

**PITTSFORD COMMUNITY LIBRARY  
BOARD OF TRUSTEES  
NOVEMBER 9, 2022**

**PRESENT**

Paul Seidel, Lori Lusk, Mary Doyle, Chris Hall, Tracy Castleberry, Farrah Ritter

**ALSO PRESENT**

Amanda Madigan, Mary Devine

**PUBLIC ATTENDEES**

Two staff and two public attendees

Tracy Castleberry called the meeting to order at 6:00 PM.

**ABSTRACT**

- **Chris Hall moved to approve the November abstract for \$69,814.07. Lori Lusk seconded the motion, which carried.**

**MINUTES**

- **Mary Doyle motioned for approval of the October minutes. Chris Hall seconded, and the motion carried with one abstention.**

**FRIENDS LIAISON REPORT**

- Tracy Castleberry reported on this week's sale scheduled Thursday, November 10 through Saturday, November 12.

**HIGH SCHOOL LIAISON REPORT**

- Mary Devine announced that the first quarter of 2022/23 is wrapping up.
- Sutherland welcomed new staff members Mrs. Bird and Ms. Miller to the library.
- Mr. Regan is working on the school yearbook collection.
- Pegasus art and literature magazine is starting back up with Mr. Regan advising.
- Young adults from Israel visited classrooms as part of a cross-cultural program.

**DIRECTOR REPORT**

- Amanda Madigan reported on the successful presentation **So You Want to Start a Podcast?** by PCL staff Jim Byrne, Melissa Desir-Spinelli, Robyn Avery and Amanda at the fall NYLA conference. Sessions attended at the conference were inspiring with many ideas that can be incorporated here.
- The Children's Department held a special Trick or Treat Story Time with visits to different parts of the library where costumed staff handed out treats.
- A part-time circulation aide position has been posted to fill a vacancy.
- Trustee continuing education hours need to be completed by the end of the year. Please see Amanda with any questions.
- ARPA projects for 2022 are complete. Remaining funds are earmarked for technology updates.

- Facility projects are on track for completion.
- Miss Sarah's story times at Child Watch have been a hit!
- The new teen nonfiction section is close to completion. The teen's service craft of pop-up winter greeting cards will be distributed at the Senior Center.
- Adult programming including Candlelight Night plans were shared.
- The October 2022 report of the Collection DEI Analysis for print and digital books was discussed.

#### **NEW BUSINESS**

- 2023 Trustee Goals were discussed.
- Trustees interested in officer positions for the next term should contact Tracy for next month's elections.

#### **ONGOING BUSINESS**

- **Chris Hall moved to approve the 2023 Director Goals as presented. Lori Lusk seconded the motion, which carried.**
- **Paul Seidel motioned for the acceptance of the 2022-2026 Long Range Plan. Mary Doyle seconded. Motion approved.**
- The Recruitment Committee's nominees were welcomed and introduced themselves to attendees.
- The Volunteer Recognition Committee is prepared for next week's event.

Tracy Castleberry thanked Mary Doyle for her dedication to the Library Board of Trustees and read the Town of Pittsford's commendation for her service.

Tracy Castleberry called for an Executive Session at 7:17 pm. With no further business, the meeting adjourned at 7:42 pm.

Respectfully Submitted,  
Lori O'Connor  
Library Clerk

**OFFICIAL BOARD MINUTES FILED AT PITTSFORD COMMUNITY LIBRARY**