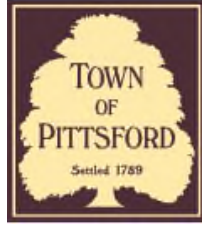


**SUPERVISOR**  
William A. Smith, Jr.



**COUNCIL MEMBERS**  
Kate Bohne Munzinger, Deputy Supervisor  
Cathy Koshykar  
Kim Taylor  
Stephanie Townsend

**Town Board Agenda**  
**Town Hall – 11 S. Main Street, Pittsford – Lower Level**  
**Tuesday, March 21, 2023 – 6:00 PM**

**Call to Order**

**Pledge of Allegiance**

**Minutes**

Approval of Minutes of the meetings of March 7, 2023

**Financial Matters**

Public Comment  
Surplus  
Vouchers  
Budget Transfer

**Operational Matters**

Public Comment  
Reauthorization of Farm Leases  
2023 Food Vending Permit – Harladay Hots  
2023 Food Vending Permit – Pittsford Little League  
Intermunicipal Agreement with Monroe County – Replacement of Stone Road Culverts and  
Budget Transfer  
Set Bid Date for Contracted Refuse Service

**Personnel Matters**

Public Comment  
Hiring Resolutions

**Other Business**

**Public Comment**

**Adjournment**

## **PUBLIC MEETINGS OF THE TOWN BOARD are IN-PERSON at TOWN HALL**

### **Attending in Person**

Per State requirements, those who are not fully vaccinated must wear a mask and stay 6 feet away from other people.

### **Comments:**

As always, comments are open to Pittsford residents, owners of property in the Town who pay Town taxes, owners of a businesses in the Town, attorneys or agents designated by a resident to speak on the resident's behalf. To comment you must sign in at the sign-in desk.

### **Viewing from Home**

#### **1. Live**

The Town Board meeting will stream live through our cable access station's streaming portal. Please use the following link:

<https://videoplayer.telvue.com/player/FcqTLOOYMCGU6WlccUApyUL3twz4dm9V/stream/819?fullscreen=false&showtabssearch=true&autostart=true>

You can watch on any computer, tablet, smart phone or web capable TV. If you log in before the meeting starts and see an error message, refresh your screen at 6:00pm when the board meeting starts and you can view the meeting live while it is happening.

### **Comments:**

Comments are open to Pittsford residents, owners of property in the Town who pay Town taxes, owners of a businesses in the Town, attorneys or agents designated by a resident to speak on the resident's behalf.

- at any time before 2:30pm on the day of the meeting (a) by email to [comments@townofpittsford.org](mailto:comments@townofpittsford.org); (b) by submitting it in writing, through the drop slot to the right of the front door at Town Hall (11 South Main Street); or (c) by U.S. Mail to the Town Clerk, for receipt no later than 2:30pm on the day of the meeting;

***and, in addition,***

- at any time ***during*** the meeting by email to [comments@townofpittsford.org](mailto:comments@townofpittsford.org)
- All comments submitted should include the name and street address of the commenter. Comments from residents will be read by the Town Clerk at the appropriate point of the meeting.

#### **2. On-Demand Video**

As always, video will be uploaded to our cable access station's streaming portal within 48 hours of the meeting. It is available on demand. You can see it here:

<https://videoplayer.telvue.com/player/FcqTLOOYMCGU6WlccUApyUL3twz4dm9V/stream/690?fullscreen=false&showtabssearch=true&autostart=true>

Minutes of the Town Board for March 7, 2023

**DRAFT  
TOWN OF PITTSFORD  
TOWN BOARD  
MARCH 7, 2023**

Proceedings of a meeting of the Pittsford Town Board held on Tuesday, March 7, 2023, at 6:00 P.M. local time in the Lower-Level Meeting Room of Town Hall, 11 South Main Street, in person.

**PRESENT:** Supervisor William A. Smith, Jr.; Councilmembers Cathy Koshykar, Katherine B. Munzinger, Kim Taylor and Stephanie M. Townsend.

**ABSENT:**

**ALSO PRESENT:** Staff Members: Paul J. Schenkel, Commissioner of Public Works; Brian Luke, Finance Director; Robert Koegel, Town Attorney; Renee McQuillen, Town Clerk; Shelley O'Brien, Communications Director; Jessie Hollenbeck, Recreation Director; Hayes Wallman, Deputy Town Clerk; Doug DeRue, Director of Planning and Zoning Spencer Bernard, Chief of Staff.

**ATTENDANCE:** Six members of the public along with an interpreter attended.

Supervisor Smith called the Town Board meeting to order at 6:00 P.M. and invited all to join in the Pledge to Flag.

**SUPERVISORS ANNOUCEMENTS**

Congratulations to the Pittsford Boys Hockey team and the Sutherland Boys Basketball team as they continue advancing towards the State championships. Also, staff is working with our consultants on the Zoning Code and the next section to be addressed will be residential zoning.

**MINUTES OF THE FEBRUARY 28 MEETING APPROVED**

A Resolution to approve the Minutes of the Town Board meetings of February 28, 2023, was offered by Councilmember Taylor, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that the Minutes of the February 28, 2023, Town Board meetings are approved.

**OPERATIONAL MATTERS**

**PUBLIC COMMENT**

No comments were submitted.

**2023 TOWN RABIES CLINIC APPROVAL**

Deputy Supervisor Munzinger made a motion to approve the Town Annual Rabies Clinic for May 11, 2023, seconded by Councilmember Townsend, with members voting as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that the Town Board hereby approves expenditure of up to \$500.00 for a free Rabies Clinic to be held at the Town Highway Garage on Thursday, May 11, 2023, from 4:30 pm to 7:00 pm.

## Minutes of the Town Board for March 7, 2023

### **AUTHORIZATION OF UPDATES TO FEE SCHEDULE**

Supervisor Smith briefly discussed the staff's process in reviewing user fees. Thereafter staff members answered Board members' questions. The most recent update to the schedule was in 2015. All proposed fees have been benchmarked against neighboring Towns and found to be comparable. Fees are based strictly on actual costs to the Town, including staff time. Many fee increases are driven by changes in the requirements of applicable codes. Many of the fees are commercial fees paid by developers. Supervisor Smith moved the approval of the proposed fee schedule. The motion was seconded by Councilmember Taylor and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that the fee schedule in the form presented to the Town Board annexed hereto be and hereby is approved.

*\*See fee schedule attached at the end of the minutes.*

### **RECREATIONAL MATTERS**

#### **PUBLIC COMMENTS**

No comments were submitted.

### **TOWN OF PITTSFORD PGA COMMUNITY EVENT**

Following discussions with residents, Village Hall, business owners and the Chamber of Commerce, the Recreation Department recommends partnering with community organizations and businesses to host a family friendly Town event the evening of Wednesday, May 15. Originally \$5,000 was set aside in the Town budget for a PGA event. Following discussions with community partners, the Recreation Department now requests additional funding of \$8,225 to cover the remaining costs. The Town is actively seeking additional sponsors for the event to further defer costs. The Village Board will be voting this week to approve paying \$2,400 toward event expenses. All board members expressed their support for the event, inquired about parking and event coordination. Board members and staff are researching the possibility of Special Olympics Golf Team and the First Tee program also being a part of the event. A motion to approve the additional funding was offered by Deputy Supervisor Munzinger. This was seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that the Town Board approves the Recreation Department request for additional funding in the amount of \$8,225, subject to decrease if additional sponsorships are obtained, to fund the of hosting a family friendly community PGA event.

### **PERSONNEL MATTERS**

#### **PUBLIC COMMENTS**

No comments were made.

### **HIRING/PERSONNEL ADJUSTMENTS APPROVED**

A Resolution to approve the recommendations for new hires and status and/or salary changes was offered for approval by Supervisor Smith, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend, and Smith. Nays: none.

## Minutes of the Town Board for March 7, 2023

The following employee(s) are recommended as a new hire based on the recommendation of the Functional Coordinator(s) for these areas:

<b>Name</b>	<b>Position</b>	<b>Reason for Change</b>	<b>Rate</b>	<b>Effective Date</b>
Aidan Berdy	Laborer	CDL class B	\$21.50	03/13/2023

This is subject to completion of the proper reviews and background checks for these candidates and appropriate sign off by the Town Board representative.

<b>Name</b>	<b>Position</b>	<b>Reason for Change</b>	<b>Rate</b>	<b>Effective Date</b>
Aidan Berdy	Laborer	CDL class B	\$21.50	03/13/2023

### **OTHER BUSINESS**

Councilmember Koshykar shared that she had drafted a letter to CSX Transportation for Board members' review asking for the Town to be notified when hazardous materials will be passing through Pittsford.

Councilmember Taylor commented that Senator Schumer announced today he had written to CSX. Supervisor Smith mentioned that in the past week he has spoken with Senator Schumer's office, which made him aware of a proposed piece of legislation in the U.S. Senate entitled the Railway Safety Act of 2023. The Supervisor distributed the text of this bill to the Board members. The bill contains language that would require notification to state agencies when hazardous materials will be transported through by rail. The Supervisor then shared with Board members a proposed form of letter to our U.S. Senators and Congressman Morelle, supporting passage of the Railway Safety Act and asking for it to be amended to include prior notice of shipments to counties, towns and villages as well as to states, as well as a form of letter to CSX requesting notice to the Town. He noted that the Town some weeks ago had requested CSX to perform a safety inspection of the railroad bridge in North Main Street near Washington Road. Councilmember Townsend suggested that adding language in our letter to CSX that their support of the proposed legislation would make them responsible corporate partners might help to encourage engagement between the railroads and government. She also inquired if it is possible to request an inspection of the grade crossing on Monroe Avenue by the canal bridge. Supervisor Smith indicated that the Town would make that request to CSX. Commissioner Schenkel noted that the Monroe Avenue crossing was entirely reconstructed recently. Commissioner Schenkel stated each train carries a detailed manifest and the appropriate placard for the materials on board when traveling. First responders are trained to go to the first locomotive for that manifest when arriving on scene to a railroad involved emergency.

Deputy Supervisor Munzinger announced she left a pair of bright and colorful socks for board members and staff to wear on March 21 in honor of Down Syndrome Awareness Day.

Supervisor Smith commented on the impact a housing proposal currently in the Governor's proposed budget would potentially have on Pittsford. As currently written, the state would require every municipality to achieve one percent growth in the number of new homes built every three years. If a municipality did not make the goal, the State could then override the Town's zoning laws, requiring that every existing house could be turned into a duplex rental in every neighborhood, that a separate, detached rental residence could be built on every existing neighborhood lot; that every residential lot could be subdivided in every neighborhood; that the Town could no longer protect neighborhoods consisting of single-family homes. He noted that these provisions would apply to every existing neighborhood, not just to future building, all without consideration to our zoning laws or the specific effects on the environment, infrastructure, parking, emergency services, water and sewer and schools in our community. He observed that the Governor's proposal also calls into question the status of the Town's Greenprint lands.

## Minutes of the Town Board for March 7, 2023

The Supervisor stated that with the State budget due April 1, and with the housing proposal part of the proposed budget, there is urgency for the Town Board to stand up for its residents and oppose the proposal. He noted the Town's rule against the Board taking up matters not within the Town's jurisdiction and that the Town Attorney has advised that commenting on a State proposal to strip the Town of its authority to make and enforce its own zoning laws is well within the rule of what matters the Town Board may take up.

Deputy Supervisor Munzinger asked that a resolution on this subject be presented for consideration at the next Board meeting. Supervisor Smith commented that the Association of Towns, in a unanimous, bipartisan vote, adopted a resolution opposing this component of the Governor's housing plan at its annual meeting a few weeks ago. It was agreed to that Board members would come to the next meeting ready to act on this matter.

### **PUBLIC COMMENTS**

There were no public comments.

With no further business, the meeting adjourned at 7:07 p.m.

Respectfully submitted,

Renee McQuillen  
Town Clerk

*\*Approved Fee Schedule on next page.*

TOWN OF PITTSFORD  
 FEE SCHEDULE  
 Effective March 7, 2023

Department / Description	Details	Fee	Unit	Minimum Charge	Maximum Charge	Notes
<b>Animal Control</b>						
Dog License Local Fee	Neutered	\$9.00	EA			\$1 to New York State
Dog License Local Fee	Un-Neutered	\$17.00	EA			\$3 to New York State
Replacement Tag Fee		\$1.00	EA			
Dog Seizure Fee - 1st Offense		\$50.00	EA			
Dog Seizure Fee - 2nd Offense		\$100.00	EA			
Dog Seizure Fee - 3rd Offense		\$200.00	EA			
<b>Documents</b>						
Municipal Code Book		\$175.00	EA			
Replacement Copy of Code Book		\$75.00	EA			
Supplements to Code	Cost is variable - based on printing cost	TBD				
Document Copies	Printed material 11x17 and smaller	\$0.25	Per Page			
<b>General</b>						
Returned Check Fee		\$20.00	EA			
Town Board - Rezoning, Planned Unit Developments, Incentive Zoning Applications		\$1,000.00	EA			
<b>Highway</b>						
Work Permit within Right-of-Way	No Pavement Involved	\$50.00	EA			
Work Permit within Right-of-Way	Pavement Involved	\$125.00	EA			
Annual Maintenance Permit		\$800.00	EA			
<b>Planning, Zoning, and Code Enforcement</b>						
Building Permit - Residential Construction	New Structures, Additions, Alterations & Accessory Structures.	\$0.25	Sq. Ft.	\$75.00		If project scope necessitates the use of an independent architectural / engineering firm to complete the Building Code Review, the cost for such services will be passed directly to the Applicant prior to issuance of the Building Permit.
Building Permit - Residential Construction	Garden/Storage Sheds, Generators, Fireplaces, Satellite Dish, EV Charger, etc.	\$50.00	EA			Sheds less than 180 Sq. Ft.
Building Permit - Commercial, Industrial, & Institutional Construction	New Structures, Additions, Alterations, Accessory Structures	\$0.35	Sq. Ft.	\$200.00		If project scope necessitates the use of an independent architectural / engineering firm to complete the Building Code Review, the cost for such services will be passed directly to the Applicant prior to issuance of the Building Permit.
Building Permit - Agricultural Use	New Structures, Additions, Alterations & Accessory Structures	\$50.00	EA			If project scope necessitates the use of an independent architectural / engineering firm to complete the Building Code Review, the cost for such services will be passed directly to the Applicant prior to issuance of the Building Permit.
Truss Type Construction Plaque		\$50.00	EA			NYS Building Code Requirement to provide a plaque identifying the structure type for fire fighting purposes.
Signs	All permanent signs	\$4.00	Sq. Ft.	\$50.00		
Swimming Pools	Above-ground	\$50.00	EA			
Swimming Pools	In-ground	\$500.00	EA			
Swimming Pools	Non-Residential	\$1,000.00	EA			
Tennis Courts/Recreational Court		\$200.00	EA			
Solar Panel Roof Mount Permit - Residential		\$100.00	EA			
Solar Panel Roof Mount Permit - Non-Residential		\$0.15 plus \$100	Sq. Ft.			
New Telecommunications Tower		\$1,000.00	EA			

TOWN OF PITTSFORD  
FEE SCHEDULE  
Effective March 7, 2023

Department / Description	Details	Fee	Unit	Minimum Charge	Maximum Charge	Notes
Telecommunications Tower Equipment Change		\$500.00	EA			
Demolition Permit - Residential & Agricultural Use	Primary Structure	\$200.00	EA			An additional fee of \$75 will be required for newspaper publications for structures that are 50 or more years old.
Demolition Permit - Residential & Agricultural Use	Accessory Structure	\$50.00	EA			An additional fee of \$75 will be required for newspaper publications for structures that are 50 or more years old.
Demolition Permit - Commercial, Industrial, & Institutional Use		\$500.00	EA			An additional fee of \$75 will be required for newspaper publications for structures that are 50 or more years old.
Recreation Fund Fee	Required for New Residential Units	\$1,000.00	Per Unit			This fee is collected from the Developer when the initial Building Permit is issued for New Residential Units.
Incentive Zoning Fee	Unique Incentive Zoning Fee	Project Specific				
Certificate of Compliance	Residential	\$10.00	EA			
Certificate of Compliance	Non-Residential	\$100.00	EA			
Certificate of Occupancy	Single-Family/Two-Family/Multi-Family	\$50.00	Unit			The Certificate of Occupancy Fee will be required for new builds.
Certificate of Occupancy	Non-Residential	\$25.00	per 1000 Sq. Ft			The Certificate of Occupancy Fee will be required for new builds, structure additions, and for changes in Building Occupancy.
Inspection/Re-Inspection Fee	New Residential Structures and Additions	\$50.00	Per Inspection			
Inspection/Re-Inspection Fee	Non Residential Structures and Additions	\$100.00	Per Inspection			
Temporary Activities Permit		\$60.00	EA			
Temporary Activities Permit	Requiring Monroe County Dept. of Health Public Gathering Permit	\$250.00	EA			
Vending Permit		\$100.00	Per Month			
Annual Plumber License		\$100.00	Per Year			
Fire Alarm Permit - 911	Residential - 2 Years	\$20.00	EA			
Fire Alarm Permit - 911	Commercial - 2 Years	\$100.00	EA			
Public Assembly Permit & Yearly Inspection		\$150.00	Per Year			Building or venue capable of holding 50+ people.
Operating Permit & Yearly Inspection		\$150.00	Per Year			Storage of hazardous materials, flammable/combustible materials, gas stations, etc.
Subdivision Application	Concept and Preliminary	\$500 + \$20 per lot plus Engineer Review Fees				Engineer Review Fees - \$ 1000 + \$ 50 per lot deposit due when application is submitted, monthly billing to the owner/applicant for accrued review fees will begin when the deposit balance is less than \$500.
Subdivision Application	Final	\$500 + \$20 per lot				
Site Plan Application New Structures and Additions ≥ 10,000 sq. ft.	Preliminary & Final	\$400 plus Engineering Review Fees				Engineer Review Fees - \$1000 to deposit due when application is submitted, monthly billing to the owner/applicant for accrued review fees will begin when the deposit balance is less than \$500.
Site Plan Application Additions < 10,000 sq. ft.	Preliminary & Final	\$200 plus Engineering Review Fees				Engineer Review Fees - \$500 to deposit due when application is submitted, monthly billing to the owner/applicant for accrued review fees will begin when the deposit balance is less than \$250.
Sign Plan Application	Commercial	\$100.00	EA			



TOWN OF PITTSFORD  
FEE SCHEDULE  
Effective March 7, 2023

Department / Description		Details	Fee	Unit	Minimum Charge	Maximum Charge	Notes
	Subdivision Inspection Fees		3% Amt. Of Letter of Credit - Less Water Improvements				Does not include MCWA Improvements
	Resubdivision / Map Amendment		\$50.00	EA			
	Town Review Engineer	If project scope necessitates the use of the Town Review Engineer to complete the project review, the cost for such services will be passed directly to the Applicant.	Current Approved Engineer/Architect Rate	Per Hour			Review fee services will be estimated on a per project basis and will be billed on a monthly cycle.
	Zoning Board of Appeals Area Variances	Residential & Non Profit Applications	\$75 plus \$15 per additional Variance	EA			If project scope necessitates the use of an independent architectural/engineering firm to complete the Building Code Review, the cost for such services will be passed directly to the Applicant prior to issuance of the Building Permit.
	Zoning Board of Appeals Area Variances	Non Residential Applications	\$150 plus \$15 per additional Variance	EA			If project scope necessitates the use of an independent architectural/engineering firm to complete the Building Code Review, the cost for such services will be passed directly to the Applicant prior to issuance of the Building Permit.
	Zoning Board of Appeals Use Variance	Residential & Non Profit Applications	\$500.00	EA			If project scope necessitates the use of an independent architectural/engineering firm to complete the Building Code Review, the cost for such services will be passed directly to the Applicant prior to issuance of the Building Permit.
	Zoning Board of Appeals Use Variance	Non Residential Applications	\$500.00	EA			If project scope necessitates the use of an independent architectural/engineering firm to complete the Building Code Review, the cost for such services will be passed directly to the Applicant prior to issuance of the Building Permit.
	Zoning Board of Appeals Special Use Permit	Residential & Non Profit Applications	\$60.00	EA			
	Zoning Board of Appeals Special Use Permit	Non Residential Applications	\$175.00	EA			If project scope necessitates the use of an independent architectural / engineering firm to complete the Design Review (including telecommunication facilities), the cost for such services will be passed directly to the Applicant prior to issuance of the Special Permit.
	Re-Advertisement / Public Hearing		\$150.00	EA			
	Special Districts - Lighting		\$500.00	EA			One-time fee at creation of district
	Special Districts - Park		\$1,000.00	EA			One-time fee at creation of district
	Floodplain Management Permit	Permit required for work within the Flood Plain and Floodway as determined by FEMA mapping.	\$100 plus Engineering Review Fee	EA			FEMA requirement for Town to manage FEMA mapped flood zones.
	Landscape Alteration Permit	Permit required for projects that involve grading, drainage and/or other significant landscape alterations.	\$50.00	EA			
	Town Easement Encroachment Permit		\$75 plus Monroe County Filing Fees	EA			Requires Town Board approval
	Zoning Compliance Letter	Non Residential	\$50.00				Typically required for mortgage applications
	<b>Recreation</b>						
	King's Bend Park	North Lodge-99 people	\$150.00	Resident			
	King's Bend Park	North Lodge-99 people	\$250.00	Non-Resident			
	King's Bend Park	South Lodge-50 people	\$125.00	Resident			
	King's Bend Park	South Lodge-50 people	\$200.00	Non-Resident			
	King's Bend Park	Lodge Reservation Cancellation fee	\$20.00	EA			
	King's Bend Park	Lodge Reservation Transfer Fee	\$5.00	EA			

TOWN OF PITTSFORD  
 FEE SCHEDULE  
 Effective March 7, 2023

Department / Description	Details	Fee	Unit	Minimum Charge	Maximum Charge	Notes
<b>Sewers</b>						
District Extension Fee		\$150.00	EA	\$900.00	\$2,500	
Entrance Fee		\$100.00	EA			Plus additional charges depending upon location
Lateral Connection Permit		\$40.00	EA			
Annual Sewer Rent	Pittsford Consolidated Sewer District			Based of Adopted Sewer District Budget		
Capital Reserve Fee				Based of Adopted Sewer District Budget		
Construction Permit		\$30.00	EA			
Sewer Main Inspection Fee		\$350.00	EA			Minimum charge or 1% of letter of credit amount
Conductor Inspection Charge	In-ground drains	\$40.00	EA			
Monroe County Pure Waters Entrance Fee	Residential			Based on Adopted Monroe County Budget		Payable to Monroe County Pure Waters
Monroe County Pure Waters Entrance Fee	Commercial			Based on Adopted Monroe County Budget		Payable to Monroe County Pure Waters
<b>Town Clerk</b>						
Going Out of Business Event Permit - Local Fee		\$75.00	Non-Refundable			
Going Out of Business Event Permit - Local Fee	30-day Extension	\$50.00	Non-Refundable			
Going Out of Business Event Permit - Local Fee	Required Deposit	\$425.00	Refundable			
Marriage Licenses		\$40.00	EA			
Marriage Certificate	additional copies	\$10.00	EA			
Peddlers Permit/Solicitor		\$235.00	EA			
Fireworks Permit		\$150.00	EA			

# MEMORANDUM

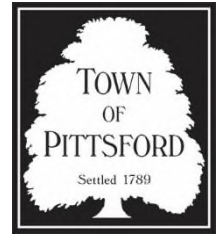
**To:** Pittsford Town Board

**From:** Brian Luke, Director of Finance

**Date:** March 16, 2023

**Regarding:** Surplus Inventory

**For Meeting On:** March 21, 2023



Attached is a list of surplus inventory for the Town Board to declare surplus in order for it to be removed from the Town's inventory.

**Be it resolved, that the attached list of equipment be declared surplus and be removed from the Town's inventory.**

Asset #	Year	Description	Department	Cost	Disposition
11579	1989	Computer Work Station With Hutch	Planning	\$ 1,105.00	Junked
18715	2019	Bobcat T590 #361-5	Parks	\$ 46,248.92	Trade
13910	2001	Echo Chain Saw 698152	Highway	\$ 160.00	Scrap
14404	2006	Desk 30 x 66 A3066LK	Highway	\$ 218.00	Junked
13902	2001	Southbend Gas Stove	Highway	\$ 995.00	Scrap
17220	2011	Stihl Cutoff Saw 172788546	Highway	\$ 705.00	Scrap
17519	2013	Wacker Jumping Jack Tamper 20159969	Highway	\$ 2,550.00	Scrap
17708	2013	Titan Line Sprayer	Highway	\$ 3,750.00	Auction
17916	2015	Tenco 10 Foot Salter 12747	Highway	\$ 2,200.00	Scrap
11820	1985	Larochelle Snow Plow Wing	Highway	\$ 1,433.00	Scrap
20280	2020	Radio & Antenna #477	Highway	\$ 742.00	Junked

ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
MARCH 2023

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
84 LUMBER COMPANY	PJS	160307	0603-648680	POSTS FOR TRAIL MARKERS	523.60
				<b>VENDOR TOTAL</b>	<b>523.60</b>
ABVI - GOODWILL	JRH	160350	IN0013441	2023 FEBRUARY SENIORS BILLING	2,402.40
				<b>VENDOR TOTAL</b>	<b>2,402.40</b>
ACTION TELEPHONE EXCHANGE	PJS	160244	198003032023	MAR 23 - AFTER HRS ANSWER SVC	186.75
				<b>VENDOR TOTAL</b>	<b>186.75</b>
ADAMS LECLAIR LLP	BWL	160360	1251	LEGAL SERVICES RENDERED - BUCKINGHAM PRO	130.00
	BWL	160360	1252	LEGAL SERVICES RENDERED - MARK GIANNINY	65.00
	BWL	160360	1253	LEGAL SERVICES RENDERED - GENERAL	325.00
	BWL	160360	1254	LEGAL SERVICES RENDERED - JP MORGAN CHAS	65.00
				<b>VENDOR TOTAL</b>	<b>585.00</b>
AETNA INC.	BWL	160474	45898888	APRIL HEALTH BILL	16,930.18
				<b>VENDOR TOTAL</b>	<b>16,930.18</b>
ALLIED SPRING & SUSPENSION	PJS	160385	03W4090	SPRING 464	2,487.31
				<b>VENDOR TOTAL</b>	<b>2,487.31</b>
ALTA ENTERPRISES, LLC	PJS	160394	P11/9274	474 PRESSURE SENSOR	309.75
				<b>VENDOR TOTAL</b>	<b>309.75</b>
AMERICAN ROCK SALT CO.	PJS	160330	0736188	474.76 TON	29,492.09
	PJS	160414	0739134	78.08	4,841.75
	PJS	160414	0739378	318.6	19,756.38

**ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
MARCH 2023**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
AMERICAN ROCK SALT CO.	PJS	160414	0738787	117.06	7,258.89
	PJS	160414	0739654	158.07	9,801.93
	PJS	160414	0739433	237.82	14,747.22
	PJS	160486	0739874	109.94 TON	6,817.37
<b>VENDOR TOTAL</b>					<b>92,715.63</b>
ANDERSON	JRH	160455	032023ANDERSON	2023 MARCH INSTRUCTOR PAYMENT - YOUTH BA	665.00
<b>VENDOR TOTAL</b>					<b>665.00</b>
AP PLUMBING	PJS	160259	289516	TH BASEMENT RESTROOM WORK 021523	473.82
	PJS	160322	288776	REPAIR AT LIBRARY	628.14
<b>VENDOR TOTAL</b>					<b>1,101.96</b>
AP TECHNOLOGY, LLC	AM	160296	IN035768	ANNUAL SECURECHECK STANDARD MAINTENANCE	695.00
<b>VENDOR TOTAL</b>					<b>695.00</b>
APPLIED BUSINESS SYS INC	RMN	160319	03082023	2023 TOWN/COUNTY ESCROW RECEIPTS POSTAG	1,406.00
<b>VENDOR TOTAL</b>					<b>1,406.00</b>
ASCAP	BWL	160253	500609948	2023 MUSIC LICENSE CPI ADJ.	12.83
<b>VENDOR TOTAL</b>					<b>12.83</b>
AUTO VALUE PARTS STORES	PJS	160412	640789/L	WIPERS	178.34
	PJS	160380	639565/L	WIPERS	138.78
	PJS	160380	637549/L	CREDIT	-70.32
<b>VENDOR TOTAL</b>					<b>246.80</b>

ACCOUNTS PAYABLE LISTING  
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
AVILA - SMITH	BWL	160341	20221223	ASL SERVICES - BOARD MEETINGS	225.00
	BWL	160339	20230228	ASL SERVICES - JANUARY & FEBRUARY	325.00
<b>VENDOR TOTAL</b>					<b>550.00</b>
BEAM MACK SALES & SERVICE	PJS	160329	63999R	BRAKES 461	407.56
<b>VENDOR TOTAL</b>					<b>407.56</b>
BEE RELENTLESS BOXING LLC	JRH	160462	032023CASTRO	2023 MARCH INSTRUCTOR PAYMENT - BEGINNER	210.00
<b>VENDOR TOTAL</b>					<b>210.00</b>
BEEMAN	JRH	160441	032023BEEMAN	2023 MARCH INSTRUCTOR PAYMENT SENSORY &	147.00
<b>VENDOR TOTAL</b>					<b>147.00</b>
BENEFIT RESOURCE, LLC	BWL	160250	945327	PRE-TAX MONTHLY ADMINISTRATION FEBRUARY	150.00
<b>VENDOR TOTAL</b>					<b>150.00</b>
BRIDGE TOWER OP CO, LLC	BWL	160364	745110761	THE DAILY RECORD (NY) - PUBLIC NOTICE	366.32
	RMN	160354	745110729	PLANNING BRD MEETING	61.09
	RMN	160354	745110728	DRHPB PUBLIC HRG	53.23
<b>VENDOR TOTAL</b>					<b>480.64</b>
BRIGHTON MOWER SERV., INC	PJS	160402	106090	POWER PRUNER PARTS	14.76
<b>VENDOR TOTAL</b>					<b>14.76</b>
CATALOG AND COMMERCE SOLUTIONS, LLC	AM	160292	2417	WEBSITE MANAGEMENT/SUPPORT - 2ND QUARTER	1,600.00

**ACCOUNTS PAYABLE LISTING  
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>1,600.00</b>
<b>CHASE CARD SERVICES</b>	AM	160343	111-3623272-4140249	TREATLIFE SMART WATER LEAK DETECTOR, THU	170.29
	BWL	160473	SHRM-CHERI	SHRM REGISTRATION	244.00
	AM	160489	209642877290	FINAL CUT PRO	1,499.95
	AM	160489	209642877289	LOGIC PRO	999.95
				<b>VENDOR TOTAL</b>	<b>2,914.19</b>
<b>CINTAS CORPORATION #411</b>	PJS	160279	4148131132	RUG AND MOP SERVICE - ALL BUILDINGS	296.07
				<b>VENDOR TOTAL</b>	<b>296.07</b>
<b>CITY TWIRLERS</b>	JRH	160446	032023PEREYRA	2023 MARCH INSTRUCTOR PAYMENT - YOGA FOR	217.00
				<b>VENDOR TOTAL</b>	<b>217.00</b>
<b>CONSTELLATION NEW ENERGY, INC.</b>	PJS	160306	64641190401	DOWNING DRIVE	2.08
	PJS	160306	64620309601	REITZ PARKWAY	80.92
	PJS	160306	64653474101	529 MARSH RD	71.99
	PJS	160306	64665475201	1 PARK RD	114.15
	PJS	160306	64665474801	3950 EAST AVE KNOWLTON	0.00
	PJS	160470	64703064601	MILE POST	114.09
	PJS	160470	64710136601	TOWN HALL	970.43
	PJS	160470	64675438601	THORNELL PARK	180.88
	PJS	160470	64675445601	SCC	2,541.71
	PJS	160470	64715291401	GOLF AVE	775.19
	PJS	160470	64675441101	KINGS BEND	97.32
	PJS	160470	64653648501	KINGS BEND	8.54
	PJS	160470	64653486001	631 MARSH ROAD	0.00
	PJS	160470	64710135001	PORT OF PITTSFORD	0.00
	PJS	160470	63972339702	625 MARSH ROAD	0.00
	PJS	160470	64188340002	625 MARSH ROAD	0.00
	PJS	160470	64715285401	625 MARSH ROAD	0.00
	PJS	160470	64419302502	625 MARSH ROAD	0.00
	PJS	160377	64675498501	LEHIGH STATION	125.00

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
CONSTELLATION NEW ENERGY, INC.	PJS	160377	64675496001	DUNNEWOOD CT	135.16
	PJS	160377	64675509201	PITTSFORD MANOR LANE	54.18
	PJS	160377	64686024801	CANDLEWOOD DR	9.41
	PJS	160377	64686140801	GREYTHORNE HILL	53.89
	PJS	160377	64675505301	POINCIANA DR	5.53
	PJS	160377	64675507101	BRICKSTON	3.57
	PJS	160377	64710134901	4358 EAST AVE	0.00
	BWL	160349	64697161301	1-2 POLES	126.47
	BWL	160349	64697162701	3-6 POLES	116.91
	BWL	160349	64697164001	7 OR MORE	231.28
	BWL	160349	64697159301	POLE MAIN	26.34
	BWL	160349	64697160601	STONETOWN	35.95
	BWL	160349	64697166401	3899 MONROE AVE	171.98
	BWL	160349	64697160101	TOWN AT LARGE	166.58
	<b>VENDOR TOTAL</b>				
COOK BROTHERS TRUCK PARTS	PJS	160427	1815113	SLACK ADJUSTER	210.00
	<b>VENDOR TOTAL</b>				
COPPOLA	JRH	160436	032023COPPOLA	2023 MARCH INSTRUCTOR PAYMENT YOUTH THEM	2,112.93
	<b>VENDOR TOTAL</b>				
CREIGHTON SELF-DEFENSE INC	JRH	160444	032023CREIGHTON	2023 MARCH INSTRUCTOR PAYMENT - MARTIAL	3,138.49
	<b>VENDOR TOTAL</b>				
CROWN CASTLE INTERNATIONAL CORP.	AM	160288	1302305	FIBER SERVICE #S269684 - 170 W. JEFFERSO	1,116.31
	<b>VENDOR TOTAL</b>				
CUSTOM TRUCK CREATIONS, INC.	PJS	160255	14377	VEHICLE 202-3 - MECHANICS BED	8,000.00



**ACCOUNTS PAYABLE LISTING  
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>8,000.00</b>
CYNCON EQUIPMENT INC.	PJS	160381	91580	WIPER ARMS	135.09
				<b>VENDOR TOTAL</b>	<b>135.09</b>
D.J.M. EQUIPMENT, INC. BOBCAT OF THE FINGER LAKE	PJS	160359	01-184711	AIR/OIL FILTERS FOR SKID STEER	148.71
				<b>VENDOR TOTAL</b>	<b>148.71</b>
DAVISON	PJS	160362	030923 DMV	REIMBURSE - HENRIETTA DMV	6.03
	PJS	160243	022823REIMB	REIMBURSE - HENRIETTA DMV 496-1 TRAILER	6.03
				<b>VENDOR TOTAL</b>	<b>12.06</b>
DE LA COLINADOLORES	JRH	160454	032023DELACOLINA	2023 MARCH INSTRUCTOR PAYMENT - SPANISH	681.45
				<b>VENDOR TOTAL</b>	<b>681.45</b>
DEBBIE SUPPLY INC	PJS	160415	664900	THREADED ROD	5.66
				<b>VENDOR TOTAL</b>	<b>5.66</b>
DECKMAN OIL COMPANY	PJS	160356	772992	BLU-DEF	846.92
	PJS	160368	770627	TRACTOR OIL	170.26
				<b>VENDOR TOTAL</b>	<b>1,017.18</b>
DELL MARKETING L.P.	AM	160476	10658783868	MONITORS FOR LIBRARY OPACS	828.88
				<b>VENDOR TOTAL</b>	<b>828.88</b>

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
DEMOCRAT & CHRONICLE	BWL	160361	DC1187406	APRIL NEWSPAPER	33.00
				<b>VENDOR TOTAL</b>	<b>33.00</b>
DIRECT ENERGY BUSINESS MARKETING, LLC	PJS	160403	HS33505929	DIRECT ENERGY TOWN WIDE AND PUMP STATION	4,157.78
				<b>VENDOR TOTAL</b>	<b>4,157.78</b>
DOLOMITE PRODUCTS CO INC	PJS	160334	1104223	LIGHT STONE FILL - BRICKSTON OUTFALL	1,668.45
				<b>VENDOR TOTAL</b>	<b>1,668.45</b>
DONNELLY	JRH	160419	032023DONNELLY	SENIORS TUESDAY LUNCH FOOD	236.84
				<b>VENDOR TOTAL</b>	<b>236.84</b>
EDP, KGS, LLC	JRH	160460	032023SOCCER	2023 MARCH INSTRUCTOR PAYMENT - SOCCER S	790.97
				<b>VENDOR TOTAL</b>	<b>790.97</b>
EMPIRE STATE MULCH SUPPLY COMPANY	PJS	160388	99270	DYED MULCH	1,770.00
				<b>VENDOR TOTAL</b>	<b>1,770.00</b>
EPIC TRAININGS	JRH	160434	032023FULMORE	2023 MARCH INSTRUCTOR PAYMENT AMERICAN R	182.00
				<b>VENDOR TOTAL</b>	<b>182.00</b>
EVEVSKY	JRH	160267	5086	SENIORS TAI CHI, SUN AND GET FIT STRESS	465.00
				<b>VENDOR TOTAL</b>	<b>465.00</b>
FAIRPORT CHILDREN'S THEATER	JRH	160442	032023ROCHA	2023 MARCH INSTRUCTOR PAYMENT THEATRE SC	1,265.60

ACCOUNTS PAYABLE LISTING  
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>1,265.60</b>
FIDELITY SECURITY LIFE COMPANY OF NY	BWL	160298	165680299	EYE MED VISION MARCH	456.08
				<b>VENDOR TOTAL</b>	<b>456.08</b>
FINGER LAKES CASTLE	PJS	160383	873429	GLOVES	280.50
				<b>VENDOR TOTAL</b>	<b>280.50</b>
FIVE STAR EQUIPMENT INC	PJS	160482	P69706	TANK	181.45
	PJS	160392	P69707	FILTERS	388.68
				<b>VENDOR TOTAL</b>	<b>570.13</b>
FJ1, LLC	JRH	160463	032023FJ1	2023 MARCH INSTRUCTOR PAYMENT - NFL INDO	525.00
				<b>VENDOR TOTAL</b>	<b>525.00</b>
FORESTRY SUPPLIERS INC.	PJS	160367	363865-00	CLIMBING GEAR	956.92
				<b>VENDOR TOTAL</b>	<b>956.92</b>
FREEDOM FLAG CO.	JRH	160265	96700	U.S. FLAG SET FOR REC DEPARTMENT	230.00
				<b>VENDOR TOTAL</b>	<b>230.00</b>
FRONTIER COMMUNICATIONS	VN	160273	022223	FEBRUARY 2023 PHONE BILL	60.15
	PJS	160300	585-248-6205-052517-6	HIGHWAY FIRE SEC	60.10
	PJS	160300	585-198-6080-060617-6	PSD FIRE SEC	61.00
	PJS	160300	585-568-4739-052517-6	SCC ELEVATOR	91.44
	PJS	160300	585-385-3241-052517-6	LIBRARY FIRE SEC	0.00
	PJS	160300	585-248-6202-052517-6	TOWN HALL FIRE SEC	393.48

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT	
FRONTIER COMMUNICATIONS	PJS	160302	585-218-9325-061517-6	AUTUMN WOODS	53.17	
	PJS	160302	585-248-2105-061517-6	POINCIANA	60.67	
	PJS	160302	585-248-6204-061517-6	PARK RD	60.63	
	PJS	160302	585-381-3211-061517-6	PITTSFORD MANOR LANE	60.74	
	PJS	160302	585-381-5798-061517-6	MITCHELL ESTATES	60.80	
	PJS	160302	585-381-8896-061517-6	GREYTHORNE HILL	53.25	
	PJS	160302	585-383-1003-061517-6	LEHIGH STATION	53.10	
	PJS	160302	585-383-8317-061517-6	BRICKSTON	60.65	
	PJS	160302	585-383-8809-061517-6	CANDLEWOOD DR	60.77	
	PJS	160302	585-586-0352-061517-6	DOWNING DR	61.60	
	PJS	160302	585-586-1291-061517-6	REITZ PKWY	60.61	
	PJS	160303	585-248-3897-052517-6	PSD FIRE SEC	60.58	
	PJS	160303	585-248-2520-052517-6	PARKS FIRE SEC	60.10	
	PJS	160246	022223 HWY EMISS	HWY EMISSIONS	60.16	
	PJS	160245	022223 DPW FAX	DPW - FAX	60.36	
	JRH	160269	032023FRONTIERSENIORS	SENIORS TELEPHONE SERVICE 2/22/23-3/21/2	61.22	
	JRH	160268	032023RECDEPT	REC TELEPHONE SERVICE 2/22/23-3/21/23	62.19	
	BWL	160310	585-100-2618-050219-6	MONTHLY PHONE PYMT	1,234.01	
	AM	160260	0301/6430-092614-6	6430 KBP NORTH PHONE SERVICE 3/1/23 - 3/	72.57	
	<b>VENDOR TOTAL</b>					<b>2,983.35</b>
	GENERAL WELDING AND FABRICATION	PJS	160478	34417	PARKING LIGHTS 464	488.90
		<b>VENDOR TOTAL</b>				
GIS / SIG	PJS	160456	031523	2023 GIS/SIG ANNUAL CONF 4/11/23 RIT CON	90.00	
	<b>VENDOR TOTAL</b>					<b>90.00</b>
GRASSLAND EQUIPMENT AND IRRIGATION CORPORATION	PJS	160371	1331622	REPLACE HYDRAULIC MOTOR TORO ZTR	1,982.79	
	<b>VENDOR TOTAL</b>					<b>1,982.79</b>
GRAYBAR ELECTRIC CO INC.	PJS	160472	9331081377	FUSE BOX FOR GATE	222.60	
	PJS	160472	9331081378	FUSE BOX FOR GATE	118.44	
	PJS	160477	9331142464	LED FAN / LIGHT SWITCHES	271.08	

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>612.12</b>
HADLOCK PAINT CO. INC.	PJS	160379	002181	PAINT 473	19.99
				<b>VENDOR TOTAL</b>	<b>19.99</b>
HADLOCK'S ACE HARDWARE	PJS	160326	002196	TOOLS,TAPE, WIRE	440.00
	PJS	160347	002170	TAPE, CYLINDER	54.14
	PJS	160423	002198	TOOLS FOR WOODSHOP	93.95
	PJS	160424	002203	BOLTS FOR 461	60.48
	PJS	160479	002222	WIRE CONNECTORS	19.99
	PJS	160426	002205	FASTENERS	17.28
	PJS	160384	002160	IMPACT WRENCH	466.98
				<b>VENDOR TOTAL</b>	<b>1,152.82</b>
HANSON	JRH	160452	032023HANSON	2023 MARCH INSTRUCTOR PAYMENT - BALLET	2,229.61
				<b>VENDOR TOTAL</b>	<b>2,229.61</b>
HARRIS BEACH PLLC	BWL	160251	8904200	OUTSIDE COUNSEL	312.00
				<b>VENDOR TOTAL</b>	<b>312.00</b>
HAWK COLLISION & FRAME	PJS	160422	1171	INSPECTION	20.00
	PJS	160386	1108	INSPECTION 467	20.00
				<b>VENDOR TOTAL</b>	<b>40.00</b>
HIGBIE FARM SUPPLIES, INC	PJS	160366	78260	SPLIT RAIL FENCING	44.00
				<b>VENDOR TOTAL</b>	<b>44.00</b>

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
<b>HILLYARD, INC.</b>	PJS	160282	605042102	CLEANING AND PAPER SUPPLIES ALL BUILDING	1,329.14
	PJS	160286	605042082	ICE MELT	666.89
	PJS	160286	605039097	ORIGINAL INVOICE WITH TAX	716.91
	PJS	160286	800619103	REFUND OF ORIGINAL AND TAX	-716.91
	PJS	160413	605055221	CUSTODIAL SUPPLIES	1,336.09
<b>VENDOR TOTAL</b>					<b>3,332.12</b>
<b>HOME DEPOT</b>	PJS	160309	7032236	MISC HARDWARE FOR TRUCK	42.96
	PJS	160309	0016585	MISC HARDWARE FOR TRUCK	317.64
	PJS	160277	0023090	LUMBER	19.98
	PJS	160325	6017023	SHELVES FOR SIGN SHOP	803.74
	PJS	160471	8024496	TRUCK TOOL BOX / MISC HARDWARE	417.25
	PJS	160471	12470009764846	TRAILER HAND TOOL RACK	134.00
	PJS	160471	12470009764861	WOOD / SCREWS AND BOLTS	115.29
	PJS	160369	5023690	DOCK LUMBER	759.99
	PJS	160370	4023802	ADHESIVE	12.87
	PJS	160370	4340660	LUMBER	19.46
	PJS	160390	0024243	RAGS, AIR FILTER	28.25
	PJS	160407	5072466	MAILBOXES	161.81
	PJS	160408	4010059	2X4 SIGN SHOP	89.40
	<b>VENDOR TOTAL</b>				
<b>IMPERIAL DOOR CONTROLS</b>	PJS	160323	00079073	DOOR REPAIR	201.39
<b>VENDOR TOTAL</b>					<b>201.39</b>
<b>INTERSTATE BATTERY SYSTEM</b>	PJS	160281	24488413	BATTERIES	297.02
<b>VENDOR TOTAL</b>					<b>297.02</b>
<b>INTIVITY, INC.</b>	JRH	160264	1833705-0	REC DEPARTMENT OFFICE SUPPLIES	281.33
	JRH	160352	1834734-0	SENIORS OFFICE & LUNCH CLUB SUPPLIES	58.42
	JRH	160353	1834734-1	SENIORS OFFICE SUPPLIES	69.48
	JRH	160263	1834021-0	REC DEPARTMENT OFFICE SUPPLIES	127.48

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>536.71</b>
<b>IRON MOUNTAIN, INC</b>	RMN	160314	HHWP942	RECORD RETENTION- 03/01/2023 - 03/31/202	919.48
				<b>VENDOR TOTAL</b>	<b>919.48</b>
<b>JOHNSON CONTROLS FIRE PROTECTION LP</b>	BWL	160406	89575738	RELIEF VALVE & COVER PLATE - KBP SOUTH	7,640.00
	PJS	160416	89507419	FIRE EXTINGUISHER INSPECTION KINGS BEND	111.60
				<b>VENDOR TOTAL</b>	<b>7,751.60</b>
<b>KOEGEL</b>	BWL	160252	KOEGEL 23-1	CONFERENCE REIMBURSEMENT	1,725.85
				<b>VENDOR TOTAL</b>	<b>1,725.85</b>
<b>LAKESIDE TOOL, INC.</b>	PJS	160432	325909	GREASE GUN	527.00
	PJS	160387	325787	SOCKETT	115.79
				<b>VENDOR TOTAL</b>	<b>642.79</b>
<b>LANCASTER TANKS &amp; STEEL PRODUCTS</b>	BWL	160405	84831	WASTE OIL STORAGE TANK	2,898.50
				<b>VENDOR TOTAL</b>	<b>2,898.50</b>
<b>LEWIS GENERAL TIRES, INC.</b>	PJS	160283	164056	TRACTOR TIRES	754.30
	PJS	160328	161169	ORINGS	40.00
	PJS	160433	164575	TIRES 461	1,777.14
				<b>VENDOR TOTAL</b>	<b>2,571.44</b>
<b>M.E. SERVICES COMMUNICATION, INC.</b>	VN	160398	24239	NEPALI INTERPRETER PRAKASH PRADHAN - 3/2	90.00

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>90.00</b>
MAGGIO	JRH	160461	032023MAGGIO	2023 MARCH INSTRUCTOR PAYMENT - SELF DEF	182.60
				<b>VENDOR TOTAL</b>	<b>182.60</b>
MAGLIATO	JRH	160451	032023MAGLIATO	2023 MARCH INSTRUCTOR PAYMENT - WIGGLES	578.20
				<b>VENDOR TOTAL</b>	<b>578.20</b>
MANITOU CONCRETE	PJS	160331	1096585	CONCRETE FOR RISERS	691.00
	PJS	160331	1096629	CONCRETE FOR RISERS	691.00
	PJS	160331	1096639	CONCRETE FOR RISERS	691.00
	PJS	160336	1097815	CONCRETE FOR RISERS	691.00
	PJS	160336	1097830	CONCRETE FOR RISERS	691.00
	PJS	160333	1096970	CONCRETE FOR RISERS	691.00
	PJS	160333	1097010	CONCRETE FOR RISERS	691.00
	PJS	160333	1097017	CONCRETE FOR RISERS	691.00
	PJS	160333	1097380	CONCRETE FOR RISERS	691.00
	PJS	160410	1098294	CONCRETE FOR RISERS	2,206.00
	PJS	160397	1096946	RISERS	691.00
	PJS	160397	1097394	RISERS	1,382.00
				<b>VENDOR TOTAL</b>	<b>10,498.00</b>
MCCONEGHY	BWL	160284	069117	GARDEN PLOT REFUND	20.00
				<b>VENDOR TOTAL</b>	<b>20.00</b>
MCVEAN	JRH	160440	032023MCVEAN	2023 MARCH INSTRUCTOR PAYMENT AEROBICS	918.17
				<b>VENDOR TOTAL</b>	<b>918.17</b>
MILLER	JRH	160450	032023LMILLER	2023 MARCH INSTRUCTOR PAYMENT - JUST DAN	268.80



**ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
MARCH 2023**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
MILLER	JRH	160465	032023PMILLER	2023 MARCH INSTRUCTOR PAYMENT - SPRING T	31.50
				<b>VENDOR TOTAL</b>	<b>300.30</b>
MITCHELL1	PJS	160391	IB28900370	MARCH BILLING	399.36
				<b>VENDOR TOTAL</b>	<b>399.36</b>
MORBARK LLC	PJS	160338	0036275-00	SCREENS FOR TUB GRINDER	163.13
				<b>VENDOR TOTAL</b>	<b>163.13</b>
MURRAY	JRH	160469	032023MURRAY	2023 MARCH INSTRUCTOR PAYMENT - ART: CHI	406.70
				<b>VENDOR TOTAL</b>	<b>406.70</b>
MYERS	JRH	160468	032023MYERS	2023 MARCH INSTRUCTOR PAYMENT - PITTSFOR	984.24
				<b>VENDOR TOTAL</b>	<b>984.24</b>
NAPA AUTO PARTS	PJS	160280	6917-047064	WINDSHIELD FLUID	22.60
				<b>VENDOR TOTAL</b>	<b>22.60</b>
NEW YORK MARKING DEVICES CORP.	RMN	160373	96924	NAME PLATE FOR HALI BUCKLEY - PLANNING B	19.70
				<b>VENDOR TOTAL</b>	<b>19.70</b>
NEW YORK STATE RECREATION AND PARK SOCIETY	JRH	160272	116799	CONFERENCE REGISTRATION	350.00
				<b>VENDOR TOTAL</b>	<b>350.00</b>
NOCO ENERGY CORP.	PJS	160411	SP12536159	170.3 GAL	527.08

**ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
MARCH 2023**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
NOCO ENERGY CORP.	PJS	160411	SP12539094	102.90 GAL	303.55
	PJS	160411	SP12541338	100.3 GAL	295.88
	PJS	160481	SP12543392	150.40 GAL	474.80
	PJS	160393	SP12532517	151.60 GALLONS	469.20
	PJS	160395	SP12535062	OIL/WATER SEPARATOR	2,183.50
	<b>VENDOR TOTAL</b>				
NORTHERN STAR MEDICAL HEALTH, PLLC	BWL	160254	7640	EMPLOYEE DRUG SCREENS	135.00
	<b>VENDOR TOTAL</b>				
NYS TOWN CLERK'S ASSOC.	RMN	160357	03082023	NYS TOWN CLERKS ASSOCIATION 2023 CONFERE	125.00
	<b>VENDOR TOTAL</b>				
NYSAMCC, INC.	VN	160257	03022023	2023 NYSAMCC MEMBERSHIP DUES	120.00
	<b>VENDOR TOTAL</b>				
OIL FILTER SERVICE, INC.	PJS	160365	57179	GREASE NEEDLE	45.63
	PJS	160344	57153	461 FUEL FILTERS	36.34
	PJS	160409	57374	OIL FILTER	42.97
	PJS	160483	57413	OIL/AIR FILTERS FOR CONCRETE MIXER	95.50
<b>VENDOR TOTAL</b>					<b>220.44</b>
PAINT MASTERS	PJS	160480	7571059	PAINT FOR 400	68.90
	<b>VENDOR TOTAL</b>				
PAYCHEX, INC.	BWL	160261	2023030200	PAYROLL SERVICES	4,493.35
	BWL	160301	3295686	MARCH ONBOARDING	100.00

**ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
MARCH 2023**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>4,593.35</b>
PAZRAL	JRH	160443	032023PAZRAL	2023 MARCH INSTRUCTOR PAYMENT - YOGA & P	456.99
				<b>VENDOR TOTAL</b>	<b>456.99</b>
PERINTON YOUTH HOCKEY	JRH	160466	032023PYH	2023 MARCH INSTRUCTOR PAYMENT - HOCKEY E	112.56
				<b>VENDOR TOTAL</b>	<b>112.56</b>
PITTSFORD CENTRAL SCHOOLS	PJS	160274	4223-23A	PSD DIESEL AND UNLEAD FUEL	1,540.22
	PJS	160278	4222-23A	MONTHLY PARKS FUEL USAGE	1,415.17
	PJS	160345	4221-23A	HIGHWAY FUEL	12,666.57
	JRH	160270	4219-23A	SENIORS FEBRUARY 2023 FUEL	102.31
	PJS	160266	4224-23A	DPW MONTHLY FUEL CHARGES	919.75
	JRH	160375	032023PCSD	BREAK CAMP BUS DRIVER FOR TINKER PARK FI	236.00
				<b>VENDOR TOTAL</b>	<b>16,880.02</b>
PITTSFORD YOUTH SERVICES INCORPORATED	BWL	160276	4167	MARCH YOUTH SERVICES	5,500.00
				<b>VENDOR TOTAL</b>	<b>5,500.00</b>
PLUG & PAY TECHNOLOGIES	JRH	160271	FEB2023	2023 FEBRUARY PLUG & PAY BILLING	30.00
				<b>VENDOR TOTAL</b>	<b>30.00</b>
RAY KERHAERT'S TOWING,INC	PJS	160382	022401	464 TOW	302.00
				<b>VENDOR TOTAL</b>	<b>302.00</b>
REGIONAL INTERNATIONAL CORPORATION	PJS	160342	011206316P:02	MUDFLAPS 461	105.52
	PJS	160396	011206188P	RADIATOR CAP	65.28

**ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
MARCH 2023**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>170.80</b>
<b>RENU SURFACE RESTORATION</b>	PJS	160404	5372	LIBRARY TILE FLOOR CLEANING, SEAL MAIN H	2,700.00
				<b>VENDOR TOTAL</b>	<b>2,700.00</b>
<b>ROBINSON</b>	VN	160256	022823	FINGERPRINTING EXPENSE	88.50
	VN	160285	03062023	SMALL CLAIMS POSTAGE - MONSTER ELITE LAC	8.13
				<b>VENDOR TOTAL</b>	<b>96.63</b>
<b>ROCHESTER FENCING CLUB</b>	JRH	160459	032023RFC	2023 MARCH INSTRUCTOR PAYMENT - FIT KIDS	72.80
				<b>VENDOR TOTAL</b>	<b>72.80</b>
<b>ROCHESTER GAS &amp; ELECTRIC</b>	PJS	160287	12910455282	631 MARSH RD PARK - RGE FEB '23	275.85
	BWL	160316	0188930223000003	MONTHLY GAS LIGHTS	64.19
	PJS	160453	11016715143	295 FAIRPORT RD PUMP STATION	59.14
	PJS	160464	12610510182	BARKER RD PARK ELECTRIC AND CONSTELLATI	285.26
				<b>VENDOR TOTAL</b>	<b>684.44</b>
<b>ROCKLER WOODWORKING AND HARDWARE</b>	PJS	160320	10462736	ROUTER BITS	235.93
				<b>VENDOR TOTAL</b>	<b>235.93</b>
<b>S &amp; S WORLDWIDE, INC</b>	JRH	160418	IN101154863	AFTER SCHOOL CRAFT SUPPLIES	133.76
	JRH	160421	IN101156389	AFTER SCHOOL CRAFT SUPPLIES	102.57
	JRH	160262	IN101150897	PANTHER PALS CRAFT SUPPLIES	50.61
				<b>VENDOR TOTAL</b>	<b>286.94</b>
<b>SAFETY - KLEEN CORP.</b>	PJS	160389	91132829	USED OIL	25.00

**ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
MARCH 2023**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>25.00</b>
SANDBURG OIL CO., INC.	PJS	160358	112510	OIL FOR TUB GRINDER	1,353.00
				<b>VENDOR TOTAL</b>	<b>1,353.00</b>
SEYREK SEALERS LLC	PJS	160299	PITTSTOWNFEB23	DISPOSAL SVC - TOWN WIDE	1,753.55
	PJS	160248	PITTSFEB	2023 REFUSE DISTRICTS	30,780.89
	PJS	160247	FEBROLLOFF	FEB ROLL OFF	3,290.00
				<b>VENDOR TOTAL</b>	<b>35,824.44</b>
SLAUGHTER	JRH	160458	032023SLAUGHTER	2023 MARCH INSTRUCTOR PAYMENT - RECREATI	1,955.10
				<b>VENDOR TOTAL</b>	<b>1,955.10</b>
SMITH	BWL	160346	20221111	ASL FOR VETERANS DAY CEREMONY	75.00
				<b>VENDOR TOTAL</b>	<b>75.00</b>
SOFTWARE HOUSE INTERNATIONAL, INC.	AM	160400	B16587535	ADOBE ACROBAT PRO & PHOTOSHOP FOR TEAMS	3,987.82
				<b>VENDOR TOTAL</b>	<b>3,987.82</b>
SPRINGBROOK SOFTWARE, LLC	AM	160401	TM INV-006195	SPRINGBROOK CIRRUS MIGRATION PROFESSIONA	614.25
				<b>VENDOR TOTAL</b>	<b>614.25</b>
ST GEORGE	JRH	160438	032023STGEORGE	2023 MARCH INSTRUCTOR PAYMENT DEFENSIVE	63.00
				<b>VENDOR TOTAL</b>	<b>63.00</b>

**ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
MARCH 2023**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
STAPLES	RMN	160304	8069376131	GENERAL OFFICE SUPPLIES	72.10
	RMN	160305	8069376131	GENERAL OFFICE SUPPLIES-ASSESSOR CALCULT	133.92
<b>VENDOR TOTAL</b>					<b>206.02</b>
STATE COMPTROLLER	BWL	160258	2636690-2023-01-01	TOWN COURT FEES: JANUARY	2,045.25
	BWL	160312	2636690-2022-12-01	TOWN COURT FEES: DECEMBER	1,163.50
<b>VENDOR TOTAL</b>					<b>3,208.75</b>
STREET SKILLS, LLC	JRH	160447	032023DELVECCHIO	2023 MARCH INSTRUCTOR PAYMENT - PRELICEN	35.00
<b>VENDOR TOTAL</b>					<b>35.00</b>
SYNERGY GLOBAL SOLUTIONS	AM	160315	148422	ARCSERVE BACKUP FILE SERVER MODULE - MAI	1,084.63
<b>VENDOR TOTAL</b>					<b>1,084.63</b>
T. MINA SUPPLY EAST, INC.	PJS	160417	S1454135.001	8"ELBOWS	1,085.60
<b>VENDOR TOTAL</b>					<b>1,085.60</b>
T.Y. LIN INTERNATIONAL	BWL	160348	122212050	ENGINEER REVIEW FEES - KILBOURN PLACE AP	2,737.50
<b>VENDOR TOTAL</b>					<b>2,737.50</b>
THE DUKE COMPANY	PJS	160355	001539787	REBAR	262.50
<b>VENDOR TOTAL</b>					<b>262.50</b>
THE IDEA WORKS OF NY, INC	PJS	160487	37614	TSHIRTS	1,048.80

**ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
MARCH 2023**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>1,048.80</b>
THOMSON REUTERS - WEST	BWL	160378	847909859	FEBRUARY WEST LAW	320.67
				<b>VENDOR TOTAL</b>	<b>320.67</b>
THRU-WAY SPRING, INC	PJS	160332	180081	FLOW LIGHTS 451	420.00
	PJS	160335	179774	FLOOR MAT BACK RACK	799.00
	PJS	160428	180756	CHAIN 460	1,319.53
	PJS	160429	180792	CHAIN 465	1,319.53
	PJS	160431	180421	FLOOR MAT BACK RACK	140.24
				<b>VENDOR TOTAL</b>	<b>3,998.30</b>
TOSHIBA BUSINESS SOLUTIONS	PJS	160311	5977474	DPW COPIER 2ND FL 1ST QTR CHARGES	323.52
	PJS	160308	5979655	TOSHIBA MONTHLY COPIER MAINT - PSD	30.27
	AM	160445	5974445	DOCUWARE-SOLUTIONS SOFTWARE SUPPORT 3/1/	1,000.00
	PJS	160340	5979619	FEB BILLING	33.54
	BWL	160435	5974604	MANAGED PRINT SERVICES	234.00
	VN	160351	5979629	COPIER BILL - FEBRUARY 2023	20.00
	RMN	160313	5977417	MAINTENANCE INVOICE 1ST FLOOR COPIER-02/	74.74
				<b>VENDOR TOTAL</b>	<b>1,716.07</b>
TRACEY ROAD EQUIPMENT	PJS	160327	X105094977:02	WINDOW SWITCH 459	54.40
				<b>VENDOR TOTAL</b>	<b>54.40</b>
TREETOP PRODUCTS	PJS	160321	INVTRE20100	REPLACEMENT BENCH FOR CEMETERY	643.28
				<b>VENDOR TOTAL</b>	<b>643.28</b>
URMC DEPARTMENT OF PSYCHIATRY	BWL	160249	TOP0323	MARCH EAP SERVICES	210.83

**ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
MARCH 2023**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>210.83</b>
<b>USI INSURANCE SERVICES LLC</b>	BWL	160374	4484033	VEHICLE INSURANCE	10.00
				<b>VENDOR TOTAL</b>	<b>10.00</b>
<b>VALLEY FAB &amp; EQUIPMENT, INC.</b>	PJS	160485	134825	458 PLOW	225.28
	PJS	160484	134816	BACK UP CAMERA FOR NEW DUMP TRUCK	1,709.70
				<b>VENDOR TOTAL</b>	<b>1,934.98</b>
<b>VAN BORTEL FORD</b>	PJS	160376	421227	336 BRAKE SHIFT ACTUATOR	101.22
				<b>VENDOR TOTAL</b>	<b>101.22</b>
<b>VITTOZZI</b>	JRH	160449	032023VITTOZZI	2023 MARCH INSTRUCTOR PAYMENT - YOGA	112.00
				<b>VENDOR TOTAL</b>	<b>112.00</b>
<b>W. B. MASON CO., INC.</b>	RMN	160399	236574509	GENERAL OFFICE SUPPLIES	16.82
	RMN	160399	236716125	GENERAL OFFICE SUPPLIES	66.52
				<b>VENDOR TOTAL</b>	<b>83.34</b>
<b>WARD</b>	RMN	160372	03132023	COURIER REIMBURSEMENT-2/13/2023 - 3/10/2	34.19
				<b>VENDOR TOTAL</b>	<b>34.19</b>
<b>WEGMANS FOOD MARKETS INC</b>	JRH	160420	032023WEGMANSREC	FOOD AND SUPPLIES	992.35
	JRH	160425	032023WEGMANSSENIORS	SENIORS FOOD FROM WEGMANS	869.41
	BWL	160363	03102023WEGMANS-SENIORS	WEGMANS ACCOUNT CORRECTION	85.00



ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
MARCH 2023

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>1,946.76</b>
WERNER	JRH	160437	032023WERNER	2023 MARCH INSTRUCTOR PAYMENT PRIVATE PI	211.10
				<b>VENDOR TOTAL</b>	<b>211.10</b>
WISSET	JRH	160448	032023WISSET	2023 MARCH INSTRUCTOR PAYMENT - TEENY TI	627.70
				<b>VENDOR TOTAL</b>	<b>627.70</b>
WONDRACK	JRH	160467	032023WONDRACK	2023 MARCH INSTRUCTOR PAYMENT - COUPLES	178.50
				<b>VENDOR TOTAL</b>	<b>178.50</b>
WOODCRAFT	PJS	160324	2037566	SUPPLIES FOR WOOD SHOP	227.95
				<b>VENDOR TOTAL</b>	<b>227.95</b>
WRIGHT	JRH	160439	032023WRIGHT	2023 MARCH INSTRUCTOR PAYMENT EDGE11 SOC	267.75
				<b>VENDOR TOTAL</b>	<b>267.75</b>
ZHANG	JRH	160457	032023ZHANG	2023 MARCH INSTRUCTOR PAYMENT - JUNIOR V	262.50
				<b>VENDOR TOTAL</b>	<b>262.50</b>
				<b>REPORT TOTAL</b>	<b>316,711.89</b>

END OF REPORT

# TOWN OF PITTSFORD

## Expense Control Report

Fiscal Year: 2023 Period From: 1 To: 12

		<b>Curr. Month Total Expended</b>	<b>Original Budget</b>	<b>YTD Adjusted Budget</b>	<b>YTD Actual Expended</b>	<b>YTD Unexpended Balance</b>	<b>YTD Encumbered</b>	<b>YTD Available Balance</b>	<b>Percent Exp. Balance</b>
<b>Fund 0001</b>	<b>GENERAL FUND</b>								
<b>Dept 1010</b>	<b>TOWN BOARD</b>								
0001	PERSONAL SERVICES	7,853.84	102,100.00	102,100.00	23,561.52	78,538.48	0.00	78,538.48	23.08
0004	CONTRACTUAL & MISC. EXPENSE	625.00	4,000.00	4,000.00	625.00	3,375.00	0.00	3,375.00	15.63
<b>Total Dept 1010</b>	<b>TOWN BOARD</b>	<b>8,478.84</b>	<b>106,100.00</b>	<b>106,100.00</b>	<b>24,186.52</b>	<b>81,913.48</b>	<b>0.00</b>	<b>81,913.48</b>	<b>22.80</b>
<b>Dept 1110</b>	<b>TOWN JUSTICES</b>								
0001	PERSONAL SERVICES	14,878.53	258,713.00	258,713.00	36,904.48	221,808.52	0.00	221,808.52	14.26
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	225.95	274.05	0.00	274.05	45.19
0004	CONTRACTUAL & MISC. EXPENSE	422.57	141,155.00	141,518.96	28,394.00	113,124.96	395.96	112,729.00	20.06
<b>Total Dept 1110</b>	<b>TOWN JUSTICES</b>	<b>15,301.10</b>	<b>400,368.00</b>	<b>400,731.96</b>	<b>65,524.43</b>	<b>335,207.53</b>	<b>395.96</b>	<b>334,811.57</b>	<b>16.35</b>
<b>Dept 1220</b>	<b>TOWN SUPERVISOR</b>								
0001	PERSONAL SERVICES	14,699.30	191,091.00	191,091.00	42,000.52	149,090.48	0.00	149,090.48	21.98
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	116.53	4,975.00	5,100.65	444.70	4,655.95	350.00	4,305.95	8.72
<b>Total Dept 1220</b>	<b>TOWN SUPERVISOR</b>	<b>14,815.83</b>	<b>196,566.00</b>	<b>196,691.65</b>	<b>42,445.22</b>	<b>154,246.43</b>	<b>350.00</b>	<b>153,896.43</b>	<b>21.58</b>
<b>Dept 1230</b>	<b>COMMUNITY SERVICE</b>								
0001	PERSONAL SERVICES	8,215.92	106,807.00	106,807.00	20,539.80	86,267.20	0.00	86,267.20	19.23
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	0.00	25,950.00	25,950.00	3,062.44	22,887.56	0.00	22,887.56	11.80
<b>Total Dept 1230</b>	<b>COMMUNITY SERVICE</b>	<b>8,215.92</b>	<b>133,257.00</b>	<b>133,257.00</b>	<b>23,602.24</b>	<b>109,654.76</b>	<b>0.00</b>	<b>109,654.76</b>	<b>17.71</b>
<b>Dept 1310</b>	<b>DIRECTOR OF FINANCE</b>								
0001	PERSONAL SERVICES	9,258.72	120,000.00	120,000.00	23,599.13	96,400.87	0.00	96,400.87	19.67
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	6.02	4,850.00	4,850.00	1,405.40	3,444.60	0.00	3,444.60	28.98
<b>Total Dept 1310</b>	<b>DIRECTOR OF FINANCE</b>	<b>9,264.74</b>	<b>125,850.00</b>	<b>125,850.00</b>	<b>25,004.53</b>	<b>100,845.47</b>	<b>0.00</b>	<b>100,845.47</b>	<b>19.87</b>
<b>Dept 1320</b>	<b>INDEPENDENT AUDIT</b>								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	47,000.00	47,000.00	3,000.00	44,000.00	0.00	44,000.00	6.38
<b>Total Dept 1320</b>	<b>INDEPENDENT AUDIT</b>	<b>0.00</b>	<b>47,000.00</b>	<b>47,000.00</b>	<b>3,000.00</b>	<b>44,000.00</b>	<b>0.00</b>	<b>44,000.00</b>	<b>6.38</b>
<b>Dept 1330</b>	<b>TAX COLLECTION</b>								
0001	PERSONAL SERVICES	3,761.46	48,900.00	48,900.00	9,404.26	39,495.74	0.00	39,495.74	19.23
0004	CONTRACTUAL & MISC. EXPENSE	117.80	9,000.00	9,000.00	159.20	8,840.80	0.00	8,840.80	1.77
<b>Total Dept 1330</b>	<b>TAX COLLECTION</b>	<b>3,879.26</b>	<b>57,900.00</b>	<b>57,900.00</b>	<b>9,563.46</b>	<b>48,336.54</b>	<b>0.00</b>	<b>48,336.54</b>	<b>16.52</b>

# TOWN OF PITTSFORD

## Expense Control Report

Fiscal Year: 2023 Period From: 1 To: 12

		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
<b>Fund 0001</b>	<b>GENERAL FUND</b>								
<b>Dept 1355</b>	<b>ASSESSOR</b>								
0001	PERSONAL SERVICES	12,265.56	189,485.00	189,485.00	31,583.70	157,901.30	0.00	157,901.30	16.67
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	212.66	13,530.00	13,680.00	688.20	12,991.80	0.00	12,991.80	5.03
<b>Total Dept 1355</b>	<b>ASSESSOR</b>	<b>12,478.22</b>	<b>203,515.00</b>	<b>203,665.00</b>	<b>32,271.90</b>	<b>171,393.10</b>	<b>0.00</b>	<b>171,393.10</b>	<b>15.85</b>
<b>Dept 1375</b>	<b>CREDIT CARD FEES</b>								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	35,000.00	35,000.00	4,700.28	30,299.72	0.00	30,299.72	13.43
<b>Total Dept 1375</b>	<b>CREDIT CARD FEES</b>	<b>0.00</b>	<b>35,000.00</b>	<b>35,000.00</b>	<b>4,700.28</b>	<b>30,299.72</b>	<b>0.00</b>	<b>30,299.72</b>	<b>13.43</b>
<b>Dept 1410</b>	<b>TOWN CLERK</b>								
0001	PERSONAL SERVICES	14,669.41	191,663.00	191,663.00	36,580.62	155,082.38	0.00	155,082.38	19.09
0002	EQUIPMENT & CAPITAL OUTLAY	200.00	1,000.00	1,000.00	574.94	425.06	0.00	425.06	57.49
0004	CONTRACTUAL & MISC. EXPENSE	250.93	10,350.00	10,350.00	941.19	9,408.81	810.00	8,598.81	9.09
<b>Total Dept 1410</b>	<b>TOWN CLERK</b>	<b>15,120.34</b>	<b>203,013.00</b>	<b>203,013.00</b>	<b>38,096.75</b>	<b>164,916.25</b>	<b>810.00</b>	<b>164,106.25</b>	<b>18.77</b>
<b>Dept 1420</b>	<b>ATTORNEY</b>								
0001	PERSONAL SERVICES	3,784.92	49,204.00	49,204.00	12,395.13	36,808.87	0.00	36,808.87	25.19
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	250.00	250.00	0.00	250.00	0.00	250.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	2,949.45	15,600.00	17,882.00	3,641.88	14,240.12	2,282.00	11,958.12	20.37
<b>Total Dept 1420</b>	<b>ATTORNEY</b>	<b>6,734.37</b>	<b>65,054.00</b>	<b>67,336.00</b>	<b>16,037.01</b>	<b>51,298.99</b>	<b>2,282.00</b>	<b>49,016.99</b>	<b>23.82</b>
<b>Dept 1430</b>	<b>PERSONNEL</b>								
0001	PERSONAL SERVICES	6,276.92	111,600.00	111,600.00	15,691.39	95,908.61	0.00	95,908.61	14.06
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	2,000.00	2,000.00	0.00	2,000.00	0.00	2,000.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	5,461.25	134,800.00	134,879.70	17,084.82	117,794.88	79.70	117,715.18	12.67
<b>Total Dept 1430</b>	<b>PERSONNEL</b>	<b>11,738.17</b>	<b>248,400.00</b>	<b>248,479.70</b>	<b>32,776.21</b>	<b>215,703.49</b>	<b>79.70</b>	<b>215,623.79</b>	<b>13.19</b>
<b>Dept 1440</b>	<b>ENGINEERING</b>								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	20,000.00	25,439.00	0.00	25,439.00	5,439.00	20,000.00	0.00
<b>Total Dept 1440</b>	<b>ENGINEERING</b>	<b>0.00</b>	<b>20,000.00</b>	<b>25,439.00</b>	<b>0.00</b>	<b>25,439.00</b>	<b>5,439.00</b>	<b>20,000.00</b>	<b>0.00</b>
<b>Dept 1450</b>	<b>ELECTIONS</b>								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
<b>Total Dept 1450</b>	<b>ELECTIONS</b>	<b>0.00</b>	<b>500.00</b>	<b>500.00</b>	<b>0.00</b>	<b>500.00</b>	<b>0.00</b>	<b>500.00</b>	<b>0.00</b>
<b>Dept 1460</b>	<b>RECORDS MANAGEMENT</b>								
0004	CONTRACTUAL & MISC.	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00

# TOWN OF PITTSFORD

## Expense Control Report

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		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
<b>Fund 0001</b>	<b>GENERAL FUND</b>								
<b>Dept 1460</b>	<b>RECORDS MANAGEMENT EXPENSE</b>								
<b>Total Dept 1460</b>	<b>RECORDS MANAGEMENT</b>	<b>0.00</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.00</b>
<b>Dept 1490</b>	<b>PUBLIC WORKS</b>								
0001	PERSONAL SERVICES	18,342.96	247,250.00	247,250.00	48,415.46	198,834.54	0.00	198,834.54	19.58
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	264.97	19,060.00	19,073.89	805.97	18,267.92	0.00	18,267.92	4.23
<b>Total Dept 1490</b>	<b>PUBLIC WORKS</b>	<b>18,607.93</b>	<b>267,310.00</b>	<b>267,323.89</b>	<b>49,221.43</b>	<b>218,102.46</b>	<b>0.00</b>	<b>218,102.46</b>	<b>18.41</b>
<b>Dept 1620</b>	<b>BUILDING</b>								
0001	PERSONAL SERVICES	383.52	5,000.00	5,000.00	958.80	4,041.20	0.00	4,041.20	19.18
0004	CONTRACTUAL & MISC. EXPENSE	8,552.13	270,251.00	270,527.06	29,620.15	240,906.91	65.00	240,841.91	10.95
<b>Total Dept 1620</b>	<b>BUILDING</b>	<b>8,935.65</b>	<b>275,251.00</b>	<b>275,527.06</b>	<b>30,578.95</b>	<b>244,948.11</b>	<b>65.00</b>	<b>244,883.11</b>	<b>11.10</b>
<b>Dept 1670</b>	<b>CENTRAL MAILING</b>								
0004	CONTRACTUAL & MISC. EXPENSE	1,406.00	60,000.00	60,000.00	9,804.89	50,195.11	0.00	50,195.11	16.34
<b>Total Dept 1670</b>	<b>CENTRAL MAILING</b>	<b>1,406.00</b>	<b>60,000.00</b>	<b>60,000.00</b>	<b>9,804.89</b>	<b>50,195.11</b>	<b>0.00</b>	<b>50,195.11</b>	<b>16.34</b>
<b>Dept 1680</b>	<b>DATA PROCESSING</b>								
0001	PERSONAL SERVICES	18,098.82	237,885.00	237,885.00	46,537.05	191,347.95	0.00	191,347.95	19.56
0002	EQUIPMENT & CAPITAL OUTLAY	170.29	2,500.00	3,181.61	1,044.41	2,137.20	0.00	2,137.20	32.83
0004	CONTRACTUAL & MISC. EXPENSE	13,281.05	156,736.00	255,226.54	28,840.17	226,386.37	92,985.70	133,400.67	11.30
<b>Total Dept 1680</b>	<b>DATA PROCESSING</b>	<b>31,550.16</b>	<b>397,121.00</b>	<b>496,293.15</b>	<b>76,421.63</b>	<b>419,871.52</b>	<b>92,985.70</b>	<b>326,885.82</b>	<b>15.40</b>
<b>Dept 1910</b>	<b>UNALLOCATED INSURANCE</b>								
0004	CONTRACTUAL & MISC. EXPENSE	10.00	235,000.00	235,000.00	10.00	234,990.00	0.00	234,990.00	0.00
<b>Total Dept 1910</b>	<b>UNALLOCATED INSURANCE</b>	<b>10.00</b>	<b>235,000.00</b>	<b>235,000.00</b>	<b>10.00</b>	<b>234,990.00</b>	<b>0.00</b>	<b>234,990.00</b>	<b>0.00</b>
<b>Dept 1920</b>	<b>MUNICIPAL ASSOCIATION DUES</b>								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	1,900.00	1,900.00	1,650.00	250.00	0.00	250.00	86.84
<b>Total Dept 1920</b>	<b>MUNICIPAL ASSOCIATION DUES</b>	<b>0.00</b>	<b>1,900.00</b>	<b>1,900.00</b>	<b>1,650.00</b>	<b>250.00</b>	<b>0.00</b>	<b>250.00</b>	<b>86.84</b>
<b>Dept 1930</b>	<b>JUDGEMENTS/CLAIMS</b>								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	4,000.00	4,000.00	0.00	4,000.00	0.00	4,000.00	0.00
<b>Total Dept 1930</b>	<b>JUDGEMENTS/CLAIMS</b>	<b>0.00</b>	<b>4,000.00</b>	<b>4,000.00</b>	<b>0.00</b>	<b>4,000.00</b>	<b>0.00</b>	<b>4,000.00</b>	<b>0.00</b>
<b>Dept 1950</b>	<b>PROPERTY TAX</b>								
0004	CONTRACTUAL & MISC.	0.00	7,500.00	7,500.00	6,052.08	1,447.92	0.00	1,447.92	80.69

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<b>Fund 0001</b>	<b>GENERAL FUND</b>								
<b>Dept 1950</b>	<b>PROPERTY TAX EXPENSE</b>								
<b>Total Dept 1950</b>	<b>PROPERTY TAX</b>	<b>0.00</b>	<b>7,500.00</b>	<b>7,500.00</b>	<b>6,052.08</b>	<b>1,447.92</b>	<b>0.00</b>	<b>1,447.92</b>	<b>80.69</b>
<b>Dept 1989</b>	<b>UNCLASSIFIED</b>								
0002	EQUIPMENT & CAPITAL OUTLAY	1,409.88	189,250.00	204,525.00	9,838.87	194,686.13	73,801.34	120,884.79	4.81
<b>Total Dept 1989</b>	<b>UNCLASSIFIED</b>	<b>1,409.88</b>	<b>189,250.00</b>	<b>204,525.00</b>	<b>9,838.87</b>	<b>194,686.13</b>	<b>73,801.34</b>	<b>120,884.79</b>	<b>4.81</b>
<b>Dept 1990</b>	<b>CONTINGENCY</b>								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	150,000.00	131,775.00	0.00	131,775.00	0.00	131,775.00	0.00
<b>Total Dept 1990</b>	<b>CONTINGENCY</b>	<b>0.00</b>	<b>150,000.00</b>	<b>131,775.00</b>	<b>0.00</b>	<b>131,775.00</b>	<b>0.00</b>	<b>131,775.00</b>	<b>0.00</b>
<b>Dept 2620</b>	<b>CUSTODIAL</b>								
0001	PERSONAL SERVICES	37,189.38	466,682.00	466,682.00	91,199.14	375,482.86	0.00	375,482.86	19.54
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	4,600.00	109,196.86	6,644.51	102,552.35	98,846.64	3,705.71	6.08
0004	CONTRACTUAL & MISC. EXPENSE	17,725.25	185,029.00	208,141.06	57,490.33	150,650.73	44,048.94	106,601.79	27.62
<b>Total Dept 2620</b>	<b>CUSTODIAL</b>	<b>54,914.63</b>	<b>656,311.00</b>	<b>784,019.92</b>	<b>155,333.98</b>	<b>628,685.94</b>	<b>142,895.58</b>	<b>485,790.36</b>	<b>19.81</b>
<b>Dept 3120</b>	<b>CROSSING GUARDS</b>								
0001	PERSONAL SERVICES	14,003.46	192,090.00	192,090.00	30,061.91	162,028.09	0.00	162,028.09	15.65
0004	CONTRACTUAL & MISC. EXPENSE	0.00	1,450.00	1,450.00	0.00	1,450.00	0.00	1,450.00	0.00
<b>Total Dept 3120</b>	<b>CROSSING GUARDS</b>	<b>14,003.46</b>	<b>193,540.00</b>	<b>193,540.00</b>	<b>30,061.91</b>	<b>163,478.09</b>	<b>0.00</b>	<b>163,478.09</b>	<b>15.53</b>
<b>Dept 3310</b>	<b>TRAFFIC</b>								
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	9,000.00	9,500.00	0.00	9,500.00	500.00	9,000.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	821.98	8,000.00	19,391.60	9,285.41	10,106.19	3,667.60	6,438.59	47.88
<b>Total Dept 3310</b>	<b>TRAFFIC</b>	<b>821.98</b>	<b>17,000.00</b>	<b>28,891.60</b>	<b>9,285.41</b>	<b>19,606.19</b>	<b>4,167.60</b>	<b>15,438.59</b>	<b>32.14</b>
<b>Dept 3510</b>	<b>CONTROL OF ANIMALS</b>								
0001	PERSONAL SERVICES	4,908.32	64,000.00	64,000.00	12,270.80	51,729.20	0.00	51,729.20	19.17
0004	CONTRACTUAL & MISC. EXPENSE	68.47	6,000.00	6,000.00	209.53	5,790.47	0.00	5,790.47	3.49
<b>Total Dept 3510</b>	<b>CONTROL OF ANIMALS</b>	<b>4,976.79</b>	<b>70,000.00</b>	<b>70,000.00</b>	<b>12,480.33</b>	<b>57,519.67</b>	<b>0.00</b>	<b>57,519.67</b>	<b>17.83</b>
<b>Dept 4210</b>	<b>YOUTH SERVICES</b>								
0004	CONTRACTUAL & MISC. EXPENSE	5,500.00	66,000.00	66,000.00	16,500.00	49,500.00	0.00	49,500.00	25.00
<b>Total Dept 4210</b>	<b>YOUTH SERVICES</b>	<b>5,500.00</b>	<b>66,000.00</b>	<b>66,000.00</b>	<b>16,500.00</b>	<b>49,500.00</b>	<b>0.00</b>	<b>49,500.00</b>	<b>25.00</b>
<b>Dept 4560</b>	<b>PHYSICIAN</b>								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	1,400.00	1,400.00	295.00	1,105.00	0.00	1,105.00	21.07

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<b>Fund 0001</b>	<b>GENERAL FUND</b>								
<b>Dept 4560</b>	<b>PHYSICIAN</b>								
<b>Total Dept 4560</b>	<b>PHYSICIAN</b>	<b>0.00</b>	<b>1,400.00</b>	<b>1,400.00</b>	<b>295.00</b>	<b>1,105.00</b>	<b>0.00</b>	<b>1,105.00</b>	<b>21.07</b>
<b>Dept 5010</b>	<b>SUPERINTENDENT OF HIGHWAYS</b>								
0001	PERSONAL SERVICES	5,008.00	66,104.00	66,104.00	12,066.40	54,037.60	0.00	54,037.60	18.25
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	500.00	0.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	33.54	1,000.00	1,000.00	338.95	661.05	660.00	1.05	33.90
<b>Total Dept 5010</b>	<b>SUPERINTENDENT OF HIGHWAYS</b>	<b>5,041.54</b>	<b>67,604.00</b>	<b>67,604.00</b>	<b>12,405.35</b>	<b>55,198.65</b>	<b>1,160.00</b>	<b>54,038.65</b>	<b>18.35</b>
<b>Dept 5132</b>	<b>HIGHWAY GARAGE</b>								
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	26,000.00	43,797.00	12,113.40	31,683.60	8,132.00	23,551.60	27.66
0004	CONTRACTUAL & MISC. EXPENSE	3,960.08	54,128.00	55,928.00	11,624.67	44,303.33	1,976.02	42,327.31	20.79
<b>Total Dept 5132</b>	<b>HIGHWAY GARAGE</b>	<b>3,960.08</b>	<b>80,128.00</b>	<b>99,725.00</b>	<b>23,738.07</b>	<b>75,986.93</b>	<b>10,108.02</b>	<b>65,878.91</b>	<b>23.80</b>
<b>Dept 5182</b>	<b>STREET LIGHTING</b>								
0004	CONTRACTUAL & MISC. EXPENSE	166.58	40,000.00	40,000.00	2,423.87	37,576.13	0.00	37,576.13	6.06
<b>Total Dept 5182</b>	<b>STREET LIGHTING</b>	<b>166.58</b>	<b>40,000.00</b>	<b>40,000.00</b>	<b>2,423.87</b>	<b>37,576.13</b>	<b>0.00</b>	<b>37,576.13</b>	<b>6.06</b>
<b>Dept 6410</b>	<b>PUBLICITY</b>								
0001	PERSONAL SERVICES	6,000.00	108,423.00	108,423.00	15,000.00	93,423.00	0.00	93,423.00	13.83
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	5.93	52,370.00	52,370.00	6,372.17	45,997.83	0.00	45,997.83	12.17
<b>Total Dept 6410</b>	<b>PUBLICITY</b>	<b>6,005.93</b>	<b>161,293.00</b>	<b>161,293.00</b>	<b>21,372.17</b>	<b>139,920.83</b>	<b>0.00</b>	<b>139,920.83</b>	<b>13.25</b>
<b>Dept 6510</b>	<b>VETERANS SERVICE</b>								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	300.00	300.00	0.00	300.00	0.00	300.00	0.00
<b>Total Dept 6510</b>	<b>VETERANS SERVICE</b>	<b>0.00</b>	<b>300.00</b>	<b>300.00</b>	<b>0.00</b>	<b>300.00</b>	<b>0.00</b>	<b>300.00</b>	<b>0.00</b>
<b>Dept 6772</b>	<b>PROGRAMS FOR AGING</b>								
0001	PERSONAL SERVICES	12,494.62	172,000.00	172,000.00	29,824.97	142,175.03	0.00	142,175.03	17.34
0004	CONTRACTUAL & MISC. EXPENSE	4,421.82	104,490.00	104,490.00	15,824.81	88,665.19	0.00	88,665.19	15.14
<b>Total Dept 6772</b>	<b>PROGRAMS FOR AGING</b>	<b>16,916.44</b>	<b>276,490.00</b>	<b>276,490.00</b>	<b>45,649.78</b>	<b>230,840.22</b>	<b>0.00</b>	<b>230,840.22</b>	<b>16.51</b>
<b>Dept 7020</b>	<b>RECREATION ADMINISTRATION</b>								
0001	PERSONAL SERVICES	48,637.78	730,995.00	730,995.00	116,235.13	614,759.87	0.00	614,759.87	15.90
0002	EQUIPMENT & CAPITAL OUTLAY	230.00	5,000.00	5,000.00	851.35	4,148.65	0.00	4,148.65	17.03
0004	CONTRACTUAL & MISC.	22,440.35	423,200.00	423,200.00	82,687.75	340,512.25	0.00	340,512.25	19.54



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<b>Fund 0001</b>	<b>GENERAL FUND</b>								
<b>Dept 8540</b>	<b>DRAINAGE</b>								
0001	PERSONAL SERVICES	5,182.98	102,000.00	102,000.00	13,948.34	88,051.66	0.00	88,051.66	13.67
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	51,000.00	53,600.00	2,550.00	51,050.00	0.00	51,050.00	4.76
0004	CONTRACTUAL & MISC. EXPENSE	2,438.57	56,825.00	60,320.00	3,745.20	56,574.80	19,119.68	37,455.12	6.21
<b>Total Dept 8540</b>	<b>DRAINAGE</b>	<b>7,621.55</b>	<b>209,825.00</b>	<b>215,920.00</b>	<b>20,243.54</b>	<b>195,676.46</b>	<b>19,119.68</b>	<b>176,556.78</b>	<b>9.38</b>
<b>Dept 8660</b>	<b>ACQUISITION OF REAL PROPERTY</b>								
0522		0.00	0.00	10,000.00	10,000.00	0.00	0.00	0.00	100.00
<b>Total Dept 8660</b>	<b>ACQUISITION OF REAL PROPERTY</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>
<b>Dept 9010</b>	<b>STATE RETIREMENT</b>								
0008	EMPLOYEE BENEFITS	0.00	400,000.00	400,000.00	83,245.55	316,754.45	0.00	316,754.45	20.81
<b>Total Dept 9010</b>	<b>STATE RETIREMENT</b>	<b>0.00</b>	<b>400,000.00</b>	<b>400,000.00</b>	<b>83,245.55</b>	<b>316,754.45</b>	<b>0.00</b>	<b>316,754.45</b>	<b>20.81</b>
<b>Dept 9030</b>	<b>SOCIAL SECURITY</b>								
0008	EMPLOYEE BENEFITS	23,433.39	352,000.00	352,000.00	58,128.64	293,871.36	0.00	293,871.36	16.51
<b>Total Dept 9030</b>	<b>SOCIAL SECURITY</b>	<b>23,433.39</b>	<b>352,000.00</b>	<b>352,000.00</b>	<b>58,128.64</b>	<b>293,871.36</b>	<b>0.00</b>	<b>293,871.36</b>	<b>16.51</b>
<b>Dept 9040</b>	<b>WORKERS COMPENSATION</b>								
0008	EMPLOYEE BENEFITS	0.00	81,000.00	81,000.00	64,280.00	16,720.00	0.00	16,720.00	79.36
<b>Total Dept 9040</b>	<b>WORKERS COMPENSATION</b>	<b>0.00</b>	<b>81,000.00</b>	<b>81,000.00</b>	<b>64,280.00</b>	<b>16,720.00</b>	<b>0.00</b>	<b>16,720.00</b>	<b>79.36</b>
<b>Dept 9045</b>	<b>LIFE INSURANCE</b>								
0008	EMPLOYEE BENEFITS	0.00	2,000.00	2,000.00	388.27	1,611.73	0.00	1,611.73	19.41
<b>Total Dept 9045</b>	<b>LIFE INSURANCE</b>	<b>0.00</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>388.27</b>	<b>1,611.73</b>	<b>0.00</b>	<b>1,611.73</b>	<b>19.41</b>
<b>Dept 9050</b>	<b>UNEMPLOYMENT INSURANCE</b>								
0008	EMPLOYEE BENEFITS	0.00	5,000.00	5,000.00	0.00	5,000.00	0.00	5,000.00	0.00
<b>Total Dept 9050</b>	<b>UNEMPLOYMENT INSURANCE</b>	<b>0.00</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.00</b>
<b>Dept 9055</b>	<b>DISABILITY INSURANCE</b>								
0008	EMPLOYEE BENEFITS	0.00	6,132.00	6,132.00	832.94	5,299.06	0.00	5,299.06	13.58
<b>Total Dept 9055</b>	<b>DISABILITY INSURANCE</b>	<b>0.00</b>	<b>6,132.00</b>	<b>6,132.00</b>	<b>832.94</b>	<b>5,299.06</b>	<b>0.00</b>	<b>5,299.06</b>	<b>13.58</b>
<b>Dept 9060</b>	<b>HOSPITALIZATION</b>								
0008	EMPLOYEE BENEFITS	9,205.15	1,055,000.00	1,055,000.00	224,556.20	830,443.80	0.00	830,443.80	21.28
<b>Total Dept 9060</b>	<b>HOSPITALIZATION</b>	<b>9,205.15</b>	<b>1,055,000.00</b>	<b>1,055,000.00</b>	<b>224,556.20</b>	<b>830,443.80</b>	<b>0.00</b>	<b>830,443.80</b>	<b>21.28</b>
<b>Dept 9089</b>	<b>MISC. EMPLOYEE BENEFITS</b>								
0008	EMPLOYEE BENEFITS	330.83	5,000.00	5,000.00	1,303.32	3,696.68	0.00	3,696.68	26.07
<b>Total Dept 9089</b>	<b>MISC. EMPLOYEE BENEFITS</b>	<b>330.83</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>1,303.32</b>	<b>3,696.68</b>	<b>0.00</b>	<b>3,696.68</b>	<b>26.07</b>



# TOWN OF PITTSFORD

## Expense Control Report

Fiscal Year: 2023 Period From: 1 To: 12

		<b>Curr. Month Total Expended</b>	<b>Original Budget</b>	<b>YTD Adjusted Budget</b>	<b>YTD Actual Expended</b>	<b>YTD Unexpended Balance</b>	<b>YTD Encumbered</b>	<b>YTD Available Balance</b>	<b>Percent Exp. Balance</b>
<b>Fund 0001</b>	<b>GENERAL FUND</b>								
<b>Dept 9710</b>	<b>SERIAL BONDS</b>								
0006	PRINCIPAL ON INDEBTEDNESS	0.00	85,000.00	85,000.00	0.00	85,000.00	0.00	85,000.00	0.00
0007	INTEREST ON INDEBTEDNESS	0.00	1,275.00	1,275.00	0.00	1,275.00	0.00	1,275.00	0.00
<b>Total Dept 9710</b>	<b>SERIAL BONDS</b>	<b>0.00</b>	<b>86,275.00</b>	<b>86,275.00</b>	<b>0.00</b>	<b>86,275.00</b>	<b>0.00</b>	<b>86,275.00</b>	<b>0.00</b>
<b>Dept 9901</b>	<b>INTERFUND TRANSFERS</b>								
0009	INTERFUND TRANSFERS	0.00	2,056,750.00	2,056,750.00	454,286.58	1,602,463.42	0.00	1,602,463.42	22.09
<b>Total Dept 9901</b>	<b>INTERFUND TRANSFERS</b>	<b>0.00</b>	<b>2,056,750.00</b>	<b>2,056,750.00</b>	<b>454,286.58</b>	<b>1,602,463.42</b>	<b>0.00</b>	<b>1,602,463.42</b>	<b>22.09</b>
<b>Dept 9950</b>	<b>TRANSFER TO CAPITAL PROJECTS</b>								
0009	INTERFUND TRANSFERS	0.00	117,600.00	76,140.18	9,000.00	67,140.18	0.00	67,140.18	11.82
<b>Total Dept 9950</b>	<b>TRANSFER TO CAPITAL PROJECTS</b>	<b>0.00</b>	<b>117,600.00</b>	<b>76,140.18</b>	<b>9,000.00</b>	<b>67,140.18</b>	<b>0.00</b>	<b>67,140.18</b>	<b>11.82</b>
<b>Total Fund 0001</b>	<b>GENERAL FUND</b>	<b>450,374.71</b>	<b>11,782,543.00</b>	<b>12,086,964.04</b>	<b>2,143,121.03</b>	<b>9,943,843.01</b>	<b>442,505.20</b>	<b>9,501,337.81</b>	<b>17.73</b>



# TOWN OF PITTSFORD

## Expense Control Report

Fiscal Year: 2023 Period From: 1 To: 12

		<b>Curr. Month Total Expended</b>	<b>Original Budget</b>	<b>YTD Adjusted Budget</b>	<b>YTD Actual Expended</b>	<b>YTD Unexpended Balance</b>	<b>YTD Encumbered</b>	<b>YTD Available Balance</b>	<b>Percent Exp. Balance</b>
<b>Fund 0002</b>	<b>PART TOWN FUND</b>								
<b>Dept 9040</b>	<b>WORKERS COMPENSATION</b>								
0008	EMPLOYEE BENEFITS	0.00	21,300.00	21,300.00	14,931.11	6,368.89	0.00	6,368.89	70.10
<b>Total Dept 9040</b>	<b>WORKERS COMPENSATION</b>	<b>0.00</b>	<b>21,300.00</b>	<b>21,300.00</b>	<b>14,931.11</b>	<b>6,368.89</b>	<b>0.00</b>	<b>6,368.89</b>	<b>70.10</b>
<b>Dept 9045</b>	<b>LIFE INSURANCE</b>								
0008	EMPLOYEE BENEFITS	0.00	400.00	400.00	85.11	314.89	0.00	314.89	21.28
<b>Total Dept 9045</b>	<b>LIFE INSURANCE</b>	<b>0.00</b>	<b>400.00</b>	<b>400.00</b>	<b>85.11</b>	<b>314.89</b>	<b>0.00</b>	<b>314.89</b>	<b>21.28</b>
<b>Dept 9050</b>	<b>UNEMPLOYMENT INSURANCE</b>								
0008	EMPLOYEE BENEFITS	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
<b>Total Dept 9050</b>	<b>UNEMPLOYMENT INSURANCE</b>	<b>0.00</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.00</b>
<b>Dept 9055</b>	<b>DISABILITY INSURANCE</b>								
0008	EMPLOYEE BENEFITS	0.00	1,300.00	1,300.00	209.94	1,090.06	0.00	1,090.06	16.15
<b>Total Dept 9055</b>	<b>DISABILITY INSURANCE</b>	<b>0.00</b>	<b>1,300.00</b>	<b>1,300.00</b>	<b>209.94</b>	<b>1,090.06</b>	<b>0.00</b>	<b>1,090.06</b>	<b>16.15</b>
<b>Dept 9060</b>	<b>HOSPITALIZATION</b>								
0008	EMPLOYEE BENEFITS	1,600.79	195,000.00	195,000.00	55,529.83	139,470.17	0.00	139,470.17	28.48
<b>Total Dept 9060</b>	<b>HOSPITALIZATION</b>	<b>1,600.79</b>	<b>195,000.00</b>	<b>195,000.00</b>	<b>55,529.83</b>	<b>139,470.17</b>	<b>0.00</b>	<b>139,470.17</b>	<b>28.48</b>
<b>Dept 9089</b>	<b>MISC. EMPLOYEE BENEFITS</b>								
0008	EMPLOYEE BENEFITS	4.50	100.00	100.00	25.50	74.50	0.00	74.50	25.50
<b>Total Dept 9089</b>	<b>MISC. EMPLOYEE BENEFITS</b>	<b>4.50</b>	<b>100.00</b>	<b>100.00</b>	<b>25.50</b>	<b>74.50</b>	<b>0.00</b>	<b>74.50</b>	<b>25.50</b>
<b>Total Fund 0002</b>	<b>PART TOWN FUND</b>	<b>48,856.91</b>	<b>1,479,986.00</b>	<b>1,670,135.68</b>	<b>206,790.87</b>	<b>1,463,344.81</b>	<b>273,947.68</b>	<b>1,189,397.13</b>	<b>12.38</b>

# TOWN OF PITTSFORD

## Expense Control Report

Fiscal Year: 2023 Period From: 1 To: 12

		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
<b>Fund 0003</b>	<b>LIBRARY FUND</b>								
<b>Dept 4560</b>	<b>PHYSICIAN</b>								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	600.00	600.00	170.00	430.00	0.00	430.00	28.33
<b>Total Dept 4560</b>	<b>PHYSICIAN</b>	<b>0.00</b>	<b>600.00</b>	<b>600.00</b>	<b>170.00</b>	<b>430.00</b>	<b>0.00</b>	<b>430.00</b>	<b>28.33</b>
<b>Dept 7410</b>	<b>LIBRARY</b>								
0001	PERSONAL SERVICES	71,887.83	990,498.00	990,498.00	177,457.36	813,040.64	0.00	813,040.64	17.92
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	2,910.00	17,005.81	3,476.60	13,529.21	10,619.21	2,910.00	20.44
0004	CONTRACTUAL & MISC. EXPENSE	3,903.00	245,402.00	264,993.90	19,958.85	245,035.05	67,491.74	177,543.31	7.53
<b>Total Dept 7410</b>	<b>LIBRARY</b>	<b>75,790.83</b>	<b>1,238,810.00</b>	<b>1,272,497.71</b>	<b>200,892.81</b>	<b>1,071,604.90</b>	<b>78,110.95</b>	<b>993,493.95</b>	<b>15.79</b>
<b>Dept 9010</b>	<b>STATE RETIREMENT</b>								
0008	EMPLOYEE BENEFITS	0.00	95,000.00	95,000.00	19,287.89	75,712.11	0.00	75,712.11	20.30
<b>Total Dept 9010</b>	<b>STATE RETIREMENT</b>	<b>0.00</b>	<b>95,000.00</b>	<b>95,000.00</b>	<b>19,287.89</b>	<b>75,712.11</b>	<b>0.00</b>	<b>75,712.11</b>	<b>20.30</b>
<b>Dept 9030</b>	<b>SOCIAL SECURITY</b>								
0008	EMPLOYEE BENEFITS	5,347.21	80,000.00	80,000.00	13,194.95	66,805.05	0.00	66,805.05	16.49
<b>Total Dept 9030</b>	<b>SOCIAL SECURITY</b>	<b>5,347.21</b>	<b>80,000.00</b>	<b>80,000.00</b>	<b>13,194.95</b>	<b>66,805.05</b>	<b>0.00</b>	<b>66,805.05</b>	<b>16.49</b>
<b>Dept 9040</b>	<b>WORKERS COMPENSATION</b>								
0008	EMPLOYEE BENEFITS	0.00	9,725.00	9,725.00	5,490.17	4,234.83	0.00	4,234.83	56.45
<b>Total Dept 9040</b>	<b>WORKERS COMPENSATION</b>	<b>0.00</b>	<b>9,725.00</b>	<b>9,725.00</b>	<b>5,490.17</b>	<b>4,234.83</b>	<b>0.00</b>	<b>4,234.83</b>	<b>56.45</b>
<b>Dept 9045</b>	<b>LIFE INSURANCE</b>								
0008	EMPLOYEE BENEFITS	0.00	450.00	450.00	102.30	347.70	0.00	347.70	22.73
<b>Total Dept 9045</b>	<b>LIFE INSURANCE</b>	<b>0.00</b>	<b>450.00</b>	<b>450.00</b>	<b>102.30</b>	<b>347.70</b>	<b>0.00</b>	<b>347.70</b>	<b>22.73</b>
<b>Dept 9050</b>	<b>UNEMPLOYMENT INSURANCE</b>								
0008	EMPLOYEE BENEFITS	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
<b>Total Dept 9050</b>	<b>UNEMPLOYMENT INSURANCE</b>	<b>0.00</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.00</b>
<b>Dept 9055</b>	<b>DISABILITY INSURANCE</b>								
0008	EMPLOYEE BENEFITS	0.00	1,500.00	1,500.00	176.34	1,323.66	0.00	1,323.66	11.76
<b>Total Dept 9055</b>	<b>DISABILITY INSURANCE</b>	<b>0.00</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>176.34</b>	<b>1,323.66</b>	<b>0.00</b>	<b>1,323.66</b>	<b>11.76</b>
<b>Dept 9060</b>	<b>HOSPITALIZATION</b>								
0008	EMPLOYEE BENEFITS	1,859.44	211,000.00	211,000.00	54,483.86	156,516.14	0.00	156,516.14	25.82
<b>Total Dept 9060</b>	<b>HOSPITALIZATION</b>	<b>1,859.44</b>	<b>211,000.00</b>	<b>211,000.00</b>	<b>54,483.86</b>	<b>156,516.14</b>	<b>0.00</b>	<b>156,516.14</b>	<b>25.82</b>
<b>Dept 9089</b>	<b>MISC. EMPLOYEE BENEFITS</b>								
0008	EMPLOYEE BENEFITS	7.50	300.00	300.00	42.50	257.50	0.00	257.50	14.17
<b>Total Dept 9089</b>	<b>MISC. EMPLOYEE BENEFITS</b>	<b>7.50</b>	<b>300.00</b>	<b>300.00</b>	<b>42.50</b>	<b>257.50</b>	<b>0.00</b>	<b>257.50</b>	<b>14.17</b>
<b>Total Fund 0003</b>	<b>LIBRARY FUND</b>	<b>83,004.98</b>	<b>1,638,385.00</b>	<b>1,672,072.71</b>	<b>293,840.82</b>	<b>1,378,231.89</b>	<b>78,110.95</b>	<b>1,300,120.94</b>	<b>17.57</b>

# TOWN OF PITTSFORD

## Expense Control Report

Fiscal Year: 2023 Period From: 1 To: 12

		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
<b>Fund 0004</b>	<b>HIGHWAY WHOLE TOWN FUND</b>								
<b>Dept 1989</b>	<b>UNCLASSIFIED</b>								
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	325,000.00	979,439.00	52,569.00	926,870.00	653,727.00	273,143.00	5.37
<b>Total Dept 1989</b>	<b>UNCLASSIFIED</b>	<b>0.00</b>	<b>325,000.00</b>	<b>979,439.00</b>	<b>52,569.00</b>	<b>926,870.00</b>	<b>653,727.00</b>	<b>273,143.00</b>	<b>5.37</b>
<b>Dept 4560</b>	<b>PHYSICIAN</b>								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	1,750.00	1,750.00	0.00	1,750.00	0.00	1,750.00	0.00
<b>Total Dept 4560</b>	<b>PHYSICIAN</b>	<b>0.00</b>	<b>1,750.00</b>	<b>1,750.00</b>	<b>0.00</b>	<b>1,750.00</b>	<b>0.00</b>	<b>1,750.00</b>	<b>0.00</b>
<b>Dept 5130</b>	<b>MACHINERY</b>								
0001	PERSONAL SERVICES	10,665.00	116,554.00	116,554.00	23,137.47	93,416.53	0.00	93,416.53	19.85
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	25,900.00	33,400.00	7,079.55	26,320.45	14,287.00	12,033.45	21.20
0004	CONTRACTUAL & MISC. EXPENSE	17,326.17	222,200.00	227,052.62	48,138.80	178,913.82	28,068.60	150,845.22	21.20
<b>Total Dept 5130</b>	<b>MACHINERY</b>	<b>27,991.17</b>	<b>364,654.00</b>	<b>377,006.62</b>	<b>78,355.82</b>	<b>298,650.80</b>	<b>42,355.60</b>	<b>256,295.20</b>	<b>20.78</b>
<b>Dept 5140</b>	<b>BRUSH &amp; WEEDS</b>								
0001	PERSONAL SERVICES	0.00	21,200.00	21,200.00	0.00	21,200.00	0.00	21,200.00	0.00
<b>Total Dept 5140</b>	<b>BRUSH &amp; WEEDS</b>	<b>0.00</b>	<b>21,200.00</b>	<b>21,200.00</b>	<b>0.00</b>	<b>21,200.00</b>	<b>0.00</b>	<b>21,200.00</b>	<b>0.00</b>
<b>Dept 5142</b>	<b>SNOW REMOVAL</b>								
0001	PERSONAL SERVICES	183,227.91	1,001,200.00	1,001,200.00	422,811.59	578,388.41	0.00	578,388.41	42.23
0004	CONTRACTUAL & MISC. EXPENSE	108,966.52	513,930.00	515,286.80	304,420.30	210,866.50	28,337.68	182,528.82	59.08
<b>Total Dept 5142</b>	<b>SNOW REMOVAL</b>	<b>292,194.43</b>	<b>1,515,130.00</b>	<b>1,516,486.80</b>	<b>727,231.89</b>	<b>789,254.91</b>	<b>28,337.68</b>	<b>760,917.23</b>	<b>47.96</b>
<b>Dept 9010</b>	<b>STATE RETIREMENT</b>								
0008	EMPLOYEE BENEFITS	0.00	150,000.00	150,000.00	25,968.73	124,031.27	0.00	124,031.27	17.31
<b>Total Dept 9010</b>	<b>STATE RETIREMENT</b>	<b>0.00</b>	<b>150,000.00</b>	<b>150,000.00</b>	<b>25,968.73</b>	<b>124,031.27</b>	<b>0.00</b>	<b>124,031.27</b>	<b>17.31</b>
<b>Dept 9030</b>	<b>SOCIAL SECURITY</b>								
0008	EMPLOYEE BENEFITS	14,416.51	90,000.00	90,000.00	27,007.38	62,992.62	0.00	62,992.62	30.01
<b>Total Dept 9030</b>	<b>SOCIAL SECURITY</b>	<b>14,416.51</b>	<b>90,000.00</b>	<b>90,000.00</b>	<b>27,007.38</b>	<b>62,992.62</b>	<b>0.00</b>	<b>62,992.62</b>	<b>30.01</b>
<b>Dept 9040</b>	<b>WORKERS COMPENSATION</b>								
0008	EMPLOYEE BENEFITS	0.00	82,000.00	82,000.00	32,106.16	49,893.84	0.00	49,893.84	39.15
<b>Total Dept 9040</b>	<b>WORKERS COMPENSATION</b>	<b>0.00</b>	<b>82,000.00</b>	<b>82,000.00</b>	<b>32,106.16</b>	<b>49,893.84</b>	<b>0.00</b>	<b>49,893.84</b>	<b>39.15</b>
<b>Dept 9045</b>	<b>LIFE INSURANCE</b>								
0008	EMPLOYEE BENEFITS	0.00	900.00	900.00	176.70	723.30	0.00	723.30	19.63
<b>Total Dept 9045</b>	<b>LIFE INSURANCE</b>	<b>0.00</b>	<b>900.00</b>	<b>900.00</b>	<b>176.70</b>	<b>723.30</b>	<b>0.00</b>	<b>723.30</b>	<b>19.63</b>
<b>Dept 9050</b>	<b>UNEMPLOYMENT INSURANCE</b>								
0008	EMPLOYEE BENEFITS	0.00	1,500.00	1,500.00	0.00	1,500.00	0.00	1,500.00	0.00

# TOWN OF PITTSFORD

## Expense Control Report

Fiscal Year: 2023 Period From: 1 To: 12

		<b>Curr. Month Total Expended</b>	<b>Original Budget</b>	<b>YTD Adjusted Budget</b>	<b>YTD Actual Expended</b>	<b>YTD Unexpended Balance</b>	<b>YTD Encumbered</b>	<b>YTD Available Balance</b>	<b>Percent Exp. Balance</b>
<b>Fund 0004</b>	<b>HIGHWAY WHOLE TOWN FUND</b>								
<b>Dept 9050</b>	<b>UNEMPLOYMENT INSURANCE</b>								
<b>Total Dept 9050</b>	<b>UNEMPLOYMENT INSURANCE</b>	<b>0.00</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>0.00</b>
<b>Dept 9055</b>	<b>DISABILITY INSURANCE</b>								
0008	EMPLOYEE BENEFITS	0.00	2,545.00	2,545.00	315.33	2,229.67	0.00	2,229.67	12.39
<b>Total Dept 9055</b>	<b>DISABILITY INSURANCE</b>	<b>0.00</b>	<b>2,545.00</b>	<b>2,545.00</b>	<b>315.33</b>	<b>2,229.67</b>	<b>0.00</b>	<b>2,229.67</b>	<b>12.39</b>
<b>Dept 9060</b>	<b>HOSPITALIZATION</b>								
0008	EMPLOYEE BENEFITS	3,194.83	437,500.00	437,500.00	102,980.23	334,519.77	0.00	334,519.77	23.54
<b>Total Dept 9060</b>	<b>HOSPITALIZATION</b>	<b>3,194.83</b>	<b>437,500.00</b>	<b>437,500.00</b>	<b>102,980.23</b>	<b>334,519.77</b>	<b>0.00</b>	<b>334,519.77</b>	<b>23.54</b>
<b>Dept 9089</b>	<b>MISC. EMPLOYEE BENEFITS</b>								
0008	EMPLOYEE BENEFITS	6.00	225.00	225.00	34.00	191.00	0.00	191.00	15.11
<b>Total Dept 9089</b>	<b>MISC. EMPLOYEE BENEFITS</b>	<b>6.00</b>	<b>225.00</b>	<b>225.00</b>	<b>34.00</b>	<b>191.00</b>	<b>0.00</b>	<b>191.00</b>	<b>15.11</b>
<b>Total Fund 0004</b>	<b>HIGHWAY WHOLE TOWN FUND</b>	<b>337,802.94</b>	<b>2,992,404.00</b>	<b>3,660,552.42</b>	<b>1,046,745.24</b>	<b>2,613,807.18</b>	<b>724,420.28</b>	<b>1,889,386.90</b>	<b>28.60</b>

# TOWN OF PITTSFORD

## Expense Control Report

Fiscal Year: 2023 Period From: 1 To: 12

		<b>Curr. Month Total Expended</b>	<b>Original Budget</b>	<b>YTD Adjusted Budget</b>	<b>YTD Actual Expended</b>	<b>YTD Unexpended Balance</b>	<b>YTD Encumbered</b>	<b>YTD Available Balance</b>	<b>Percent Exp. Balance</b>
<b>Fund 0005</b>	<b>HIGHWAY PART TOWN FUND</b>								
<b>Dept 4560</b>	<b>PHYSICIAN</b>								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	2,600.00	2,600.00	0.00	2,600.00	0.00	2,600.00	0.00
<b>Total Dept 4560</b>	<b>PHYSICIAN</b>	<b>0.00</b>	<b>2,600.00</b>	<b>2,600.00</b>	<b>0.00</b>	<b>2,600.00</b>	<b>0.00</b>	<b>2,600.00</b>	<b>0.00</b>
<b>Dept 5110</b>	<b>GENERAL REPAIRS</b>								
0001	PERSONAL SERVICES	7,596.88	1,695,100.00	1,695,100.00	19,660.29	1,675,439.71	0.00	1,675,439.71	1.16
0004	CONTRACTUAL & MISC. EXPENSE	12,007.91	984,848.00	1,154,477.32	162,416.91	992,060.41	63,949.15	928,111.26	14.07
<b>Total Dept 5110</b>	<b>GENERAL REPAIRS</b>	<b>19,604.79</b>	<b>2,679,948.00</b>	<b>2,849,577.32</b>	<b>182,077.20</b>	<b>2,667,500.12</b>	<b>63,949.15</b>	<b>2,603,550.97</b>	<b>6.39</b>
<b>Dept 5112</b>	<b>IMPROVEMENTS</b>								
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	273,000.00	273,000.00	110.00	272,890.00	0.00	272,890.00	0.04
<b>Total Dept 5112</b>	<b>IMPROVEMENTS</b>	<b>0.00</b>	<b>273,000.00</b>	<b>273,000.00</b>	<b>110.00</b>	<b>272,890.00</b>	<b>0.00</b>	<b>272,890.00</b>	<b>0.04</b>
<b>Dept 9010</b>	<b>STATE RETIREMENT</b>								
0008	EMPLOYEE BENEFITS	0.00	175,000.00	175,000.00	29,150.88	145,849.12	0.00	145,849.12	16.66
<b>Total Dept 9010</b>	<b>STATE RETIREMENT</b>	<b>0.00</b>	<b>175,000.00</b>	<b>175,000.00</b>	<b>29,150.88</b>	<b>145,849.12</b>	<b>0.00</b>	<b>145,849.12</b>	<b>16.66</b>
<b>Dept 9030</b>	<b>SOCIAL SECURITY</b>								
0008	EMPLOYEE BENEFITS	562.40	135,000.00	135,000.00	1,428.43	133,571.57	0.00	133,571.57	1.06
<b>Total Dept 9030</b>	<b>SOCIAL SECURITY</b>	<b>562.40</b>	<b>135,000.00</b>	<b>135,000.00</b>	<b>1,428.43</b>	<b>133,571.57</b>	<b>0.00</b>	<b>133,571.57</b>	<b>1.06</b>
<b>Dept 9040</b>	<b>WORKERS COMPENSATION</b>								
0008	EMPLOYEE BENEFITS	0.00	186,000.00	186,000.00	139,721.44	46,278.56	0.00	46,278.56	75.12
<b>Total Dept 9040</b>	<b>WORKERS COMPENSATION</b>	<b>0.00</b>	<b>186,000.00</b>	<b>186,000.00</b>	<b>139,721.44</b>	<b>46,278.56</b>	<b>0.00</b>	<b>46,278.56</b>	<b>75.12</b>
<b>Dept 9045</b>	<b>LIFE INSURANCE</b>								
0008	EMPLOYEE BENEFITS	0.00	800.00	800.00	167.40	632.60	0.00	632.60	20.93
<b>Total Dept 9045</b>	<b>LIFE INSURANCE</b>	<b>0.00</b>	<b>800.00</b>	<b>800.00</b>	<b>167.40</b>	<b>632.60</b>	<b>0.00</b>	<b>632.60</b>	<b>20.93</b>
<b>Dept 9050</b>	<b>UNEMPLOYMENT INSURANCE</b>								
0008	EMPLOYEE BENEFITS	0.00	1,500.00	1,500.00	0.00	1,500.00	0.00	1,500.00	0.00
<b>Total Dept 9050</b>	<b>UNEMPLOYMENT INSURANCE</b>	<b>0.00</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>0.00</b>
<b>Dept 9055</b>	<b>DISABILITY INSURANCE</b>								
0008	EMPLOYEE BENEFITS	0.00	2,400.00	2,400.00	300.84	2,099.16	0.00	2,099.16	12.54
<b>Total Dept 9055</b>	<b>DISABILITY INSURANCE</b>	<b>0.00</b>	<b>2,400.00</b>	<b>2,400.00</b>	<b>300.84</b>	<b>2,099.16</b>	<b>0.00</b>	<b>2,099.16</b>	<b>12.54</b>
<b>Dept 9060</b>	<b>HOSPITALIZATION</b>								
0008	EMPLOYEE BENEFITS	3,526.05	480,000.00	480,000.00	109,586.68	370,413.32	0.00	370,413.32	22.83
<b>Total Dept 9060</b>	<b>HOSPITALIZATION</b>	<b>3,526.05</b>	<b>480,000.00</b>	<b>480,000.00</b>	<b>109,586.68</b>	<b>370,413.32</b>	<b>0.00</b>	<b>370,413.32</b>	<b>22.83</b>
<b>Dept 9089</b>	<b>MISC. EMPLOYEE BENEFITS</b>								
0008	EMPLOYEE BENEFITS	7.50	325.00	325.00	42.50	282.50	0.00	282.50	13.08

# TOWN OF PITTSFORD

## Expense Control Report

Fiscal Year: 2023 Period From: 1 To: 12

		<b>Curr. Month Total Expended</b>	<b>Original Budget</b>	<b>YTD Adjusted Budget</b>	<b>YTD Actual Expended</b>	<b>YTD Unexpended Balance</b>	<b>YTD Encumbered</b>	<b>YTD Available Balance</b>	<b>Percent Exp. Balance</b>
<b>Fund 0005</b>	<b>HIGHWAY PART TOWN FUND</b>								
<b>Dept 9089</b>	<b>MISC. EMPLOYEE BENEFITS</b>								
<b>Total Dept 9089</b>	<b>MISC. EMPLOYEE BENEFITS</b>	<b>7.50</b>	<b>325.00</b>	<b>325.00</b>	<b>42.50</b>	<b>282.50</b>	<b>0.00</b>	<b>282.50</b>	<b>13.08</b>
<b>Total Fund 0005</b>	<b>HIGHWAY PART TOWN FUND</b>	<b>23,700.74</b>	<b>3,936,573.00</b>	<b>4,106,202.32</b>	<b>462,585.37</b>	<b>3,643,616.95</b>	<b>63,949.15</b>	<b>3,579,667.80</b>	<b>11.27</b>
<b>Grand Total</b>		<b>943,740.28</b>	<b>21,829,891.00</b>	<b>23,195,927.17</b>	<b>4,153,083.33</b>	<b>19,042,843.84</b>	<b>1,582,933.26</b>	<b>17,459,910.58</b>	<b>17.90</b>

NOTE: One or more accounts may not be printed due to Account Table restrictions.



# TOWN OF PITTSFORD

## Revenue Control Report

Fiscal Year: 2023 Period From: 1 To: 12

		Curr. Month Revenue Receipts	Curr. Month Budget Balance	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
<b>Fund 0001</b>	<b>GENERAL FUND</b>							
Item 1001	REAL PROPERTY TAXES	0.00	0.00	6,649,967.00	6,649,967.00	6,652,107.48	(2,140.48)	100.03
Item 1081	OTHER PYMT IN LIEU OF TAXES	0.00	0.00	2,408.00	2,408.00	2,406.63	1.37	99.94
Item 1090	INTEREST & PENALTY ON PROP TAX	0.00	0.00	140,000.00	140,000.00	0.00	140,000.00	0.00
Item 1170	FRANCHISES	0.00	0.00	390,000.00	390,000.00	0.00	390,000.00	0.00
Item 1232	TAX COLLECTOR FEES	0.00	0.00	3,500.00	3,500.00	0.00	3,500.00	0.00
Item 1255	CLERK FEES	135.00	(135.00)	3,500.00	3,500.00	262.50	3,237.50	7.50
Item 1550	DOG WARDEN FEES	0.00	0.00	200.00	200.00	0.00	200.00	0.00
Item 2001	CULTURE & RECREATION FEES	(582.00)	582.00	819,700.00	819,700.00	203,498.00	616,202.00	24.83
Item 2228	GIS CHARGES, OTHER GOV'T	0.00	0.00	12,000.00	12,000.00	14,396.00	(2,396.00)	119.97
Item 2350	YOUTH SER/OTHER GOV'T.	0.00	0.00	7,000.00	7,000.00	0.00	7,000.00	0.00
Item 2351	PROGRAMS FOR AGING - OTHER GOV'T	0.00	0.00	45,000.00	45,000.00	0.00	45,000.00	0.00
Item 2401	INTEREST & EARNINGS	23,492.04	(23,492.04)	65,000.00	65,000.00	51,285.88	13,714.12	78.90
Item 2410	RENTAL OF LAND	8,717.46	(8,717.46)	134,976.00	134,976.00	59,722.38	75,253.62	44.25
Item 2411	FIELD USE FEES	0.00	0.00	10,100.00	10,100.00	460.00	9,640.00	4.55
Item 2450	COMMISSIONS	75.49	(75.49)	450.00	450.00	187.09	262.91	41.58
Item 2544	DOG LICENSES	1,517.00	(1,517.00)	16,500.00	16,500.00	2,781.00	13,719.00	16.85
Item 2560	STREET OPENING PERMITS	905.00	(905.00)	2,500.00	2,500.00	2,645.00	(145.00)	105.80
Item 2590	PERMITS	360.00	(360.00)	8,500.00	8,500.00	920.00	7,580.00	10.82
Item 2610	FINES & FORFEITED BAIL	2,660.75	(2,660.75)	35,000.00	35,000.00	2,660.75	32,339.25	7.60
Item 2665	SALE OF EQUIPMENT	0.00	0.00	275.00	275.00	0.00	275.00	0.00
Item 2701	REFUND OF PRIOR YEAR EXP.	0.00	0.00	500.00	500.00	1,221.93	(721.93)	244.39
Item 2705	GIFTS & DONATIONS	0.00	3,000.00	20,000.00	23,000.00	0.00	23,000.00	0.00
Item 2750	AIM - RELATED PAYMENTS	0.00	0.00	108,081.00	108,081.00	0.00	108,081.00	0.00
Item 2770	OTHER UNCLASSIFIED REVENUES	663.95	(663.95)	15,500.00	15,500.00	2,343.10	13,156.90	15.12
Item 2801	INTERFUND REVENUES	0.00	0.00	35,000.00	35,000.00	0.00	35,000.00	0.00
Item 3005	MORTGAGE TAX	0.00	0.00	1,200,000.00	1,200,000.00	0.00	1,200,000.00	0.00
Item 5031	INTERFUND TRANSFERS	0.00	0.00	350,000.00	357,640.18	357,640.18	0.00	100.00
Item 5999	APPROP FD BALANCE	0.00	0.00	1,706,886.00	1,706,886.00	0.00	1,706,886.00	0.00
<b>Total Fund 0001</b>	<b>GENERAL FUND</b>	<b>37,944.69</b>	<b>(34,944.69)</b>	<b>11,782,543.00</b>	<b>11,793,183.18</b>	<b>7,354,537.92</b>	<b>4,438,645.26</b>	<b>62.36</b>

Date Prepared: 03/17/2023 09:20 AM

Report Date: 03/17/2023

Account Table: FUND 1-5

Alt. Sort Table:

# TOWN OF PITTSFORD

## Revenue Control Report

Fiscal Year: 2023 Period From: 1 To: 12

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Prepared By: BRIAN

		<b>Curr. Month Revenue Receipts</b>	<b>Curr. Month Budget Balance</b>	<b>Original Budget</b>	<b>YTD Adjusted Budget</b>	<b>YTD Revenue Receipts</b>	<b>YTD Budget Balance</b>	<b>Percent Received Balance</b>
<b>Fund 0002</b>	<b>PART TOWN FUND</b>							
Item 1120	SALES TAX	0.00	0.00	1,200,000.00	1,200,000.00	0.00	1,200,000.00	0.00
Item 1560	SAFETY INSPECTION FEES	6,414.59	(6,414.59)	20,000.00	20,000.00	11,566.81	8,433.19	57.83
Item 1570	DEMOLITION PERMITS	0.00	0.00	750.00	750.00	0.00	750.00	0.00
Item 2110	ZONING FEES	132.00	(132.00)	2,500.00	2,500.00	276.00	2,224.00	11.04
Item 2115	PLANNING BOARD FEES	800.00	(800.00)	10,000.00	10,000.00	1,775.00	8,225.00	17.75
Item 2401	INTEREST & EARNINGS	3,608.08	(3,608.08)	7,000.00	7,000.00	11,583.87	(4,583.87)	165.48
Item 2545	LICENSES, OTHER	150.00	(150.00)	3,500.00	3,500.00	1,125.00	2,375.00	32.14
Item 2550	PERMITS - CERT. OF OCCUPANCY	0.00	0.00	4,000.00	4,000.00	530.00	3,470.00	13.25
Item 2555	BUILDING & ALTERATION PERMITS	2,216.80	(2,216.80)	91,000.00	91,000.00	10,055.40	80,944.60	11.05
Item 2590	PERMITS	0.00	0.00	3,300.00	3,300.00	100.00	3,200.00	3.03
Item 2591	FIRE ALARM PERMITS	0.00	0.00	500.00	500.00	40.00	460.00	8.00
Item 5999	APPROP FD BALANCE	0.00	0.00	137,436.00	137,436.00	0.00	137,436.00	0.00
<b>Total Fund 0002</b>	<b>PART TOWN FUND</b>	<b>13,321.47</b>	<b>(13,321.47)</b>	<b>1,479,986.00</b>	<b>1,479,986.00</b>	<b>37,052.08</b>	<b>1,442,933.92</b>	<b>2.50</b>

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# TOWN OF PITTSFORD

## Revenue Control Report

Fiscal Year: 2023 Period From: 1 To: 12

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Prepared By: BRIAN

		<b>Curr. Month Revenue Receipts</b>	<b>Curr. Month Budget Balance</b>	<b>Original Budget</b>	<b>YTD Adjusted Budget</b>	<b>YTD Revenue Receipts</b>	<b>YTD Budget Balance</b>	<b>Percent Received Balance</b>
<b>Fund 0003</b>	<b>LIBRARY FUND</b>							
Item 1001	REAL PROPERTY TAXES	0.00	0.00	1,410,285.00	1,410,285.00	1,410,285.00	0.00	100.00
Item 2081	COLLECTION FEES	34.75	(34.75)	900.00	900.00	62.74	837.26	6.97
Item 2082	LIBRARY FINES	750.60	(750.60)	28,000.00	28,000.00	4,399.00	23,601.00	15.71
Item 2083	PRINTING REVENUE	0.00	0.00	3,600.00	3,600.00	319.49	3,280.51	8.87
Item 2401	INTEREST & EARNINGS	2,566.23	(2,566.23)	9,000.00	9,000.00	6,746.73	2,253.27	74.96
Item 2701	REFUND OF PRIOR YEAR EXP.	0.00	0.00	100.00	100.00	0.00	100.00	0.00
Item 2760	SYSTEM GRANTS	0.00	0.00	6,500.00	6,500.00	0.00	6,500.00	0.00
Item 5999	APPROP FD BALANCE	0.00	0.00	180,000.00	180,000.00	0.00	180,000.00	0.00
<b>Total Fund 0003</b>	<b>LIBRARY FUND</b>	<b>3,351.58</b>	<b>(3,351.58)</b>	<b>1,638,385.00</b>	<b>1,638,385.00</b>	<b>1,421,812.96</b>	<b>216,572.04</b>	<b>86.78</b>

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## Revenue Control Report

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Prepared By: BRIAN

		<b>Curr. Month Revenue Receipts</b>	<b>Curr. Month Budget Balance</b>	<b>Original Budget</b>	<b>YTD Adjusted Budget</b>	<b>YTD Revenue Receipts</b>	<b>YTD Budget Balance</b>	<b>Percent Received Balance</b>
<b>Fund 0004</b>	<b>HIGHWAY WHOLE TOWN FUND</b>							
Item 1001	REAL PROPERTY TAXES	0.00	0.00	2,223,704.00	2,223,704.00	2,223,704.00	0.00	100.00
Item 2300	SERVICE - OTHER GOV'T.	0.00	0.00	399,000.00	399,000.00	156,745.16	242,254.84	39.28
Item 2401	INTEREST & EARNINGS	3,082.38	(3,082.38)	13,000.00	13,000.00	10,188.29	2,811.71	78.37
Item 2650	SALE OF SCRAP & EXCESS	0.00	0.00	1,500.00	1,500.00	894.00	606.00	59.60
Item 5999	APPROP FD BALANCE	0.00	0.00	355,200.00	355,200.00	0.00	355,200.00	0.00
<b>Total Fund 0004</b>	<b>HIGHWAY WHOLE TOWN FUND</b>	<b>3,082.38</b>	<b>(3,082.38)</b>	<b>2,992,404.00</b>	<b>2,992,404.00</b>	<b>2,391,531.45</b>	<b>600,872.55</b>	<b>79.92</b>

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# TOWN OF PITTSFORD

## Revenue Control Report

Fiscal Year: 2023 Period From: 1 To: 12

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Prepared By: BRIAN

		<b>Curr. Month Revenue Receipts</b>	<b>Curr. Month Budget Balance</b>	<b>Original Budget</b>	<b>YTD Adjusted Budget</b>	<b>YTD Revenue Receipts</b>	<b>YTD Budget Balance</b>	<b>Percent Received Balance</b>
<b>Fund 0005</b>	<b>HIGHWAY PART TOWN FUND</b>							
Item 1001	REAL PROPERTY TAXES	0.00	0.00	82,073.00	82,073.00	82,073.00	0.00	100.00
Item 1120	SALES TAX	0.00	0.00	2,940,000.00	2,940,000.00	0.00	2,940,000.00	0.00
Item 2300	SERVICE - OTHER GOV'T.	0.00	0.00	4,000.00	4,000.00	0.00	4,000.00	0.00
Item 2401	INTEREST & EARNINGS	9,387.23	(9,387.23)	25,000.00	25,000.00	34,175.32	(9,175.32)	136.70
Item 2701	REFUND OF PRIOR YEAR EXP.	0.00	0.00	1,500.00	1,500.00	0.00	1,500.00	0.00
Item 3501	CHIPS PROGRAM	0.00	0.00	228,000.00	228,000.00	0.00	228,000.00	0.00
Item 5999	APPROP FD BALANCE	0.00	0.00	656,000.00	656,000.00	0.00	656,000.00	0.00
<b>Total Fund 0005</b>	<b>HIGHWAY PART TOWN FUND</b>	<b>9,387.23</b>	<b>(9,387.23)</b>	<b>3,936,573.00</b>	<b>3,936,573.00</b>	<b>116,248.32</b>	<b>3,820,324.68</b>	<b>2.95</b>
<b>Grand Total</b>		<b>67,087.35</b>	<b>(64,087.35)</b>	<b>21,829,891.00</b>	<b>21,840,531.18</b>	<b>11,321,182.73</b>	<b>10,519,348.45</b>	<b>51.84</b>

NOTE: One or more accounts may not be printed due to Account Table restrictions.

3/21/23

## **Budget Amendment & Transfer**

**Be it resolved that the following are approved:**

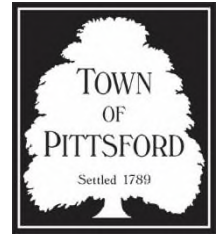
**Amendment:**

That 1.7550.4025.11.2 (Celebrations – PGA Tour Event) be increased by \$3,000 for a sponsorship from Canandaigua National Bank.

**Transfer:**

That \$8,225 be transferred from 1.1990.4000.1.1 (Contingency) to 1.7550.4025.11.2 (Celebrations – PGA Tour Event).

# MEMORANDUM



**To:** Pittsford Town Board

**From:** Paul Schenkel - Commissioner of Public Works

**Date:** March 15, 2023

**Regarding:** Authorize Farm Leases on Town Owned Land

**For Meeting On:** March 21, 2023

Ladies and Gentlemen:

For more than a decade, the Town of Pittsford has leased Town-owned land to local farmers. Each of the farmers has agreed to a renewal of a three-year lease to end on December 31, 2025, continuing at the current rate of \$25.00 per acre, per year, paid to the Town. New this year is a lease for the Bridleridge Farms parcel of 6.8 acres. Each agreement is for a three-year period to allow for appropriate planning of crops especially since planting a winter crop would extend beyond the lease period. Attached is an example of one of the leases. The properties are listed below.

Robert Lehman \$1,750.00 Total	12.5 acres in the Autumn Ridge Subdivision 57.5 acres on the Royal Coach property
Larry Knickerbocker \$575.00 Total	8.0 acres on Knickerbocker Road 15.0 acres on Laureldale Drive
Marc Kreiger \$1,300.00 Total	7.0 acres on Tobey Road 26.0 acres in the Isaac Gordon Nature Park 19.0 acres Heather Heights
Jared Brush \$450.00 Total	18.0 acres on Hedgewood Lane
Sal Imburgia \$170.00 Total	6.8 acres on Clover Street (Bridleridge Farms)

If the Town Board approves, the following resolution would be appropriate:

**Resolved**, that the Supervisor be and hereby is authorized to execute leases with the following farmers for the land designated next to the name of each, upon receipt of certificates of insurance, from January 1, 2023 through December 31, 2025 in the amount of \$25.00 per acre, per year:

Robert Lehman	12.5 acres in the Autumn Ridge Subdivision 57.5 acres on the Royal Coach Property
---------------	--

Larry Knickerbocker	8.0 acres on Knickerbocker Road 15.0 acres on Laureldale Drive
Marc Kreiger	7.0 acres on Tobey Road 26.0 acres in the Isaac Gordon Nature Park 19.0 acres Heather Heights
Jared Brush	18.0 acres on Hedgewood Lane
Sal Imburgia	6.8 acres on Clover Street (Bridleridge Farms)



## FARM LEASE

THIS AGREEMENT is made as of the 30<sup>th</sup> day of January, 2023 between the TOWN OF PITTSFORD, a municipal corporation with its offices located at 11 South Main Street, Pittsford, New York ( hereinafter the "Lessor") and **Larry Knickerbocker of 173 Knickerbocker Road, Pittsford, Monroe County, New York 14534** (hereafter the "Lessee").

1. Property and Term. Lessor hereby demises and leases to Lessee and Lessee does hereby hire and take from the Lessor certain land presently owned by Lessor, located at the property, **Knickerbocker Road consisting of approximately 8.0 acres** and appurtenances thereto (the "Property") as more particularly described on Exhibit A attached hereto and made part hereof for a term **beginning on January 1, 2023 and ending on December 31, 2025**.

2. Rent. Lessee covenants to pay Lessor a **rent in the amount of \$200.00**, payable without notice, demand or offset on November 30 of each year of the three (3) year Lease. There shall be a late charge of five percent (5%) if payment in full is not made by the due date. Payments not made within fifteen (15) days of the due date shall accrue interest at fifteen percent per annum (15%) from the date when due.

3. Use. Lessee shall use the Property for farming purposes and for no other purposes whatsoever. Lessee agrees to manage the farm in a good and husband like manner, and with special regard to such portions thereof as are arable. **Lessee shall adhere to erosion control requirements as specified in the USDA Soil Conservation Service "Conservation Compliance Plan" for the Property in addition to other soil erosion control requirements as may be set forth by the Lessor.** Lessee agrees to keep the Property in good order and repair for farming purposes. Lessor reserves the right to erect signs on the Property designating it as Lessor-owned land. Lessee shall erect no signs on the property or construct any improvements thereon without the consent of Lessor. Lessor will not assume responsibility for damage to the crops by the public.

4. Liability Insurance: Indemnification. During the term of the Lease and any extension thereof, Lessee agrees to maintain and to pay for the following insurance, with an insurance company or companies, licensed to do business in the State of New York.

At least \$2,000,000 general liability for personal injury per accident or occurrence  
At least \$100,000 property damage

Lessee shall deliver a copy of such policy or an appropriate certification of insurance to the Lessor prior to the execution date of this Lease and thereafter a similar copy of a certificate annually prior to the anniversary date of the execution of this Lease. All such policies shall provide that Lessor is named as an additional insured and that such insurance may not be cancelled unless Lessor and any other insured is notified in writing not less than thirty (30) days prior to any such cancellation.

Lessee agrees that, except for the negligence or willful misconduct of the Lessor or its agents, employees and invitees, it will indemnify and save Lessor harmless from and against any and all liabilities, losses, damages, costs, expenses, (including attorneys' fees), suits, judgments and claims for injury or damage to person or property, arising during the term out of the use, occupation, operation, possession or control by the Lessee of the Property. Lessee's obligation under this section shall survive the termination of the Lease.

5. Assignment and Subletting. This Lease shall not be assigned nor shall all or any portions of the Property be sublet without the consent of Lessor. Any attempted assignment or sublet shall be void.

6. Leaf Composting. Lessor has the right to from time to time have leaf compost incorporated into the soil on the Property. In determining when to incorporate leaf compost, Lessor shall consider site conditions, crop rotations and Lessee's availability to assist. Lessee agrees to cooperate in incorporating the leaf compost into the soil provided that Lessor shall be responsible for:

- (a) delivery of compost to a mutually agreed upon portion of the site;
- (b) providing a front-end loader and spreader for use in spreading of the compost;
- (c) providing soil testing prior and subsequent to spreading and incorporation of the compost;

(d) providing materials necessary for balancing soil nutrients if testing reveals significant need for correction.

Lessee shall be responsible for:

(a) providing a tractor and operator for spreading of the compost, being compensated by Lessor at a total rate of Twenty-Five Dollars (\$25.00) per hour for the tractor and operator and Ten Dollars (\$10.00) per hour for a loader operator if required;

(b) spreading compost at a uniform application depth not to exceed two inches (2"); and

(c) incorporation of the compost into the farmland soils.

7. Compliance with Laws. Lessee, in the use, occupation, operation, possession and control of the Property, shall comply with all requirements of all laws, orders, ordinance, rules and regulations of federal, state, county, town and municipal authorities and with any direction of any public officer or officers, pursuant to law.

8. Mechanics Liens. Lessee shall not allow liens to be filed against the Property, or Lessee's interest in the Property by reason of work, labor, services or materials supplied to Lessee. If any such Lien shall at any time be filed, Lessee shall cause the same to be discharged of record or bonded within thirty (30) days after the date of filing. If Lessee shall fail to discharge or bond any such lien within such period then, in addition to any other right or remedy of Lessor, Lessor may, but shall not be obligated to, procure its discharge.

9. Events of Default. Any or more of the following events shall constitute an "Event of Default":

(a) failure of Lessee to pay all rent within ten (10) days after written notice to Lessee that rent is past due; or

(b) failure of Lessee to perform or comply with any of the other terms, covenants or conditions of this Lease, within twenty (20) days after written notice thereof from Lessor to Lessee, except that in connection with an Event of Default, other than those referred to in the paragraph (a) of this Section, not susceptible of being cured with due diligence within twenty (20) days, the time for Lessee to cure shall be extended for such time as may be necessary to cure with all diligence, provided that Lessee commences property and proceeds diligently to cure and further provide that such period of time shall not be so extended as to subject Lessor to any civil or criminal liability or forfeitures; or

(c) If Lessee shall file a voluntary petition in bankruptcy or shall be adjudicated a bankrupt or insolvent, or shall file any petition or answer seeking any reorganization, arrangement, imposition, readjustment, liquidation, dissolution or similar relief under the present or any future federal bankruptcy act or any other present or future applicable federal, state or other statute or law or shall seek or consent to or acquiesce in the appointment of any trustee, receiver or liquidator of Lessee or of all or any substantial part of its properties or of the Property; or

(d) if within sixty (60) days after the commencement of any proceeding against Lessee seeking any reorganization, arrangement, composition, readjustment, liquidation, dissolution or similar relief under the present or any future federal bankruptcy act or any other present or future applicable federal, state or other statute or law, such proceeding shall not have been dismissed, or if, within sixty (60) days after the appointment, without the consent or acquiescence of Lessee, of any trustee, receiver or liquidator of Lessee or of all or any substantial part of its properties or of the Property, such appointment shall not have been vacated or stayed on appeal or otherwise, or if, within sixty (60) days after the expiration of any such stay, such appointment shall not have been vacated.

10. Remedies.

(a) Right to Terminate. If an Event of Default occurs and is not cured within any applicable grace period, Lessor may give written notice to Lessee specifying the Event of Default and stating that this lease and the term shall expire and terminate on the date specified in the notice, which date shall be at least ten (10) days after the date of this notice. Upon the date specified in the notice this Lease and the term, and all rights of Lessee under this Lease, shall terminate.

(b) Right to Re-enter. If any Event of Default occurs and is not cured within any applicable grace period, Lessor may: (a) immediately or at any time re-enter the Property, or any part thereof, by summary proceeding or by any suitable action or proceeding at law, or by force or otherwise, without being liable to indictment, prosecution or damage therefore; or (b) repossess the same, and remove any persons or property therefrom, using such force as may be necessary, without being in any manner guilty of trespass, eviction or forcible

entry or detainer, and without relinquishing Lessor's right to Rent or any other right given Lessor by this Lease or by operation of law.

(c) Right to collect Accrued Rent. In the event of any termination of this Lease by the Lessor, Lessee shall thereupon pay to Lessor all rent and any other amounts payable by Lessee to Lessor up to the time of such termination of this Lease and shall also pay to Lessor any damages that Lessor incurs including reasonable attorney's fees and associated court costs. Notwithstanding any such termination, Lessee shall remain liable for all rents remaining as if the Lease had not been terminated, and Lessor's reasonable attorneys' fees in the connection with such termination.

(d) Remedies Cumulative. Nothing in this section shall limit or preclude the recovery by Lessor from Lessee of any sums or damages, Lessor may lawfully be entitled by reason of the occurrence of any Event of Default including reasonable attorney's fees and associated court costs. The remedies specified in this section are cumulative and shall be in addition to every right or remedy now or hereafter existing at law or in equity or by statute or otherwise, and the exercise by Lessor of any one or more of the rights or remedies provided for in this Section or now or hereafter existing at law or in equity or by statute or otherwise shall not preclude the simultaneous or later exercise by Lessor of any or all other rights or remedies provided for in the Lease or now or hereafter existing at law in equity or by statute or otherwise.

11. No Waiver. No failure by Lessor to insist upon the strict performance of any term, covenant or condition of this Lease or to exercise any right or remedy, and no acceptance of full or partial rent during the continuance of any breach shall constitute a waiver of any such breach or of any such term, covenant or condition.

12. Entry onto Property. Lessor shall have the right to enter onto the property upon reasonable prior notice to Lessee during ordinary business hours, or at any time in case of emergency, for the purpose of inspecting the Property or Lessee's compliance with laws, or to show the Property to any prospective purchaser or mortgagee.

13. Limitation of Liability. It is understood and agreed that Lessee shall look solely to the interest of Lessor in the Property for the satisfaction of Lessee's remedies for the collection of a judgment (or other judicial process) requiring payment by the Lessor in the event of any default or breach by Lessor with respect to any of the terms, covenants or conditions of the Lease to be observed or performed by the Lessor, and any other obligations of Lessor created by or under this Lease, and no other property or assets of Lessor shall be subject to levy, execution or other enforcement procedures for the satisfaction of Lessee's remedies.

IN WITNESS WHEREOF, the parties have executed this Lease as of the date first set forth above.

**LESSOR:**

TOWN OF PITTSFORD, NEW YORK

\_\_\_\_\_  
William A. Smith, Supervisor

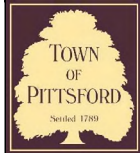
**LESSEE:**

LARRY KNICKERBOCKER

*Larry Knickerbocker*  
\_\_\_\_\_



NYS Digital Orthoimagery Program, April 2020



**Autumn Ridge Subdivision  
Farm Lease  
Town of Pittsford**

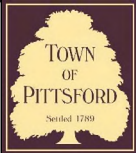
 **Farm Lease**



**1" = 250'**



NYS Digital Orthoimagery Program, April 2020



**Royal Coach Property  
Farm Lease  
Town of Pittsford**

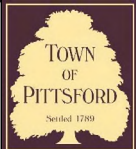
 **Farm Lease**



**1" = 500'**



NYS Digital Orthoimagery Program, April 2020



**Knickerbocker Road  
Farm Lease  
Town of Pittsford**

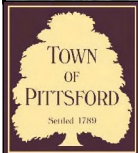
 **Farm Lease**



**1" = 150'**



NYS Digital Orthoimagery Program, April 2020



**Laureldale Dr  
Farm Lease  
Town of Pittsford**

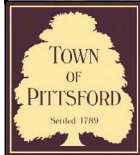
 **Farm Lease**



**1" = 200'**



NYS Digital Orthoimagery Program, April 2020



**Tobey Road  
Farm Lease  
Town of Pittsford**

 **Farm Lease**

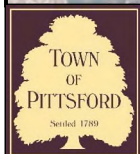


**1" = 150'**





NYS Digital Orthoimagery Program, April 2020



**Isaac Gordon Nature Park  
Farm Lease  
Town of Pittsford**

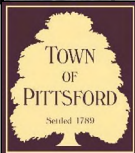
 **Farm Lease**



**1" = 600'**



NYS Digital Orthoimagery Program, April 2020

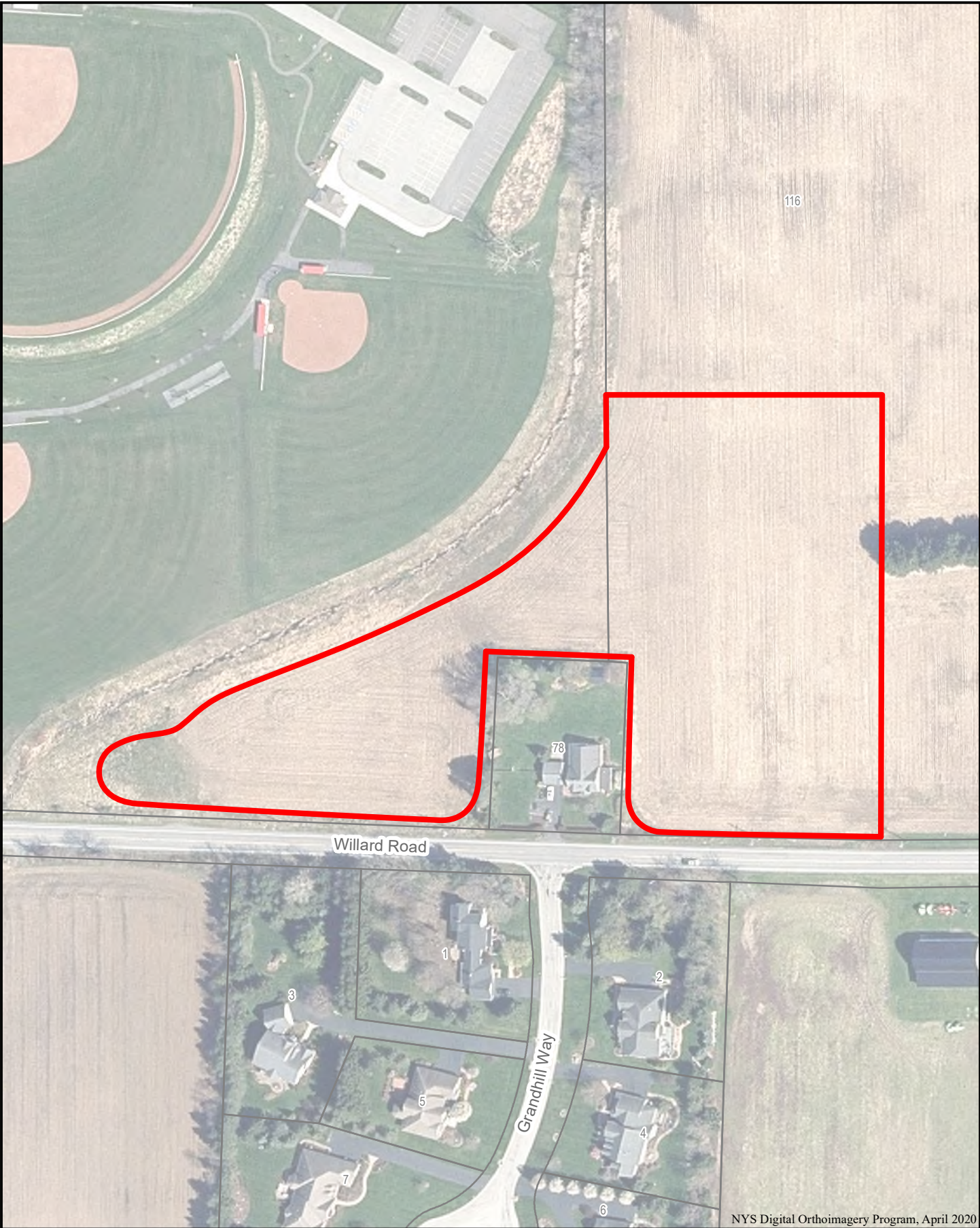


**Heather Heights  
Farm Lease  
Town of Pittsford**

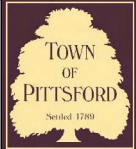
 **Farm Lease**



**1" = 250'**



NYS Digital Orthoimagery Program, April 2020

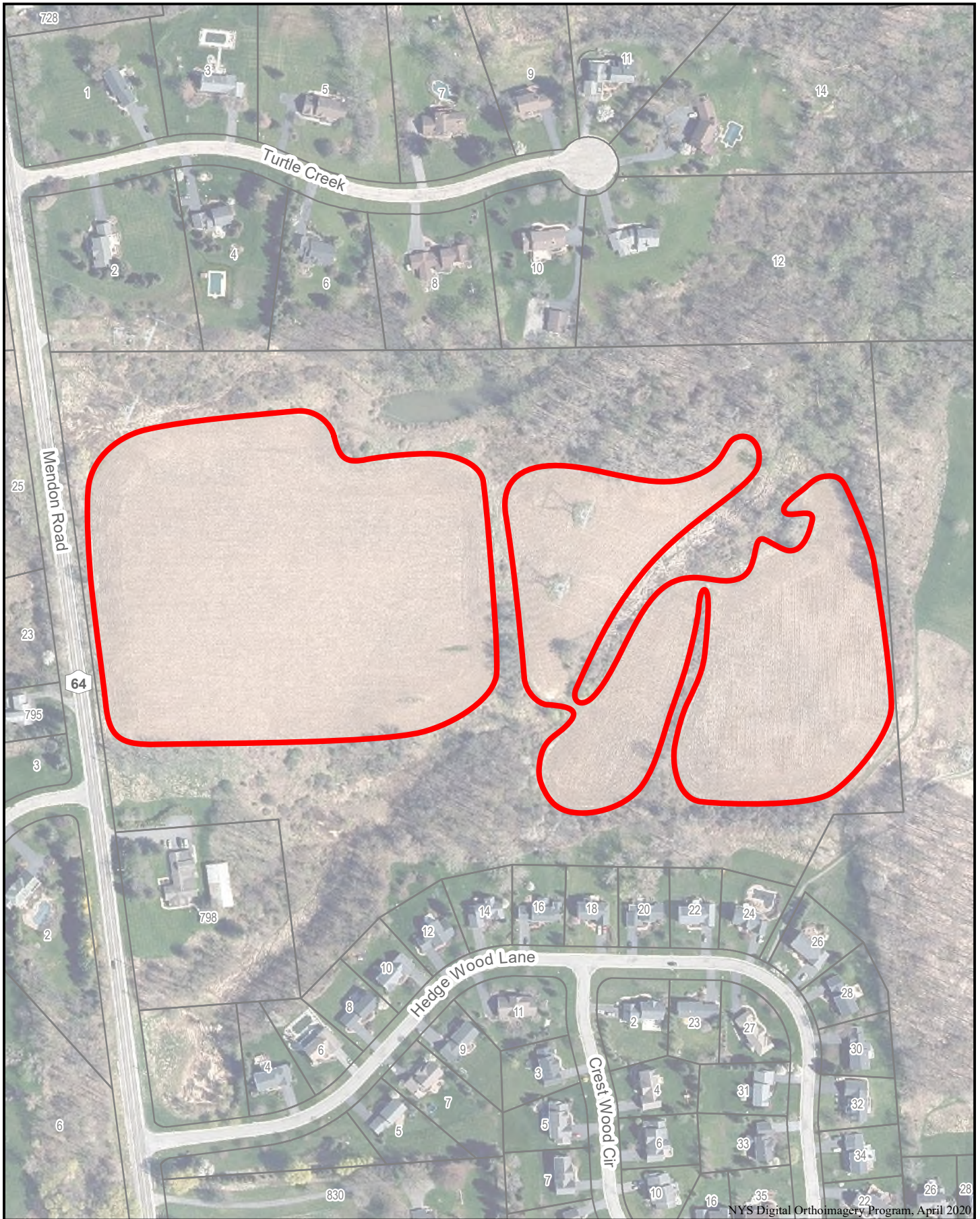


**Willard Road  
Farm Lease  
Town of Pittsford**

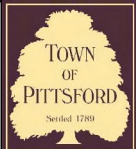
 **Farm Lease**



**1" = 150'**



NYS Digital Orthoimagery Program, April 2020



**Hedge Wood Lane  
Farm Lease  
Town of Pittsford**

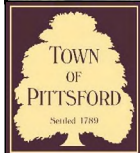
 **Farm Lease**



**1" = 250'**



NYS Digital Orthoimagery Program, April 2020



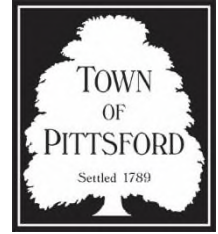
**Bridleridge Farms  
Farm Lease  
Town of Pittsford**

 **Farm Lease**



**1" = 150'**

# MEMORANDUM



**To:** Pittsford Town Board

**From:** Paul Schenkel - Commissioner of Public Works

**Date:** March 15, 2023

**Regarding:** Harladay Hots, Inc. Food Vending Permit

**For Meeting On:** March 21, 2023

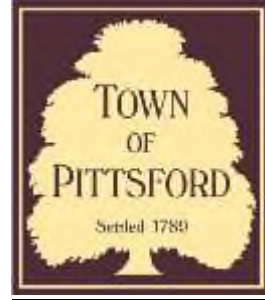
Ladies and Gentlemen:

Charles Clottin, who does business as Harladay Hots, Inc, has requested a "Food Vending Permit" to sell from a portable vending unit on the Town owned land located at 10 N. Main St. The vending unit will be operated during the hours of 10:00 a.m. through 3:00 p.m. Monday through Sunday from May 1, 2023, through October 31, 2023.

The attached proposed "Vending Permit" details the conditions of the arrangement, including a requirement that the Vendor have all necessary health and safety certifications and insurances, naming the Town as additional insured. The Village's approval is also necessary for this permit. The vending fee is \$100.00 per month of operation.

In the event the Town Board determines that the proposed action should be taken, the following Resolution is suggested:

**Resolved**, that Town Board approves the proposed Food Vending Permit to Harladay Hots, Inc., for a vending unit located at 10 N. Main St., from May 1<sup>st</sup> to October 31<sup>st</sup>. 2023, seven days a week from 10:00 a.m. – 3:00 p.m. and that the Town Supervisor is authorized to issue the Permit.



**APPLICATION FOR TEMPORARY VENDING PERMIT**

Company Name: Harladay Hots

Address: PO Box 413 Pittsford NY 14534

Contact Name: Charles Clottin

Phone: 585 766-7120 Cell: Same

Vending Location & Address: 10 N. Main Street

Date(s) of Operation: Mon-Sun, May 1- October 31, 2023

Hours of Operation: 11am-3pm

Please include your desired days of the week

Necessary Additional Documentation Required (this may be provided after initial Town Board approval):

Certificate of Liability Insurance (\$2,000,000) with Town of Pittsford named as "Additional Insured"

           Attached                        X   Will be provided

Health Permit issued by the Monroe County Department of Health

  X   Attached                                 Will be provided

Proof of New York State Workers Compensation Insurance or a Waiver

  X   Attached                                 Will be provided

MONROE COUNTY DEPARTMENT OF PUBLIC HEALTH

111 Westfall Road

Rochester, New York 14620

# PERMIT

No. 278807408  
M 696364

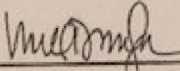
AS PROVIDED IN CHAPTER 1, PART 14 OF THE NEW YORK STATE SANITARY CODE THIS PERMIT IS GRANTED TO HARLADAY INC. TO OPERATE A FOOD SERVICE ESTABLISHMENT KNOWN

**HARLADAY HOTS #1  
12 BRIMSDOWN CIRCLE  
FAIRPORT, NY 14450**

PART 14 OF THE NEW YORK STATE SANITARY CODE REQUIRES THAT THIS PERMIT BE PROMINENTLY DISPLAYED AT EACH FOOD SERVICE ESTABLISHMENT WHERE IT CAN BE SEEN BY THE CONSUMER

ISSUE DATE: 1/1/2023  
12/31/2023

DATE OF EXPIRATION

 MD

Michael D. Mendoza, MD, MPH, MS  
Commissioner of Public Health

WARNING: ANY ALTERATION INVALIDATES THIS CERTIFICATE. THIS PERMIT IS NOT TRANSFERABLE.

### IMPORTANT!

HEALTH PERMITS ARE **NOT TRANSFERABLE** FROM ONE OPERATOR TO ANOTHER. PLEASE NOTIFY THE FOOD PROTECTION SECTION OF ANY CHANGES IN OPERATOR OR NAME OF ESTABLISHMENT, INCLUDING ADDITIONS/DELETIONS OF OPERATORS/PARTNERS.

Please note:

**HANDWASH SINKS:** Handwash sinks are required at all food and beverage preparation areas, including service bars, as per Part 14.1.143(a) of the New York State Sanitary Code.

**ROP:** Reduced Oxygen Packaging (vacuum sealing) of food items is prohibited without a waiver from the Monroe County Department of Public Health and NYSDOH.

**FOOD WORKER TRAINING REQUIREMENTS:**

- "High Risk" (H) or "Medium Risk" (M) classified establishments must have a Level I certified food handler in charge and enough Level II trained employees to have one present at all operating times.
- "Low Risk" (L) classified establishments must have enough Level II trained employees at all operating times.

**REMEMBER: YOU MUST POST YOUR TRAINING CERTIFICATE(S) ALONG WITH YOUR PERMIT TO OPERATE.**

If you have any questions please contact our office at 585-753-5064 or [food@monroecounty.gov](mailto:food@monroecounty.gov).





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/27/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> License # PC-637578 <b>Walsh Duffield Rochester</b> 155 Culver Road, Suite 200 Rochester, NY 14620	<b>CONTACT NAME:</b> Sonya R. Borshoff <b>PHONE (A/C, No, Ext):</b> _____ <b>FAX (A/C, No):</b> _____ <b>E-MAIL ADDRESS:</b> sborshoff@walshduffield.com
	<b>INSURER(S) AFFORDING COVERAGE</b> <span style="float: right;"><b>NAIC #</b></span> <b>INSURER A :</b> Dryden Mutual Insurance Co. <span style="float: right;"><b>13919</b></span> <b>INSURER B :</b> _____ <b>INSURER C :</b> _____ <b>INSURER D :</b> _____ <b>INSURER E :</b> _____ <b>INSURER F :</b> _____
<b>INSURED</b>  <b>Harladay Inc.</b> PO Box 413 Pittsford, NY 14534	

**COVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: _____	X		CFL00014664	4/20/2022	4/20/2023	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 50,000
							MED EXP (Any one person)	\$ 1,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED _____ RETENTION \$ _____						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y / N <input checked="" type="checkbox"/> N / A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Certificate holder is named as an additional insured with respects to General Liability per endorsement form LS-22 (01/88).

<b>CERTIFICATE HOLDER</b>  Town of Pittsford Building Department 11 South Main Street Pittsford, NY 14534	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Edward F. Walsh Jr.</i>



THE HARTFORD  
BUSINESS SERVICE CENTER  
3600 WISEMAN BLVD  
SAN ANTONIO TX 78251

November 28, 2022

HARLADAY, INC  
PO BOX 413  
PITTSFORD NY 14534

### Policy Information:

<b>Policy Number:</b>	<b>76 WEG ZI5592</b>
-----------------------	----------------------



### Contact Us

**Visit** <https://business.thehartford.com>

24/7 access to pay bills, view policy documents, get your certificate of insurance and more.

**Need Help?** Start a live chat online or call us at (866) 467-8730. We're here weekdays from 8:00 AM to 8:00 PM ET.

You can find information about your policy enclosed. You can also find this info online at <https://business.thehartford.com>.

If you have any questions or concerns about what you see, contact us at any of the options listed on this page.

Thanks for choosing us for your business insurance needs.

Sincerely,  
The Hartford





CERTIFICATE OF NYS WORKERS' COMPENSATION INSURANCE COVERAGE

Form with fields for: 1a. Legal Name and address of Insured (HARLADAY, INC); 1b. Business Telephone Number of Insured; 1c. NYS Unemployment Insurance Employer Registration Number of Insured; 1d. Federal Employer Identification Number of Insured or Social Security Number (26-4683830); 2. Name and Address of the Entity Requesting Proof of Coverage (MONROE COUNTY DEPT OF PUBLIC HEALTH); 3a. Name of Insurance Carrier (Hartford Underwriters Insurance Company); 3b. Policy Number of Entity Listed in Box "1a": (76 WEG ZI5592); 3c. Policy effective period: (05/06/2022 to 05/06/2023); 3d. The Proprietor, Partners or Executive Officers are (X) all excluded or certain partners/officers excluded.

This certifies that the insurance carrier indicated above in box "3" insures the business referenced above in box "1a" for workers' compensation under the New York State Workers' Compensation Law. (To use this form, New York (NY) must be listed under Item 3A on the INFORMATION PAGE of the workers' compensation insurance policy). The Insurance Carrier or its licensed agent will send this Certificate of Insurance to the entity listed above as the certificate holder in box "2".

The insurance carrier must notify the above certificate holder and the Workers' Compensation Board within 10 days IF a policy is canceled due to nonpayment of premiums or within 30 days IF there are reasons other than nonpayment of premiums that cancel the policy or eliminate the insured from the coverage indicated on this Certificate. (These notices may be sent by regular mail.) Otherwise, this Certificate is valid for one year after this form is approved by the insurance carrier or its licensed agent, or until the policy expiration date listed in box "3c", whichever is earlier.

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the policy listed, nor does it confer any rights or responsibilities beyond those contained in the referenced policy.

This certificate may be used as evidence of a Worker's Compensation contract of insurance only while the underlying policy is in effect.

Please Note: Upon cancellation of the workers' compensation policy indicated on this form, if the business continues to be named on a permit, license or contract issued by a certificate holder, the business must provide that certificate holder with a new Certificate of Workers' Compensation Coverage or other authorized proof that the business is complying with the mandatory coverage requirements of the New York State Workers' Compensation Law.

Under penalty of perjury, I certify that I am an authorized representative or licensed agent of the insurance carrier referenced above and that the named insured has the coverage as depicted on this form.

Approved by: Danielle Clausen (print name of authorized representative or licensed agent of insurance carrier)

Approved by: Danielle Clausen (Signature) 11/28/2022 (Date)

Title: Operations Manager

Telephone Number of authorized representative or licensed agent of insurance carrier: (877) 287-1312

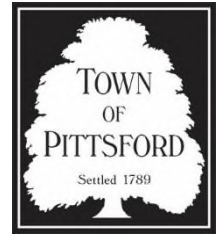
Please Note: Only insurance carriers and their licensed agents are authorized to issue Form C-105.2. Insurance brokers are NOT authorized to issue it.

# Workers' Compensation Law

## Section 57. Restriction on issue of permits and the entering into contracts unless compensation is secured.

1. The head of a state or municipal department, board, commission or office authorized or required by law to issue any permit for or in connection with any work involving the employment of employees in a hazardous employment defined by this chapter, and notwithstanding any general or special statute requiring or authorizing the issue of such permits, shall not issue such permit unless proof duly subscribed by an insurance carrier is produced in a form satisfactory to the chair, that compensation for all employees has been secured as provided by this chapter. Nothing herein, however, shall be construed as creating any liability on the part of such state or municipal department, board, commission or office to pay any compensation to any such employee if so employed.
2. The head of a state or municipal department, board, commission or office authorized or required by law to enter into any contract for or in connection with any work involving the employment of employees in a hazardous employment defined by this chapter, notwithstanding any general or special statute requiring or authorizing any such contract, shall not enter into any such contract unless proof duly subscribed by an insurance carrier is produced in a form satisfactory to the chair, that compensation for all employees has been secured as provided by this chapter.

# MEMORANDUM



**To:** Pittsford Town Board

**From:** Paul Schenkel - Commissioner of Public Works

**Date:** March 13, 2023

**Regarding:** Pittsford Little League Food Vending Permit

**For Meeting On:** March 21, 2023

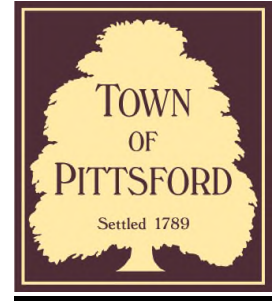
Ladies and Gentlemen:

Vince Toscano, of Pittsford Little League, has requested a "Food Vending Permit" to sell from a small portable vending unit on Town owned land located at 34 East St, also known as Habecker Fields. The vending unit will be operated during the hours of 5:30PM – 8:30PM Monday – Friday and 8:00AM to 8:00PM, Saturday – Sunday from April 1, 2023, through October 31, 2023.

The attached proposed "Vending Permit" details the conditions of the arrangement, including a requirement that the Vendor have all necessary health and safety certifications and insurances, naming the Town as additional insured.

In the event the Town Board determines that the proposed action should be taken, the following Resolution is suggested:

**Resolved**, that Town Board approves the proposed Food Vending Permit to Pittsford Little League, for a vending unit located at 34 East St., from April 1<sup>st</sup> to October 31<sup>st</sup>. 2023, 5:30PM – 8:30PM, Monday – Friday and 8:00AM to 8:00PM, Saturday – Sunday and that the Town Supervisor is authorized to issue the Permit.



Pittsford Little League  
2 Hunters Run  
Pittsford, NY 14534

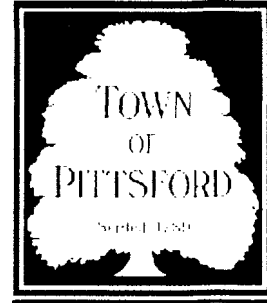
## VENDING PERMIT

The Town of Pittsford (“Town”) hereby issues a vending permit to the above (“Vendor”) to allow the sale of food from a small portable vending unit to be temporarily located at **Habecker Fields at 34 East St.** for the period from **April 1, 2023 - October 31, 2023**. The terms and conditions of this Permit are as follows:

- Vending hours shall be from **5:30PM – 8:30PM, Monday – Friday and 8:00AM to 8:00PM, Sunday - Saturday at Habecker Fields at 34 East St.** The Town will provide a schedule of field use to the Vendor.
- The Vendor shall provide to the Town a valid certificate of insurance covering all of the Vendor’s operations under this permit, with the Town listed as an “Additional Insured”.
- The Vendor shall be responsible to obtain and provide the Town with copies of all health and safety certifications, such as licenses, inspections, and the like required to operate the Vendor’s food sale operation.
- The Vendor’s vending unit shall not be left unattended.
- All of the Vendor’s equipment and materials shall be removed from the site at the end of each service time period. The Vendor shall be responsible for cleanup and removal of all debris generated by and/or associated with the food sale operation.
- The Vendor shall locate the vending unit in such a manner as not to inhibit maintenance of the area by Town staff. The specific location of the unit on the site shall be subject to review and approval by the Commissioner of Public Works.
- The Vendor shall protect, defend, indemnify and hold harmless the Town from any and all claims, costs, damages, liabilities and expenses (including reasonable attorneys’ fees) of any nature whatsoever for injury, death to persons or property damage arising out of or in any way related to the Vendor’s operations.
- The Town reserves the right to terminate this Permit at any time.

Town Supervisor: \_\_\_\_\_ Date: \_\_\_\_\_

Vendor: \_\_\_\_\_ Date: \_\_\_\_\_



**APPLICATION FOR TEMPORARY VENDING PERMIT**

Company Name: PITTSFORD LITTLE LEAGUE

Address: 2 HUNTERS RUN PITTSFORD, NY 14534

Contact Name: VINCENT M. TOSCANO

Phone: — Cell: (585) 820-6658

Vending Location & Address: HABECKER FIELDS CONCESSION  
34 EAST ST., PITTSFORD, NY 14534

Date(s) of Operation: APRIL 1<sup>ST</sup>, 2023 - OCT. 31<sup>ST</sup> 2023

Hours of Operation: Mon-Fri (5:30<sup>PM</sup>-8:30<sup>PM</sup>) SAT & SUN (8:00<sup>AM</sup>-8:00<sup>PM</sup>)

Please include your desired days of the week (Mon. - Sun.)

Necessary Additional Documentation Required (this may be provided after initial Town Board approval):

Certificate of Liability Insurance (\$2,000,000) with Town of Pittsford named as "Additional Insured"

Attached  Will be provided

Health Permit issued by the Monroe County Department of Health

Attached  Will be provided

Proof of New York State Workers Compensation Insurance or a Waiver

Attached  Will be provided



**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YY)  
12/13/22

**PRODUCER**  
**Keystone Risk Managers, LLC**  
**1995 Point Township Drive**  
**Northumberland, PA 17867**

**CERTIFICATE #:** 2320419-2023-1 2 32 04

**INSURERS AFFORDING COVERAGE:**

**ADDITIONAL NAMED INSURED:**  
**PITTSFORD LL**  
**63 Washington Rd**  
**PITTSFORD, NY 14534**

**INSURER A:** Lexington Insurance Company  
**INSURER B:** National Union Fire Insurance Company of Pittsburgh, PA  
**(Non-Liability)**  
**INSURER C:** AIG Specialty Insurance Company

**COVERAGES**

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.  
\* SUBJECT TO \$5,000,000 AGGREGATE SUBLIMIT OF LIABILITY FOR ALL LEAGUES, COMBINED, UNDER THE MASTER D&O POLICY, FOR ALL LOSS ARISING FROM ALL CLASS ACTION CLAIMS AND COMMON LEAGUE CLAIMS, AS MORE FULLY DESCRIBED IN ENDORSEMENT #34 OF THE MASTER D&O POLICY.  
\*\* SUBJECT TO \$6,000,000 AGGREGATE SUBLIMIT OF LIABILITY FOR ALL LEAGUES, COMBINED, UNDER THE MASTER CYBER POLICY, FOR SPECIFIED DEFENSE COSTS, AS MORE FULLY DESCRIBED IN ENDORSEMENT #14 OF THE MASTER CYBER POLICY.

INSR LTR	ADD'L NAMED INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS	
A	X	<b>GENERAL LIABILITY</b>	011405746	01/01/2023	01/01/2024	EACH OCCURRENCE	\$3,000,000
		X OCCURRENCE				GENERAL AGGREGATE	\$3,000,000
		X INCL PARTICIPANTS	<b>Property Damage Deductible: \$250</b>		PRODUCTS/COMP OPS AGGREGATE	\$3,000,000	
		X SEXUAL ABUSE			Sexual Abuse OCCURRENCE	\$1,000,000	
					Sexual Abuse AGGREGATE	\$1,000,000	
		MEDICAL PAYMENTS				Any One Person	
C	X	<b>DIRECTORS &amp; OFFICERS</b>	015454400	01/01/2023	01/01/2024	EACH LOSS	\$1,000,000 *
						AGGREGATE	\$1,000,000
C	X	<b>CYBER LIABILITY COVERAGE</b>	015440383	01/01/2023	01/01/2024	LIMIT OF LIABILITY CLAIMS MADE	\$100,000 PER LEAGUE AGGREGATE
		S&P	SECURITY AND PRIVACY LIABILITY INSURANCE	\$100,000 PER LEAGUE SUBLIMIT OF LIABILITY **		RETROACTIVE DATE	CONTINUITY DATE
			REGULATORY ACTION SUBLIMIT OF LIABILITY	\$1,000 PER LEAGUE RETENTION		POLICY INCEPTION	POLICY INCEPTION
EM	EVENT MANAGEMENT INSURANCE	\$100,000 PER LEAGUE SUBLIMIT OF LIABILITY **		NOT APPLICABLE	POLICY INCEPTION		
A	X	<b>CRIME COVERAGE</b>	9472683	01/01/2023	01/01/2024	EACH LOSS	\$35,000
			<b>Crime Deductible: \$250 Property/\$1,000 Money</b>		AGGREGATE	NONE	
B	X	<b>SPORTS EXCESS ACCIDENT</b>	SRG9105434	01/01/2023	01/01/2024	As in Master Policy: Med. Max. \$100,000 Deductible \$50	As in Master Policy Excess

**"X" INDICATES COVERAGE(S) SELECTED FOR ADDITIONAL NAMED INSURED**

**ADDITIONAL INSURED**

Who is an Insured (SECTION II) of the General Liability policy is amended to include as an insured the person or organization shown in the schedule, but only with respect to liability arising out of the above named Little League's maintenance or use of ball fields, or other premises loaned, donated, or rented to that Little League by such person or organizations and subject to the following additional exclusions:  
1. Structural alterations, new construction, maintenance, repair or demolition operations performed by or on behalf of the person or organization designated in the Schedule and/or performed by the above named Little League; and  
2. That part of the ball field or other premises not being used by the above named Little League.

**NAME AND ADDRESS OF PERSON OR ORGANIZATION:**

Town of Pittsford  
11 South Main Street  
Pittsford, NY 14534

MONROE COUNTY DEPARTMENT OF PUBLIC HEALTH

111 Westfall Road

Rochester, New York 14620

# PERMIT

No. 276311301  
M 694838

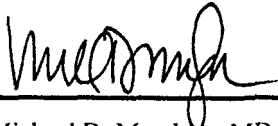
AS PROVIDED IN CHAPTER 1, PART 14 OF THE NEW YORK STATE SANITARY CODE THIS PERMIT IS GRANTED TO **TOWN OF PITTSFORD** TO OPERATE A FOOD SERVICE ESTABLISHMENT KNOWN

**PITTSFORD LITTLE LEAGUE  
34 EAST STREET  
PITTSFORD, NY 14534**

PART 14 OF THE NEW YORK STATE SANITARY CODE REQUIRES THAT THIS PERMIT BE PROMINENTLY DISPLAYED AT EACH FOOD SERVICE ESTABLISHMENT WHERE IT CAN BE SEEN BY THE CONSUMER

ISSUE DATE: 1/1/2023  
12/31/2023

\_\_\_\_\_  
DATE OF EXPIRATION

 MD  
Michael D. Mendoza, MD, MPH, MS  
Commissioner of Public Health

**WARNING: ANY ALTERATION INVALIDATES THIS CERTIFICATE. THIS PERMIT IS NOT TRANSFERABLE.**

### IMPORTANT!

HEALTH PERMITS ARE **NOT TRANSFERABLE** FROM ONE OPERATOR TO ANOTHER. PLEASE NOTIFY THE FOOD PROTECTION SECTION OF ANY CHANGES IN OPERATOR OR NAME OF ESTABLISHMENT, INCLUDING ADDITIONS/DELETIONS OF OPERATORS/PARTNERS.

**Please note:**

**HANDWASH SINKS:** Handwash sinks are required at all food and beverage preparation areas, including service bars, as per Part 14.1.143(a) of the New York State Sanitary Code.

**ROP:** Reduced Oxygen Packaging (vacuum sealing) of food items is prohibited without a waiver from the Monroe County Department of Public Health and NYSDOH.

**FOOD WORKER TRAINING REQUIREMENTS:**

- "High Risk" ( H ) or "Medium Risk" ( M ) classified establishments must have a Level I certified food handler in charge and enough Level II trained employees to have one present at all operating times.
- "Low Risk" ( L ) classified establishments must have enough Level II trained employees at all operating times.

**REMEMBER: YOU MUST POST YOUR TRAINING CERTIFICATE(S) ALONG WITH YOUR PERMIT TO OPERATE.**

If you have any questions please contact our office at 585-753-5064 or food@monroecounty.gov.



**Workers' Compensation Board**

**Certificate of Attestation of Exemption  
from New York State Workers' Compensation and/or  
Disability and Paid Family Leave Benefits Insurance Coverage**

**\*\*This form cannot be used to waive the workers' compensation rights or obligations of any party.\*\***

The applicant may use this Certificate of Attestation of Exemption **ONLY** to show a government entity that New York State specific workers' compensation and/or disability and paid family leave benefits insurance is not required. The applicant may **NOT** use this form to show another business or that business's insurance carrier that such insurance is not required. Please provide this form to the government entity from which you are requesting a permit, license or contract. This Certificate will not be accepted by government officials one year after the date printed on the form.

**In the Application of  
(Legal Entity Name and Address):**  
Town of Pittsford  
DBA: Concession At Pittsford Little League Complex  
34 East St  
Pittsford, NY 14534-3208  
PHONE: 585-248-2597 FEIN: XXXXX7929

**Business Applying For:  
Vendor License/Permit**  
  
**From: Monroe County of Public Health**

**Workers' Compensation Exemption Statement:**  
The above named business is certifying that it is **NOT REQUIRED TO OBTAIN NEW YORK STATE SPECIFIC WORKERS' COMPENSATION INSURANCE COVERAGE** for the following reason:  
The applicant is a nonprofit (under IRS rules) with NO compensated individuals providing services except for clergy; or is a religious, charitable or educational nonprofit (Section 501(c)(3) under the IRS tax code) with no compensated individuals providing services except for clergy providing ministerial services; and persons performing teaching or nonmanual labor. [Manual labor includes but is not limited to such tasks as filing; carrying materials such as pamphlets, binders, or books; cleaning such as dusting or vacuuming; playing musical instruments; moving furniture; shoveling snow; mowing lawns; and construction of any sort.]

**Disability and Paid Family Leave Benefits Exemption Statement:**  
The above named business is certifying that it is **NOT REQUIRED TO OBTAIN NEW YORK STATE STATUTORY DISABILITY AND PAID FAMILY LEAVE BENEFITS INSURANCE COVERAGE** for the following reason:  
The applicant is a nonprofit (under IRS rules) with NO compensated individuals providing services except for clergy; or is a religious, charitable or educational nonprofit (Section 501(c)(3) under the IRS tax code) with no compensated individuals providing services except for executive officers, clergy, sextons, teachers or professionals.

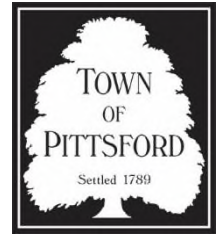
I, Vincent M. Toscano, am the Board Member with the above-named legal entity. I affirm that due to my position with the above-named business I have the knowledge, information and authority to make this Certificate of Attestation of Exemption. I hereby affirm that the statements made herein are true, that I have not made any materially false statements and I make this Certificate of Attestation of Exemption under the penalties of perjury. I further affirm that I understand that any false statement, representation or concealment will subject me to felony criminal prosecution, including jail and civil liability in accordance with the Workers' Compensation Law and all other New York State laws. By submitting this Certificate of Attestation of Exemption to the government entity listed above I also hereby affirm that if circumstances change so that workers' compensation insurance and/or disability and paid family leave benefits coverage is required, the above-named legal entity will immediately acquire appropriate New York State specific workers' compensation insurance and/or disability and paid family leave benefits coverage and also immediately furnish proof of that coverage on forms approved by the Chair of the Workers' Compensation Board to the government entity listed above.

**SIGN HERE** | **Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Exemption Certificate Number  
2023-007876**

**Received  
February 7, 2023  
NYS Workers' Compensation Board**

# MEMORANDUM



**To:** Pittsford Town Board

**From:** Paul Schenkel - Commissioner of Public Works

**Date:** March 3, 2023

**Regarding:** Agreement with County of Monroe for Two Culverts on Stone Road

**For Meeting On:** March 21, 2023

Ladies and Gentlemen:

A long-standing Town plan for Stone Road has been to install a mixed-use trail along much of its length. This is shown in the Town/Village Active Transportation Plan. Along the route of the proposed mixed-use trail are two stream culverts. Each has deteriorated to the point of needing replacement in the months ahead. Accordingly, the Monroe County Department of Transportation has scheduled work to replace the culverts. In order to eventually accommodate the mixed-use trail, the new culverts proposed by the County would each need to be lengthened by ten feet. The County is willing to do this, as long as the Town pays for lengthening the new culverts.

The guidelines the Town Board has set for use of ARPA funds allow the Town to use ARPA funds for this purpose, which we propose. If the Board agrees, we could proceed with the attached form of contract. The Town would be responsible for expenses in the amount of \$144,508.80. This would be drawn from ARPA funds and would cover design, construction & inspection of the lengthened portion of the project.

I recommend that the Town Board authorize the Town Supervisor to execute the attached Intermunicipal Agreement with the County of Monroe. If the Town Board agrees, the following Resolution is suggested:

**Resolved,** that the Town Supervisor be and hereby is authorized to execute the Intermunicipal Agreement with the County of Monroe in the form attached, for the replacement of two culverts on Stone Road culverts that include Town-funded accommodations for a future mixed-use trail.

**INTERMUNICIPAL AGREEMENT**

This Agreement made as of the last date executed below, by and between MONROE COUNTY, a municipal corporation with offices at 39 West Main Street, Rochester, New York 14614 (“COUNTY”) and the TOWN of PITTSFORD, a municipal corporation with offices at 11 SOUTH MAIN STREET, PITTSFORD, NY 14534 (“TOWN”), (hereinafter, the “Agreement”).

**WITNESSETH**

WHEREAS, the COUNTY plans to (improve/reconstruct) TWO CULVERTS ON STONE ROAD located in the TOWN of PITTSFORD, COUNTY of Monroe, New York, known as the STONE ROAD CULVERT REPLACEMENTS project (“Project”),

WHEREAS, the TOWN desires to (install/reconstruct) ACCOMMODATIONS FOR FUTURE MIXED-USE TRAIL as part of the Project; being more specifically described as; the 10’ southerly extension to the Stone Road culvert located west of Clover Street (West Culvert S.I.N. 014-037-069) and the 10’ southerly extension to the Stone Road culvert located east of Clover Street (East Culvert S.I.N. 014-037-117).

WHEREAS, the COUNTY requests additional funding and the TOWN desires to provide for the necessary funding for said ACCOMMODATIONS FOR FUTURE MIXED USE TRAIL;

WHEREAS, the parties desire to enter into this Agreement pursuant to General Municipal Law §119-o to permit the (installation/reconstruction) of ACCOMMODATIONS FOR FUTURE MIXED USE TRAIL as part of this Project, and agree that all costs, including but not limited to design, right-of ways, utility relocations, and installation and construction supervision in connection with said work shall be the responsibility of the TOWN;

WHEREAS, the Monroe County Legislature, by Resolution No. \_\_\_\_\_, of 20\_\_\_\_, effective \_\_\_\_\_, 20\_\_\_\_, authorized the COUNTY to enter into this Agreement and authorized the County Executive, or designee, to execute this Agreement on behalf of the COUNTY;

WHEREAS the (Town Board of the TOWN PITTSFORD), by Resolution No. \_\_\_\_ of 20\_\_\_\_, effective \_\_\_\_\_, 20\_\_\_\_, authorized the TOWN to enter into this Agreement and authorized the Supervisor of the TOWN, or designee, to execute said Agreement on behalf of the TOWN; and

NOW, THEREFORE, in consideration of the covenants, agreements and conditions hereinafter expressed, the parties hereby mutually agree as follows:

1. The TOWN authorizes the COUNTY and the COUNTY agrees to the (installation/construction) of ACCOMMODATIONS FOR FUTURE MIXED USE TRAIL as part of the work of the Project in accordance with the approved construction plans that have been reviewed by the TOWN. The TOWN agrees to appropriate all funding necessary to complete the work in accordance with the terms of this Agreement.
  
2. The Project shall be advertised for bid by the COUNTY and shall be awarded to the lowest responsible bidder. At least five (5) business days prior to the award of the construction contract, the COUNTY shall calculate the estimated TOWN share and furnish both a copy of the bid tabulation and the calculation to the TOWN Engineer. The COUNTY shall make payment to the contractor in connection with the (installation/construction) of ACCOMMODATIONS FOR FUTURE MIXED USE TRAIL subject to reimbursement from the TOWN as set forth in paragraph 4 below.
  
3. The TOWN'S share of costs, including but not limited to design, right-of-ways, utility relocation, construction, and construction supervision, are summarized in the table below and, shall be calculated as follows unless otherwise noted:
  - a. The pro rata share of the design cost is based on the percentage calculated for the TOWN items divided by the total bid (less the common lump sum items, e.g., survey and stake-out, mobilization, Basic Work Zone Traffic Control, engineers office).
  
  - b. The construction cost is based on the TOWN items, including its percentage of the common lump sum items, (see above) using the percentage determined in Section 3.a. above.
  
  - c. The pro rata share of the construction supervision cost is based on the percentage calculated for the TOWN items (including the common lump sum items) divided by the total final construction cost of the Project.

### **Town Cost Summary Table**

<u>COST SUMMARY ITEM DESCRIPTION</u>	<u>AMOUNT</u>
Design Cost for Town's Portion	\$21,907.18
Total Construction Cost for Town's Portion	\$100,019.06
<i>Estimated</i> Inspection Cost for Town's Portion	<u>\$22,582.56</u>
<b>TOTAL TOWN COST</b>	<b>± \$144,508.80</b>

4. The TOWN shall be responsible for all costs in connection with the work to (install/construct)

ACCOMMODATIONS FOR FUTURE MIXED USE TRAIL. Said costs shall be paid to the COUNTY as follows:

- a. One hundred percent (100%) of design costs plus seventy-five percent (75%) of construction costs upon award of the construction contract to the lowest responsible bidder.
  - b. One hundred percent (100%) of construction supervision cost plus the remaining twenty-five percent (25%) of construction cost upon substantial completion of the work and acceptance of the Project by the COUNTY.
  - c. Any adjustments to the final construction costs for the (installation/construction) of a ACCOMMODATIONS FOR FUTURE MIXED USE TRAIL shall be made at the time of final payment.
  - d. The COUNTY shall notify the TOWN of any changes in Project costs that would increase the TOWN share and receive written approval from the TOWN before issuing a change order to the contractor.
5. The Proposed Improvements associated with the TWO CULVERTS ON STONE ROAD, but not the FUTURE MIXED USE TRAIL, shall become the property of and maintenance responsibilities for the COUNTY. The FUTURE FIXED USE TRAIL shall be the property of the Town and the Town shall be responsible for its maintenance.
6. Any party hereto may cancel this Agreement prior to the award of the construction contract. If the Agreement is canceled, the canceling party shall be liable for any design or pre-construction costs or damages incurred in connection with the Project by the other party.
7. The TOWN hereby covenants and agrees to indemnify, defend, and hold harmless the COUNTY and its officers, agents and employees from and against any and all claims, liabilities, obligations, damages, losses and expenses, whether contingent or otherwise, including reasonable attorney's fees and costs of defense, incurred by the COUNTY as a result of the negligence, omission, breach, fault, or intentional misconduct of the TOWN in the conduct of work under this Agreement. The COUNTY hereby covenants and agrees to indemnify, defend, and hold harmless the TOWN and its officers, agents and employees from and against any and all claims, liabilities, obligations, damages, losses and expenses, (including any claimed damage to real or personal property) whether contingent or otherwise, including reasonable attorneys' fees and costs of defense, incurred by the TOWN as a result of the negligence, omission, breach, fault or intentional misconduct of the COUNTY in the conduct of work under this Agreement.
8. The COUNTY and TOWN shall be named as additional insureds on all insurance policies required of the contractor as part of its construction contract for the performance of work identified herein. In

connection with the services to be performed under this Agreement, the COUNTY and the TOWN and each of their agents and employees shall comply with all federal, state and local laws, resolutions, ordinances, codes, rules and regulations applicable to the performance of the services to be rendered hereunder.

9. The COUNTY shall perform the services under this Agreement as an independent contractor. Neither the COUNTY nor any of its officers, agents or employees shall present themselves as officers or employees of the TOWN. Neither the COUNTY nor the TOWN shall be deemed to be the agent of the other, except as specifically set forth herein.
  10. The COUNTY shall not assign, transfer or dispose in whole or in part any right or interest in or to this Agreement and shall not subcontract in whole or in part any services performed under this Agreement, without the prior written consent of the TOWN.
  11. This agreement shall be deemed executory only to the extent of the monies appropriated for its purposes, and no liability shall be incurred by the TOWN beyond the monies appropriated for such a purpose (only for preventive maintenance).
  12. This Agreement constitutes the entire and integrated agreement between the parties, and supersedes any and all prior proposals, negotiations and agreement, whether written or oral. Any modification or amendment to this Agreement shall be void unless it is in writing and subscribed by the party against whom the modification or amendment is sought to be enforced.
  13. This Agreement shall be governed by and under the laws of the State of New York. In the event that a dispute arises between the parties, venue for the resolution of such dispute shall be the COUNTY of Monroe, New York.
  14. If any provision of this Agreement is held invalid by a court of law, the remainder of the Agreement shall be valid and enforceable.
  15. The County and Town agree that in carrying out its activities under the terms of the Agreement that they shall not discriminate against any person due to such person's age, marital status, disability, genetic predisposition or carrier status, race, color, creed, sexual orientation, sex or national origin, and that at all times they will abide by the applicable provisions of the Human Rights Law of the State of New York as set forth in Section 290-301 of the Executive Law of the State of New York.
- IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.



MONROE COUNTY

BY: \_\_\_\_\_  
Adam J. Bello  
County Executive

TOWN OF PITTSFORD

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

State of \_\_\_\_\_)  
County of \_\_\_\_\_) ss:

On the \_\_\_ day of \_\_\_\_\_, 20\_\_\_, before me, the undersigned, a Notary Public in and for said State, personally appeared \_\_\_\_\_, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

\_\_\_\_\_  
Notary Public

State of \_\_\_\_\_)  
County of \_\_\_\_\_) ss:

On the \_\_\_ day of \_\_\_\_\_, 20\_\_\_, before me, the undersigned, a Notary Public in and for said State, personally appeared **Adam J. Bello**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her capacity, and that by her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

\_\_\_\_\_  
Notary Public

3/21/23

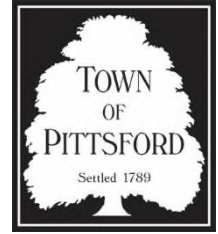
## **ARPA Amendment & Transfer For Stone Road Culverts**

**Be it resolved that the following is approved:**

That 5.5112.2009.55.40 (Highway – Sidewalks) be increased by \$145,000.00 for the Stone Road Culvert project.

The source of these funds will be American Rescue Plan Act (ARPA) Federal Aid totaling \$145,000.00. The Finance Director is authorized to amend the budget as necessary to facilitate the expenditure of these funds.

# MEMORANDUM



**To:** Pittsford Town Board

**From:** Paul Schenkel - Commissioner of Public Works

**Date:** March 9, 2023

**Regarding:** Set Bid Opening Date for Refuse Districts

**For Meeting On:** March 21, 2023

Ladies and Gentlemen:

The Town's contract with Seyrek Disposal as the trash hauler under our Refuse District program expires December 31, 2023. There are currently 24 districts. Petitions are being circulated among residents to create 16 more, starting January 1 of next year.

The Town will need to advise residents of their annual cost going forward, for continuing service and for the new districts. Therefore the Town needs to release bid specifications and to set a bid opening date.

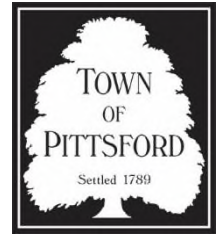
Bid specifications call for a contract term of one year, from January 1, 2024, through December 31, 2024, renewable annually for three additional one-year terms. As with the current contract, the contractor would have the right to raise its rates by up to 2% per year.

I recommend that the Town Board set a bid opening date for Contracted Refuse District Services for Tuesday, April 25, 2023, at 11:00 a.m. at the Department of Public Works.

If the Town Board agrees, the following Resolution would be appropriate:

**RESOLVED**, that bids received for Contracted Refuse District Services shall be opened on Tuesday, April 25, 2023, at 11:00 a.m.

# MEMORANDUM



**To:** Pittsford Town Board

**From:** Cheryl Fleming, Personnel Director

**Date:** March 13, 2023

**Regarding:** Recommendations for Hiring/Personnel Adjustments

**For Meeting On:** March 21, 2023

1. The following employee(s) are recommended as a new hire, subject to successful completion of drug and background checks, based on the recommendation of the Functional Coordinator(s) for these areas:

<b>Name</b>	<b>Dept</b>	<b>Position</b>	<b>Rate</b>	<b>Date of Hire</b>
Rory Bailey Shea	Recreation	Rec Assistant	\$14.20	03/20/2023
Jennifer Morrow	Seniors	Rec Assistant	\$15.98	04/03/2023

This is subject to completion of the proper reviews and background checks for these candidates and appropriate sign off by the Town Board representative.

<b>Name</b>	<b>Dept</b>	<b>Position</b>	<b>Rate</b>	<b>Date of Hire</b>
Rory Bailey Shea	Recreation	Rec Assistant	\$14.20	03/20/2023
Jennifer Morrow	Seniors	Rec Assistant	\$15.98	04/03/2023

2. The following employee is recommended for a status change and/or salary change due to a change in status.

<b>Name</b>	<b>Position</b>	<b>Reason for Change</b>	<b>Rate</b>	<b>Effective Date</b>
Gavin Vaillancourt	Laborer Seasonal-Parks	Transfer from REC	\$18.60	04/03/2023

Should the Board approve the above recommendation and personnel adjustment, the following resolution is being proposed, RESOLVED, that the Town Board approves the appointment for the following employee(s):

<b>Name</b>	<b>Position</b>	<b>Reason for Change</b>	<b>Rate</b>	<b>Effective Date</b>
Gavin Vaillancourt	Laborer Seasonal-Parks	Transfer from REC	\$18.60	04/03/2023