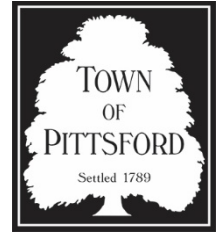
Sec. 3 Severability

If any clause, sentence, phrase, paragraph or any part of this Local Law shall for any reason be adjudicated finally by a court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder of this Local law, but shall be confined in its operation and effect to the clause, sentence, phrase, paragraph or part thereof, directly involved in the controversy or action in which such judgment shall have been rendered. It is hereby declared to be the legislative intent that the remainder of this Local Law would have been adopted had any such provision been excluded.

Sec. 4 Effective Date

This Article shall apply to assessment rolls prepared on the basis of taxable status dates occurring on or after March 1, 2024.

MEMORANDUM



To: Town Board

From: Robert B. Koegel

Date: February 2, 2024

Regarding: Local Law #3 of 2024 - Increasing number of members on Environmental Board

For Meeting On: February 6, 2024

Ladies and Gentlemen:

Proposed Local Law #3 of 2024 would amend Town Code §185-162 by increasing the maximum number of members on the Environmental Board.

Currently, the number of members on the Environmental Board is fixed at seven. Under proposed Local Law # 3 of 2024 submitted herewith, the Environmental Board would consist of at least seven but no more than eleven members. This range in the allowable number of board members is the same range that now applies to the Parks and Recreation Board.

This proposed change should broaden the participation of Town residents in the activities of the Environmental Board and encourage the adoption of programs and facilities reflective of desires and needs of the community at large.

RESOLUTION

I move that a public hearing be set for February 22, 2024 at 6:00 pm, local time, at the Pittsford Town Hall, to consider proposed Local Law #3 of 2024, amending §185-162 of the Pittsford Town Code to increase the maximum number of members of the Environmental Board, as set forth in the proposed written hearing resolution.

At a Regular Meeting of the Town Board of the Town of Pittsford, New York held at the Town Hall, Pittsford, New York, on the 22nd day of February, 2024.

PRESENT: William A. Smith, Jr., Supervisor
Kim Taylor, Deputy Supervisor
Naveen Havannavar, Councilmember
Cathleen A. Koshykar, Councilmember
Stephanie M. Townsend, Councilmember

ABSENT: None

In the Matter

of

THE ADOPTION OF PROPOSED LOCAL LAW
NO. 3 of 2024: AMENDING §185-162 OF THE CODE OF THE
TOWN OF PITTSFORD TO INCREASE THE MAXIMUM NUMBER
OF MEMBERS ON THE ENVIRONMENTAL BOARD.

Resolution to Set Public Hearing

WHEREAS, true and correct copies of proposed Local Law No. 3 of 2024, amending §185-162 of the Code of the Town of Pittsford to increase the maximum number of members on the Environmental Board, were delivered to each member of the Town Board; and

WHEREAS, due consideration has been given to the adoption of said proposed Local Law No. 3 of 2024, by all members of the Town Board who were present; and

WHEREAS, it was the considered opinion of all members of the Town Board who were present that a public hearing should be held on the 22nd day of February, 2024, at 6:00 p.m. at the Town Hall, 11 South Main Street, Pittsford, New York, to consider the adoption of said proposed Local Law No. 3 of 2024;

NOW, on motion duly made and seconded, it was

RESOLVED, that a public hearing be held on the 22nd day of February, 2024, at 6:00 P.M., Local Time, at the Town Hall, 11 South Main Street, Pittsford, New York, on the

question of the adoption of said proposed Local Law No. 3 of 2024; and be it further

RESOLVED, that a Notice of Hearing and a copy of said proposed Local Law No. 3 of 2024, or a summary thereof, be published in a newspaper previously designated as an official newspaper for publication of public notices, not less than five (5) days prior to said hearing; and be it further

RESOLVED, that the Town Clerk shall post certified copies of both this resolution and said proposed Local Law No. 3 of 2024, or a summary thereof, on the bulletin board, maintained by the Town Clerk pursuant to § 40(6) of the Town Law, for a period of not less than five (5) days prior to said public hearing.

Said matter having been put to a vote, the following votes were recorded:

William A. Smith, Jr.	VOTING
Kim Taylor	VOTING
Naveen Havannavar	VOTING
Cathleen A. Koshykar	VOTING
Stephanie M. Townsend	VOTING

The resolution was thereupon declared duly adopted.

DATED: February 22, 2024

Renee M. McQuillen, Town Clerk

I, RENEE M. McQUILLEN, Town Clerk of the Town of Pittsford, New York, DO HEREBY CERTIFY that I have compared a copy of the resolution as herein specified with the original in the minutes of the meeting of the Town Board of the Town of Pittsford and that the same is a correct transcript thereof and the whole of the said original.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of February, 2024.

Renee M. McQuillen, Town Clerk

**BE IT ENACTED BY THE
TOWN BOARD OF THE
TOWN OF PITTSFORD
NEW YORK
AS FOLLOWS:**

**LOCAL LAW NO. 3 OF 2024:
AMENDING §185-162 OF THE CODE OF THE TOWN OF PITTSFORD TO
INCREASE THE MAXIMUM NUMBER OF MEMBERS ON THE
ENVIRONMENTAL BOARD**

Sec. 1 Title

This Local Law shall be known as “Local Law No. 3 of 2024: Amending §185-162 of The Code of the Town of Pittsford to increase the maximum number of members on the Environmental Board.”

Sec. 2 Amendment to Existing Law

The Code of the Town of Pittsford, Chapter 185, Article XXIII, shall be amended to revise §185-162 to read as follows:

§ 185-162. Membership; terms of office.

The Environmental Board shall consist of at least seven but no more than eleven members who shall be appointed by the Town Board and serve at the pleasure of the Town Board. Persons who are interested in the improvement and preservation of environmental quality shall be eligible for appointment as a member of the Environmental Board. Each member appointed to said Board shall serve until December 31 of the year in which he or she is appointed.

Sec. 3 Severability

If any clause, sentence, phrase, paragraph or any part of this Local Law shall for any reason be adjudicated finally by a court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder of this Local law, but shall be confined in its operation and effect to the clause, sentence, phrase, paragraph or part thereof, directly involved in the controversy or action in which such judgment shall have been rendered. It is hereby declared to be the legislative intent that the remainder of this Local Law would have been adopted had any such provision been excluded.

Sec. 4 Effective Date

This Local Law shall take effect immediately upon filing with the Secretary of State.

NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE, that a public hearing will be held by the Town Board of the Town of Pittsford, New York, at the Town Hall, 11 South Main Street, Pittsford, New York, on the 22nd day of February, 2024, at 6:00 o'clock P.M., Local Time, on the proposed adoption of Local Law No. 3 of 2024, which would amend the Code of the Town of Pittsford to increase the maximum number of members on the Environmental Board. The specific language contained in proposed Local Law No. 3 of 2024 is available for review in the Town Clerk's Office.

The aforesaid public hearing has been directed to be held pursuant to a resolution of the Town Board of the Town of Pittsford, New York, duly adopted at a meeting of said Board on the 6th day of February, 2024.

Dated: February __, 2024

Renee M. McQuillen
Town Clerk
Town of Pittsford

MEMORANDUM

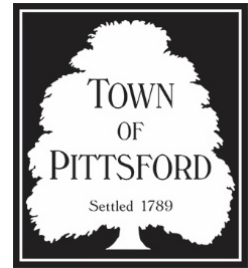
To: Town Board

From: Robert B. Koegel

Date: February 2, 2024

Regarding: Discussion of Pittsford Oaks, Tobey PUD parcels 8 & 12

For Meeting On: February 6, 2024



The Town Board has received an application to rezone Tobey Planned Unit Development (PUD) Parcels 8 & 12 at Clover Street and West Jefferson Road to allow the construction of up to 191 units of market rate apartments, instead of the construction of 106 units of senior housing as previously approved.

The Town Board has referred the application to the Planning Board, the Design Review and Historic Preservation Board (DR&HPB), and the Commissioner of Public Works for their advisory reports on the application. Those three reports are submitted herewith.

The purpose of this memorandum is to determine what changes, if any, the Town Board would like to see to the rezoning application, based on the advisory reports, and whether the applicant is willing make any such changes before proceeding with the rezoning process.

Change in Use from Senior to Market Rate Housing

While both the Planning Board and the DR&HPB recognize that the expansion of senior housing is an explicit goal of the Comprehensive Plan Update and that the use of this property as market rate housing should generate more traffic than senior housing, neither board objects to the change in use from senior to market rate housing. The Planning Board asks the Town Board to consider ways of incorporating the benefits of senior housing, by requiring, for example, a certain number or percentage of units to be designated for seniors only, or by making the target group of tenants empty nesters or 50-plus year olds. Does the Town Board consent in concept to this change in use?

Number of Allowable Units

The Planning Board consensus is that the proposed unit count of 191 units is too high. The board suggests that the allowable number of units be somewhere between 120 and 170 units, with the optimum number between 130 and 150 units. What number of allowable units is acceptable in concept to the Town Board?

Parking

Both the Commissioner of Public Works and the Planning Board observe that while the applicant has proposed 282 parking spaces for the proposed 191 apartment units, for a parking ratio of 1.48 spaces per unit, 21 of those 282 spaces are impermissible, so that the actual proposal is 261 spaces for 191 units, for a parking ratio of 1.37 spaces per unit. The applicant

considers parking ratios roughly between 1.2 and 1.5 spaces per unit as adequate for a multi-family residential project, while the Planning Board concludes that a prudent target for this project is a parking ratio between 1.5 and 2 spaces per unit. Both the Commissioner of Public Works and the Planning Board calculate that if 261 parking spaces were provided at a parking ratio of 1.75 spaces per unit, the project would yield about 150 units. What conceptual parking ratio does the Town Board suggest?

Height

The currently-existing maximum height of the senior housing community building which was approved but not built consists of two separate measurements; namely, the finished grade of the main entrance to the topmost part of the roof must not exceed 48 feet in height, and building heights measured from finished grade around the building may range from 37 feet to a maximum height of 59 feet (except at the main entrance). In establishing these zoning height restrictions for the senior housing community building, the Town Board had available to it the height measurements of the proposed building and photo simulation elevations of all exterior sides. The three-dimensional color rendering of the senior housing building from Clover Street, on which the height restrictions were set, showed an undulating exterior façade and nearly half of the building limited to 3 stories above grade and the rest 3 stories above the garage.

The applicant has submitted a Clover Street view rendering of the proposed market rate apartments without any height measurements. The DR&HPB comments that this 410-foot-long east elevation, with an unbroken roof line and four stories in height throughout (three residential stories over garage level at grade), creates a massive appearance over the Town-landmarked home at 2867 Clover Street and is readily visible from the Clover Street and West Jefferson Road. Should the applicant be required to submit comprehensive height measurements for the proposed building in order to create height restrictions and should the east elevation be lowered and modified to emulate the previously-approved senior housing building?

Setbacks

The setbacks for any PUD-zoned building are established by considering the height (or heights) of the proposed building, its footprint, and its exact location on a parcel. While the footprints of the proposed market rate apartment building and the previously-approved senior housing building are very similar, the height of the proposed apartment building is unknown, and the locations of the two buildings are nearly, but not exactly, the same. In order to calculate new setbacks for the project which will go into the zoning amendment, the height and exact building location should be established. Does the Town Board agree that this information is needed for a complete application?

Landscaping

The currently-existing landscaping zoning requirement for the senior housing community building is to leave landscaping regulation to the Planning Board, as part of the site plan review process and subject to the landscaping cost requirements set forth in the Town Code. This landscaping zoning requirement was based on the landscaping submission for the senior housing building, which included larger areas to place plantings and showed much more robust landscaping for that building than the landscaping submitted so far by the applicant for the market rate apartments. Should the applicant be requested to submit a landscaping plan for the

apartments with larger buffer areas and landscaping that approximates Town requirements, which can be incorporated into the proposed zoning amendment?

Parcel 12

Parcel 8 is where the proposed market rate apartments would go. Parcel 12 fronts on Clover Street, south of and adjacent to the historic home, and features an entrance portion of Tobey Village Road which runs from Clover Street to the proposed apartments. The DR&HPB states that the applicant has committed to no development on Parcel 12 beyond that which is shown on the plans (which does not include any buildings and only 10 parking spaces) and that no further development should be permitted. However, as currently written, the zoning on Parcel 12 would allow senior housing, offices, and/or a parking/fire lane to complement the development senior housing. Should the allowable uses of Parcel 12 be restricted to those on the plans and the existing non-development uses, which are access (including fire access), landscaping, signage, and outside refuse storage?

MEMORANDUM

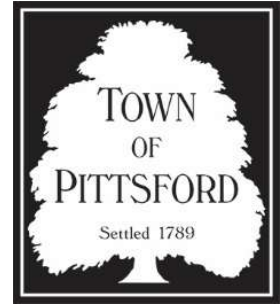
To: Town Board

CC: Doug DeRue, April Zurowski, Robert Koegel

From: Planning Board

Date: January 22, 2024

Regarding: Pittsford Oaks Re-Zoning Application – Advisory Report



As you know, the Town Board has received an application to rezone Parcels 8 and 12 of the Tobey Planned Unit Development (PUD) at the intersection of Clover Street and West Jefferson Road to allow the construction of up to 191 units of market rate residential apartments. Currently, the parcels are zoned to allow the construction of up to 115 units of senior housing (although the previously-approved, unbuilt project for the parcels was for 106 units of senior housing).

Under Town Code § 185-75(B)(1), whenever any planned unit development is proposed, the Town Board must submit the application to the Planning Board for its “input” through a non-binding advisory report. The Planning Board has received the application, as well as additional plans, reports, and commentary from the applicant, the Planning staff, and the public, and has considered this material at a public workshop as part of its regularly-scheduled meetings on December 11, 2023 and January 8, 2024, consistent with Town Code provisions. This memorandum, which is a distillation of comments from individual Planning Board members, constitutes the Planning Board’s advisory report on the subject application.

On the subject of change of use from senior to market rate housing.

The Planning Board does not object to the change in use from senior to market rate housing. The Planning Board recognizes that the use of this property as senior housing would foster an explicit goal of the most recent update of the Town Comprehensive Plan and should generate, on a unit by unit basis, less traffic congestion than market rate housing. Should market rate housing be allowed, there may be ways to incorporate the benefits of senior housing. For example, a certain number or percentage of units could be designated for seniors only. Alternatively, the target group of tenants could be empty nesters and 50 plus year olds to address concerns of having peripatetic college students as tenants.

On the subject of sufficient parking for the project.

The applicant proposes to provide 282 parking spaces (mostly underground below the apartment building) for the proposed 191 residential units, for a parking ratio of 1.48 spaces per unit. However, 21 of those proposed spaces are on the surface in the Town’s right of way along Tobey Village Road and will not be allowed. Moreover, the Planning Board is not in favor of

providing additional surface parking spaces on the verdant land of Parcel 12, adjacent to the Town-designated landmark at 2867 Clover Street. Thus, the actual parking ratio for the proposed project appears to be 1.37 spaces per unit.

There is some dispute over the proper parking ratio for the proposed project. The applicant points to industry standards and certain projects within and without the region to establish a parking ratio roughly between 1.2 and 1.5 spaces per unit as adequate for a multi-family residential project. The Planning Department looks to the actual parking ratios in the nearby Dunnwood Green apartment complex on West Jefferson Road just over the Henrietta border (2.3 spaces per unit) and recently built Kilbourn Place apartments on East Avenue (2 spaces per unit), as well as the parking requirements in nearby towns (running between 1.75 spaces and 2.5 spaces, with 2 spaces predominating), to propose a parking ratio of at least 2 spaces per unit.

The Planning Board concludes that a parking ratio for this project between 1.5 and 2 spaces per unit should be a prudent target. Assuming the current site plan has 261 viable space (282 proposed spaces, minus 21 spaces not allowed) and a parking ratio of 2 spaces per unit, the project could be limited to 130 units.

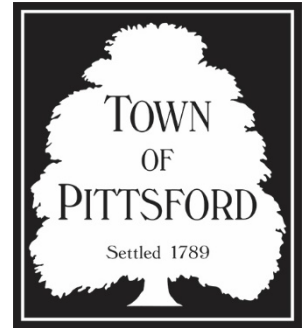
On the subject of number of allowed units.

The consensus of the Planning Board is that the proposed unit count of 191 units is too high. Furthermore, creating more parking spaces to accommodate 191 units based on a parking ratio of 2 spaces per unit is not recommended. The allowable number of units should be somewhere between 120 and 170 units, with the optimum number between 130 and 150 units. It is noted that if 261 parking spaces were provided at a parking ratio of 1.75 spaces per unit, the project would yield about 150 units.

On the subject of traffic congestion.

The Planning Board recognizes that any new development of this property will generate additional traffic impacts over the existing conditions, but this project should not cause unreasonable additional traffic impacts. Nevertheless, some nearby residents will notice additional traffic congestion with this project and may find it more difficult to enter and exit their residential subdivisions.

MEMORANDUM



To: Town Board

CC: Anthony Caruso, Bill Zink, Doug DeRue, Robert Koegel,
Meghan Brooks

From: Design Review & Historic Preservation Board

Date: January 25, 2024

Regarding: Pittsford Oaks Project – DRHPB Advisory Report

As you know, the Town Board has received an application to rezone Parcels 8 and 12 of the Tobey Planned Unit Development (PUD) at the intersection of Clover Street and West Jefferson Road to allow the construction of up to 191 units of market rate residential apartments. Currently, the parcels are zoned to allow the construction of up to 115 units of senior housing (although the previously approved, unbuilt project for the parcels was for 106 units of senior housing).

By resolution adopted November 16, 2023, the Town Board referred the application to the Design Review and Historic Preservation Board (DRHPB) for an advisory report. The DRHPB has received the application, as well as additional plans, reports, and commentary from the applicant, and has considered this material on January 11, 2024, as part of its regularly scheduled meeting. This memorandum, which is a distillation of comments from individual DRHPB members, constitutes the DRHPB's advisory report to the Town Board.

The General Project

The change in use from senior housing of (a maximum of 115 units) to 191 market rate apartments changes the general nature of the development.

Market rate apartments create more concentrated traffic patterns and an increase in the previously approved number of apartments will, of course, create more traffic. The traffic study should be reviewed to ensure that it satisfies both the Town and the Department of Transportation.

The project does not provide housing at a lower cost for residents of 55 and older, as recommended in the Comprehensive Plan, and does not provide a type of housing not already seen in Pittsford.

It is noted that a four-story building on top of a hill or rise is not in keeping with Pittsford's current residential profile, nor is it appropriate adjacent to the historic home.

The Building Design and Colors

The Board prefers the color scheme shown in the 3D rendering print as compared to the 2D renderings, which don't appear to match. Likewise, the Board prefers that any gable

overhang be deep enough to read as a roof, rather than a thin addition, as is seen in the 3D rendering of the main entrance.

The exterior finish shown at the parking garage level and extending down to grade, Exterior Insulation and Finish System (EIFS), a non-load bearing cladding system that provides exterior walls with a water-resistant, insulated surface, is not a good material because it does not have the visual appearance to support a tall building and materials above.

The northeast corner and the east elevation of the building that faces West Jefferson Road and Clover Street appear as the “backside” of the building, with repetitive window placements and lack of accent detailing. The Clover Street and West Jefferson Road views should receive the same attention to detail as the main entry area at Tobey Village Road.

The Historic Home at 2867 Clover Street

Potential negative impact to the historic home must be minimized, and opportunities to reduce impacts and buffer the home from the new development should be implemented.

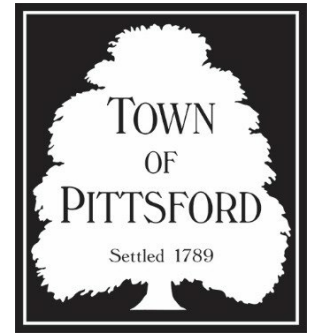
The 410-foot-long east elevation is of particular concern to the DRHPB because it is the backdrop to the historic home and will be readily visible from the Clover Street and West Jefferson Road intersection. The building has a long, unbroken roof line that, at four stories in height, creates a massive appearance above the historic home. The repetitive window placements across the east facade are monotonous and, while they may be necessary for each unit, they accentuate the impact of the large structure. Currently, the plan fails to respect the historic home, and options to reduce the impacts to the historic home should be provided.

Previous designs submitted for the senior housing project lowered the east elevation to three stories for a section of the structure, which reduced some of the visual impact. The developer should consider a similar design.

The developer has committed to no development on Parcel 12 beyond what is shown on the plans and the DRHPB agrees that no further encroachment should be permitted. The developer should maintain natural buffers and not remove mature trees and existing landscaping.

Currently, site plans show a small amount of asphalt that crosses from Parcel 8 to Parcel 12 as a part of the planned emergency access route. Should this be necessary, the amount of development should be kept to a minimum for emergency vehicle apparatus and not striped for general parking.

MEMORANDUM



To: Town Board

CC: Doug DeRue, Director of Planning, Zoning, & Development;
April Zurowski, Planning Assistant; Robert Koegel, Town Attorney

From: Paul Schenkel, Commissioner of Public Works

Date: February 2, 2024

Regarding: Pittsford Oaks Re-Zoning Application

Ladies and Gentlemen:

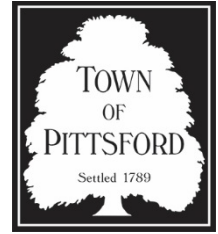
As you are aware, the Town of Pittsford Town Board received an application to rezone Parcels 8 and 12 of the Tobey Planned Unit Development (PUD) at the intersection of Clover Street and West Jefferson Road. Per Town Code §185-75 C. (3), the Commissioner of Public Works shall submit a written report commenting on and making appropriate recommendations as to the feasibility and adequacy of the design elements of the application. Please consider this memorandum my comments on the application.

The applicant has proposed 282 parking spaces for the proposed 191 market-rate apartment units, for a parking ratio of 1.48 spaces per unit. Twenty-one spaces are proposed, alternatively, (a) in a "carve-out" along Tobey Village Road where cars would park head-in; or (b) in a parking area at the side of the proposed building beyond the Town right-of-way, with short entry and exit points intersecting Tobey Village Road. Although existing parking spaces along Tobey Village Road in the same configuration as option (a) and in the same general vicinity have been in place for years, the Town's records disclose no formal approval for them. The Town frowns on parking configurations requiring motorists to back out of spaces and into the road.

The Town Board should consider traffic effects at the intersections of Sinclair Dr, Tobey Village Road and Office Park Way, Sinclair Dr and Clover Street, Tobey Village Road and Clover Street, Tobey Village Road and W Jefferson Road, and Clover Street and W Jefferson Road. The Town Board should direct the Planning Board to consider realigning Tobey Village Road or Office Park Way at Sinclair Drive to improve the awkward 4-way stop intersection.

A way to increase the proposed parking ratio and reduce possible traffic effects is to reduce the number of units permitted. At 261 parking spaces proposed, a parking ratio of 1.75 spaces per unit would yield about 150 units.

MEMORANDUM



To: Pittsford Town Board

From: Paul Schenkel - Commissioner of Public Works

Date: January 31, 2024

Regarding: Set Bid Date for Bagged, Bundled, and Containerized Yard Debris

For Meeting On: February 6, 2024

Ladies and Gentlemen,

Our contract with Seyrek Disposal for the pickup of bagged, bundled, and containerized yard debris expired at the end of 2023. As you may recall, this is the service that we provide residents on a weekly basis to supplement our loose brush and leaf pickup. The contract typically runs for two years with the option of two additional one year extensions. The pickup runs from April until the end of November. We pay the contractor based on a per ton price. Attached is the bid timeline and the specifications are available for you to review upon request.

I recommend that Town Board authorize that a bid date be set for Wednesday, March 13, 2024 at 11:00 AM for the Bagged, Bundled, and Containerized Yard Debris Pickup.

In the event the Town Board determines that the proposed action should be taken, the following Resolution is suggested:

Resolved, that Town Board authorizes that a bid date be set for Wednesday, March 13, 2024 at 11:00 AM for the Bagged, Bundled, and Containerized Yard Debris Pickup.

Timeline for:

2024 Bagged, Bundled, and Containerized Bid Process

February 1, 2024 - Bid Date Resolution due for Town Board Agenda

February 6, 2024 - Bid Date set at Town Board Meeting

February 7, 2024 – Legal Notice submitted to Town Clerk for Daily Record

February 12, 2024 - Bid appears in Daily Record & posted to Town website

February 12, 2024 -Bid packages sent to prospected vendors and available at Town Hall

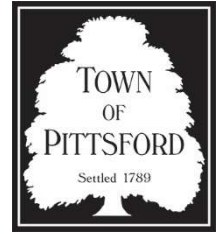
Wednesday, March 13, 2024 - Bid opening date at Town Hall

March 14, 2024 - Successful Bidder resolution due for Town Board Agenda

March 19, 2024 – Town Board Approves successful bidder

March 20, 2024 – Notice to Proceed letter sent and execution of contract

MEMORANDUM



To: William A. Smith and Town Board

From: Jessie Hollenbeck, Recreation Director

Date: January 25, 2024

Regarding: Spring 2024 Recreation Programs

For Meeting On: February 6, 2024

The Recreation Department is excited to offer another great year of events for the Pittsford Community! The schedule below outlines our community events schedule for 2024:

Event	Date	Location
Paddle and Pour	Saturday, May 25 12-10pm	North Main Street
Memorial Day Parade	Monday, May 27 at 10:00am	Village
Concert #1	Friday, June 7 at 6:30pm	Port of Pittsford Park
Concert #2	Friday, June 14 at 6:30pm	Port of Pittsford Park
Concert #3	Friday, June 21 at 6:30pm	Port of Pittsford Park
Concert #4	Friday, June 28 at 6:30pm	Port of Pittsford Park
Family Outdoor Movie #1	Thursday, July 11 at Dark	Sutherland High School
Concert #5	Friday, July 12 at 6:30pm	Port of Pittsford Park
Concerts for Kids #1	Wednesday, July 17 at 6:30pm	Community Center
Concert #6	Friday, July 19 at 6:30pm	Port of Pittsford Park
Family Outdoor Movie #2	Thursday, July 25 at Dark	Sutherland High School
Concert #7	Friday, July 26 at 6:30pm	Port of Pittsford Park
Concerts for Kids #2	Wednesday, July 31 at 6:30pm	Community Center
Concert #8	Friday, August 2 at 6:30pm	Port of Pittsford Park
Family Outdoor Movie #3	Thursday, August 8 at Dark	Sutherland High School
Concert #9	Friday, August 9 at 6:30pm	Port of Pittsford Park
Concerts for Kids #3	Wednesday, August 14 at 6:30pm	Community Center
Concert #10	Friday, August 16 at 6:30pm	Port of Pittsford Park
Family Outdoor Movie #4	Thursday, August 22 at Dark	Sutherland High School
Concert #11	Friday, August 23 at 6:30pm	Port of Pittsford Park
Food Truck and Music Fest	Saturday, September 14 12-9pm	South Main Street
Family Halloween Fest	Sunday, October 20 2-5pm	Pittsford Community Center
Veteran's Day Ceremony	Friday, November 11 at 11am	Carpenter Park - Memorial

MEMORANDUM

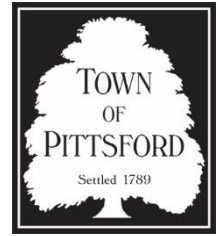
To: William A. Smith and Town Board

From: Jessie Hollenbeck, Recreation Director

Date: January 25, 2024

Regarding: Spring 2024 Recreation Programs

For Meeting On: February 6, 2024



The attached list of programs constitutes the list of spring 2024 recreation programs we anticipate offering.

In the event the Town Board determines that the proposed action should be taken, the following oral resolution language is suggested:

I move that the Town Board approve the Recreation Department's 2024 spring programs and authorize the Town Supervisor to sign instructor contracts as required.

Town of Pittsford – Recreation Department

New Proposed Programs for Spring 2024

Broadway Babies - The Wizard of Oz Musical Workshop

Bravo! Creative Arts

A Musical Theatre course for your young beginner that will expand skills by learning songs, dances, and storytelling. Students will be introduced to vocal exercises and songs, basic dance skills, and creative play using props and costumes. Perfect for children that love theatre or have a desire to see what it's all about! The program will end in a presentation, where your child will shine! It's a great show for friends and family to celebrate what the cast members have learned throughout the production process!

Broadway Babies - Treasure Trunk Theatre

Bravo! Creative Arts

Our treasure trunk provides the dramatic focus for each class; it conceals something mysterious and exciting! We open the trunk to discover the spark that inspires that day's interactive adventure. Each day's adventure also ties into the session-long story that we create while simultaneously playing all the characters. We will learn how to band together as an ensemble using voice, body and imagination to overcome a myriad of dramatic challenges.

Broadway Babies – Story Drama

Bravo! Creative Arts

In this class, we take selected children's books* and use them as the base for a dramatic exploration. Students will create new characters and dramatic situations in which we work together to overcome all sorts of challenges, while using the stories as inspiration. Props and costumes will be used to further enhance our sensory experience of the story. Come experience some great stories with us this Spring!

Learn to Figure Skate

Genesee Figure Skating Club

Figure skating is a great activity that can be fun for all ages. Learn the basics of figure skating with professional Genesee Figure Skating Club coaches. Coaches work on helping skaters have fun while safely learning new skills such as turning, spinning, and jumping on the ice.

'Accidental' Social Skills Comedy Improv

Carol Roberts

Have fun, make friends and enhance social skills without trying while playing easy theatre games like those seen on TV's "Whose Line is it Anyway?" Class has a relaxed, supportive atmosphere. Participation is encouraged, never forced. We welcome young people with: High Functioning Autism, ADD/ADHD, Anxiety, Depression, Bipolar, Tourette's and any other social communication challenge. These easy theatre games and scenes utilize suggestions supplied by fellow players. The results are at best hilarious, at worst interesting. No experience is required.

Improv 1

Bravo! Creative Arts

This class provides a fun and supportive environment for students to learn the basics of improvisational acting, storytelling, and stagecraft. Help your child unlock their creative voice, learn to work collaboratively with others, and build new friendships.

With an emphasis on positivity, students learn the skills of public speaking, accepting, and celebrating mistakes, making bold choices, and trusting their instinct, being a team player, thinking quicker on their feet, active listening, and more!

Improv 2

Bravo! Creative Arts

The Teen Improv and Sketch Comedy class explores improvisation games, techniques, and concepts in a fun, supportive environment. This class encourages students to become more spontaneous, creative, playful, and imaginative, all while developing valuable theatre and interpersonal skills.

Summer Running Kickoff Camp

David Rappleyea

This summer running camp is designed for kids in Grades 7-12 who are interested in cross country running. Activities will include, but are not limited to: guest speakers, clinics, group runs, games, snacks, and t-shirts for all registered athletes. Running camp instruction is provided by the head coach of Pittsford Sutherland JV/Varsity Cross Country and Track & Field, Coach David Rappleyea.

Voices From the Past: Cemetery Walking Tour

Lori Leitgeb

Back by popular demand, Historic Pittsford presents Voices from the Past: Cemetery Walking Tour! Ever wonder who the first Town Supervisor was? Or what Pittsford was called before it was named Pittsford? Join residents and youth actors who will bring some of our local history alive! Walking tours are 35 minutes long, family-friendly, and in celebration of Historic Preservation Month.

Mindfulness for Moms

Stacey Maroney

Finding time for creative mindfulness as a new mom can be hard. Set aside an hour a week for yourself, and bub to join in with a group of other moms that just get "it". Finally, an art class that you can bring bub along to without feeling guilty if they start crying or need a feed. We will have space set aside so please bring a mat or blanket for bub to lay/ sit/ crawl on. We will have coffee, a sweet treat and participate in a creative task in our journals. You don't have to be an artist to join in. We will focus more on the process and no doubt the conversation.

Stand-up Comedy

Carol Roberts

Learn writing techniques and perform routines weekly for class and receive constructive feedback. Final class is a show (optional) for family and friends. Former San Francisco Cable Car Entertainer of the Year winner instructor Carol Roberts has performed with Robin Williams, Paula Poundstone, and Ellen DeGeneres. The curious and skeptical are welcome. No experience required. Come prepared to laugh.

Cyclic Yoga for Osteoarthritis

Maryam Barmakirad

Cyclic Yoga is the art of sequencing yoga asanas or pranayama and mudra techniques to maximize its benefits and energize the body and mind. Cyclic Yoga for Osteoarthritis aims to enhance muscle strength, decrease pain and stress, improve balance and stability, and increase joint range of motion.

Tai Chi Yang Style: 108 Form

Alan Packard

Tai Chi Yang Style 108 Form is taught by a 5th Degree Kung Fu Black Belt with 50 years' experience. Students will learn a series of slow, gentle, wholly natural movements that together form the Tai Chi form. Practice brings a host of benefits including improved posture, strength, and flexibility. Through its graceful, relaxed movements, it also promotes a significant sense of physical competency, tranquility and good health.

Town of Pittsford – Recreation Department

Proposed Programs for Spring 2024

Program	Instructor
<u>Preschool</u>	
Summer Fun Juniors Camp	Recreation Staff
Panther Pals	Recreation Staff
Preschool Adventures: Baskets & Bunnies	Sherry Murray
Preschool Adventures: All About Me	Sherry Murray
Preschool Adventures: Celebrate Spring	Sherry Murray
Preschool Adventures: There's No Place Like Space	Sherry Murray
Preschool Adventures: Water Science	Sherry Murray
Preschool Adventures: Are You My Mother?	Sherry Murray
Preschool Adventures: Bugs	Sherry Murray
Preschool Adventures	Sherry Murray
S.T.E.A.M. Powered Play	Progressive Early Learning
Sensory and Science	Progressive Early Learning
Art and Sensory Play	Progressive Early Learning
Mandarin, Music, and Me	Tiffany Khamphoune
Broadway Babies - The Wizard of Oz Workshop	Bravo! Creative Arts
Broadway Babies – Treasure Trunk Theatre	Bravo! Creative Arts
Broadway Babies – Story Drama	Bravo! Creative Arts
Wiggles, Giggles, and Jiggles	Lisa Magliato
Lil Athletes	Lisa Magliato
Soccer Shots for Youth	Soccer Shots Staff
Little Ninja Class	James Creighton & Pete Reminicky
Semi-Private Gymnastics	Mary Slaughter
Sporty Tots	Mary Slaughter
Sporty Trainers	Mary Slaughter
My Gym Games	Mary Slaughter
Teeny Tiny Tap and Ballet	Jordan Wisset
Tiny Tap and Ballet	Jordan Wisset
Intro to Irish Dance	Amy Coppola

Youth & Teen

Summer Fun Camp	Recreation Staff
Summer Fun Camp Field Trips	Recreation Staff
Adventure Camp	Recreation Staff
The After School Program	Recreation Staff
Spring Break Camp- In a Total Solar Eclipse!	Recreation Staff
School Recess Day – Jump into Spring!	Recreation Staff
Earth Day Celebration- Free Event!	Recreation Staff
American Girl Doll Adventures	Sherry Murray
Parent and Child Clay Class	Marybeth Fitzsimmons
Creative Painting and Drawing	Yushan Socola
April Recess Art Camp	Yushan Socola
Solar Eclipse Inspired Painting Class	Yushan Socola
Kids Art- Learning Technical Skills	Stacey Maroney
Kids Art- Illustrators Course	Stacey Maroney
Private Piano Lessons	Beth Werner
'Accidental' Social Skills Comedy Improv	Carol Roberts
The Wizard of Oz, Youth Edition	Bravo! Creative Arts
You're A Good Man, Charlie Brown	Bravo! Creative Arts
Spring Break Theatre Camp: Disney's Descendants	Bravo! Creative Arts
Theatre Games	Bravo! Creative Arts
Improv 1	Bravo! Creative Arts
Improv 2	Bravo! Creative Arts
Summer Theater Camps	Edward Rocha
Mealtime Manners I	Etiquette Chics
Spring Etiquette Event	Etiquette Chics
Babysitter's Training	EPIC Trainings
Home Alone Safety	EPIC Trainings
First Aid for Kids	EPIC Trainings
Kid's Fun Spanish Class	Lourdes de la Colina-Scofield
SAT/ACT Boot Camp	Chariot Learning
Become Applicant Ready	Mary Cannon

College 101: Planning & Paying	Paul Celuch
Pittsford Ballet Pre-Ballet	Karen Hanson
Pittsford Ballet School	Karen Hanson
Dance Camp	Katie Elizabeth School of Dance
Irish Dance with Dunleavy	Amy Coppola
Semi-Private Lesson Gymnastics	Mary Slaughter
Running Club Spring	Mary Slaughter
Running Club Ninjas	Mary Slaughter
FIT Kids: Fencers in Training	Rochester Fencing Club Staff
Semi-Private Basketball Instruction	Glenn Anderson
Youth Basketball	Glenn Anderson
Indoor Junior Tennis	Jeff Wagstaff
Junior Group Tennis Lessons	Jason Speirs
Soccer Shots for Youth	Soccer Shots Staff
Edge11 Elementary Soccer Academy	Edge11 Soccer Staff
Martial Arts for Youth	James Creighton
A Horse's Friend: Horsemanship	A Horse's Friend
Junior Golf Camp	Erik Yaekel
Junior Volleyball	Feng Zhang
FJ1 NFL Flag Football League	Felix Joyner
FJ1 NFL Flag Football Teen League	Felix Joyner
Youth Soccer- Summer	Recreation Staff
Family Yoga	Jessica Pereyra
Baton Twirling Lessons	Jessica Pereyra
Creative Dance & Movement	Jessica Pereyra
Beginners Boxing Camp	Bee Relentless Boxing
Youth Conditioning	585 Fitness
Summer Running Kickoff Camp	David Rappleyea

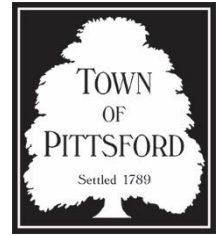
Adult Programs

Guided Hikes on Pittsford Trails	Recreation Staff
Mendon Ponds Walking Tours	Jack Butler
Voices From the Past: Cemetery Walking Tour	Lori Leitgeb

Cemetery Tour	Vicki Masters Profitt
Antiques and Collectibles	Price Prazar
Mindfulness for Moms	Stacey Maroney
Fabulous Furnishings	Peggi Heissenberger
Painting a Watercolor Still Life	Kathy Armstrong
Painting a Floral Watercolor	Kathy Armstrong
Making Custom Crafted Soap	Beth Byrne
Soapmaking Basics	Beth Byrne
Shower Scrub	Beth Byrne
Bath Fizzies	Beth Byrne
Pampered Feet	Beth Byrne
Fun Folds Note Cards Class	Pat Miller
One Sheet Wonder Cards	Pat Miller
All Occasion Note Cards	Pat Miller
Mah Jongg for Beginners and Beyond	Carol Schott
Pittsford Ballet School	Karen Hanson
Belly Dance	Deborah Robinson
'Accidental' Social Skills Comedy Improv	Carol Roberts
Stand-up Comedy	Carol Roberts
Introduction to Book Publishing	Tricia Dell'Anno
Walkin' in Memoirs	Frances Tepper
American Red Cross CPR/AED	EPIC Trainings
American Red Cross First Aid	EPIC Trainings
Becoming a Notary Public	Kristin Cavallaro
Women and Financial Risk	Kitty Bressington
Learn Spanish: Enhance Your Brain	Lourdes de la Colina-Scofield
Gardening for Life	Mary Moore
Pre-Licensing 5 Hour Course	Jon DelVecchio
Martial Arts for Adults	James Creighton
Martial Arts for Women	Tracy Maggio
Debbie McVean Aerobics	Debbie McVean
Pilates	Eva Pazral
Yoga	Eva Pazral

Therapeutic Yoga	Kaitlyn Vittozzi
Cyclic Yoga for Beginners	Maryam Barmakirad
Tai Chi Yang Style: 108 Form	Alan Packard
Meditation & Mindfulness	Lori Lefkowitz
Couples Massage Workshop	Kristen Wondrack
High Intensity Interval Training (HIIT)	585 Fitness
Beginners Boxing Camp	Bee Relentless Boxing
A Horse's Friend: Adult Horsemanship Program	A Horse's Friend
Adult Beginner Golf - Intro to Golf	Erik Yaekel
Adult Advanced Golf	Erik Yaekel
Adult Short Game Clinic	Erik Yaekel
Men's Senior Golf Camp	Erik Yaekel
Ladies' Senior Golf Camp	Erik Yaekel
Learn to Figure Skate	Genesee Figure Skating Club
Women's Soccer League	Recreation Staff

MEMORANDUM



To: Pittsford Town Board

From: Cheryl Fleming, Personnel Director

Date: January 22, 2024

Regarding: Recommendations for Hiring/Personnel Adjustments

For Meeting On: February 6, 2024

1. The following employee(s) are recommended as a new hire, subject to successful completion of drug and background checks, based on the recommendation of the Functional Coordinator(s) for these areas:

Name	Dept	Position	Rate	Date of Hire
Luke DesRosiers	Recreation	Rec Assistant	\$15.00	01/25/2024

This is subject to completion of the proper reviews and background checks for these candidates and appropriate sign off by the Town Board representative.

Name	Dept	Position	Rate	Date of Hire
Luke DesRosiers	Recreation	Rec Assistant	\$15.00	01/25/2024

2. The following employee is recommended for a status change and/or salary change due to a change in status.

Name	Position	Reason	Rate	Effective Date
Melanie Davison	Sec to Comm PW	temporary-training	\$31.38	01/31/2024
Tyler Love	Laborer	Seasonal to FT	\$20.50	02/05/2024
Mark Schrom	MEO I	promo from MEO II	\$30.06	02/05/2024
Nicholas Schrom	MEO II	Promo from MEO III	\$27.32	02/05/2024

Should the Board approve the above recommendation and personnel adjustment, the following resolution is being proposed, RESOLVED, that the Town Board approves the appointment for the following employee(s):

Name	Position	Reason	Rate	Effective Date
Melanie Davison	Sec to Comm PW	temporary-training	\$31.38	01/31/2024
Tyler Love	Laborer	Seasonal to FT	\$20.50	02/05/2024
Mark Schrom	MEO I	promo from MEO II	\$30.06	02/05/2024
Nicholas Schrom	MEO II	Promo from MEO III	\$27.32	02/05/2024